

# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

## ADDITIONAL COMMUNICATIONS FOR DISTRIBUTION

January 15, 2014

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Minority Leader

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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**ALL SUPPORTING DOCUMENTATION AVAILABLE AT**

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**Anthony J. Picente Jr.**  
County Executive

**Lucille A. Soldato**  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building 800 Park Avenue Utica, NY 13501

January 9, 2014

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 14-058

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a Purchase of Services Agreement with the House of Good Shepherd for the operation of Non-Secure Detention Services for Oneida County.

The House of Good Shepherd has provided this service for the Department of Social Services since 1990. This co-ed facility provides a local temporary placement for Oneida County youth. Placements at non-secure detention are court ordered for youth either awaiting further court action or youth who are already adjudicated PINS (Person in Need of Supervision) or JD (Juvenile Delinquents).

The term of this renewal agreement is January 1, 2014 through March 31, 2014. The program's total budget is \$ 172,459.00 for eight beds and is 49 % reimbursable through New York State Office of Children and Family Services, with a local cost of 51 % in the amount of \$ 87,954.09.

I respectfully request that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

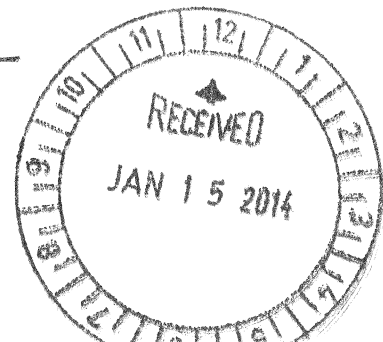
Lucille A. Soldato  
Commissioner

LAS/tms  
attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 1/15/14



1/8/13  
# 12902

Oneida Co. Department Social Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** House of the Good Shepherd  
1550 Champlin Avenue  
Utica, New York

**Title of Activity or Services:** Non-Secure Detention

**Proposed Dates of Operations:** January 1, 2014 through March 31, 2014

**Client Population/Number to be Served:** Youth placed by Family Court Remand PINS warrant, JD warrant or placed by Peace Officer.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

The non-secure detention program provides for a co-ed 8 bed facility for youth in need of Detention Services located at 1606 Sunset Avenue.

**2). Program/Service Objectives and Outcomes -**

Provides for the local temporary placement of youth who are placed by Family Court Remand PINS warrant, JD warrant or placed by a Peace Officer until or when a permanent placement is provided, determined or located.

**3). Program Design and Staffing Level -** A co-ed Non-Secure facility 24 hour supervision and care. Staffing level:

- 7 Full Time Child Care Workers
- 2 Full Time Shift Supervisors
- 1 Full Time Senior Child Care Worker
- 1 Full Time Program Manager
- 2 Full Time Relief Child Care Worker
- 1 Full Time Case Worker
- 20 % Service Coordinator
- 5 % Assoc. Exec. Dir. For Community Services
- 10 % Secretary
- 4% Accountant
- 1 Part-time Summer Teacher
- 3 Part-time Nurse/ Nurse Practitioner
- 1 Part-time Cook

**Total Funding Requested:** \$ 172,459

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**Oneida County Dept. Funding Recommendation:** Account #: A6123.495

**Mandated or Non-mandated:** Mandated to provide Non-Secure Detention Services.

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

<b>State</b>	49 %	\$ 84,504.91
<b>County</b>	51 %	\$ 87,954.09

**Cost Per Client Served:**

**Past performance Served:** The Department has contracted with this provider for this service since 1990. The budget for the year 2013 was for this contract was \$ 689,836.

**O.C. Department Staff Comments:** The Department is only renewing this Contract for 3 months at this time as we are in the process of making changes to the program.



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**

County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

January 9, 2014

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 14-059

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

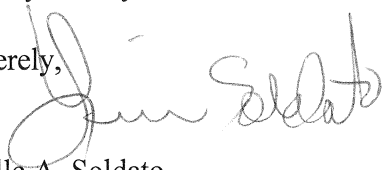
Enclosed is a Purchase of Services Agreement with Cayuga Home for Children d/b/a Cayuga Centers for Family Functional Therapy & Multisystemic Therapy services.

- Functional Family Therapy (FFT) is a family-based prevention and intervention program for high-risk youth that addresses complex and multidimensional problems through clinical practice that is flexibly structured and culturally sensitive. The FFT clinical model concentrates on decreasing risk factors and on increasing protective factors that directly affect adolescents, with a particular emphasis on familial factors.
- Multisystemic Therapy (MST) is an intensive family- and community-based treatment that addresses the multiple determinants of serious antisocial behavior in at-risk youth. The multisystemic approach views individuals as being nested within a complex network of interconnected systems that encompass individual, family, and extra-familial (peer, school, neighborhood) factors. Intervention may be necessary in any one or a combination of these systems.

The term of this Agreement is January 1, 2014 through December 31, 2014. The maximum amount to provide this service is \$ 213,440.80 with a local cost of 27.18 % or \$ 58,013.21.

I am respectfully requesting that this matter be forwarded to the Board of Legislators.


Thank you for your consideration.

Sincerely,  


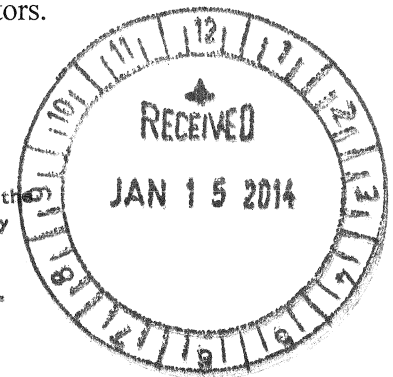
Lucille A. Soldato  
Commissioner

LAS/tms  
attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 1/15/14



4

1/9/13  
# 45401

**Oneida Co. Department Social Services**

**Competing Proposal**   X    
**Only Respondent** \_\_\_\_\_  
**Sole Source RFP** \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Cayuga Home for Children d/b/a Cayuga Centers  
101 Hamilton Avenue  
Utica, New York 13501

**Title of Activity or Services:** Family Functional Therapy & Multisystemic Therapy

**Proposed Dates of Operations:** January 1, 2014 – December 31, 2014

**Client Population/Number to be Served:** Youth at risk of out of home placement.

- Family functional Therapy will have a case load of 10-15 Children and their Families at any given time.
- Multisystemic Therapy will have a case load of 4-6 children and their families at any given time.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

- Functional Family Therapy (FFT) is a family-based prevention and intervention program for high-risk youth that addresses complex and multidimensional problems through clinical practice that is flexibly structured and culturally sensitive. The FFT clinical model concentrates on decreasing risk factors and on increasing protective factors that directly affect adolescents, with a particular emphasis on familial factors.
- Multisystemic Therapy (MST) is an intensive family- and community-based treatment that addresses the multiple determinants of serious antisocial behavior in at-risk youth. The multisystemic approach views individuals as being nested within a complex network of interconnected systems that encompass individual, family, and extra-familial (peer, school, neighborhood) factors. Intervention may be necessary in any one or a combination of these systems.

**2). Program/Service Objectives and Outcomes -**

- Program target and outcomes:
  - families will increase their ability to resolve conflict

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- families will show improvement in effective communication skills
- families will increase their formal and/or informal support network
- youth will reduce occurrences of unexcused absences
- youth will reduce their use of drugs
- youth will reduce their use of alcohol
- youth will engage in pro-social activities
- program graduates will avoid out-of-home care within 12 months from graduating the program

**3). Program Design and Staffing Level -**

- One (1) - Full-time Family Functional Therapist which requires a Master's degree and compliant with all required trainings to provide Functional Family Therapy.
- One (1) – Full-time Multisystemic Therapist which requires a Master's degree and compliant with all required trainings to provide Multi-Systemic Therapy.

**Total Funding Requested:** \$ 213,440.80

**Oneida County Dept. Funding Recommendation:** Account # A6070.49548

**Mandated or Non-mandated:** Preventive services are mandated

**Funding Source (Federal \$ /State \$ / County \$):**

<b>Federal</b>	38.39 %	\$ 81,939.92
<b>State</b>	34.43 %	\$ 73,487.67
<b>County</b>	27.18 %	\$ 58,013.21

**Cost Per Client Served:**

**Past performance Served:** This is the first year the Department has contracted with this provider for this service.

**O.C. Department Staff Comments:**

This program was submitted through the Request for proposal process and was the only agency that responded. As this is a very specialized service they are the only vendor in the area that is qualified to provide this service at this time.



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

January 9, 2014

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 14 - 068  
HEALTH & HUMAN SERVICES  
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a Purchase of Services Agreement with Utica Sare Schools/Healthy Students Partnership Inc. for Initial Response Team (IRT) services.

Contract will provide Initial Response Team (IRT) with Family Group Conferencing (FGC) in the Utica School District for children who are at risk of out-of-home placement. The premise of the IRT Family Group Conferencing Model is to provide evidenced-based wrap around support to students who are exhibiting pre-PINS (Persons in need of Supervision) related behaviors such as truancy and incorrigibility.

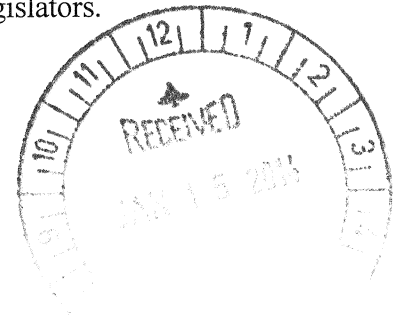
The term of this Agreement is January 1, 2014 through December 31, 2014. The maximum amount to provide this service is \$ 150,000.00 with a local cost of 27.18 % or \$ 40,770.00.

I am respectfully requesting that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato  
Commissioner



LAS/tms  
attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 1/15/14

7



1/9/13  
# 31803

**Oneida Co. Department Social Services**

**Competing Proposal \_\_\_\_\_**

**Only Respondent \_\_\_\_\_**

**Sole Source RFP \_\_\_\_\_**

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Utica Safe Schools/Healthy Students Partnership, Inc.  
106 Memorial Parkway  
Utica, New York 13501

**Title of Activity or Services:** Initial Response Team (IRT)

**Proposed Dates of Operations:** January 1, 2014 – December 31, 2014

**Client Population/Number to be Served:** Youth at risk of out of home placement in the Utica School District

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

Contractor will provide Initial Response Team (IRT) with Family Group Conferencing (FGC) in the Utica School District for children who are at risk of out-of-home placement. The premise of the IRT Family Group Conferencing Model is to provide evidenced-based wrap around support to students who are exhibiting pre-PINS (Persons in need of Supervision) related behaviors such as truancy and incorrigibility.

**2). Program/Service Objectives and Outcomes -**

- Program target and outcomes:
  - families will increase their ability to resolve conflict
  - families will show improvement in effective communication skills
  - families will increase their formal and/or informal support network
  - youth will reduce occurrences of unexcused absences
  - youth will reduce their use of drugs
  - youth will reduce their use of alcohol
  - youth will engage in pro-social activities
  - program graduates will avoid out-of-home care within 12 months from graduating the program

**3). Program Design and Staffing Level -**

**Total Funding Requested:** \$ 150,000.00



**Oneida County Dept. Funding Recommendation:** Account # A6070.49547

**Mandated or Non-mandated:** Preventive services are mandated

**Funding Source (Federal \$ /State \$ / County \$):**

<b>Federal</b>	38.39 %	\$ 57,585.00
<b>State</b>	34.43 %	\$ 51,645.00
<b>County</b>	27.18 %	\$ 40,770.00

**Cost Per Client Served:**

**Past performance Served:** This is the first year the Department has contracted with this provider for this service. Maximum support for this service is \$ 150,000.

**O.C. Department Staff Comments:**

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