



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

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(315) 798-5900

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(315) 798-5404

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Timothy Julian
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION FOR THE DECEMBER 21, 2022 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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Preserving the environment through integrated recovery and disposal.

October 28, 2022

FN 20 22-364

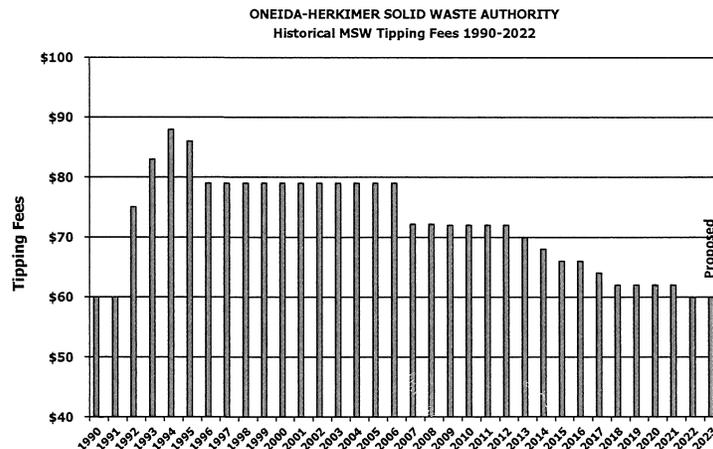
Mr. Mikale Billard
 Clerk
 Oneida County Board of Legislators
 800 Park Ave.
 Utica, NY 13501

READ & FILED

Dear Mr. Billard:

I am pleased to submit the attached proposed 2023 budget for the Oneida-Herkimer Solid Waste Authority, pursuant to Article IX, Section 9.2 of the Authority Bylaws and the Public Authorities Accountability Act of 2005. Highlights of the Authority's proposed budget and rates for 2023 include:

- The Authority will maintain tipping fees for municipal solid waste (MSW), sludge, and local solid waste (LSW). All other rates will also remain the same.
- The Authority will maintain rate for source separated organics (SSO) [food waste] of \$40 per ton. The Authority's SSO processing facility became operational in second quarter 2019 and will process SSO to be diverted from the landfill and converted to electricity.
- In 2023, the Authority will continue to offer two reduced tip fee programs to assist Oneida-Herkimer Counties and its municipalities. The first program provides for reduced tip fees for disposal of debris following a disaster, such as a flood (\$42.00 per ton). The second program provides for reduced tipping fees to assist Industrial Development Agencies and Developers related to Brownfield clean-up and Industrial Development Projects (\$42.00 per ton). Both programs require an application and Board approval.



BOARD OF DIRECTORS

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William A. Rabbia
 Executive Director
 Jodi M. Tuttle
 Authority Board Secretary

Find us on 

REVENUE HIGHLIGHTS

- 2023 projected tonnage estimates based upon 8-month actual tonnage in 2022 and a review of historical data.
- Sale of recyclables revenues forecasted with 8-month data from 2022, historical review and market projections for 2023.
- The out of county recyclables processing revenue has slightly increased with the projected annual tonnage from Oswego, Lewis and Fulton Counties. Projected revenue is \$875,700.
- The Authority will continue to operate two engines at its power facility as per its agreement with WM Renewable Energy.
- Carbon credit revenue is budgeted through December 2023. Projected revenue is \$595,000.
- The Authority will continue to waive the permit fee for the haulers/businesses and municipalities for 2023.

EXPENSE HIGHLIGHTS

- Health insurance expense budgeted at 10% increase over 2022 premiums.
- Budget reflects \$460,000 of contracted direct payments made to the Town of Ava and the Town and Villages of Boonville, consistent with our Host Community Agreements.
- Fuel expense was budgeted at \$5.00 per gallon as the result of industry forecasts.
- Capital projects funded through tipping fees will be \$456,000 for 2023.
- Public education expenses are projected to be \$75,000.
- Workers' compensation budget is based upon 5-year average of the Authority's actual claims.
- The annual contributions to the NYS Retirement System will stay consistent with 2022 costs as rates have remained relatively the same.

MUNICIPAL BUDGETS

- The Authority manages the waste and recyclables collection systems for the City of Utica and the Village of Ilion, Frankfort, Mohawk, Herkimer and Dolgeville. The Authority currently maintains a separate accounting system for each municipality.

A public hearing and an overview of the proposed 2023 budget will be held preceding the November 21, 2022 Board meeting at 4:30 PM. A vote on the proposed 2023 budget is anticipated at the December 19, 2022 meeting.

Please feel free to contact me if you have any questions.

Sincerely,



William A. Rabbia
Executive Director

WAR/jmt

Anthony J. Picente, Jr.
County Executive



Ashlee L. Thompson
Commissioner

ONEIDA COUNTY DEPARTMENT OF MENTAL HEALTH

800 PARK AVENUE, 9TH FLOOR, UTICA, NY 13501

PHONE: 315-768-3660 & FAX: 315-768-3670

mentalhealth@ocgov.net

FN 20 22-365

November 1, 2022

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

HEALTH & HUMAN SERVICES

Dear Mr. Picente:

WAYS & MEANS

The Oneida County Department of Mental Health (OCDMH) has been working with the New York State Office of Mental Health (OMH) and the New York State Office of Addiction Services and Supports (OASAS) to compensate contracted mental health providers for cost-of-living adjustments and supplemental appropriation increases for contract terms 2018 -2021.

OMH and OASAS have identified \$107,570.00 to be paid to certain OCDMH providers for the 2018-2021 contract terms. These adjustments and increases are paid 100% by OMH and OASAS. OCDMH hereby requests the amounts listed on the attached sheet be moved to the corresponding accounts so that the providers can be paid accordingly.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Ashlee L. Thompson, MHA, MEd., Master CASAC
Commissioner of Mental Health

ALT/jh
Encs.



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11-5-22

Oneida Co. Department: Mental Health

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Service Provider Agencies listed below and on attached "NYS OMH and OASAS COLA & SAI 2018-2021."

Title of Activity or Service: Contract COLA and SAI Payments and Transfer of Funds

Proposed Dates of Operation: January 1, 2022 through December 31, 2022

Client Population/Number to be Served: Oneida County Department of Mental Health

Summary Statements

1) Narrative Description of Proposed Services:

OMH and OASAS have identified certain amounts to be paid to certain OCDMH providers for the 2018-2021 contract terms. These adjustments and increases are paid 100% by OMH and OASAS. OCDMH hereby requests the amounts listed on the attached sheet be moved to the corresponding accounts so that the providers can be paid accordingly.

2) Program/Service Objectives and Outcomes: (N/A)

3) Program Design and Staffing: (N/A)

Total Funding Requested: \$107,570.00

<u>Provider Agency</u>	<u>Closeout Amount</u>	<u>Account #</u>
The ARC	\$2,551.00	A4310.49516
Insight House	\$64,781.00	A4310.49515
RCIL	\$1,873.00	A4310.49525
The Rescue Mission	\$38,365	A4310.49522

Oneida County Dept. Funding Recommendation: \$107,570.00

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% OMH and OASAS State Aid Funding

Cost Per Client Served: (N/A)

Past Performance Data: (N/A)

O.C. Department Staff Comments: (N/A)

Mandated Service: Mandated Service

**NYS OMH and OASAS Cost of Living Adjustment & Supplemental Appropriation
Increases (2018-2021) - Do have to go to the BOL:**

#122771	The ARC	\$2,551	A4310.49516
#22895	Insight House	\$64,781	A4310.49515
(1 st Amen. 73586)			
#122773	RCIL	\$1,873	A4310.49525
#22428	Rescue Mission of Utica	\$38,365	A4310.49522

(1st Amen. 74641)

Anthony J. Picente, Jr.
County Executive



Ashlee L. Thompson
Commissioner

ONEIDA COUNTY DEPARTMENT OF MENTAL HEALTH

800 PARK AVENUE, 9TH FLOOR, UTICA, NY 13501

PHONE: 315-768-3660 & FAX: 315-768-3670

mentalhealth@ocgov.net

November 1, 2022

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20 22-366

HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

The Oneida County Department of Mental Health (OCDMH) has been working with the New York State Office of Mental Health (OMH) to compensate contracted mental health service providers for Oneida County for excess expenses upon closeout of a given calendar year of services.

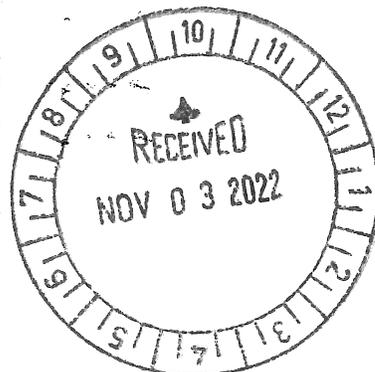
OCDMH and OMH have completed the reconciliation closeout process for 2017 and OMH has permitted OCDMH to pay contracted mental health service providers for those years based on excess expenses and fund availability as set forth on the attached sheet. The total amount for the excess expenses is \$175,169 and 100% is OMH state aid funding. Throughout this process, OCDMH also identified \$12,628 in additional 2016 closeout funding for Upstate Cerebral Palsy that was previously overlooked but is now accounted for on the attached sheet. The payments, totaling \$187,797, will reconcile OCDMH OMH accounts for 2016 and 2017. If this meets with your approval, please forward to the Board of Legislators upon completing your review.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have regarding this request.

Respectfully,

Ashlee Thompson
Ashlee L. Thompson, MHA, MEd., Master CASAC
Commissioner of Mental Health

ALT/jh
Encs.



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 11-3-22

Oneida Co. Department: Mental Health

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Service Provider Agencies listed below and on attached
“NYS Office of Mental Health Closeout Payments 2017
Summary Sheet.”

Title of Activity or Service: Contract Closeout Payments and Transfer of Funds

Proposed Dates of Operation: January 1, 2022 through December 31, 2022

Client Population/Number to be Served: Oneida County Department of Mental Health

Summary Statements

1) Narrative Description of Proposed Services

OCDMH and OMH have completed the reconciliation closeout process for 2017 and OMH has permitted OCDMH to pay contracted mental health service providers for those years based on excess expenses and fund availability as set forth on the attached sheet. The total amount for the excess expenses is \$175,169 and 100% is OMH state aid funding. Throughout this process, OCDMH also identified \$12,628 in additional 2016 closeout funding for Upstate Cerebral Palsy that was previously overlooked but is now accounted for on the attached sheet. The payments, totaling \$187,797, will reconcile OCDMH OMH accounts for 2016 and 2017.

2) Program/Service Objectives and Outcomes: (N/A)

3) Program Design and Staffing: (N/A)

Total Funding Requested: \$187,797.00

<u>Provider Agency</u>	<u>Closeout Amount</u>	<u>Account #</u>
CFLR	\$ 13,022.00	A4310.49521
Neighborhood Center	\$ 70,985.00	A4310.49526
ICAN	\$ 31,707.00	A4310.49541
UCP	\$ 72,083.00*	A4310.49517

**Amount includes the \$12,628 in additional 2016 closeout funding for UCP that was previously overlooked.*

Oneida County Dept. Funding Recommendation: \$187,797.00

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% OMH State Aid Funding

Cost Per Client Served: (N/A)

Past Performance Data: (N/A)

O.C. Department Staff Comments: (N/A)

Mandated Service: Mandated Service

NYS Office of Mental Health Closeout Payments 2017

<u>Provider Agency</u>	<u>Closeout Amount</u>	<u>Account #</u>
CFLR	\$13,022	A4310.49521
Neighborhood Center	\$70,985	A4310.49526
ICAN	\$31,707	A4310.49541
UCP	\$72,083*	A4310.49517
<hr/>		
Total	\$187,797	

*Amount includes \$12,628 in additional 2016 closeout funding for UCP that was previously overlooked.

Anthony J. Picente, Jr.
County Executive



Colleen Fahy-Box
Commissioner

ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
Commissioner's Office
COUNTY OFFICE BUILDING ~ 800 PARK AVENUE ~ UTICA, NY 13501
PHONE: 315-798-5733 ~ FAX: 315-798-5218

November 3, 2022

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 22-367
HEALTH & HUMAN SERVICES
WAYS & MEANS

Re: Agreement with Downey Side, Inc. (164235)

Dear Mr. Picente:

I enclose for your review and approval a Purchase of Service Agreement Renewal between the Oneida County Department of Family and Community Services and Downey Side, Inc. for adoption placement services to children in foster care, including supervision of adoptive placements and monthly home visits until the adoption is finalized.

The term of this agreement is October 1, 2021 through September 30, 2026. The total expenditure for the duration of this agreement will not exceed \$250,000.00, (\$50,000.00 annually), with a local cost of approximately 27.18% or \$67,950.00 (\$13,590 annually).

I respectfully request the approval of this agreement between Oneida County Department of Family and Community Services and Downey Side, Inc.

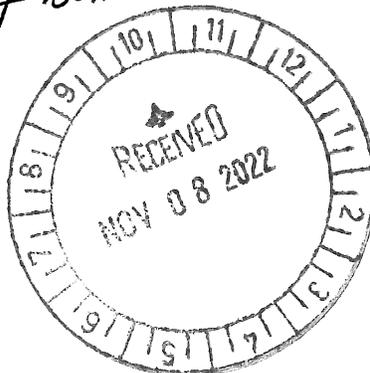
Thank you for your consideration.

Sincerely,

Colleen Fahy-Box

Colleen Fahy-Box
Commissioner

CFB/mk
enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.

Anthony J. Picente, Jr.
County Executive

Date 11-8-22

50300

Oneida Co. Department of Family and Community Services

Competing Proposal _____
Only Respondent _____
Sole Source _____
Other _____ **X** _____

Oneida County Board of Legislators Summary

Name of Proposing Organization: Downey Side Inc.
Corporate Office: 100 Underhill Street
Yonkers, NY 10710

Title of Activity or Services: Adoption Placement Services

Proposed Dates of Operation: October 1, 2021 through September 30, 2026

Client Population/Number to be Served: Children in foster care who are freed for adoption

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The Contractor recruits, develops, and certifies families interested in adoption and supervises adoptive placements.

2). Program/Service Objectives and Outcomes

1. Provide adoption placement supervision (including reporting immediately any unforeseen difficulties to the Department)
2. To cooperate with the Department in planning for the return of the children if removal from the adoptive family occurs
3. To facilitate monthly visits
4. To provide Parent Support and Peer Support Group Services

3). Program Design and Staffing Level

Total Funding Requested: An amount not to exceed \$250,000.00 (\$50,000 annually)

Oneida County Dept. Funding Recommendation: Account #: A6070.49551

Mandated or Non-mandated Service: Mandated

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	38.39 %	\$95,975.00 (\$19,195.00 annually)
State	34.43 %	\$86,075.00 (\$17,215.00 annually)
Local	27.18 %	\$67,950.00 (\$13,590.00 annually)

Cost Per Client Served:

Past Performance Served: The Department has previously contracted with this Agency to find long-term homes for hard-to-serve youth.

O.C. Department Staff Comments:

Anthony J. Picente Jr.
Oneida County Executive



Amanda L. Cortese-Kolasz
Commissioner of Personnel

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

November 14, 2022

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 22-368

GOVERNMENT OPERATIONS

Re: Oneida County Attorney On-Call Policy

WAYS & MEANS

Dear County Executive Picente:

As you are aware, the heads of various legal departments in County Government have been speaking with you regarding the need to have attorneys on-call in the evenings, on weekends and on holidays, to address matters that often arise outside of regular business hours. Each department has experienced difficulty in securing volunteers to cover these assignments. In an effort to ensure adequate volunteer coverage, and to compensate attorneys who take these on-call assignments, your 2023 operating budget included funding to pay a stipend to attorneys who are designated on-call.

To that end, enclosed is the proposed Oneida County Attorney On-Call Policy that details the obligations and expectations of those attorneys who are designated to be on-call. The policy also details the compensation that will be paid to each attorney who is designated to be on-call.

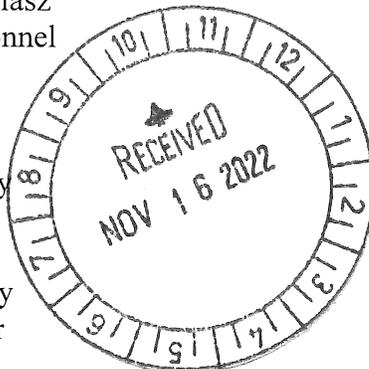
If you concur, I respectfully requested that you forward this request to the Board of Legislators for consideration at their December meeting. As always, I am available to answer any questions either you or the Board have regarding this matter.

Very truly yours,

Amanda L. Cortese-Kolasz
Commissioner of Personnel

Enclosure

cc: County Attorney
Budget
Comptroller
District Attorney
Public Defender
Civil Defender



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 11-16-22

ONEIDA COUNTY ATTORNEY ON-CALL POLICY

I. Scope

This policy applies to all individuals holding an attorney title for Oneida County, except for the elected District Attorney.

II. Purpose

The purpose of this policy is to provide guidelines for attorneys who are required to maintain their availability after hours and be on-call to come back to work or to otherwise be available to respond to situations requiring an attorney after hours and on weekends and holidays. This policy is not applicable to regular work performed by an attorney that may occur after hours. Further, this policy is not applicable to appearance at Oneida County's Centralized Arraignment Part ("CAP") courts.

III. Policy and Procedures

A. Identification and Notification.

1. The Department Head or his/her designee shall identify each attorney who is required, as a condition of employment, to be on-call to come back to work outside of the attorney's regular shift.
2. Assignment of on-call shifts may be made on a volunteer basis, or on an involuntary basis at the discretion of the Department Head or his/her designee.
3. The Department Head or his/her designee shall notify the on-call attorney in writing of the days and times the attorney is on-call.
3. No more than two (2) attorneys shall be designated as on-call at the same time in any legal department.

B. On-Call Requirements

1. Unless otherwise advised by the Department Head or his/her designee, in his or her sole discretion, the attorney is not required while on-call to remain in Oneida County. However, the attorney must (i) remain available by telephone, text and email; (ii) remain in an area of mobile phone and internet connectivity at all times while on-call; and (iii) respond to any contact within fifteen (15) minutes.
2. The on-call attorney must remain free of the influence of alcohol or other substances. In addition, the on-call attorney should not take any prescription drug that adversely affects his or her ability to safely and effectively perform his or her job duties. If an attorney has a medical condition and has concerns about complying with this requirement, the attorney should consult with the Personnel Department.

3. If the attorney has a conflict and is unable to be on-call during his or her assigned time, it is the attorney's obligation to pre-arrange with his or her Department Head or his/her designee for a replacement to cover the attorney's on-call shift.

4. If an attorney has an unplanned absence during his or her shift immediately prior to the on-call duty, the Department Head or his/her designee may, in his or her sole discretion, designate an alternate attorney to cover the on-call shift.

4. Attorneys who fail to respond when called and/or who fail to find a replacement in consultation with the Department Head or his/her designee are subject to disciplinary action up to and including termination.

C. On-Call Pay

1. Attorneys will receive the lump sum payment of \$150.00 per each shift of on-call status that occurs on a weekday that is not a "holiday" designated as a paid holiday for attorneys. Weekday shifts are as follows:

- 4:30 p.m. Monday – 8:30 a.m. Tuesday
- 4:30 p.m. Tuesday – 8:30 a.m. Wednesday
- 4:30 p.m. Wednesday – 8:30 a.m. Thursday
- 4:30 p.m. Thursday – 8:30 a.m. Friday
- 4:30 p.m. Friday – 8:30 a.m. Saturday

2. Attorneys will receive the lump sum payment of \$250.00 per each shift of on-call status that occurs on a weekend and/or a "holiday" designated as a paid holiday for attorneys. Weekend shifts are as follows:

- 8:30 a.m. Saturday – 8:30 a.m. Sunday
- 8:30 a.m. Sunday – 8:30 a.m. Monday

Holiday shifts are as follows:

- 8:30 a.m. on the day designated as a paid holiday for attorneys – 8:30 a.m. the following day

The holiday on-call payment shall be made to the attorney who is designated to be on-call on the actual paid holiday, not on the observed day where the holiday falls on a Saturday or Sunday. Attorneys designated to be on-call on an "observed" holiday day shall be compensated at the regular weekday rate.

3. Attorneys who are called to work while on-call will receive no additional compensation for hours actually worked.

Adopted:



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
315-798-5742 ♦ Fax: 315-798-6425

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

PETER M. RAYHILL
COUNTY ATTORNEY

November 15, 2022

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue, 10th Floor
Utica, New York 13501

FN 20 22 369

Re: Claimant: Scott VanHoeven
File # 2021-55
DOL: 10-29-2021

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

I am enclosing correspondence from Claims Administrator, Gus Boucher, recommending payment of \$5,470.68 to State Farm for reimbursement of loss of income and medical expenses paid on behalf of Kira VanHoeven.

Ms. VanHoeven was operating a vehicle belonging to her father, Scott VanHoeven, on October 29, 2021 when she was involved in an accident with a Department of Public Works vehicle at the intersection of Thomas Road and Marsh Road in the Town of Lee.

The Board of Acquisition and Contract previously approved a property damage settlement with Scott VanHoeven in the sum of \$7,100.00 for the vehicle damage and \$1,400.00 with Kirk's Auto Repair for towing and storage fees.

Ms. VanHoeven has been treating with a medical provider relative to injuries sustained in the accident. To date, her automobile insurance company, State Farm, has paid \$120.00 in lost wages and \$5,350.68 in medical expenses. The payment of these funds when added to the amounts previously paid for the property damage exceeds the settlement limit for the Board of Acquisition and Contract and necessitates that payment for these expenses be approved by the Board of Legislators.

State Farm has submitted a Personal Injury Loss Transfer Claim seeking reimbursement of the expenses paid through September 14, 2022 pursuant to Section 5105(a) of the Insurance Law. An Arbitration has been scheduled for December 15, 2022. Payment needs to be made prior to that date in order to avoid the cost of retaining outside counsel to represent Oneida County in the Arbitration. Therefore, I have obtained consent from the Ways and Means Committee of the Board of Legislators to remit payment to State Farm, with the understanding that the Board of Legislators will retroactively approve the payment at the December 21, 2022 meeting.

Accordingly, I recommend and request that the Board of Legislators authorize the retroactive payment as outlined herein.

Thank you.

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

[Signature of Anthony J. Picente, Jr.]
Anthony J. Picente, Jr.
County Executive

Date 11-16-22

Very truly yours,

[Signature of Peter M. Rayhill]
Peter M. Rayhill



Enclosure



Griffiss International Airport

660 Hangar Road, Suite 223
Rome, NY 13441

Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE
County Executive

EDWARD A. ARCURI
Commissioner of Aviation

November 1, 2022

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 22 370

AIRPORT

WAYS & MEANS

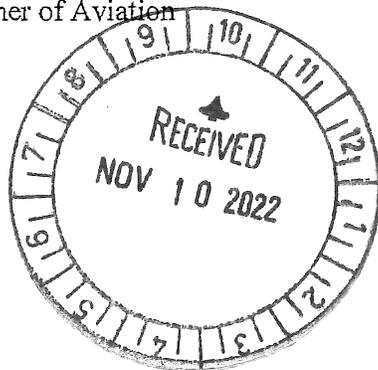
RE: Lease Agreement - The Indium Corporation of America for space in Building 783

Dear County Executive Picente:

Please consider acceptance of this Lease Agreement between Griffiss International Airport and The Indium Corporation of America. The lease agreement is for a period of one (1) year, commencing on July 1, 2022, and ending on June 30, 2023. Following the expiration of the initial term, each year for nine (9) consecutive years, this Lease Agreement automatically renews for an additional one (1) year term unless sooner terminated by the tenant. A three percent increase will be applied to the rent annually. The revenue for the initial term of the lease will be \$34,006.07. If you concur with this agreement, please sign and forward to the Board of Legislators for further consideration.

Sincerely,

Edward A. Arcuri
Commissioner of Aviation



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11-10-22

Oneida Co. Department: Aviation

Competing Proposal X
Only Respondent _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: The Indium Corporation of America
34 Robinson Road
Clinton, New York 13323

Title of Activity or Service: Lease

Proposed Dates of Operation: July 1, 2022 to June 30, 2023 (Initial Term)

Client Population/Number to be Served:

Summary Statements

1) **Narrative Description of Proposed Services:** This is a lease agreement for 2,969 sq. ft. of hangar space and 800 sq. ft. of office space in Building 783, 635 Bomber Drive, Rome NY. The initial lease is for one (1) year with nine (9) consecutive one-year renewal options.

2) **Program/Service Objectives and Outcomes:** N/A

3) **Program Design and Staffing** N/A

Total Funding Requested: N/A - Revenue

Account #

Oneida County Dept. Funding Recommendation: \$34,006.07 in revenue for the initial term. Potential for \$389,848.41 in revenue if tenant remains through all optional renewal terms.

Proposed Funding Sources (Federal \$/ State \$/County \$): N/A

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments:



Griffiss International Airport

660 Hangar Road, Suite 223
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE JR.
County Executive

EDWARD A. ARCURI
Commissioner of Aviation

FN 20 22-371

November 1, 2022

Anthony J. Picente, Jr
Oneida County Executive
800 Park Avenue
Utica, NY 13501

AIRPORT

WAYS & MEANS

Re: Construction Observation and Administration & Design Skydome

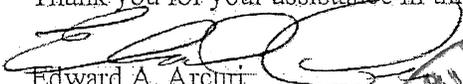
Dear County Executive Picente,

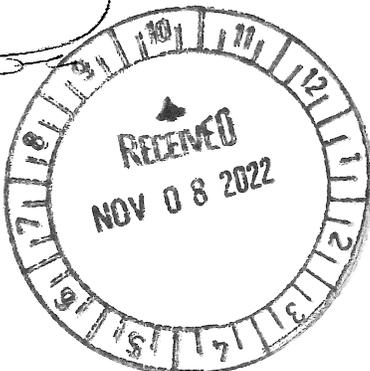
Please consider acceptance the attached amendment to a consultant agreement with C&S Engineers. The cost of the original agreement was \$1,209,410.00. This amendment raises the total cost to \$1,511,250.00, reflecting an increase of \$301,840.00. The original agreement was executed on or about August 23, 2020. The additional costs have arisen due to construction delays caused by third-party testing and the COVID pandemic.

The project generally includes the full time construction administration & observation of Skydome construction.

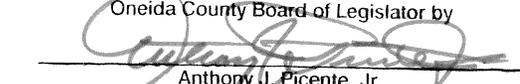
If you concur with this amendment, please forward to the Board of Legislators for consideration at their next meeting.

Thank you for your assistance in this matter.


Edward A. Arcuri
Commissioner of Aviation



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 11-8-22

Oneida Co. Department: Aviation

Competing Proposal X
Only Respondent _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS - SUMMARY**

Name of Proposing Organization: C&S Engineers, Inc
499 Col. Eileen Collins Boulevard
Syracuse New York 13212

Title of Activity or Service: Amendment to Skydome CACI & Design

Proposed Dates of Operation: Upon execution through July 15, 2022

Client Population/Number to be Served: N/A

Summary Statements

- 1) **Narrative Description of Proposed Services**
- 2) The project generally includes the construction contract administration & observation during construction of the Skydome. This amendment increases the cost by \$301,840.00 for a total of \$1,511,250 and reflects delays occasioned by COVID and third-party testing.
- 3) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$1,511,250.00 (original cost +\$301,840.00)

Account # H-597

Oneida County Dept. Funding Recommendation: \$301,840.00

Proposed Funding Sources (Federal \$/ State \$/County \$):

Federal: \$ State: \$ County: \$

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments:



Griffiss International Airport

660 Hangar Road, Suite 223
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE JR.
County Executive

EDWARD A. ARCURI
Commissioner of Aviation

November 1, 2022

Hon. Anthony J. Picente, Jr.
Oneida County Executive 800
Park Avenue
Utica, New York 13501

FN 20 22-372

AIRPORT

Re: **Task Order #11 with C&S Engineers, Inc.**
Obstruction Mitigation, Phase II - Design and Bidding

WAYS & MEANS

Dear County Executive Picente:

The Board of Legislators previously approved a master agreement for consultant services with C&S Engineers, Inc. to provide professional planning and engineering services, as well to act as the principal consultant to the County at Griffiss International Airport. I now present to you for consideration the eleventh Authorization of Services pursuant to the master contract. The services provided will include services for design and bidding of the Obstruction Mitigation Project, Phase II.

The cost associated with this Authorization of Services is \$105,750.00. If this Authorization meets with your approval, please forward to the Board of Legislators for consideration at their next meeting.

Thank you for your continued support.

Sincerely,

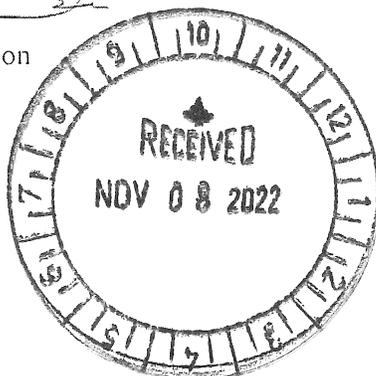
Edward A. Arcuri
Commissioner of Aviation

Enclosure

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 11-8-22



Oneida Co. Department: Aviation

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS - SUMMARY**

Name of Proposing Organization:

C&S Engineers, Inc.
499 Col. Eileen Collins Boulevard
Syracuse New York 13212

Title of Activity or Service:

Task Order #11 pursuant Master Agreement for
Consultant Services

Proposed Dates of Operation:

Upon Execution to August 31, 2023

Client Population/Number to be Served:

N/A

Summary Statements

- 1) **Narrative Description of Proposed Services:** The services provided will include services for design and bidding of the Obstruction Mitigation Project, Phase II.
- 2) **Program/Service Objectives and Outcomes:**

- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$105,750.00 **Account #**

Oneida County Dept. Funding Recommendation: \$105,750.00

Proposed Funding Sources (Federal \$/ State \$/County \$):

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments:



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive
 MARK E. LARAMIE, P.E.
 Commissioner

November 1, 2022

FN 20 22 373

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

The enclosed Change Order #1 is for additional construction inspection services required for the Marcy SUNY-IT Parkway Reconstruction Project.

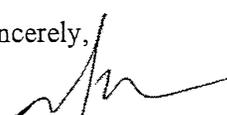
The original agreement specified an eight-month construction schedule with a not-to-exceed fee in the amount of \$173,000.00, and the original construction schedule specified completing waterline and utility relocations in 2021, shutting-down the project for the 2021-2022 winter season, and completing roadway construction by September 2022. However, immediately following execution of the construction contract, it was determined that unforeseen delays and supply chain issues caused by the COVID-19 Pandemic would significantly extend the construction schedule. With the intent of maintaining the original completion date or possibly achieving earlier project completion, the contractor was allowed to continue working through the 2021-2022 winter season. In addition, the Contractor was allowed to work 10-hour days when possible. Persistent supply chain issues prevented early project completion, but the original completion schedule was maintained. These conditions resulted in the need for additional construction inspection services provided by Fisher Associates.

On August 17, 2022, the Oneida County Board of Acquisition and Contract approved Change Order #1 to the contract with Fisher Associates, P.E., L.S., L.A., D.P.C., to provide further construction inspection services for an additional not-to-exceed fee in the amount of \$75,000.00. Funding will be provided through Capital Project H-618. This will result in a revised maximum amount of \$248,000.00.

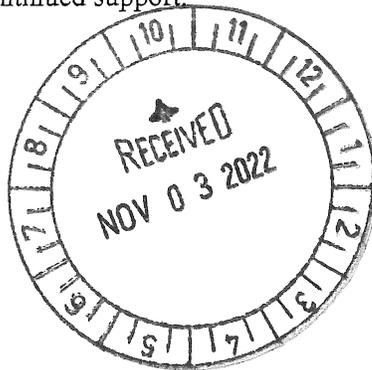
If acceptable, please forward the above contract to the Oneida County Board of Legislators for consideration and approval.

Thank you for your continued support.

Sincerely,


 Mark E. Laramie, P.E.
 Commissioner

Enclosures



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by


 Anthony J. Picente, Jr.
 County Executive

Date 11-3-22

Oneida County Department: Public Works

Competing Proposal X Only Respondent _____ Sole Source RFP _____ Other _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor:	Fisher Associates, P.E., L.S., L.A., D.P.C. 120 E. Washington Street, Suite 200 Syracuse, New York 13424
Title of Activity of Service:	Construction Inspection Marcy-SUNY-IT Parkway Project
Proposed Dates of Operation:	Start on Execution – 12/31/2022
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

In 2021 Oneida County executed a contract with Fisher Associates to provide construction inspection services for the Marcy SUNY-IT Parkway Reconstruction project. The original agreement specified an eight-month construction schedule with a not-to-exceed fee in the amount of \$173,000.00.

A construction contract was secured in September 2021. The original construction schedule specified completing waterline and utility relocations in 2021, shutting-down the project for the 2021-2022 winter season, and completing roadway construction by September 2022. Immediately following execution of the construction contract, it was determined that unforeseen delays and supply chain issues caused by the COVID-19 Pandemic would significantly extend the construction schedule. With the intent of maintaining the original completion date or possibly achieving earlier project completion, the contractor was allowed to continue working through the 2021-2022 winter season. In addition, the Contractor was allowed to work 10-hour days when possible. Persistent supply chain issues prevented early project completion, but the original completion schedule was maintained. These conditions resulted in the need for additional construction inspection services provided by Fisher Associates.

On August 17, 2022, the Oneida County Board of Acquisition & Contract approved Change Order No. 1 to the contract with Fisher Associates (Contract Number 138566) to provide additional construction inspection services for an additional not-to-exceed fee in the amount of \$75,000.00. The revised maximum amount payable would be \$248,000.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4)Funding

	Account #:	H-618
	Total Funding Requested:	\$248,000.00
	Oneida County Dept. Funding Recommendation:	\$248,000.00
Proposed Funding Sources	Federal:	\$ 0.00
	State:	\$0.00
	County:	\$248,000.00

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

MARK E. LARAMIE, P.E.
 Commissioner

October 18, 2022

FN 20 22-374

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

Enclosed is the contract for design services for various bridge and structure replacement projects to be constructed in 2023. The included projects are:

1. Rehabilitation of Higginsville Road Bridge over Fish Creek (BIN 3311290), Town of Vienna.
2. Rehabilitation of Wright Settlement Road Bridge over Mohawk River (BIN 3310950), City of Rome.

Proposals were solicited from qualified consultants and responses were evaluated. On July 20, 2022, the Board of Acquisition & Contract awarded the contract to Barton & Loguidice, D.P.C., to provide design services for the aforementioned projects for a total estimated fee in the amount of \$101,000.00.

If acceptable, please forward the above contract to the Oneida County Board of Legislators for consideration and approval.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.
 Commissioner

Enclosures



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.
 County Executive

Date 10/21/22

Oneida County Department: Public Works

Competing Proposal X Only Respondent _____ Sole Source RFP _____ Other _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor:	Barton & Loguidice, D.P.C. 443 Electronics Parkway Liverpool, New York 13088
Title of Activity of Service:	Project Design Services
Proposed Dates of Operation:	Start on Execution – 12/31/2023
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

Enclosed is the contract for design services for various bridge and structure replacement projects to be constructed in 2023. The included projects are:

1. Rehabilitation of Higginsville Road Bridge over Fish Creek (BIN 3311290), Town of Vienna.
2. Rehabilitation of Wright Settlement Road Bridge over Mohawk River, City of Rome.

Proposals were solicited from qualified consultants and responses were evaluated. On July 20, 2022, the Board of Acquisition & Contract awarded the contract to Barton & Loguidice, D.P.C., to provide design services for the aforementioned projects for a total estimated fee in the amount of \$101,000.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

Account #:	H-615
Total Funding Requested:	\$ 101,000.00
Oneida County Dept. Funding Recommendation:	\$101,000.00
Proposed Funding Sources	
Federal:	\$ 0.00
State:	\$0.00
County:	\$101,000.00

Mandated / Not Mandated: Not Mandated

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
George E. Carle Complex
5999 Judd Road, Oriskany, NY 13424
Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
County Executive

MARK E. LARAMIE, P.E.
Commissioner

November 1, 2022

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20 2-375

PUBLIC WORKS
WAYS & MEANS

Dear County Executive Picente,

Attached for your approval is an amendment for lease renewal with Cornell Cooperative Extension Agency of Oneida County for use of office space at 121 Second Street, Oriskany, NY. The current term of the original agreement (#23643) will expire December 31, 2022 and the tenant has requested to renew in accordance with the lease terms.

The term of this amendment is for a period of five (5) years commencing January 1, 2023 and ending December 31, 2027. The annual rate remains at \$92,052.00, and all other terms of the original agreement remain without alteration.

If acceptable, please forward the above contract to the Oneida County Board of Legislators for consideration and approval.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.
Commissioner

Enclosures



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 11-9-22

Oneida Co. Department: Public Works – Buildings & Grounds

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Cornell Cooperative Extension Association
121 Second Street
Oriskany, NY 13424

Title of Activity or Service: Lease Agreement – 1st Renewal Term

Proposed Dates of Operation: January 1, 2023 – December 31, 2027

Client Population/Number to be Served: N/A

Summary Statements

- 1) **Narrative Description of Proposed Services:** The Cornell Cooperative Extension of Oneida County leases office space at 121 Second Street, Oriskany, NY. This amendment is for the first renewal term option.

A new lease term will commence January 1, 2023 and end December 31, 2027, and all other terms of the original agreement remain without alteration.

- 2) **Program/Service Objectives and Outcomes:** N/A

- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$460,260.00

Account #: A2412

Oneida County Dept. Funding Recommendation: \$460,260.00

Proposed Funding Sources (Federal \$/ State \$/County \$): \$460,260.00 (Revenue)

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
315-798-5742 ♦ Fax: 315-798-6425

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

PETER M. RAYHILL
COUNTY ATTORNEY

November 8, 2022

FN 20 22-376

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente:

Attached for your approval is a Modification and Extension of License Agreement between the County and Phoenix Radio, Inc.

The term of this License is for a period of five (5) years commencing August 1, 2022 and ending July 31, 2027 and provides for access to an existing radio tower on County property. This is a modification of a previously existing agreement between Paul N. Bendat and Dame Media, necessitated by the County's purchase of the property from the Estate of Mr. Bendat. The annual rate is \$1,200.00 for a total of \$6,000.00. Payments made by Phoenix Radio, Inc. will be credited against the total cost of the property, should Phoenix Radio elect to purchase the same.

If acceptable, please forward the above contract to the Oneida County Board of Legislators for consideration and approval.

Thank you for your attention to this matter.

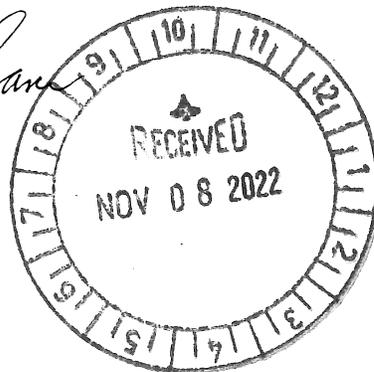
Sincerely,

Handwritten signature of John S. Balzano

John S. Balzano

JSB/rae

Enclosures



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Handwritten signature of Anthony J. Picente, Jr.
Date 11-8-22

Oneida Co. Department: County Attorney

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Phoenix Radio, Inc.
1113 Linwood Place
Utica, New York 13501

Title of Activity or Service: Modification and Extension of License Agreement

Proposed Dates of Operation: August 1, 2022 to July 31, 2027

Client Population/Number to be Served: N/A

Summary Statements

- 1) **Narrative Description of Proposed Services:** License to allow access to existing radio tower and equipment.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$6,000.00 (revenue) **Account #:**

Oneida County Dept. Funding Recommendation: \$6,000.00 (revenue)

Proposed Funding Sources (Federal \$/ State \$/County \$):

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: This modifies and extends a licensing agreement that previously existed between Paul Bendat and Dame Media, Inc. The County purchased the property from the Estate of Paul Bendat in 2018.



ONEIDA COUNTY
 DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.
 County Executive

MARK E. LARAMIE, P.E.
 Commissioner

November 9, 2022

FN 20 22-377

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue, New York 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

In 2011, Oneida County contracted with Bonacci Architects to prepare plans and specifications for reconstruction of the Oneida County Office Building parking garage.

Reconstruction of the County Office Building Plaza Deck is slowly progressing. We continue to expose unexpected damage, failed materials, and poorly designed waterproofing details. Bonacci Architects is the project Architect and had provided exceptional service responding to these issues. Unfortunately, evaluating existing conditions and preparing details for repair or replacement require a significant amount of time. In addition, it has been determined that an additional parking area for approximately 20 cars can be created adjoining the Southerly parking lot. This would require additional design services from Bonacci Architects, and if incorporated into the Plaza Deck project, would be completed at a very reasonable cost.

On August 17, 2022, the Oneida County Board of Acquisition and Contract approved Change Order No. 5 to the original contract with Bonacci Architects in the amount of \$85,486.00, to provide additional design services plus an allowance for future unforeseen conditions.

Original Fee:	\$110,520.00	
Amendment No. 1 Fee:	\$33,250.00	(Park Ave. Canopy Enclosure)
Amendment No. 2 Fee:	\$6,995.00	(Structural Evaluation)
Amendment No. 3 Fee:	\$126,000.00	(Parking Garage Reconstruction)
Amendment No. 4 Fee:	\$15,656.00	(Parking Garage HVAC)
Proposed Amendment No. 5 Fee:	\$85,486.00	(New Parking Area & Misc. Work)
<u>Proposed Total Fee:</u>	<u>\$377,907.00</u>	

If you agree with this proposal, please forward Change Order No. 5 to Contract No. 86501 to the Oneida County Board of Legislators for approval.

Thank you for your consideration.

Sincerely,

Mark E. Laramie, P.E.
 Commissioner



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.
 County Executive

Date 11-9-22

Enclosures

Oneida County Department: Public Works

Competing Proposal X Only Respondent Sole Source RFP Other

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor:	Bonacci Architects, PLLC 110 Fulton Street Utica, NY 13501
Title of Activity of Service:	Professional Consulting Services Oneida County Office Building Parking Garage Rehabilitation Parking Garage Reconstruction – CO #5
Proposed Dates of Operation:	Start on Execution – 10/31/2023
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

Reconstruction of the County Office Building Plaza Deck is slowly progressing. We continue to expose unexpected damage, failed materials, and poorly designed waterproofing details. Bonacci Architects is the project Architect and had provided exceptional service responding to these issues. Unfortunately, evaluating existing conditions and preparing details for repair or replacement require a significant amount of time. In addition, it has been determined that an additional parking area for approximately 20 cars can be created adjoining the Southerly parking lot. This would require additional design services from Bonacci Architects, and if incorporated into the Plaza Deck project, would be completed at a very reasonable cost.

On August 17, 2022, the Oneida County Board of Acquisition and Contract approved Change Order No. 5 to the original contract with Bonacci Architects (Contract No. 86501) in the amount of \$85,486.00, to provide additional design services plus an allowance for future unforeseen conditions.

The previously amended fee was \$292,421.00, bringing the new total amount to \$377,907.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	H-454
	Total Funding Requested:	\$377,907.00
	Oneida County Dept. Funding Recommendation:	\$377,907.00
Proposed Funding Sources	Federal:	\$ 0.00
	State:	\$0.00
	County:	\$377,907.00

Mandated / Not Mandated: Not Mandated

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

MARK E. LARAMIE, P.E.
 Commissioner

November 3, 2022

FN 20 22-378

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

In February 2022, Oneida County contracted with Fisher Associates for design services for various bridge and structure replacement projects to be constructed in 2022. Two of the included projects are:

1. Blossvale Road (CR66) Slope Stabilization along Fish Creek, Town of Annsville
2. Replacement of Structure C6A-53, Stokes-Westernville Road over Branch Mohawk River, Town of Western

The aforementioned projects are eligible for eligible for FEMA Disaster Mitigation funds, and require project coordination between the County, FEMA, and Fisher Associates.

On August 17, 2022, the Oneida County Board of Acquisition and Contract approved Change Order #2 to Contract #154113 with Fisher Associates, P.E., L.S., L.A., D.P.C., to provide this project coordination for an additional fee in the amount of \$5,000.00. Funding will be provided through Capital Project H-615. This will result in a revised maximum amount of \$141,280.00.

Original Fee:	\$127,300.00	(Blossvale Road, C6A-53, C6A-32, C1A-58, C2-58, C2-7)
Proposed CO No. 1 Fee:	\$8,980.00	(FEMA Mitigation Report for Blossvale Rd and C6A-53)
Proposed CO No. 2 Fee:	\$5,000.00	(FEMA Coordination for Blossvale Rd and C6A-53)
<hr/>		
Proposed Total Fee:	\$141,280.00	

If acceptable, please forward the above contract to the Oneida County Board of Legislators for consideration and approval.

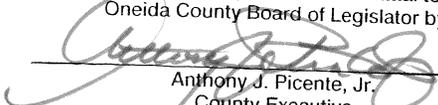
Thank you for your continued support.

Sincerely,


 Mark E. Laramie, P.E.
 Commissioner

Enclosures



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

 Anthony J. Picente, Jr.
 County Executive
 Date 11-15-22

Oneida County Department: Public Works

Competing Proposal X Only Respondent _____ Sole Source RFP _____ Other _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor:	Fisher Associates, P.E., L.S., L.A., D.P.C. 180 Charlotte Street Rochester, New York 14607
Title of Activity of Service:	Project Design Services – CO #2
Proposed Dates of Operation:	Start on Execution – 12/31/2022
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

In February 2022, Oneida County contracted with Fisher Associates for design services for various bridge and structure replacement projects to be constructed in 2022, Contract #154113. Two of the included projects are:

1. Replacement of Structure C6A-53, Stokes-Westernville Road over Branch Mohawk River, Town of Western.
2. Slope Stabilization – Blossvale Road, CR66, Town of Annsville.

The aforementioned projects are eligible for FEMA Disaster Mitigation funds and require project coordination between the County, FEMA, and Fisher Associates. On August 17, 2022, the Board of Acquisition & Contract accepted Change Order #2 to existing Contract #154113 with Fisher Associates, P.E., L.S., L.A., D.P.C., to provide these additional services for these projects for a lump sum fee of \$5,000.00, bringing the contract total to \$141,280.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

	Account #:	H-615
	Total Funding Requested:	\$141,280.00
	Oneida County Dept. Funding Recommendation:	\$141,280.00
Proposed Funding Sources	Federal:	\$ 0.00
	State:	\$0.00
	County:	\$141,280.00

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY
 DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.
 County Executive

MARK E. LARAMIE, P.E.
 Commissioner

October 14, 2022

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 22-379

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

The enclosed Local Project Agreement (LPA) is part of the Bridge NY Culvert Program and requires approval to identify the state funding shares for the Preliminary Engineering and Construction phases for the following project.

PIN	CIN	Road/Feature	Municipality	Funding	
				Total	
2754.73.301	2291881	Summit St over Mill Creek	Village of Boonville	\$970,613	

Bridge NY Culvert Projects are funded with 100% state aid. Oneida County has agreed to assist the Village of Boonville with obtaining design and construction services and will assume project sponsor responsibilities. This LPA identifies the administration and method for funding the various phases of the project as work moves forward. When executed, Oneida County can be reimbursed up to \$970,613.00 in State funds per Schedule A of the agreement. There is no required local match. The Village would be responsible for any cost, and reimbursement to the County, beyond the state aid.

If acceptable, please forward the enclosed agreement to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.
 Commissioner



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 County Executive

Date 10-21-22

cc: Nicholas DiGennaro, P.E., Deputy Commissioner

Competing Proposal _____
 Only Respondent _____
 Sole Source RFP _____
 Other X

**ONEIDA COUNTY BOARD
 OF LEGISLATORS**

Name & Address of Vendor: New York State Department of Transportation
 50 Wolf Road
 Albany, NY 12232

Title of Activity or Service: Local Project Agreement PIN 2754.73.301
 Summit St. over Mill Creek
 Village of Boonville

Proposed Dates of Operation: March 24, 2022 – September 30, 2032

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

The enclosed Local Project Agreement (LPA) is part of the Bridge NY Culvert Program and identifies the state funding shares for the Preliminary Engineering and Construction phases for the following project.

PIN	CIN	Road/Feature	Municipality	Funding	
2754.73.301	2291881	Summit St over Mill Creek	Village of Boonville	Total	\$970,613

Bridge NY Culvert Projects are funded with 100% state aid. Oneida County has agreed to assist the Village of Boonville with obtaining design and construction services and will assume project sponsor responsibilities. There is no required local match. The Village would be responsible for any cost, and reimbursement to the County, beyond the state aid.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

Account #:	H-557
Total Funding Requested:	\$970,613.00
Oneida County Dept. Funding Recommendation:	\$970,613.00
Proposed Funding Sources	
Federal:	\$0.00
New York State:	\$970,613.00
Local (Village of Boonville):	\$0.00

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY
 DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.
 County Executive

MARK E. LARAMIE, P.E.
 Commissioner

October 14, 2022

FN 20 22-380

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

The enclosed Federal aid Local Project Agreement (FALPA) is part of the BridgeNY Program and requires approval to identify the state funding shares for the Preliminary Engineering, ROW Acquisition and Construction phases for the following project.

PIN	BIN	Road/Feature	Municipality	Funding	
				Fed/State	Town
2754.67	2205960	Old Poland Rd. (CR 56) over Cincinnati Creek	Town of Trenton	Fed/State	\$254,125
				Town	\$13,375
				TOTAL	\$267,500

Bridge NY Projects are funded with 95% federal aid and 5% local match. Oneida County has agreed to assist the Town of Trenton with obtaining design and construction services and will assume project sponsor responsibilities. This LPA identifies the administration and method for funding the various phases of the project as work moves forward. Oneida County would be reimbursed 100% of all project expenses via Federal aid, State aid, and reimbursement from the Town of Trenton for all remaining expenditures per Schedule A of the agreement. The Town of Trenton will provide the required local match and would be responsible for any cost, and reimbursement to the County, beyond the state aid.

If acceptable, please forward the enclosed agreement to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.
 Commissioner



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 County Executive

Date 10/21/2022

cc: Nicholas DiGennaro, P.E., Deputy Commissioner

Oneida County Department: Public Works

Competing Proposal _____
 Only Respondent _____
 Sole Source RFP _____
 Other X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization: New York State Department of Transportation
 50 Wolf Road
 Albany, NY 12232

Title of Activity of Service: Federal aid Local Project Agreement (FALPA)
 PIN 2754.67, Old Poland Road (CR 56) over
 Cincinnati Creek
 Town of Trenton

Proposed Dates of Operation: March 22, 2022 – September 30, 2032

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

The enclosed Federal aid Local Project Agreement (FALPA) is part of the BridgeNY Program and requires approval to identify the state funding shares for the Preliminary Engineering, ROW Acquisition and Construction phases for the following project.

PIN	BIN	Road/Feature	Municipality	Funding	
				Fed/State	
2754.67	2205960	Old Poland Rd. (CR 56) over Cincinnati Creek	Town of Trenton	Fed/State	\$254,125
				Town	\$13,375
				TOTAL	\$267,500

Bridge NY Projects are funded with 95% federal aid and 5% local match. Oneida County has agreed to assist the Town of Trenton with obtaining design and construction services and will assume project sponsor responsibilities. The Town of Trenton will provide the required local match and would be responsible for any cost, and reimbursement to the County, beyond the state aid.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

Account #:	H-557
Total Funding Requested:	\$267,500.00
Oneida County Dept. Funding Recommendation:	\$267,500.00
Proposed Funding Sources	
Federal/State:	\$254,125.00
County:	\$0.00
Local Town:	\$13,375.00

Past Performance Data: N/A

O.C. Department Staff Comments: None



Undersheriff Joseph Lisi
Chief Deputy Lisa Zurek

Chief Deputy Jonathan Owens
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

October 27, 2022

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

FN 20 22-381

PUBLIC SAFETY

Dear County Executive Picente:

WAYS & MEANS

The Sheriff's Office would like request a 2022 supplemental appropriation for the use of forfeiture funds. These funds are received when assets are acquired as part of a law enforcement seizure. These funds are placed in restrictive accounts (A889-889/22 & A889-889/8) with sufficient funds available in the accounts. Within the limitations set for the use of these funds, I am requesting that money be transferred to the Sheriff's expense accounts for a thermal camera & related supplies for the Patrol Division. I respectfully request that this matter be acted on at the next Board of Legislator's meeting.

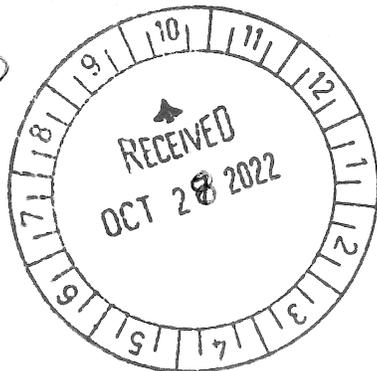
I am requesting the following 2022 supplemental appropriation:

To Account:	A3120.212	Computer Hardware	\$ 13,000
	A3120.491	Other Materials & Supplies	\$ 1,400
From Account:	A889-889/22	Sheriff's Forfeiture Restricted (Federal)	\$ 14,400

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol, Sheriff



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive
Date 10-28-22



ONEIDA COUNTY DIVISION OF BUDGET

ANTHONY J. PICENTE, JR.
County Executive

Thomas B. Keeler
Budget Director
TKeeler@ocgov.net

October 28, 2022

FN 20 22 382

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

Dear County Executive Picente:

WAYS & MEANS

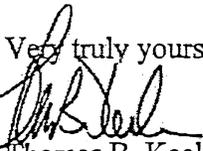
Oneida County has been notified of the award of program funding to support the improved quality of representation and services from the NYS Office of Indigent Legal Services (OILS). This award is for the three-year distribution of funds for program support. Funds provide services through the office of Public Defenders for a full time Assistant Public Defenders in Criminal and a full time Assistant Public Defender in Civil.

This grant award is for a period of three years, beginning January 1, 2022, through December 31, 2024. This is a renewal of Distribution #9 which was amended to expire on December 31, 2022. Funding for the three-year cycle is a total grant award of \$538,146.

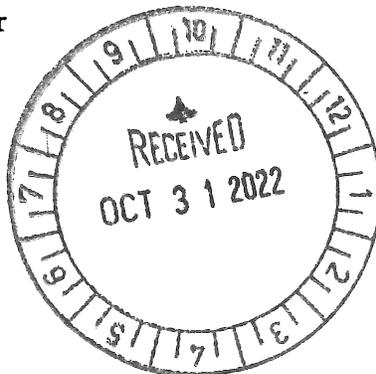
At this time, I respectfully request your approval of this grant, and if you agree, please forward to the Board of Legislators for action at the next regularly scheduled meeting.

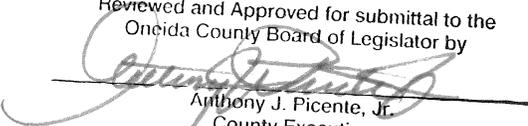
Thank you for your consideration.

Very truly yours,


Thomas B. Keeler
Budget Director

Encl.



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive
Date 10-31-22

40

Oneida Co. Department: Budget

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	_____ <u>X</u> _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: NYS Office of Indigent Legal Services
A.E. Smith Building, 11th Floor
80 South Swan Street
Albany, New York 12210

Title of Activity or Service: Indigent Defense Services

Proposed Dates of Operation: January 1, 2022 to December 31, 2024

Client Population/Number to be Served: Oneida County residents

Summary Statements

- 1) **Narrative Description of Proposed Services:** This three-year award is granted for support for annual program initiatives in this state-mandated plan to provide legal representation for indigent parties.
- 2) **Program/Service Objectives and Outcomes:** Funds will be distributed to the Public Defender offices (Criminal and Civil) to support program staff expenses.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$538,146.00 **Account #** A1170, A1173

Oneida County Dept. Funding Recommendation: \$538,146.00

Proposed Funding Sources (Federal \$/ State \$/County \$): State \$

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: This is a renewal of Distribution #9.



**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

November 3, 2022

FN 20 22-383

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

Re: Traffic Safety Instructor

WAYS & MEANS

Dear County Executive Picente:

I have attached the job specification for the title Traffic Safety Instructor. I have added the title to the Oneida County Classification Plan.

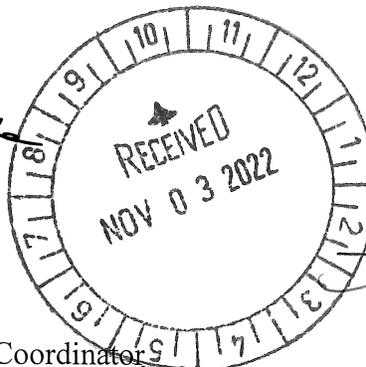
Historically, the County has contracted with instructors to teach various traffic safety courses. Over time, this has become challenging, as the cost to obtain certification to teach these courses has risen. In addition, the need for delivery of these courses continues to grow. In discussions with Emergency Services Director, Edward Stevens, and Stop-DWI Coordinator, Eric Townsend, we have determined that the best way to ensure that the County has available instructors to meet these needs is to create the position as a County title. This will allow for paid training and certification for those individuals who are willing to deliver this instruction.

I am recommending that the salary for this title be set at \$50.00 per hour. This hourly rate is comparable to the hourly rate we currently pay to independent contractors for this service.

If you concur, I respectfully request that you forward this recommendation to the Board of Legislators for consideration at their next meeting and ask that they set the salary for this title. As always, I am available to address any questions or concerns that either you or the Board may have regarding this matter.

Very truly yours,

Amanda L. Cortese-Kolasz
Commissioner of Personnel



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11-3-22

Enclosure

cc: Eric Townsend, Stop-DWI Coordinator
County Attorney
Budget

Civil Division: Oneida County Government
Jurisdictional Class: Pending Jurisdictional Classification
EEO Category: Administrative Support
Adopted:

TRAFFIC SAFETY INSTRUCTOR

DISTINGUISHING FEATURES OF THE CLASS: This is part-time work involving the responsibility for instructing traffic safety courses on an occasional or sporadic basis. An incumbent in this class instructs courses on traffic safety as deemed appropriate by the Oneida County Stop-DWI Coordinator. Work is performed under the direct supervision of the Oneida County Stop-DWI Coordinator or other person designated. Supervision over the work of others is not a function of this class. The Traffic Safety Instructor performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Delivers instruction of various traffic safety courses;
When required, accurately completes reports as necessary.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of traffic safety; good oral and written communication skills.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma.

SPECIAL REQUIREMENT:

1. Possession of a valid New York State driver's license at the time of appointment. License must remain valid throughout appointment.

1. Possession of a certification to instruct one or more traffic safety courses by the National Safety Council within sixty (60) days of appointment, and maintain such certification throughout employment.

Adopted:



ONEIDA COUNTY
DEPARTMENT OF EMERGENCY SERVICES
FIRE COORDINATOR
911 CENTER
STOP DWI PROGRAM

ANTHONY J. PICENTE, JR.
County Executive

EDWARD STEVENS
Director

120 Base Road • Oriskany, New York 13424
Phone: 315-765-2526 • Fax: 315-765-2529

November 1, 2022

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 22-384

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente,

This is a grant contract awarded to Oneida County under the 2019 HazMat Grant. The grant covers the period from April 1, 2021 to August 31, 2022.

The HazMat Grant was already approved by the Board of Legislators. The HazMat Grant award is for \$64,000.00 for HazMat equipment, training for the equipment and for maintenance of the equipment. To date, we have spent \$41,030.00, leaving a \$22,970.00 balance.

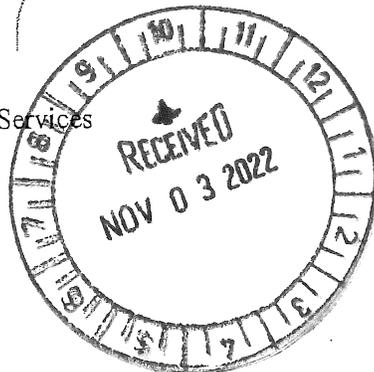
We ordered the remaining equipment, but due to supply issues, the equipment is on back order. Knowing that I would not be able to receive and pay for the equipment before August 31, 2022, the date of the HazMat Grant's expiration, I have requested that New York State give us an extension of the Grant. New York State has granted us the extension and has amended the Grant; thus, the Grant expires on August 31, 2023. Due to this amendment, the State requires another electronic signature which would require Board approval of the amendment.

I respectfully request that this 2019 HazMat Grant Amendment be submitted to the Board of Legislatures for approval. Once the amendment is approved by the Board of Legislators, please have it electronically signed. Please contact me if you have any questions.

Sincerely,

Edward T. Stevens
Director of Emergency Services

da



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 11-3-22

Oneida Co. Department: Emergency Service

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: New York State Division of Homeland Security and
Emergency Services
1220 Washington Avenue
Building 7A, Suite 710
Albany, NY 12242

Title of Activity or Service: HazMat Grant

Proposed Dates of Operation: 4/1/2021 – 8/31/2023

Client Population/Number to be Served: Oneida County Residents

Summary Statements

- 1) **Narrative Description of Proposed Services:** This Amendment will extend the time of the grant. Other terms to remain the same. Funding will be used to upgrade Haz-Mat response equipment. This funding will cover the purchase of a HazMat Spectrometry System, as well as other upgrades and maintenance of HazMat equipment.
- 2) **Program/Service Objectives and Outcomes:**
Upgrade Haz-Mat equipment and related items with grant funding.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$64,000.00

Account #H-595

Oneida County Dept. Funding Recommendation: \$64,000.00

Proposed Funding Sources (Federal \$/ State \$/County \$): State Grant Funds

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None

Mandated: X **Not Mandated:** _____

Additional County Costs:

The County is planning to purchase a HazMat Spectrometry System. The Department of Emergency Services has a current quote for that System in the amount of \$102,000.00. This grant funding is being combined with the 2018 HazMat funding in the same amount, for a total of \$128,000.00. After the purchase of the HazMat Spectrometry System, there will be a balance of \$26,000.00 to upgrade and purchase other needed HazMat equipment. There are no additional costs to the County.

2018 HazMat Grant:	\$64,000.00
2019 HazMat Grant:	<u>+ \$64,000.00</u>
Total:	\$128,000.00
HazMat System Cost:	<u>- \$102,000.00</u>
Balance:	\$26,000.00



ONEIDA COUNTY
 DEPARTMENT OF EMERGENCY SERVICES
 FIRE COORDINATOR
 911 CENTER
 STOP DWI PROGRAM

ANTHONY J. PICENTE, JR.
 County Executive

EDWARD STEVENS
 Director

120 Base Road • Oriskany, New York 13424
 Phone: 315-765-2526 • Fax: 315-765-2529

November 2, 2022

The Honorable Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

FN 20 22-385

PUBLIC SAFETY

Dear County Executive Picente,

WAYS & MEANS

We have been informed by the NYS Division of Homeland Security & Emergency Services that Oneida County has been awarded \$177,675.00 as our share of the Homeland Security Public Safety Answering Points Operations Grant (PSAP grant) program. This will assist in funding four (4) dispatcher positions. A copy of the contract for the grant is attached.

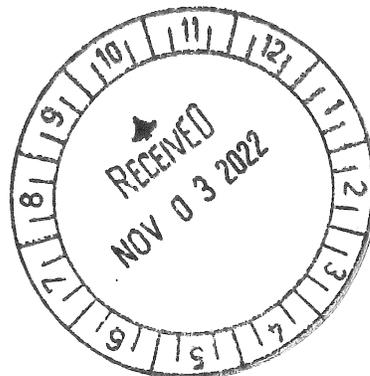
Therefore, I request;

- A.) That you seek the Board of Legislators approval of the attached contract, and,
- B.) Your electronic approval of the attached contract.

Sincerely,

Edward T. Stevens
 Director

CC: Comptroller
 Budget
 Personnel



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.
 County Executive

Date 11-3-22

Oneida Co. Department: Emergency Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

ONEIDA COUNTY BOARD OF
LEGISLATORS

Name & Address of Vendor: New York State Division of Homeland Security
and Emergency Services
1220 Washington Avenue
Building 7A, Suite 710
Albany, NY 12242

Title of Activity or Service: Homeland Security PSAP Grant FY2021

Proposed Dates of Operation: 1/1/2022-12/31/2022

Client Population/Number to be Served: Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services:** This grant will provide funding for four (4) public Safety call-answering staff members (4 dispatchers at \$44,418.75 Each). This will aid the County in improving public safety and enhancing emergency preparedness across the state.

- 2) **Program/Service Objectives and Outcomes:** To enhance public safety by conducting PSAP operations activities, supporting statewide interoperable communications for first responders.

- 3) **Program Design and Staffing:** State funding for four public safety answering staff members.

Total Funding Requested: \$177,675.00

Account # A3308

Oneida County Dept. Funding Recommendation: \$177,675.00

Proposed Funding Sources (Federal \$/ State \$/County \$): State Funds

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: none

Anthony J. Picente Jr.
Oneida County Executive



Amanda L. Cortese-Kolasz
Commissioner of Personnel

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

November 17, 2022

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 22-386

**PUBLIC SAFETY
WAYS & MEANS**

Re: Creation of fifteen (15) Full-Time Special Patrol Officer Positions

Dear County Executive Picente:

Attached for your review and approval is correspondence from Sheriff, Robert M. Maciol, requesting the creation of fifteen (15) full-time Special Patrol Officer Positions (\$26.50 per hour).

As stated in Sheriff Maciol's letter, he is requesting the positions as several school districts have requested additional Special Patrol Officers be assigned to their schools.

If you concur, I respectfully requested that you forward this request to the Board of Legislators for consideration at their next meeting. As always, I am available to answer any questions either you or the Board have regarding this matter.

Very truly yours,

Amanda L. Cortese-Kolasz
Commissioner of Personnel

Enclosure

cc: Sheriff
County Attorney
Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11-17-22



Undersheriff Joseph Lisi
Chief Deputy Jonathan Owens

Chief Deputy Lisa Zurek
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

October 25, 2022

Commissioner Amanda Cortese-Kolasz
Oneida County Department of Personnel
800 Park Ave., 6th Floor
Utica, NY 13501

Re: MSD 222

Dear Commissioner Cortese-Kolasz:

In wake of the continuous school shootings throughout the country, several school districts have requested additional Special Patrol Officers be assigned to them in order to have armed security in every building. Currently several districts have a single SPO covering more than one building therefore leaving some of the buildings without coverage at times.

Enclosed you will find the MSD 222 requesting the creation of fifteen (15) additional full time Special Patrol Officer positions to accommodate the additional posts at the VVS, Holland Patent, Remsen and Clinton School Districts along with Madison Oneida BOCES. We have 25 SPOs currently going over the number of hours allotted weekly to cover these positions. The 15 full time positions will cover the hours needed to accommodate the current staffing issues.

If you have any questions or need further information, please do not hesitate to contact my office.

Thank you for your time and consideration in this matter.

Sincerely,

Robert M. Maciol
Sheriff



Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495