



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Timothy Julian  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION FOR THE MAY 10, 2023 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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# ONEIDA COUNTY FARMLAND PROTECTION BOARD



Brymer Humphreys, Chair

Bill Tylutki ♦ Michael J. Cosgrove ♦ Roger Crary ♦ Andy Gale ♦ Paul Snider  
Paul van Lieshout ♦ Marty Broccoli ♦ James J. Genovese II ♦ Kathy Pilbeam ♦ George Joseph

April 5, 2023

Mikale Billard, Clerk  
Oneida County Board of Legislators  
800 Park Avenue  
Utica. NY 13501

FN 20 23-126

WAYS & MEANS

RE: Public Hearing Request for Agricultural District 6 (Towns of Kirkland, New Hartford, Westmoreland and Whitestown)

Dear Mr. Billard,

The Farmland Protection Board is requesting a Public Hearing for 2023 Agricultural 6 for the Towns of Bridgewater, Marshall, Paris, and Sangerfield. Pursuant to that request, please prepare a docket scheduling a public hearing for Wednesday June 7, 2023 at 6:00 P.M. at Paris Town Hall, 2580 Sulphur Spring Rd, Sauquoit, NY 13456.

Please place on the appropriate agenda for action by the Board at their next meeting on May 10th, 2023.

Respectfully submitted,

*Brymer Humphreys*

Brymer Humphreys, Chairperson  
Oneida County Farmland Protection Board

Cc: All FBP Members  
Commissioner of Agriculture and Markets  
Commissioner of DEC

Oneida County Farmland Protection Board \* C/O Cornell Cooperative Extension  
121 Second Street \* Oriskany, New York \* 13424 \* (315) 736-3394



**ONEIDA COUNTY**  
**DEPARTMENT OF PLANNING**  
 Boehlert Center at Union Station  
 321 Main St., Utica NY 13501  
 Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.  
 County Executive  
 James J. Genovese II  
 Commissioner

April 10, 2023

FN 20 23-127

Anthony J. Picente, Jr.  
 County Executive  
 Oneida County Office Building  
 800 Park Avenue  
 Utica, New York 13501

**ECONOMIC DEVELOPMENT  
 & TOURISM  
 WAYS & MEANS**

Re: United States Department of Transportation Charging and Fueling Infrastructure Discretionary Grant Opportunity

Dear County Executive Picente:


This letter is requesting that the Oneida County Board of Legislators pass a resolution allowing Oneida County to apply to the Department of Transportation, Federal Highway Administration, for a grant of up to \$600,000.00 to install electric vehicle (EV) charging infrastructure in several locations throughout Oneida County. The minimum award amount is \$500,000.00.

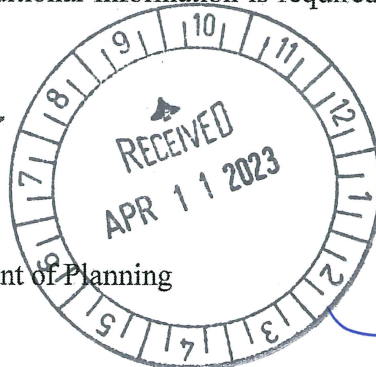
The Charging and Fueling Infrastructure Discretionary Grant Opportunity provides municipalities with financial assistance through reimbursement for the purchase and installation of electric vehicle charging infrastructure that is convenient, affordable, reliable, equitable, accessible, and safe, furthering the national goal of at least 500,000 EV chargers by 2030.

Oneida County intends to expand on the existing plans to install EV charging stations within the disadvantaged community area of Utica and explore other potential locations to install EV charging infrastructure to meet growing needs. The grant provides up to 80% of costs, requiring that 20% of funding come from non-federal sources. This match funding will be supplied by Oneida County.

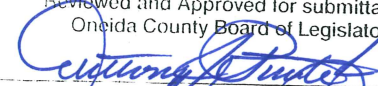
If you agree that Oneida County should apply for the grant, I respectfully ask that you forward the enclosed resolution to the Oneida County Board of Legislators for its consideration. The deadline to submit the application is May 30, 2023, so it is essential that the Board of Legislators take action on this matter at its May 10, 2023 meeting. Please feel free to call me if any additional information is required. Thank you for your continued support.

Sincerely,

  
 James J. Genovese, II  
 Commissioner  
 Oneida County Department of Planning



Reviewed and Approved for submittal to the  
 Oneida County Board of Legislators by

  
 Anthony J. Picente, Jr.  
 County Executive

Date 4-10-23

Anthony J. Picente Jr.  
County Executive

Colleen Fahy-Box  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES**

Contract Administration, 4<sup>th</sup> Floor  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5073 Fax (315) 793-6044

April 3, 2023

FN 20 23-128

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Re: Agreement with GTL, Inc. d/b/a Link to Life (138144)

Dear Mr. Picente:

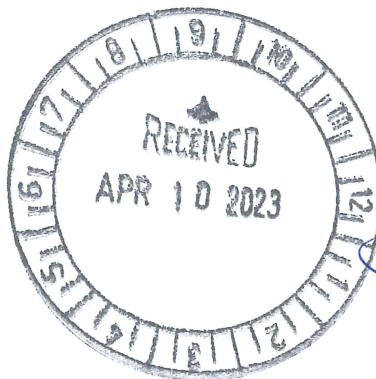
I am submitting a renewal of an agreement between GTL, Inc. d/b/a Link to Life and the Department of Family and Community Services for your review,

This Agreement will provide for the rental of Personal Emergency Response Systems (PERS) to supplement in-home services by eligible clients of the Expanded In-Home Services for the Elderly Program (EISEP). The cost of this Agreement is \$86,000.00, which consists of 75% State (\$64,500.00) and 25% County (\$21,500) funding. This agreement commences on April 1, 2021 and terminates on March 31, 2022.

If this Agreement meets with your approval, please forward to the Board of Legislators for further consideration.

Sincerely,

*Colleen Fahy-Box*  
Colleen Fahy-Box  
Commissioner



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 4-10-23

CFB/md

Enclosure

Oneida Co. Department: DFCS-OFA

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** GTL, Inc. d/b/a Link to Life  
27475 Meadowbrook Road  
Novi, Michigan 48377-3532

**Title of Activity or Service:** Personal Emergency Response System (PERS)

**Proposed Dates of Operation:** April 1, 2021 through March 31, 2022

**Client Population/Number to be Served:** Approximately 300 clients

**Summary Statements:**

**1) Narrative Description of Proposed Services:**

To provide, for rental, Personal Emergency Response Systems (PERS) which allow senior citizens the ability to stay safe and independent in their own home.

**2) Program/Service Objectives and Outcomes:**

PERS systems are to be used as ancillary to in-home services by eligible clients of the Expanded In-Home Services for the Elderly Program (EISEP).

**3) Program Design and Staffing:**

N/A

**Total Funding Requested:** \$ 86,000.00 Account #: A6774.495.99

**Oneida County Dept. Funding Recommendation:** \$86,000.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

Federal: 0% (\$0) State: 75% (\$64,500.00) County: 25% (\$21,500.00)

**Cost Per Client Served:** \$14.00 – Rental per month for Landline Device  
\$23.00 – Rental per month for Cellular Device  
\$5.00 – Additional fee per Spouse  
\$6.00 – Additional fee for Fall Detection Device  
\$0.00 – Installation Fee

**Past Performance Data:** GTL, Inc d/b/a Link to Life has been providing Personal Emergency Response System to Office for the Aging since 2019.

**O.C. Department Staff Comments:** This is the third year that GTL, Inc d/b/a Link to Life will be providing services for all Emergency Response Systems used by the Office of the Aging and Continuing Care.

Anthony J. Picente Jr.  
County Executive

Colleen Fahy-Box  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

March 20, 2023

FN 20 23-129

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators between Oneida County, through its Department of Social Services, and Cayuga Home for Children for the provision of SafeCare/Parent Aid Services.

Parent Aid Services are defined by New York State Office of Children and Family Services as those services provided in the home and community that focus on the need of the parent for instruction and guidance. This service improves parental and family functioning to avoid an out of home placement for children.

The Cayuga Home for Children SafeCare/Parent Aide program provides intensive in-home services to families in need of guidance, instruction, and education whose children are either in or at serious risk of foster care or out of home placement through Family Court. Parent Aide Service includes instruction or mentoring in areas related to child care and home management such as child development, home safety and maintenance, appropriate discipline technique, family budgeting and other such related issues. The goal is to provide Preventive Services and re-direct the families to reduce or avoid child abuse, neglect and out of home placement.

This Agreement is for the term October 1, 2022 through September 30, 2024 with the County reserving the Department's option to elect the second year term, and has a maximum total cost of \$556,450.56 for the duration of this Agreement. The local cost to support this effort is 27.18 % or \$151,243.26. This service was awarded by RFP and is a vital element in our Preventive Services Program.

I am respectfully requesting that this matter be submitted to the Board of Legislators for their consideration.

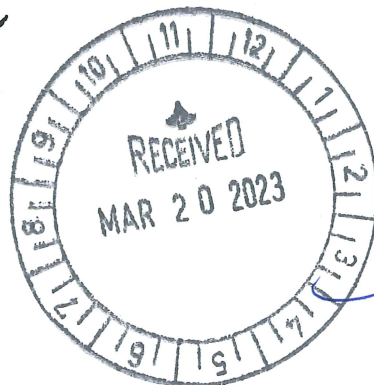
Thank you for your attention to this matter.

Sincerely,

*Colleen Fahy-Box*

Colleen Fahy-Box  
Commissioner

CFB/vlc attachment



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
\_\_\_\_\_  
Anthony J. Picente, Jr.  
County Executive  
Date 3-20-23

# 45402

**Oneida Co. Department Social Services**

**Competing Proposal X**  
**Only Respondent \_\_\_\_\_**  
**Sole Source RFP \_\_\_\_\_**

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Cayuga Home for Children  
101 Hamilton Avenue  
Auburn, New York 13021

**Title of Activity or Services:** Safe Care/Parent Aide Services

**Proposed Dates of Operations:** October 1, 2022 through September 30, 2024

**Client Population/Number to be Served:** Oneida County families in need of Safe Care/Parent Aide instruction

Safe Care/Parent Aide services will provide community-based services to 30 families at any given time and 78 families on an annual basis in order to prevent foster care or out of home placement or to return children home from placement timely. The agency will pursue an evidence-based behavioral parent-training program for families at risk of having children being placed into care and those having children already in care.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

Parent Aide Service is defined as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designated to maintain and enhance parental functioning and family/parent role performance. Parent Aide Service includes instruction or mentoring in areas related to child care and home management such as child development and care, home safety and maintenance, appropriate discipline technique, family budgeting, and reinforcement of other positive behaviors.

**2). Program/Service Objectives and Outcomes**

Parents will demonstrate an improved ability to appropriately parent their children through an increased knowledge of child development, as well as, improved skills in regards to issues related to child care such as home safety, appropriate educational and health care, discipline, nurturing and role modeling.

**3). Program Design and Staffing Level -**

- 2 full time Safe Care Home Visitors
- 1 Transportation/Visit Coach
- .10 FTE Safe Care Supervisor
- .10 Director of Parent Aide Services
- .05 Vice President –Community Based Interventions

**Total Funding Requested:**

October, 2022-September, 2023- \$274,991.47  
October, 2023-September, 2024- \$281,459.09

**Total** **\$ 556,450.56**

**Oneida County Dept. Funding Recommendation:** Account # A6070.49547

**Mandated or Non-mandated:** Preventive Mandated service

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

		<b>2022</b>	<b>2023</b>
<b>FEDERAL</b>	38.39 % -	\$ 105,569.23	\$ 108,052.14
<b>STATE</b>	34.43 % -	\$ 94,679.56	\$ 96,906.36
<b>COUNTY</b>	27.18 % -	\$ 74,742.68	\$ 76,500.58

**Cost Per Client Served:**

**Past performance Served:** This Parent Aide contractor was awarded by RFP.

**Department Staff Comments:**



Anthony J. Picente Jr.  
County Executive

Colleen Fahy-Box  
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES  
Contract Administration, 4<sup>th</sup> Floor  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5073 Fax (315) 793-6044

March 8, 2023

FN 20 23-130

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Amendment to the Third Renewal between Oneida County, through its Department of Family and Community Services, and the Resource Center for Independent Living, Inc., located at 131 Genesee Street, Utica, New York, for your review and approval.

Due to high utilization of services, this Amendment is for additional funds for the provision of Social Model Adult Day Services provided by the Contractor at the Department's request. The Contractor provides community-based long-term care services to the frail and elderly and assists older consumers to delay or divert nursing home placement. Total reimbursement under this Amendment shall not exceed \$95,000.00, which is supported by 75% (\$71,250.00) State funds and 25% (\$23,750) County dollars. This Amendment covers the Third Renewal period of January 1, 2022 through December 31, 2022.

I am available at your convenience to answer any questions you may have regarding this Amendment. If you concur, please forward to the Board of Legislators for consideration at their next meeting.

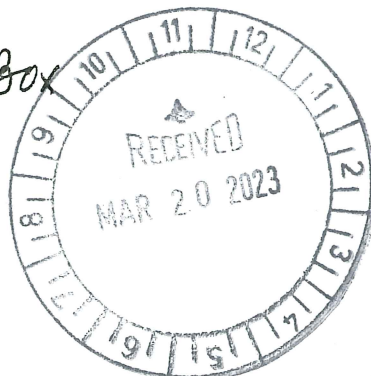
Sincerely,

*Colleen Fahy-Box*

Colleen Fahy-Box  
Commissioner

CFB/mk

Attachment



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 3-17-23

Oneida Co. Department: Family and Community Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other     x    

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

Name & Address of Vendor: Resource Center for Independent Living, Inc.  
131 Genesee Street  
Utica, New York 13501

Title of Activity or Service: Social Model Adult Day Services

Proposed Dates of Operation: January 1, 2022 - December 31, 2022

Client Population/Number to be Served: Frail elderly age 60+ with functional impairment

**Summary Statements**

**1) Narrative Description of Proposed Services**

Due to high utilization of services, funds will be added to Social Model Adult Day Services. This service is a structured five-hour, five-day-a-week adult day program that serves frail elderly individuals in a supervised group setting. The program is in compliance with the New York State Regulations for Social Adult Day Services. Eligible participants must be age 60 or older and functionally impaired, needing assistance in at least one of the following activities of daily living: toileting, mobility, transferring, or eating; or requiring supervision due to cognitive and/or psycho-social impairment. Services include a noon meal and transportation to and from the program.

**2) Program/Service Objectives and Outcomes:**

- To provide 5-hour per weekday adult day services programming
- To provide noon meal and transportation
- To provide services that include socialization, supervision and monitoring, personal care, nutrition, appropriate activities including maintenance and enhancement of daily living skills, caregiver assistance, and transportation.
- To provide intergenerational programming to ensure a mutually beneficial social opportunity for program participants and area youth

**3) Program Design and Staffing**

Each adult day service provider will serve OFA authorized participants with a structured 5-hour program that meets the NY State regulations. Each site will have a coordinator and sufficient staff, both paid and volunteer, to supervise participants in a safe environment. The staff will provide appropriate activities and therapies that will enhance the participant's general wellbeing.

**Total Funding Requested:** \$95,000.00

**Account #:** A6772.495.116

**Oneida County Dept. Funding Recommendation:** \$75.00 /day

**Proposed Funding Sources (Federal \$/ State \$/County \$): \$17,000.00**

Federal: 0% (\$0)

State: \$ 71,250 (75%)

County: \$ 23,750 (25%)

**Cost Per Client Served:** \$75.00 per client per five-hour day

**Past Performance Data:** The Resource Center for Independent Living has provided Social Adult Day Care since 1984.

**O.C. Department Staff Comments:** N/A

Anthony J. Picente Jr.  
County Executive

Colleen Fahy-Box  
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES  
Contract Administration, 4<sup>th</sup> Floor  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5073 Fax (315) 793-6044

April 12, 2023

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

FN 20 23-131

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following fourth renewal between Oneida County, through its Department of Family and Community Services, and The North Utica Senior Citizens Recreation Center, Inc., for your review and approval. If this agreement meets with your approval, please forward to the Board of Legislators for further consideration.

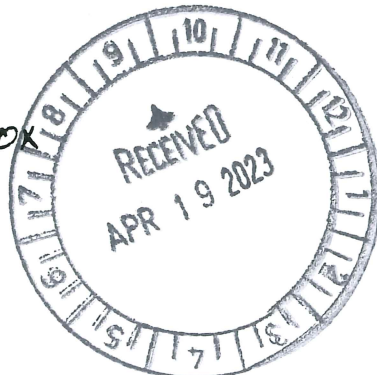
The purpose of this agreement is to provide fiscal intermediary services for Oneida County's Aging Programs that include flexible consumer-directed care using budget-based care plans provided by program coordinators, consumers and caregivers. This agreement funds Caregiver Support Program Emergency Respite Services, the Community Living Program, the Alzheimer's Association Respite Grant, and Community Based Services Program. The total cost of this agreement is \$348,955.00.

This agreement will commence on January 1, 2023 and will terminate on December 31, 2023.

I respectfully request the approval of this fourth renewal between Oneida County, through its Department of Family and Community Services, and The North Utica Senior Citizens Recreation Center, Inc. Thank you for your consideration.

Sincerely,

*Colleen Fahy-Box*  
Colleen Fahy-Box  
Commissioner



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive  
Date 4-18-23

CFB/mk

Enclosures

Oneida Co. Department: DFCS--Office for the Aging

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other  X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

Name & Address of Vendor: The North Utica Senior Citizens Recreation Center, Inc.  
50 Riverside Drive  
Utica, New York 13502

Title of Activity or Service: Fiscal Intermediary Services

Proposed Dates of Operation: January 1, 2023 – December 31, 2023

Client Population/Number to be Served: Oneida County residents aged 60+

Program Narrative:

The purpose of this agreement is to provide fiscal intermediary services for Oneida County's Aging Programs that include flexible consumer-directed care using budget-based care plans provided by program coordinators, consumers and caregivers. This agreement funds Caregiver Support Program Emergency Respite Services, the Community Living Program, the Alzheimer's Association Respite Grant and Community Based Services Program.

**Summary Statements**

**1) Narrative Description of Proposed Services:**

- (a) **Caregiver Support Program Emergency Respite Services** addresses the immediate, intermittent respite needs for a caregiver and care receiver.
- (b) **Community Living Program (CLP)** will provide Oneida County with the ability to develop a flexible consumer directed model of service to allow clients to remain in their community.
- (c) **Alzheimer's Association Respite Grant** will address the immediate, intermittent respite needs for caregivers and care receivers who suffer from Alzheimer's or related disorder.

**2) Program/Service Objectives and Outcomes:**

- (a) **Caregiver Support Program Emergency Respite Services** will provide support service activities that are temporary, substitute supports or short-term living arrangements, thus allowing a brief period of relief or rest for caregivers that ultimately assist in keeping the care receiver in the community.
- (b) **Community Living Program (CLP)** will link individuals with home and community-based services and supports, using a budget-based consumer driven plan of care, with services and goods selected by the consumer or primary caregiver.
- (c) **Alzheimer's Association Respite Grant** will provide support services activities that are temporary, substitute supports or short-term living arrangements, thus allowing a brief period of relief or rest for caregivers of clients with Alzheimer or another related disease.

**3) Program Design and Staffing: N/A**

**Total Funding Requested:** \$348,955.00

**Account #** A6772.495135  
A6774.495.99

**Oneida County Dept. Funding Recommendation:** \$348,955.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

- **Caregiver Respite Program (IIIIE)** (#A6772.495135) **\$34,755.00**  
Federal: 75% (\$26,066.25) State: 0% (\$0) County: 25% (\$8,688.75)
- **Community Living Program (CLP)** (#A6774.49599) **\$89,450.00**  
Federal: 0% (\$0) State: 75% (\$67,087.50) County: 25% (\$22,362.50)
- **Alzheimer's Association Respite Grant** (#A6772.495135) **\$56,500.00**  
Federal: 0% (\$0) State: 0% (\$0) County: 0% (\$0) Other: 100% (\$56,500)
- **Unmet Needs Grant** (#A6772.495135) **\$168,250.00**  
Federal: 0% (\$0) State: 100% (\$168,250.00) County: 0% (\$0)

**Cost Per Client Served:** N/A

**Past Performance Data:** The agency has been providing this service since 2016 and the Department is happy with its performance.

**O.C. Department Staff Comments:**



ONEIDA COUNTY  
DEPARTMENT OF MENTAL HEALTH

800 Park Ave  
Utica, NY 13501  
Phone: (315) 768-3660 Fax: (315) 768-3670

ANTHONY J. PICENTE, JR.  
County Executive

ASHLEE L. THOMPSON  
Commissioner

April 5, 2023

FN 20 23-132

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am forwarding an Amendment to the 2022 Purchase of Services Agreement (Oneida County Contract Number 151457) between the Oneida County Department of Mental Health and **The Neighborhood Center, Inc. (TNC)** for your review.

This Amendment will add Community Mental Health Promotion and Support teams (COMHPS), also known as Project Hope services, to the original Agreement with TNC. NYS OMH did a pilot program with TNC for these services and now has allocated additional funding for OCDMH's Agreement with TNC to continue these important services. Project Hope Services will provide community mental health counseling and support services. This Amendment does not change the term of the original Agreement, it will terminate December 31, 2024. The maximum cost of all of the services shall be amended to \$7,919,316.00.

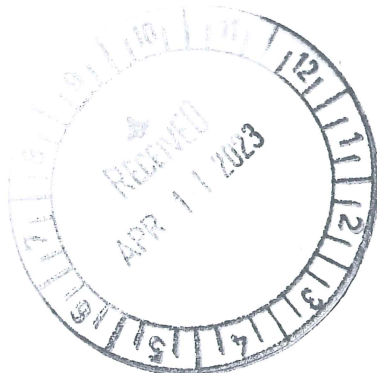
Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

If the attached meets with your approval, please forward to the Board of Legislators for consideration.

Respectfully,

Ashlee L. Thompson, MHA, MEd., Master CASAC  
Commissioner of Mental Health

ALT/jh  
Encs.



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 4-10-23

Oneida Co. Department: MENTAL HEALTH

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u>  X  </u>

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** The Neighborhood Center, Inc.  
624 Elizabeth Street  
Utica, NY 13501

**Title of Activity or Service:** Amends prior agreement to include Project Hope services

**Proposed Dates of Operation:** January 1, 2022 through December 31, 2024

**Client Population/Number to be Served:** Adults and children with serious and persistent mental illness.

**Summary Statements**

- 1) **Narrative Description of Proposed Services: Additional services related to Project Hope.**
- 2) **Program/Service Objectives and Outcomes:** The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives.
- 3) **Program Design and Staffing:** All services are licensed by the NYS Office of Mental Health (OMH), as applicable. Assisted Competitive Employment is monitored and certified through the NYS Education Department Bureau of Vocational & Educational Services for Individuals with Disabilities (ACCESS-VR). All programs meet the appropriate staffing models developed and monitored by the NYS Office of Mental Health (OMH) in concert with the NYS Division of Budget (DOB) and in conjunction with guidelines and regulations.

**Total Funding Requested:** \$7,919,316.00 **Account #** A4310.49526

**Oneida County Dept. Funding Recommendation:** \$7,919,316.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** 100% OMH State Aid Funding

**Cost Per Client Served:** (N/A)

**Past Performance Data:** (N/A)

**O.C. Department Staff Comments:** (N/A)

**Mandated Service:** Mandated Service



# ONEIDA COUNTY HEALTH DEPARTMENT

ANTHONY J. PICENTE, JR  
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D., MPH  
DIRECTOR OF HEALTH



"PROMOTING & PROTECTING THE HEALTH OF ONEIDA COUNTY"

OCGOV.NET/HEALTH

April 14, 2023

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 23-133

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Attached is an Agreement between Oneida County through its Health Department (OCHD) and Health Research, Inc. for Public Health Emergency Preparedness Program.

The goal of the Public Health Emergency Preparedness Program is to protect the health of the community from disease outbreaks and natural and man-made disasters. OCHD engages in preparedness activities with County and community partners to identify resources, establish mutual agreements, develop coordinated response plans, conduct drills and exercises, identify and follow up on areas of improvement, train staff and coordinate public and media communications.

The term of this Agreement shall commence on September 1, 2022 and remain in effect through August 31, 2023. The total Agreement amount is \$172,000.00 with a maximum reimbursable amount of \$36,240.00. This Agreement also includes additional funds, which are restricted and may be dispersed to the County from New York State in the event of Public Health Emergency.

This grant supports the County's Opioid Task Force.

If this Agreement meets with your approval, please forward to the Board of Legislators for consideration at their next meeting.

Sincerely,

Daniel W. Gilmore, PhD., MPH  
Director of Health



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 4-17-23

attachments  
MS

ADMINISTRATION  
ADIRONDACK BANK BLDG., 5<sup>TH</sup> FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-6400 • FAX: (315) 266-6138

SPECIAL CHILDREN SERVICES  
ADIRONDACK BANK BLDG., 5<sup>TH</sup> FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-5249 • FAX: (315) 731-3491

ENVIRONMENTAL HEALTH  
ADIRONDACK BANK BLDG., 4<sup>TH</sup> FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-5064 • FAX: (315) 798-6486

CLINICAL SERVICES  
406 ELIZABETH ST. UTICA, NY 13501  
TEL: (315) 798-5748 • FAX: (315) 798-1057



Oneida Co. Department: Mental Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other Grant

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Health Research, Inc.  
Riverview Center  
150 Broadway, Suite 516  
Menands, NY 12204-2719

**Title of Activity or Service:** Grant to fund response to the Opioid Epidemic

**Proposed Dates of Operation:** 09/01/2022 – 08/31/2023

**Client Population/Number to be Served:** All County residents

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** Integrate and empower local prevention and response efforts; Build capacity for more effective and sustainable local prevention and response efforts; Implement prevention and response strategies; Create an innovation project.
- 2) **Program/Service Objectives and Outcomes:** Prevention and response to the opioid epidemic.
- 3) **Program Design and Staffing:**

**Total Funding Requested:** \$172,000.00  
**Maximum Reimbursable Amount:** \$36,240.00

**Expense Account:** \_\_\_\_\_  
**Revenue Account:** \_\_\_\_\_

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:**



**ONEIDA COUNTY**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
 Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, NY 13501

ANTHONY J. PICENTE JR.  
 County Executive

CHUCK KLEIN  
 Director

March 24, 2023

FN 20 23-134

The Honorable Anthony J. Picente, Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, New York 13501

GOVERNMENT OPERATIONS

RE: Extension of Agreement with Northland Communications

WAYS & MEANS

Dear Mr. Picente:

Oneida County utilizes multiple service providers for Voice and Communications. These services include internet service, phone service and inter-site connectivity. In some cases, old technology is still in service and is expensive to maintain.

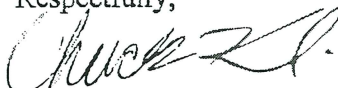
At the time of the original agreement, which we now seek to extend, Information Technology had reviewed all services at each County location to identify unnecessary/underutilized services, upgrade to newer or less expensive technology and simplify communications. As a result, an RFP was issued for multi-vendor Voice and Data Service contracts. Northland Communications was the only respondent. As a result of that RFP, the original agreement was entered into in December of 2019.

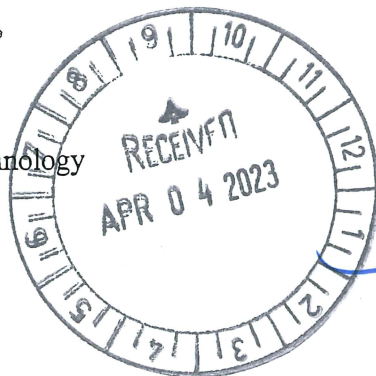
Northland Communications is currently the County's Voice and Data service provider, at a cost of approximately \$350,000.000 annually. This extension will have a term of one year and represents the exercise of the first renewal option provided for in the original agreement.

Based on Northland Communication's service offerings, excellent customer service and track record, I respectfully request your approval of an extension to the aforementioned contract with Northland Communications.

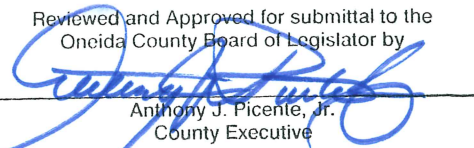
If the enclosed contract meets your approval, please be so kind as to forward it to the Board of legislators for consideration at their next meeting.

Respectfully,

  
 Chuck Klein  
 Director, Information Technology



Reviewed and Approved for submittal to the  
 Oneida County Board of Legislator by



Anthony J. Picente, Jr.  
 County Executive

Date 3-28-23

Encl.

Oneida Co. Department: Information Technology

Competing Proposal   X    
(Only Respondent) \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Northland Networks, Ltd. d/b/a Northland Communications  
P.O. Box 419  
9560 Main Street  
Holland Patent, New York 13354

**Title of Activity or Service:** Voice & Data Communication Services

**Proposed Dates of Operation:** December 5, 2022 – December 4, 2023

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** Northern Communications currently provides Voice and Data connectivity to the Oneida County workforce. This agreement clarifies the terms and expectations of voice and data delivery to County entities.
- 2) **Program/Service Objectives and Outcomes:** This agreement will allow Northland to provide accurate Voice and Data communication services and redundancies to our backup center.
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$350,000      **Account #A1610 1610.416-100**

**Oneida County Dept. Funding Recommendation:** \$350,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** County funds

**Cost Per Client Served:** N/A

**Past Performance Data:** Northland Communications is a current Voice and Data vendor for Oneida County.

**O.C. Department Staff Comments:** First of two (2) one year extensions provided for in the original contract.



**ONEIDA COUNTY**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
 Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, NY 13501

ANTHONY J. PICENTE JR.  
 County Executive

CHUCK KLEIN  
 Director

January 23, 2023

FN 20 23-135

The Honorable Anthony J. Picente, Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, New York 13501

GOVERNMENT OPERATIONS

RE: Extension to Cyber Security Agreement

WAYS & MEANS


Dear Mr. Picente,

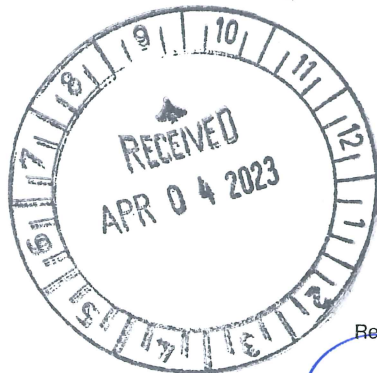
The Oneida County Department of Information Technology has been working with Anjolen, Inc. for several years on overall Cyber Security initiatives. These initiatives include, but are not limited to, Vulnerability Scanning, Penetration Testing, Social Engineering and Human Vulnerability Testing, Cyber Security Awareness Training, Security Staff Augmentation, Incident Response Retainers, Remediation, Digital Forensics and Virtual Chief Information Officer Consulting, respectively. We are pleased with the relationship that we have built with Anjolen and respectfully request the continuation of this partnership

In 2019, the Information Technology department entered into a contract with Anjolen, Inc. for an initial term of three years with two one-year renewal options. We now seek to exercise the renewal options through the attached extension agreement. The approximate annual cost of the services provided thereunder will be \$500,000.00.

I respectfully request your approval of the enclosed extension with Anjolen, Inc. If the enclosed contract does indeed meet with your approval, would you please be so kind as to forward it to the Board of Legislators for consideration at their next meeting.

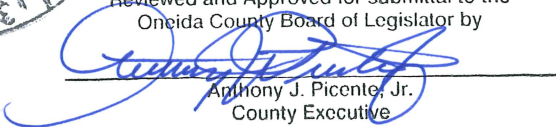
Respectfully submitted,

  
 Chuck Klein  
 Director, Information Technology



Encl.

Reviewed and Approved for submittal to the  
 Oneida County Board of Legislators by

  
 Anthony J. Picente, Jr.  
 County Executive

Date 3-28-23

OC Department: Information Technology

Competing Proposal   X    
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Anjolen, Inc.  
287 Genesee St, Ste 103  
Utica, NY 13501

**Title of Activity or Service:** Cyber Security Support

**Proposed Dates of Operation:** February 15, 2022 – February 14, 2024  
(Represents 2 one-year renewals)

**Client Population/Number to be Served:** Oneida County

**Summary Statements:**

- 1) **Narrative Description of Proposed Services:** Overall support for Cyber Security initiatives including but not limited to Vulnerability Scanning, Social Engineering, Cyber Training, Staff Augmentation, Incident Response and Digital Forensics.
- 2) **Program/Service Objectives and Outcomes:** Secure and protect County data by providing services to identify and mitigate cyber vulnerabilities. Train County employees so that they have the ability to detect and deflect threats and insecurities.
- 3) **Program Design and Staffing:** Anjolen will respond on a as needed basis for vulnerability testing and remediation. They will be providing training to all County employees; they will provide incident response as a reaction to any cyber threats detected and they will provide Cyber Security Consultation for the County's IT Department.

**Total Funding Requested:** \$1,000,000.00(\$500,000.00 annually) **Account#**A16101610.195-000

**Oneida County Dept. Funding Recommendation:** \$1,000,000.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** County

**Cost Per Client Served:** N/A

**Past Performance Data:** Anjolen has provided comprehensive Cyber Security guidance to the County via the Central Services department for several years. They possess the knowledge and expertise to advise Oneida County on the appropriate measures to take to protect County data and to educate our employees to be aware of Cyber threats both online and around their professional buildings. Several systematic improvements that have been put into place to improve the cyber posture of Oneida County computing. It is our hope to continue to strengthen this posture.

**O.C. Department Staff Comments:**



ANTHONY R. CARVELLI  
COMMISSIONER



**ONEIDA COUNTY  
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ [www.ocgov.net](http://www.ocgov.net)

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

April 12, 2023

FN 20 23-136

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
County of Oneida  
800 Park Avenue  
Utica, NY 13501

GOVERNMENT OPERATION

WAYS & MEANS

Dear Mr. Picente:

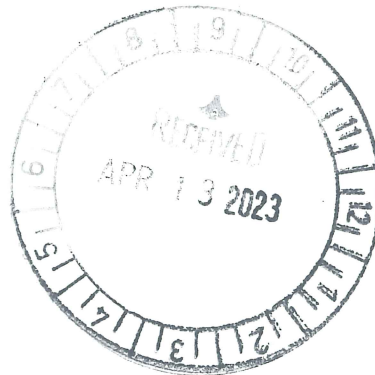
Enclosed, please find a proposed resolution regarding the semi-annual report on *Mortgage Tax Receipts*.

Please submit this to the Board of Legislators for their full approval at their meeting in May 2023.

Thank you.

Very truly yours,

Anthony Carvelli  
Commissioner of Finance



AC/ty

Enclosure

Cc: Mike Billard, Clerk of the Board

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive



Date 4-13-23



NEW YORK STATE MORTGAGE TAX SEMANNUAL REPORT

COUNTY OF Oneida FOR THE PERIOD OF October 2022 THROUGH March 2023  
 CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11 TAX RATE 0.9300892151

Months	BASIC TAX DISTRIBUTED				TREASURER			ALL OTHER TAXES DISTRIBUTED				
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officers Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurers Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
Oct	306,396.50	14.89	23,755.33	0.00	282,656.06	0.00	0.00	282,656.06	0.00	133,560.43	0.00	101,191.15
Nov	303,487.62	11.37	22,154.39	0.00	281,344.60	0.00	0.00	281,344.60	0.00	178,909.91	0.00	91,968.70
Dec	334,948.25	10.39	23,031.02	0.00	311,927.62	0.00	0.00	311,927.62	0.00	148,868.69	0.00	128,151.17
Jan	327,400.50	16.49	22,883.60	0.00	304,533.39	0.00	0.00	304,533.39	0.00	145,767.24	0.00	128,389.84
Feb	243,856.50	7.04	23,091.99	0.00	220,771.55	0.00	0.00	220,771.55	0.00	66,511.43	0.00	88,975.32
Mar	303,042.83	8.58	23,187.60	0.00	279,863.81	10,858.21	0.00	290,722.02	0.00	133,758.08	0.00	111,217.83
Apr												
May												
Jun												
Jul												
Aug												
Sep												
Totals	1,819,132.20	68.76	138,103.93	0.00	1,681,097.03	10,858.21	0.00	1,691,955.24	0.00	807,375.78	0.00	649,894.01

  
 Recording Officer  
  
 Treasurer

28

**PART II**

Distribution Statement  
 (Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

Credit Statement  
 (Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

	2	3	4	5	6
	Taxes Collected	*Additions	*Deductions	Taxes Adj Corr	Amount Due Tax District
MUNICIPALITY					
ANNSVILLE	3,907.82	0.00	0.00	3,907.82	\$3,634.62
AUGUSTA	13,696.50	0.00	0.00	13,696.50	\$12,738.97
AVA	2,873.63	0.00	0.00	2,873.63	\$2,672.73
BOONVILLE	36,518.50	0.00	0.00	36,518.50	\$33,965.46
BRIDGEWATER	4,013.50	0.00	0.00	4,013.50	\$3,732.91
CAMDEN	26,995.14	0.00	0.00	26,995.14	\$25,107.89
DEERFIELD	34,023.00	0.00	0.00	34,023.00	\$31,644.43
FLORENCE	5,552.36	0.00	0.00	5,552.36	\$5,164.19
FLOYD	24,915.50	0.00	0.00	24,915.50	\$23,173.64
FORESTPORT	28,843.50	0.00	0.00	28,843.50	\$26,827.03
KIRKLAND	139,572.00	0.00	0.00	139,572.00	\$129,814.41
LEE	51,912.08	0.00	0.00	51,912.08	\$48,282.87
MARCY	52,808.50	0.00	0.00	52,808.50	\$49,116.62
MARSHALL	12,620.00	0.00	0.00	12,620.00	\$11,737.73
NEW HARTFORD	244,275.84	0.00	0.00	244,275.84	\$227,198.32
PARIS	25,903.05	0.00	0.00	25,903.05	\$24,092.15
REMSEN	10,171.00	0.00	0.00	10,171.00	\$9,459.94
ROME	265,230.12	0.00	0.00	265,230.12	\$246,687.67
SANGERFIELD	14,745.50	0.00	0.00	14,745.50	\$13,714.63
STEUBEN	3,959.50	0.00	0.00	3,959.50	\$3,682.69
TRENTON	34,927.50	0.00	0.00	34,927.50	\$32,485.69
UTICA	377,307.83	0.00	0.00	377,307.83	\$350,929.94
VERNON	116,077.90	0.00	0.00	116,077.90	\$107,962.80
VERONA	45,738.25	0.00	0.00	45,738.25	\$42,540.65
VIENNA	41,622.05	0.00	0.00	41,622.05	\$38,712.22
WESTERN	17,335.37	0.00	0.00	17,335.37	\$16,123.44
WESTMORELAND	45,735.00	0.00	0.00	45,735.00	\$42,537.63
WHITESTOWN	137,851.26	0.00	0.00	137,851.26	\$128,213.97
<b>Total Tax Districts</b>	<b>1,819,132.20</b>	<b>0.00</b>	<b>0.00</b>	<b>1,819,132.20</b>	<b>1,691,955.24</b>

\*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

23



**MORTGAGE TAX RECEIPTS AND DISTRIBUTION**  
**FOR THE PERIOD ENDING MARCH 2023**

**WHEREAS:** The Oneida County Clerk and the Commissioner of Finance  
Have prepared and submitted to the Board of County Legislators  
their joint Semi-annual report on the Mortgage Tax Receipts, and:

**WHEREAS:** This report shows the credit statement to the sum of **\$1,691,955.24**  
to be distributed to the various towns, cities and villages pursuant to  
Section 261 of the Tax Law, now therefore, be it hereby

**RESOLVED:** That the Oneida County Commissioner of Finance be, and hereby  
is authorized and directed to remit payments in the amount shown  
in said semi-annual report on the Mortgage Tax Receipts.

**APPROVED:**



ONEIDA COUNTY DEPARTMENT OF  
EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER

ANTHONY J. PICENTE, JR.  
County Executive

120 Base Road, Oriskany, New York 13424

Phone: (315) 765-2526 • Fax: (315) 765-2529

EDWARD T. STEVENS  
Director

April 11, 2023

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave  
Utica, New York 13501

FN 20 23-137

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente,

Attached is an agreement between the Oneida County Department of Emergency Services and Innovative Practices, LLC having been assigned the rights, title, benefits and interests under the awarded RFP Services of Access2Care, LLC. Innovative Practices, LLC will allow Emergency Services to implement a proprietary systemized caller interrogation program in conjunction with its 911 Emergency medical services system. The goal of this is to match low acuity 911 callers to the appropriate level of care based on the reported medical needs of the caller.

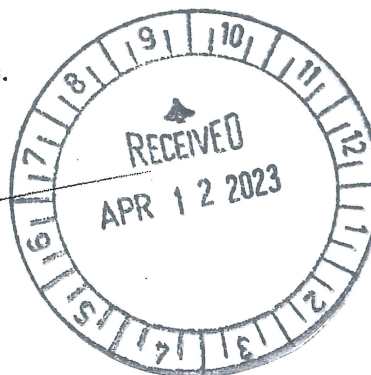
The term of this agreement shall commence upon execution and terminate one year from the date of execution. The total amount of this agreement shall be \$192,000.00, which includes a onetime \$50,000.00 implementation fee.

If this agreement meets with your approval, we are requesting that you please forward to the Board of Legislators for further approval.

If you have any questions, please advise me.

Sincerely,

Edward T. Stevens  
Director of Emergency Services



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 4-11-23

ETS/sar

Oneida Co. Department Emergency Services

Competing Proposal \_\_\_\_\_

Only Respondent \_\_\_\_\_

Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD OF LEGISLATORS**  
**CONTRACT SUMMARY**

**Name of Proposing Organization:** Innovative Practices, LLC  
6363 S. Fiddler's Green Circle, Suite 1500  
Greenwood Village, CO 80111

**Title of Activity or Services:** E911 Diversion Services

**Proposed Dates of Operations:** One year from execution

**Client Population/Number to be Served:** Oneida County

**SUMMARY STATEMENTS**

DES staff including its Director, Deputy Directors, Medical Director, EMS Coordinators and 911 Supervisors began to collaborate to identify alternate methods of delivering medical care to the public with the goal of alleviating the strain on the ambulance and hospital ER systems. It was determined that if 30% of the 911 calls for EMS could be diverted from the ambulance and hospital ER systems, that would be a significant help in alleviating the stress felt by those systems. The DES team learned about new healthcare and EMS initiatives including community para-medicine, telemedicine and alternate care methods for 911 callers.

Through our research efforts DES learned about a proprietary E911 call diversion program which provides a systematized caller interrogation system, an alternative in emergency medical services healthcare delivery that meets the desired goals of alleviating the demand on the local ambulance and hospital ER systems. The E911 call diversion program allows the 911 Center to transfer calls to a nurse who follows a proprietary physician approved script when their call is determined to be of a non-emergency; low acuity nature. A nurse will use the interrogation system and treatment based protocol, and when directed by the system, is prepared to refer the caller to their own local physician or an urgent care center, if appropriate.

E911 call diversion services have recently been contracted in New York State by both Monroe and Onondaga Counties.

There is no doubt that contracting for and implementing E911 call diversion services here in Oneida County will have a profound effect on the local EMS and healthcare system. It ensures that the most appropriate care is given commensurate to the level of care required for a patient's current condition at the time of call. Dr. John DeTraglia, the 911 Center's former Medical Director, commented that if we could alleviate even a portion of the 30% of low acuity calls

from the local EMS and emergency healthcare system, it would be of significant impact and relief for those systems.

**Total Funding Requested: \$192,000.00      Account: A6411.4953**

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Source (\$ /County \$): 192,000.00**

**Cost Per Client Served: N/A**

**Past performance Served: N/A**

**O.C. Department Staff Comments:**



ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER

ANTHONY J. PICENTE, JR.  
County Executive

EDWARD T. STEVENS  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: (315) 765-2526 ♦ Fax: (315) 765-2529

March 14, 2023

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Ave  
Utica, New York 13501

FN 20 23-138

PUBLIC SAFETY  
WAYS & MEANS

Dear County Executive Picente,

The Oneida County Department of Emergency Services requests to enter into a contract with Aviat US, Inc. for maintenance and technical support services for the microwave radio installation and equipment. The County has been utilizing Aviat technologies since 2018 to further the County's Emergency Communications System Upgrade Project. This contract will enable Aviat to continue to provide maintenance support on their equipment.

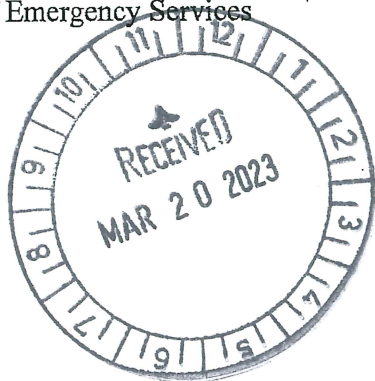
If you are in agreement with this contract, I respectfully request that you forward this contract to the Board of Legislators for their approval.

If I can be of further assistance, please feel free to contact me.

Sincerely,

Edward T. Stevens  
Director of Emergency Services

EJT



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 3-16-23

Oneida Co. Department: OC Emergency Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source   X   \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Aviat U.S., Inc.  
860 N. McCarthy Blvd.  
Suite 200  
Milpitas, CA 95035

**Title of Activity or Service:** Warranty & support for microwave radio  
equipment

**Proposed Dates of Operation:** 1/1/2023 to 12/31/2023

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** Warranty, maintenance, and technical support services for Aviat microwave radio equipment.
- 2) **Program/Service Objectives and Outcomes:** To provide 24/7 technical support to continue to further the County's Emergency Communications System Upgrade Project.
- 3) **Program Design and Staffing:** NA

**Total Funding Requested:** \$117,331

**Account #** A3020.493

**Oneida County Dept. Funding Recommendation:** \$117,331

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** The County has been utilizing Aviat technologies since 2018 to further the County's Emergency Communications System Upgrade Project. This enables Aviat to continue to provide maintenance support services.

Office of the Sheriff



County of Oneida

Undersheriff Joseph Lisi  
Chief Deputy Lisa Zurek

Chief Deputy Jonathan Owens  
Chief Deputy Derrick O'Meara

*Sheriff Robert M. Maciol*

April 3, 2023

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

FN 20 23-139

**PUBLIC SAFETY**

Dear County Executive Picente:

WAYS & MEANS

The Sheriff's Office would like to request a Supplemental Appropriation of Funds of \$21,000. These funds will be used for the purchase of the Cordico Law Enforcement Wellness Application. This is a recent component of our accreditation programs. This supplemental appropriation is supported by unbudgeted revenue from housing juveniles in the Oneida County Jail; Account A3150.3389-115.

I respectfully request that this matter be acted on at the next Board of Legislators meeting.

<u>Expense Account for the Supplemental Appropriation</u>	<u>Amount</u>
A3110.492-000 Computer Software & Licenses	\$21,000.00

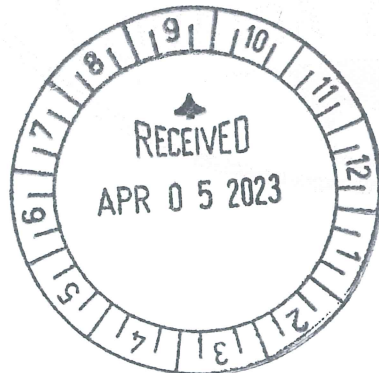
The Supplemental Appropriation will be fully supported by:

<u>Revenue Account</u>	<u>Amount</u>
A3150.3389-115 Public Safety Reimb. Juveniles	\$21,000.00

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,  
Oneida County Sheriff



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 4-5-23

**Administrative Office**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-8364  
Fax (315) 765-2205

**Law Enforcement Division**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-0141  
Fax (315) 736-7946

**Correction Division**  
6075 Judd Road Oriskany, NY 13424  
Voice (315) 768-7804  
Fax (315) 765-2327

**Civil Division**  
200 Elizabeth Street Utica, NY 13501  
Voice (315) 798-5862  
Fax (315) 798-6495



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

March 28, 2023

Gerald Fiorini  
Board Chairman  
Oneida County  
800 Park Avenue  
Utica, NY 13501

FN 20 23-140

PUBLIC SAFETY

WAYS & MEANS

Dear Board Chairman,

In the correspondences dated March 27, 2023, the Commissioner requested your Boards approval for funding several positions in the Public Defender's Office. The Commissioner recommends the funding of two Senior Office Specialist I and funding of one Law Associate position. These positions were unfunded in the 2023 budget process. With the Boards approval, it is necessary to move the funds to fund these positions as requested.

I therefore request your Board's approval for the following **2023** Funds Transfer:

**TO:**

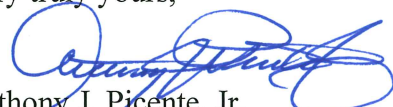
A-1170-1170.101-000 – Salaries – Full Time.....	\$104,811.00
A-1170-1170.830-000 – Medicare & Social Security.....	8,018.00
A-1170-1170.850-000 – Unemployment.....	<u>262.00</u>
Total.....	\$113,091.00

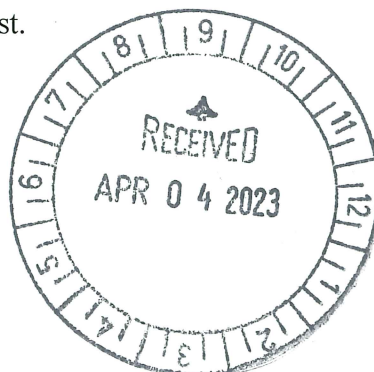
**FROM:**

A-1340-1911.910-000 – Contingent Budget Items.....\$113,091.00

Thank you for kind attention to this request.

Very truly yours,

  
Anthony J. Picente, Jr.  
County Executive



CC: Comptroller  
County Attorney  
Public Defender - Criminal



Anthony J. Picente Jr.  
Oneida County Executive



Amanda L. Cortese-Kolasz  
Commissioner of Personnel

**ONEIDA COUNTY  
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986  
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

March 27, 2023

Hon. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**RE: Funding of Positions 1170-011 and 1170-013 as Senior Office Specialist I**

Dear County Executive Picente:

Attached for your review and approval is correspondence from Public Defender, Tina L. Hartwell, seeking to fund position numbers 1170-011 and 1170-013 as the title Senior Office Specialist I. These positions were unfunded in the 2023 budget. Public Defender Hartwell has provided my office with the necessary MSD-222 forms to classify these positions if funded. My understanding is that the cost of these positions will be borne by the County.

If you concur, please forward this letter to the Board of Legislators and ask that they fund position numbers 1170-011 and 1170-013 as the title Senior Office Specialist I at Grade 12W, Step 4, starting at \$26,921. As always, I am available to address any questions or concerns either you or the Board may have regarding this matter.

Respectfully submitted,

Amanda L. Cortese-Kolasz  
Commissioner of Personnel

Enclosure

cc: Public Defender  
County Attorney  
Budget

Anthony J. Picente Jr.  
Oneida County Executive



Amanda L. Cortese-Kolasz  
Commissioner of Personnel

**ONEIDA COUNTY  
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986

Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

March 27, 2023

Hon. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**RE: Funding of Position 1170-023 as Law Associate**

Dear County Executive Picente:

Attached for your review and approval is correspondence from Public Defender, Tina L. Hartwell, seeking to fund position number 1170-0023 as the title Law Associate. This position was unfunded in the 2023 budget. Public Defender Hartwell has provided my office with the necessary MSD-222 form to classify this position if funded. My understanding is that the cost of this position will be borne by the County.

If you concur, please forward this letter to the Board of Legislators and ask that they fund position number 1170-023 as the title Law Associate at Grade 30P, Step 4, starting at \$50,969. As always, I am available to address any questions or concerns either you or the Board may have regarding this matter.

Respectfully submitted,

Amanda L. Cortese-Kolasz  
Commissioner of Personnel

Enclosure

cc: Public Defender  
County Attorney  
Budget



**ONEIDA COUNTY PUBLIC DEFENDER  
CRIMINAL DIVISION**

Historic Union Station  
321 Main St., Suite 25, Utica NY 13501  
Phone: (315) 798-5870 Fax: (315) 734-0364

TINA L. HARTWELL, ESQ.  
Public Defender

DAVID A. COOKE, ESQ.  
Chief Appellate Counsel

LUKE A. NEBUSH, ESQ.  
Chief Trial Counsel

March 21, 2023

Amanda L. Cortese-Kolasz, Esq.  
Commissioner of Personnel  
Oneida County Personnel Department  
800 Park Avenue  
Utica, New York 13501

RE: Request to Re-fund Positions

Dear Commissioner Cortese-Kolasz:

I would like to respectfully request to re-fund three (3) positions: position #11, currently Confidential Investigator that I am seeking to reclassify to Senior Office Specialist; position #13 Senior Office Specialist; and position #23 Law Associate. Each position is in cost center 1170 (County funded).

Senior Office Specialist Positions: In past years, there has been a shortage of applicants for the Senior Office Specialist exam. However, recently, there has been an increase in applicants for that position. In addition, for the past several years, there was (and, currently, is) no one in an *administrative* position, in our office, that handles phone calls, filing, scanning and other office duties. For the past several years, paralegal assistants have been performing these office duties while trying to perform the duties they were hired for, i.e., legal assistance to attorneys. Therefore, I am looking to hire two (2) Senior Office Specialists to perform office duties so that the paralegal assistants can utilize their time more appropriately and effectively assisting the attorneys with their cases.

Law Associate Position: In addition, I am looking to re-fund position #23, Law Associate. Our office is currently working with a third year Albany Law Student who is competently performing the duties of an assistant public defender under a Practice Order and the skillful and professional guidance of APDs Dustin Bennett and Alyssa Dwyer, in Rome City Court. While currently receiving credit for his participation with our office, this intern, Matthew Winchell, has expressed an interest in continuing this work with our office after his graduation from law school and taking the bar exam. After the July bar exam, if still interested, I would like to encourage Mr. Winchell to apply to work in this office, as a Law Associate, while he awaits the results of the bar exam, much like we did for our now part-time attorney Dominique Arcuri. The goal, of course, will be to inspire him to apply as a full-time Assistant Public Defender after admission to the New York State bar.

I am happy to provide any further information that you may need to support this request. If this meets with your approval, can you please forward the request to the County Executive for his approval and, thereafter, to the Board of Legislators for their approval. Thank you for your time.

Sincerely,

Tina L. Hartwell, Esq.  
Public Defender, Criminal Division

2025 RELEASE UNDER E.O. 14176

34

Anthony J. Picente Jr.  
Oneida County Executive



Amanda L. Cortese-Kolasz  
Commissioner of Personnel

**ONEIDA COUNTY  
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986  
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

March 27, 2023

FN 20 23-111

Hon. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

**RE: Funding of Positions 1170-011 and 1170-013 as Senior Office Specialist I**

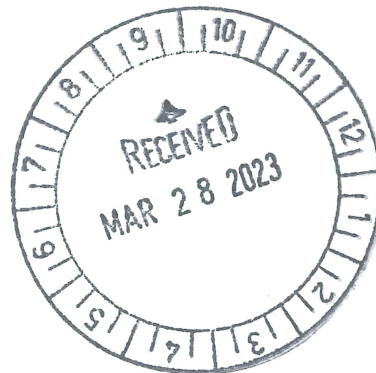
Dear County Executive Picente:

Attached for your review and approval is correspondence from Public Defender, Tina L. Hartwell, seeking to fund position numbers 1170-011 and 1170-013 as the title Senior Office Specialist I. These positions were unfunded in the 2023 budget. Public Defender Hartwell has provided my office with the necessary MSD-222 forms to classify these positions if funded. My understanding is that the cost of these positions will be borne by the County.

If you concur, please forward this letter to the Board of Legislators and ask that they fund position numbers 1170-011 and 1170-013 as the title Senior Office Specialist I at Grade 12W, Step 4, starting at \$26,921. As always, I am available to address any questions or concerns either you or the Board may have regarding this matter.

Respectfully submitted,

Amanda L. Cortese-Kolasz  
Commissioner of Personnel



Enclosure

cc: Public Defender  
County Attorney  
Budget

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 3-28-23



ONEIDA COUNTY PUBLIC DEFENDER  
CRIMINAL DIVISION

Historic Union Station  
321 Main St., Suite 25, Utica NY 13501  
Phone: (315) 798-5870 Fax: (315) 734-0364

TINA L. HARTWELL, ESQ.  
Public Defender

DAVID A. COOKE, ESQ.  
Chief Appellate Counsel

LUKE A. NEBUSH, ESQ.  
Chief Trial Counsel

March 21, 2023

Amanda L. Cortese-Kolasz, Esq.  
Commissioner of Personnel  
Oneida County Personnel Department  
800 Park Avenue  
Utica, New York 13501

RE: Request to Re-fund Positions

Dear Commissioner Cortese-Kolasz:

I would like to respectfully request to re-fund three (3) positions: position #11, currently Confidential Investigator that I am seeking to reclassify to Senior Office Specialist; position #13 Senior Office Specialist; and position #23 Law Associate. Each position is in cost center 1170 (County funded).

Senior Office Specialist Positions: In past years, there has been a shortage of applicants for the Senior Office Specialist exam. However, recently, there has been an increase in applicants for that position. In addition, for the past several years, there was (and, currently, is) no one in an *administrative* position, in our office, that handles phone calls, filing, scanning and other office duties. For the past several years, paralegal assistants have been performing these office duties while trying to perform the duties they were hired for, i.e., legal assistance to attorneys. Therefore, I am looking to hire two (2) Senior Office Specialists to perform office duties so that the paralegal assistants can utilize their time more appropriately and effectively assisting the attorneys with their cases.

Law Associate Position: In addition, I am looking to re-fund position #23, Law Associate. Our office is currently working with a third year Albany Law Student who is competently performing the duties of an assistant public defender under a Practice Order and the skillful and professional guidance of APDs Dustin Bennett and Alyssa Dwyer, in Rome City Court. While currently receiving credit for his participation with our office, this intern, Matthew Winchell, has expressed an interest in continuing this work with our office after his graduation from law school and taking the bar exam. After the July bar exam, if still interested, I would like to encourage Mr. Winchell to apply to work in this office, as a Law Associate, while he awaits the results of the bar exam, much like we did for our now part-time attorney Dominique Arcuri. The goal, of course, will be to inspire him to apply as a full-time Assistant Public Defender after admission to the New York State bar.

I am happy to provide any further information that you may need to support this request. If this meets with your approval, can you please forward the request to the County Executive for his approval and, thereafter, to the Board of Legislators for their approval. Thank you for your time.

Sincerely,

Tina L. Hartwell, Esq.  
Public Defender, Criminal Division

Anthony J. Picente Jr.  
Oneida County Executive



Amanda L. Cortese-Kolasz  
Commissioner of Personnel

**ONEIDA COUNTY  
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986  
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

March 27, 2023

Hon. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 23-142

PUBLIC SAFETY

**RE: Funding of Position 1170-023 as Law Associate**

WAYS & MEANS

Dear County Executive Picente:

Attached for your review and approval is correspondence from Public Defender, Tina L. Hartwell, seeking to fund position number 1170-0023 as the title Law Associate. This position was unfunded in the 2023 budget. Public Defender Hartwell has provided my office with the necessary MSD-222 form to classify this position if funded. My understanding is that the cost of this position will be borne by the County.

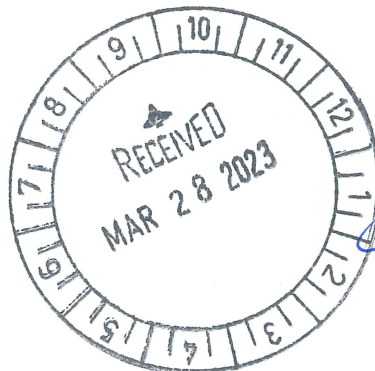
If you concur, please forward this letter to the Board of Legislators and ask that they fund position number 1170-023 as the title Law Associate at Grade 30P, Step 4, starting at \$50,969. As always, I am available to address any questions or concerns either you or the Board may have regarding this matter.

Respectfully submitted,

Amanda L. Cortese-Kolasz  
Commissioner of Personnel

Enclosure

cc: Public Defender  
County Attorney  
Budget



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 3-27-23



## ONEIDA COUNTY PUBLIC DEFENDER

### CRIMINAL DIVISION

Historic Union Station  
321 Main St., Suite 25, Utica NY 13501  
Phone: (315) 798-5870 Fax: (315) 734-0364

TINA L. HARTWELL, ESQ.  
Public Defender

DAVID A. COOKE, ESQ.  
Chief Appellate Counsel

LUKE A. NEBUSH, ESQ.  
Chief Trial Counsel

March 21, 2023

Amanda L. Cortese-Kolasz, Esq.  
Commissioner of Personnel  
Oneida County Personnel Department  
800 Park Avenue  
Utica, New York 13501

RE: Request to Re-fund Positions

Dear Commissioner Cortese-Kolasz:

I would like to respectfully request to re-fund three (3) positions: position #11, currently Confidential Investigator that I am seeking to reclassify to Senior Office Specialist; position #13 Senior Office Specialist; and position #23 Law Associate. Each position is in cost center 1170 (County funded).

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I am happy to provide any further information that you may need to support this request. If this meets with your approval, can you please forward the request to the County Executive for his approval and, thereafter, to the Board of Legislators for their approval. Thank you for your time.

Sincerely,

Tina L. Hartwell, Esq.  
Public Defender, Criminal Division



**ONEIDA COUNTY  
DEPARTMENT OF PROBATION**

Boehlert Center at Union Station  
321 Main Street, 2<sup>nd</sup> Floor, Utica, New York 13501  
Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684

300 West Dominick Street, Rome, New York 13440  
Rome ~ Phone: (315) 356-2900 Fax: (315) 337-5025

E-mail: [probation@ocgov.net](mailto:probation@ocgov.net) · Web Site: [www.ocgov.net](http://www.ocgov.net)

ANTHONY J. PICENTE, JR.  
County Executive

Holly Bolton  
Director

## PROPOSAL TO BOARD OF LEGISLATORS

FN 20 23-143

Oneida County Board of Legislators  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

**PUBLIC SAFETY**

Honorable Members:

**WAYS & MEANS**

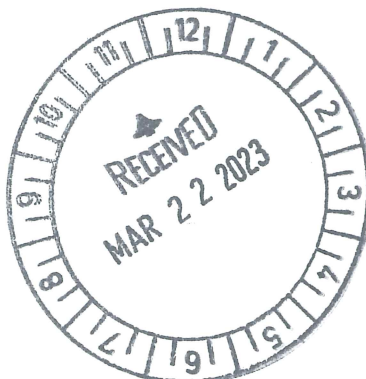
The attached letter from Holly Bolton, Probation Director, requests your consideration and approval of her claim for reimbursement from the State of New York for costs expended for Pre-Sentence reports conducted on state inmates. As indicated, Section 606 of the Correction Law and Part 410 of the New York Code of Rules and Regulations (NYCRR) provides for reimbursement to counties when these costs are expended by public funds.

As noted in the attached documents, the Probation Department is claiming \$1,040.71 for the preparation of 7 reports in this category. Please consider and approve her reimbursement claim.

Sincerely,

Anthony J. Picente, Jr.  
Oneida County Executive

C: Public Defender  
Audit and Control  
County Attorney







**ONEIDA COUNTY  
DEPARTMENT OF PROBATION**

Boehlert Center at Union Station  
321 Main Street, 2<sup>nd</sup> Floor, Utica, New York 13501  
Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684

300 West Dominick Street, Rome, New York 13440  
Rome ~ Phone: (315) 356-2900 Fax: (315) 337-5025

E-mail: [probation@ocgov.net](mailto:probation@ocgov.net) · Web Site: [www.ocgov.net](http://www.ocgov.net)

ANTHONY J. PICENTE, JR.  
County Executive

Holly Bolton  
Director

March 14, 2023

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue – 10<sup>th</sup> Floor  
Utica, New York 13501

Re: Certification of Section 606 of the  
New York State Correction Law – 2022

Dear Mr. Picente:

Enclosed is a Certified Listing of 2022 costs in the amount of \$1,040.71 which represents our department's costs expended while conducting Pre-Sentence Investigations on sentenced inmates in the State Prison System.

As indicated, Section 606 of the Correction Law and Part 410 of the New York Code of Rules and Regulations (NYCRR) allows for this reimbursement when these costs are expended by public funds. We have prepared 7 Pre-Sentence Reports on state inmates.

As a Board Resolution is required, I hereby request the Board's approval of our request for reimbursement from New York State.

Respectfully Submitted,

Holly Bolton  
Probation Director

HB/mp  
Enclosures: Reimbursement Expenses for PSI's





ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

March 28, 2023

Gerald Fiorini, Chairman  
Oneida County  
800 Park Avenue  
Utica, NY 13501

FN 20 23-144

PUBLIC SAFETY  
WAYS & MEANS

Dear Board Chairman,

In the correspondence dated March 7, 2023, the Commissioner of Personnel requested your Board's approval of the funding for two positions in the title Probation Assistant and one position in the title of Probation Officer I which were requested by the Probation Director. The Director also requested to increase here Rent / Leased Equipment Account of \$12,000 to fund the leasing of additional GPS bracelets that are used to monitor some individuals that are in pretrial services.

Fortunately, the Probation received a grant from New York State Division of Criminal Justice Services which will more than cover the increased cost.

I therefore request your Board's approval for the following **2023** Supplemental Appropriation:

TO:

A-3140-3140.101-000 – Salaries – Full Time.....	\$132,795.00
A-3140-3140.810-000 – Retirement.....	19,667.00
A-3140-3140.830-000 – Medicare & Social Security.....	10,159.00
A-3140-3140.840-000 – Workers Compensation...'	3,718.00
A-3140-3140.850-000 – Health Insurance.....''	45,000.00
A-3140-3140.860-000 – Unemployment.....	332.00
Total.....	\$211,671.00

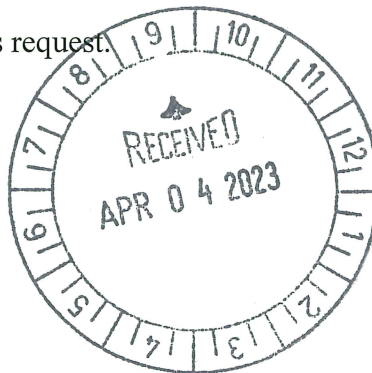
These Supplemental Appropriations will be fully funded by:

A-3140-3140-3310-120 – NYS – Probation DCJS – Pre-Trial....\$211,671.00

Thank you for kind attention to this request.

Very truly yours,

Anthony J. Picente, Jr.  
County Executive



CC: Comptroller  
County Attorney

42

Anthony J. Picente Jr.  
Oneida County Executive



Amanda L. Cortese-Kolasz  
Commissioner of Personnel

**ONEIDA COUNTY  
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986  
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

March 7, 2023

Hon Anthony J. Picente  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**Re: Request to fund Positions – Probation Department**

Dear County Executive Picente:

Enclosed, please find a letter from Holly Bolton, Probation Director, seeking to fund position numbers 3140-038 and 3140-907 in the title Probation Assistant, and also seeking to fund position number 3140-013 in the title Probation Officer I. Director Bolton's letter provides details on the need for these positions and the funding source.

Based upon this, I am requesting that positions 3140-038 and 3140-907 be funded in the title Probation Assistant at Grade 25W, Step 4, \$43,074, and that position 3140-013 be funded in the title Probation Officer I at Grade 27W, Step 4, \$46,647.

If you concur, I respectfully request that you forward this recommendation to the Board of Legislators for consideration at their next meeting. As always, I am available to address any questions or concerns that either you or the Board may have regarding this matter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amanda Cortese-Kolasz", with a long horizontal flourish extending to the right.

Amanda L. Cortese-Kolasz  
Commissioner of Personnel

cc: County Attorney  
Budget  
Probation



**ONEIDA COUNTY**  
**DEPARTMENT OF PROBATION**  
Boehlert Center at Union Station

ANTHONY J. PICENTE, JR.  
County Executive

HOLLY BOLTON  
DIRECTOR

321 Main Street, 2<sup>nd</sup> Floor, Utica, New York 13501  
Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684  
300 West Dominick Street, Rome, New York 13440  
Rome ~ Phone: (315) 356-2900 Fax: (315) 337-5025  
E-mail: [probation@ocgov.net](mailto:probation@ocgov.net) · Web Site: [www.ocgov](http://www.ocgov)

2/2/23

Amanda Cortese-Kolasz  
Oneida County Commissioner of Personnel  
800 Park Avenue  
Utica, NY 13501

Dear Mrs. Cortese-Kolasz,

I am requesting that three (3) positions that were unfunded in the 2023 budget for the Probation Department be added back into our budget. They are all within cost center 3140. Two positions are for Probation Assistants, position #38 and #907; and one Probation Officer position, which is #13.

The Probation Department received a Grant Award from New York State Division of Criminal Justice Services on October 14, 2022 in the amount of \$512,795.00 for County Pretrial Services. This grant money remains in account A999. We would utilize these three above positions for pretrial services. The salaries and fringes for these three positions would not cost the County any money, and will be paid entirely from this grant.

We are also requesting to have \$12,000.00 of the \$512,975.00 grant moved to A3141.413 to cover the cost of GPS bracelets that we are using to monitor some individuals that we are putting on pretrial services, so we are able to monitor his/her whereabouts. We had previously budgeted \$18,000.00 for the GPS bracelets, but we are using more than we originally anticipated.

Not only would these three positions not cost the County any money, they would also save the County money in the long run as they would offer services to individuals who will be on pretrial release rather than be incarcerated. We will also have a Probation Assistant working within the Utica City School District in an attempt to help the children prior to them getting involved in criminal activity.

Respectfully submitted,

Holly Bolton  
Probation Director



**Division of Criminal  
Justice Services**

**KATHY HOCHUL**  
Governor

**ROSSANA ROSADO**  
Commissioner

**YVONNE TURNER**  
Director of Funding

## Grant Award Notice

September 29, 2022

County Executive Anthony Picente  
Oneida County  
Oneida County Office Building 800 Park Avenue  
Utica, NY 13501

The New York State Division of Criminal Justice Services (DCJS) is pleased to advise you that your county will receive funding to offset the costs associated with the provision of certified pretrial services, including but not limited to screening, assessments, supervision, and reporting as provided in the enacted (SFY 2022-23) New York State budget for the period April 1, 2022 through March 31, 2023.

<b>Project Name:</b>	<b>County Pretrial Services</b>	<b>Award Amount:</b>	<b>\$512,795</b>
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**Additional Information:**

Your 2022-23 award is consistent with the appropriation amount enacted for this purpose in the State budget and was determined based on an analysis of the five-year average of lower court arraignments in your county. Rather than issuing your grant award through a DCJS grant contract for this funding, the full award amount will be automatically disbursed to the county in one payment made by October 31, 2022. It is important to note that the funding provided to the county herein must support certified pretrial services. Pursuant to Criminal Procedure Law § 510.45, the Office of Court Administration certifies one or more pretrial services agencies in each county and maintains a listing of such agencies on their public website at: <https://ww2.nycourts.gov/court-research/ListOfAgencies.shtml>.

Should you have any programmatic questions, please contact Nicole Aldi, DCJS Office of Probation and Correctional Alternatives' Program Manager at (518) 485-8457 or [nicole.aldi@dcjs.ny.gov](mailto:nicole.aldi@dcjs.ny.gov). If you have any fiscal questions, please contact the DCJS fiscal contact listed below. Thank you.

**Nadia Rockwell**  
DCJS Associate Budgeting Analyst  
NYS Division of Criminal Justice Services, Finance Office  
(518) 485-0091 or [nadia.rockwell@dcjs.ny.gov](mailto:nadia.rockwell@dcjs.ny.gov)

CC: Robert M. Maccarone, Deputy Commissioner and Director of Probation  
Nadia Rockwell, DCJS Finance  
Holly Bolton, Probation Director

45

**ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY  
Scott D. McNamara  
DISTRICT ATTORNEY**

**Michael A. Coluzza**  
Chief Assistant District Attorney

**Grant J. Garramone**  
Executive Administrative Assistant

Laurie Lisi  
Todd C. Carville  
Sarah F. DeMellier  
William J. Barry III  
Stephanie N. Singe  
Paul S. Kelly  
Travis J. Yoxall  
Maria Murad Blais  
Rebecca G. Kelleher  
Kimberly R. Sudakow  
Sara D. Lupi

Jennifer M. Scholl  
Angelo J. Partipelo III  
Michael A. LaBella  
Amanda M. Tucciarone  
Nicholas T. Fletcher  
Rachel B. McNamara  
Andrew K. Rahme  
Dawn C. Lupi  
Thomas B. Luka  
Kathleen Arcuri  
Robert Rose

FN 20 23-415

**PUBLIC SAFETY**

WAYS & MEANS

March 31, 2023

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

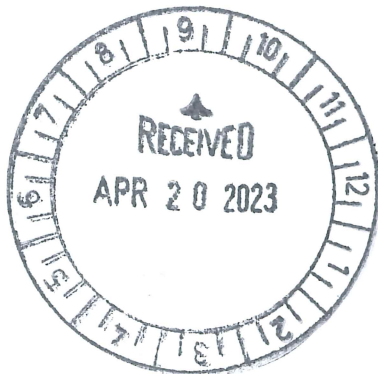
Dear Mr. Picente:

Enclosed please find documents pertaining to the expenses incurred by the Oneida County District Attorney's Office with regard to the investigation and/or prosecution of State of New York inmates.

Please review this material at your earliest convenience and forward it to the Board of Legislatures for their review and approval.

If you have any questions or concerns, please contact my office.

Thank you.



Very truly yours,

Scott D. McNamara

Oneida County District Attorney

Reviewed and Approved for submission to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 4-19-23

kmn  
Encs. State Billing 2021 Summary of Cases/Certification  
State Aid Voucher  
Proposed Resolution

235 Elizabeth Street, Utica, NY 13501 Phone: (315) 798-5766 Fax: (315) 798-5582

**PROPOSED RESOLUTION**

**WHEREAS**, certain inmates incarcerated in the Marcy Correctional Facility, Mohawk Correctional Facility, and the Midstate Correctional Facility said inmates being in the custody of the New York State Department of Corrections, all institutions being located in the County of Oneida, have been the subject of an investigation and/or prosecution for the commission of various crimes while incarcerated in the aforementioned facilities, and

**WHEREAS**, the Oneida County District Attorney has conducted investigations of said crimes occurring in Oneida County and prosecuted said inmates, and

**WHEREAS**, Section 606 of the Correction Law mandates payments of state funds to the county for expenses incurred in the investigations of said crimes and the prosecution of state inmates, and

**WHEREAS**, the Oneida County District Attorney has certified to the Board that the expense associated in the investigation and prosecution of alleged crimes committed by Hector Abreau, James Alcide, Rasheed Armstrong, Blerim Behluli, Christopher Bell, Kraig Bolden, Bryana Brinkerhoff, George Brown, Timothy Brown, Napoleon Bryan, Liam Butts, Holly Calabrese, Kelyne Christmas, Jamil Collier, Ikiem Davis, Marvin Dubois, Stephanie Forney, Jaeden Gandia, Josue Griffin, Dawud Hall, Daniel Hernandez, Franklin Hidalgo, Scott Hodges, Henry Jacobs, Eustace James, Isaiah Jordan, Leshawn Kimbrough, Thomas Lathan, Trevor Leacock, Julio Lewis, Oscar Lopez, Avianna Lugo, Docciana Mack, Bonita Mayfield, Benjamin McMillan, Elvin Medina-Bauza, Jorge Molina, Marcus Moore, Paul Niles, Deonte O'Connor, Cody O'Neill, William Ortiz, Rico Pennyamon, David Russell Kelly, Timothy Sims, Robert Smith, Keith Sutton, David Torres, Angel Valentin, Janae Walker and Shakeem White amount to \$6,701.24, now, therefore,

**BE IT RESOLVED**, that this Resolution and the attached statement of the expense of the District Attorney be forwarded to the New York State Department of Corrections as required by Section 606 of the Correction Law.



STATE BILLING 2021  
SUMMARY OF CASES

INMATE	TOTAL
Hector Abreau	88.92
James Alcide	65.17
Rasheed Armstrong	107.59
Blerim Behluli	423.41
Christopher Bell	121.49
Kraig Bolden	50.48
Bryana Brinkerhoff	141.63
George Brown	132.27
Timothy Brown	118.47
Napoleon Bryan	80.66
Liam Butts	157.40
Holly Calabrese	77.96
Kelyne Christmas	34.66
Jamil Collier	94.42
Ikiem Davis	77.90
Marvin Dubois	118.80
Stephanie Forney	126.55
Jaeden Gandia	80.44
Josue Griffin	49.56
Dawud Hall	107.16
Daniel Hernandez	159.18
Franklin Hidalgo	167.66
Scott Hodges	48.73
Henry Jacobs	106.30
Eustace James	86.33
Isaiah Jordan	48.29
Leshawn Kimbrough	116.33
Thomas Lathan	101.48
Trevor Leacock	48.73
Julio Lewis	114.10
Oscar Lopez	157.79
Avianna Lugo	102.23
Docciana Mack	95.00
Bonita Mayfield	83.98
Benjamin McMillan	138.45
Elvin Medina-Bauza	157.25
Jorge Molina	135.25
Marcus Moore	71.01
Paul Niles	870.25

Deonte O'Connor	102.42
Cody O'Neill	499.12
William Ortiz	95.56
Rico Pennyamon	102.21
David Russell Kelly	153.52
Timothy Sims	102.25
Robert Smith	110.86
Keith Sutton	58.70
David Torres	92.54
Angel Valentin	85.10
Janae Walker	97.48
Shakeem White	105.60


Total	\$6,668.64
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Time expended on 1/30/2023 by Kevin Nugent preparing state billing for reimbursement:  
one hour at \$21.59 per hour = \$21.59 plus 50.99% in fringe benefits = \$11.01

Total	\$32.60
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Grand Total	\$6,701.24
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I hereby certify that the above expenses were incurred with regard to the investigation and/or prosecution of the above-entitled matters.

  
\_\_\_\_\_  
Scott D. McNamara  
Oneida County District Attorney

STATE OF NEW YORK

# STATE AID VOUCHER

Voucher No.

1 Originating Agency <b>NYS Department of Corrections</b>		Orig. Agency Code		Interest Eligible (Y/N) <b>N</b>	
Payment Date (MM) (DD) (YY) <b> / /</b>		OSC Use Only		Liability Date (MM) (DD) (YY) <b> / /</b>	
2 Payee ID <b>156-00-0460</b>		Additional	3 Zip Code <b>13501</b>	Route	Payee Amount <b>6701.24</b>
4 Payee Name (Limit to 30 spaces) <b>Oneida County</b>				MIR Date (MM) (DD) (YY) <b> / /</b>	
Payee Name (Limit to 30 spaces) <b>District Attorney</b>				IRS Code	
Address (Limit to 30 spaces) <b>235 Elizabeth Street</b>				5 Ref/Inv. No. (Limit to 20 spaces) <b>A2206 State Inmates</b>	
Address (Limit to 30 spaces)				Ref/Inv. Date (MM) (DD) (YY) <b>1130123</b>	
City (Limit to 20 spaces) <b>Utica</b>		(Limit to 2 spaces) → State <b>NY</b>	Zip Code <b>13501</b>		

6 Date Paid	Check or Voucher No.	Description of Charges (If Personal Service, show name, title, period covered)	Amount	
			Dollars	Cents
		2021 expenses associated with the investigation and/or prosecution of alleged crimes committed by inmates of the NYS correctional facilities as per attached list	6701	24

7 State Aid Program or Applicable Statute: <b>A2206 State Inmates</b>		TOTAL	6701	24
8 Payee Certification: I certify that the above expenditures have been made in accordance with the provisions of the Applicable Statute; that the claim is just and correct; that no part thereof has been paid except as stated; that the balance is actually due and owing, and that taxes from which the State is exempt are excluded.		Less Receipts		
→ <u><i>[Signature]</i></u> <b>4/13/2023</b> Signature in Ink Date		NET		
Title <b>Comptroller</b>		100% State Aid Claimed	6701	24
Name of Municipality <b>Oneida County</b>				

FOR STATE AGENCY USE ONLY

STATE COMPTROLLER'S PRE-AUDIT

Merchandise Received	I certify that this claim is correct and just, and payment is approved.		State Aid	
Date	By _____		Verified	Certified For Payment of State Aid Amount
Page No.	Date _____		Audited	
By _____			By _____	

Expenditure						Liquidation					
Cost Center Code				Object	Accum		Amount	Orig. Agency	PO/Contract	Line	F/P
Dept.	Cost Center Unit	Var.	Yr.		Dept.	Statewide					



ONEIDA COUNTY  
 DEPARTMENT OF PUBLIC WORKS  
 George E. Carle Complex  
 5999 Judd Road, Oriskany, NY 13424  
 Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.  
 County Executive  
 MARK E. LARAMIE, P.E.  
 Commissioner

April 12, 2023

Anthony J. Picente Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, NY 13501

FN 20 23-176

PUBLIC WORKS

Dear County Executive Picente,

WAYS & MEANS

The New York State Department of Transportation (NYSDOT) is assisting Oneida County for the Replacement of the Gridley Paige Road Bridge over Big Creek in the Town of Marshall has been added to the State Transportation Improvement Plan. Eligible project expenditures qualify for 80% Federal aid and 15% State aid. The balance remaining is paid by local funds. The subject bridge is owned by the Town of Marshall.

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. Due to the complexity of these rules and regulations, it is very difficult for local municipalities to complete projects within budget and schedule constraints. Oneida County has the experience, expertise, and financial flexibility required to successfully complete Locally Administered Federal Aid Projects. Therefore, Oneida County has agreed to act as project sponsor. An Inter-municipal agreement between Oneida County and the Town of Marshall has been executed establishing the Town's responsibility for 100% of any local and/or unfunded expense.

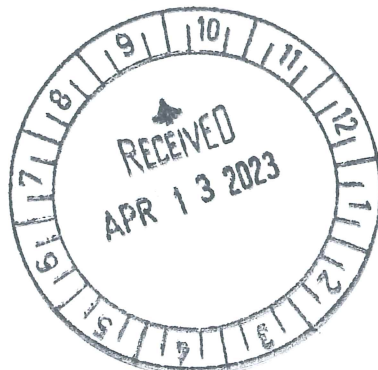
The enclosed Federal aid Local Project Agreement will allow Oneida County to be reimbursed up to \$134,400.00 in Federal and State Marcheselli funds for preliminary engineering and design services as eligible expenditures are made per Schedule A of the agreement. The Town of Marshall would be responsible for 100% of the local matching share, currently estimated to be \$6,720.00.

If acceptable, please forward the enclosed Federal aid Local Project Agreement to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.  
 Commissioner



Reviewed and Approved for submittal to the  
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
 County Executive  
 Date 4-12-23

Oneida Co. Department: Public Works

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

## ONEIDA COUNTY BOARD OF LEGISLATORS

**Name of Proposing Organization:** Town of Marshall  
2651 State Route 12B  
Deansboro, NY 13328

**Title of Activity or Service:** Intermunicipal Agreement

**Proposed Dates of Operation:** Start on Execution - No Expiration

**Client Population/Number to be Served:** N/A

### Summary Statements

#### 1) Narrative Description of Proposed Services:

The following bridge maintenance, rehabilitation, and reconstruction project has been added to the Herkimer-Oneida County Transportation Study Metropolitan Planning Organization State Transportation Improvement Plan.

PIN	BIN	Road/Feature	Municipality	Funding	
				Fed/NYS	Local
2754.76	2205850	Gridley Paige Road Bridge over Big Creek	Town of Marshall	Fed/NYS	\$1,111,120
				Local	\$58,480
				Total	\$1,169,600

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. Due to the complexity of these rules and regulations, it is very difficult for local municipalities to complete projects within budget and schedule constraints. Oneida County has the experience, expertise, and financial flexibility required to successfully complete Locally Administered Federal Aid Projects. Therefore, Oneida County typically offers project sponsor assistance.

Oneida County has offered assistance to the Town of Marshall regarding PIN 2754.76. NYSDOT would designate Oneida County as Project Sponsor. Oneida County could then coordinate design, construction inspection, and construction. Oneida County would execute State/Federal aid agreements and finance project expenses. Capital Project H569 was created for this purpose. Oneida County would be reimbursed 100% of all project expenses via federal aid, State aid if received, and 100% reimbursement from the Town of Marshall for all remaining expenditures.

The enclosed agreement between Oneida County and the Town of Marshall formalizes the proposal described above.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

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**4) Funding**

	<b>Account #:</b>	H-569
	<b>Total Funding Requested:</b>	\$1,169,600.00
	<b>Oneida County Dept. Funding Recommendation:</b>	\$1,169,600.00
<b>Proposed Funding Sources</b>	<b>Federal:</b>	\$935,680.00
	<b>New York State:</b>	\$175,440.00
	<b>Town:</b>	\$58,480.00

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** None



**ONEIDA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
George E. Carle Complex  
5999 Judd Road, Oriskany, NY 13424  
Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
County Executive

MARK E. LARAMIE, P.E.  
Commissioner

March 9, 2023

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 23147

**PUBLIC WORKS**

Dear County Executive Picente,

**WAYS & MEANS**

Enclosed is a contract for design services for a Locally Administered Federal Aid Transportation Project for PIN 2754.66, Replacement of the Round Lake Road Bridge over Long Lake Outlet, in the Town of Forestport.

On July 13, 2022, the Oneida County Board of Legislators approved an inter-municipal agreement with the Town of Forestport, granting Oneida County the authority to act as project sponsor. A combination of Federal and local funding will reimburse Oneida County for 100% of the costs of this project.

In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, the Town of Forestport solicited an Expression of Interest (EOI) from each consulting firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed and scored on a qualifications basis by a committee appointed by the Town. After all proposals were reviewed and scored, it was determined that Barton & Loguidice, D.P.C. is the most qualified consultant for this project.

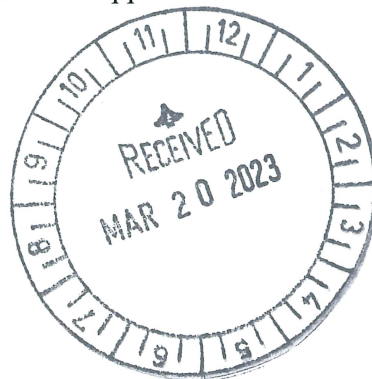
On October 5, 2022, the Board of Acquisition & Contract awarded the contract to Barton & Loguidice, D.P.C., to provide plan and specification design services for the aforementioned project in the amount of \$214,000.00.

Please consider the attached Agreement, and if it meets with your approval, please sign the same. Thank you in advance for your consideration and approval.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.  
Commissioner



Enclosures

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 3-16-23

Oneida County Department: Public Works

Competing Proposal  X  Only Respondent \_\_\_\_\_ Sole Source RFP \_\_\_\_\_ Other \_\_\_\_\_

**ONEIDA COUNTY BOARD OF LEGISLATORS**

Name & Address of Vendor:	Barton & Loguidice, D.P.C. 443 Electronics Parkway, Office 40 Liverpool, NY 13088
Title of Activity of Service:	Project Design Services – Replacement of Round Lake Road Bridge over Long Lake Outlet, Town of Forestport (PIN 2754.66)
Proposed Dates of Operation:	Start on Execution – 12/31/2023
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

The enclosed contract is for design services for a Locally Administered Federal Aid Transportation Project for PIN 2754.66, Replacement of the Round Lake Road Bridge over Long Lake Outlet, located in the Town of Foresport.

On July 13, 2022, the Oneida County Board of Legislators approved an inter-municipal agreement with the Town of Forestport granting Oneida County the authority to act as project sponsor. A combination of Federal and local funding will reimburse Oneida County for 100% of the costs of this project.

Proposals were solicited from qualified consultants and responses were evaluated. On October 5, 2022, the Board of Acquisition & Contract awarded the contract to Barton & Loguidice, D.P.C., to provide design services for the aforementioned project in the amount of \$214,000.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

	Account #:	H-557
	Total Funding Requested:	\$214,000.00
	Oneida County Dept. Funding Recommendation:	\$214,000.00
Proposed Funding Sources	Federal:	\$0.00
	State:	\$0.00
	County:	\$214,000.00

Mandated / Not Mandated: Not Mandated

Past Performance Data: N/A

O.C. Department Staff Comments: None





ONEIDA COUNTY  
 DEPARTMENT OF PUBLIC WORKS  
 George E. Carle Complex  
 5999 Judd Road, Oriskany, NY 13424  
 Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.  
 County Executive

MARK E. LARAMIE, P.E.  
 Commissioner

March 28, 2023

FN 20 23-148

Anthony J. Picente Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

The New York State Department of Transportation (NYSDOT) is assisting Oneida County for the Replacement of the Gridley Paige Road Bridge over Big Creek in the Town of Marshall has been added to the State Transportation Improvement Plan. Eligible project expenditures qualify for 80% Federal aid and 15% State aid. The balance remaining is paid by local funds. The subject bridge is owned by the Town of Marshall.

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. Due to the complexity of these rules and regulations, it is very difficult for local municipalities to complete projects within budget and schedule constraints. Oneida County has the experience, expertise, and financial flexibility required to successfully complete Locally Administered Federal Aid Projects. Therefore, Oneida County has agreed to act as project sponsor. An Inter-municipal agreement between Oneida County and the Town of Marshall has been executed establishing the Town's responsibility for 100% of any local and/or unfunded expense.

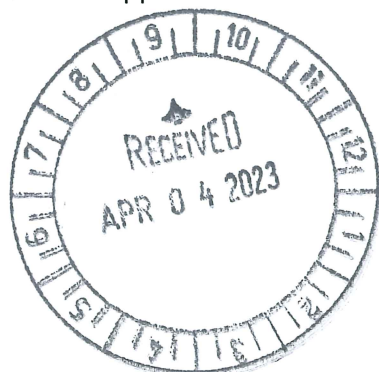
The enclosed Federal aid Local Project Agreement will allow Oneida County to be reimbursed up to \$134,400.00 in Federal and State Marcheselli funds for preliminary engineering and design services as eligible expenditures are made per Schedule A of the agreement. The Town of Marshall would be responsible for 100% of the local matching share, currently estimated to be \$6,720.00.

If acceptable, please forward the enclosed Federal aid Local Project Agreement to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.  
 Commissioner



Reviewed and Approved for submittal to the  
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
 County Executive  
 Date 3-29-23

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** New York State Department of Transportation  
50 Wolf Road  
Albany, NY 12232

**Title of Activity or Service:** Grant

**Proposed Dates of Operation:** 09/13/2022 – 09/30/2027

**Client Population/Number to be Served:** N/A

**Summary Statements**

**1) Narrative Description of Proposed Services:** The enclosed grant agreement funds the preliminary engineering and design services for the replacement of the Gridley Paige Road Bridge over Big Creek, Town of Marshall following Locally Administered Federal Aid Projects.

Replacement of the Gridley Paige Road Bridge has been added to the State Transportation Improvement Plan. Eligible project expenditures qualify for 80% Federal aid and 15% State aid. The balance remaining is paid by local funds and will be the responsibility of the Town of Marshall, which owns the bridge.

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. Due to the complexity of these rules and regulations, it is very difficult for local municipalities to complete projects within budget and schedule constraints. Oneida County has the experience, expertise, and financial flexibility required to successfully complete Locally Administered Federal Aid Projects. Therefore, Oneida County has agreed to act as project sponsor. An Inter-municipal agreement between Oneida County and the Town of Marshall has been executed establishing the Town's responsibility for 100% of any local and/or unfunded expense.

The enclosed Federal aid Local Project Agreement will allow Oneida County to be reimbursed up to \$134,400.00 in Federal and State Marchiselli funds for preliminary engineering and design services as eligible expenditures which are made per Schedule A of the agreement. The Town of Marshall would be responsible for 100% of the local matching share, currently estimated to be \$6,720.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

Account #: H569

Total Funding Requested: \$134,400.00

Oneida County Dept. Funding Recommendation: \$134,400.00

Proposed Funding Sources

Federal: \$107,520.00

New York State: \$20,160.00

County: \$0.00

Town of Marshall: \$6,720.00

Past Performance Data: N/A

O.C. Department Staff Comments: None



**ONEIDA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
George E. Carle Complex  
5999 Judd Road, Oriskany, NY 13424  
Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
County Executive

MARK E. LARAMIE, P.E.  
Commissioner

FN 20 23-149

March 28, 2023

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

**PUBLIC WORKS**  
**WAYS & MEANS**

Re: H-473 Union Station Platform Lighting & Shore Power  
Contract Number 175470 (amending 074825 (as Extended by 96057))  
Multi-Modal Program Capital Project Agreement

Dear County Executive Picente,

New York State awarded Oneida County a Multi-Modal Capital Project grant in the amount of \$250,000.00 for improvements to Union Station. Proposed improvements included shore power extension for Adirondack Scenic Railroad locomotives and coaches, structural concrete repairs, lighting upgrades, and window repairs.

The original contract expired on December 31, 2019, prior to the work being completed, due to the COVID-19 Pandemic shutdown of services. It was extended by Contract 96057 through the end of 2021, but again requires extension. As such, New York State has agreed to a new end date of December 31, 2026, to utilize the remaining funds in the amount of \$54,393.87 for the construction and installation of the improvements. No other material changes to the original agreement are included.

When the enclosed Multi-Modal Program Capital Project Agreement is fully executed, Oneida County can be reimbursed up to \$54,393.87 as expenditures are made for the improvements.

If acceptable, please forward the above contract to the Oneida County Board of Legislators for consideration and approval.

Sincerely,

Mark E. Laramie, P.E.  
Commissioner



cc: Nicholas P. DiGennaro, P.E., CFM, Deputy Commissioner – Division of Engineering

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive  
Date 3-29-23

59

Competing Proposal \_\_\_\_\_  
 Only Respondent \_\_\_\_\_  
 Sole Source RFP \_\_\_\_\_  
 Other  X

**ONEIDA COUNTY BOARD OF LEGISLATORS**

**Name of Proposing Organization:** New York State Department of Transportation  
 50 Wolf Road  
 Albany, NY 12232

**Title of Activity of Service:** Multi-Modal Program Capital Project Agreement

**Proposed Dates of Operation:** 08/15/2019 – 12/31/2026

**Client Population/Number to be Served:** N/A

**Summary Statements**

**1) Narrative Description of Proposed Services:**

New York State awarded Oneida County a Multi-Modal Capital Project grant in 2019 in the amount of \$250,000.00 for improvements to Union Station. Proposed improvements included shore power extension for Adirondack Scenic Railroad locomotives and coaches, structural concrete repairs, lighting upgrades, and window repairs.

This agreement extends the project ending date to December 31, 2026, for the remaining \$54,393.87 of State Multi-Modal Funding

When the enclosed Multi-Modal Program Capital Project Agreement is fully executed, Oneida County can be reimbursed up to the remaining \$54,393.87 as expenditures are made for the aforementioned improvements.

**2) Program/Service Objectives and Outcomes:** N/A

**3) Program Design and Staffing:** N/A

<b>4) Funding</b>	<b>Account #:</b>	H-473
	<b>Total Funding Requested:</b>	\$54,393.87
	<b>Oneida County Dept. Funding Recommendation:</b>	\$54,393.87
	<b>Proposed Funding Sources</b>	
	<b>Federal:</b>	\$0.00
	<b>State:</b>	\$54,393.87
	<b>County:</b>	\$0.00
	<b>Other:</b>	0.00

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** None



**ONEIDA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
 George E. Carle Complex  
 5999 Judd Road, Oriskany, NY 13424  
 Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
 County Executive  
 MARK E. LARAMIE, P.E.  
 Commissioner

January 9, 2023

Anthony J. Picente, Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, NY 13501

FN 20 23-150

**PUBLIC WORKS**

WAYS & MEANS

Dear County Executive Picente,

The attached is an amended and restated grant agreement that will fund the replacement of various structures on Holman City Road (CR 2) and Church Road (CR 20), in the Town of Paris.

Oneida County has been awarded a State and Municipal (SAM) Facilities program grant amount of \$365,500.00 towards the structure replacements.

The previously approved Grant Disbursement Agreement (GDA) expired on June 19, 2022 (Contract 82235). The project has not been completed and requires this Amended and Restated GDA for the County to be reimbursed for the project cost, up to the full amount of the agreement (\$365,000.00).

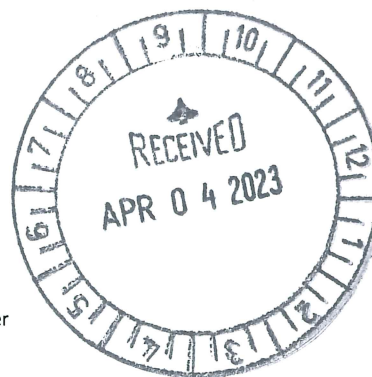
DASNY is requesting completion and submittal of the enclosed Amended & Restated Grantee Disbursement Agreement (A&R GDA). Please consider at your earliest convenience, and if acceptable, forward to the Oneida County Board of Legislators for approval.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.  
 Commissioner

cc: Nicholas P. DiGennaro, P.E., CFM, Deputy Commissioner



Reviewed and Approved for submittal to the  
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
 County Executive  
 Date 3-29-23

lol

Oneida County Department: Public Works

Competing Proposal \_\_\_\_\_ Only Respondent \_\_\_\_\_ Sole Source RFP \_\_\_\_\_ Other  X

**ONEIDA COUNTY BOARD OF LEGISLATORS**

Name & Address of Vendor: Grants Administration  
DASNY  
515 Broadway  
Albany, NY 12207

Title of Activity of Service: Amended & Restated Grant Disbursement Agreement  
State and Municipal Facilities Program

Proposed Dates of Operation: Start on Execution – 3 Years from DASNY Execution Date

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

Oneida County has been awarded a State and Municipal (SAM) Facilities program grant to fund the reconstruction of five structures on Holman City Road and one structure on Church Road, all in the Town of Paris.

The previously approved Grant Disbursement Agreement (GDA) expired on June 19, 2022 (Contract 82235). The project has not been completed and requires this Amended and Restated GDA for the County to be reimbursed for the project cost, up to the full amount of the agreement (\$365,500.00).

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

Account #:	H-298
Total Funding Requested:	\$365,500.00
Oneida County Dept. Funding Recommendation:	\$365,500.00

Proposed Funding Sources	Federal:	\$0.00
	State:	\$365,500.00
	County:	\$0.00
	Other:	\$0.00

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

March 21, 2023

Gerald Fiorini, Chairman  
Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, NY 13501

FN 20 23-151

AIRPORT

WAYS & MEANS

Dear Board Chairman:

The Board of Legislators approved to amend the Airport Capital Project – Griffiss Airfield Skydome and approved a funding source. This Board Letter is to establish the movement of the funds from the General Fund to the Capital Fund and assure Skydome project completion.

I therefore request your Board's approval to of the following supplemental appropriation for 2022:

TO:

A9900 9901.105 Transfer to the Capital Account.....\$ 307,000

This supplemental appropriation is fully supported by:

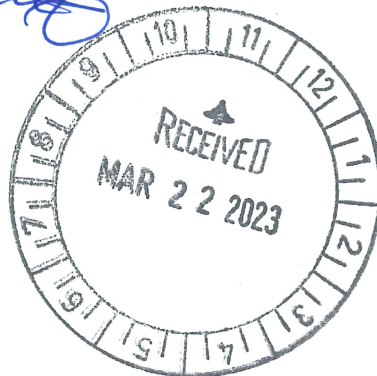
A599 Assigned Unappropriated Fund Balance.....\$ 307,000

Thank you for kind attention to this request.

Very truly yours,

Anthony J. Picente, Jr.  
County Executive

CC: Comptroller  
County Attorney  
Budget  
Airport Comm



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ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

April 5, 2023

Gerald Fiorini, Chairman  
Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, NY 13501

FN 20 23 - 152

AIRPORT

Dear County Chairman:

WAYS & MEANS

The Airport Capital Project – Griffiss Airfield Skydome is entering the final phase of construction. The Board of Legislators voted to establish additional funding for this Capital Project on December 21, 2022 but did not approve a funding source. This Board Letter is to establish the funding source and assure Skydome project completion.

I therefore request your Board’s approval to amend **Capital Project H-AIR - 066 Griffiss – Airfield Skydome:**

	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
EPC – Energy Preform.	\$ 550,000	\$ 0	\$ 550,000
NYS – ESD Grant	\$ 9,000,000	\$ 0	\$ 9,000,000
NYS – SAM Grant	\$ 450,000	\$ 0	\$ 450,000
Transfer General Fund	\$ <u>0</u>	\$ 307,000	\$ <u>307,000</u>
Totals	\$ <u>10,000,000</u>	\$ <u>307,000</u>	\$ <u>10,307,000</u>

Thank you for kind attention to this request.

Very truly yours,

  
Anthony J. Picente, Jr.  
County Executive

CC: Comptroller  
County Attorney  
Budget  
Airport Comm

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# Griffiss International Airport

660 Hangar Road, Suite 223  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE JR.  
County Executive

EDWARD A. ARCURI  
Commissioner of Aviation

FN 20 22-371

November 1, 2022

Anthony J. Picente, Jr  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

AIRPORT

WAYS & MEANS

Re: Construction Observation and Administration & Design Skydome

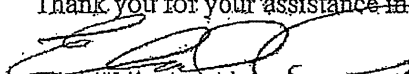
Dear County Executive Picente,

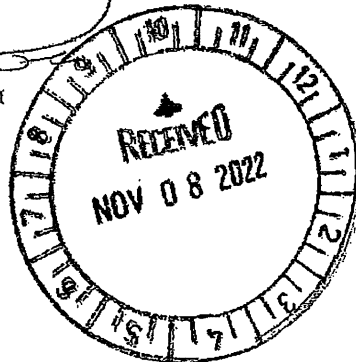
Please consider acceptance the attached amendment to a consultant agreement with C&S Engineers. The cost of the original agreement was \$1,209,410.00. This amendment raises the total cost to \$1,511,250.00, reflecting an increase of \$301,840.00. The original agreement was executed on or about August 23, 2020. The additional costs have arisen due to construction delays caused by third-party testing and the COVID pandemic.

The project generally includes the full time construction administration & observation of Skydome construction.

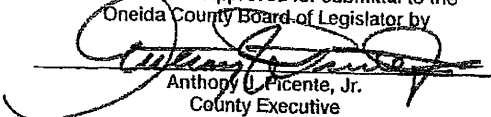
If you concur with this amendment, please forward to the Board of Legislators for consideration at their next meeting.

Thank you for your assistance in this matter.

  
Edward A. Arcuri  
Commissioner of Aviation



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 11-8-22

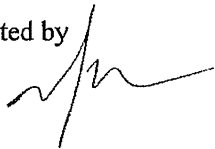
19  
65

8. Approval of an agreement between Dan Carroll and Oneida County for Professional Consulting Services. The Division of Buildings and Grounds is currently updating the County's evacuation policy and evacuation plans for each building. Dan Carroll offers the expertise needed that is beyond what is available in-house, to verify the modified policy and plans comply with current codes. He is an expert in the areas of building and fire codes and as a former County Safety Officer, uniquely qualified to provide required services. Contract term shall be one (1) year, beginning upon execution, with a not-to-exceed fee of \$20,000.00 billed at a rate of \$80.00/hour. Upon recommendation of Patrick Cassidy and Al Barbato.  
A1620.4951
9. Approval of a supplemental agreement in the amount of \$301,840.00 with C & S Engineers to provide professional services in accordance with their master agreement (Contract #130367). Scope of services are to include additional testing, meetings and inspections at Hangar Building #100, West Hangar Bay Skydome, with work to be completed by 7/15/2022. The original contract amount was \$1,209,410.00. Proposed contract to date is \$1,511,250.00. Upon recommendation of Edward Arcuri.
10. Award Bid Reference #2185 for Stokes-Lee Center Road Culvert Replacements, Town of Lee (Contract #H2253603). On June 17, 2022, bids were opened for Bid Reference #2185. Oneida County received bids from multiple vendors which were analyzed for accuracy and all computations verified. An award to the lowest possible responsive bidder, Central Paving, Inc., for a Gross Sum Bid amount of \$398,165.00 is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.  
H-546

Motion to Adjourn: Mr. Laramie

Second By: Mr. Fiorini

Submitted by



Mark E. Laramie, P.E., Secretary  
Board of Acquisition and Contract

bb



# Griffiss International Airport

660 Hangar Road, Suite 223  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE  
County Executive

EDWARD A. ARCURI  
Commissioner of Aviation

March 23, 2023

FN 20 23-153

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

AIRPORT

WAYS & MEANS

RE: Lease Agreement - Right Brother Aviation LLC -- Hangar Space in Nose Dock 783

Dear County Executive Picente:

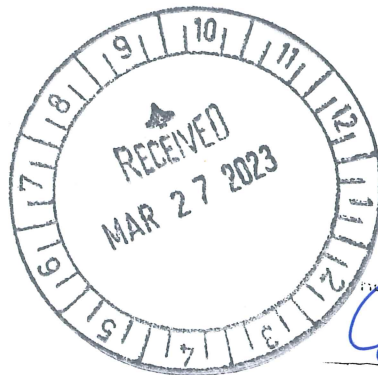
Please consider acceptance of this Lease Agreement between Griffiss International Airport and Right Brother Aviation, Inc.

The lease agreement shall be for a period of one year commencing on January 1, 2023 and ending on December 31, 2023. Following the expiration of the initial term, each year for four (4) consecutive years, this Lease Agreement will automatically be renewed unless sooner terminated. A three percent escalator will be applied annually. The revenue for the initial term of this lease is \$25,080.00.

If you concur with this lease agreement, please forward to the Board of Legislators for further consideration.

Sincerely,

Edward A. Arcuri  
Commissioner of Aviation



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 3-27-23

EAA/rae

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u>  X  </u>

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** Right Brother Aviation LLC  
12100 Allen Road  
Chaffee, New York 14030

**Title of Activity or Service:** Lease

**Proposed Dates of Operation:** January 1, 2022 to December 31, 2023 (Initial Term)

**Client Population/Number to be Served:** N/A

**Summary Statements**

1) Narrative Description of Proposed Services: This is a lease agreement for 900 ± square feet of office space and 2,975 ± square feet of hangar space in Nose Dock 783. The initial term is for one year, with four optional renewal terms. A three percent escalator will be applied annually during the four renewal terms.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

**Total Funding Requested:** N/A -Revenue      **Account #:**

**Oneida County Dept. Funding Recommendation:** \$25,080.00 in revenue for the initial term.

**Proposed Funding Sources (Federal \$/ State \$/County \$):** N/A

**Mandated/Not Mandated:**      **Not Mandated**

**Past Performance Data:** None

**O.C. Department Staff Comments:**



# Griffiss International Airport

660 Hangar Road, Suite 223  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.  
County Executive

EDWARD ARCURI  
Commissioner of Aviation

March 24, 2023

FN 20 23 - 154

Anthony J. Picente, Jr  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

**READ & FILED**

*Arcuri*

*WORKS MEANS*

Re: Amendment to FAA NYUASTS UTM Field Test Proposal

Dear County Executive Picente,

Please consider acceptance of this amendment to the abovementioned Task Order from the Federal Aviation Administration. The amendment extends the time for performance of this Task Order by thirty days. All other terms remain the same.

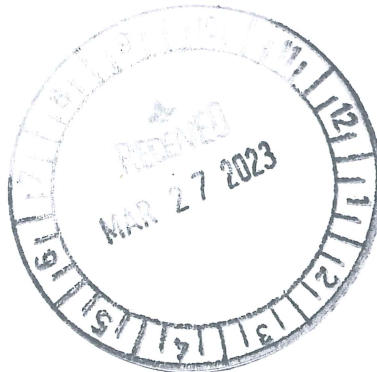
Please forward to the Board of Legislators for their information as well. No action is required by the Board as they previously authorized you to sign all task orders with the FAA related to the UAS Test Site.

Thank you for your assistance in this matter.

Sincerely,

Edward A. Arcuri  
Commissioner of Aviation

EAA/rae



Oneida Co. Department: Aviation

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u>  x  </u>

**ONEIDA COUNTY BOARD  
OF LEGISLATORS - SUMMARY**

**Name of Proposing Organization:** Federal Aviation Administration  
New York District Office  
1 Aviation Plaza, Room 111  
Jamaica, NY 11434

**Title of Activity or Service:** NYUASTS UTM Field Test Proposal

**Proposed Dates of Operation:** 07/01/2022 – 04/30/2023

**Client Population/Number to be Served:** N/A

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** This is an amendment to Task Order No. 697DCK-22-F-01245 : Unmanned Aircraft Systems (UAS), Traffic Management (UTM), Field Test (UFT) project to conduct a demonstration of UTM capabilities utilizing USS's to safely operate multiple UAS in various environments for the purpose of assessing current UTM technology and in informing future UTM functionality. The amendment extends the time for performance by 30 days. All other terms remain the same.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$0 **Account #**

**Oneida County Dept. Funding Recommendation:** \$0

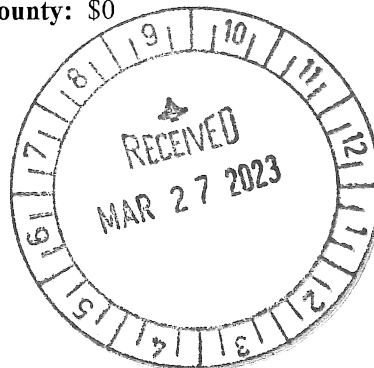
**Proposed Funding Sources (Federal \$/ State \$/County \$):**

Federal: \$0      State: \$ 0    County: \$0

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:**



## ONEIDA COUNTY BOARD OF LEGISLATORS

### *RESOLUTION NO. 243*

*INTRODUCED BY: Messrs. D'Onofrio, Porter*

*2ND BY: Mr. Sacco*

**RE: APPROVAL TO ALLOW THE COUNTY EXECUTIVE TO SIGN PROPOSALS, AGREEMENTS AND EXPENDITURES RELATED TO TASK ORDERS ISSUED BY BOTH THE NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA) AND THE FEDERAL AVIATION ADMINISTRATION RELATED TO TESTING OF UAS SYSTEMS AT GRIFFISS INTERNATIONAL AIRPORT**

**WHEREAS,** This Board is in receipt of correspondence from Russell Stark, Commissioner of Aviation requesting permission for the County Executive to sign proposals, contracts, agreements and expenditures related to task orders for testing of Unmanned Aircraft Systems (UAS) at Griffiss International Airport, and

**WHEREAS,** The Federal Aviation Administration (FAA) designated six (6) UAS test ranges, including Griffiss International Airport, and

**WHEREAS,** The FAA has initiated a program to Support Safe Integration of UAS into the National Airspace System (NAS). As part of the FAA safe integration program, both the FAA and the National Aeronautics and Space Administration (NASA) have contacted the six (6) FAA designated UAS test sites and advised of a five (5) year competitive program to submit proposals in response to initiatives defined by the two entities (the FAA and NASA) (Task Orders). Each Task Order will consist of a request for proposals from either the FAA or NASA which will provide a short period for submission of proposals, as short as 24 to 72 hours. The acceptance of a submitted proposal by the issuer (the FAA or NASA) will constitute a contract. As such, the proposals must be fully authorized by the County and binding upon the County when submitted. In order to participate in the safe integration program, it is necessary that an exception from the provisions of the Oneida County Charter and Code governing the authorization and execution of contracts be adopted by this Board allowing the County Executive to execute the proposals and ancillary agreements in a timely matter, now, therefore, be it hereby

**RESOLVED,** That the Oneida County Board of Legislators hereby authorizes and approves that the County Executive may sign any and all proposals, agreements and expenditures related to Task Orders issued by the FAA or the National Aeronautics and Space Administration (NASA).

APPROVED:               AirportCommittee                                       (July 27, 2015)  
  Ways & Means Committee **AS AMENDED** (August 12, 2015)

DATED:                       August 12, 2015

Adopted by the following vote:  
AYES 22 NAYS 0 ABSENT 1 (Hendricks)