

Jurisdictional Class: Pending Jurisdictional Classification
EEO Category: Professionals
Adopted: 12/20/2023

SENIOR ASSISTANT DISTRICT ATTORNEY

DISTINGUISHING FEATURES OF THE CLASS: This is a professional legal and supervisory position in the Office of the Oneida County District Attorney. The incumbent provides counsel to the District Attorney, and coordinates with the Chief Assistant District Attorney and Executive Administrative Assistant District Attorney relative to the planning and execution of trials conducted by Assistant District Attorneys in the Courts of Oneida County. The incumbent operates under the general direction and serves at the pleasure of the District Attorney with wide leeway allowed for the exercise of independent judgment in carrying out the details of the work. The incumbent supervises the planning and execution of criminal trials and provides direct supervision to Assistant District Attorneys, investigators, and support personnel regarding all aspects of discovery compliance. The incumbent performs additional duties at the discretion of the District Attorney and performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

MINIMUM QUALIFICATION: Admission to the Bar of New York State with current good standing **AND** ten (10) years of experience as a prosecutor in New York State.

SPECIAL REQUIREMENT: Must be a legal resident of Oneida County, Herkimer County, Lewis County, Madison County, Oswego County, or Otsego County per Local Law "B" of 1991.

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