

Civil Division: Oneida-Herkimer Solid Waste Management Authority
Jurisdictional Class: Labor
EEO Category: Service/Maintenance
Revised: 06/20/16

SORTER

DISTINGUISHING FEATURES OF THE CLASS: This unskilled position involves the sorting of recyclable and unrecyclable material at various facilities operated by the Oneida-Herkimer Solid Waste Management Authority. The work involves prolonged standing, reaching, pushing and pulling. In addition, the incumbent does various routine cleaning and minor preventive maintenance duties, as necessary. Work is performed under the direct supervision of a higher-level operator. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Sorts commingled recyclables such as plastics, metal food cans, glass, newspapers, corrugated cardboard, and other paper products, into segregated groups of material for processing;

Separates and sorts the unrecyclable material from the recyclable material;

Performs routine cleaning and minor preventive maintenance, as necessary;

Observes safety precautions and adheres to safety rules;

Reports any mechanical defects and/or unusual occurrences to supervisor;

May fill in for a Laborer or a Solid Waste Management Worker, as needed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Ability to perform manual tasks requiring good hand and eye coordination; ability to lift heavy weights up to 50 lbs.; ability to carry out simple oral and written instructions; ability to differentiate glass colors; willingness to work in adverse weather conditions.

MINIMUM QUALIFICATIONS: None.

Adopted: 10/02/90
Revised: 05/19/98, 06/20/16