

Sauquoit Creek Basin Intermunicipal Commission

HOCCPP · Boehlert Center at Union Station · 321 Main St. Utica N.Y. 13501
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MEETING MINUTES

November 21, 2023

4:30 PM

Whitestown Town Offices
8539 Clark Mills Road
Whitestown, NY

Present

Kyle Tritten (V. of Whitesboro)
Rick Sherman (T. New Hartford)
Stephane Wurz (City of Utica)
Tom Hughes (V. of New Hartford)

Nicole Bourgeois (OC DPW)
Dana Olney (A/M Buttenschon)
Jake Voelker (NYS DOT)
Kristin Campbell (HOCCPP Staff)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. Approval of the October 26, 2023 minutes were approved unanimously, following a motion by Kyle Tritten and second by Tom Hughes. Chairperson Glenn said this will be a fast meeting due to the inclement weather.

Sauquoit Creek Flood Plain Restoration and Bank Stabilization Program Update

Chairperson Glenn and Kristin C. provided a brief update on the projects in Whitestown. Projects 1 and 2 are complete with nothing new to report at this time.

Project 3: The NYS EFC GIGP contract should be approved soon. Maggie has been working to provide all the required documentation. The plan is to go out to bid in 2024 and construction soon afterwards.

NRCS Buy-Out: The program has moved from an easement program to a recovery program with NRCS. NRCS is doing an archeological survey per federal requirements. The intent of the Town once this is complete is to send out the contract with purchase offers out to homeowners in the spring. The Town's attorney is working on this paperwork.

In the Town of New Harford, Rick S. reported that there is a need for additional plantings at the Mud Creek dam project per the permit requirements of NYS DEC. These will be planted in the spring. The Hillside Garden repairs are complete, and Bray Excavating won the bid for the Washington Mills Athletic Park repairs. The Town's engineer is still working on the FEMA requirements for the Rayhill Trail repairs.

MS4 Coalition

Kristin spoke about MS4 coalition creation efforts. The IMA has been sent to the Oneida County Board of Legislature to go on the December agenda. There is discussion about the role the County Water Quality Water Pollution Control as they are impacted by stormwater. Once the IMA is approved to create the Mohawk Valley Stormwater Coalition, a cover letter explaining what is a stormwater coalition and a copy of the IMA that will be distributed to potential members. Kristin will work on set up a future meeting that will be held after a SCBIC meeting.

Treasurer's Report

The balance in the Commission's bank account is \$92,621.61. This does not reflect a recent bill paid to Ramboll. The bill will be reimbursable by the Oneida County Flood Mitigation grant. Upon a motion by Kyle T. to accept the treasurer's report, with a second by Tom H., the motion passed unanimously.

Kristin C. reported that invoices were sent two weeks ago to member communities for the 2023 contributions. Please to be on the lookout for those and let her know if you did not receive one in the mail.

Other Business

Member Reports

There were no member reports.

Grants

Kristin reminded the members that they can still apply for Oneida Flood Mitigation Grants. Contact her will any questions. Also, the deadline for the FEMA BRIC program is December 15, 2023. Applicants are encouraged to apply for both the BRIC and Hazard Mitigation Assistance Programs.

Oneida County Hazard Mitigation Plan Updates

Planning Department staff are creating a survey for members to add additional projects to the current OC Hazard Mitigation Plan. Due to a change in federal requirements, projects receiving FEMA funds should be listed in an approved HMP. This is an opportunity to get those projects included in the County Plan.

Meeting Location

Chairperson Glenn asked members for their thoughts on canceling the December meeting due to the it being the week of Christmas, and everyone is busy this time of year. Members agreed to skip a December meeting and hold the next meeting in January. If needed, a special meeting can be organized.

The next regular meeting date is January 16, 2024 at 4:30 at a location to be determined.