



# Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program  
The Boehlert Center at Union Station  
321 Main Street ■ Utica, NY ■ 13501

Phone: (315) 798-5710  
Fax: (315) 798-5852  
planning@ocgov.net

## MEETING MINUTES

**May 19, 2020**

**4:30 PM**

WebEx Remote meeting

### Present

Chairperson Dave Glenn (T. of Whitestown)  
Supervisor Christian (T. of Paris)  
Mayor Friedlander (V. of Whitesboro)  
Supervisor Kaleta (T. of Whitestown)  
Tom Hughes (V. of New Hartford)  
Rick Sherman (T. of New Hartford)  
Steve Devan (WQ&WPC)  
Marc Barraco (Congressman Brindisi)

Amelia Hrustric (Assemblyperson Buttenschon)  
Sherry Hierholzer (NYS DOT)  
Sean Hennessey (NYS DOT)  
Maggie Reilly (OBG)  
Brian Whittaker (OBG)  
Paul Romano (OBG)  
Shaun Gannon (OBG)  
Kristin Campbell (HOCCPP)

The WebEx meeting was opened at 4:35 pm by Chairperson Dave Glenn. Upon a motion by Supervisor Christian and second by Tom Hughes, the minutes of the April 21, 2020 meeting was approved.

### Whitestown Sauquoit Creek Channel and Floodplain Restoration Capital Project

Supervisor Kaleta reported an email blast went out last month with an update on the status of the bench project. The Town of Whitestown has now acquired 18 acres of vacant land on Main Street in the Village of Whitesboro for Phase 2 of the project to construct a floodplain bench on the southwest side of the CSX Railroad crossing. The Town has an early possession agreement with the landowner and officially closes at the end of this month. The project will go out to bid in the summer and be ready to start construction in the Fall. Brian Whittaker (OBG) explained that the specs and plans are in final internal review for the project. Once these are completed along with the final archeological work, then it is expected to receive the permits from Army Corps of Engineers.

### Treasurer's Report

Kristin reported the balance in the Commission's bank account is \$ 200,711.21. This includes the grant money deposited for the Whitesboro Drainage Study. There was one bill to pay for \$41,477.58 to O'Brien and Gere for services pertaining to the drainage study in the Village of Whitesboro residential neighborhood. Upon a motion by Tom Hughes, and second by Supervisor Christian, members voted to accept the treasurer's report and payment of the bill submitted by O'Brien and Gere.

## **Other Business**

- Chairperson Glenn requested members discuss any projects and problem areas in their representative communities.
  - Steve Devan gave a brief update on the work being done at the Sauquoit Creek pump station. The contractor is micro tunneling and the project is moving along nicely.
  - Mayor Friedlander asked if OBG has completed the inundation study in the Village of Whitesboro. The survey work and modeling have been completed. Some of the analysis and preparation of an executive summary is being development before it is ready to be presented. The mayor also reported there are trees close to the creek. One landowner is being difficult about giving permission to use land to access the creek and remove the tree. Dave will see if the NYS DOT has a long arm available to remove the tree. There is also a tree down near Symeon's in Whitestown.
  - Rick Sherman reported that the Town of New Hartford removed a tree in NY Mills near the ball fields and another tree down near Hand Place that was reported to NYS DEC. He also informed the group that Lochner Engineering is closing their Utica office. The Town had hired them to do work on Middle settlement Road and the Rayhill Trail repairs. John Dunkle will be taking over the repair work on the Sauquoit Creek and Rayhill Trail.
- Chairperson Glenn spoke briefly about being prepared for maintenance plans for the creek when the crisis settles down. He also wants members to send Kristin any potential projects so our project list can be kept current.

The next meeting date is June 16, 2020. Kristin will send out directions on how to attend remotely with WebEx.