



Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program
The Boehlert Center at Union Station
321 Main Street ■ Utica, NY ■ 13501

Phone: (315) 798-5710
Fax: (315) 798-5852
planning@ocgov.net

MEETING MINUTES November 16, 2021 4:30 PM

Whitestown Town Offices
8539 Clark Mills Road
Whitestown, NY

Present

Chairperson Dave Glenn (T. of Whitestown)
Kyle Tritten (V. of Whitesboro)
Rick Sherman (T. of New Hartford)
Supervisor Christian (Town of Paris)
Stephanie Wurz (City of Utica)
Terrance Gilbert (Assemblywoman
Buttenschon)
Michael Stadelmaier (Representative Tenney)
Dan Appler (OC Emergency Services)
Melanie Gardner (Assemblyman Miller)
Jake Voelker (NYS DOT)

David Babowicz (OC DPW)
Supervisor Buschmann (T. of Marshall)
James Younes (V. of Waterville)
Steve Jeffers (V. of Oriskany Falls)
Robert Rockwell (V. of Clinton)
Supervisor Meelan (T. of Kirkland)
Jon Scott (T. of Kirkland)
Chris Burtch (V. of Oriskany)
Maggie Reilly (Ramboll)
Adam Palmer (HOCCPP Staff)
Kristin Campbell (HOCCPP Staff)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. The October 19, 2021 minutes were approved with a motion by Kyle Tritten and a second by Rick Sherman. Approval of the minutes passed unanimously.

Whitestown Flood Plain Bench Project 2 and 3 Update

Maggie R. provided an update on the status of the flood plain restoration Project 2 near the CSX tracks in Whitesboro. Culvert #4 will be completed on Wednesday, November 17, at which point boring will begin on Culver #5, and will continue overnight to be completed on Thursday, November 18. Maggie R. indicated that flaggers have made it possible to complete more culvert projects in a shorter period of time, and that three previous culvert projects were completed over an eight-day period.

The Project 2 outlet bench has been finished. Maggie R. stated that construction where the inlet bench meets the creek could not be completed this year due to the land being too wet.

There was a brief discussion about the NRCS buyout status in Whitesboro. Chairman David Glenn indicated that some homeowners had asked how much time they would have to vacate their households. Maggie R. stated that it would not be overnight, and that it could take a while. Maggie

R. stated that she would try to find a time estimate for how long residents would have to leave their houses.

New Hartford Highway Garage Repairs and Clinton Street Bridge Project

Kristin and Maggie have recently attended meetings with state officials and Town of New Hartford engineers to coordinate modeling efforts for 3 neighboring projects in the Town including the Clinton Street Bridge replacement, Rayhill Trail repairs near the highway garage and work done at Dunham Manor Park. The goal is to use the same hydraulic model in the analysis so design work is based off the same assumptions and doesn't "recreate the wheel".

In addition, there has been review of conceptual plans for the bridge design over the Sauquoit Creek at Clinton Street including a possible realignment and span expansion. The Town's engineers are also working on the design of the repairs of the Rayhill trail at the New Hartford Highway garage from damages sustained during the Halloween 2019 storm. The coordination of efforts will not only repair damages from the storm but provide a more resilient project that is compatible with the work done downstream in Whitestown.

Treasurer's Report

Kristin reported the balance in the Commission's bank account is \$81,571.09. Upon a motion by Kyle T. and a second by James C., the motion passed to accept the Treasure's report. There were no bills.

Kristin reported 2021 member contributions have been received and included in the balance. This accounting does not reflect a few that came in later and will be deposited by the next meeting.

Other Business

Member Reports

Chairperson Glenn requested members discuss any projects and concerns in their representative communities.

Town of New Hartford

Rick S. reported that there are few updates, but that a contractor has been selected to work on the Town's Dam.

Town of Whitestown

No report

Village of Yorkville

No report

City of Utica

No report

Village of New York Mills

No report

Whitesboro

Kyle T. reported that NRCS has contacted the Village for storm sewer mapping, and that the Village is planning the next steps of excavation. Maggie R. stated that the cooperation between V. of Whitesboro and NRCS has been very organized.

Town of Paris

James C. reported that beavers have created a dam in close proximity to Route 8, and that as a result, water levels in the area are rising. The town is actively looking for solutions to the problem, and that they are trying to learn what is permitted related to beaver removal. James also indicated that the Town of Paris is drilling into several wells.

SCBIC Project List

Chairperson Glenn reminded members of the SCBIC to email Kristin C. any anticipated projects that they have for 2022.

Oriskany Creek Watershed Meeting

Municipal Resolutions

Chairperson Glenn stated that all municipalities that intend to join the Oriskany Creek Intermunicipal Commission are required to pass a resolution by their municipal boards indicating such. Chairperson Glenn reported that The Village of Oriskany and Village of Clinton have submitted their resolutions for joining the Oriskany Creek Intermunicipal Commission.

Robert M. stated that the Town of Kirkland is consulting with their attorney and the County Attorney prior to passing a resolution to ensure that doing so complies with a court decision from the early 2000's regarding the Town's involvement in the Oriskany Creek. Robert stated that he would be forwarding the court case information to Adam P.

Chairperson Glenn stated that the Town of Whitestown intends to pass a resolution to join the Commission.

Kristin C. stated that once all anticipated resolutions were received, representatives from each municipality would be expected attend a joint meeting to sign the Intermunicipal Agreement together.

Commission Officers

Adam P. stated that municipalities interested in joining the Oriskany Creek Commission should begin considering who would fill one of several anticipated officer positions after the Intermunicipal Agreement has been signed. Kristin C. stated that the SCBIC initially had positions for a Chairperson, Secretary and Treasurer, and a Vice Chairperson. Kristin also mentioned that the Secretary and Treasurer position in the SCBIC were occupied by HOCCPP staff.

Draft Project List

Chairperson Glenn stated that municipalities joining the Oriskany Creek Commission should send a list of ongoing or anticipated projects and concerns to Adam P. via email.

Maggie R. reported that an MMI report was conducted for the Oriskany Watershed in the past. Maggie recommended conducting a sediment and debris management study for the Oriskany Creek Watershed that also studied each municipality individually.

Maggie offered that she would be willing to travel to individual communities and educate both the public and members of the commission about what water-related issues are present within the watershed, and what can be done to address it. Maggie also mentioned that Shawn Kaleta would be a good resource as someone who can talk to other municipalities about his experience with addressing issues related to the Sauquoit Creek.

Town of Kirkland

Robert M. indicated that the Town of Kirkland has a list of projects that they would email to Adam P. The group discussed that there were concerns about private dumping of trash and debris along Judd Road in the Town of Kirkland. Robert also indicated that the Town was conducting a study on the St. Mary's Brook, and that he anticipates that the study will be finished in early 2022.

Town of Marshall

Jack B. reported that the majority of the Town of Marshall's flooding problems come from Big Creek. Jack stated that the issue begins in the Village of Waterville and proceeds to generate additional problems further downstream. Jack reported that the Town is applying for a grant and working with neighboring municipalities in order to address the flooding related issues.

Village of Waterville

James Y. reported that the Village had emptied both of their reservoirs after heavy rainfall on Halloween had resulted in an excess amount of water. James also reported that the Village is working on a section of Big Creek that is directly adjacent to the Stewards in the Village of Waterville. James stated that the Village is actively working with FEMA to determine how much funding they will receive to do construction work on their dams. Waterville reported that they are experiencing serious bank erosion along Route 315.

Town of Whitestown

No Report

Village of Oriskany Falls

No Report

Village of Oriskany

No Report

Village of Clinton

Robert R. reported that the Village of Clinton is waiting to see the results of the St. Mary's Brook Study before they submit a list of needs and potential projects.

Other Business

Kristin C. suggested that state and federal partners involved with the Sauquoit Creek Intermunicipal Commission be added to the Oriskany Creek Watershed emailing list. Kristin also suggested that

anyone who wishes to join the email list for the Oriskany Creek Watershed should provide their contact information to Adam P.

Adam P. stated that prospective members of the Oriskany Creek Watershed should begin considering where they would like to meet for meetings once they begin to meet separately from the Sauquoit Creek Intermunicipal Commission. Robert M. suggested that the two groups continue to meet together for the short term. Chairperson Glenn also suggested that the two groups continue to meet together at least until the Oriskany Creek Commission was officially formed. Members of the Oriskany Creek Watershed agreed to attend the next meeting in conjunction with the Sauquoit Creek Intermunicipal Commission.

The next meeting date is January 18, 2022 and will be held in person at the Town of Whitestown Offices at 4:30. If there is a need for a schedule meeting in December Kristin will reach out with a Webex link.