

# Sauquoit Creek Basin Intermunicipal Commission

HOCCPP · Boehlert Center at Union Station · 321 Main St. Utica N.Y. 13501  
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MEETING MINUTES  
October 26, 2023  
4:30 PM

Oneida County Department of Public Works  
5999 Judd Road, Oriskany

**Present**

Kyle Tritten (V. of Whitesboro)  
Rick Sherman (T. New Hartford)  
Tom Hughes (V. of New Hartford)

Dave Glenn (T. of Whitestown)  
Stephane Wurz (City of Utica)  
Kristin Campbell (HOCCPP Staff)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn.

**Approval of Meeting Minutes**

Meeting minutes for June 20 and September 19, 2023 were approved unanimously, following a motion by Kyle Tritten and second by Tom Hughes.

**Treasurer’s Report**

There was one bill to pay submitted by Ramboll for \$59,410 for the watershed study of the upper portion of the Sauquoit Creek. This is reimbursable by the Oneida County Flood Mitigation grant. Upon a motion by Kyle Tritten and a second by Tom Hughes to approve payment of the bill.

**2023 Budget**

Members reviewed the proposed 2022 budget below that was handed out at the regular October meeting. The consensus was to keep the \$25,000 annual budget.

Member	Municipal Share	Calculated Share of Budget
Budget amount		\$ 25,000.00
NEW HARTFORD (T)	45.3%	\$ 11,330.00
WHITESTOWN	14.7%	\$ 3,682.50
NEW YORK MILLS	10.4%	\$ 2,595.00
WHITESBORO	5.5%	\$ 1,375.00
NEW HARTFORD (V)	3.1%	\$ 780.00
YORKVILLE	1.7%	\$ 425.00
PARIS	13.9%	\$ 3,485.00
UTICA	5.3%	\$ 602.76
Totals	100%	\$ 24,275.26

Upon a motion by Stephanie W. to pass the proposed budget and mail invoices to members, with a second by Kyle Tritten the motion passed unanimously. Kristin’s office will prepare and send out invoices.

The next regular meeting date is November 21, 2023 at 4:30 at the Town of Whitestown Offices.