



**METROPOLITAN PLANNING ORGANIZATION**  
Boehlert Center at Union Station  
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Director: Dana R. Crisino, AICP

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**Minutes for the August 25, 2020  
Regular Meeting – Q3 2020  
Herkimer-Oneida Counties  
Transportation Planning Committee  
Virtually held through Cisco WebEx**

*Administered by: Herkimer-Oneida Counties Transportation Study (HOCTS) MPO*

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Call to order at 9:32 AM made by the Chairman, Mark Nagele.

**1. Roll Call**

Voting Members Present

Mark Nagele, Chairman  
Mark Laramie, Vice-Chairman  
E.J. Moses  
Matthew Andrews

Superintendent, Herkimer County Highways Department  
Commissioner, Oneida County Public Works Department  
Director of Facilities, CNYRTA/Centro of Oneida  
Deputy Director, Community & Economic Development,  
City of Rome, *representing Joe Giuliano, Engineer II, City  
of Rome*  
Regional Planning and Program Manager, NYSDOT  
Region 2  
Director, Herkimer-Oneida Counties Comprehensive  
Planning Program

Deb Windecker

James Genovese

Non-Voting Members Present

Dana Crisino, AICP  
Barb Hauck  
Alexander Turner  
Mark DeRocco, P.E.

Director, HOCTS  
Principal Planner, HOCTS  
Planning Specialist, HOCTS  
Assistant Regional Planning and Program Manager &  
HOCTS Liaison, NYSDOT Region 2  
Executive Director, Parkway Center  
Deputy Commissioner, Oneida County Public Works  
Department  
Community Planner, FHWA NY Division  
Deputy Chief Executive Officer, CNYRTA/Centro of  
Oneida

Kelly Walters

Chris Burtch

Carlos Gonzalez

Chris Tuff

Voting Member Joining After Roll Call

Calla Perrilloux

Finance Assistant, Birnie Bus Service, Inc.

Voting Members Absent

Jerrin George  
Christopher Lawrence

Professional Engineer I, NYS Thruway Authority  
Planner, City of Utica

**2. Opportunity for Public Comment**

No public comment

**3. Review of Minutes**

Motion to approve the minutes of the June 2, 2020 meeting as submitted made by:  
Deb Windecker

- Seconded
- Voting: Passed, 6-0-0

*Calla Perrilloux joins the meeting. Voting membership increased from 6 to 7.*

**4. HOCTS Resolution 2020 – 12a: Amendment to the 2020 – 2024 TIP to add FTA Section 5310 Award Project for the NYSARC, Oneida – Lewis Chapter**, concerning the purchase of one 35 feet long, 26 adult passenger (Lot K) bus, in the amount of \$148,445.

- Motion to accept resolutions 2020 – 12a, 2020 – 12b, 2020 – 12c, 2020 – 12d, 2020 – 12e, and 2020 – 12f made by: E.J. Moses
- Seconded
- Voting: Passed, 7-0-0

**5. HOCTS Resolution 2020 – 12b: Amendment to the 2020 – 2024 TIP to add FTA Section 5310 Award Project for the Resource Center for Independent Living**, concerning the purchase of one 22 feet long, 8 adult passenger (Lot D) bus, in the amount of \$66,150.

- *Resolution accepted in previous motion.*

**6. HOCTS Resolution 2020 – 12c: Amendment to the 2020 – 2024 TIP to add FTA Section 5310 Award Project for the Lutheran Home of Central New York**, concerning the purchase of one 22 feet long, 10 adult passenger (Lot E) bus, in the amount of \$68,791.

- *Resolution accepted in previous motion.*

**7. HOCTS Resolution 2020 – 12d: Amendment to the 2020 – 2024 TIP to add FTA Section 5310 Award Project for Valley Health Services**, concerning the purchase of one 22 feet long, 10 adult passenger (Lot E) bus, in the amount of \$68,791.

- *Resolution accepted in previous motion.*

**8. HOCTS Resolution 2020 – 12e: Amendment to the 2020 – 2024 TIP to add FTA Section 5310 Award Project for NYSARC, Herkimer County Chapter**, concerning the purchase of two 35 feet long, 26 adult passenger (Lot K) buses, in the amount of \$296,890.

- *Resolution accepted in previous motion.*

9. **HOCTS Resolution 2020 – 12f: Amendment to the 2020 – 2024 TIP to add FTA Section 5310 Award Project for ElderLife**, concerning the purchase of the continuation of Mobility Management Services in the amount of \$184,891.
  - *Resolution accepted in previous motion.*
10. **HOCTS Resolution 2020 – 13: Amendment to the 2020 – 2021 Unified Planning Work Program (UPWP) Budget**, concerning the operating budget being amended to reflect a reduction of FHWA PL programmed funds in the amount of \$70,351.
  - Motion to accept the resolution made by: Mark Laramie
  - Seconded
  - Voting: Passed, 7-0-0
11. **HOCTS Resolution 2020 – 14: Amendment to the 2020 – 2024 Long Range Transportation Plan (LRTP) to include Appendix C – Expanded Project Listing**, concerning the adoption of the policy document.
  - Motion to accept the resolution made by: Mark Laramie
  - Seconded
  - Voting: Passed, 7-0-0
12. **HOCTS Resolution 2020 – 15: 2020 Public Participation Plan**
  - *Resolution tabled prior to meeting by HOCTS Director.*
13. **HOCTS Resolution 2020 – 16: 2021 Traffic Safety Performance Measures Targets**, concerning the adoption of the policy document.
  - Motion to accept the resolution made by: Mark Laramie
  - Seconded
  - Voting: Passed, 7-0-0
14. **HOCTS Resolution 2020 – 17: Amendment to the 2020 – 2024 TIP to revise a Bridge Replacement Project**, concerning the structural replacement of a State Route 51/Steele Creek bridge in the Village of Ilion to increase the project cost by \$361,000 to \$5,914,000.
  - Motion to accept the resolution made by: Mark Laramie
  - Seconded
  - Voting: Passed, 7-0-0
15. **HOCTS Resolution 2020 – 18: Amendment to the 2020 – 2024 TIP to revise a Blocked Bridge Preventative Maintenance Project**, across various locations, concerning the decrease of the project cost by \$4,115,000 to \$2,501,000.
  - Motion to accept Resolution 2020 – 18 and 2020 – 18a made by: Deb Windecker
  - Seconded

- Voting: Passed, 7-0-0

**16. HOCTS Resolution 2020 – 18a: Amendment to the 2020 – 2024 TIP to add a Bridge Rehabilitation Project**, concerning the funding of a project to rehabilitate a bridge on State Route 825 in the City of Rome funded in the amount of \$3,645,000.

- *Resolution accepted in previous motion.*

**17. HOCTS Resolution 2020 – 19: Amendment to the 2020 – 2024 TIP to revise a Traffic Management Center (TMC)/Intelligent Transportation Systems (ITS) Project**, concerning an increase of the project cost by \$432,000 to \$1,160,000 for Federal Fiscal Year 2022.

- Motion to accept the resolution made by: E.J. Moses
- Seconded
- Voting: Passed, 7-0-0

**18. HOCTS Resolution 2020 – 20: Amendment to the 2020 – 2024 TIP to revise a Traffic Management Center (TMC)/Intelligent Transportation Systems (ITS)**, concerning an increase of the project cost by \$440,000 to \$1,182,000 for Federal Fiscal Year 2023.

- Motion to accept Resolution 2020 – 20 and 2020 – 21 made by: Mark Laramie
- Seconded
- Voting: Passed, 7-0-0

**19. HOCTS Resolution 2020 – 21: Amendment to the 2020 – 2024 TIP to revise a Traffic Management Center (TMC)/Intelligent Transportation Systems (ITS)**, concerning an increase of the project cost by \$449,000 to \$1,205,000 for Federal Fiscal Year 2024.

- *Resolution accepted in previous motion.*

**20. HOCTS Resolution 2020 – 22: Amendment to the 2020 – 2024 TIP to add a Paving Project**, concerning the funding of a project to pave a portion of State Route 51 in the Towns of Frankfort, German Flatts, and Litchfield, funded in the amount of \$690,000.

- Motion to accept the resolution made by: Mark Laramie
- Seconded
- Voting: Passed, 7-0-0

**21. HOCTS Resolution 2020 – 23: Amendment to the 2020 – 2024 TIP to add a Paving Project**, concerning the funding of a project to pave a portion of State Route 12 in the Towns of Trenton and Deerfield, funded in the amount of \$3,600,000.

- Motion to accept the resolution made by: Mark Laramie
- Seconded
- Voting: Passed, 7-0-0

- 22. HOCTS Resolution 2020 – 24: Amendment to the 2020 – 2024 TIP to revise a Blocked Bridge Preventative Maintenance Project**, across various locations, concerning the removal of all funding in the amount of \$1,363,000 from the project.
- Motion to accept the resolution made by: Deb Windecker
  - Seconded
  - Voting: Passed, 7-0-0
- 23. HOCTS Resolution 2020 – 25: Amendment to the 2020 – 2024 TIP to revise a Blocked Preventive Maintenance Paving Project**, across various locations, concerning the reduction in funding for the project in the amount of \$5,865,000 to \$11,225,000.
- Motion to accept the Resolution 2020 – 25 and Resolution 2020 – 25a made by: Mark Laramie
  - Seconded
  - Voting: Passed, 7-0-0
- 24. HOCTS Resolution 2020 – 25a: Amendment to the 2020 – 2024 TIP to revise a Roadside Safety/Rustic Guiderail Project**, across various locations, concerning the increase in funding for the project in the amount of \$4,088,000 to \$7,244,000.
- *Resolution accepted in previous motion.*
- 25. HOCTS Resolution 2020 – 26: Amendment to the 2020 – 2024 TIP to revise a Culvert Repair/Replacement Project**, across various locations, concerning the increase in funding for the project \$448,000 to \$3,596,000.
- Motion to accept the resolution made by: Mark Laramie
  - Seconded
  - Voting: Passed, 7-0-0
- 26. HOCTS Resolution 2020 – 27: Amendment to the 2020 – 2024 TIP to revise a Blocked Safety Traffic Signals/Channelization/Sight Distance Improvements Project**, across various locations, concerning the complete reduction in funds of the project of \$1,906,000 to \$0.
- Motion to accept Resolution 2020 – 27 and 2020 – 27a made by: Mark Laramie
  - Seconded
  - Voting: Passed, 7-0-0
- 27. HOCTS Resolution 2020 – 27a: Amendment to the 2020 – 2024 TIP to add a Traffic Signals/Channelization/Sight Distance Improvements Project**, concerning the funding of a project for North Genesee Street in the City of Utica funded in the amount of \$1,906,000.
- *Resolution accepted in previous motion.*
- 28. HOCTS Resolution 2020 – 28: Amendment to the 2020 – 2024 TIP to revise a Safety Blocked Traffic Signals/Channelization/Sight Distance Improvements Project**, across various locations, concerning the complete removal of funding from the project in the amount of \$1,906,000 to \$0.

- Motion to accept Resolution 2020 – 28 and Resolution 2020 – 28a made by: Mark Laramie
- Seconded
- Voting: Passed, 7-0-0

**29. HOCTS Resolution 2020 – 28a: Amendment to the 2020 – 2024 TIP to add an Intersection Improvements/Realignment Project**, concerning the funding of a project on State Route 12 in the Village of Boonville funded in the amount of \$1,906,000.

- *Resolution accepted in previous motion.*

**30. Report of Administrative Modifications Memorandum**

- 2020 – 18MOD
  - PIN 282190, Annual Allocation for FTA Section 5310 to Improve Efficiency in Operations; as Safety Improvement, to Improve Customer Experience (Block). The federal funding year has changed from 2021, 2020, 2023 to 2020 for all phases. The total project amount has increased from \$769,000 to \$833,959.
- 2020 – 19MOD
  - PIN 282190, Supplemental to 2020 – 18MOD. Further revised a clerical error in processing in eSTIP.
- 2020 – 21MOD
  - PIN 211806, Route 28 over Forestport Reservoir (BIN 1020210) and County Route 72 (BIN 1020220): Bridge Deck Replacement Superstructure Replacement. The funding years for the Construction and Construction Inspection phase of the project is being changed from FFY 2021 to FFY 2020.

**31. NYSDOT Region 2 Report**

Deb Windecker stated that traffic volumes have been lighter, the main office has been doing a weekly traffic analysis throughout the state, volumes are down between 8% - 10%. Construction projects have been moving along with the reduced traffic volume and fair weather.

The State Route 5s Safety Project is to be substantially complete by the end of 2020. The east-west direction of the roundabout the intersection with John Street is operational with the north-south to be opened soon. A sculpture will be installed within the center of the roundabout that is being worked out in conjunction with the City of Utica.

Bagg’s Square Pedestrian Walkway is currently having the curb installed along Genesee Street. The long-term goal, at the conclusion of the project, is to have the walkway extended to the Empire State Canal.

The Empire State Canal trail between Utica and Frankfort is scheduled to be completed by the end of the year through accelerated changes made to the project schedules.

The Higginsville Bridge is scheduled for year-end completion.

The State Route 51 Bridge and Washington Street Bridge in Herkimer has had a substantial bridge painting project which is 50% complete.

A \$2.6 million paving project was awarded to Hansen Construction for the paving from State Route 5 in East Herkimer to Little Falls, which has already been started. Substantial completion is scheduled for May 28, 2021.

A paving project for State Route 365, from 920V to the Oneida County Line was recently awarded for \$3.4 million to Delamite Products.

October and November will see the Middle Settlement Road from State Route 5 to Clinton Street widening project let by Oneida County, pending ROW acquisition.

Eight traffic signals in both counties will be replaced for \$1 million as a part of a traffic signals improvement project.

A deck replacement is scheduled to be let in November for State Route 28 over Forestport Reservoir. Construction is scheduled to begin in Spring 2021 with completion of the project by July 4, 2021. This will be accomplished via an off-site detour through Woodgate in the Village of Boonville and on County Route 61/Hawkins Road.

The next round of quarterly submissions for CHIPS is currently open until September 4 for municipalities to make a submission to NYSDOT.

\$100 million was recently announced for BRIDGENY in the Governor's budget proposal. NYSDOT anticipates that a solicitation for projects will occur by the end of the year or first part of next year. Additionally, TAP funds may be awarded as well. CMAQ funds will only be available for Montgomery County.

### **32. Adjournment**

The meeting was adjourned at 10:30 am.

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Respectfully submitted by Alexander Turner, HOCTS