

# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

## COMMUNICATIONS FOR EXPEDITED ACTION June 12, 2013

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

<u>FILE NO.</u>	<u>COMMITTEE</u>	<u>PAGES</u>
2013-187...	Health & Human Services, Ways & Means .....	2-8
2013-188...	Health & Human Services, Ways & Means .....	9
2013-189...	Health & Human Services, Ways & Means .....	10-11
2013-193...	Economic Development & Tourism.....	12-13
2013-194...	Economic Development & Tourism.....	14-15
2013-195...	Economic Development & Tourism, Ways & Means.....	16
2013-196...	Economic Development & Tourism, Ways & Means.....	17
2013-197...	Airport, Ways & Means.....	18
2013-198.1...	Ways & Means .....	19-22
2013-198.2...	Ways & Means .....	23-24
2013-199...	Ways & Means .....	25-28
2013-200...	Ways & Means .....	29
2013-201...	Ways & Means .....	30-31
2013-202...	Ways & Means .....	32-33
2013-203...	Ways & Means .....	34-48
2013-204...	Ways & Means .....	49-51
2013-205...	Ways & Means .....	52-53

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# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

PATRICE A. BOGAN, MS, FNP  
INTERIM DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 ☎ Fax: (315) 266-6138

FN 20 13 - 187

April 30, 2013

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

## WAYS & MEANS

Dear Mr. Picente:

Re: C-023455 Integrated Cancer Services Program  
Extension of grant only

Attached are five (5) copies of an amendment between Oneida County through its Health Department and The New York State Department of Health – Integrated Cancer Services.

Justification by New York State Department of Health for Integrated Cancer Services to extend the term of grant will prevent a gap in provision of cancer screening and diagnostic service for New Yorkers most in need. It allows current contractors to continue to offer critical follow-up services with existing clients, while new contractors, starting July 1, 2013, set up agreements for services with clinical providers. During the four month transition, clients will be transferred to new contractors. Failure to approve an extension will result in increased healthcare costs and possible death for clients unable to access life-saving cancer diagnostic services.

This amended extension is for the term of April 1, 2013 through October 31, 2013 with no additional funding. From April 1, 2008 through October 31, 2013 funding is in the amount of \$2,000,844. This amendment is 100% funded by the New York State Department of Health and is not a mandated program by Public Health Law.

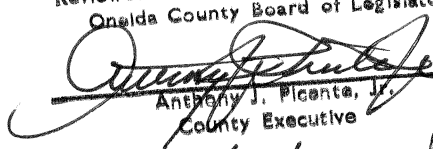
If this grant meets with your approval, please forward to the Board of Legislators.

Feel free to contact me should you require additional information.

Sincerely,

Patrice A. Bogan, MS, FNP  
Interim Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 5/10/13



“Promoting and Protecting the Health of Oneida County”

2

**Oneida County Department:** Public Health

Competing Proposal: \_\_\_\_\_

Only Respondent \_\_\_\_\_

Sole Source RFP \_\_\_\_\_

Other X \_\_\_\_\_

**Oneida County Board of Legislators**

(C-023455)

**NAME AND ADDRESS OF VENDOR:** New York State Department of Health  
Div. of Chronic Disease Prevention  
Fiscal Management Unit, Empire State Plaza  
Corning Tower, Room 1025  
Albany, New York 12237

**SUMMARY STATEMENT:** Justification by New York State Department of Health for Integrated Cancer Services to extend the term of grant will prevent a gap in provision of cancer screening and diagnostic service for New Yorkers most in need. It allows current contractors to continue to offer critical follow-up services with existing clients, while new contractors, starting July 1, 2013, set up agreements for services with clinical providers. During the four month transition, clients will be transferred to new contractors. Failure to approve an extension will result in increased healthcare costs and possible death for clients unable to access life-saving cancer diagnostic services.

**DATES OF OPERATON:** April 1, 2013 through October 31, 2013

**TOTAL FUNDING REQUESTED:** Provides an extension only with no additional funding for patient services.

\_\_\_\_NEW \_\_\_\_RENEWAL XAMENDMENT \_\_\_\_APPLICATION

**FUNDING SOURCE:** 100% State funded

**PAST PERFORMANCE DATA:** \$2,000,844

**DEPARTMENT COMMENTS:** This amendment extends the length to October 31, 2013 for patient services. Total funding from 2008 to October 31, 2013 is \$2,000,844.

**Expense Account:** A4901

**Revenue Account:** A3451

GLBU: DOH01

APPENDIX X

Contract Number: <b>C023455</b>	Contractor: Oneida County Department of Health
---------------------------------	--

Amendment Number: 1	Department ID: <b>3450000</b>
---------------------	-------------------------------

This is an AGREEMENT between THE STATE OF NEW YORK, acting by and through the New York State Department of Health, having its principal office at Albany, New York, (hereinafter referred to as the STATE), and **Oneida County Department of Health** (hereinafter referred to as the CONTRACTOR), for amendment of this contract.

This amendment makes the following changes to the contract (check all that apply):

- Modifies the contract period at no additional cost
- Modifies the contract period at additional cost
- Modifies the budget or payment terms
- Modifies the workplan or deliverables
- Replaces appendix (ces) B (12/13) with the attached appendix (ces) B (12/13 Extension)
- Adds the attached appendix (ces) R
- Other (describe): \_\_\_\_\_

This amendment is  is not  a contract renewal as allowed for in the existing contract.

All other provisions of said AGREEMENT shall remain in full force and effect.

Prior to this amendment, the contract value and period were:

\$ 2,000,844 From 4/1/08 to 3/31/13  
(Value before amendment) (Initial start date)

This amendment provides the following modification (complete only items being modified):

\$ \_\_\_\_\_ From 4/1/13 to 10/31/13

This will result in new contract terms of:

\$ 2,000,844 From 4/1/08 to 10/31/13  
(All years thus far combined) (Initial start date) (Amendment end date)

4.



Signature Page for:

Contract Number: C023455 Contractor: Oneida County Department of Health

Amendment Number: 1 Department ID: 3450000

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT as of the dates appearing under their signatures.

CONTRACTOR SIGNATURE:

By: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature)

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF NEW YORK )
) SS:
County of \_\_\_\_\_ )

On the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_ before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is(are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

(Signature and office of the individual taking acknowledgment)

STATE AGENCY SIGNATURE

"In addition to the acceptance of this contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract."

By: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

ATTORNEY GENERAL'S SIGNATURE

By: \_\_\_\_\_ Date: \_\_\_\_\_

STATE COMPTROLLER'S SIGNATURE

By: \_\_\_\_\_ Date: \_\_\_\_\_

51

APPENDIX B (12/13 EXTENSION)

Oneida Co. Department of Health  
Oneida/Herkimer/Madison Co.

4/1/08-10/31/13  
C023455

**Budget Amount**

4/1/08-10/31/13 Clinical Services Reimbursement	\$2,000,844
5 Year Contract Value	\$2,000,844

6.

### Justification

This contract prevents a gap in provision of cancer screening and diagnostic service for New Yorkers most in need. It allows current contractors to continue to offer critical follow-up services with existing clients, while new contractors, starting July 1, 2013, set up agreements for services with clinical providers. During the 4-month transition, clients will be transferred to new contractors. Failure to approve an extension will result in increased healthcare costs and possible death for clients unable to access life-saving cancer diagnostic services.

## Appendix R On-going Vendor Responsibility

### 1. General Responsibility Language

The Contractor shall at all times during the Contract term remain responsible. The Contractor agrees, if requested by the Commissioner of Health or his or her designee, to present evidence of its continuing legal authority to do business in New York State, integrity, experience, ability, prior performance, and organizational and financial capacity.

### 2. Suspension of Work (for Non-Responsibility)

The Commissioner of Health or his or her designee, in his or her sole discretion, reserves the right to suspend any or all activities under this Contract, at any time, when he or she discovers information that calls into question the responsibility of the Contractor. In the event of such suspension, the Contractor will be given written notice outlining the particulars of such suspension. Upon issuance of such notice, the Contractor must comply with the terms of the suspension order. Contract activity may resume at such time as the Commissioner of Health or his or her designee issues a written notice authorizing a resumption of performance under the Contract

### 3. Termination (for Non-Responsibility)

Upon written notice to the Contractor, and a reasonable opportunity to be heard with appropriate Department of Health officials or staff, the Contract may be terminated by Commissioner of Health or his or her designee at the Contractor's expense where the Contractor is determined by the Commissioner of Health or his or her designee to be non-responsible. In such event, the Commissioner of Health or his or her designee may complete the contractual requirements in any manner he or she may deem advisable and pursue available legal or equitable remedies for breach.

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

PATRICE A. BOGAN, MS, FNP  
INTERIM DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 13.188

May 7, 2013

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

## WAYS & MEANS

Dear Mr. Picente:

The Oneida County Health Department houses a grant from the State Homeland Security Program (SHSP) with the purpose of supporting health emergency preparedness planning efforts to prepare for and respond to a health emergency.

Funding will be used to purchase a Mobile Device Management System for the County to assist Central Services in supporting and managing multiple end-user device choices while ensuring the security of protected information. System components include software, licenses, and system support. Electronic devices will be acquired for county staff with a key role in public health emergency planning and response in order to enhance communications and capabilities for all phases of emergency preparedness and response.

We are, therefore, requesting the following transfer for the **2013** fiscal year:

<b>From:</b> A4092.19511 – Other Fees and Services - HS .....	\$35,000
<b>To:</b> A4092.21211 – Computer Hardware - HS.....	\$13,100
A4092.49211 – Computer Software and Licenses – HS.....	13,200
A4092.495115 – Other Expenses - HS .....	8,700
<b>Total:</b> \$35,000	

Please request the Board of Legislators to act upon the above-mentioned transfer.

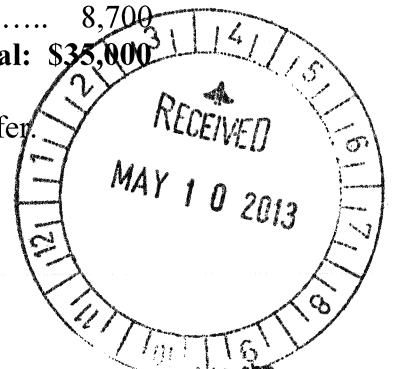
If you have any questions, please do not hesitate to contact me.

Sincerely,

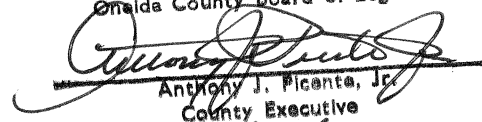


Patrice A. Bogan, MS, FNP, Interim Health Director  
Director of Health

cc: T. Keeler, Director of Budget  
T. Engle, Fiscal Services Administrator



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 5/10/13

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

PATRICE A. BOGAN, MS, FNP  
INTERIM DIRECTOR OF HEALTH

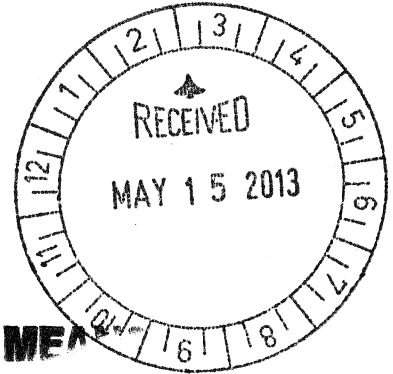
## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

April 30, 2013

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 13 - 189



HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

C-023414

Attached are five (5) copies of an agreement between Oneida County through its Health Department and the New York State Department of Health – Integrated Cancer Services Program.

Goals of this program are to build and maintain collaborative relationships with health, human service, education and other community organizations to provide and promote utilization of cancer screening services among the priority populations throughout the entire proposed service area, enroll members of the priority populations into comprehensive, age-appropriate breast, cervical and colorectal cancer screening services, establish systems and procedures for the provision of breast, cervical, and colorectal cancer screening and diagnostic services to eligible populations, ensure that all men and women with abnormal screening results are assessed for their need for case management services and are provided with services.

The term of this extension shall be effective April 1, 2013 through October 31, 2013. Terms of reimbursement is as follows: \$59,930 will be paid during the term of the extension from April 1, 2013 through June 30, 2013 and \$33,333 will be paid from July 1, 2013 through October 31, 2013. Total amount is \$93,263. Reimbursement is 100% state funded.

This is not a program mandated by Public Health Law.

If this meets with your approval, please forward to the Board of Legislators.

Sincerely,

Patrice A. Bogan, MS, FNP  
Interim Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 5/13/13

ONEIDA COUNTY DEPARTMENT: Public Health    **Competing Proposal** \_\_\_\_\_  
**Only Respondent** \_\_\_\_\_  
**Sole Source RFP** \_\_\_\_\_  
**Other**   X  

**Oneida County Board of Legislators**

**(C-023414)**

**NAME AND ADDRESS OF VENDOR:** New York State Department of Health  
Div. of Chronic Disease Prevention  
Fiscal Management Unit, Empire State Plaza  
Corning Tower, Room 1025  
Albany, New York 12237

**SUMMARY STATEMENT:** Goals of this program are to build and maintain collaborative relationships with health, human service, education and other community organizations to provide and promote utilization of cancer screening services among the priority populations throughout the entire proposed service area, enroll members of the priority populations into comprehensive, age-appropriate breast, cervical and colorectal cancer screening services, establish systems and procedures for the provision of breast, cervical, and colorectal cancer screening and diagnostic services to eligible populations, ensure that all men and women with abnormal screening results are assessed for their need for case management services and are provided with services.

**DATES OF OPERATION:** April 1, 2013 through October 31, 2013 This is an extension of the grant.

**TOTAL FUNDING REQUESTED:** \$59,930 will be paid during the term of the extension from April 1, 2013 through June 30, 2013 and \$33,333 will be paid from July 1, 2013 through October 31, 2013. Total amount is \$93,263.

   **NEW**       **RENEWAL**       **AMENDMENT**      X   **EXTENSION**

**FUNDING SOURCE:** 100% state funded

**PAST PERFORMANCE DATA:** \$239,721

**DEPARTMENT COMMENTS:** This grant is for infrastructure with funding split into two payments. The first payment will be for \$59,930 to be paid within the first three months of the extension. \$33,333 is the amount for the last four months of the grant.

**Expense Account:** A4901

**Revenue Account:** A3451



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

May 21, 2013

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, NY 13501

FN 20 13 - 153  
**ECONOMIC DEVELOPMENT  
& TOURISM**

**WAYS & MEANS**

Honorable Members,

The President of MVCC, Randall J. VanWagoner, has notified me the three boilers that heat the Mohawk Valley Utica Campus have exceeded their useful lives. Two of the boilers have already been taken out of service due the fact their continued usage was considered a hazard. This problem must be addressed immediately in order to have the boiler system replaced before the next heating season starts.

The President has requested Oneida County to set up a Capital Project which would make MVCC eligible for a fifty percent reimbursement from the State of New York.

I therefore request your Board's approval for the following:

- A.) Establishment of **Capital Project H-485 – MVCC – Boiler Replacement**, and
- B.) Funding for Capital Project H – 485 as follows:

H – 485 - State Aid.....	\$	200,000.
H – 489-489-19 Reserve Fund Balance Pay As You Go.....	\$	200,000.

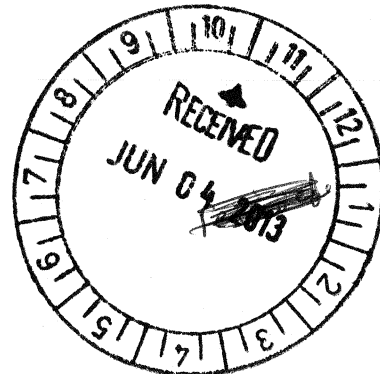
Thank you for the Board's kind attention to this request.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive

CC:

- President of MVCC
- Comptroller
- County Attorney
- Budget



12.





1101 Sherman Drive  
Utica, New York 13501-5394  
www.mvcc.edu

Office of the President  
(315) 792-5333  
Fax (315) 792-5678

May 15, 2013

The Honorable Anthony J. Picente, Jr.  
800 Park Avenue  
Utica, New York 13501

RE: MVCC Boiler Replacements

Dear  Mr. Picente

I write as a follow up to our recent conversation regarding the boilers in the Information Technology Building on the Utica Campus. As we discussed, two of the three boilers in the building have reached the end of their useful life and are in need of replacement. All three boilers are needed to heat the building during the winter season. The two failed boilers have both been taken out of service as their continued use was considered to be a hazard.

MVCC is respectfully requesting approval from Oneida County to proceed with replacing these two boilers. SUNY has made available 50% of the funding available for the project. The total cost is estimated to be no more than \$400,000. MVCC is also respectfully requesting County funds to fulfill the local 50% match for the project. If such approval is granted, the project will be bid by the County in accordance with normal procurement procedures.

With the lead time necessary to order the boilers and install them it would be preferable to obtain approval during the June Legislative cycle.

Thank you for your kind attention to this request. I am happy to supply more information relative to the old boilers or the project to replace them at your request.

Sincerely,



Randall J. VanWagoner, Ph.D.  
President

C: Gerald Fiorini, Board Chair; Ed Welsh, Economic Development Committee Chair, Elaine Falvo, MVCC Board Chair; Tom Squires, VP for Administrative Services



FN 20 13-194

May 9, 2013

**ECONOMIC DEVELOPMENT  
& TOURISM**

Hon. Anthony Picente  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

**WAYS & MEANS**

Dear Mr. Picente,

Oneida County Tourism has been awarded a Consolidated Funding Application grant through the I Love New York, Empire State Development, Division of Tourism in the amount of \$270,000.00 for a Central New York Agri-Tourism marketing campaign. The program is a ten county regional project to create and promote agri-tourism trails and experiences.

As per your previously stated support evidenced in a letter submitted with the Application in July 2012, your assistance to cash flow the project is now needed. The CFA is a reimbursement grant program. We respectfully request an agreement with Oneida County to advance the funds to Oneida County Tourism for project implementation. If acceptable to you, please forward to the Board of Legislators for consideration at their June 12, 2013 board meeting.

Thank you for your continued support of Oneida County's tourism industry.

Sincerely,

Kelly Blazosky  
President

Cc: Harris Samuels

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picante Jr.  
County Executive  
Date 5/20/13

Oneida Co. Department: County Attorney

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Federal Agreement/Revenue \_\_\_\_\_

**Oneida County Contract Summary**

Name of Proposing Organization: Convention and Visitors Bureau of Oneida County

Title of Activity or Service: Promoting agritourism

Proposed Dates of Operation: 6/15/13-2/28/14

Client Population/Number to be Served: N/A

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** To conduct a Regional Tourism Marketing Program to promote agritourism in the Central New York region.
- 2) **Program/Service Objectives and Outcomes:** To raise awareness of agritourism
- 3) **Program Design and Staffing:**

Total Funding Requested: \$270,000.00

Account #: A6410.4951

Oneida County Dept. Funding Recommendation: \$270,000.00

Proposed Funding Sources (Federal \$/ State \$/County \$): County

Cost Per Client Served: ---

Past Performance Data: ---

O.C. Department Staff Comments:



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

May 17, 2013

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 13-195



**ECONOMIC DEVELOPMENT  
& TOURISM**

**WAYS & MEANS**

Dear Board Members:

The Convention & Visitors Bureau for Oneida County, Inc. d/b/a Oneida County Tourism has been awarded a grant from the New York State. The \$270,000 grant will be reimbursed to the Oneida County by New York State and the County agrees to pay the Oneida County Tourism 4 payments of \$67,500. The grant will be used to promote agritourism in the Central New York region.

I therefore request your Board's approval to increase the following 2013 budget item with the following **2013** supplemental appropriation:

TO:

AA# A6410.4951 – Planning – EA&O / Oneida County Tourism..... \$ 270,000.00

This supplemental appropriation will be fully supported by unanticipated revenue in:

RA# A3715 - State Aid – Regional Tourism Marketing Grant..... \$ 270,000.00

Respectfully submitted,

Anthony J. Picente, Jr.  
County Executive

CC: County Attorney  
Comptroller  
Budget Director  
Planning

16.



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

May 9, 2013

FN 20 13-196

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

ECONOMIC DEVELOPMENT  
& TOURISM

WAYS & MEANS

Dear Board Members:

In your meeting on May 8, 2013, your Board approved legislation for a supplemental agreement with Mohawk Valley Edge for the Marcy Nanocenter which was necessary because of Family Dollar electing to go on the tax rolls. In order to pay Mohawk Valley Edge it is necessary to adjust the current year budget.

Fortunately, New York State's adopted budget increased the amount they have been giving the county over the past few years.

I therefore request your Board's approval to increase the following 2013 budget item with the following **2013** supplemental appropriation:

TO:

AA# A6432.495115 – Planning- Econ. Asst. / MV Edge – Nanotech (Pilot).... \$ 250, 000.00

This supplemental appropriation will be fully supported by unanticipated revenue in:

RA# A3010 - State Aid – Other	.....	\$ 240,000.00
RA# A3011 - State Aid – VLT	.....	\$ 10,000.00
Total	.....	\$ 250,000.00

Respectfully submitted,

Anthony J. Picente, Jr.  
County Executive

CC: County Attorney  
Comptroller  
Budget Director



17.



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

May 9, 2013

FN 20 13-197

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

**AIRPORT**

**WAYS & MEANS**

Honorable Members:

In your meeting on May 8, 2013, your Board approved legislation to accept a grant New York State Development Corporation for the Customs Federal Inspection Station to be located at Griffiss International Airport. This \$300,000 grant will be used to help supplement the cost of building the proposed Customs Federal Inspection Station.

As a result of the acceptance of the grant from New York State it is necessary to amend the current capital project to reflect the changes in funding.

I therefore request your Board approval for an amendment to **Capital Project H-471 –Griffiss Airfield – Customs Federal Inspection Services Facility:**

	<u>CURRENT</u>	<u>CHANGE</u>	<u>PROPOSED</u>
Bonding .....	\$ 1,507,400.	\$ -300,000.	\$1,207,400.
State Revenue (NYS-ESDC)	\$ 00.	\$ +300,000.	\$ 300,000.
TOTAL:.....	\$1,507,400.	\$ + 00.	\$1,507,400.

Respectfully submitted,

Anthony J. Picente, Jr.  
County Executive

Attach.

CC: County Attorney  
Comptroller  
Budget Director  
Commissioner of Aviation

181

# Oneida County Department of Public Works

ANTHONY J. PICENTE JR.  
County Executive

DENIS S. DAVIS  
Commissioner

6000 Airport Road  
Oriskany, New York 13424  
Phone: (315) 793-6235  
Fax: (315) 768-6299

DIVISIONS:  
Buildings & Grounds  
Engineering  
Highways, Bridges & Structures  
Reforestation

May 20, 2013

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 13 - 1980

## WAYS & MEANS



Dear County Executive Picente,

Due to inadequate parking facilities adjacent to the Oneida County Courthouse in Rome, Oneida County has historically provided funding for Jurors to park in the City of Rome Parking Garages.

The latest agreement with the City of Rome for Juror parking expired December 31, 2005. For several years Oneida County has attempted to negotiate a renewal or replacement contract. Enclosed is an agreement created by the City of Rome that was received on May 20, 2013. This agreement covers from January 1, 2006 to December 31, 2012 and facilitates retroactive payment for this time period. An agreement for services rendered on or after January 1, 2013 will be forwarded under separate cover.

Retroactive payments for the time period noted above total \$9,181.00. Payment would be made from account A1620.417. This expense was not anticipated and additional funding will be required for 2013 charges. Therefore, a budget transfer request will be forwarded under separate cover.

If acceptable, please forward the enclosed agreement to the Oneida County Board of Legislators for consideration.

Thank you for your support.

Sincerely,

Dennis S. Davis  
Commissioner

cc: Mark E. Laramie, P.E., Deputy Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 5/24/13

19.

# Oneida County DPW Contract Summary

Division: Buildings & Grounds  
Contact: Mark Laramie  
Telephone Number: (315) 793-6236

Commodity and/or Labor Contract \_\_\_\_\_  
Professional Services Contract \_\_\_\_\_  
NYSOGS Contract \_\_\_\_\_  
Competitive Bid or Proposal \_\_\_\_\_  
Sole Source \_\_\_\_\_  
Other X

Board of Legislators Approval Required Yes

Name of Contracting Organization: **City of Rome**  
**198 N. Washington St.**  
**Rome, NY 13440**

Title of Activity or Service: **Oneida County Juror Parking @ City of Rome Parking Garage**

Description of Proposed Services: **Agreement for retroactive payments for the time period  
January 1, 2006 to December 31, 2012.**

Total Funding Requested: \$9,181.00

Account Number A1620.417

Proposed Funding Source: Federal \_\_\_\_\_  
State \_\_\_\_\_  
County 100%  
Other \_\_\_\_\_

Oneida County Department Staff Comments: \_\_\_\_\_



**JOSEPH R. FUSCO, JR.**  
Mayor



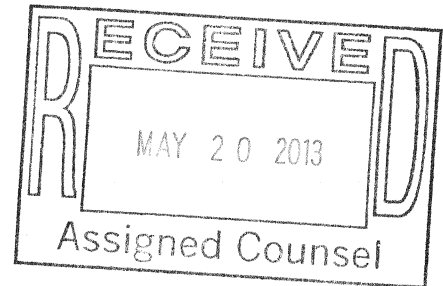
**TIMOTHY A. BENEDICT**  
Corporation Counsel

**GERARD F. FEENEY**  
First Assistant Corporation Counsel  
**STEVEN J. HUNTZINGER**  
Assistant Corporation Counsel

**OFFICE OF THE CORPORATION COUNSEL**  
ROME CITY HALL, 198 N. WASHINGTON STREET  
ROME, NEW YORK 13440-5815  
Telephone: (315) 339-7670 Fax: (315) 838-1166  
[www.romenewyork.com](http://www.romenewyork.com)

May 14, 2013

Oneida County Office Building  
Oneida County Department of Law  
Attn: Kimberly Strong Flint  
800 Park Avenue  
Utica, New York 13501



Re: Agreement between County of Oneida and City of Rome / juror parking

Dear Ms. Flint:

Enclosed please find six (6) original agreements relative to the above referenced matter executed by Mayor Fusco. Please review and upon appropriate approval from the required legislative body, please have County Executive Picente execute same, returning the four (4) remaining agreements to this office and the attention of Dana Chirillo.

As previously discussed, please note that absent this fully executed agreement, juror parking will no longer be provided effective June 30, 2013.

If you should have any questions, please do not hesitate to contact this office.

Very truly yours,

Timothy A. Benedict,  
Corporation Counsel

Enc. as above

cc: Frank Tallarino, Commissioner of Public Works (memo only)  
Alfred Candido Jr., Oneida County Chief of Staff (memo only)

# Oneida County Department of Public Works

ANTHONY J. PICENTE JR.  
County Executive

DENIS S. DAVIS  
Commissioner

6000 Airport Road  
Oriskany, New York 13424  
Phone: (315) 793-6235  
Fax: (315) 768-6299

DIVISIONS:  
Buildings & Grounds  
Engineering  
Highways, Bridges & Structures  
Reforestation

May 20, 2013

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 13-158.2

**WAYS & MEANS**



Dear County Executive Picente,

Due to inadequate parking facilities adjacent to the Oneida County Courthouse in Rome, Oneida County has historically provided funding for Jurors to park in the City of Rome Parking Garages.

The latest agreement with the City of Rome for Juror parking expired December 31, 2005. For several years Oneida County has attempted to negotiate a renewal or replacement contract. An agreement created by the City of Rome was received on May 20, 2013 and was forwarded under separate cover for your review. This agreement covers from January 1, 2006 to December 31, 2012 and facilitates retroactive for this time period.

Retroactive payments for the time period noted above total \$9,181.00. In addition, charges for 2013 will be approximately \$2,000.00. These expenses were not anticipated and additional funding will be required in account A1620.417.

Therefore, I respectfully request the following fund transfer.

Account	2013 Adopted Budget	Requested Amendment	Proposed 2013 Modified Budget
A1620.417, Rent/Lease-Space	\$44,869.00	\$12,000.00	\$56,869.00
A1620.414, Utilities	\$2,210,992.00	-\$12,000.00	\$2,198,992.00

If acceptable, please forward the enclosed agreement to the Oneida County Board of Legislators for consideration.

Thank you for your support.

Sincerely,

Dennis S. Davis  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 5/22/13

# Oneida County DPW Contract Summary

Division: Buildings & Grounds  
Contact: Mark Laramie  
Telephone Number: (315) 793-6236

Commodity and/or Labor Contract \_\_\_\_\_  
Professional Services Contract \_\_\_\_\_  
NYSOGS Contract \_\_\_\_\_  
Competitive Bid or Proposal \_\_\_\_\_  
Sole Source \_\_\_\_\_  
Other X

Board of Legislators Approval Required Yes

Name of Contracting Organization: **City of Rome**  
**198 N. Washington St.**  
**Rome, NY 13440**

Title of Activity or Service: **Oneida County Juror Parking @ City of Rome Parking Garage**

Description of Proposed Services: **Agreement for retroactive payments for the time period  
January 1, 2006 to December 31, 2012.**

Total Funding Requested: \$9,181.00

Account Number A1620.417

Proposed Funding Source: Federal \_\_\_\_\_  
State \_\_\_\_\_  
County 100%  
Other \_\_\_\_\_

Oneida County Department Staff Comments: \_\_\_\_\_



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

May 22, 2013

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 13 - 199

**WAYS & MEANS**



Honorable Members:

In order to close the County accounting records for 2012, the need for fund transfers appeared in various departmental appropriation accounts throughout the County. These transfers are required primarily due to the need to charge 2012 accounts for actual and anticipated 2012 expenditures occurring in 2013, as required under Generally Accepted Accounting Principles (GAAP).

The transfers are fully covered by surplus funds in the 2012 budgets of other related accounts and will not require the use of funds from the Fund Balance. In most cases, the following transfers are made from unencumbered funds in other appropriation accounts within the respective departments.

The most notable deficits are in the Department of Social Services' Safety Net program due to a large increase in the number of cases which was partially covered by additional revenue in the respective cost center. Several accounts were known to be running high during 2012, but the exact magnitude of the deficit was not known until GAAP charges were computed in January, February and March, 2013. GAAP rules also require us to recognize gross sales tax revenues and record amounts that are shared with the cities and towns in the county.

Therefore, in accordance with Section 610, Oneida County Administrative Code, I hereby request your Board approval for the following **2012** fund transfers. I also request that these closeouts be acted on at the **June 12, 2013** meeting.

25

**TO:**

AA# A1010.455 - - - Board of Legislators, Travel & Subsistence .....	\$ 1,330.
AA# A1110.411 - - - County Court, Office Supplies.....	70.
AA# A1110.418 - - - County Court, Meter Postage.....	613.
AA# A1110.4951 - - County Court, Other Expenses.....	351.
AA# A1165.455 - - - District Attorney Office, Travel & Subsistence.....	2,451.
AA# A1165.495124 - District Attorney Office, Impact I Grant .....	16,624.
AA# A1165.496 - - - District Attorney Office, Prosecution Expenses .....	815.
AA# A1170.1951 - - Public Defender-Criminal, Other Fees & Services.....	17,661.
AA# A1170.416 - - - Public Defender-Criminal, Telephone .....	961.
AA# A1170.860 - - Public Defender-Criminal, Health Insurance.....	1,816.
AA# A1185.101 - - - Coroner Office, Salaries.....	8,573.
AA# A1185.1952 - - Coroner Office, Transport/Lab Fees .....	9,700.
AA# A1185.830 - - - Coroner Office, Social Security .....	765.
AA# A1312.1951 - - Finance-Real Property Tax Services, Other Fees & Services .....	22,000.
AA# A1430.19516 - - Personnel, HAB Training Program Expenses.....	10,000.
AA# A1451.491 - - - Board of Elections HAVA, Other Materials & Supplies .....	118,264.
AA# A1610.415 - - - Central Services, Stockroom Supplies.....	777.
AA# A1620.1951 - - Buildings & Grounds, Other Fees & Services .....	158.
AA# A2490.4941 - - Students in Other Community Colleges, All Other .....	254.
AA# A3110.109 - - - Sheriff-Administration, Other Salaries .....	6,949.
AA# A3140.455 - - - Probation Office, Travel & Subsistence .....	5,142.
AA# A4082.417 - - - WIC Program, Rent Lease Space.....	3,250.
AA# A4091.495120 - Cancer Services Program. Other Expenses-Komen.....	799.
AA# A5620.492 - - - Department of Aviation, Computer Software .....	85.
AA# A6012.109 - - - Temporary Assistance, Other Salaries .....	11,650.
AA# A6012.49541 - Temporary Assistance, Codes Projects.....	252,703.
AA# A6102.495 - - - Medical Assistance-Medicaid .....	26,374.
AA# A6141.495 - - - Safety Net Part County, Other Expenses .....	1,009,449.
AA# A6772.413 - - - Office for the Aging, Rent Lease Equipment.....	158.
AA# A6773.456 - - - Senior Nutrition Program, Gasoline & Oil .....	2,073.
AA# A6774.109 - - - Office for Continuing Care, Other Salaries .....	1.
AA# A8830.4951 - - Youth Services Program, Other Expenses .....	5,374.
AA# A9150.495 - - - Budget-Special Items, Single Audit Expense .....	95.

"A" Fund Total: \$ 1,537,285.

AA# D5110.413 - - - Maintenance of Highways & Bridges, Rent Lease Equip. \$ 200,000.

"D" Fund Total: \$ 200,000.

AA# G8110.460 - - - W.P.C. Administration, Bad Debt Expense..... \$ 8,447.

"G" Fund Total: \$ 8,447.

AA# J6293.413 - - - Summer Youth Employment Program, Rent Lease Equip .... 613.

AA# J6293.495 - - - Summer Youth Employment Program, Other Expenses ..... 14,828.

AA# J6300.416 - - - Workforce Development Administration, Telephone..... 11,405.

AA# J6300.4163 - - - Workforce Development Administration, Cell Phone..... 351.

AA# J6300.417 - - - Workforce Development Administration, Rent Lease Space 37,088.

AA# J6300.495 - - Workforce Development Administration, Other Expenses ... 31,535.

AA# J6342.495 - - - Local Re-entry Task Force Initiative, Other Expense..... 12,787.

"J" Fund Total: \$ 108,607.

26

**FROM:**

AA# A1010.491	---	Board of Legislators, Other Materials & Supplies.....	\$	1,330.
AA# A1165.101	---	District Attorney Office, Salaries.....		19,890.
AA# A1165.109	---	District Attorney Office, Other Salaries.....		1,034.
AA# A1170.101	---	Public Defender-Criminal, Salaries.....		20,438.
AA# A1185.197	---	Coroner Office, Medical Services.....		19,038.
AA# A1312.101	---	Finance-Real Property Tax Services, Salaries.....		22,000.
AA# A1430.1951	--	Personnel, Other Fees & Services.....		10,000.
AA# A1451.19512	--	Board of Elections-HAVA, Election Day Fees.....		92,042.
AA# A1451.19513	--	Board of Elections-HAVA, Machine Custodial Fees.....		26,222.
AA# A1610.411	---	Central Services, Office Supplies.....		777.
AA# A1620.102	---	Buildings & Grounds, Temporary Help.....		158.
AA# A2490.4942	--	Students in Other Community Colleges, HCCC.....		254.
AA# A3110.451	---	Sheriff Administration, Automotive Supplies.....		6,949.
AA# A3140.830	---	Probation Office, Social Security.....		5,142.
AA# A4082.495	---	WIC Program, Other Expenses.....		3,250.
AA# A4091.495	---	Cancer Services Program, Other Expenses.....		799.
AA# A5620.251	---	Department of Aviation, Automotive Equipment.....		85.
AA# A6109.495	---	Family Assistance-TANF, Other Expenses.....		1,300,176.
AA# A6773.810	---	Senior Nutrition Program, Retirement.....		2,232.
AA# A8830.49556	--	Youth Services Program, Runaway & Homeless Youth.....		5,374.
AA# A9151.495	---	Budget-Special Items, Actuarial Services.....		95.

“A” Fund Total: \$ 1,537,285.

AA# D5144.413	---	Snow Removal State, Rent Lease Equipment.....		200,000.
---------------	-----	---	--	----------

“D” Fund Total: \$ 200,000.

AA# G8110.195	---	W.P.C. Administration, Other Fees & Services.....		8,447.
---------------	-----	---	--	--------

“G” Fund Total: \$ 8,447.

AA# J6293.416	---	Summer Youth Employment Program, Telephone.....		613.
---------------	-----	---	--	------

AA# J6300.195	---	Workforce Development Administration, Other Fees.....		11,405.
---------------	-----	---	--	---------

AA# J6300.412	---	Workforce Development Administration, Insurance.....		351.
---------------	-----	--	--	------

AA# J6300.495130	--	Workforce Development Administration, DSS Employ Ctr.....		96,238.
------------------	----	---	--	---------

“J” Fund Total: \$ 108,607.

27.

I also request your Board approval for the following 2012 supplemental appropriations:

AA# A1985.4	---	Sales Tax Payments to Other Governments.....	\$	36,682,053.
AA# A5630.495	---	Planning-Bus Lines in Oneida County, Other Expense .....		<u>65,659.</u>
			\$	36,747,712.


AA# J6300.425	---	Workforce Development Administration, Training.....	\$	<u>301,081.</u>
		“J” Fund Total:	\$	301,081.

These supplemental appropriations will be fully supported by additional revenue in:

RA# A1112	-----	Sales Tax Receipts for Other Governments .....	\$	36,682,053.
RA# A3505	-----	State Aid-Bus Line Operators.....		<u>3,959.</u>
RA# A4505	-----	Federal Aid-Bus Line Operators .....		<u>61,700.</u>
			\$	36,747,712.

RA# J3763	-----	State Aid-Trade Adj Assistance.....	\$	<u>301,081.</u>
			\$	301,081.

Respectfully submitted,



Anthony J. Picente, Jr.  
Oneida County Executive

AJP: gpb  
CC: County Attorney  
Comptroller  
Budget Director





ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

FN 20 13-200



May 17, 2013

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

Dear Board Members:

Next phase of Affordable Care Act is scheduled to start on January 1, 2014. This will have a direct effect on our 2014 budget and it is necessary to quantify just how much of an effect the Affordable Care Act will have on the 2014 budget and future budgets.

The Act imposes significant obligations and potential financial liability on employers with respect to making health benefit coverage available to their employees. Aside from imposing new requirements on employers regarding health benefit plans, the Act imposes financial liability, referred to as "assessments", for failure to satisfy its mandates, establishes new tax obligations and creates new reporting and notification requirements. Implementation of all the new rules is very confusing at this point and we need to be able to cut through all the confusion and get some real answers. Therefore, I propose entering into a contract with Hancock & Estabrook, who have been doing research on the effects of the Affordable Care Act. Hancock & Estabrook will advise the County on various requirements of the Act, provide counsel on its compliance and implementation efforts, and offer guidance as the County plans future union negotiations. The cost of health care is one of the largest expenses in the county budget and not knowing all the potential costs could translate into an error worth millions of dollars.

Fortunately, New York State's new adopted budget increased the amount they have been giving the county over the past few years.

I therefore request your Board's approval to increase the following 2013 budget item with the following 2013 supplemental appropriation:

TO:  
AA# A1480.498 – Personnel – Health Ins. Admin / Contract Studies..... \$ 25,768.00

This supplemental appropriation will be fully partially by unanticipated revenue in:

RA# A3011 - State Aid – VLT's..... \$ 25,768.00

I also request your Board's approval to the following transfers to the 2013 Budget:

TO:  
AA# A1480.498 – Personnel – Health Ins. Admin / Contract Studies..... \$ 17,232.00

FROM:  
AA# A1995.9 – Budget Special Items / Contingent – Ins. & Fuel..... \$ 17,232.00

Respectfully submitted,

Anthony J. Picente, Jr.  
Oneida County Executive

CC: County Attorney  
Comptroller  
Health Insurance  
Budget Director

29

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

PATRICE A. BOGAN, MS, FNP  
INTERIM DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

April 22, 2013

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 13-201

## WAYS & MEANS



Dear Mr. Picente:

Re: Contract No. C835094  
Extension 1/31/13 through 7/31/13

Attached are six (6) copies of an amendment between Oneida County through its Health Department and the New York State Division of Homeland Security and Emergency Services.

The goal of this contract is to support health emergency preparedness planning efforts to prepare for and respond to a health emergency. This amendment has three (3) objectives; establish/enhance sustainable homeland security training program, develop/enhance plans, procedures, and protocols, to enhance mass care shelter and alternative medical facilities operations.

This amendment is being extended from January 31, 2013 through July 31, 2013 and funding was moved to allow for software purchases. Funding will remain the same, \$80,285

The reason this amendment is being forwarded for signature after the commencement date is due to delays in processing.

If this amendment meets with your approval, please forward to the Board of Legislators. This program is not mandated by Public Health Law.

Please note the New York State Division of Homeland Security and Emergency Services request original signatures and original notarization on all six (6) copies.

Feel free to contact me should you have any questions.

Sincerely,

Patrice A. Bogan, MS, FNP  
Interim Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 5/13/13

Oneida County Department: Public Health      **Competing Proposal** \_\_\_\_\_  
**Only Respondent** \_\_\_\_\_  
**Sole Source RFP** \_\_\_\_\_  
**Other**   X  

**Oneida County Board of Legislators**

**NAME AND ADDRESS OF VENDOR:** Beverly Riley, Contract Program Rep.  
New York State Division of  
Homeland Security and Emergency Services  
State Office Building Campus – Building 7A  
1220 Washington Avenue, Suite 610  
Albany, New York 12242

**SUMMARY OF STATEMENTS:** The goal of this contract is to support health emergency preparedness planning efforts to prepare for and respond to a health emergency. This contract has four objectives; to enhance awareness of emergency preparedness, prevention and response, to enhance sustainable homeland security training program, to enhance plans, procedure, and protocols and to enhance mass care shelter and alternative medical facilities operations.

**DATES OF OPERATION:** August 10, 2009 through January 31, 2013 - Contract is being amended to extend duration of contract to July 31, 2013.

**TOTAL FUNDING REQUESTED:** Funding was moved to allow for software purchases. No additional funding has been awarded.

  NEW        RENEWAL        X  AMENDMENT        APPLICATION

**FUNDING SOURCE:** 100% New York State funding

**ONEIDA COUNTY DEPARTMENT STAFF COMMENTS:** Contract is in the amount of \$80,285.

Expense Account: A4010

Revenue Account: A3306



**ONEIDA COUNTY DEPARTMENT OF PERSONNEL**

County Office Building 800 Park Avenue Utica, New York 13501-2986  
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net  
Web site: www.ocgov.net

May 23, 2013

FN 20 13 202

Honorable Anthony J. Picente Jr  
County Executive  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

Dear County Executive Picente:

Attached please find correspondence from Lucille Soldato, Commissioner of Social Services, requesting extended sick leave with pay for Finita Paternoster, Case Supervisor Grade B.

Ms. Paternoster began her employment with Oneida County on September 27, 1999 and has more than 14 years of service with Oneida County. According to Oneida County Personnel Rules, she may be granted up to forty (40) working days of extended sick leave with pay with the understanding that she is obligated to pay back the sick days used upon her return to work. She has also applied for the Leave Donation Program as required by the Oneida County Personnel Rules.

I recommend that this request be forwarded to the Board of Legislators for their consideration at their next meeting.

Sincerely,

John P. Talerico  
Commissioner of Personnel

Attachment

Cc: Lucille Soldato, Commissioner of Social Services  
Finita Paternoster

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 5/28/13

*Anthony J. Picente Jr.*  
*County Executive*

*Lucille A. Soldato*  
*Commissioner*



*Oneida County Department of Social Services*  
*Office of Commissioner Lucille A. Soldato*  
*County Office Building*  
*800 Park Ave.*  
*Utica, NY 13501*

May 14, 2013

FN 20 \_\_\_\_\_

John Talerico  
Commissioner of Personnel  
800 Park Ave.  
Utica, NY 13501

Dear Mr. Talerico:

I am writing on behalf of Finita Paternoster, a Grade B Supervisor in the Services Division, who has been out on sick leave. Ms. Paternoster has been out of work since January 2, 2013 due to surgery and follow up care. She is expected to be out of work until August 1, 2013.

Ms. Paternoster has exhausted her time bank as of March 26, 2013 and is presently utilizing donated time. Ms. Paternoster is requesting an extension of sick leave.

In accordance with Section E, Article #8 of the Oneida County Personnel Rules, we are requesting this extension of sick leave to be earned back by Ms. Paternoster upon return to work.

Finita has been employed with the Department of Social Services since September 27, 1999.

If additional information is needed, please contact my office at 798-5733.

Sincerely,

Lucille Soldato  
Commissioner

ONEIDA COUNTY  
MAY 16 2013  
33

ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara  
District Attorney

Michael A. Coluzza  
First Assistant

Kurt D. Hameline  
Laurie Lisi  
Matthew P. Worth  
Joseph A. Saba  
Grant J. Garramone  
Steven G. Cox  
Stacey L. Paolozzi  
Bernard L. Hyman, Jr.  
Todd C. Garville  
Robert L. Bauer

Dawn Catera Lupi  
First Assistant

Michael R. Nolan  
Kara E. Wilson  
Joshua L. Bauer  
Christopher D. Hameline  
Steven P. Feiner  
Sarah F. DeMellier  
Luke C. Davignon  
Lacy J. Redwine  
William J. Barry III

May 20, 2013 FN 20 13-203

Anthony Picente  
Oneida County Executive  
800 Park Ave.  
Utica, New York 13501

**WAYS & MEANS**

VIA HAND DELIVER



Re: Equitable Sharing Agreement  
Oneida County District Attorney's Office

Dear Mr. Picente:

Enclosed please find three (3) original Equitable Sharing Agreements relative to the above-referenced matter.

Please review and if the documents meet with your approval please forward them onto the Legislature for its review and approval. If all parties approve of the documents, please sign them as soon as possible and return them to my attention.

If you should have any questions, please feel free to contact me.

Very truly yours;

Scott D. McNamara  
Oneida County District Attorney

SDM/jas  
Enclosures  
Cc: File with copy of enclosure

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 5/28/13

34

ONEIDA COUNTY BOARD  
OF LEGISLATORS

**Name of Proposing Organization:**

Oneida County District Attorney's Office

**Title of Activity or Service:**

Federal Equitable Sharing Agreement

**Proposed Dates of Operation:**

01/01/2012 – 12/31/2012

**Client Population/Number to be Served:**

**Summary Statements:**

- 1) Narrative Description of Proposed Services
  
- 2) Program/Service Objectives and Outcomes:
  
- 3) Program Design and Staffing

**Total Funding Requested:**

**Account #**

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

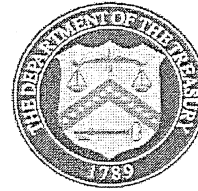
**Cost Per Client Served:**

**Past Performance Data:**

**O.C. Department Staff Comments:**



# Equitable Sharing Agreement and Certification



OMB Number 1123-0011  
Expires 9-30-2014

- Police Department   
  Sheriff's Office   
  Task Force (Complete Table A)  
 Prosecutor's Office   
  National Guard Counterdrug Unit   
  Other

\* Please fill each required field. Hover mouse over any fillable field for pop-up instructions. \*

Agency Name: Oneida County District Attorney's Office

NCIC/ORI/Tracking Number: 

N	Y	0	3	2	0	1	3	A
---	---	---	---	---	---	---	---	---

Mailing Address: 235 Elizabeth Street

City: Utica State: NY Zip: 13501

Finance Contact: First: Scott Last: McNamara

Phone: 315-798-5437 E-mail: Smcnamar@ocgov.net

Preparer: First: Josep Last: Saba

Same as Finance Contact Phone: 315-736-3197 E-mail: Jsaba@ocgov.net

Independent Public Accountant: E-mail: mmontalbo@dreschermalecki.com

Last FY End Date: 12/31/2012 Agency Current FY Budget: \$3,903,629.00

- New Participant:** Read the Equitable Sharing Agreement and sign the Affidavit.  
 **Existing Participant:** Complete the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.  
 **Amended Form:** Revise the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.

## Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds <sup>1</sup>	Treasury Funds <sup>2</sup>
1	Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)	\$7,577.53	
2	Federal Sharing Funds Received		
3	Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B)		
4	Other Income		
5	Interest Income Accrued Non-Interest Bearing <input type="radio"/> Interest Bearing <input checked="" type="radio"/>	\$7.61	
6	Total Equitable Sharing Funds (total of lines 1 - 5)	\$7,585.14	\$0.00
7	Federal Sharing Funds Spent (total of lines a - m below)	\$7,503.00	\$0.00
8	Ending Balance (difference between line 7 and line 6)	\$82.14	\$0.00

<sup>1</sup> Justice Agencies are: FBI, DEA, ATF, USFIS, USDA, DCIS, DSS, and FDA.

<sup>2</sup> Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

36



Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Total spent on salaries under permitted salary exceptions		
b	Total spent on overtime		
c	Total spent on informants, "buy money", and rewards		
d	Total spent on travel and training		
e	Total spent on communications and computers		
f	Total spent on weapons and protective gear		
g	Total spent on electronic surveillance equipment		
h	Total spent on buildings and improvements		
i	Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C)		
j	Total spent on other law enforcement expenses (To populate, complete Table D)	\$7,503.00	
k	Total Expenditures in Support of Community-Based Programs (To populate, complete Table E)		
l	Total Windfall Transfers (To populate, complete Table F)		
m	Total spent on matching grants (To populate, complete Table G)		
n	<b>Total</b>	\$7,503.00	\$0.00
o	Did your agency receive non-cash assets? <input type="radio"/> Yes <input checked="" type="radio"/> No If yes, complete Table H.		

Please fill out the following tables, if applicable.

**Table A: Members of Task Force**

Agency Name	NCIC/ORI/Tracking Number								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%; height: 20px;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>								

**Table B: Equitable Sharing Funds Received from other Agencies**

Transferring Agency Name, City, and State	Justice Funds	Treasury Funds						
Agency Name: <input style="width: 400px;" type="text"/>								
NCIC/ORI/Tracking Number: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td></tr></table>								

**Table C: Equitable Sharing Funds Transferred to Other Agencies**

Receiving Agency Name, City, and State	Justice Funds	Treasury Funds						
Agency Name: <input style="width: 400px;" type="text"/>								
NCIC/ORI/Tracking Number: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td></tr></table>								

**Table D: Other Law Enforcement Expenses**

Description of Expense	Justice Funds	Treasury Funds
Audio and Visual Recording System for use in recorded interviews and bank service fees.	\$7,503.00	

**Table E: Expenditures in Support of Community-Based Programs**

Recipient	Justice Funds	

**Table F: Windfall Transfers**

Recipient	Justice Funds	Treasury Funds

**Table G: Matching Grants**

Matching Grant Name	Justice Funds	Treasury Funds

**Table H: Other Non-Cash Assets Received**

Source	Description of Asset
Justice <input type="radio"/>	
Treasury <input type="radio"/>	

**Table I: Civil Rights Cases**

Name of Case	Type of Discrimination Alleged			
	<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin	<input type="checkbox"/> Gender
<input type="checkbox"/> Disability	<input type="checkbox"/> Age	<input type="checkbox"/> Other _____		

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

38.

# Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies.

By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

1. **Submission.** This Document must be submitted to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov) within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.
2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.
3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide)*, and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide)*.
4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.
5. **Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.

6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

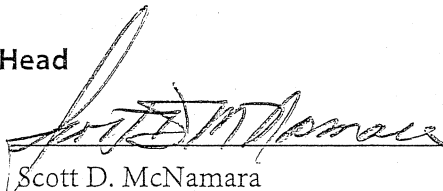
## Affidavit - Existing Participant

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

**During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?**       Yes     No

If you answered yes to the above question, complete Table I

<p><b>Agency Head</b></p> <p>Signature: <u></u></p> <p>Name: <u>Scott D. McNamara</u></p> <p>Title: <u>Oneida County Dist. Attorney</u></p> <p>Date: _____</p> <p>E-mail: <u>Smcnamara@ocgov.net</u></p>	<p><b>Governing Body Head</b></p> <p>Signature: _____</p> <p>Name: <u>Anthony Picente</u></p> <p>Title: <u>Oneida County Executive</u></p> <p>Date: _____</p> <p>E-mail: <u>Apicente@ocgov.net</u></p>
--	--


**Subscribe to Equitable Sharing Wire:**


The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.


**Final Instructions:**

- Step 1: Click to save for your records
- Step 2: Click to save in XML format

- Step 3: E-mail the XML file to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov)
- Step 4: Fax THIS SIGNED PAGE ONLY to (202) 616-1344

FOR AGENCY USE ONLY	
Entered by _____	
Entered on _____	
<input type="radio"/> FY End: 12/31/2012	Date Printed: May 02, 2013 17:22
<input checked="" type="radio"/> NCIC: NY032013A    Agency: Oneida County District Attorney's Office	Phone: 315-798-5437
<input type="radio"/> State: NY    Finance Contact: Scott McNamara	E-mail: <a href="mailto:Smcnamar@ocgov.net">Smcnamar@ocgov.net</a>



ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara  
District Attorney

Michael A. Coluzza  
First Assistant

Kurt D. Hameline  
Laurie Lisi  
Matthew P. Worth  
Joseph A. Saba  
Grant J. Garramone  
Steven G. Cox  
Stacey L. Paolozzi  
Bernard L. Hyman, Jr.  
Todd C. Carville  
Robert L. Bauer

Dawn Catera Lupi  
First Assistant

Michael R. Nolan  
Kara E. Wilson  
Joshua L. Bauer  
Christopher D. Hameline  
Steven P. Feiner  
Sarah F. DeMellier  
Luke C. Davignon  
Lacy J. Redwine  
William J. Barry III

FN 20 13-203

May 20, 2013

**WAYS & MEANS**

Anthony Picente  
Oneida County Executive  
800 Park Ave.  
Utica, New York 13501

VIA HAND DELIVER

Re: Equitable Sharing Agreement  
Oneida County Drug Enforcement Task Force



Dear Mr. Picente:

Enclosed please find three (3) original Equitable Sharing Agreements relative to the above-referenced matter.

Please review and if the documents meet with your approval please forward them onto the Legislature for its review and approval. If all parties approve of the documents, please sign them as soon as possible and return them to my attention.

If you should have any questions, please feel free to contact me.

Very truly yours;

A handwritten signature in black ink, appearing to read "Scott D. McNamara".

Scott D. McNamara  
Oneida County District Attorney

SDM/jas  
Enclosures  
Cc: File with copy of enclosure

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

A handwritten signature in black ink, appearing to read "Anthony J. Picente, Jr.". Below the signature is a horizontal line.

Anthony J. Picente, Jr.  
County Executive

Date 5/28/13

41

Oneida County District Attorney

Competing Proposal: JB

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:**

Oneida County Drug Enforcement Task Force

**Title of Activity or Service:**

Federal Equitable Sharing Agreement

**Proposed Dates of Operation:**

01/01/2012 – 12/31/2012

**Client Population/Number to be Served:**

**Summary Statements:**

- 1) Narrative Description of Proposed Services
  
- 2) Program/Service Objectives and Outcomes:
  
- 3) Program Design and Staffing

**Total Funding Requested:**

**Account #**

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

**Cost Per Client Served:**

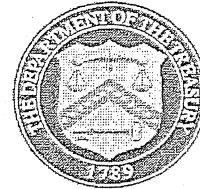
**Past Performance Data:**

**O.C. Department Staff Comments:**

42.



# Equitable Sharing Agreement and Certification



OMB Number 1123-0011  
Expires 9-30-2014

- Police Department   
  Sheriff's Office   
  Task Force (Complete Table A)  
 Prosecutor's Office   
  National Guard Counterdrug Unit   
  Other

\* Please fill each required field. Hover mouse over any fillable field for pop-up instructions. \*

Agency Name: Oneida County Drug Enforcement Task Force

NCIC/ORI/Tracking Number: 

N	Y	0	3	2	4	2	0	0
---	---	---	---	---	---	---	---	---

Mailing Address: 235 Elizabeth Street

City: Utica State: NY Zip: 13501

Finance Contact: First: Scott Last: McNamara

Phone: 315-798-5437 E-mail: Smcnamara@ocgov.net

Preparer: First: Joseph Last: Saba

Same as Finance Contact Phone: 315-798-5684 E-mail: Jsaba@ocgov.net

Independent Public Accountant: E-mail: mmomtalbo@dreschermalecki.com

Last FY End Date: 12/31/2012 Agency Current FY Budget: \$383,119.00

- New Participant:** Read the Equitable Sharing Agreement and sign the Affidavit.  
 **Existing Participant:** Complete the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.  
 **Amended Form:** Revise the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.

## Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds <sup>1</sup>	Treasury Funds <sup>2</sup>
1	Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)	\$75,857.97	
2	Federal Sharing Funds Received	\$3,695.44	
3	Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B)		
4	Other Income		
5	Interest Income Accrued <span style="float: right;">Non-Interest Bearing <input type="radio"/> Interest Bearing <input checked="" type="radio"/></span>	\$70.63	
6	Total Equitable Sharing Funds (total of lines 1 - 5)	\$79,624.04	\$0.00
7	Federal Sharing Funds Spent (total of lines a - m below)	\$79,007.99	\$0.00
8	Ending Balance (difference between line 7 and line 6)	\$616.05	\$0.00

<sup>1</sup> Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

<sup>2</sup> Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

43.

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Total spent on salaries under permitted salary exceptions	\$64,000.00	
b	Total spent on overtime		
c	Total spent on informants, "buy money", and rewards		
d	Total spent on travel and training		
e	Total spent on communications and computers	\$12,768.00	
f	Total spent on weapons and protective gear	\$1,193.40	
g	Total spent on electronic surveillance equipment	\$722.82	
h	Total spent on buildings and improvements		
i	Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C)		
j	Total spent on other law enforcement expenses (To populate, complete Table D)	\$323.77	
k	Total Expenditures in Support of Community-Based Programs (To populate, complete Table E)		
l	Total Windfall Transfers (To populate, complete Table F)		
m	Total spent on matching grants (To populate, complete Table G)		
n	<b>Total</b>	\$79,007.99	\$0.00
o	Did your agency receive non-cash assets? <input type="radio"/> Yes <input checked="" type="radio"/> No If yes, complete Table H.		

Please fill out the following tables, if applicable.

Table A: Members of Task Force

Agency Name	NCIC/ORI/Tracking Number								
City of Utica Police Department	N	Y	0	3	2	0	2	0	0
City of Rome Police Department	N	Y	0	3	2	0	1	0	0
Oneida County Sheriff's Office	N	Y	0	3	2	0	0	0	0
Town of New Hartford Police Department	N	Y	0	3	2	4	1	0	0
Town of Kirkland Police Department	N	Y	0	3	2	5	1	0	0
Oneida County District Attorney's Office	N	Y	0	3	2	0	1	3	A

Table B: Equitable Sharing Funds Received from other Agencies

Transferring Agency Name, City, and State

Justice Funds

Treasury Funds

44.



Transferring Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name: <input type="text"/>		
NCIC/ORI/Tracking Number: <input type="text"/>		

Table C: Equitable Sharing Funds Transferred to Other Agencies

Receiving Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name: <input type="text"/>		
NCIC/ORI/Tracking Number: <input type="text"/>		

Table D: Other Law Enforcement Expenses

Description of Expense	Justice Funds	Treasury Funds
Task force car repair and clandestine mailbox cost	\$323.77	

Table E: Expenditures in Support of Community-Based Programs

Recipient	Justice Funds	
<input type="text"/>		

Table F: Windfall Transfers

Recipient	Justice Funds	Treasury Funds
<input type="text"/>		

Table G: Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds
<input type="text"/>		

Table H: Other Non-Cash Assets Received

Source	Description of Asset
Justice <input type="radio"/>	<input type="text"/>
Treasury <input type="radio"/>	

Table I: Civil Rights Cases

Name of Case	Type of Discrimination Alleged			
<input type="text"/>	<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin	<input type="checkbox"/> Gender
	<input type="checkbox"/> Disability	<input type="checkbox"/> Age	<input type="checkbox"/> Other	45.

### Paperwork Reduction Act Notice

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46.

# Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies.

By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

**1. Submission.** This Document must be submitted to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov) within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.

**2. Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.

**3. Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide)*, and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide)*.

**4. Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.

**5. Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.

**6. Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

## Affidavit - Existing Participant

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the Equitable Sharing Agreement and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice and/or Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?  Yes  No

If you answered yes to the above question, complete Table I

Agency Head

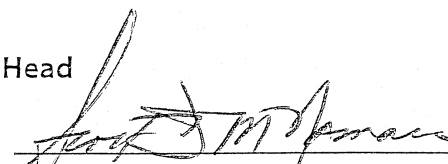
Signature:

Name:

Title:

Date:

E-mail:

  
Scott D. McNamara  
Oneida County Dist. Attorney  
  
Date: \_\_\_\_\_  
E-mail: Smcnamara@ocgov.net

Governing Body Head

Signature:

Name:

Title:

Date:

E-mail:

Anthony Picente  
Oneida County Attorney  
  
Date: \_\_\_\_\_  
E-mail: Apicente@ocgov.net

### Subscribe to Equitable Sharing Wire:

The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.


### Final Instructions:

Step 1: Click to save for your records

Step 2: Click to save in XML format

Step 3: E-mail the XML file to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov)

Step 4: Fax THIS SIGNED PAGE ONLY to (202) 616-1344

FOR AGENCY USE ONLY

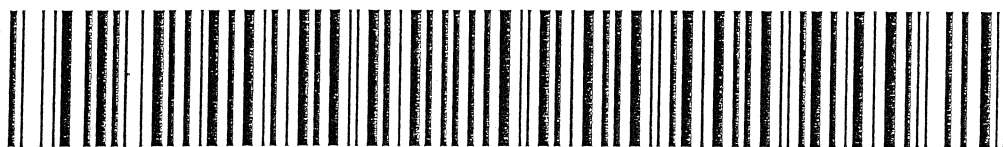
Entered by \_\_\_\_\_

Entered on \_\_\_\_\_

FY End: 12/31/2012

NCIC: NY0324200

State: NY



Date Printed: May 02, 2013 14:26

Agency: Oneida County Drug Enforcement Task Force Phone: 315-798-5437

E-mail: Smcnamara@ocgov.net

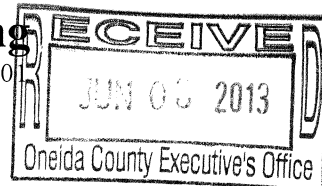
48.



Boehlert Center  
at UNION STATION

Oneida County Department of Planning

Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501



May 30, 2013

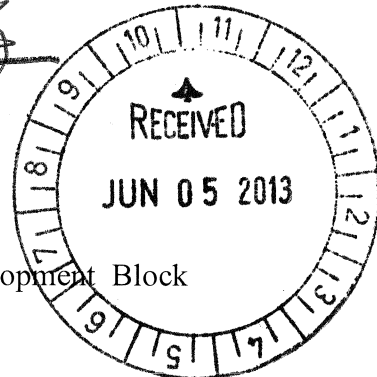
FN 20 13 - 204

WAYS & MEANS

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

*[Signature]*  
Anthony J. Picente, Jr.  
County Executive  
Date 6/4/12



Re: NYS Office of Community Renewal – 2013 Community Development Block  
Grant Assistance

Dear County Executive Picente:

The Mohawk Valley Regional Economic Development Council (MVREDC) was awarded \$8M from the New York State Office of Community Renewal (OCR) in the 2012 Consolidated Funding Application Awards announcement in December, 2012. This Community Development Block Grant (CDBG) funding allows municipalities to obtain assistance for Housing, Public Infrastructure and Economic Development projects that will benefit low- to moderate-income persons.

On April 10, 2013, the Board of Legislators passed Resolution #113 (F.N. 2013-116) authorizing an application to the OCR for CDBG funding totaling \$1,575,000. Subsequent to that Resolution, two of the proposed projects were not able to move forward with their application. Therefore, the dollars previously allocated to those two projects (totaling \$175,000) were reallocated to the Marcy Nanocenter Project. The dollar amount for the other three projects remains the same, and the overall total amount to be requested remains the same. The new project amounts are:

- \$200,000 - Microenterprise Grant Program in the County of Oneida that will result in the creation of 8 new jobs;
- \$675,000 – Marcy Nanocenter Project, in the Town of Marcy, that will result in the creation of 45 jobs;
- \$100,000 – Vino Verona, LLC, in the Town of Verona, that will result in the creation of 4 jobs; and
- \$600,000 – Housing Rehabilitation Program in the County of Oneida that will provide housing rehabilitation/manufactured home replacement services for low income, frail elderly and/or disabled households.

49.

Since the CDBG program does not require a local match, no Oneida County dollars will be expended on these projects. Upon award of the CDBG grants, Mohawk Valley EDGE and The HomeOwnership Center will administer the programs on behalf of Oneida County.

Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to correct the approved Resolution #113 and to authorize you to submit these applications to the New York State Office of Community Renewal for CDBG funding totaling \$1,575,000. Included in this corrected resolution is the authorization to enter into agreements with the Mohawk Valley EDGE and The HomeOwnership Center to administer the programs.

Since this is a correction of a previously approved resolution, I am requesting an approval of these actions at their regular meeting on **June 12, 2013**.

Should you have any questions regarding this matter please contact me.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner of Planning

Cc: Edward Welsh  
Emil Paparella  
Rose Ann Convertino

RE: AUTHORIZATION FOR ONEIDA COUNTY TO MAKE APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (OCR) FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING TOTALING \$1,575,000 TO SUPPORT ECONOMIC DEVELOPMENT AND HOUSING EFFORTS IN ONEIDA COUNTY

WHEREAS, Oneida County Executive Anthony J. Picente, Jr., is in receipt of correspondence from John R. Kent, Jr., Commissioner of Planning, requesting submittal of applications by Oneida County to the State of New York Office of Community Renewal (OCR) for Community Development Block Grant (CDBG) direct grants totaling \$1,575,000, and

WHEREAS, The Community Development Block Grant funds will provide funding assistance for the following:

- \$200,000 - Microenterprise Grant Program in the County of Oneida that will result in the creation of 8 new jobs,
- \$675,000 – Marcy Nanocenter Project, in the Town of Marcy, that will result in the creation of 45 jobs,
- \$100,000 – Vino Verona, LLC, in the Town of Verona, that will result in the creation of 4 jobs, and
- \$600,000 – Housing Rehabilitation Program in the County of Oneida that will provide housing rehabilitation/manufactured home replacement services for low income, frail elderly and/or disabled households; and

WHEREAS, The CDBG program requires the holding of two public hearings by the County, a minimum of one prior to the submission of said application to obtain the views of citizens regarding the proposed application, which was held on April 22, 2013, and one following the award to report on project accomplishments, and

WHEREAS, The CDBG program requires that the Community Development Block Grant application must comply with the program requirements set forth in 24 CFR Part 570, as amended, now, therefore, be it hereby

RESOLVED, That Oneida County Executive Anthony J. Picente, Jr., is authorized to submit the applications and amendments thereto and all understandings and assurances contained therein, and is further authorized to act in connection with the applications to provide such additional information as may be required to request and implement said funds, and it is further

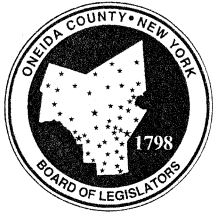
RESOLVED, That the Oneida County Executive is authorized and directed to hold any required public hearings and execute all documents and certifications required as part of the submission of the applications, and it is further

RESOLVED, That the County Executive is hereby authorized to execute such documents as may be required in order to implement the programs and hold the required public hearing if the applications are approved and enter into agreements with beneficiaries of the funds.

APPROVED: Ways & Means Committee

DATED:

Adopted by the following vote:  
AYES \_\_\_ NAYS \_\_\_



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

June 5, 2013

FN 20 13 - 205

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

## WAYS & MEANS

Honorable Members:

Attached is a resolution declaring "June is Dairy Month" that will be presented at the Board meeting of June 12, 2013.

Respectfully submitted,

Gerald J. Fiorini  
Chairman of the Board



## ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO:  
INTRODUCED BY: ALL MEMBERS  
2ND BY:

RE: PROCLAIMING JUNE, 2013, "DAIRY MONTH" IN ONEIDA COUNTY

- WHEREAS, Oneida County is one of the leaders in the production of dairy products in New York State, with over 200 dairy farms, having an economic impact in the millions of dollars in regional sales; and,
- WHEREAS, According to the latest statistics, across the County, dairy farmers milk over 20,000 cows and generate over \$150 million dollars in Oneida County and provide employment for thousands of people, proving that dairy farming is indeed "big business" in Oneida County; and,
- WHEREAS, The Dairy Industry continues to persevere in the marketing of wholesome dairy products such as butter, cream and cheese; and,
- WHEREAS, The Oneida County Board of Legislators wishes to acknowledge, applaud, support and show its appreciation for the Dairy Industry in Oneida County and for the fine family farmers and business people who make major contributions to both our economy and our quality of life; and
- WHEREAS, Today, this Board congratulates the newly crowned Oneida County Dairy Princess for 2013, Miss Megan Goldstein of Sauquoit, and thank her for her duties and her tireless efforts traveling around the County in the promotion of dairy products; now, therefore, be it
- RESOLVED, That the MONTH OF JUNE, 2013, HAS BEEN DECLARED "DAIRY MONTH" in Oneida County; and be it further
- RESOLVED, That the Oneida County Board of Legislators calls on all citizens of Oneida County to support our local dairy industry by buying real dairy products.

Dated: June 12, 2012

Adopted by the following vote:  
AYES      NAYS:      ABSENT: