



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Philip M. Sacco
Minority Leader

EXPEDITED COMMUNICATIONS FOR DISTRIBUTION FOR THE APRIL 14, 2021 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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AVAILABLE ON WEBSITE ONLY
www.ocgov.net



ONEIDA COUNTY
DEPARTMENT OF MENTAL HEALTH
 120 Airline Street, Suite 200
 Oriskany, NY 13424
 Phone: (315) 768-3660 Fax: (315) 768-3670

ANTHONY J. PICENTE, JR.
 County Executive
 ASHLEE THOMPSON
 Commissioner

March 8, 2021

FN 20 21-078

Honorable Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am forwarding a copy of the 2021 Purchase of Service Agreement between the Oneida County Department of Mental Health and The Rescue Mission of Utica, NY for your review and signature. If this Agreement meets with your approval, please forward it to the Board of Legislators for further consideration.

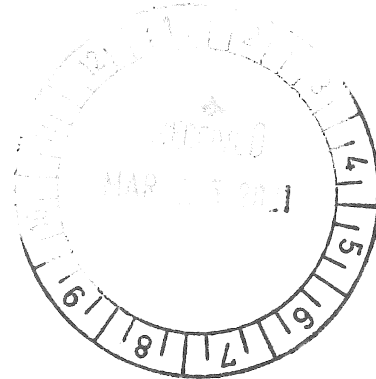
The Agreement begins on January 1, 2021 and ends on December 31, 2021. The services in this Agreement are part of a comprehensive and integrated system of community health services which are mandated by Article 41 of Mental Hygiene Law of the State of New York. The total funding amount for this period will be \$1,292,669.00. The amount reflects 100% OMH and OASAS State Aid Funding.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Ashlee Thompson
 Ashlee Thompson
 Commissioner

AT/md
 Encs.



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive

Date 3/25/21

Oneida Co. Department: MENTAL HEALTH

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor:

The Rescue Mission of Utica, Inc.
212 Rutger Street
Utica, NY 13501

Title of Activity or Service:

Enriched Single Room Occupancy (ESRO)
Addictions Crisis Center

Proposed Dates of Operation:

January 1, 2021 through December 31, 2021

Client Population/Number to be Served: Adults with serious and persistent mental illness;
and individuals who are alcohol dependent and require a structured living environment.

Summary Statements

1) Narrative Description of Proposed Services

- a. Enriched Single Room Occupancy (ESRO) Program – programs for adults with mental illness promotes individuals recovery and functioning.
- b. Addictions Crisis Center (ACC) – Provides linkage to services for persons with a dual diagnosis.
- c. Peer Advocate Program – provides peer support for adults with mental illness.

2) Program/Service Objectives and Outcomes:

The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives.

3) Program Design and Staffing

The Mental Health programs meet the appropriate staffing models developed and monitored by the NYS Office of Mental Health in concert with the NYS Division of Budget (DOB) and in conjunction with the NYS Office of Alcoholism and Substance Abuse Services (OASAS) guidelines and regulations.

Total Funding Requested: \$1,292,669.00

Account # A4310.49522

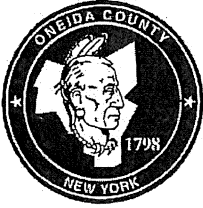
Oneida County Dept. Funding Recommendation: \$1,292,669.00

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% State funds

Past Performance Data: N/A

O.C. Department Staff Comments: N/A

Mandated Services: Yes



ONEIDA COUNTY
DEPARTMENT OF MENTAL HEALTH
 120 Airline Street, Suite 200
 Oriskany, NY 13424
 Phone: (315) 768-3660 Fax: (315) 768-3670

ANTHONY J. PICENTE, JR.
 County Executive

ASHLEE THOMPSON
 Commissioner

March 8, 2021

FN 20 21-079

Honorable Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am forwarding a copy of the 2021 Purchase of Service Agreement between the Oneida County Department of Mental Health and Catholic Charities of the Roman Catholic Diocese of Syracuse, N.Y. for your review and signature. If this Agreement meets with your approval, please forward it to the Board of Legislators for further consideration.

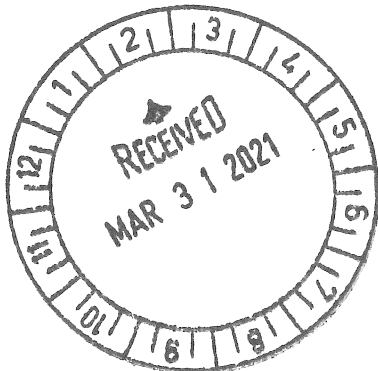
The Agreement begins on January 1, 2021 and ends on December 31, 2021. The services in this Agreement are part of a comprehensive and integrated system of community health services which are mandated by Article 41 of Mental Hygiene Law of the State of New York. The total funding amount for this period will be \$1,718,336.00.

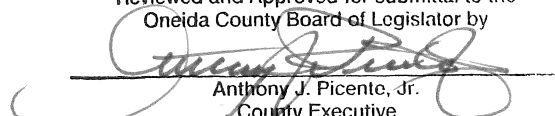
Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,


 Ashlee Thompson
 Commissioner

AT/md
 Encs.



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

 Anthony J. Picente, Jr.
 County Executive
 Date 3-30-21

Oneida Co. Department: MENTAL HEALTH

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Catholic Charities of the Roman Catholic Diocese of
Syracuse, NY
1408 Genesee Street
Utica, NY 13502

Title of Activity or Service: Psychosocial Club
Transportation Services
Residential Services

Proposed Dates of Operation: January 1, 2021 through December 31, 2021

Client Population/Number to be Served: Adults with serious and persistent mental illness;
and individuals who are alcohol dependent and require a structured living environment.

Summary Statements

1) Narrative Description of Proposed Services

- a. Psychosocial Club - Social Recreation is provided via a psychosocial club format primarily on evenings and weekends.
- b. Transportation - Provides services to individuals meeting OMH criteria to attend a variety of local mental health programs.
- c. Residential OMH Supported/Forensic Housing – Provides forensic and supported housing with the primary goal to enhance the quality of life for individuals meeting OMH criteria aged 18 and older, who find themselves homeless, at risk of homelessness or in substandard housing/environment.
- d. Residential OMH Services (Men and Women’s Halfway House) – The OASAS Certified Chemical Dependency Community Residence for both men and women is designed to assist residents in expanding competencies required for successful independent living and continued recovery.

2) Program/Service Objectives and Outcomes:

The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives.

3) Program Design and Staffing

The Mental Health programs meet the appropriate staffing models developed and monitored by the NYS Office of Mental Health (OMH) in concert with the NYS Division of Budget (DOB) and in conjunction with guidelines and regulations. The NYS Office of Alcoholism and

Substance Abuse Services (OASAS) certify the Chemical Dependency Community Residence Program.

Total Funding Requested: \$1,718,336.00

Account # A4310.49523

Oneida County Dept. Funding Recommendation: \$1,718,336.00

Proposed Funding Sources (Federal \$/ State \$/County \$): State 100% (OASAS-33%; OMH – 67%)

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments:

Mandated Service: Yes



ONEIDA COUNTY
DEPARTMENT OF MENTAL HEALTH
 120 Airline Street, Suite 200
 Oriskany, NY 13424
 Phone: (315) 768-3660 Fax: (315) 768-3670

ANTHONY J. PICENTE, JR.
 County Executive

ASHLEE THOMPSON
 Commissioner

March 8, 2021

FN 20 21-080

HEALTH & HUMAN SERVICES

Honorable Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

I am forwarding a copy of the Purchase of Services Agreement between the Oneida County Department of Mental Health and Upstate Cerebral Palsy, Inc. for your review. If this Agreement meets with your approval, please forward it to the Board of Legislators for further consideration.

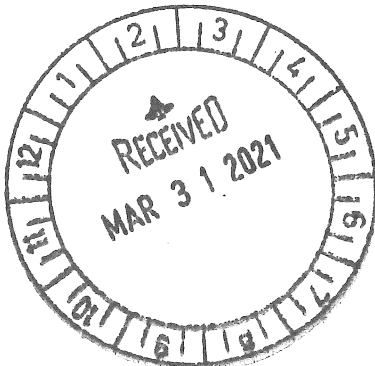
The Agreement begins on January 1, 2021 and ends on December 31, 2021. The services in this Agreement are part of a comprehensive and integrated system of community health services which are mandated by Article 41 of Mental Hygiene Law of the State of New York. The total funding amount for this period will be \$1,108,303.00. This amount reflects 100% OMH State Aid Funding.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully

Ashlee Thompson
 Commissioner

AT/md
 Encs.



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 County Executive

Date 3-30-21

Oneida Co. Department: MENTAL HEALTH

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Upstate Cerebral Palsy, Inc.
1020 Mary Street
Utica, NY 13501

Title of Activity or Service: Supported Housing/Case Management
Mentally Ill Chemical Abuse Network (MICA)
Assisted Competitive Employment (ACE)
Ongoing Integrated Supported Employment (OISE)
Advocacy

Proposed Dates of Operation: January 1, 2021 through December 31, 2021

Client Population/Number to be Served:

Summary Statements

1) Narrative Description of Proposed Services

- a. Supported Housing/Case Management – supported housing services assist consumers in locating and securing mainstream housing of their choice and accessing the supports necessary to live successfully in the community.
- b. Mentally Ill Chemical Abuse Network (MICA) – assists the homeless with a co-diagnosed along with substance abuse, live successfully in the community.
- c. Assisted Competitive Employment (ACE) – Temporary, short-term supports to individuals interested in returning to the workforce.
- d. Ongoing Integrated Supported Employment (OISE) – competitive employment in integrated community settings with supports.
- e. Advocacy – linkage to mental health legal services or access to peer services.

2) Program/Service Objectives and Outcomes:

The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning in their lives.

3) Program Design and Staffing

All services are licensed by the NYS Office of Mental Health (OMH), as applicable. Assisted Competitive Employment is monitored and certified through the NYS Education Department Bureau of Vocational & Educational Services for Individuals with Disabilities (ACCESS-VR). All programs meet the appropriate staffing models developed and monitored by the NYS Office of Mental Health (OMH) in concert with the NYS Division of Budget (DOB) and in conjunction with guidelines and regulations.

Total Funding Requested: \$1,108,303.00

Account # A4310.49517

Oneida County Dept. Funding Recommendation: \$1,108,303.00

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% State Funds

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: N/A

Mandated Services: Yes



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
315-798-5742 ♦ Fax: 315-798-6425

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

PETER M. RAYHILL
COUNTY ATTORNEY

March 19, 2021

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

**Re: Eminent Domain Proceedings
County Parking Garage
Determinations and Findings**

FN 20 21-081

WAYS & MEANS

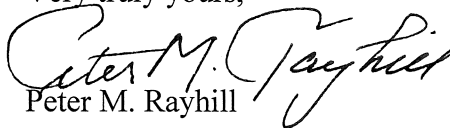
Dear Mr. Picente:

On January 23, 2021, the public hearing held pursuant to Article Two of the Eminent Domain Procedure Law of the State of New York was concluded. Following the conclusion of the hearing, a record was prepared and made available to the public for inspection and download. Pursuant to the Eminent Domain Procedure Law, the Oneida County Board of Legislators must now consider and then adopt Determinations and Findings relevant to the Parking Garage Project.

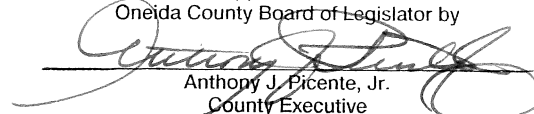
In response to the comments and submissions received from the public relative to the parking garage project and in compliance with the Eminent Domain Procedure Law, I have drafted a proposed set of Determinations and Findings for the Board's consideration. If you concur with the attached draft, please endorse this letter and forward it with the attachment to the Board for action at their next scheduled meeting.

As always, I am available to answer any questions or to discuss this matter further should you wished to do so. Thank you for your consideration.

Very truly yours,


Peter M. Rayhill

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 3-19-21

DETERMINATIONS AND FINDINGS
OF THE
ONEIDA COUNTY BOARD OF LEGISLATORS
IN CONNECTION WITH THE PROPOSED ACQUISITION OF REAL PROPERTY FOR
CONSTRUCTION OF A PUBLIC PARKING GARAGE

Pursuant to Section 203 of the Eminent Domain Procedure Law, a Public Hearing was conducted on December 23, 2020 by the County Attorney. At that Public Hearing, the County of Oneida outlined the purpose, proposed location and alternate locations of the public parking garage, provided maps and descriptions of the properties to be acquired and adjacent parcels. Every person in attendance was given a reasonable opportunity to present an oral or written statement and to submit other documents concerning the proposed public project. The Public Hearing was held open for thirty days in order to allow the submission of written comments relative to the project.

The Public Hearing commenced with presentations by the County Attorney, Peter M. Rayhill, Esq. and the Commissioner of Public Works, Mark E. Laramie, P.E., outlining the purpose of the project, a description of the project, its location, the anticipated impact on the environment and the residents and the identity of the parcels to be condemned. Twelve members of the public spoke on December 23, 2020. The Public Hearing was continued for further comments and written submissions by the public which were accepted up to and including January 23, 2021. Seven members of the public submitted further comment and written materials for consideration which were included in the Hearing Record (five of which were submitted on January 23, 2021, three of which were from parties holding ownership or possessory rights to the identified properties). With the acceptance of the comments and written submissions, the Public Hearing was concluded on January 23, 2021.

The Oneida County Board of Legislators has considered the proposed acquisitions pursuant to the Eminent Domain Procedure Law, the comments made by the speakers at the hearing, the submissions made following the hearing and other matters pertinent to the acquisition of the properties by Eminent Domain. The Board adopts relevant determinations and findings as set forth below:

1. That Mohawk Valley Health System is currently constructing a state-of-the-art Regional Medical Center in Downtown Utica, which will serve all the residents of Oneida County. This new Medical Center will result in a substantial increase in the number of people traveling to and working in Downtown Utica on a daily basis, and will also result in the closing of certain blocks of Lafayette and Cornelia Streets, further reducing the already insufficient parking resources in that vicinity.
2. Additionally, significant and positive change has occurred in the City of Utica including the repurposing of the Landmarc Building, the redevelopment of the commercial corridor on Genesee Street South, the improvements to the Utica Memorial Auditorium, various investments and renovations in the Varick Street district. These developments, while positive, have demonstrated a need for off street parking in that area of the City of Utica.
3. That the Upper Mohawk Valley Memorial Auditorium Authority has commenced construction on a multi-surface athletic facility for tournament based athletic competitions adjacent to the Utica Memorial Auditorium. This will also increase demand on parking resources in downtown Utica near the Regional Medical Center.
4. That following selection of the site for the Regional Medical Center and the design for the Regional Medical Center, the location for the parking garage was identified and the owners of the parcels where the parking garage was proposed to be located were contacted to negotiate the purchase of their properties. Several of the owners agreed to sell and their properties were purchased. Four owners declined to sell. Their properties are identified on the on the Assessment Map of the County of Oneida as Tax Map ID# 318.34-1-23./1 and 318.34.23./2, also known as 525-527 Oriskany Street, Utica, New York; Tax Map ID# 318.34-1-22, also known as 400-406 Lafayette Street, Utica, New York; Tax Map ID# 318.34-1-33, also known as 442 Lafayette Street, Utica, New York; and Tax Map ID# 318.34-1-25, 318.34-1-26, 318.34-1-27, 318.34-1-28, and 318.34-1-29, also known as 418-430 Lafayette Street, Utica, New York (the "Properties").
5. That the acquisition by the County of Oneida of the Properties for use as public space is necessary and will achieve the following purposes: to construct a public parking garage within the City of Utica for the benefit of all public visitors to the new Regional Medical Center currently under construction, as well as for the Adirondack Bank Center, the Nexus

Center currently under construction, and all other downtown business and offices, including Utica City Court.

6. That the County of Oneida will benefit by the construction of a parking garage at the location of the Properties through the creation of additional parking to offset on-street and other surface parking that is or will be eliminated due to the construction of the new Regional Medical Center. This parking garage will also relieve traffic congestion.
7. That the Properties are located in the City of Utica between Oriskany Street on the North, Lafayette Street on the South, Cornelia Street on the East and State Street on the West. They consist of vacant buildings, buildings with active businesses, as well as vacant land, and have been selected for acquisition due to their proximity to the new Regional Medical Center as well as other downtown attractions and businesses.
8. That there will be no significant adverse effect to the environment or upon the residents of the area and locality immediately adjacent and in close proximity to the Properties from the aforesaid land acquisition and the construction of the parking garage. There will be positive environmental effects on the surrounding area, through the reduction of traffic congestion, reduction of on-street parking, and the prevention of over-development of surface parking lots in the area.
9. That, by Resolution No. 2019-53, passed February 13, 2019, the Oneida County Board of Legislators authorized and directed the County Attorney to perform any and all tasks necessary and appropriate to acquire those properties within the footprint of the proposed public parking facility, including the use of proceedings pursuant to the Eminent Domain Procedure Law of the State of New York.
10. That, pursuant to Section 202 of the Eminent Domain Procedure Law, a Notice of Public Hearing was published in the Observer-Dispatch from December 8, 2020 through December 14, 2020. This same Notice of Public Hearing was personally served on all interested property owners, by personal service, more than ten (10) days prior to the Public Hearing.
11. That pursuant to Section 203 of the Eminent Domain Procedure Law, a Public Hearing was conducted on December 23, 2020 and concluded on January 23, 2021. At that Public Hearing, the County of Oneida outlined the purpose and proposed location of the public parking garage, provided maps and descriptions of the properties to be acquired. Every

person in attendance was given a reasonable opportunity to present an oral or written statement and to submit other documents concerning the proposed public project. Twelve members of the public spoke.

12. That the Public Hearing was kept open until January 23, 2021, to allow for the submission of additional commentary or documentation concerning the public parking garage. Significant additional submissions were made which have been considered by this body.
13. That, following the closing of the Public Hearing, copies of the complete record of the hearing were filed with the Oneida County Clerk, and were also made available for download on the Oneida County website.
14. That the County of Oneida has considered the proposed taking, the comments made by the speakers at the hearing, the additional comments and materials submitted, and other matters related to the prospect of litigating the acquisition of the Properties.
15. That despite repeated and continuing negotiations with the remaining property owners, agreements cannot be reached for purchase of the Properties by the County.
16. That the County of Oneida hereby accepts the Findings Statement issued by the City of Utica Planning Board pursuant to the State Environmental Quality Review Act (SEQRA), dated April 30, 2019.
17. That the County of Oneida accepts and adopts the testimony of Peter M. Rayhill, Oneida County Attorney and Mark E. Laramie, Commissioner of the Oneida County Department of Public Works, submitted at the hearing, in its entirety.
18. That the County is satisfied that, as required under Section 204(B) of the Eminent Domain Procedures Law that: (1) the public use, benefit, or purpose of the project has been established in the record; (2) the approximate location of the proposed public project has been established and an explanation of the reasons for the selection of that location has been provided; and (3) the general effect of the proposed project on the environment and the residents of the localities in which the project will be located has been comprehensively examined. Accordingly, the County finds that the necessary justification exists to proceed to condemn the parcels identified above.
19. Copies of all documentation concerning the above acquisition and condemnation are on file at the offices of the Oneida County Clerk at 800 Park Avenue, Utica, New York, which include the transcript of public hearing held on December 23, 2020, and all documentation

submitted to the County concerning said acquisition. The same is available for download on the Oneida County Web Page at <http://www.ocgov.net>.

Dated: March 19, 2021

ONEIDA COUNTY DEPARTMENT OF INFORMATION TECHNOLOGY

County Office Building 800 Park Avenue Utica, New York, 13501-2986

Phone: (315) 798-5905 Email: aambrose@ocgov.net

Website: www.ocgov.net

March 9, 2021

Anthony J. Picente, Jr.
County Executive
800 Park Ave
Utica, NY 13501

FN - 21 082

Re: Trainor Associates

GOVERNMENT OPERATIONS

Dear County Executive Picente:

WAYS & MEANS

Attached for your review and approval is a contract between the County of Oneida and Trainor Associates, Inc. Trainor will develop, launch and support a modern, fully-responsive website, which will be compatible with all modern smartphones, tablets and computers. It will serve the County as a comprehensive digital platform and marketing engine.

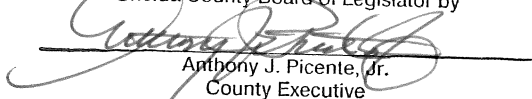
Currently, Oneida County Information Technology staff update content only on the current website. There is no contract in place for maintenance, upgrades and/or attention to important considerations such as accessibility. Trainor Associates, under contract, will optimize, enhance and protect our websites. They will work with Oneida County's and the Sheriff's staff to provide a responsive, dynamic representation of the County's front-facing web presence.

As you are aware, the on-site Webmaster recently retired. After careful analysis, Information Technology has determined it to be fiscally prudent to consider the consolidation of website management into a contracted role with a reputable vendor. As a result of this analysis and determination, Information Technology issued a RFP in November 2020 for redesign and maintenance of Oneida County's and Sheriff's websites.

Of the 6 fully responsive submissions, Trainor Associates provided the most complete, cost-effective support solution. Trainor is committed to support the content management needs of the two entities. They will also enhance the website user's or visitor's experience by:

- **Optimizing the navigation architecture for quick and easy website navigation**
- **Provide quick and easy access to information for both Oneida County residents and visitors**
- **Create a responsive mobile-first website design fully compatible with smartphones, tablets, laptops and desktops**
- **Provide an intuitive content management system**
- **Provide analytics and reporting metrics**

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 3-15-21

At the initial website rollout, Trainor will provide maintenance and will promptly post content as needed. The cost of the redesign of both websites is \$111,500 for the first year. Year 2 and year 3 costs will be a maximum of \$91,000 each year for a maximum contract total of \$293,500. This includes content, support, optimization and custom form creation for both websites. If you agree with this proposal, please forward this request to the Board of Legislators for their consideration.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "AnneMarie Ambrose".

AnneMarie Ambrose
Director of Information Technology

Oneida Co. Department: Info Tech

Competing Proposal x
Only Respondent _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Trainor Associates, Inc.
135 Oxford Rd
New Hartford, NY 13413

Title of Activity or Service: OCGOV.NET and OneidaCountySheriff.us websites

Proposed Dates of Operation: Upon Execution--3 Years (with two 1-year renewals possible)

Client Population/Number to be Served:

Summary Statements

- 1) **Description of Proposed Services:** This agreement provides a mechanism for Oneida County Information Technology to engage in website redevelopment, support and maintenance of two County websites
- 2) **Program/Service Objectives and Outcomes:** Redesign and enhance the two County websites. Provide support and maintenance of both as needed.
- 3) **Program Design and Staffing:**

Total Funding Requested: Per SOW, Not to exceed \$293,500
Account: #
(3 Years from date of execution)

Oneida County Dept. Funding Recommendation:
OCGOV.net and Sheriff websites both included in this recommendation

Proposed Funding Sources (Federal \$/ State \$/County \$): County

Mandated / Not-Mandated: Mandated

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None

Anthony J. Picente Jr.
Oneida County Executive



Joseph M. Johnson
Commissioner of Personnel

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490
E-mail: labor@ocgov.net

March 17, 2021

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave
Utica, New York 13501

FN 20 21-083

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

I have attached the job specifications for the titles of Deputy County Attorney - Administration and Deputy County Attorney - Health and Human Services. I have added the titles to the Oneida County Classification Plan, and I am recommending the salary for these titles be set at grade 48M step 2 starting at \$89,435. I am not requesting any positions be created at this time, only that the salaries be set.

The County Attorney has expressed the need to restructure the Law Department in a way that would essentially divide the department into two (2) divisions, one that would encompass all of the departments that deal in the areas of Health and Human Services, specifically the DFCS, the Health Department and the Mental Health Department, and the other that would encompass all of the other areas of County government. The heads of the two divisions, Deputy County Attorney-Health and Human Services and Deputy County Attorney-Administration, would both act in the capacity of County Attorney in his absence, with the Deputy County Attorney - Administration acting first.

If you concur, please forward this letter to the Board of Legislators and ask that they set the salaries of both Deputy County Attorney-Administration and Deputy County Attorney Health and Human Services to be grade 48M, step 2 at \$89,435.

Sincerely,

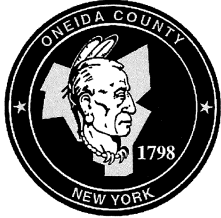
Joseph M. Johnson
Commissioner of Personnel

Copy: Peter Rayhill, County Attorney
Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 3-18-21



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building

800 Park Avenue ♦ Utica, New York 13501-2975

(315) 798-5910 ♦ fax: (315) 798-5603 ♦ www.ocgov.net

Anthony J. Picente, Jr.
County Executive

Peter M. Rayhill
County Attorney

March 15, 2021

Joseph M. Johnson
Commissioner of Personnel
800 Park Avenue
Utica, New York 13501

Re: Creation of Titles of Deputy County Attorney – Administration and Deputy County Attorney – Health and Human Services

Commissioner Johnson:

As you are aware, the Law Department currently has the title of Special Assistant County Attorney. This title has been in place for a number of years, and has functioned as the deputy to the County Attorney. That title is currently allocated at M48. The Law Department also currently has the title of Chief Family and Community Services Attorney; a title that was formerly the Chief Social Services Attorney and was changed with the merger of the Department of Social Services (DSS), Office for the Aging and Continuing Care, Youth Bureau and Veterans' Affairs Office. That title is currently allocated at M48 as well.

Historically, the Chief Social Services Attorney was the supervising attorney to the Department of Social Services legal division. In 2018, the Department of Social Services legal division function was transferred to and consolidated under the Law Department. At that time, the then Chief Social Services Attorney (now Chief Family and Community Services Attorney) came under the umbrella of the Law Department. Previously, the attorney in that position acted as a supervisor only over the presentment of matters in Family Court and the staff working on those matters.

Since I began my role as County Attorney, we have greatly expanded the involvement of the Law Department in the day to day operations of each of the departments in County government, such that the Law Department is now actively engaged with the departments on a daily basis. With that, we have steadily increased staffing in the Law Department to enable this engagement and ensure that all departments are served with competent legal representation. The increased workload and increased staffing has significantly changed the way that the Law Department is structured and has substantially altered the job duties of both the Special Assistant County Attorney and the Chief Family and Community Services Attorney.

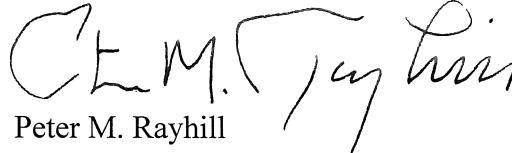
As a result, I am proposing a further restructuring of the Law Department that would essentially divide the department into two (2) divisions, one that would encompass all of the departments that deal in the areas of Health and Human Services, specifically the DFCS, the Health Department and the Mental Health Department. I propose that the direct supervisor of the employees performing Law Department work in these areas be the Deputy County Attorney –

Handley
ONEIDA
COUNTY
MAR 17 2021
PERSONNEL
DEPARTMENT
Received

Health and Human Services. This is an entirely new title that more accurately represents the duties being performed at this time. The direct supervisor of the employees performing Law Department work for all other areas of County government would be the Deputy County Attorney – Administration. This would represent a title change from the Special Assistant County Attorney. The proposed job specifications that are enclosed herewith, provide full detail of the vast array of duties and responsibilities of each of these titles, and accurately reflect the order in which these titles would act in place of the County Attorney.

This request is solely for adoption and allocation of the titles Deputy County Attorney – Administration and Deputy County Attorney – Health and Human Services. Existing positions will be reclassified to these titles. There is no request for creation of new positions. I ask that each of these titles be allocated to M48, Step 2, with a starting salary of \$89,435. I have enclosed a form MSD 222 for each proposed title. If you concur with this request, please forward the same to the Board of Legislators for consideration at their next meeting.

Very truly yours,

A handwritten signature in black ink, appearing to read "Peter M. Rayhill". The signature is fluid and cursive, with the first name "Peter" being the most prominent.

Peter M. Rayhill

Enclosures

MAR 17 2021

Jurisdictional Class: Pending Jurisdictional Classification
EEO Category: Professional
Adopted: 03/17/2021

DEPUTY COUNTY ATTORNEY – HEALTH AND HUMAN SERVICES

DISTINGUISHING FEATURES OF THE CLASS: The incumbent in this position acts in the capacity of the County Attorney, upon his request, or in the event of the absence of the County Attorney and Deputy County Attorney – Administration in accordance with the designation of succession in the Office of the County Clerk as mandated by New York State County Law § 502(5), which includes the authorizing of spending, signing of the payroll and implementation of personnel decisions including the hiring, promotion, professional discipline and termination of employees. The incumbent carries out complex legal or administrative assignments in support of County government and departmental policies and procedures. The incumbent is responsible for providing legal advice and representation to Department Heads and top level department administrators in the County's Department of Family and Community Services (made up of the Department of Social Services, the Office for the Aging and Continuing Care, the Youth Bureau and the Veterans' Affairs Office, hereinafter "DFCS"), the Public Health Department and the Mental Health Department to ensure the County's interests are represented and to ensure compliance with the law. This is an appointed position in which the incumbent serves both under the general direction of and at the pleasure of the County Attorney, with wide leeway allowed for the exercise of independent judgment in carrying out the details of the work. This position differs from that of an Assistant County Attorney in that the incumbent manages a group of attorneys and staff, handles high profile and more complex cases, as well as participates in the management and operations of the office including development and implementation of office policies and hiring of new personnel. The incumbent is also involved in the development and implementation of policies for the Department of Family and Community Services, the Public Health Department and the Mental Health Department. Supervision is exercised over the work of all subordinate attorneys, professional staff and clerical staff. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Directs assignment of workload to subordinate attorneys in the areas of Health and Human Services;
- Carries out complex and sensitive legal assignments that are potentially precedent-setting involving the County;
- Prepares and supervises the preparation of legislation proposed by the County government or complex legal instruments in the areas of Health and Human Services;
- Reviews and assigns matters in the areas of Health and Human Services, including all incoming legal papers, pleadings, motions, briefs, correspondence, etc.;
- Supervises the work of attorneys in the areas of Health and Human Services to ensure that the legal work product meets professional standards;
- Assists in the planning and implementation of training for attorneys and paralegal staff on pertinent areas of the law, newly enacted legislation, recently decided cases, litigation skills and/or departmental procedures in order to provide a more uniform approach for the department on routine matters and to develop skills and knowledge of subordinates;
- Confers and provides assistance and advice to Department Heads and other high- ranking County officials;

continued...

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TYPICAL WORK ACTIVITIES: (Illustrative Only) continued:

- Appears before legislative committees regarding pending legislation;
- Assists in conducting training for County government personnel on legal issues;
- Confers with opposing counsel and serves as liaison between these attorneys and County government officials;
- Drafts and reviews grant applications and contracts on behalf of the County;
- Reviews contract performance issues with contractors;
- Assists department in the areas of Health and Human Services with meeting reporting and contracting needs to maximize state and federal reimbursement;
- Advises departments in Health and Human Services areas on the County's procurement, contracting and approval policies, assist with Request For Proposals and Request For Bids preparation as well;
- Provides advice and counsel to County departments in the areas of Health and Human Services;
- Organizes, examines, and coordinates materials and efforts related to presentment of claims regarding abused and neglected children, juvenile delinquency cases, prosecution of in-state and out-of-state support petitions, paternity matters, issues regarding Persons in Need of Supervision and other Family Court matters other cases involving the Department of Social Services through final disposition of such cases;
- Represents DFCS as the presentment agency for Article 81 Guardianship proceedings for the Adult Protective Unit and oversees and manages all active guardianship cases when the Commissioner is appointed guardian;
- Acts as the County's HIPAA Compliance Officer;
- Represents the County Attorney at meetings with officials from County, State and Federal government and agencies, as well as with Department heads, Committee Chairs, Legislators and other high-ranking governmental officials;
- Participates in the planning, direction and coordination of the preparation of briefs and motions in the Appellate Division and Court of Appeals;
- Assists in the formulation of Law Department policy, as well as policy for County departments in the areas of Health and Human Services;
- Prepares and may present cases in original or appellate courts;
- Acts as head of the Law Department in the absence of the County Attorney or Deputy County Attorney – Administration.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the Federal and New York State laws governing civil practice, administrative law and supporting rules, regulations; thorough knowledge of the laws, regulations and policies, governing municipal agencies; thorough knowledge of the techniques of preparing legal memoranda, conducting legal research, analyzing legal problems and drafting legislation; good knowledge of trial techniques; good knowledge of the functions and programs of the County government; ability to analyze legal issues and identify significant cases; ability to communicate information clearly both orally and in writing; ability to plan and supervise the work of a legal staff; ability to present the County government's legislative position before legislative committees; sound professional judgment; initiative; resourcefulness; integrity; physical condition commensurate with the demands of the position.

continued...

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MINIMUM QUALIFICATIONS: Appointed on the basis of experience, and other such qualifications, as the County Attorney may determine appropriate.

SPECIAL REQUIREMENTS:

1. Admission to the Bar of the State of New York at the time of appointment.
2. Must be an Oneida County resident at time of appointment.

Jurisdictional Class: Pending Jurisdictional Classification
EEO Category: Professional
Adopted: 03/17/2021

DEPUTY COUNTY ATTORNEY – ADMINISTRATION

DISTINGUISHING FEATURES OF THE CLASS: The incumbent in this position acts in the capacity of the County Attorney, upon his request or in the event of absence of the County Attorney, in accordance with the designation of succession in the Office of the County Clerk as mandated by New York State County Law § 502(5), which includes the authorizing of spending, signing of the payroll and implementation of personnel decisions including the hiring, promotion, professional discipline and termination of employees. The incumbent carries out complex legal or administrative assignments in support of County government and departmental policies and procedures. The incumbent is responsible for providing legal advice and representation to Department Heads and top level department administrators for all departments in County government, to ensure the County's interests are represented and to ensure compliance with the law. This is an appointed position in which the incumbent serves both under the general direction of and at the pleasure of the County Attorney, with wide leeway allowed for the exercise of independent judgment in carrying out the details of the work. This position differs from that of the Deputy County Attorney – Health and Human Services in that the work of the incumbent is not focused solely on areas of Health and Human Services. This position differs from that of an Assistant County Attorney in that the incumbent manages a group of attorneys and staff, handles high profile and more complex cases, as well as participates in the management and operations of the office including development and implementation of office policies and hiring of new personnel. The incumbent is also involved in the development and implementation of policies for the all departments in County Government. Supervision is exercised over the work of the Deputy County Attorney – Health and Human Services and all subordinate attorneys, professional staff and clerical staff. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Directs assignment of workload to subordinate attorneys and staff;
- Carries out complex and sensitive legal assignments that are potentially precedent-setting involving the County;
- Prepares and supervises the preparation of legislation proposed by the County government or complex legal instruments;
- Reviews and assigns matters, including all incoming legal papers, pleadings, motions, briefs, correspondence, etc.;
- Supervises the work of attorneys in the Law Department to ensure that the legal work product meets professional standards;
- Assists in the planning and implementation of training for attorneys and paralegal staff on pertinent areas of the law, newly enacted legislation, recently decided cases, litigation skills and/or departmental procedures in order to provide a more uniform approach for the department on routine matters and to develop skills and knowledge of subordinates;
- Confers and provides assistance and advice to Department Heads and other high- ranking County officials;
- Appears before legislative committees regarding pending legislation;

continued...

TYPICAL WORK ACTIVITIES: (Illustrative Only) continued:

Assists in conducting training for County government personnel on legal issues;
Confers with opposing counsel and serves as liaison between these attorneys and County government officials;
Drafts and reviews grant applications and contracts on behalf of the County;
Reviews contract performance issues with contractors;
Advises departments on the County's procurement, contracting and approval policies, and assists with Request For Proposals and Request For Bids preparation as well;
Provides advice and counsel to all County departments;
Represents the County Attorney at meetings with officials from County, State and Federal government and agencies, as well as with Department heads, Committee Chairs, Legislators and other high-ranking governmental officials;
Participates in the planning direction and coordination of the preparation of briefs and motions in the Appellate Division and Court of Appeals;
Assists in the formulation of Law Department policy, as well as policies for all departments in County government;
Prepares and may present cases in original or appellate courts.
Acts as head of the Law Department in the absence of the County Attorney;

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of the Federal and New York State laws governing civil practice, administrative law and supporting rules and regulations; thorough knowledge of the laws, regulations and policies, governing municipal agencies; thorough knowledge of the techniques of preparing legal memoranda, conducting legal research, analyzing legal problems and drafting legislation; good knowledge of trial techniques; good knowledge of the functions and programs of the County government; ability to analyze legal issues and identify significant cases; ability to communicate information clearly both orally and in writing; ability to plan and supervise the work of a legal staff; ability to present the County government's legislative position before legislative committees; sound professional judgment; initiative; resourcefulness; integrity; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Appointed on the basis of experience, and other such qualifications, as the County Attorney may determine appropriate.

SPECIAL REQUIREMENTS:

1. Admission to the Bar of the State of New York at the time of appointment.
2. Must be an Oneida County resident at time of appointment.



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building

800 Park Avenue ♦ Utica, New York 13501-2975

(315) 798-5910 ♦ fax: (315) 798-5603 ♦ www.ocgov.net

Anthony J. Picente, Jr.
County Executive

Peter M. Rayhill
County Attorney

March 16, 2021

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York, 13501

FN 20 21-084

GOVERNMENT OPERATIONS

Re: Appointment of Deputy County Attorney - Administration

WAYS & MEANS

Dear County Executive Picente:

Please accept this letter as a request to appoint Maryangela Scaramuzzino to the position of Deputy County Attorney – Health and Human Services at Grade 48M, Step 11, with a salary of \$121,819.00.

If you concur with this request, please forward the same to the Board of Legislators for consideration at their next meeting.

Thank you for your kind attention to this matter.

Very truly yours,

Peter M. Rayhill

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 3-16-21



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

March 10, 2021

Board of Legislators
Oneida County
800 Park Avenue
Utica, New York 13501

FN 20 21 - 085
AIRPORT
WAYS & MEANS

RE: Appointment of Commissioner of Aviation

Honorable Members:

In accordance with Article IX, Section 901, of the Oneida County Charter, I submit to you my appointment of Edward A. Arcuri as Commissioner of the Aviation at Grade 49H, Step 2 with a salary of \$90,631.00.

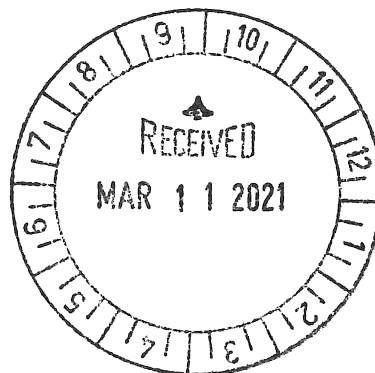
Mr. Arcuri has served the County for nearly 15 years in the Department of Aviation, most recently as the Interim Commissioner. He is familiar with the operations and personnel and has distinguished himself through his work ethic and knowledge of the airport, its diverse uses and its tenants and patrons.

I request that this appointment be placed on the Agenda for consideration at your next meeting.

Thank you for the Board's kind attention to this matter.

Very truly yours,

Anthony J. Picente, Jr.
Oneida County Executive





ONEIDA COUNTY
DEPARTMENT OF MENTAL HEALTH
 120 Airline Street, Suite 200
 Oriskany, NY 13424
 Phone: (315) 768-3660 Fax: (315) 768-3670

ANTHONY J. PICENTE, JR.
 County Executive

ASHLEE L. THOMPSON
 Commissioner

March 8, 2021

Honorable Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 21 - 087

HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

I am forwarding the 2021 Purchase of Services Agreement between the Oneida County Department of Mental Health and The Neighborhood Center, Inc., for your review and signature. If this meets with your approval, please forward this to the Board of Legislators for further consideration.

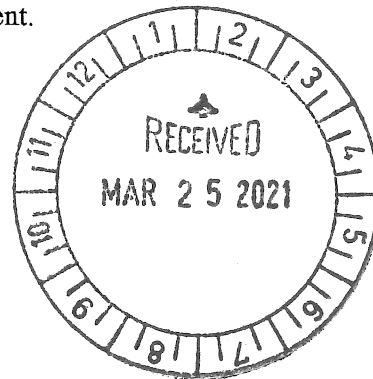
The Agreement begins on January 1, 2021 and ends on December 31, 2021. The services in this Agreement are part of a comprehensive and integrated system of community health services which are mandated by Article 41 of Mental Hygiene Law of the State of New York. The total funding amount for this period will be a maximum of \$2,419,227.00. This amount reflects 100% OMH State Aid Funding.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Ashlee L. Thompson, MHA, MSEd., Master CASAC
 Commissioner of Mental Health

ALT/jh
 Encs.



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 County Executive

Date 3-25-21

Oneida Co. Department: MENTAL HEALTH

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: The Neighborhood Center, Inc.
624 Elizabeth Street
Utica, NY 13501

Title of Activity or Service: Emergency/Crisis Services
Psychosocial Club – ARS
Supportive Case Management
Supportive Case Management Service Dollars
Assisted Competitive Employment (ACE)
Outreach
Advocacy

Proposed Dates of Operation: January 1, 2021 through December 31, 2021

Client Population/Number to be Served: Adults and children with serious and persistent mental illness.

Summary Statements

1) Narrative Description of Proposed Services

- a. **Mobile Crisis Assessment Team (MCAT):** Outreach and public education of services with community agencies, hospitals, and law enforcement. Transportation to Hutchings Psychiatric Center; and mandatory programs to ensure they maintain program eligibility and avoid program sanctions.
- b. **Psychosocial Club – Adult Recovery Services (ARS):** Programs in both Utica and Rome to enhance independent living skills, increase wellness and understanding of mental illness, provide socialization, and peer-support for adults diagnosed with mental illness.
- c. **Supportive Case Management (SCM):** Services to adults who are 18 years of age and older that meet NYS OMH criteria for severe and persistent mental illness.
- d. **SCM Service Dollars:** Supportive Case Management utilizes service dollars to assist the clients in developing and maintaining situations for living, working and socializing in the community.
- e. **Assisted Competitive Employment (ACE):** Job readiness training and needed supports to enter or re-enter the employment arena.
- f. **Outreach:** Psychosocial club setting and outreach services to enhance independent living skills.
- g. **Advocacy:** Short term services to assist in the transition from an inpatient psychiatric unit and brief support services for stabilization.

2) Program/Service Objectives and Outcomes: The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives.

3) Program Design and Staffing: All services are licensed by the NYS Office of Mental Health (OMH), as applicable. Assisted Competitive Employment is monitored and certified through the NYS Education Department Bureau of Vocational & Educational Services for Individuals with Disabilities (ACCESS-VR). All programs meet the appropriate staffing models developed and monitored by the NYS Office of Mental Health (OMH) in concert with the NYS Division of Budget (DOB) and in conjunction with guidelines and regulations.

Total Funding Requested: \$2,419,227.00

Account # A4310.49526

Oneida County Dept. Funding Recommendation: \$2,419,227.00

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% OMH State Aid Funding

Cost Per Client Served: (N/A)

Past Performance Data: (N/A)

O.C. Department Staff Comments: (N/A)

Mandated Service: Mandated Service



ANTHONY R. CARVELLI
COMMISSIONER



**ONEIDA COUNTY
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

March 20, 2021

FN 20 21 - 088

GOVERNMENT OPERATIONS

WAYS & MEANS

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, N.Y. 13501

Dear Mr. Picente:

Pursuant with Title 3 of Article 5 of the Real Property Tax Law, the enclosed petitions are submitted with the recommendations as cited.

As a number of applications request refunds, we would respectfully request that you please forward said petitions to the Oneida County Board of Legislators for full board consideration on April 14th.

<u>NUMBER</u>		<u>AMOUNT</u>
14	REFUNDS	\$ 3,161.86
38	CORRECTIONS	\$ 77,901.48

Sincerely,

Anthony Carvelli
Commissioner of Finance

AC:kp
Enclosure

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 3/23/21



ERRONEOUS ASSESSMENTS

MUNICIPALITY	YEAR	NAME	TAX MAP NUMBERS	TAX UNPAID	AMOUNT CANCEL	TAX PAID	AMOUNT REFUND	CORRECT	AMOUNT TO "0"
Annsville	2020	Davis, Edward & Kristina	2000 166.000-2-24.3 NT			\$ 151.97	\$ 105.05	\$ 46.92	\$ -
Deerfield	2021	Midura, Ronald & Lisa	3200 307.006-2-84 RP			\$ 1,161.32	\$ 39.51	\$ 1,121.81	\$ -
Lee	2020	Hagan, Charles	4200 188.001-5-18 RP			\$ 799.08	\$ 39.08	\$ 760.00	\$ -
New Hartford	2021	Lauterbach, Richard S	4889 339.019-1-18 XD			\$ 1,337.86	\$ 51.58	\$ 1,286.28	\$ -
New Hartford	2021	Wight, William & Anna	4889 349.000-4-8 UA			\$ 1,941.61	\$ 51.58	\$ 1,890.03	\$ -
Paris	2020	Decker, Jason & Heather	5088 359.017-1-8 VA			\$ 2,465.10	\$ 172.61	\$ 2,292.49	\$ -
Paris	2021	Decker, Jason & Heather	5089 359.017-1-8 VA			\$ 2,474.89	\$ 163.53	\$ 2,311.36	\$ -
Paris	2020	Sprague Estates, LLC	5001 368.018-1-10 MX			\$ 998.92	\$ 228.79	\$ 770.13	\$ -
Steuben	2020	Roberts, John	5600 102.000-1-23.1 IT			\$ 569.37	\$ 364.84	\$ 204.53	\$ -
Utica	2020	268 Genesee St, LLC	1600 318.049-2-61 SD			\$ 205.14	\$ 205.14	\$ -	\$ -
Utica	2020	268 Genesee Street, LLC.	1600 318.049-2-62 SW			\$ 350.12	\$ 350.12	\$ -	\$ -
Utica	2020	268 Genesee Street, LLC.	1600 318.049-2-63 TP			\$ 725.98	\$ 725.98	\$ -	\$ -
Verona	2018	US Government	1600 318.050-1-3 LC			\$ 70.90	\$ 70.90	\$ -	\$ -
Annsville	2020	Davis, Edward & Kristina	6200 298.002-1-45 QH	\$ 147.46	\$ 147.46	\$ 593.15	\$ 593.15	\$ -	\$ -
Boonville	2021	Yager, Joan M & Owen P	2000 166.000-2-24.3 NT	\$ 2,520.01	\$ 2,520.01	\$ -	\$ -	\$ -	\$ -
Kirkland	2021	Wagner, Elizabeth & Joseph	2689 34.000--33.6 RR	\$ 1,042.81	\$ 486.46	\$ -	\$ -	\$ 556.35	\$ -
Lee	2019-2021	Von Matt, William & Theodore	4089 347.002-1-32.3 RK	\$ 10,950.90	\$ 6,790.84	\$ -	\$ -	\$ 4,160.06	\$ -
Lee	2020	Dynamic Energy	4201 169.000-2-59.1 TJ	\$ 14,022.67	\$ 12,718.91	\$ -	\$ -	\$ 1,303.76	\$ -
Lee	2021	Caporilli, Keenan M	4200 186.000-3-73.60 UO	\$ 1,292.87	\$ 367.75	\$ -	\$ -	\$ 925.12	\$ -
Marshall	2020	Waskiewicz, Richard	4200 188.001-4-36.2 SP	\$ 3,492.07	\$ 2,529.97	\$ -	\$ -	\$ 962.10	\$ -
New Hartford	2021	NYS DOT	4889 316.000-2-41.2 QE	\$ 1.11	\$ 1.11	\$ -	\$ -	\$ -	\$ -
New Hartford	2021	Oneida Co Bd of Legislators	4889 328.010-2-34 RK	\$ 10.00	\$ 10.00	\$ -	\$ -	\$ -	\$ -
New Hartford	2021	Oneida Co Bd of Legislators	4889 328.010-2-77 RK	\$ 19.99	\$ 19.99	\$ -	\$ -	\$ -	\$ -
New Hartford	2021	Palic, Fadila	4889 328.015-3-22 SE	\$ 3,101.19	\$ 878.76	\$ -	\$ -	\$ 2,222.43	\$ -
New Hartford	2021	Schmidt, Kathleen & Hansjorg	4889 340.008-2-55 UQ	\$ 1,350.19	\$ 51.59	\$ -	\$ -	\$ 1,298.60	\$ -
New Hartford	2021	Fitzgerald, Paula J	4889 349.000-4-80.1 UO	\$ 535.33	\$ 28.49	\$ -	\$ -	\$ 506.84	\$ -
Remsen	2021	Mustee, Karen A	4889 350.000-2-16.1 QB	\$ 3,535.47	\$ 1,308.09	\$ -	\$ -	\$ 2,227.38	\$ -
Remsen	2020	Wilcox, Zachary	5289 85.004-2-40.3 SI	\$ 3,093.58	\$ 2,891.71	\$ -	\$ -	\$ 201.87	\$ -
Utica	2020	Perkins, Richard	5289 141.000-1-27.6 TU	\$ 4,431.69	\$ 3,902.67	\$ -	\$ -	\$ 529.02	\$ -
Utica	2020	268 Genesee Street, LLC.	1600 318.049-2-64 UI	\$ 70.99	\$ 70.99	\$ -	\$ -	\$ -	\$ -
Utica	2020	268 Genesee Street, LLC.	1600 318.049-2-65 VB	\$ 83.96	\$ 83.96	\$ -	\$ -	\$ -	\$ -
Utica	2020	268 Genesee Street, LLC.	1600 318.049-2-66 VU	\$ 83.96	\$ 83.96	\$ -	\$ -	\$ -	\$ -
Utica	2020	268 Genesee Street, LLC.	1600 318.049-2-67 WN	\$ 83.96	\$ 83.96	\$ -	\$ -	\$ -	\$ -
Utica	2020	268 Genesee Street, LLC.	1600 318.049-2-68 XG	\$ 83.96	\$ 83.96	\$ -	\$ -	\$ -	\$ -
Utica	2020	268 Genesee Street, LLC.	1600 318.049-2-69 XZ	\$ 95.49	\$ 95.49	\$ -	\$ -	\$ -	\$ -
Utica	2021	First Utica Presbyterian Society	1600 318.71-2-39 TM	\$ 4,529.72	\$ 4,529.72	\$ -	\$ -	\$ -	\$ -
Utica	2021	Fonner, Glenn D	1600 318.49-1-42 QW	\$ 889.17	\$ 460.31	\$ -	\$ -	\$ 428.86	\$ -
Utica	2021	Oneida County	1600 319.9-1-1.3 OO	\$ 90.09	\$ 90.09	\$ -	\$ -	\$ -	\$ -
Utica	2020	DePaul Utica Housing Dev Fund C	1600 319.15-1-8 PS	\$ 875.17	\$ 875.17	\$ -	\$ -	\$ -	\$ -
Utica	2009-2020	Charlestown Mall of Utica	1600 319.20-1-11.2 LC	\$ 16,492.07	\$ 16,492.07	\$ -	\$ -	\$ -	\$ -

Verona	2019-2020	US Government	6200 298.002-1-45 QH	\$ 1,751.51	\$ 1,751.51	\$ -	\$ -
Vienna	2018	Palmer, Amanda C	6489 164.000-1-21.4 PU	\$ 4,528.81	\$ 3,271.86	\$ 1,256.95	\$ -
Vienna	2021	Vlg of Sylvan Beach	6489 217.000-2-29 SQ	\$ 1,771.89	\$ 1,771.89	\$ -	\$ -
Western	2020	NYS Dept of Env Conservation	6600 100.000-2-8.1 LB	\$ 1,664.92	\$ 1,664.92	\$ -	\$ -
Western	2020	NYS Dept of Env Conservation	6600 118.000-2-18 NZ	\$ 294.31	\$ 294.31	\$ -	\$ -
Western	2021	Snider, Kirk; Favata & Burnett	6600 135.000-1-9.1 NV	\$ 6,452.16	\$ 4,260.12	\$ 2,192.04	\$ -
Westmoreland	2021	Dam, Michael	6800 274.000-1-41.4 OT	\$ 1,912.94	\$ 565.80	\$ 1,347.14	\$ -
Westmoreland	2021	Elliott, David R	6800 274.000-2-23 MB	\$ 286.89	\$ 135.89	\$ 151.00	\$ -
Westmoreland	2021	Talma, Louis & Linda	6800 302.000-2-61.2 MM	\$ 3,069.92	\$ 3,069.92	\$ -	\$ -
Whitestown	2021	Griffin, Andrew & Kimberly	7089 291.016-1-30 PF	\$ 4,898.57	\$ 1,167.23	\$ 3,731.34	\$ -
Whitestown	2021	Reid, Bernard	7089 275.000-2-25.5 UP	\$ 2,947.29	\$ 2,344.54	\$ 602.75	\$ -
				<u>\$ 77,901.48</u>	<u>\$ 77,901.48</u>	<u>\$ 3,161.86</u>	<u>\$ -</u>



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

Mark E. Laramie, P.E.
 Commissioner

FN 20 21-089

March 5, 2021

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

In mid-2020, Oneida County entered into a new contract for all janitorial cleaning services through New York State Industries for the Disabled, Inc. (NYSID), a NYS OGS approved preferred source vendor, and their sub-contractor Human Technologies Corporation (HTC). The attached contract will add services for the four remaining Oneida County locations, including the Water Quality and Water Pollution Control offices on Leland Ave, and three locations at the Griffiss International Airport. OGS has approved the scope and cost of the attached contract for janitorial cleaning services for these new locations for one (1) year with four (4), one-year options to renew.

Oneida County is legally obligated to contract with qualified preferred source vendors and must do so without following requirements for open competitive bidding. The proposed contract may be terminated at any time with written notice.

Below are the OGS approved costs.

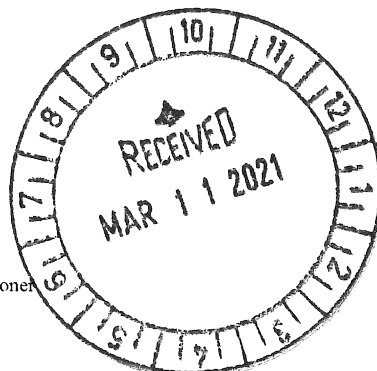
Location	Cost/Year*	Estimated Years of Service	Estimated Total Cost
4 Locations	\$128,325.29	5	\$641,626.45

*Contact costs will increase annually based on consumer price index (CPI)

On March 3, 2021, the Oneida County Board of Acquisition & Contract accepted the OGS approved contract. If this meets with your satisfaction, please forward to the Board of Legislators for its consideration. Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.
 Commissioner



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 County Executive

Date 3-9-21

cc: Matthew Baisley, Deputy Commissioner

Oneida Co. Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: New York State Industries for the Disabled, Inc.
11 Columbia Circle Drive
Albany, NY 12203-5156

Title of Activity or Service: Janitorial Cleaning Service

Proposed Dates of Operation: 1/1/2021 – 12/31/2021 (w/four 1-year renews)

Client Population/Number to be Served: N/A

Mandated or non-mandated: Mandated Provider

Summary Statements

- 1) **Narrative Description of Proposed Services:** Oneida County currently contracts all janitorial cleaning services through New York State Industries for the Disabled, Inc. (NYSID), a NYS OGS approved preferred source vendor, and its sub-contractor Human Technologies Corporation (HTC). This agreement adds janitorial cleaning services for 4 remaining locations across Oneida County (WQ&WPC, and 3 locations at the Griffiss International Airport) for one year with four (4), one-year options to renew. Below are the OGS-approved costs:

Location	Cost/Year*	Estimated Years of Service	Estimated Total Cost
4 Locations	\$128,325.29	5	\$641,626.45

*Contract costs will increase annually based on consumer price index (CPI)

- 2) **Program/Service Objectives and Outcomes:** N/A

- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$641,626.45

Account # A1620.4951

Oneida County Dept. Funding Recommendation: \$641,626.45

Proposed Funding Sources (Federal \$/ State \$/County \$): County \$

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

April 8, 2021 FN 20 21 - 090

Board of Legislators
Oneida County
800 Park Avenue
Utica, New York 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

RE: Appointment of Naysha M. LoMedico

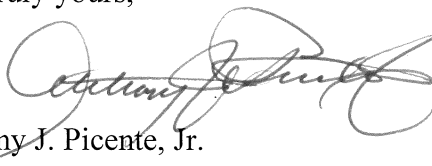
Honorable Members:

On March 26, 2021, this Board appointed Naysha M. LoMedico as Deputy Commissioner of Election – Democrat (Resolution No. 62 of 2021). Since that action, the newly appointed Commissioner of Election – Democrat, Sarah Bormann has reappointed Ms. LoMedico to the position of Principal Clerk. Ms. LoMedico has served the County for seven years. I am respectfully requesting that Ms. LoMedico be appointed at Grade 19M, Step 13 with a salary of \$45,156.00

I request that this appointment be placed on the Agenda for consideration at your next meeting.

Thank you for the Board's kind attention to this matter.

Very truly yours,


Anthony J. Picente, Jr.

