



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Timothy Julian  
Minority Leader

## EXPEDITED COMMUNICATIONS FOR DISTRIBUTION FOR SEPTEMBER 13, 2023 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

**FILE NO.**

**COMMITTEE**

|   |       |
|---|-------|
| 2023-299 . . . Public Works, Ways & Means ..... | 1     |
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[www.ocgov.net](http://www.ocgov.net)



**ONEIDA COUNTY  
DEPARTMENT OF PUBLIC WORKS**

George E. Carle Complex  
5999 Judd Road, Oriskany, NY 13424  
Phone: (315) 793-6213 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
County Executive

MATTHEW S. BAISLEY  
Commissioner

August 9, 2023

FN 20 23 - 299

Anthony J. Picente, Jr.  
County Executive  
Oneida County  
800 Park Avenue  
Utica, NY 13501

**PUBLIC WORKS**

**WAYS & MEANS**

Dear County Executive,

A review of the DPW Buildings and Grounds Maintenance, Repair & Service Contracts account and Other Materials and Supplies account have projected shortfalls by the end of the year. The number of repairs has been increasing along with the cost for the repairs which is driving the increase in these two accounts.

Fortunately, it is believed there will be a surplus in the utility line account due to the warmer weather during this past winter.

I therefore request your Board's approval for the following 2023 Funds Transfer:

**TO:**

|  |              |
|--|--------------|
| A-1620-1620.491-000 – Other Materials & Supplies.....        | \$125,000.00 |
| A-1620-1620.493-000 – Maint, Repair & Service Contracts..... | 25,000.00    |
| Total .....  | \$150,000.00 |

**FROM:**

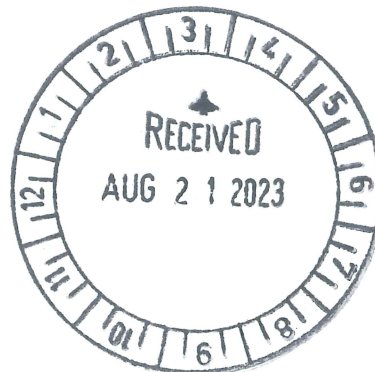
|                                      |              |
|--------------------------------------|--------------|
| A-1620-1620.414-000 – Utilities..... | \$150,000.00 |
|--------------------------------------|--------------|

Thank you for kind attention to this request.

Very truly yours,

*Matthew S. Baisley*

Matthew Baisley  
Commissioner of Department of Public Works



CC: Comptroller  
County Attorney  
Budget Office

Approved for submittal to the  
County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 8-10-23



ONEIDA COUNTY  
DEPARTMENT OF PLANNING  
Boehlert Center at Union Station  
321 Main St., Utica NY 13501  
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.  
County Executive

JAMES J. GENOVESE II  
Commissioner

August 21, 2023

FN 20 23 - 200

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

**PUBLIC WORKS**

**WAYS & MEANS**

Re: Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure and Communities Direct Technical Assistance in support of the Oriskany Creek Watershed Commission

Dear County Executive Picente,

I am pleased to share that Oneida County recently applied for, and was awarded, Non-financial Direct Technical Assistance (DTA) under FEMA's Building Resilient Infrastructure and Communities (BRIC) program. FEMA's support of Oneida County and the Oriskany Creek Watershed Commission will aid in design and implementation of projects to increase environmental resiliency and mitigate natural hazards in the watershed.

On Monday, August 14th, 2023 we were notified of the award and immediately began to arrange a project kickoff with FEMA and DHSES. The kickoff took place on Thursday, August 17, 2023 and highlighted key aspects of the program including a notice, from FEMA, that the award would require having an Memorandum of Understanding (MOU) in place by September 30, 2023. I respectfully request expedited review and signature to meet this rapidly approaching deadline and look forward to receiving significant FEMA support to benefit the Oriskany Creek Watershed Commission over the subsequent 36-month period.

I am available to answer any questions or concerns that you might have regarding this agreement.

Thank you.

Respectfully,

Handwritten signature of James J. Genovese, II in blue ink.

James J. Genovese, II  
Commissioner

CC:  
Comptroller  
County Attorney  
Budget

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Handwritten signature of Anthony J. Picente, Jr. in blue ink, written over a horizontal line.

Anthony J. Picente, Jr.  
County Executive

Date 8.22-23

Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source \_\_\_\_\_  
Other   X  

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

Federal Emergency Management Agency  
Region II  
26 Federal Plaza, Suite 1337  
New York, NY 10278-0002

**Title of Activity or Service:**

Memorandum of Understanding for Building  
Resilient Infrastructure and Communities Direct  
Technical Assistance (DTA)

**Proposed Dates of Operation:**

Three years from execution.

**Client Population/Number to be Served:**

Oneida County residents living in the Oriskany  
Creek Watershed, Oriskany Creek Watershed  
Commission

**Summary Statements**

**1) Narrative Description of Proposed Services:**

Federal Emergency Management Agency (FEMA) will provide non-financial Direct Technical Assistance (DTA) in support of Oneida County's work to improve the resiliency of the Oriskany Creek Watershed. Support from FEMA will help the County design and implement climate adaptation and risk reduction solutions to advance local objectives and enhance existing capabilities. The following types of services, among others, will be available to Oneida County, and in turn, the Oriskany Creek Watershed Commission, as part of FEMA's Building Resilient Infrastructure and Communities (BRIC) program:

- a. Grant application assistance
- b. Project and/or program scoping
- c. Data analysis capabilities
- d. Staff support
- e. Architecture and engineering services
- f. Public outreach
- g. Scientific studies

**2) Program/Service Objectives and Outcomes:**

Enhance environmental resiliency and mitigating natural hazards in the Oriskany Creek watershed.

**3) Program Design and Staffing:**

Regional FEMA staff will coordinate services to support existing Oneida County staff, and in turn, the Oriskany Creek Watershed Commission.

**Total Funding Requested:** N/A

**Account #** N/A

**Oneida County Dept. Funding Recommendation:** N/A

**Proposed Funding Sources (Federal \$/State \$/County \$):** 0/0/0

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A



**ONEIDA COUNTY  
DEPARTMENT OF PLANNING**

Boehlert Center at Union Station  
321 Main St., Utica NY 13501  
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.  
County Executive  
James J. Genovese II  
Commissioner

August 25, 2023

FN 20 23-301

Anthony J. Picente, Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

Re: NYS Office of Community Renewal – 2021 Consolidated Funding Application –  
Microenterprise Grant Project

Dear County Executive Picente:

In a continuing effort to assist businesses throughout Oneida County, we received funding for a Community Development Block Grant (CDBG) made available by the New York State Office of Community Renewal (OCR) through the 2021 New York State Consolidated Funding Application.

Based on the requirements from the OCR, Oneida County must hold a second public hearing for our CDBG project 846ME992-21: Oneida County Microenterprise Grant Program for the amount not to exceed \$200,000. This funding has assisted small existing companies or start-up companies to support and foster their development or expansion. Eligible microenterprises must be or shall become commercial enterprises with five or fewer employees. Since Utica and Rome are entitlement communities under the U.S. Department of Housing and Urban Development CDBG Program, their residents were not eligible for this program.

Since the CDBG program does not require a local match, no Oneida County dollars have been expended on this project. This grant has been administered by Mohawk Valley EDGE on behalf of Oneida County.

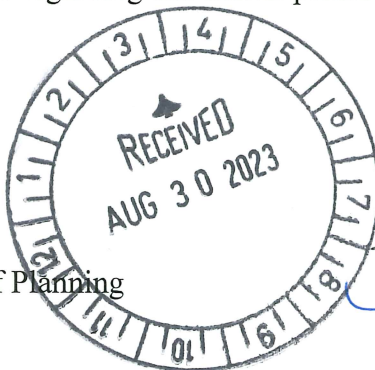
Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to conduct the mandated public hearing on the CDBG Microenterprise Project on October 11, 2023, at 2:00 p.m., as required by the statutory requirements of the CDBG program.

Should you have any questions regarding this matter please contact me.

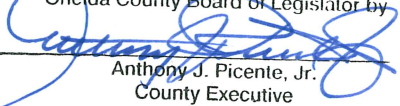
Sincerely,

  
James J. Genovese II  
Commissioner

Oneida County Department of Planning



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

  
Anthony J. Picente, Jr.  
County Executive

Date 8-30-23

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Oneida County Board of Legislators will conduct a public hearing on October 11, 2023, at 2:00 p.m. in the Oneida County Board of Legislators Chambers, 10th floor, 800 Park Avenue, Utica, New York to hear public comments regarding Oneida County's current Community Development Block Grant (CDBG) project: 846ME992-21 the Oneida County Microenterprise Grant Program in the amount not to exceed \$200,000. The project involved assisting small existing or start-up companies with five or fewer employees to support and foster their development or expansion.

The CDBG program is administered by the New York State Office of Community Renewal (OCR), and provides resources to eligible local governments for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons. The hearing will provide further information about the progress of the ongoing CDBG project. Comments related to the effectiveness of the administration of the CDBG project and comments related to this microenterprise grant project will also be received at this time. The hearing is being conducted pursuant to Title 24, Section 570.486, Subpart I of the CFR, and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended. All persons who wish to be heard and to express their views concerning the program may appear and speak at the hearing.

The Oneida County Board of Legislators Chambers is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities, those with hearing impairments, or those in need of translation from English, those individuals

should contact Mikale Billard at 315-798-5404, in advance of the hearing date to allow for necessary arrangements. Written comments may also be submitted to Amy Heiderich, Planner, Oneida County Department of Planning, 321 Main Street, Utica, New York, until October 12, 2023.

DATED: August 18, 2023





ONEIDA COUNTY  
DEPARTMENT OF PLANNING

Boehlert Center at Union Station  
321 Main St., Utica NY 13501  
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.  
County Executive  
James J. Genovese II  
Commissioner

August 17, 2023

Anthony J. Picente, Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

FN 20 23 - 302

WAYS & MEANS

Re: NYS Office of Community Renewal – 2023 Consolidated Funding Application –  
Economic Development Grant Project

Dear County Executive Picente:

In a continuing effort to assist businesses throughout Oneida County, we are proposing to apply for Community Development Block Grant (CDBG) funding made available by the New York State Office of Community Renewal (OCR) through the 2023 New York State Consolidated Funding Application.

Based on the requirements from the OCR, Oneida County will apply for \$225,000 through the Economic Development Grant Program. This funding will assist Copper City Meats to support and foster its development and expansion. Eligible funding will result in the creation of 15 or more permanent, private-sector jobs principally for low to moderate-income individuals. Furthermore, this grant assistance will facilitate wastewater infrastructure upgrades for the Town of Marcy’s Benton Rd. Pump Station—because Copy City Meats, upon expanding, will work with the Town to upgrade its wastewater capacity. Since Utica and Rome are entitlement communities under the U.S. Department of Housing and Urban Development CDBG Program, their residents are not eligible for this program.

Since the CDBG program does not require a local match, no Oneida County dollars will be expended on this project. Upon award of the CDBG grant, Mohawk Valley EDGE will administer the program on behalf of Oneida County.

Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to authorize you to submit an application to the New York State Office of Community Renewal for CDBG funding totaling \$225,000. Included in this resolution is the authorization to conduct the mandated public hearings on the CDBG Economic Development Program, the first being held on Wednesday, October 11, 2023, at 2:00 pm.

Should you have any questions regarding this matter please contact me.

Sincerely,

James J. Genovese II  
Commissioner of Planning



Reviewed and Approved for submission to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 8-30-23

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Oneida County Board of Legislators will conduct a public hearing **October 11, 2023, at 2:00 p.m. in the Oneida County Board of Legislators Chambers, 10th floor, 800 Park Avenue, Utica, New York** to hear public comments regarding Oneida County's community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2023 program year. The CDBG Program is administered by the New York State Office of Community Renewal and makes available to eligible local governments funding for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons. The hearing will provide further information about the CDBG program for 2023 and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program or the proposed project: Copper City Meats for \$225,000 in the Town of Floyd to facilitate wastewater infrastructure upgrades in the Town of Marcy will be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

The Oneida County Board of Legislators Chambers is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities, those with hearing impairments, or those in need of translation from English, those individuals should contact Mikale Billard at 315-798-5404, at least one week in advance of the hearing date

to allow for necessary arrangements. Written comments may also be submitted to Amy Heiderich, Planner, Oneida County Department of Planning, 321 Main Street, Utica, New York, until October 12, 2023.

DATED: August 17, 2023



**ONEIDA COUNTY  
DEPARTMENT OF PLANNING**

Boehlert Center at Union Station  
321 Main St., Utica NY 13501  
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.  
County Executive  
James J. Genovese II  
Commissioner

August 25, 2023

FN 20 23-303

Anthony J. Picente, Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

Re: NYS Office of Community Renewal – 2021 Consolidated Funding Application – CARES Small Business Assistance Grant Project

Dear County Executive Picente:

In a continuing effort to assist businesses throughout Oneida County, we received funding for a Community Development Block Grant (CDBG) made available by the New York State Office of Community Renewal (OCR) through the 2021 New York State Consolidated Funding Application.


Based on the requirements from the OCR, Oneida County must hold a second public hearing for the CDBG Project 846CVSB15-21: Oneida County CARES Small Business Assistance Grant Program for the amount of \$1,060,456.57. This funding provided assistance to 16 businesses within Oneida County that experienced loss of revenue due to the COVID-19 pandemic. By assisting with the purchase of equipment required to expand and/or providing compensation for working capital expenses, these businesses were able to fill six full-time equivalent positions and retain 176 employees, the majority of whom were low to moderate-income.

Since the CDBG program does not require a local match, no Oneida County dollars have been expended on this project. This grant has been administered by Mohawk Valley EDGE on behalf of Oneida County.

Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to conduct the mandated public hearing on this CDBG project on October 11, 2023, at 2:00 p.m., as required by the statutory requirements of the CDBG program.


Should you have any questions regarding this matter please contact me.

Sincerely,

  
James J. Genovese II  
Commissioner  
Oneida County Department of Planning



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

  
Anthony J. Picente, Jr.  
County Executive  
Date 8-29-23

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Oneida County Board of Legislators will conduct a public hearing on October 11, 2023, at 2:00 p.m. in the Oneida County Board of Legislators Chambers, 10th floor, 800 Park Avenue, Utica, New York to hear public comments regarding Oneida County's current Community Development Block Grant (CDBG) project: 846CVSB15-21 Oneida County CARES Small Business Assistance Grant Program in the amount of \$1,060,456.57. The project succeeded in assisting 16 businesses within Oneida County that experienced revenue losses resulting from the COVID-19 pandemic.

The CDBG program is administered by the New York State Office of Community Renewal (OCR), and provides resources to eligible local governments for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons. The hearing will provide further information about the progress of this CDBG project. Comments related to the effectiveness of the administration of the CDBG project and comments related to this small business assistance project will also be received at this time. The hearing is being conducted pursuant to Title 24, Section 570.486, Subpart I of the CFR, and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended. All persons who wish to be heard and to express their views concerning the program may appear and speak at the hearing.

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should contact Mikale Billard at 315-798-5404, in advance of the hearing date to allow for necessary arrangements. Written comments may also be submitted to Amy Heiderich, Planner, Oneida County Department of Planning, 321 Main Street, Utica, New York, until October 12, 2023.

DATED: August 18, 2023