



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Timothy Julian  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION FOR THE JANUARY 11, 2023 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

<u>FILE NO.</u>	<u>COMMITTEE</u>	<u>PAGES</u>
2023-001	Read & Filed	1
2023-002	Ways & Means	2
2023-003	Ways & Means	3-4
2023-004	Airport, Ways & Means	5
2023-005	Airport, Ways & Means	6-7
2023-006	Airport, Ways & Means	8-9
2023-007	Health & Human Services, Ways & Means	10-12
2023-008	Health & Human Services, Ways & Means	13-15
2023-009	Health & Human Services, Ways & Means	16-18
2023-010	Health & Human Services, Ways & Means	19-21
2023-011	Public Works, Ways & Means	22-27
2023-012	Public Works, Ways & Means	28
2023-013	Public Works, Ways & Means	29-30
2023-014	Public Works, Ways & Means	31-32
2023-015	Public Safety, Ways & Means	33-34
2023-016	Public Safety, Ways & Means	35-37
2023-017	Public Safety, Ways & Means	38-39
2023-018	Public Safety, Ways & Means	40-41
2023-019	Public Safety, Ways & Means	42-43
2023-020	Public Safety, Ways & Means	44-45
2023-021	Public Safety, Ways & Means	46-47
2023-022	Public Safety, Ways & Means	48-49
2023-023	Public Safety, Ways & Means	50

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ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

FN 20 23 - 001

November 30, 2022

**READ & FILED**

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York 13501

**Re: Appointment to the Syracuse Regional Airport Authority Regional Advisory Board**

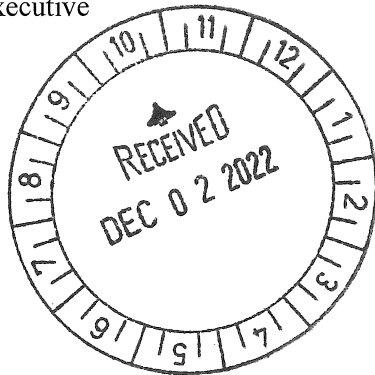
Dear Honorable Members:

Please allow this correspondence to serve as notification to you that in accordance with §2799-ddd(3) of the New York State Public Authorities Law, which provides that one member be “appointed by the county executive of Oneida County,” I have submitted the enclosed request to the Syracuse Regional Airport Authority for appointment of James Genovese to the Syracuse Regional Airport Authority Regional Advisory Board to fill the term from January 1, 2023 to December 31, 2024. No action is requested by the Board of Legislators with regard to this appointment.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive

Enclosure





ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

FN 20 23 - 000

November 15, 2022

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

RE: Appointments to Regional Open Space Advisory Committee

Honorable Members:

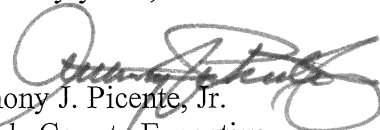
I submit to you my appointment of Peggy Rotton and Robert Seager to serve as Oneida County Representatives on the Regional Open Space Advisory Committee pursuant to Environmental Conservation Law §49-0209(4).

In accordance with Article XX, Section 2002, said appointments are subject to confirmation by the Oneida County Board of Legislators.

I request that this appointment be placed on the Agenda for consideration at your next meeting.

Thank you for the Board's kind attention to this matter.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive





ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

FN 20 23-003

December 5, 2022

Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

Honorable Members:

I submit herewith for your approval the appointment of four (4) members from the Oneida County Volunteer Firemen's Association to serve on the Oneida County Fire Advisory Board:

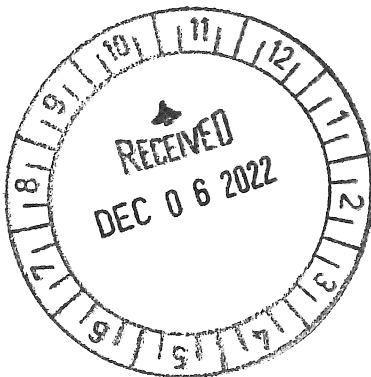
Dave Parda – Deansboro Fire Department	Term Expiring December 31, 2024
Keith Brandis – Durhamville Fire Department	Term Expiring December 31, 2024
Melody Kalk-Dixon – Vernon Fire Department	Term Expiring December 31, 2024
Richard Duerr – Camden Fire Department	Term Expiring December 31, 2024

I respectfully request that you approve their appointments at your earliest convenience.

Thank you.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive





**Oneida County Volunteer Firemen's Association Inc**  
**444 Coventry Ave Apt R**  
**Utica NY 13502**

December 2, 2022

County Executive Anthony Picente  
Oneida County Office Building  
800 Park Ave  
Utica NY 13501

Dear Mr. Picente,

The Oneida County Volunteer Fireman's Association Inc. has approved the following people for two-year terms for Oneida County Fire Advisory Board at its meeting on November 17, 2022.

Dave Parda – Deansboro Fire Department  
Melody Kalk-Dixon- Vernon Fire Department  
Keith Brandis – Durhamville Fire Department  
Richard Duerr – Camden Fire Department

These terms expire in 2024.

Sincerely,

Andy Frank  
Secretary Oneida County Volunteer Firemen's Association

Cc: each member  
Oneida County Fire Coordinator Ed Stevens



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

December 7, 2022

FN 20 23 - 004

AIRPORT

Gerald Fiorini, Chairman  
Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, NY 13501

WAYS & MEANS

Dear Chairman:

Included the 2022 Capital Projects Budget was capital project H – 636, Griffiss – Mercy Flight Renovations. The original budget anticipated federal funds to be used for Oneida County’s share of the project. I have been informed by the Commissioner of the Airport, Edward Arcuri, that the FAA denied the use of their funds for this project. Mercy Flight has indicated their willingness to still be involved in the project. Therefore, it is necessary to amend the project so this worthy project can be completed.

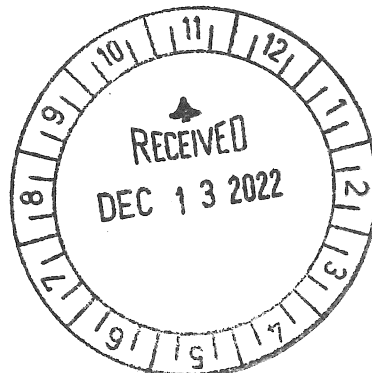
I therefore request your Board’s approval to amend **Capital Project H-636- Griffiss – Mercy Flight Renovations** as follows:

	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
Other Funding (Mercy) \$	65,941	\$ 0	\$ 65,941
Federal Funding	65,940	( 65,940)	0
Direct Appropriation	<u>0</u>	<u>65,940</u>	<u>65,940</u>
Totals	<u>\$ 131,881</u>	<u>\$ 0</u>	<u>\$ 131,881</u>

Thank you for kind attention to this request.

Very truly yours,

Anthony J. Picente, Jr.  
County Executive



CC: Comptroller  
County Attorney  
Budget  
MVCC



# Griffiss International Airport

660 Hangar Road, Suite 223  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

EDWARD A. ARCURI  
Commissioner

ANTHONY J. PICENTE, JR.  
County Executive

November 10, 2022

FN 20 23-005

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave  
Utica, New York 13501

AIRPORT

WAYS & MEANS

Re: Lease Agreement Amendment – Landcare Aviation, Inc.

Dear County Executive Picente:

Please consider acceptance of this Amendment to the Lease Agreement between Oneida County, through the Department of Aviation and Landcare Aviation, Inc.

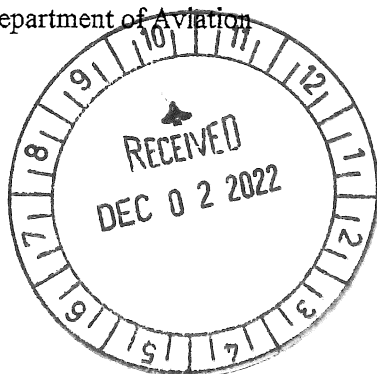
The Amendment is required as the original lease agreement did not allow for termination mid-term. Tenant is ceasing operations and another tenant is poised to take over the space.

If you concur with this agreement, please forward this request to the Oneida County Board of Legislators for their consideration.

Sincerely,

Edward A. Arcuri  
Commissioner  
Oneida County Department of Aviation

EAA/rae



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 12-1-22

Oneida County Department: Aviation

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

## Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: Landcare Aviation, Inc.  
118 Langley Road  
Rome, NY 13441

Title of Activity or Service: Amendment to lease agreement to allow for termination by tenant

Client Population/Number to be Served: N/A

Summary Statements:

1) Narrative Description of Proposed Services:  
**Termination of Lease Agreement**

2) Program/Service Objectives and Outcomes:  
**Termination of Lease Agreement**

3) Program Design and Staffing Level:  
N/A

Total Funding Requested \$0  
(Revenue):

Account #

Mandated/Not Mandated: Not Mandated

**Oneida County Department Funding Recommendation:**

Proposed Funding \$0  
Source(Revenue):

**O.C. Department Staff Comments: This amendment is required as the original lease agreement did not allow for termination mid-term. Tenant is ceasing operations and another tenant is poised to take over the space.**





# Griffiss International Airport

660 Hangar Road, Suite 223  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE  
County Executive

EDWARD A. ARCURI  
Commissioner of Aviation

December 15, 2022

FN 20 23-006

Hon. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

RE: Mercy Flight Lease

Dear County Executive Picente:

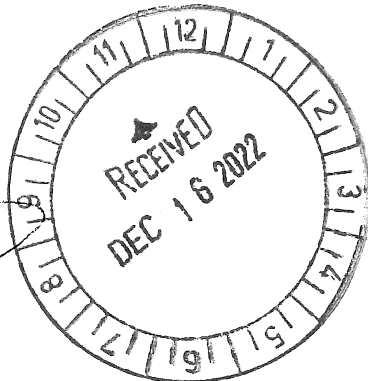
Enclosed, please find a proposed lease between the Mercy Flight Central, Inc. The enclosed proposes to allow Mercy Flight Central, Inc. to lease of 3,500 square feet of office space and 2,000 square feet of hangar space in Nose Dock 786.

Thank you for your time and attention to this request. Should you have any questions or concerns, please do not hesitate to contact me. If the enclosed meets with your approval, please forward the same to the Board of Legislators for consideration at their next meeting.

Sincerely,

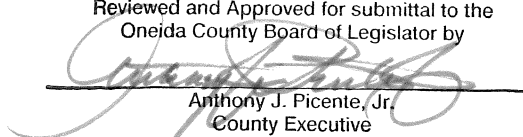
Edward A. Arcuri  
Commissioner of Aviation

  
EAA/rae



Enclosure

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

  
Anthony J. Picente, Jr.  
County Executive

Date 12-15-22

Oneida Co. Department:

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	X _____
Other	_____

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

Mercy Flight Central, Inc.  
2420 Brickyard Road  
Canandaigua, NY 14424

**Title of Activity or Service:**

Lease Agreement for office and hangar  
space in Nose Dock 786

**Proposed Dates of Operation:**

August 1, 2022 to July 31, 2027

**Client Population/Number to be Served:** N/A

**Summary Statements**

1) Narrative Description of Proposed Services:

This Lease Agreement Amendment will allow Mercy Flight Central to occupy 3,500 +/- square feet of office space and 2,000 +/- square feet of hangar space in Nose Dock 786.

2) Program/Service Objectives and Outcomes:

**The Lease Agreement Amendment consolidates Mercy Flight Operations into one location.**

3) Program Design and Staffing: N/A

**Total Funding Requested: \$0.00**

**Account #:**

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Sources (Federal \$/ State \$/County \$): This is a non-revenue generating Lease**

**Cost Per Client Served: \$0.00**

**Past Performance Data: N/A**

**O.C. Department Staff Comments:**

Anthony J. Picente, Jr.  
County Executive



Colleen Fahy-Box  
Commissioner

**ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES**  
**COUNTY OFFICE BUILDING ~ 800 PARK AVENUE ~ UTICA, NY 13501**  
**PHONE: 315-798-5260 ~ FAX: 315-793-6044**

November 22, 2022

FN 20 23 - 007

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS

Re: The Neighborhood Center, Inc. (Agreement 156430)

Dear Mr. Picente:

Attached for your review and approval is a Purchase of Service Agreement for clinical counseling services between the Department of Family and Community Services and The Neighborhood Center, Inc.

The Agreement will provide clinical counseling services to children and families to identify and treat mental health and behavioral issues that can result in out-of-home placements. This service will reduce out-of-home placements and expedite the return home for children who are already in placement.

The term of this Agreement is January 1, 2022 through December 31, 2025. This agreement is a fee for service. Based on the previous agreements with this provider, I estimate that the cost to provide this service will not exceed \$110,699.00 for the duration of this agreement. The local cost of this Agreement is 27.18% or \$30,087.99.

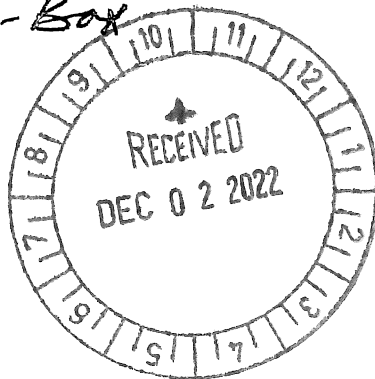
I request that this matter be forwarded to the Board of Legislators for action as soon as possible.

Thank you for your consideration.

Sincerely,

*Colleen Fahy-Box*  
Colleen Fahy-Box  
Commissioner

CFB/tms  
attachment



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 11-30-22

# 18603

Oneida Co. Department Social Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other     X    

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** The Neighborhood Center, Inc.  
615 Mary Street,  
Utica, New York 13501

**Title of Activity or Services:** Clinical Counseling

**Proposed Dates of Operations:** January 1, 2022 through December 31, 2025

**Client Population/Number to be Served:** Children and their families needing clinical counseling services.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

Clinical counseling services is defined as assessment, diagnosis, testing, psychotherapy, and specialized therapies provided by a person who has received a master's degree in social work, a licensed psychologist, a licensed psychiatrist, or other recognized therapist in human services.

**2). Program/Service Objectives and Outcomes**

**Outcome:** The clinical counseling contract will work with participant families and children to identify and treat mental health and behavioral issues that negatively affect daily functioning that can result in out of home placements. This service will reduce out-of-home placements and/or expedite return home from placements.

**Performance:** Identify families and children with mental health or behavioral modification needs and engage them in services. Clinical assessment will be culturally competent and will reflect family focused planning. Clinical counseling services include comprehensive assessment, diagnosis, testing, and psychotherapy.

**3). Program Design and Staffing Level -**

Approximately 8 to 10 professionals will service this Contract.

**Total Funding Requested:** \$90.00 per clinical hour

**Oneida County Dept. Funding Recommendation: Account # : A6070.49548**

**Mandated or Non-mandated:** Mandated service

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

<b>Federal -</b>	38.39 %	\$ 34.55
<b>State -</b>	34.43 %	\$ 30.99
<b>County -</b>	27.18 %	\$ 24.46

**Cost Per Client Served:** \$90.00 per clinical hour

**Past performance Served:**

Neighborhood Center has performed clinical counseling services for Oneida County Department of Social Services since 1985. The Department does not anticipate spending more than \$110,699.00 for the duration of this agreement.

**O.C. Department Staff Comments:**

The Department is satisfied with the Contractor performance.

Anthony J. Picente, Jr.  
County Executive



Colleen Fahy-Box  
Commissioner

**ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES**  
Commissioner's Office  
COUNTY OFFICE BUILDING ~ 800 PARK AVENUE ~ UTICA, NY 13501  
PHONE: 315-798-5733 ~ FAX: 315-798-5218

November 17, 2022

FN 20 23-048

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS

Dear Mr. Picente:

I am submitting a Purchase of Services Agreement with Empowered Pathways, Inc. for review and approval by the Board of Legislators.

This agreement provides the Department with Dispute Resolution Services and Restorative Justice Services for youth (and their families) who are at risk of detention and need diversionary or re-entry services.

The term of this agreement is from October 1, 2022, through September 30, 2027. The agreement will not exceed \$185,821.00 for the duration of this agreement and has a maximum local cost of \$50,506.15.

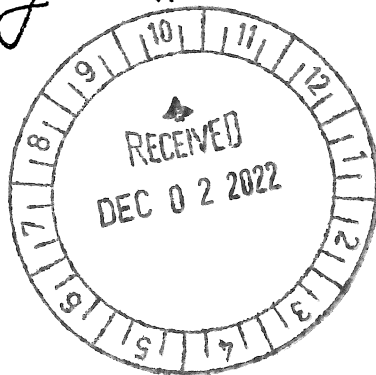
I respectfully request approval of this agreement between Oneida County Department of Family and Community Services and Empowered Pathways, Inc.

Thank you for your consideration.

Sincerely,

Colleen Fahy-Box  
Commissioner

CFB/vlc  
attachment



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 11-30-22

# 96300

Oneida Co. Department Family and Community Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source \_\_\_\_\_  
Other X \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Empowered Pathways, Inc.  
502 Court Street Suite 234  
Utica, NY 13502

**Title of Activity or Services:** Dispute Resolution and Restorative Justice

**Proposed Dates of Operations:** October 1, 2022 through September 30, 2027

**Client Population/Number to be Served:** Youth and their families referred by DSS or Family Court.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

This service will provide Dispute Resolution Services and Restorative Justice Services to youth (and their families) who are at risk of detention or placement and have the need for diversionary services or re-entry services.

**2). Program/Service Objectives and Outcomes -**

Youth will be referred to the Empowered Pathways Youth Services Specialist by the Department.

The Youth Services Specialist will accept Departmental referrals and recommend appropriate services.

Services to be recommended include: Attendance Mediation; Special Education Mediation; parent-Teen/PINS Mediation; Parenting Plan Mediation; and, Responsive Circles, or Group, Conferencing. In addition, these services will help to ensure that youth receive appropriate support, including after care services.

The Youth Services Specialist will appear in Oneida County Family Court when youth cases are heard so the Specialist can offer services and assist in cases diverted through Oneida County Probation.

The Youth Services Specialist will attend weekly Service Provider Meetings at Oneida County Probation to recommend appropriate services for cases referred for PINS/Pre-PINS services.

The Youth Services Specialist will accept referrals from schools as recommended by affiliated nonprofits.

**3). Program Design and Staffing Level - N/A**

**Total Funding Requested:** \$ 185,821.00

**Mandated or Non-Mandated** – Preventive services are mandated services

**Oneida County Dept. Funding Recommendation:** Account #:A6070.49548

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

Federal	38.39 %	-	\$ 71,336.68
State	34.43 %	-	\$ 63,978.17
County	27.18 %	-	\$ 50,506.15

**Cost Per Client Served:**

**Past performance Served:**

**O.C. Department Staff Comments:** Empowered Pathways has been awarded a grant through the New York State Unified Court System to further support this program.



Anthony J. Picente Jr.  
County Executive

Colleen Fahy-Box  
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES  
Contract Administration, 4<sup>th</sup> Floor  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5073 Fax (315) 793-6044

December 5, 2022

FN 20 23 009

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement between Oneida County, through its Department of Family and Community Services, and the Homemakers of the Mohawk Valley, Inc. dba Caregivers, for your review and approval. If this Agreement meets with your approval, please forward to the Board of Legislators for further consideration.

Under this Agreement, Caregivers will provide homecare services for elderly, homebound individuals. Homecare is provided as part of a New York State program that provides personal care to frail seniors through the Expanded In-Home Services for the Elderly Program (EISEP). Caregivers is one of two home care agencies to provide these services. The total amount of this Agreement is \$341,288.00, which consists of 75% (\$255,966.00) State funds and 25% County (\$60,322.00) funds. This Agreement commences April 1, 2022 and terminates March 31, 2023.

I am available at your convenience to answer any questions you may have regarding this Agreement.

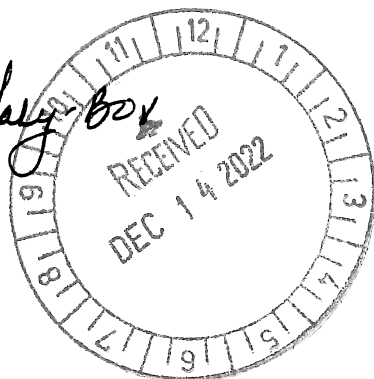
Sincerely,

*Colleen Fahy-Box*

Colleen Fahy-Box  
Commissioner

CFB/md

Enclosure



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 12-14-22

Oneida Co. Department: OFA/OCC

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other   X  

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Homemakers of the Mohawk Valley, Inc. d/b/a  
Caregivers  
2465 Sheridan Drive  
Tonawanda, New York 14150

**Title of Activity or Service:** Home Health Care Agency

**Proposed Dates of Operation:** April 1, 2022 through March 31, 2023

**Client Population/Number to be Served:** Approximately 92 individuals, age 60 or above

**Summary Statements:**

**1) Narrative Description of Proposed Services**

To provide non-medical homemaker/personal care services to Oneida County residents, age 60 and older who are functionally impaired in at least one Activity of Daily Living (i.e., bathing, dressing, toileting) or two Instrumental Activities of Daily Living (i.e., housekeeping, shopping, and preparing meals).

**2) Program/Service Objectives and Outcomes:**

- To provide personal care services to frail, disabled, or homebound individuals who are limited in their activities of daily living.
- Usual tasks that may be performed by the Housekeeper/Chore Worker (PCA Level I) include:
  - Making/changing beds, dusting/vacuuming, light cleaning of kitchens, bedrooms and bathrooms, dishwashing, shopping for client, laundering, transportation to various appointments and community activities.
- Usual tasks that may be performed by the Personal Care Worker (PCA Level II) include:
  - All of PCA Level I tasks as well as bathing, dressing, grooming, assistance toileting, preparation of meals, feeding, and administering medications.

**3) Program Design and Staffing**

Personal Care Workers will provide a variety of services that include physically assisting clients with medical needs. Housekeeper/Chore Workers will provide clients with assistance with regular housekeeping and chores. Designated qualified supervisors will train both PCA I and PCA II workers and make regularly scheduled visits to the clients home to ensure the client's satisfaction with their services

**Total Funding Requested:** \$ 341,288.00      **Account #:** A6774.49599

**Oneida County Dept. Funding Recommendation:** \$341,288.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

Federal: 0% (\$0)      State: 75% (\$255,966.00)      County: 25% (\$85,322.00)

**Cost Per Client Served:** \$25.35 per hour for homemaker/personal care worker (PCA Level II).  
\$24.47 per hour for housekeeper/chore worker (PCA Level I)  
\$36.75 per hour for Aid services

**Past Performance Data:** Current provider of personal care services for OFA EISEP clients.

**O.C. Department Staff Comments:** N/A

Anthony J. Picente, Jr.  
County Executive



Colleen Fahy-Box  
Commissioner

**ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES  
COUNTY OFFICE BUILDING ~ 800 PARK AVENUE ~ UTICA, NY 13501  
PHONE: 315-798-5260 ~ FAX: 315-793-6044**

December 5, 2022

FN 20 23-010

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS

Re: Agreement with the Neighborhood Center, Inc. (163248)

Dear Mr. Picente:

I am submitting a Purchase of Services Agreement between the Neighborhood Center, Inc. and the Department of Family and Community Services for Day Care registration, certification and training, inspection, and recruitment services.

The Department has contracted with the Neighborhood Center for these services since 1992.

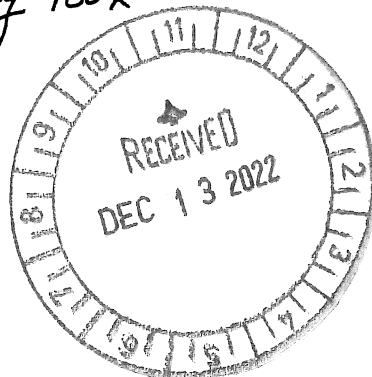
The term for this Purchase of Services Agreement is January 1, 2022 through December 31, 2022. The cost of \$230,297.00 is fully funded through a New York State Office of Children and Family Services grant. There is no local cost.

I am respectfully requesting that this matter be forwarded to the Board of Legislators. Thank you for your consideration.

Sincerely,

*Colleen Fahy-Box*  
Colleen Fahy-Box  
Commissioner

CFB/ms  
Enc.



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by  
*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive  
Date 12-9-22

# 14502

**Oneida Co. Department Social Services**

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other  X

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Neighborhood Center  
624 Elizabeth Street  
Utica, New York 13501

**Title of Activity or Services:** Day Care Registration/Inspection

**Proposed Dates of Operations:** January 1, 2022 – December 31, 2022

**Client Population/Number to be Served:** Individuals in Oneida County interested in or currently providing childcare in a residence.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

The Neighborhood Center provides recommendations for the registration/and renewal for those individuals satisfactorily completing a Family Day Care (FDC) initial/renewal application. The program will provide technical assistance to potential and current providers regarding application and regulations; regularly scheduled orientations throughout Oneida County; and inspections or investigations on registered homes on a random basis, or in response to a complaint or a request by provider, or for failure to meet training requirements. The Contract includes performance standards for initial registrations, renewal registration, complaint investigations, safety assessments, inspections, on-site registration, and case and management review.

**2). Program/Service Objectives and Outcomes**

This service proposes to increase the number of Registered FDC & School Age Day Care homes throughout Oneida County and to ensure through the inspection process that they meet the standard set by the NYS Regulations.

**3). Program Design and Staffing Level**

One (1)	Program Director
Three (3)	Caseworkers
One (1)	Program Assistant

**Total Funding Requested:** \$ 230,297.00

**Oneida County Dept. Funding Recommendation:** Account # A6055.495

**Mandated or Non-mandated:** Mandated (the Department is mandated to provide the grant to the local districts to fund a state-approved agency)

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

<b>Federal</b>	<b>0 %</b>	<b>\$</b>	<b>0.00</b>
<b>State</b>	<b>100 %</b>	<b>\$</b>	<b>230,297.00</b>
<b>County</b>	<b>0 %</b>	<b>\$</b>	<b>0.00</b>

**Cost Per Client Served:** This Contract is reimbursed through a Memorandum of Understanding with the State of New York for \$ 230,297.00.

**Past performance Served:** The Department has contracted with this provider since June 1, 1992. In 2007, the County instituted performance measures that the Contractor must meet to receive full reimbursement. The cost of the contract in 2021 was \$ 230,297.00.

**O.C. Department Staff Comments:** There is no local share to support this effort.



ONEIDA COUNTY DEPARTMENT OF WATER QUALITY & WATER POLLUTION CONTROL

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr. County Executive

Karl E. Schrantz, P.E. Commissioner

December 26, 2022

The Honorable Anthony J. Picente, Jr. Oneida County Executive 800 Park Avenue Utica, NY 13501

FN 20 23 - 011

PUBLIC WORKS

Re: Proposed Oneida County Sewer District Rate Schedule - FY 2023

WAYS & MEANS

Dear County Executive Picente:

Article 5-A, Section 266 of the County Law requires that the Oneida County Board of Legislators approve the proposed Oneida County Sewer District Rate Schedule. The proposed rate for 2023 is \$6.90 per 1000 gallons. The current (2022) rate is \$6.77 per 1000 gallons. This represents approximately a 1.9% increase over the 2022 sewer rate. The rate adjustment is necessary to cover the increase in annual debt service payments associated with the current Oneida County Sewer District Capital Construction Program. For reference purposes, a residential ratepayer who consumes 80,000 gallons of water per year will pay an extra \$2.60 per quarter or \$10.40 per year as a result of the proposed rate adjustment.

The rates listed in the schedule were used as a basis for developing revenue projections for the 2023 Sewer District budget. The revenue generated will fund both the wastewater system operations as well and fund the debt service associated with the Capital Project bonding authorized by the Board of Legislators. The rates will not be implemented until April 1st to comply with legislation previously adopted by the Board of Legislators.

Pursuant to County Law, a public hearing and comment period was held. The public hearing was conducted on December 14, 2022, at 4:00 PM in the conference/training room at the Water Pollution Control Plant. There were no attendees at the Public Hearing. The public comment period closed on December 21, 2022, with no comments received.

I am available at your convenience to answer any questions you or the Board of Legislators may have regarding the proposed rate schedule. In order to meet the sewer rate implementation date, I am requesting that the Board of Legislators consider this matter at their January 2023 meeting.

Thank you for your consideration in this matter.

Sincerely,

Karl E. Schrantz (handwritten signature)

Karl E. Schrantz, P.E. Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislator by

Anthony J. Picente, Jr. County Executive (handwritten signature)

Date 12-27-22

Attachment: Proposed Sewer District Rate Schedule-2023



## ONEIDA COUNTY SEWER DISTRICT RATE SCHEDULE Effective January 1, 2023

This rate schedule will apply to all bills issued on or after April 1, 2023.  
It will remain in effect until modified by the Oneida County Board of Legislators

### A. RESIDENTIAL CUSTOMER FEES

#### 1. Metered Consumption

Customers will be charged a wastewater treatment fee based on metered water usage. The rate charged will be \$6.90 per 1000 gallons of water consumed. The customer will receive a bill for these services through contract billing services provided by the Mohawk Valley Water Authority, the Sauquoit Water District or the Clayville Water District. The Oneida County Sewer District (Sewer District) wastewater treatment fee can be calculated using the following equation.

$$\text{Billable Amount} = \frac{(\text{cubic feet of water consumed}) \times (7.481 \text{ gallons/cubic foot}) \times (\$6.90)}{(1000 \text{ gallons})}$$

The Sewer District does not install, maintain, or read any water or sewer discharge meters and, as such, is not directly responsible for errors in billing due to malfunction of these meters. The Mohawk Valley Water Authority, Sauquoit Water District, or Clayville Water District have been authorized to adjust Sewer District wastewater treatment billing at their discretion if an error caused by a faulty water meter or an incorrect water meter reading is discovered.

#### 2. Unmetered Consumption

Customers who do not have water meters will have a usage calculated based on an estimated water consumption rate of 50 gallons per person per day. The maximum charge per household will be based on 200 gallons per day. The rate charged will be \$6.90 per 1000 gallons of water consumed. The customer will receive a bill directly from the Sewer District for these services. The Sewer District wastewater treatment fee can be calculated using the following equation.

$$\text{Billable Amount} = \frac{(\text{days in billing period}) \times (50 \text{ gallons/day}) \times (\text{number of people}) \times (\$6.90)}{(1000 \text{ gallons})}$$

Customers covered under this section of the rate schedule will be required to complete a form certifying as to the number of persons occupying the property serviced by the account. Customers who do not submit the required certification form will be charged the maximum household rate of 200 gallons per day. Customers who intentionally misrepresent the number of occupants per household can be charged with a Class A misdemeanor pursuant to Section 210.45 of the Penal Law. Furthermore, restitution will be required as per Section D-3 of this rate schedule.

#### 3. Sauquoit Creek Basin Surcharge

In addition to the charges listed in sections 1 and 2, customers whose discharge is tributary to the Sauquoit Creek Pumping Station, except the Village of Whitesboro, will be assessed an additional surcharge to pay for capital expenditures and system repairs associated with the NYSDEC Consent Order. Like regular residential fees, the surcharge is based on metered or unmetered water consumption as listed in the formulas below. The rate charged will remain at \$1.05 per 1000 gallons of water consumed. The customer will receive a bill for these services through contract billing services provided by the Mohawk Valley Water Authority, the Sauquoit Water District, and the Clayville Water District or directly from the Oneida County Sewer District.

$$\text{Billable Amount} = \frac{(\text{cubic feet of water consumed}) \times (7.481 \text{ gallons/cubic foot}) \times (\$1.05)}{(1000 \text{ gallons})}$$

(metered)





$$\text{Billable Amount} = \frac{(\text{days in billing period}) \times (50 \text{ gallons/ day}) \times (\text{number of people}) \times (\$1.05)}{(1000 \text{ gallons})}$$

(non-metered)

#### 4. Village of Whitesboro Surcharge

In addition to the charges listed in sections 1 and 2, customers who reside in the Village of Whitesboro, will be assessed an additional surcharge to pay for capital expenditures and system repairs associated with the NYSDEC Consent Order as per Village Board Resolution dated July 13, 2015. Like regular residential fees, the surcharge is

based on metered or unmetered water consumption as listed in the formulas below. The rate charged will remain at \$2.30 per 1000 gallons of water consumed. The customer will receive a bill for these services through contract billing services provided by the Mohawk Valley Water Authority or directly from the Oneida County Sewer District.

$$\text{Billable Amount} = \frac{(\text{cubic feet of water consumed}) \times (7.481 \text{ gallons/cubic foot}) \times (\$2.30)}{(1000 \text{ gallons})}$$

(metered)

$$\text{Billable Amount} = \frac{(\text{days in billing period}) \times (50 \text{ gallons/ day}) \times (\text{number of people}) \times (\$2.30)}{(1000 \text{ gallons})}$$

(non-metered)

### B. INDUSTRIAL CUSTOMER FEES

#### 1. Basic Rate

Industrial customers will be charged a fee based on metered water consumption and be subject to the same rates as residential customers. In addition to these fees, industrial customers who require a permit under Oneida County Sewer Use Rules and Regulations will be charged an annual permit fee of \$660 to cover monitoring and administrative costs. Additional or modified charges may apply as detailed in subsequent sections of this schedule.

#### 2. High Strength Wastewater

Industrial customers who discharge high strength wastewater, as defined by the Sewer District, will be subject to fees in addition to those calculated using the basic rate. A surcharge will apply to discharges with total suspended solids (TSS) exceeding 290 mg/l and/or Biochemical Oxygen Demand (BOD) exceeding 330 mg/l. This surcharge will be \$0.02 per pound of TSS and/or BOD that exceed the limits as stated in this section. If insufficient BOD data exists to accurately determine the surcharge, Chemical Oxygen Demand (COD) can be substituted for BOD. In this case, the surcharge will be \$0.02 per pound of COD that exceeds 350 mg/l.

#### 3. Federal Categorical Pretreatment Standards

Federal Categorical Pretreatment Standards have additional monitoring and administrative cost associated with them. Accordingly, an annual permit fee of \$1,100 will be charged to industrial customers who are subject to these standards.

#### 4. Additional Sampling Fees

A fee of \$200 per sample may be charged if more than four (4) twenty-four-hour composite samples are needed on an annual basis to characterize the discharge of an industrial customer.

#### 5. Groundwater Remediation Projects

Groundwater cleanup and site remediation projects approved by the Sewer District for discharge directly to the sewer system will be charged the basic rate, as indicated in Section B-1, for wastewater generated. An annual permit fee of \$100 will be assessed to cover monitoring and administrative fees. The customer will be required to provide accurate discharge data on a semi-annual basis for billing purposes.

24



## **C. FEES FOR WASTEWATER HAULED DIRECTLY TO THE TREATMENT PLANT**

### **1. Basic Rate**

Wastewater haulers who discharge directly to the wastewater treatment plant will be charged based on the actual amount of wastewater contained in each load. This fee will be \$0.08 per gallon of wastewater delivered. In addition, an annual permit fee of \$100 will be charged to cover monitoring and administrative costs. Additional or modified charges may apply as detailed in subsequent sections of this schedule.

### **2. Domestic Wastewater**

Haulers of septic, cesspool, and portable toilet wastewater, containing only household type wastewater, will be subject to all charges as detailed in Section C-1 of this schedule.

### **3. Non-Domestic Wastewater**

Non-domestic wastewater, as approved by the Sewer District on a case-by-case basis, will be subject to all charges as detailed in Section C-1 of this schedule. In addition, the costs incurred by the Sewer District for contract laboratory services, plus 10%, will be billed to the permit holder for analytical analysis required by the Sewer District to accurately characterize the wastewater.

### **4. Municipal or Private Sewage Treatment Systems**

Wastewater from municipal and private sewage treatment systems, as approved by the Sewer District on a case-by-case basis, will be subject to the charges as detailed in Section C-1 of this schedule.

### **5. Low Solids Wastewater**

Low solids wastewater, as approved by the Sewer District on a case-by-case basis, will be charged \$0.04 per gallon based on the actual amount of wastewater delivered. In addition, the cost incurred by the Sewer District for contract laboratory services, plus 10%, will be billed to the permit holder for analytical analysis required by the Sewer District to accurately characterize the wastewater.

### **6. Landfill Leachate**

Landfill Leachate, as approved by the Sewer District on a case-by-case basis, will be charged \$0.02 per gallon based on the actual amount of wastewater delivered. In addition, the cost incurred by the Sewer District for contract laboratory services, plus 10%, will be billed to the permit holder for analytical analysis required by the Sewer District to accurately characterize the wastewater.

### **7. Food Waste Slurry**

Food waste slurry from the Oneida- Herkimer Solid Waste Authority that is fed directly to the anaerobic digesters will be charged \$0.02 per gallon based on the actual amount of slurry delivered.

### **8. Sanitary Sewer Cleaning Debris**

Upon prior authorization from the Sewer District, debris from vactor trucks used to clean public sanitary sewers within the Oneida County Sewer District service area may be accepted at the Water Pollution Control Plant. Haulers will be charged the Sewer District's most current rate (\$/ton) for solids disposal at the Oneida Herkimer Solid Waste Authority's (OHSWA) landfill in Ava, NY, plus scale fees. The Sewer District has the right to limit the amount of sanitary sewer cleaning debris that it will accept.



## **D. OTHER CHARGES AND ADJUSTMENTS**

### **1. Late Charges**

A late charge of 10% will be charged to all accounts that are not paid by the date they are due. This fee will be assessed at the start of every billing cycle and only imposed on newly accrued late balances from the previous billing cycle.

### **2. Delinquent Charges**

All accounts that are overdue after October 31 and have a balance greater than or equal to \$50 will be declared delinquent and added to the tax rolls of the appropriate municipality. Once the delinquent accounts are transmitted to the Oneida County Department of Finance for processing, that department will be responsible for the collection activities associated with these accounts. Once declared delinquent, an additional charge of 10% will be assessed to the account. Delinquent charges are in addition to any other charges, including late charges.

Delinquent charges will be equally divided between the Oneida County Sewer District and the Oneida County Department of Finance as compensation for the cost of processing the delinquency. If the account is re-levied on the tax rolls, the delinquent charge will rise to 12% with the Oneida County Sewer District receiving 5% and the Oneida County Finance Department receiving 7% as compensation for the cost of processing the delinquency.

### **3. Uncompensated Use of Sewer District Services**

Sewer customers who have been found utilizing Sewer District wastewater treatment services without paying for them will be assessed fees for these services. The fee will be based on actual meter readings or a consumption rate of 200 gallons per day for unmetered customers and the user fees in effect during the time the services were being utilized. Charges will be calculated based on the amount of time the service was being utilized but in no case shall it exceed 6 years.

It is the responsibility of the sewer customer to provide the Sewer District adequate information so that the length of time service was rendered can be established. The Sewer District may, at its own discretion, conduct an investigation to establish the length of time service was rendered and bill the customer accordingly.

### **4. Refunds**

Current customers who have been incorrectly billed for Sewer District wastewater treatment services may be entitled to a refund. The customer must petition the Sewer District in writing to have a refund considered. The refund will be based on the fees in effect during the time services were being utilized and will be calculated based on actual billing records. The Sewer District will only consider refund requests from the current property owners, for the time they have incorrectly paid wastewater treatment fees. In no case shall the refund period exceed 6 years prior to the point at which the Sewer District was made aware of the error.

It is the responsibility of the customer to provide the Sewer District with adequate information to determine the amount of the refund. The Sewer District may, at its own discretion, investigate to establish the length of time service was incorrectly billed and base the refund to the customer accordingly.

Refunds for charges occurring in the current year will be processed as a credit to the customer's account. If the refunds encompass more than one year, or an active account no longer exists, the customer will receive reimbursement directly from the Sewer District once the appropriate documents have been filed and processed by the County. If the refund is associated with a property that has a County tax lien, the refund will not be processed until this tax lien is satisfied.

The Commissioner of Water Quality and Water Pollution Control, upon thorough review of the documentation, may approve refunds up to \$2,500 per account. The Oneida County Board of Legislators must approve refunds over this amount.



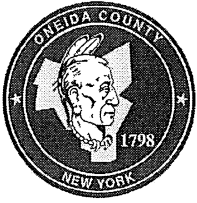
## 5. Adjustments

Customers may request an adjustment to an account for abnormal water consumption that was not discharged to the sewer system. Adjustments will be considered only if water consumption records indicate an abnormal pattern of water use and if physical evidence exists to support the adjustment claim. The customer must petition the Sewer District in writing within 180 days of the occurrence of the event causing abnormal water consumption to have an adjustment considered. The amount of adjustment will be at the discretion of the Sewer District, based on water consumption reports provided to the Sewer District by the Mohawk Valley Water Authority, the Sauquoit Water District, or the Clayville Water District.

Customers may request adjustments to an account for water consumed in industrial or manufacturing processes. The customer must petition the Sewer District in writing to have such an adjustment considered. Supporting documentation must accompany the petition. The Sewer District may require additional engineering analysis to support a petition. The cost of this analysis is the responsibility of the petitioner.

The Sewer District may, at its own discretion, investigate the legitimacy of an adjustment claim, including a physical inspection of the property. Normal water consuming activities such as routine swimming pool maintenance, car or house washing, and lawn or garden watering will not be considered for an adjustment. Any excessive use of water for irrigation or other non-sewered purposes may be considered for adjustment only if measured by a separate water meter installed at the customer's expense for the purpose of measuring non-sewered water usage.

The Commissioner of Water Quality and Water Pollution Control, upon thorough review of the documentation, may approve adjustments up to \$10,000 per account for each valid request. The Oneida County Board of Legislators must approve adjustments over this amount.



**ONEIDA COUNTY  
DEPARTMENT OF PLANNING**

Boehlert Center at Union Station  
321 Main St., Utica NY 13501  
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.  
County Executive  
James J. Genovese II  
Commissioner

December 12, 2022

Anthony J. Picente, Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

FN 20 23-012

**PUBLIC WORKS**

**WAYS & MEANS**

Re: New York State Energy Research and Development Authority (NYSERDA)  
Designation Grant

Dear County Executive Picente:

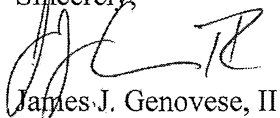
This letter is requesting that the Oneida County Board of Legislators pass a Resolution allowing Oneida County to make application to New York State Energy Research and Development Authority (NYSERDA) for \$5,000.00 in funding for qualified energy efficiency upgrades in several buildings owned by Oneida County.

The NYSERDA designation grant is open to any community that becomes a designated Clean Energy Community by completing four high-impact action items. Through ongoing efforts by the Planning Department, Oneida County is certified a Clean Energy Community. For the grant application, Oneida County must choose a clean energy activity to allocate the \$5,000 funding award. Oneida County has chosen to utilize the funding to implement energy efficiency upgrades in eligible county owned buildings. Buildings must be greater than 25,000 square feet to be eligible.

Oneida County intends to partner with the National Grid Benchmarking Program. Their consulting firm provides an Energy Advisor to visit buildings to complete a Benchmarking Assessment, providing Oneida County with a comprehensive report that identifies potential energy-saving opportunities and incentives. Working collaboratively with the Department of Public Works, Oneida County Planning intends to use the \$5000.00 designation grant in conjunction with the incentive opportunities offered in the resulting report for energy efficiency projects in these buildings.

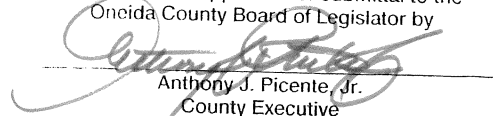
If you agree that Oneida County should make an application to NYSERDA for building efficiency upgrades in Oneida County buildings, I would respectfully request that you forward it to the Oneida County Board of Legislators for their consideration in adopting a formal resolution. Please feel free to call me if any additional information is required. Thank you for your continued support.

Sincerely,

  
James J. Genovese, II

Commissioner  
Oneida County Department of Planning

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 12-22-22



**ONEIDA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
 George E. Carle Complex  
 5999 Judd Road, Oriskany, NY 13424  
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
 County Executive

MARK E. LARAMIE, P.E.  
 Commissioner

November 3, 2022

FN 20 23-013

Anthony J. Picente, Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, NY 13501

**PUBLIC WORKS**

WAYS & MEANS

Dear County Executive Picente,

Enclosed is a contract for design services for a Locally Administered Federal Aid Transportation Project for PIN 2754.73, Replacement of the Summit Street Culvert over Mill Creek, located in the Village of Boonville, New York.

On June 8, 2022, the Oneida County Board of Legislators approved an inter-municipal agreement with the Village of Boonville granting Oneida County the authority to act as project sponsor. NYSDOT has agreed to provide funding in the amount of 100% of the costs of this project up to \$970,613.00. This agreement also made the Village of Boonville responsible for all project costs which exceed the available funding.

In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, the Village of Boonville solicited an Expression of Interest (EOI) from each consulting firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed and scored on a qualifications basis by a committee appointed by the Village. After all proposals were reviewed and scored, it was determined that Greenman-Pedersen, Inc. is the most qualified consultant for this project.

On August 3, 2022, the Board of Acquisition & Contract awarded the contract to Greenman-Pedersen, Inc., to provide plan and specification design services for the aforementioned project in the amount of \$125,003.00.

Please consider the attached Agreement, and if it meets with your approval, please sign the same. Thank you in advance for your consideration and approval.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.  
 Commissioner

Enclosures



Reviewed and Approved for submittal to the  
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
 County Executive

Date 11-30-22

Oneida County Department: Public Works

Competing Proposal  X  Only Respondent \_\_\_\_\_ Sole Source RFP \_\_\_\_\_ Other \_\_\_\_\_

**ONEIDA COUNTY BOARD OF LEGISLATORS**

Name & Address of Vendor:	Greenman-Pedersen, Inc. 80 Wolf Road, Suite 300 Albany, NY 12205
Title of Activity of Service:	Project Design Services
Proposed Dates of Operation:	Start on Execution – 12/31/2023
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

The enclosed contract is for design services for a Locally Administered Federal Aid Transportation Project for PIN 2754.73, Replacement of the Summit Street Culvert over Mill Creek, located in the Village of Boonville, New York.

On June 8, 2022, the Oneida County Board of Legislators approved an inter-municipal agreement with the Village of Boonville granting Oneida County the authority to act as project sponsor. NYSDOT has agreed to provide funding in the amount of 100% of the costs of this project up to \$970,613.00. This agreement also made the Village of Boonville responsible for all project costs which exceed the available funding.

Proposals were solicited from qualified consultants and responses were evaluated. On August 3 2022, the Board of Acquisition & Contract awarded the contract to Greenman-Pedersen, Inc., to provide design services for the aforementioned project in the amount of \$125,003.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	H-557
	Total Funding Requested:	\$ 125,003.00
	Oneida County Dept. Funding Recommendation:	\$125,003.00
Proposed Funding Sources	Federal:	\$ 0.00
	State:	\$0.00
	County:	\$125,003.00

Mandated / Not Mandated: Not Mandated

Past Performance Data: N/A

O.C. Department Staff Comments: None



**ONEIDA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
 George E. Carle Complex  
 5999 Judd Road, Oriskany, NY 13424  
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
 County Executive

MARK E. LARAMIE, P.E.  
 Commissioner

November 1, 2022

FN 20 23-014

Anthony J. Picente, Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, NY 13501

**PUBLIC WORKS**

WAYS & MEANS

Dear County Executive Picente,

Enclosed is a contract for design services for a Locally Administered Federal Aid Transportation Project for PIN 2754.67, Replacement of Old Poland Road (BIN 2205960) over Cincinnati Creek, located in the Town of Trenton, New York.

On July 13, 2022, the Oneida County Board of Legislators approved an inter-municipal agreement with the Town of Trenton granting Oneida County the authority to act as project sponsor. A combination of Federal, State, and local funding will provide funding to reimburse the County for 100% of the costs of this project.

In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, Oneida County solicited and Expression of Interest (EOI) from each consulting firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed and scored on a qualifications basis by a committee appointed by the Town. After all proposals were reviewed and scored, it was determined that C&S Engineers, Inc. is the most qualified consultant for this project.

On August 3, 2022, the Board of Acquisition & Contract awarded the contract to C&S Engineers, Inc., to provide plan and specification design services for the aforementioned project for a lump sum cost in the amount of \$448,000.00.

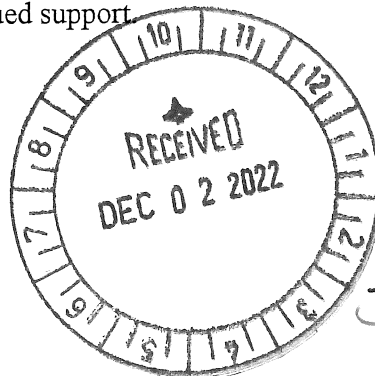
Please consider the attached Agreement, and if it meets with your approval, please sign the same. Thank you in advance for your consideration and approval.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.  
 Commissioner

Enclosures



Reviewed and Approved for submittal to the  
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
 County Executive

Date 11-30-22



Oneida County Department: Public Works

Competing Proposal  X  Only Respondent \_\_\_\_\_ Sole Source RFP \_\_\_\_\_ Other \_\_\_\_\_

**ONEIDA COUNTY BOARD OF LEGISLATORS**

Name & Address of Vendor:	C&S Engineers, Inc. 499 Col. Eileen Collins Blvd. Syracuse, New York 13212
Title of Activity of Service:	Project Design Services
Proposed Dates of Operation:	Start on Execution – 12/31/2024
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

The enclosed contract is for design services for a Locally Administered Federal Aid Transportation Project for PIN 2754.67, Old Poland Road over Cincinnati Creek in the Town of Trenton, Oneida County, New York.

On July 13, 2022, the Oneida County Board of Legislators approved and inter-municipal agreement with the Town of Trenton granting Oneida County the authority to act as project sponsor. Federal, State, and Local funding is provided to ensure Oneida County is reimbursed in the amount of 100% of the costs of this project.

Proposals were solicited from qualified consultants and responses were evaluated. On August 3, 2022, the Board of Acquisition & Contract awarded the contract to C&S Engineers, Inc., to provide design services for the aforementioned project in the Lump Sum amount of \$448,000.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4)Funding	Account #:	H-557
	Total Funding Requested:	\$448,000.00
	Oneida County Dept. Funding Recommendation:	\$448,000.00
Proposed Funding Sources	Federal:	\$0.00
	State:	\$0.00
	County:	\$448,000.00

Mandated / Not Mandated: Not Mandated

Past Performance Data: N/A

O.C. Department Staff Comments: None



**ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER  
STOP DWI PROGRAM**

ANTHONY J. PICENTE, JR.  
County Executive

EDWARD STEVENS  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: 315-765-2526 ♦ Fax: 315-765-2529

December 6, 2022

FN 20 20-015

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

PUBLIC SAFETY  
WAYS & MEANS

Dear County Executive Picente:

Attached, please find an agreement that requires your signature between the Oneida County Stop-DWI Program and the Village of Yorkville, through the Yorkville Police Department, for 2023. This agreement provides funding to conduct DWI Selective Enforcement Patrols, purchase related equipment, and attend training that enhances the mission of the Stop-DWI Program. This funding is 100% reimbursable to Oneida County from DWI funds generated in Oneida County. There are no County dollars in this agreement.

I respectfully request that the agreement with the Village of Yorkville, through their Police Department, be sent to the Board of Legislators for approval as a master template for all Selective Enforcement Patrols for 2023. Each agreement shall be of the same content with the exception of agency name, locality, and dollar amount.

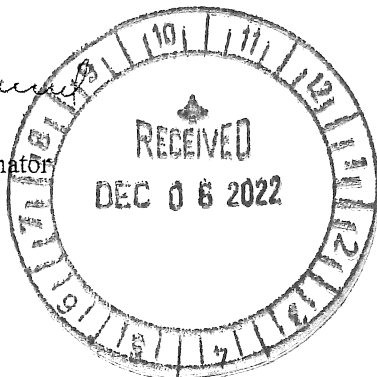
<b>Town of Kirkland Police Department</b>	<b>\$1,335.60</b>
<b>Town of New Hartford Police Department</b>	<b>\$9,795.00</b>
<b>Village of New York Mills Police Department</b>	<b>\$10,684.40</b>
<b>City of Rome Police Department</b>	<b>\$16,472.40</b>
<b>City of Utica Police Department</b>	<b>\$13,356.20</b>
<b>Town of Whitestown Police Department</b>	<b>\$1,335.60</b>
<b>Village of Whitesboro Police Department</b>	<b>\$4,897.20</b>
<b>Village of Yorkville Police Department</b>	<b>\$7,123.20</b>
<b>Oneida County Sheriff's Office</b>	<b>\$150,000.00</b>

Thank you for your personal attention to this matter. Should you have any further questions, please contact my office.

Sincerely,

*Eric Townsend*  
Eric Townsend  
STOP-DWI Coordinator

ET/sar



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
\_\_\_\_\_  
Anthony J. Picente, Jr.  
County Executive

Date 12-6-22

Oneida Co. Department: Stop-DWI Program

Completing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other  X

ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY

**Name & Address of Vendor:** Village of Yorkville  
Yorkville Police Department  
30 Sixth Street  
Yorkville, New York 13495

**Title of Activity or Service:** DWI Selective Enforcement Patrols and related activities.

**Proposed Dates of Operation:** January 1, 2023 – December 31, 2023

**Client Population/Number to be Served:** Oneida County Residents

**Summary Statements**

**1) Narrative Description of Proposed Services:** Agency will provide patrols, in addition to their normally scheduled patrols, whose sole function will focus on DWI and related enforcement. Funding may also be utilized to calibrate and repair DWI and related equipment and to attend training that enhances the mission of the Stop-DWI Program.

**2) Program/Service Objectives and Outcomes:** To increase annually the number of Selective Enforcement Patrols and corresponding arrests for DWI and its related offences.

**3) Program Design and Staffing:** Staff is drawn from the agency's sworn police officers.

**Total Funding Requested:** \$7,123.20

**Account#:** A3313.495

**Oneida County Funding Recommendation:** \$7,123.20

**Proposed Funding Sources (Federal \$ /State\$ / County \$):** County \$ - Reimbursable from DWI funds generated in Oneida County

**Cost per Client Served:** N/A

**Past Performance Data:** Agency currently participates in Selective Enforcement Patrols and other STOP-DWI Program initiatives and special operations.

**O.C. Department Staff Comments:** This agreement will be the master template agreement for all 2023 Selective Enforcement Patrol agreements.



**ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER  
STOP DWI PROGRAM**

ANTHONY J. PICENTE, JR.  
County Executive

EDWARD STEVENS  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: 315-765-2526 ♦ Fax: 315-765-2529

December 8, 2022

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 23-016  
PUBLIC SAFETY  
WAYS & MEANS

Dear County Executive Picente,

This is a grant contract awarded to Oneida County under the FY2021 Emergency Management Performance Grant (EMPG). Funding for this grant is provided by the United States Department of homeland Security, Federal Emergency Management Agency (FEMA). The grant covers the period from October 1, 2021 to September 30, 2023.

The purpose of the EMPG Program is to provide Federal funds to assist State and Local governments in preparing for all hazards. The Federal Government, through the EMPG Program, provides the necessary direction, coordination, and guidance to support a comprehensive all-hazards emergency preparedness system.

The amount of this grant to Oneida County is \$90,747.00 and requires a match from the County in an equal amount of \$90,747.00 bringing the total amount of this project to \$181,494.00.

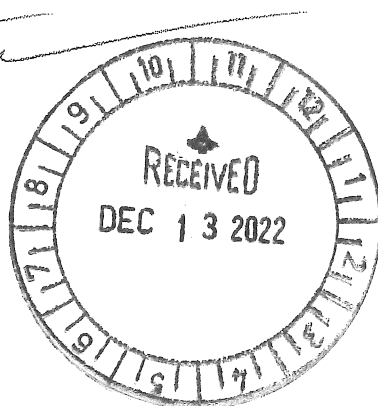
In order to meet the match requirements of this grant, we request that a supplemental appropriation be approved in the amount of \$49,000.00 to Account #A3020. These funds are designated for the replacement of a 2015 incident response vehicle and related item. The remaining matching funds requirement will come from existing personnel expenses, already approved in the 2021-2022 budget.

I respectfully request that this contract be submitted to the Board of Legislators for approval, and when approved, please have it electronically signed. If you have any questions, please contact me.

Sincerely,

Edward T. Stevens  
Director

mle



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 12-9-22

Oneida Co. Department: \_\_\_\_\_

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** New York State Division of Homeland Security  
And Emergency Services  
1220 Washington Avenue  
Building. 7A, Suite 710  
Albany, NY 12242

**Title of Activity or Service:** FY-2020 Emergency Management Performance Grant  
(EMPG)

**Proposed Dates of Operation:** 10/1/2021 – 9/30/2023

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

**1) Narrative Description of Proposed Services**

This is an amendment to the original grant. The amendment provides for a change in the equipment to be purchased with the grant monies. All other terms remain the same. The original use of the funding was to assist in the operations of the Department of Emergency Services and with the purchase of the replacement of a 2015 incident response vehicle and related item. The current amendment changes the funding from the purchase of a vehicle to purchase radio equipment.

**2) Program/Service Objectives and Outcomes:**

To support the development and maintenance of a comprehensive emergency management effort in the County.

**3) Program Design and Staffing N/A**

**Total Funding Requested:** \$181,494.00 original total. The change in funding reallocates \$49,000.00 of that total.

**Account #A3020**

**Oneida County Dept. Funding Recommendation:** \$181,494.00 original total. The change in funding reallocates \$49,000.00 of that total.

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

**State: \$90,747.00 (50%)**

**County Match: \$90,747.00 (50%)**

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** Amendment to yearly grant application that requires a County match of funds. Please note that electronic signature is required.



**ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER  
STOP DWI PROGRAM**

ANTHONY J. PICENTE, JR.  
County Executive

EDWARD STEVENS  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: 315-765-2526 ♦ Fax: 315-765-2529

December 8, 2022

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 23-017

**PUBLIC SAFETY**

Dear County Executive Picente,

WAYS & MEANS

This is a grant contract awarded to Oneida County under the FY2022 Emergency Management Performance Grant (EMPG). Funding for this grant is provided by the United States Department of Homeland Security, Federal Emergency Management Agency (FEMA). The grant covers the period from October 1, 2021 to September 30, 2024.

The purpose of the EMPG Program is to provide Federal funds to assist State and Local governments in preparing for all hazards. The Federal Government, through the EMPG Program, provides the necessary direction, coordination, and guidance to support a comprehensive all-hazards emergency preparedness system.

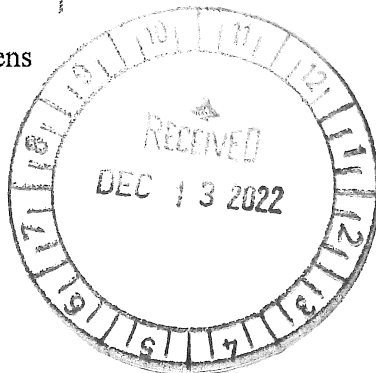
The amount of this grant to Oneida County is \$93,567.00 and requires a match from the County in an equal amount of \$93,567.00 bringing the total amount of this project to \$187,134.00.

In order to meet the match requirements of this grant, we request that a supplemental appropriation be approved in the amount of \$60,000.00 to Account #A3020. These funds are designated for the replacement of a 2014 Incident Response Vehicle and related items. The remaining matching funds requirement will come from existing personnel expenses, already approved in the 2023 budget.

I respectfully request that this contract be submitted to the Board of Legislators for approval, and when approved, please have it electronically signed. If you have any questions, please contact me.

Sincerely,

Edward T. Stevens  
Director



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 12-9-22

Oneida Co. Department: \_\_\_\_\_

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** New York State Division of Homeland Security  
And Emergency Services  
1220 Washington Avenue  
Building. 7A, Suite 710  
Albany, NY 12242

**Title of Activity or Service:** FY2022 Emergency Management Performance Grant  
(EMPG)

**Proposed Dates of Operation:** 10/1/2021 – 9/30/2024

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

**1) Narrative Description of Proposed Services**

Funding to assist in the operations of the Department of Emergency Services and with the purchase of an Incident Response Vehicle.

**2) Program/Service Objectives and Outcomes:**

To support the development and maintenance of a comprehensive emergency management effort in the County.

**3) Program Design and Staffing N/A**

**Total Funding Requested:** \$187,134.00

**Account #A3020**

**Oneida County Dept. Funding Recommendation:** \$187,134.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

**State:** \$93,567.00 (50%)

**County Match:** \$93,567.00 (50%)

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** Yearly grant application that requires a County match of funds. Please note that electronic signature is required.





ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER

ANTHONY J. PICENTE, JR.  
County Executive

EDWARD T. STEVENS  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: (315) 765-2526 ♦ Fax: (315) 765-2529

FN 20 23-018

December 8, 2022

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente,

Attached is a grant contract from the New York State Department of Homeland Security and Emergency Services awarding Oneida County \$158,272.00 through its State Homeland Security Program. The funds will be used to purchase computer equipment, interoperable radio equipment, cyber security software, and related items for the purpose of enhancing terrorism intelligence and early-warning system infrastructure capabilities.

There is no funding match required. No County dollars will be necessary for this project.

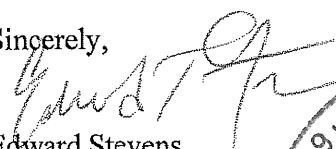
If you find this grant contract acceptable, I ask that you forward same to the Board of Legislators.

I ask approval for the following:

- A.) Establishment of Capital Project H-624 Emergency Services – SH21-1008-D00 SHSP Grant, and
- B.) Funding for Capital Project H-651 as follows:  
H-651 State Aid.....\$158,272.00
- C.) Approval of the attached grant contract, which also needs electronic signature.

If you have any questions, please advise me. Thank you for your assistance.

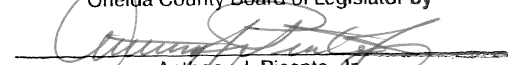
Sincerely,

  
Edward Stevens  
Director

Cc: Tom Keeler  
Sheryl Brown



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

  
Anthony J. Picente, Jr.  
County Executive

Date 12-9-22

**Oneida Co. Department:** Emergency Services

**Competing Proposal** \_\_\_\_\_  
**Only Respondent** \_\_\_\_\_  
**Sole Source RFP** \_\_\_\_\_  
**Other** \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name & Address of Vendor:** New York State Division of Homeland Security

**Title of Activity or Service:** Homeland Security Contract SH22-1015-D00 SHSP

**Proposed Dates of Operation:** September 1, 2022 – August 31, 2025

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

**1) Narrative Description of Proposed Services:**

Funding is provided to support MDT computers, interoperable radios, cyber security and community preparedness items.

**2) Program/Service Objectives and Outcomes:**

Program will assist to cover costs related to the above services.

**3) Program Design and Staffing: N/A**

**Total Funding Requested:** \$158,272.00

**Account # H-651**

**Oneida County Dept. Funding Recommendation:** Homeland Security Efforts

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State Funds

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:**



**ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER  
STOP DWI PROGRAM**

ANTHONY J. PICENTE, JR.  
County Executive

EDWARD STEVENS  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: 315-765-2526 ♦ Fax: 315-765-2529

FN 20 23 - 014

December 8, 2022

The Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**PUBLIC SAFETY**

**WAYS & MEANS**

Dear County Executive Picente,


This contract is awarded to Oneida County under the New York State 2021 & 2022 Statewide Interoperable Communications Grant Program (2021 & 2022 SICG-Formula). Funding for this grant is provided by the United States Department of Homeland Security and Emergency Services.

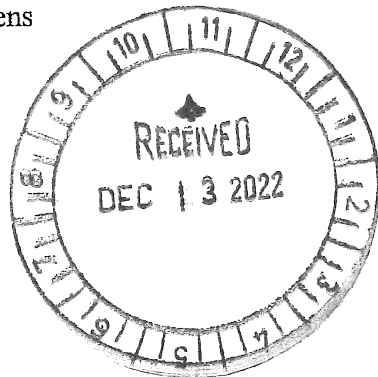
The amount of this grant to Oneida County is \$1,411,546.00. The grant covers the period from January 1, 2022 – December 31, 2024 (24 months) with the possibility of an extension.

The purpose of the Statewide Interoperable Communications Grant Program is to allow the State support to aid County, local and municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development and addressing SAFECOM Guidance from the US Department of Homeland Security Office of Emergency Communications (OEC).

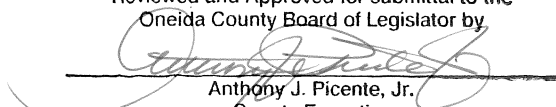
I respectfully request that you submit this contract to the Board of Legislators for approval and when approved, please have it electronically signed. If you have any questions, please contact me.

Sincerely,

  
Edward T. Stevens  
Director



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 12-9-22

Oneida Co. Department: Emergency Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

Name of Proposing Organization: New York State Division of Homeland Security  
and Emergency Services  
1220 Washington Avenue  
Bldg. 7A Suite 710  
Albany, NY 12242

Title of Activity or Services: Homeland Security Grant -- Statewide Interoperable  
Communications Grant (2021 & 2022 SICG-Formula

Proposed Dates of Operations: 01/01/2022 – 12/31/2024

Client Population/Number to be Served: Oneida County

**Summary Statements**

1). **Narrative Description of Proposed Services:** To aid county, local, and municipal public safety organizations. This grant will continue to support the expansion of the digital trunked public safety radio system.

2). **Program/Service Objectives and Outcomes:** To enhance emergency response by improving capability, operating procedures, and infrastructure development.

3). **Program Design and Staffing Level:** N/A

**Total Funding Requested:** \$1,411,546.00

**Account #**H652

**Oneida County Dept. Funding Recommendation:** \$1,411,546.00

**Proposed Funding Source (Federal \$ /State \$ / County \$):** State Funds

**Cost Per Client Served:** N/A

**Past performance Served:** N/A

**O.C. Department Staff Comments:** Yearly grant application. Please note electronic signature is required. This funding will be used for P25 Interoperable Communications Equipment, and will pay for the annual lease agreement for Motorola.



ONEIDA COUNTY  
DEPARTMENT OF PROBATION

Boehlert Center at Union Station

ANTHONY J. PICENTE, JR.  
County Executive

HOLLY BOLTON  
Interim Director

321 Main Street, 2<sup>nd</sup> Floor, Utica, New York 13501  
Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684  
300 West Dominick Street, Rome, New York 13440  
Rome ~ Phone: (315) 356-2900 Fax: (315) 337-5025  
E-mail: [probation@ocgov.net](mailto:probation@ocgov.net) · Web Site: [www.ocgov.net](http://www.ocgov.net)

December 1, 2022

FN 20 23 - 020

Honorable Anthony J. Picente  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue – 10<sup>th</sup> Floor  
Utica, NY 13501

PUBLIC SAFETY

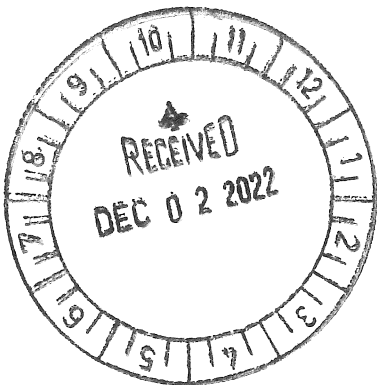
WAYS & MEANS

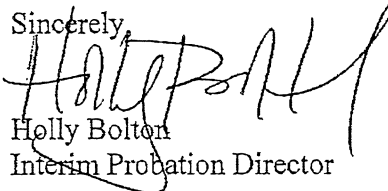
Dear Mr. Picente,

Enclosed is the proposed Gun Involved Violence Elimination (GIVE) Grant which the New York State Division of Criminal Justice Services has awarded to our office in the amount of \$31,500. This grant covers the period from July 1, 2022 through June 30, 2023. Matching funds are not required. These funds are used for overtime costs for Probation Officers as they make home visits in partnership with the Utica Police Department for the purpose of eliminating shootings and homicides. A portion of the funds is also for GPS tracking devices which are used to monitor probationers' whereabouts. Some of the funds are also specifically for training of Probation Officers.

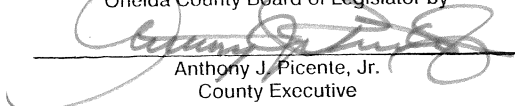
I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval at their next meeting.

Thank you for your time and assistance in this matter.



Sincerely,  
  
Holly Bolton  
Interim Probation Director

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 12-1-22

444

Oneida Co. Department: Probation Department

Competing Proposal -  
Only Respondent –  
Sole Source RFP –  
Other - X

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name and Address of Vendor:** New York State Division of Criminal Justice Services  
80 South Swan Street  
Albany, NY 12210-8001

**Title of Activity or Service:** GIVE Initiative

**Proposed Dates of Operation:** July 1, 2022 – June 30, 2023

**Client Population/Number to be Served:** Oneida County

**Summary Statements:**

1. **Narrative Description of Proposed Services:** GIVE funds will be used for overtime costs to work in partnership with the Utica Police Department, as well as for GPS tracking devices to monitor probationers' locations. Some of the GIVE funds have also been allotted for training of probation staff.
2. **Program/Service Objectives and Outcomes:** GIVE funds help support the initiative to reduce violent firearm related offenses. The project is designed to achieve sustained, long term gun crime reduction through the application of proven evidence-based practices.
3. **Program Design and Staffing:** Existing Probation Department Staff

**Total Funding Requested:** \$31,500                      **Account #** 3140-A3027

**Oneida County Dept. Funding Recommendation:** \$31,500

**Proposed Funding Sources (Federal \$/State \$/County \$):** State \$

**Cost per Client Served:** NA

**Past Performance Data:** NA

**O.C. Departmental Staff Comments:** Oneida County Probation works in conjunction with the Oneida County District Attorney's Office, Oneida County Sheriff's Office, and the Utica Police Department at the Mohawk Valley Crime Analysis Center

**Mandated:**   X   **Not Mandated:** \_\_\_\_\_

No additional County costs associated with this agreement.



ONEIDA COUNTY  
DEPARTMENT OF PROBATION  
Boehlert Center at Union Station

ANTHONY J. PICENTE, JR.  
County Executive  
HOLLY BOLTON  
Interim Director

321 Main Street, 2<sup>nd</sup> Floor, Utica, New York 13501  
Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684  
300 West Dominick Street, Rome, New York 13440  
Rome ~ Phone: (315) 356-2900 Fax: (315) 337-5025  
E-mail: [probation@ocgov.net](mailto:probation@ocgov.net) · Web Site: [www.ocgov](http://www.ocgov)

November 10, 2022

FN 20 23-021

Mr. Anthony J. Picente  
Oneida County Executive  
Oneida County Office Building, 10<sup>th</sup> Floor  
800 Park Avenue  
Utica, NY 13501

**PUBLIC SAFETY**

WAYS & MEANS

Dear Mr. Picente:

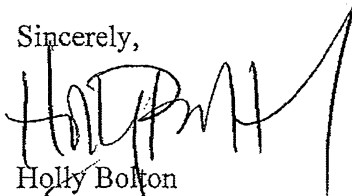
Enclosed is the Raise the Age Grant which the New York State Division of Criminal Justice Services has awarded to our office in the amount of \$361,907.00. The grant period runs from April 1, 2021 to March 31, 2022. Matching funds are not required.

This grant covers the salary and fringes of a Probation Supervisor, two Probation Officers, and a Probation Assistant. In addition, we were awarded funds for travel and training. Funds were also allocated to assist with alternatives to detention; to include electronic monitoring, program services, interpreter services, and a Family Engagement Specialist.

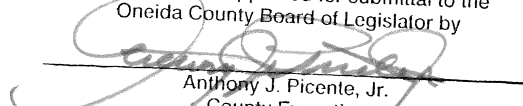
I am hereby requesting your review and approval of this award. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Thank you for your time and assistance in this matter.

Sincerely,

  
Holly Bolton  
Interim Probation Director



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 12-1-22

Oneida Co. Department: Probation

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other    X   

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name and Address of Vendor:** New York State Division of Criminal Justice Services  
80 South Swan Street  
Albany, New York 12210-8001

**Title of Activity or Service:** Raise the Age Grant

**Proposed Dates of Operation:** April 1, 2021 – March 31, 2022

**Client Population/Number to be served:** Oneida County

**Summary Statements:**

- 1.) **Narrative Description of Proposed Services:** RTA funds are used to cover the salary and fringes of one Probation Supervisor, two Probation Officers, and one Probation Assistant. These funds will also cover training of staff, and travel. Funds are also allocated for alternatives to detention in the form of electronic monitoring, programming services, interpreter services, and a Family Engagement Services.
  
- 2.) **Program/Service Objectives and Outcomes:** The Raise the Age Grant is designed to treat 16- and 17-year-olds as juvenile offenders. The goal is to work with this age group in an effective manner to avoid future jail and/or prison, and make them responsible, crime-free adults.
  
- 3.) **Program Design and Staffing:** One Probation Supervisor, Two Probation Officers, and One Probation Assistant.

**Total Funding Requested:** \$361,907.00                      **Account#:** A3144

**Oneida County Department Funding Recommendation:** \$361,907.00

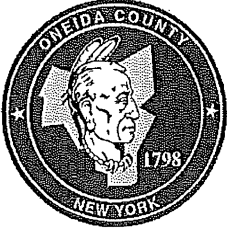
**Proposed Funding Sources (Federal \$/State \$/ County \$):** State \$

**Cost Per Client Served:** NA

**Past Performance Data:** NA

**O.C. Department Staff Comments:** None





ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER  
STOP DWI PROGRAM

ANTHONY J. PICENTE, JR.  
County Executive

EDWARD STEVENS  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: 315-765-2526 ♦ Fax: 315-765-2529

December 8, 2022

FN 20 23-022

The Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

PUBLIC SAFETY  
WAYS & MEANS

Dear County Executive Picente,


This contract is awarded to Oneida County under the New York State 2020 Cyber Security Grant Program. Funding for this grant is provided by the United States Department of Homeland Security and Emergency Services.

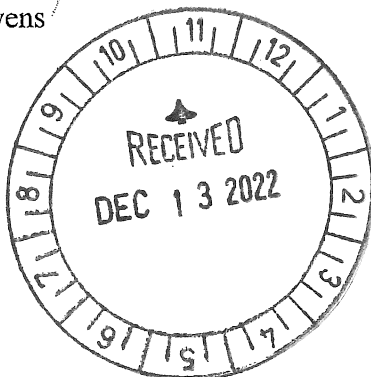
The amount of this grant to Oneida County is \$50,000.00. The grant covers the period from October 1, 2022 – August 31, 2023.

The purpose of the Cyber Security Grant Program is to allow the State support to aid County, local and municipal public safety organizations in enhancing their ability to identify, protect, detect, respond to and recover from, cyber incidents as well as enhance the cyber security posture of government organizations within New York State's counties and local municipalities.

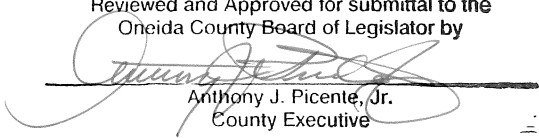
I respectfully request that you submit this contract to the Board of Legislators for approval and when approved, please have it electronically signed. If you have any questions, please contact me.

Sincerely,

  
Edward T. Stevens  
Director



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

  
Anthony J. Picente, Jr.  
County Executive

Date 12-9-22

Oneida Co. Department: Emergency Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** New York State Division of Homeland Security  
and Emergency Services  
1220 Washington Avenue  
Bldg. 7A Suite 710  
Albany, NY 12242

**Title of Activity or Services:** Homeland Security Grant – FY2020 Cyber Security Grant

**Proposed Dates of Operations:** 10/01/2022 – 08/31/2023

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

1). **Narrative Description of Proposed Services:** To aid county, local, and municipal public safety organizations. This grant will continue to support the efforts to identify, protect, detect, respond to, and recover from, cyber incidents

2). **Program/Service Objectives and Outcomes:** To enhance emergency response by improving capability, operating procedures, and infrastructure development of our cyber security.

3). **Program Design and Staffing Level:** N/A

**Total Funding Requested:** \$50,000.00

**Account #**H563

**Oneida County Dept. Funding Recommendation:** \$50,000.00

**Proposed Funding Source (Federal \$ /State \$ / County \$):** State Funds

**Cost Per Client Served:** N/A

**Past performance Served:** N/A

**O.C. Department Staff Comments:** Yearly grant application. Please note electronic signature is required. This funding will be used for improving capability, operating procedures, and infrastructure development of our cyber security.



Undersheriff Joseph Lisi  
Chief Deputy Lisa Zurek

Chief Deputy Jonathan Owens  
Chief Deputy Derrick O'Meara

*Sheriff Robert M. Maciol*

November 21, 2022

FN 20 23 - 023

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

**PUBLIC SAFETY**

**WAYS & MEANS**

Dear County Executive Picente:

The Sheriff's Office has received an insurance claims in the amount of \$9,854.83. The insurance recovery is due to windshield damage to Sheriff Vehicles. I would like to request a Supplemental Appropriation of Funds in the amount of \$9,854.83 for Sheriff Auto Fleet Repairs.

I respectfully request your Board approval for the following **2022** supplemental appropriation:

TO:

A3110.4522      Automotive Repairs      \$9,854.83

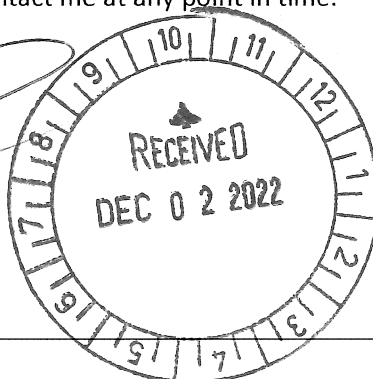
This supplemental appropriation will be fully supported by anticipated revenue in:

A2681      Insurance Recoveries - Sheriff      \$9,854.83

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,  
Oneida County Sheriff



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 11-28-22