



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

COMMUNICATIONS FOR DISTRIBUTION FOR THE MAY 8, 2024 MEETING

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Timothy Julian
Minority Leader

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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AVAILABLE ON WEBSITE ONLY
www.ocgov.net

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5738 Fax (315) 798-5218

April 4, 2024

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20 24-190
HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Enclosed please find an Amendment to an Original Agreement template for day care service providers.

Oneida County, through its Department of Family and Community Services, contracts with multiple agencies to provide day care services. Day care services ensure children are well cared for while eligible families participate in required work participation activities, training and/or employment. This Amendment increases the number of required reimbursed absences from 24 to 80 per child, per provider, per state fiscal year pursuant to legislative changes amending New York State Social Services Law Section 410-x.

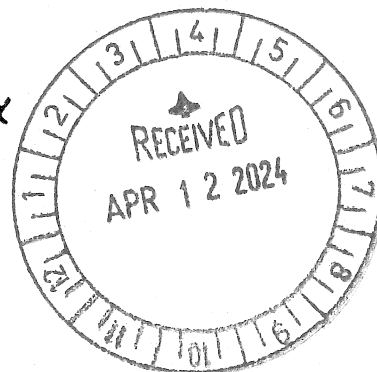
The term of this Amendment is October 1, 2023 through March 31, 2026. Payment is based on Day Care "Market Rates" as determined by New York State Office of Children and Family Services. The estimated total cost for the term of this Amendment is \$27,637,665.00, which consists of 63.80% Federal, 18% State, and 18.20% (\$4,974,779.70) County funding, and is unchanged from the Original Agreement.

If this Amendment meets with your approval, I respectfully request the matter be forwarded to the Board of Legislators for further consideration.

Sincerely,

Colleen Fahy-Box

Colleen Fahy-Box
Commissioner



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 4-12-24

Attachments

Oneida Co. Department: Family and Community Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: Various Day Care Agencies
Title of Activity or Service: Day Care Services for Children - Amendment
Proposed Dates of Operation: October 1, 2023 through March 31, 2026
Client Population/Number to be Served: Children in need of day care services up to age 12.

Summary Statements:

- 1) **Narrative Description of Proposed Services:**
To provide day care services to eligible families.
- 2) **Program/Service Objectives and Outcomes:**
To provide safe quality day care services to eligible low income employed families or public assistance recipients involved in approved educational, vocational job search or work experience activities.
- 3) **Program Design and Staffing – N/A**

Total Funding Requested: \$27,637,655.00
Account #: A6055.495

Oneida County Dept. Funding Recommendation: The total cost for this service is anticipated to be \$27,637,665.00 for the 5-year term of the agreement. This amount is based on the actual 2020 costs for this service, which was \$5,527,533.00.

Proposed Funding Sources (Federal \$/ State \$/County \$): Annually -
Federal: 63.80% (\$3,526,566.10) State: 18% (\$994,955.94) County: 18.20% (\$1,006,011.01)

Cost Per Client Served: Rates are set by the New York State Office of Children and Family Services and vary based on age of youth and number of hours in service.

Past Performance Data: The Department is satisfied with the performance of all day care centers and contracts with multiple centers to ensure the availability of services when needed.

O.C. Department Staff Comments: *This is an amendment to an original template agreement for day care services to address the increase in reimbursed absences per New York State law.*



**ONEIDA COUNTY
OFFICE OF WORKFORCE DEVELOPMENT**

209 Elizabeth Street
Utica, NY 13501
Phone: (315)798-5908 Fax: (315)798-5909

ANTHONY J. PICENTE, JR.
County Executive

DAVID L. MATHIS
Director, Workforce Development

April 17, 2024

FN 20 24-199

Hon. Anthony J. Picente Jr.
Oneida County Executive
Oneida County Office Building
800 Park Ave.
Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear County Executive Picente:

Oneida County has served as a leader in working with community partners to create internships that will help Oneida County young people sample the outstanding careers available here in Oneida County.

As our efforts move forward, it is my pleasure to present you with a template for a contract between Oneida County Workforce Development and various Oneida County Employers. The template provides for an Employer to be responsible for payment of wages to each Participant (intern) for up to 200 hours work at a rate of \$15 per hour with the County reimbursing the Employer for one-half the expense. The money for this program was provided for in the 2024 Oneida County Budget approved by the Board of Legislators on November 8, 2023, by Resolution No. 334.

We are hoping that this contract can be approved as a template as part of our effort to work with the employers and young people of the region to move our economy forward. Participating employers in this program may be other municipalities, and as such, should this request meet with your approval, please forward this contract to the Board of Legislators for consideration at their next meeting. If there are questions regarding this contract, please contact my office.

Sincerely,

David Mathis

David L. Mathis
Director, Oneida County Workforce Development

Enclosure

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 4-17-24

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Oneida Co. Department: Workforce Development

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: (Various)

Title of Activity or Service: College Corps Program

Proposed Dates of Operation: May 1, 2024 – September 30, 2024

Client Population/Number to be Served: TBD interns

Summary Statements

- 1) **Narrative Description of Proposed Services:** The program will provide a work experience site for eligible interns.
- 2) **Program/Service Objectives and Outcomes:** The program will assist participants in developing their workplace skills as well as learning about academic opportunities in high-demand sectors of the local economy.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$1614.75 per intern

Account # #J6363

Oneida County Dept. Funding Recommendation: \$1614.75 per intern

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% from the employer

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: This program has proven to be a successful partnership between Oneida County Workforce Development and employers in helping to showcase job opportunities for college students.



**ONEIDA COUNTY
OFFICE OF WORKFORCE DEVELOPMENT**

209 Elizabeth Street
Utica, NY 13501
Phone: (315)798-5908 Fax: (315)798-5909

ANTHONY J. PICENTE, JR.
County Executive

DAVID L. MATHIS
Director, Workforce Development

April 17, 2024

FN 20 24-200

Hon. Anthony J. Picente Jr.
Oneida County Executive
Oneida County Office Building
800 Park Ave.
Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear County Executive Picente:

Oneida County has served as a leader in working with community partners to create internships that will help Oneida County young people sample the outstanding careers available here in Oneida County.

As our efforts move forward, it is my pleasure to present you with a template for a contract between Oneida County Workforce Development and various Oneida County Employers. The template provides for Oneida County to be responsible for payment of wages to each Participant (intern) for up to 200 hours work at a rate of \$15 per hour with the Employer reimbursing the County for one-half the expense. The money for this program was provided for in the 2024 Oneida County Budget approved by the Board of Legislators on November 8, 2023, by Resolution No. 334.

We are hoping that this contract can be approved as a template as part of our effort to work with the employers and young people of the region to move our economy forward. Participating employers in this program may be other municipalities, and as such, should this request meet with your approval, please forward this contract to the Board of Legislators for consideration at their next meeting. If there are questions regarding this contract, please contact my office.

Sincerely,

David Mathis

David L. Mathis
Director, Oneida County Workforce Development

Enclosure

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 4-17-24

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Oneida Co. Department: Workforce Development

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: (Various)

Title of Activity or Service: College Corps Program

Proposed Dates of Operation: May 1, 2024 – September 30, 2024

Client Population/Number to be Served: TBD interns

Summary Statements

- 1) **Narrative Description of Proposed Services:** The program will provide a work experience site for eligible interns.
- 2) **Program/Service Objectives and Outcomes:** The program will assist participants in developing their workplace skills as well as learning about academic opportunities in high-demand sectors of the local economy.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$1614.75 per intern

Account # #J6363

Oneida County Dept. Funding Recommendation: \$1614.75 per intern

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% from the employer

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: This program has proven to be a successful partnership between Oneida County Workforce Development and employers in helping to showcase job opportunities for college students.

b



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

April 15, 2024

Board of Legislators
Oneida County
800 Park Avenue
Utica, New York 13501

FN 20

24-201

HEALTH & HUMAN SERVICES
WAYS & MEANS

Re: Reallocation of title Commissioner of Mental Health

Dear Honorable Members:

As you are aware, the County, with support from this Board, have been reviewing salary allocations to ensure Oneida County salaries remain competitive within the marketplace. I have reviewed the salary allocation for the title Commissioner of Mental Health and find that pay grade for this title does not currently commensurate with duties and qualifications of other Department Head titles.

To address this concern, I request that the title of Commissioner of Mental Health be reallocated from Grade 47H, step 1, \$102,949 to Grade 49H, step 1, \$111,662.

If you concur, I respectfully request that this manner be placed on your agenda for consideration at your next meeting.

Thank you for the Board's kind attention to this matter.

Very truly yours,

Anthony J. Picente, Jr.

Anthony J. Picente, Jr
Oneida County Executive



Charles P. Klein
Commissioner of Personnel

ONEIDA COUNTY DEPARTMENT OF PERSONNEL

County Office Building 800 Park Avenue Utica, New York 13501-2986
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net
Web site: www.ocgov.net

April 15, 2024

FN 20 24-202

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear County Executive Picente:

Attached for your review and approval is a request from Ashley L. Thompson, Oneida County Commissioner of Mental Health requesting the creation of new position and be allocated the title Program Analyst Grade 28W, Step 1 at \$52,131.

As stated in Ms. Thompson's letter, the position will be 100% funded by Opioid Settlement Funds (OSF) and supervised by the Oneida County Department of Mental Health (OCDMH) Director of Substance Abuse Services and is requesting this funding be added to the OCDMH current budget.

If you concur, I respectfully request that this request be forwarded to the Board of Legislators for consideration at their next meeting.

Sincerely,

Charles P. Klein
Commissioner of Personnel

Attachments

Copy: Commissioner of Mental Health
County Attorney
Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

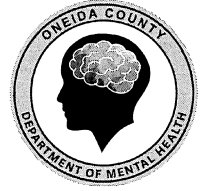
Anthony J. Picente, Jr.
County Executive

Date 4-16-24

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ONEIDA COUNTY DEPARTMENT OF MENTAL HEALTH



ANTHONY J. PICENTE, JR.
County Executive

ASHLEE L. THOMPSON
*Commissioner
Director of Community Services*

March 26, 2024

Chuck Klein, Commissioner
Oneida County Department of Personnel
800 Park Avenue
Utica, New York 13501

RE: Request for a New Position

Dear Commissioner Klein,

I am respectfully requesting that the position of **Program Analyst** to the Oneida County Department of Mental Health (OCDMH) at **Grade 28W, Step 1**, with the current 2024 salary being **\$52,131**. This grade is commensurate with the level of responsibilities included in the job description. Given that we do not currently have any applicable positions to reclassify, this will require the creation of a new position. This position will be 100% funded by Opioid Settlement Funds (OSF) and supervised by the OCDMH Director of Substance Use Services. We are requesting this funding be added to our department's current budget.

The County has been designated as a beneficiary of the National Opioid Abatement Trust II (NOAT II); has received New York State Opioid Settlement Fund (OSF) monies which are required to be distributed in accordance with New York State Mental Hygiene Law §25.18, New York State Finance Law §99-NN and statewide opioid settlement agreements; and OCDMH received OSF monies from the New York State Office of Addiction Services and Supports (OASAS). To better serve our community, as well as ensure that the County follows all applicable laws, rules, regulations, reporting and other guidance as they pertain to the appropriate spending and monitoring of OSF monies, it is essential that a Program Analyst be implemented to oversee these exhaustive tasks. Implementation of this position aligns with OSF approved uses.

Typical work activities for the Program Analyst shall include:

- Plans, coordinates and oversees the OSF special project, or as assigned by the Commissioner, and explains and provides project information to staff to include the mandated reporting requirements for OSF spending and administration;
- Collects data for research projects, and participates in the development, coordination, and implementation of OSF related projects, ensuring completion;
- Assists the department in strategic planning activities, and in the supervision and implementation of their goals and objectives as they pertain to the OSF related projects;
- Conducts and/or participates in meetings to process changes and amendments, to report

- department progress, and to help resolve issues that may develop;
- Systematic oversight and review of the administration and functioning of OSF programs contracted for and administered by Oneida County;
 - May prepare reviews, reports and presentations on research-based conclusions and recommendations;
 - May assist in the preparation, contracting, change recommendations, and/or review of OSF program budgets; and
 - Other work-related items as required, such as participation in the Opioid Task Force.

The minimum qualifications for the Program Analyst shall be:

- Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Business or Public Administration, Human Services, Social Work, or a closely related field AND one (1) year of experience involving research and analysis of administrative policies and procedures, planning, and program evaluation; OR
- Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in Business or Public Administration, Human Services, Social Work, or a closely related field AND three (3) years of experience involving research and analysis of administrative policies and procedures, planning, and program evaluation.

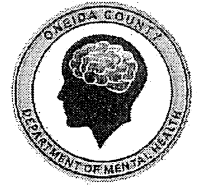
Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have.

Respectfully,

Ashlee L. Thompson, MHA, MEd., Master CASAC
Commissioner of Mental Health
Director of Community Services



ONEIDA COUNTY DEPARTMENT OF MENTAL HEALTH



ANTHONY J. PICENTE, JR.
County Executive

ASHLEE L. THOMPSON
Commissioner
Director of Community Services

April 16, 2024

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20 24-203
HEALTH & HUMAN SERVICES
WAYS & MEANS

Re: Approval of a Subaward from the Institute for Intergovernmental Research

Dear Mr. Picente,

On behalf of the Oneida County Department of Mental Health (OCDMH), I am forwarding for your review and approval, a subaward from the Institute for Intergovernmental Research (IIR) regarding the **Reaching Rural 2023 Implementation Project**. The Reaching Rural 2023 Implementation Funding solicitation released by the IIR was designed to support rural practitioners as they grow as leaders and advance solutions to address the persistent challenges of substance use in their communities. OCDMH's goal for this project is to enhance the existing Reaching Rural project of the Camden Life Center; increase and coordinate support of cross-sector partnerships; increase participation with the five (5) town courts within Western Oneida County; and provide outreach, intake assessments, and intensive case management services to assist justice involved individuals in engaging in care.

Oneida County was awarded \$100,000.00 for this 15-month initiative. The contract terms for this project initiative will cover a period from March 1, 2024, through July 31, 2025. In the proposed project, the County will enter into an agreement with the Center for Family Life and Recovery who will provide an Intensive Case Manager (ICM) and a Project Coordinator (Ms. Jessica Perusse of the Camden Life Center). The County was only eligible to apply for this opportunity due to Ms. Perusse's participation in the Reaching Rural planning fellowship. Together, they will enhance cross-system partnerships, increase access to care, promote anti-stigma messages, and other collaborative work with IIR and the County.

If this agreement meets your approval, please forward it to the Board of Legislators for further consideration. Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you may have regarding this project.

Sincerely,

Ashlee Thompson
Ashlee L. Thompson, MHA, MEd., Master CASAC
Commissioner of Mental Health
Director of Community Services

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 4-17-24

Oneida Co. Department: Mental Health

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	_____ <u>X</u> _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Institute for Intergovernmental Research (IIR)
P.O Box 12729
Tallahassee, Florida 32317

Title of Activity or Service: Reaching Rural 2023 Implementation Project

Proposed Dates of Operation: March 1, 2024 - July 31, 2025

Client Population/Number to be Served: Rural Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services:** The Reaching Rural 2023 Implementation Project Funding solicitation was released by IIR to support rural practitioners as they grow as leaders and advance solutions to address the persistent challenges of substance use in their communities.
- 2) **Program/Service Objectives and Outcomes:** Objectives for this project are to enhance the existing Reaching Rural project of the Camden Life Center; increase and coordinate support of cross-sector partnerships; increase participation with the five town courts within Western Oneida County; provide outreach, intake assessments, and intensive case management services to assist justice involved individuals in engaging in care.
- 3) **Program Design and Staffing:** In the proposed project, the County will enter into Agreement with the Center for Family Life and Recovery who will provide an Intensive Case Manager (ICM) and a Project Coordinator (Ms. Jessica Perusse of the Camden Life Center). The County was only eligible to apply for this opportunity due to Ms. Perusse's participation in the Reaching Rural planning fellowship. Together, they will enhance cross-system partnerships, increase access to care, promote anti-stigma messages, and other collaborative work with IIR and the County.

Total Funding Awarded: \$100,000.00

Account # A 4310 4310.495-175

Oneida County Dept. Funding Recommendation: N/A

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% Reaching Rural Implementation Funding.

Cost Per Client Served: (N/A)

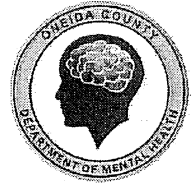
Past Performance Data: (N/A)

O.C. Department Staff Comments: None

Mandated Service: No



ONEIDA COUNTY
DEPARTMENT OF MENTAL HEALTH



ANTHONY J. PICENTE, JR.
County Executive

ASHLEE L. THOMPSON
Commissioner
Director of Community Services

April 17, 2024

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20 24-207

HEALTH & HUMAN SERVICES

Re: Approval of a Subaward to the Center for Family Life and Recovery

WAYS & MEANS

Dear Mr. Picente,

On behalf of the Oneida County Department of Mental Health (OCDMH), I am forwarding for your review and approval, a subaward to the Center for Family Life and Recovery (CFLR) for the **Reaching Rural 2023 Implementation Project**. The Reaching Rural 2023 Implementation Project Funding solicitation was released by the Institute for Intergovernmental Research (IIR) to support rural practitioners as they grow as leaders and advance solutions to address the persistent challenges of substance use in their communities. The County was only eligible to apply for this opportunity due to the participation in the Reaching Rural planning fellowship by Ms. Jessica Perusse of the Camden Life Center. A sole source letter was obtained from IIR confirming the County's ability to apply to this project due to Ms. Perusse's fellowship.

The enclosed contract with CFLR is for \$98,135.63 for this project, with the contract term beginning upon execution and continuing through July 31, 2025. In the proposed project, the CFLR will provide an Intensive Case Manager (ICM) and a Project Coordinator (Ms. Perusse). Together, they will enhance cross-system partnerships, increase access to care, promote anti-stigma messages, and other collaborative work with IIR and the County. The ICM will work with the Forensic Evaluation Unit (FEU) in Oneida County to offer alternatives to incarceration; work with the five town courts in Western Oneida County to provide outreach, intake assessments, and intensive case management to assist justice involved individuals in engaging in care; and support the overall needs of rural Oneida County.

If this agreement meets your approval, please forward it to the Board of Legislators for further consideration. Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you may have regarding this project.

Sincerely,

Ashlee L. Thompson, MHA, MEd., Master CASAC
Commissioner of Mental Health
Director of Community Services

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4-17-24

12

Oneida Co. Department: Mental Health

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Center for Family Life and Recovery
502 Court Street, Suite 401
Utica, NY 13501

Title of Activity or Service: Subaward for the Reaching Rural 2023 Implementation Project

Proposed Dates of Operation: Upon Execution - July 31, 2025

Client Population/Number to be Served: Rural Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services:** The Reaching Rural 2023 Implementation Project Funding solicitation was released by IIR to support rural practitioners as they grow as leaders and advance solutions to address the persistent challenges of substance use in their communities. The County was only eligible to apply for this opportunity due to the participation in the Reaching Rural planning fellowship by Ms. Jessica Perusse of the Camden Life Center. A sole source letter was obtained from IIR confirming the County's ability to apply to this project.
- 2) **Program/Service Objectives and Outcomes:** Objectives for this project are to enhance the existing Reaching Rural project of the Camden Life Center; increase and coordinate support of cross-sector partnerships; increase participation with the five town courts within Western Oneida County; provide outreach, intake assessments, and intensive case management services to assist justice involved individuals in engaging in care.
- 3) **Program Design and Staffing:** In the proposed project, the Center for Family Life and Recovery will provide an Intensive Case Manager (ICM) and a Project Coordinator (Ms. Perusse). Together, they will enhance cross-system partnerships, increase access to care, promote anti-stigma messages, and other collaborative work with IIR and the County. In addition to the objectives above, the ICM shall work with the Forensic Evaluation Unit (FEU) in Oneida County to offer alternatives to incarceration.

Total Funding Awarded: \$98,135.63

Account # A 4310 4310.495-175

Oneida County Dept. Funding Recommendation: N/A

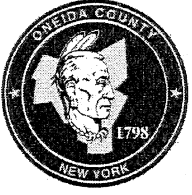
Proposed Funding Sources (Federal \$/ State \$/County \$): 100% Reaching Rural Implementation Funding.

Cost Per Client Served: (N/A)

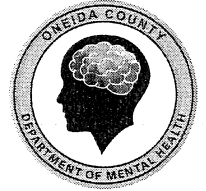
Past Performance Data: (N/A)

O.C. Department Staff Comments: (N/A)

Mandated Service: No



ONEIDA COUNTY DEPARTMENT OF MENTAL HEALTH



ANTHONY J. PICENTE, JR.
County Executive

ASHLEE L. THOMPSON
Commissioner
Director of Community Services

April 17, 2024

Mr. Anthony J. Picente, Jr.
County Executive
800 Park Avenue
Utica, NY 13501

FN 20 24-205
HEALTH & HUMAN SERVICES
WAYS & MEANS

Re: Transfer of OCDMH Opiate Settlement Funds from Revenue to Expenditure Account

Dear County Executive Picente,

As you are aware, the NYS Office of Addiction Services and Supports (OASAS) allocated Opiate Settlement Funds directly to the Oneida County Department of Menal Health (OCDMH) pursuant to the terms of the New York Opioid Settlement Sharing Agreement and the authorizing statutes Mental Hygiene Law §25.18 and State Finance Law §99-nn which set forth permissible uses for New York Opioid Settlement funds.


This request is to fund a proposal submitted by the Center for Family Life and Recovery (CFLR). The 2023 Oneida County Opioid Response RFP was established to fund local projects that improve the system of behavioral services integration to best treat co-occurring disorders, service equity, and meaningful evaluation that demonstrates reduced suffering and positive impacts on the social determinants of health that have been affected by the opioid crisis. OCDMH's goal for this RFP was to establish projects whose priority areas include harm reduction, treatment investments across the service continuum, priority populations, housing, recovery, prevention, transportation, public awareness, and research. CFLR responded to this RFP with a project titled *Peer Alliance Services Expansion*. Their proposal enhances the pre-existing Peer Alliance to address priority areas across the service continuum, priority populations, and recovery/prevention. This proposal will improve the capacity of the peer alliance and hire three Certified Recovery Peer Advocates (CRPAs) to facilitate groups; and provide trainings, support, anti-stigma, campaign messages, outreach, etc. CFLR will provide structured wellness activities to encourage individual to engage in recovery services and show them that life can be fun without the use of addicting substances.

In conclusion, I respectfully request to have the Board of Legislators approve the following supplemental appropriation:

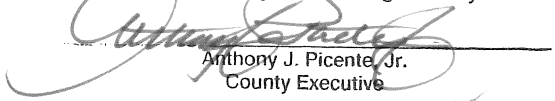
TO: A4310 4310.495-180 - Other Expenses – Grant Funded Opioid Settlement -----\$ 99,000.00

This supplemental Appropriation will be fully funded by: A 4310 4310.2735-400 Opioid Settlement Funds Received - OASAS

Sincerely,


Ashlee L. Thompson, MHA, MEd., Master CASAC
Commissioner of Mental Health/Director of Community Services

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 4-17-24



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
315-798-5910 ♦ Fax: 315-798-5603

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

AMANDA L. CORTESE-KOLASZ
COUNTY ATTORNEY

FN 20 24-206

March 26, 2024

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

Oneida County proposes to engage the services of Roemer, Wallens, Gold & Mineaux for the purposes of providing legal services in the role of Labor Relations Attorneys and Consultants. Services under the proposed agreement will include comprehensive negotiating services with collective bargaining units, together with consulting and the provision of legal advice regarding a comprehensive range of issues, including, but not limited to: Civil Service Law, Taylor Law, Disability Benefits, Sexual Harassment Investigations and Grievances filed against the County. The County will be billed per the rates set forth in the agreement, which will run from January 1, 2024 to December 31, 2028. The total cost of this agreement will be \$349,200.00.

If this proposal meets with your approval, please forward the same to the Board of Legislators for their consideration. If you would like to discuss this in greater detail, I am available at your convenience.

Very truly yours,

Amanda Lynn Cortese-Kolasz

Encl.



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 4-1-24

Oneida Co. Department: County Attorney

Competing Proposal X
Only Respondent _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Roemer, Wallens, Gold & Mineaux
13 Columbia Circle
Albany, New York 12203

Title of Activity or Service: Labor Negotiation and Consulting Services

Proposed Dates of Operation: January 1, 2024 – December 31, 2028

Client Population/Number to be Served:

Summary Statements

- 1) **Narrative Description of Proposed Services:** Roemer, Wallens, Gold & Mineaux will serve as Chief Negotiator for the collective bargaining process with all units. They will also provide advice and legal counsel on a broad range of labor-related issues.
- 2) **Program/Service Objectives and Outcomes:** Successful bargaining with labor units and compliance with all relevant labor laws and regulations.
- 3) **Program Design and Staffing:**

Total Funding Requested: \$349,200.00 **Account #**

Oneida County Dept. Funding Recommendation: up to \$349,200.00

Proposed Funding Sources (Federal \$/ State \$/County \$): County

Cost Per Client Served: N/A

Past Performance Data: N/A

Mandated/Not Mandated: Not Mandated

O.C. Department Staff Comments: N/A



ONEIDA COUNTY BOARD OF ELECTIONS

Union Station • 321 Main St. • 3rd Floor
Utica, New York 13501
Phone: (315) 798-5765
Fax: (315) 798-6412

Sarah F. Bormann
Democratic Commissioner

Nichole D. Shortell
Republican Commissioner

Anthony J. Picente, Jr.
County Executive

April 17, 2024
Anthony J. Picente, Jr.
Executive
Oneida County
800 Park Avenue
Utica, New York 13501

FN 20 24-207
GOVERNMENT OPERAT
WAYS & MEANS

Re: Fort Orange Press, Inc.- Ballot Printing & Related Services (2nd Extension)

Dear County Executive Picente:


Enclosed please find a proposed extension to an original agreement with Fort Orange Press, Inc., for the printing of ballots and related items and services. This is the second of four contractually permissible extensions. This extension term is from May 31, 2024 through May 30, 2025. The cost for this extension is \$442,691.00.

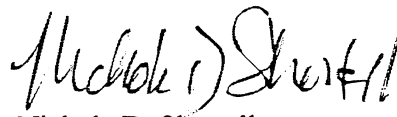
Assuming this proposed extension meets with your approval, please forward same to the Board of Legislators for consideration at its May meeting.

Should you have any questions, please do not hesitate to contact us.

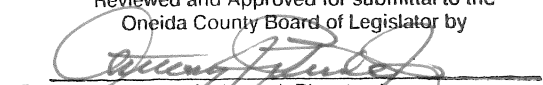
Thank you for your attention to this matter.

Sincerely,


Sarah F. Bormann
Democratic Commissioner


Nichole D. Shortell
Republican Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 4-17-24

18

Oneida Co. Department: Board of Elections

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other (Extension) X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Fort Orange Press, Inc.
11 Sand Creek Road
Albany, New York 12205

Title of Activity or Service: Second Extension to Original Agreement for printing of election materials and related services.

Proposed Dates of Operation: May 31, 2024 - May 30, 2025

Client Population/Number to be served: Oneida County Voters

Summary Statements

- 1) **Narrative Description of Proposed Services:** Second Extension to original agreement pursuant to which vendor provides printed ballots and related items and services.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$442,691.00 **Account #**A1450-1450-491

Oneida County Dept. Funding Recommendation: \$442,691.00

Proposed Funding Sources (Federal \$/State \$/County \$): County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comment: Second of four contractually-permissible extensions.



ONEIDA COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY
Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, NY 13501

ANTHONY J. PICENTE JR.
County Executive

CHUCK KLEIN
Director

April 4, 2024

FN 20 24-208

GOVERNMENT OPERATIONS

WAYS & MEANS

Mr. Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear County Executive Picente,

The County of Oneida has a vast voice and data communications system spanning 20 locations. It currently contracts with Northland Networks Ltd. ("Northland") to provide voice and data services, including the provision of communications and internet lines and the maintenance of a 24/7/365 network operations center. However, the number of renewals available under the County's current contract with Northland is set to expire.

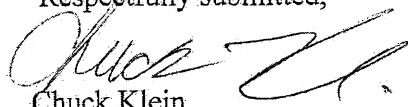
The Department of Information Technology issued a competitive Request for Proposals (RFP 2023-368) for voice and data services and received three responses. After extensive review, we have determined to award two agreements for these services, one to Northland and the other to Spectrum (Charter Communications Operating LLC).

The Department intends to continue using Northland as its primary provider of voice and data service, and to use Spectrum as a backup or supplement to Northland, in order to build redundancy and resiliency into the County's systems.

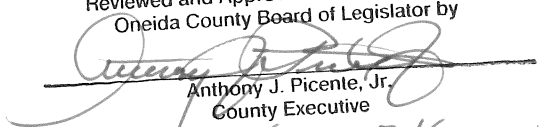
Enclosed, please find an agreement with Northland to provide voice and data services to the County. The agreement is for a term of three years, with up to two renewal terms of one year each. The agreement does not state a maximum price, because although the Department intends to spend up to \$400,000.00 annually for voice and data services—for a total of up to \$2,000,000.00 over five years—the Department cannot predict at this time how much of that annual total will be allocated to services provided by Northland and how much will be allocated to Spectrum.

If the agreement meets with your approval, I respectfully ask that you forward it to the Board of Legislators for its consideration.

Respectfully submitted,


Chuck Klein
Director, Information Technology

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 4-17-24

20

Oneida Co. Department: Information Technology

Competing Proposal X
(Only Respondent) _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Northland Networks Ltd.
9560 Main Street
Holland Patent, New York 13354

Title of Activity or Service: Provision of Voice and Data Services

Proposed Dates of Operation: January 1, 2024 – December 31, 2026 (three years)
January 1, 2027 – December 31, 2027 (first extension)
January 1, 2028 – December 31, 2028 (second extension)

Client Population/Number to be Served: Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services:** Pursuant to this agreement, Northland will provide voice and data services to Oneida County at its locations throughout the County.
- 2) **Program/Service Objectives and Outcomes:** This agreement will allow Northland to provide reliable voice and data communication services and redundancies to our backup center.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$2,000,000.00 (\$400,000.00 per year)

Account: #A 1610 A1610.416-100

Oneida County Dept. Funding Recommendation: \$2,000,000.00 (\$400,000.00 per year)

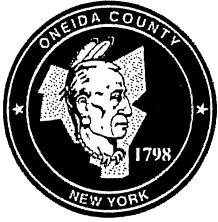
Proposed Funding Sources (Federal \$/State \$/County \$): County

Cost Per Client Served: N/A

Past Performance Data: Northland Communications is one of the current Voice and Data vendor for Oneida County.

O.C. Department Staff Comments: The Department intends to execute contracts with both Northland and Spectrum (Charter Communications Operating LLC) to provide voice and data services. The total amount spent for both contracts will not exceed \$400,000.00 per year.

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ANTHONY R. CARVELLI
COMMISSIONER



**ONEIDA COUNTY
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

April 10, 2024

FN 20 24-209

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue, 10th Floor
Utica, New York 13501

GOVERNMENT OPERATIONS
WAYS & MEANS

**Re: Agreement with New York Mills Union Free School District
Real Property Tax Collection**

Dear County Executive Picente:

Please find enclosed a proposed agreement between the County and the New York Mills Union Free School District. The County has been assisting the District with the collection of taxes since 1997. The Agreement commences on July 1, 2024, and continues through June 30, 2029, and provides that the District shall pay the County its actual costs incurred, including the costs of envelopes, supplies and postage.

If the enclosed meets with your approval, please forward the same to the Board of Legislators for consideration at their next meeting.

Sincerely,

Anthony Carvelli
Commissioner of Finance

Enclosures

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4-17-24

22

Oneida Co. Department: Finance

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: New York Mills Union Free
1 Marauder Boulevard
New York Mills, New York 13417

Title of Activity or Service: School Tax Collection

Proposed Dates of Operation: July 1, 2024 – June 30, 2029

Client Population/Number to be Served:

Summary Statements

- 1) **Narrative Description of Proposed Services:** The County assists the School District in the collection of taxes.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** The School District shall pay the County the actual costs incurred for the printing and mailing of the tax bills, including the costs of envelopes, supplies and postage.

Total Funding Requested: N/A **Account #**

Oneida County Dept. Funding Recommendation: N/A

Proposed Funding Sources (Federal \$/State \$/County \$): N/A

Cost Per Client Served: N/A

Past Performance Data: The County has provided this service to the New York Mills Union Free School District for many years.

O.C. Department Staff Comments: None

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ANTHONY R. CARVELLI
COMMISSIONER



**ONEIDA COUNTY
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

April 8, 2024

FN 20 24-210

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, N.Y. 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear Mr. Picente:

Pursuant with Title 3 of Article 5 of the Real Property Tax Law, the enclosed petitions are submitted with the recommendations as cited.

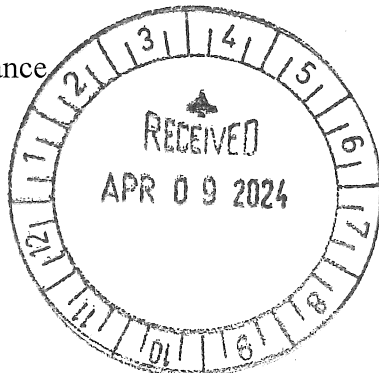
We would respectfully request that you please forward said petitions to the Oneida County Board of Legislators for full board consideration at the May 8th 2024 meeting.

<u>NUMBER</u>		<u>AMOUNT</u>
1	REFUND	\$ 382.38
13	CORRECTIONS	\$ 7,935.98

Sincerely,

Anthony Carvelli
Commissioner of Finance

AC:kp
Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4-9-24

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ERRONEOUS ASSESSMENTS										
MUNICIPALITY	YEAR	NAME	TAX MAP NUMBERS	TAX UNPAID	AMOUNT CANCEL	TAX PAID	AMOUNT REFUND	CORRECT	AMOUNT TO "0"	
Sherrill	2023, 2022, 2021	DeFazio, Joe	6005 322.019-2-57.1 UL	\$ 1,203.22	\$ 1,203.22	\$ 2,676.60	\$ 382.38	\$ 2,294.22	\$ -	
Camden	2023	Hawkes, Elizabeth (frimly American Legion Post)	3089 128.000-1-51.21 PJ	\$ 3,693.66	\$ 784.59			\$ -	\$ -	
Floyd	2024	Day, Timothy	3600 192.000-1-65.1 PN	\$ 2,920.97	\$ 2,920.97			\$ 2,909.07	\$ -	
New Hartford	2024	United States of America Army Reserve Center	4803 317.014-3-46 SL	\$ 443.17	\$ 443.17			\$ -	\$ -	
New Hartford	2023	United States of America Army Reserve Center	4803 317.014-3-46 SL	\$ 443.17	\$ 443.17			\$ -	\$ -	
New Hartford	2019	United States of America Army Reserve Center	4803 317.014-3-46 SL	\$ 345.17	\$ 345.17			\$ -	\$ -	
Steuben	2024	Smith, Danny	5600 137.000-1-3.1 KA	\$ 1,342.07	\$ 863.71			\$ 478.36	\$ -	
Steuben	2024	Smith, Danny	5600 137.000-1-3.2 KW	\$ 255.28	\$ 164.29			\$ 90.99	\$ -	
Steuben	2024	Smith, Danny	5600 137.000-1-4.3 ML	\$ 181.78	\$ 116.98			\$ 64.80	\$ -	
Steuben	2024	Smith, Danny	5600 137.000-1-5. KO	\$ 2,831.13	\$ 1,822.03			\$ 1,009.10	\$ -	
Vermon	2024	Bartholomeo Property Holdings LLC	6005 322.015-2-20 KO	\$ -	\$ (835.32)			\$ 835.32	\$ -	
Waterville	2024	Lallier, Stephen & Joann	4601 392.008-1-2 MX	\$ 786.24	\$ 33.87			\$ 752.37	\$ -	
Waterville	2024	Casanova, Courtney (fika/ Owens, Courney)	4601 383.018-1-7 RA	\$ 936.34	\$ 40.34			\$ 896.00	\$ -	
Westmoreland	2024	Gorrell, Loren	6800 314.000-2-28 OD	\$ 1,434.00	\$ 32.96		\$ 382.38	\$ 1,401.04	\$ -	
					\$ 7,935.98					



Undersheriff Joseph Lisi
Chief Deputy Jonathan Owens

Chief Deputy Mark Kinderman
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

April 12, 2024

The Honorable Anthony J. Picente, Jr
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

FN 20 24-211

PUBLIC SAFETY

WAYS & MEANS

Re: Trinity Services Group, Inc (Food Services).

Dear County Executive Picente:

The Sheriff's Office requests approval of the enclosed second contract extension with Trinity Services Group, Inc., for food services at the Oneida County Correctional Facility. Per the original contract, Trinity provides meals which meet applicable nutritional guidelines.

The original contract was for a three-year term with an option to extend for two additional one-year periods. This is the second permissible extension, running from May 1, 2024 to April 30, 2025. Per the original contract, the cost of meals during this extension is in accordance with a new price schedule that reflects the current Consumer Price Index. Because the number of meals served is based on the average number of inmates, costs will fluctuate depending on the average number of inmates during this extension term (currently 253). For comparison's sake, during the period of May 1, 2022 to April 30, 2023, the total cost was \$562,140.29, while, during the first 11 months of the current/first extension term (i.e., through March 31, 2024), the County has paid \$537,878.33.

If you find the enclosed contract extension acceptable, please forward same to the Board of Legislators for approval. I would like to thank you for your time and diligent attention to this matter. If you have any questions, require clarification, or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Robert M. Maciol
Sheriff

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 4-16-24



Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

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Oneida Co. Department: Sheriff's Office

Competing Proposal X
Only Respondent _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Trinity Services Group, Inc.
477 Commerce Boulevard
Oldsmar, Florida 34677-3018

Title of Activity or Service: Food Services at Oneida County Correctional Facility.

Proposed Dates of Operation: May 1, 2024 - April 30, 2025 (second contract extension)

Client Population/Number to be Served: Inmate population and correction officers.

Summary Statements

- 1) **Narrative Description of Proposed Services:** Food services at the Correctional Facility.
- 2) **Program/Service Objectives and Outcomes:** To feed inmates and staff in a quality and cost-effective manner consistent with State and Federal requirements.
- 3) **Program Design and Staffing:** Trinity Services employs its own staff and prepares meals at the Correctional Facility. The cost is billed to the County weekly based upon an updated price schedule which is included in the contract as Exhibit B. Actual costs will fluctuate depending on the number of inmates/meals served. The Correctional Facility will provide inmate labor to assist Trinity in meal preparation.

Total Funding Requested: TBD

Account # A3110 3150.495-300

Oneida County Dept. Funding Recommendation: TBD, based upon updated price schedule

Proposed Funding Sources (Federal \$/State \$/County \$): County

Cost Per Client Served: Based upon updated price schedule

Past Performance Data: Trinity has performed well under the current contract.

O.C. Department Staff Comments: The cost will be calculated and billed on a weekly basis and determined by the number of meals served and the current inmate population. The total amount paid by the County for the last 23 months is as follows:

May 1, 2022 - April 30, 2023: \$562,140.29
May 1, 2023 - March 31, 2024: \$537,878.33



**ONEIDA COUNTY
DEPARTMENT OF EMERGENCY SERVICES
FIRE COORDINATOR
911 CENTER
STOP DWI PROGRAM**

ANTHONY J. PICENTE, JR.
County Executive

EDWARD STEVENS
Director

120 Base Road • Oriskany, New York 13424

Phone: 315-765-2526 • Fax: 315-765-2529

April 16, 2024

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 24-212

PUBLIC SAFETY

Re: Stop-DWI (Selective Enforcement Patrols)

WAYS & MEANS

Dear County Executive Picente:

Enclosed please find a proposed agreement with the Village of Yorkville for 2024 Stop-DWI Selective Enforcement Patrols. This agreement provides funding to conduct patrols, purchase related equipment, and attend training which enhances the mission of the Stop-DWI Program. This funding is reimbursable to the County from DWI funds generated within Oneida County. The term of this agreement is January 1, 2024 through December 31, 2024, at a total cost of \$15,080.00.

Assuming this agreement meets with your approval, I respectfully request that it be forwarded to the Board of Legislators for its approval, including approval for this agreement to serve as a template for the below-noted police agencies to conduct 2024 Selective Enforcement Patrols. Each template-derivative agreement will be the same, except for the municipality name and dollar amount. The 2024 Selective Enforcement Patrols contract amounts are as follows:

Village of Yorkville Police Department	\$15,080.00
Oneida County Sheriff's Office	\$150,000.00
Village of Whitesboro Police Department	\$2,562.00
City of Rome Police Department	\$13,237.00
City of Utica Police Department	\$15,219.00
City Sherrill Police Department	\$2,000.00
Town of New Hartford Police Department	\$10,000.00
Village of New York Mills Police Department	\$6,902.00

Thank you for your attention and consideration.

Sincerely,

Eric Townsend

Eric Townsend
STOP-DWI Coordinator

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.

Anthony J. Picente, Jr.
County Executive

Date 4-17-24

28

Oneida Co. Department: Stop-DWI Program

Completing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: Village of Yorkville
30 Sixth Street
Yorkville, New York 13495

Title of Activity or Service: DWI Selective Enforcement Patrols and related activities.

Proposed Dates of Operation: January 1, 2024 – December 31, 2024

Client Population/Number to be Served: Oneida County Residents

Summary Statements

1. **Narrative Description of Proposed Services:** Agency will provide patrols, in addition to those normally scheduled, whose sole function will focus on DWI and related enforcement. Funding may also be utilized to calibrate and repair DWI related equipment and to attend training that enhances the mission of the Stop-DWI Program.
2. **Program/Service Objectives and Outcomes:** To increase the annual number of selective enforcement patrols and corresponding arrests for DWI-related offences.
3. **Program Design and Staffing:** Staff is drawn from the agency's police officers.

Total Funding Requested: \$ 15,080.00

Account#: A3020.109

Oneida County Funding Recommendation: \$15,080.00

Proposed Funding Sources (Federal \$/State \$/County \$): County (reimbursable from DWI funds generated in Oneida County).

Cost per Client Served: N/A

Past Performance Data: Agency currently participates in selective enforcement patrols and other STOP-DWI Program initiatives and special operations.

O.C. Department Staff Comments: This agreement is intended to be used as the master template agreement for all Selective Enforcement Patrol agreements.

ONEIDA COUNTY

DEPARTMENT OF EMERGENCY SERVICES

Anthony J. Picente, Jr.
County Executive

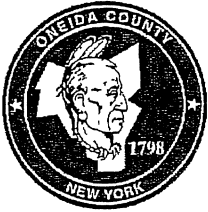
FIRE COORDINATOR

911 CENTER

STOP-DWI PROGRAM

Edward T. Stevens
Director

120 Base Road * Oriskany, New York 13424
Phone: 315-765-2526 * Fax: 315-765-2529



April 16, 2024

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 24-213

PUBLIC SAFETY

Re: Stop-DWI (High Visibility Engagement Campaign)

WAYS & MEANS

Dear County Executive Picente:

Enclosed please find a proposed agreement with the Village of New York Mills for its Police Department to conduct High Visibility Engagement Campaigns (f/k/a "Crackdown Patrols") during the holidays. Funding is reimbursable to Oneida County from a grant received from the New York State Stop-DWI Foundation. The term of this agreement is October 31, 2023 through October 30, 2024, at a total cost of \$3,330.00

Assuming this agreement meets with your approval, I respectfully request that it be forwarded to the Board of Legislators for its approval, including approval for this agreement to serve as a template for the below-noted police agencies to conduct High Visibility Engagement Campaigns during the 2023-2024 term. Each template-derivative agreement will be the same, except for the municipality name and dollar amount. The High Visibility Engagement Campaign contract amounts for the 2023-2024 term are as follows:

New York Mills Police Department	\$3,330.00
New Hartford Police Department	\$4,500.00
Oneida County Sheriff's Office	\$8,695.00
Rome Police Department	\$4,495.00
City of Utica Police Department	\$6,220.00
Yorkville Police Department	\$6,800.00

Thank you for your attention and consideration.

Sincerely,

Eric Townsend
STOP-DWI Coordinator

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4-17-24

Oneida Co. Department: Stop-DWI Program

Completing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: Village of New York Mills
1 Maple Street
New York Mills, New York 13417

Title of Activity or Service: STOP-DWI High Visibility Engagement Campaigns
(f/k/a Crackdown Patrols)

Proposed Dates of Operation: October 31, 2023 – October 30, 2024

Client Population/Number to be Served: Oneida County

Summary Statements

1. **Narrative Description of Proposed Services:** Agency will provide special holiday patrols, in addition to their normally scheduled patrols, with the sole focus on STOP-DWI High Visibility Engagement Campaigns. This agreement will serve as the template for the other STOP-DWI High Visibility Engagement Campaigns.
2. **Program/Service Objectives and Outcomes:** To increase the number of enforcement patrols and corresponding arrests for DWI-related offenses.
3. **Program Design and Staffing:** Staff is drawn from the municipality’s police officers.

Total Funding Requested: \$3,330.00

Account#: A3020.495

Oneida County Dept. of Funding Recommendation: \$3,330.00

Proposed Funding Sources (Federal \$ /State\$ / County \$): County (reimbursable from the New York State STOP-DWI Foundation High Visibility Engagement Campaigns grant).

Cost per Client Served: N/A

Past Performance Data: Agency currently participates in enforcement activities and other STOP-DWI Program initiative and special operations.

O.C. Department Staff Comments: This agreement is to be used as a board approved template for all 2023-24 STOP-DWI High Visibility Engagement Campaign agreements.

Anthony J. Picente, Jr
Oneida County Executive



Charles P. Klein
Commissioner of Personnel

ONEIDA COUNTY DEPARTMENT OF PERSONNEL

County Office Building 800 Park Avenue Utica, New York 13501-2986
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net
Web site: www.ocgov.net

April 17, 2024

FN 20 24-214

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY
WAYS & MEANS

Dear County Executive Picente:

Attached for you review and approval is correspondence from Oneida County District Attorney, Todd C. Carville requesting the deletion of one Part time Senior Confidential Investigator position 1165-818 and the creation of one full time Senior Confidential Investigator position (grade 32W, step 1 at \$59,648).

As stated in Oneida County District Attorney, Todd C. Carville's letter the position is essential for the Crimes Against Revenue investigations grant and will be fully grant funded with no cost to the County.

If you concur with his request, please forward this letter to the Board of Legislators and ask that they create one (1) Senior Confidential Investigator (grade 32W, step 1 at \$59,648) effective immediately.

Sincerely,

Charles P. Klein
Commissioner of Personnel

Copy: Todd C. Carville, District Attorney
County Attorney
Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

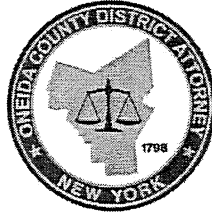
Anthony J. Picente, Jr.
County Executive

Date 4-17-24

ONEIDA COUNTY OFFICE OF THE DISTRICT ATTORNEY

William J. Barry III
Chief Assistant District Attorney

Joshua L. Bauer, Senior ADA
Travis J. Yoxall, Bureau Chief
Rebecca G. Kelleher, Bureau Chief
Nicholas T. Fletcher, Bureau Chief
Maria Murad Blais
Kimberly R. Sudakow
Sara L. Dewey
Jennifer M. Scholl



Todd C. Carville
DISTRICT ATTORNEY

Laurie Lisi
Executive Administrative Assistant

Kurt D. Schultz
Sarah F. DeMellier
Michael A. LaBella
Amanda M. Tucciarone
Andrew K. Rahme
Kathleen A. Arcuri
Robert Rose
Dawn C. Lupi
Bernard L. Hyman Jr.

April 5, 2024

Chuck Klein
Commissioner of Personnel
Oneida County Personnel Department
800 Park Avenue
Utica, New York 13501

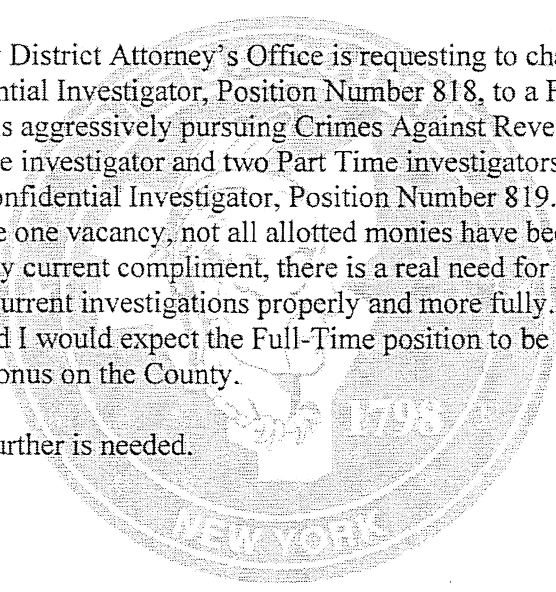
Dear Mr. Klein:

The Oneida County District Attorney's Office is requesting to change the Part Time position of Senior Confidential Investigator, Position Number 818, to a Full-Time position. The District Attorney's Office is aggressively pursuing Crimes Against Revenue investigations and presently has one Full-Time investigator and two Part Time investigators with one vacant Part Time position of Senior Confidential Investigator, Position Number 819. All four positions are grant funded, but due to the one vacancy, not all allotted monies have been or will be expended. Due to the great work of my current compliment, there is a real need for a second Full-Time investigator to handle the current investigations properly and more fully. The Part Time position is grant funded and I would expect the Full-Time position to be covered under that same grant funding without any onus on the County.

Please advise if anything further is needed.

Very truly yours,

Todd C. Carville
Todd C. Carville
District Attorney



Received
ONEIDA
COUNTY
APR - 5 2024
PERSONNEL
DEPARTMENT
Received



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

April 17, 2024

Gerald Fiorini, Chairman
Board of Legislators
Oneida County
800 Park Avenue
Utica, NY 13501

FN 20 24-215
PUBLIC SAFETY
WAYS & MEANS

Dear Chairman:

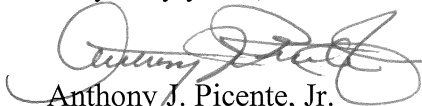
As a result of the Board of Legislators approval of the District Attorney's board letter to do some updating at the District Attorney's Offices it is necessary to complete the other side of the transaction. As Such, the Capital Project needs to be amended to reflect the additional funding.

I therefore request your Board's approval to amend **Capital Project H-DPW – 125 –Space Utilization & Program Improvements:**

	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
Bonds			
H – DPW 0125-5710	\$ 300,000.00	0.00	\$ 300,000.00
Transfer From General Fund			
H-DPW 0125 – 5031- 000	\$ 0.00	\$ 230,000.00	\$ 230,000.00
Totals	\$ 300,000.00	\$ 230,000.00	\$ 530,000.00
Capital Outlay			
H-DPW 0125-19972	\$ 300,000.00	\$ 230,000.00	\$ 530,000.00

Thank you for kind attention to this request.

Very truly yours,

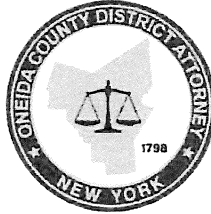

Anthony J. Picente, Jr.
County Executive

CC: Comptroller
County Attorney
Commissioner DPW

ONEIDA COUNTY OFFICE OF THE DISTRICT ATTORNEY

William J. Barry III
Chief Assistant District Attorney

Joshua L. Bauer, Senior ADA
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Rebecca G. Kelleher, Bureau Chief
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Todd C. Carville
DISTRICT ATTORNEY

Laurie Lisi
Executive Administrative Assistant

Kurt D. Schultz
Sarah F. DeMellier
Michael A. LaBella
Amanda M. Tucciarone
Andrew K. Rahme
Kathleen A. Arcuri
Robert Rose
Dawn C. Lupi
Bernard L. Hyman Jr.

April 17, 2024

Anthony J. Picente, Jr.
County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive,

As I began my tenure as Oneida County District Attorney, I started to take inventory of the District Attorney's Office and looked at the overall condition of the office space, the office is in need of an update. No serious maintenance has been done for quite some time at this location. I would like to have the walls painted, carpet replaced, blinds replaced and other minor repairs.

Fortunately, I have several vacancies in my department, which I do not anticipate being able to fill in the 2024 budget year. These vacancies will more than cover the anticipated cost of these repairs and updates to the office space.

I therefore request your Board's approval for the following **2024** Budgetary transfers:

TO:

A 9900 9901-900-105 – Transfer to Capital Fund	\$ <u>230,000.00</u>
Total	\$ 230,000.00

FROM:

A 1165 1165.101-000 – District Attorney Adm – Salaries	\$ 200,000.00
A 1165 1165.860-000 – District Attorney Adm. – Health Insurance	\$ <u>30,000.00</u>
Total	\$ 230,000.00

Thank you for your kind attention to this request.

Very truly yours,

Todd C. Carville
District Attorney

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ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

April 17, 2024

Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

FN 20 24-216

PUBLIC SAFETY

Honorable Members:

WAYS & MEANS

The attached letter from Holly Bolton, Probation Director, requests your consideration and approval of her claim for reimbursement from the State of New York for costs expended for Pre-Sentence reports Conducted on state inmates. As indicated, Section 606 of the Correction Law and Part 410 of the New York Code of Rules and Regulations (NYCRR) provides for reimbursement to counties when these costs are expended by Public Funds.

As noted in the attached documents, the Probation Department is claiming \$2,338.97 for the preparation of 13 reports in this category. Please consider and approve her reimbursement claim.

Sincerely,

Anthony J. Picente, Jr.
Oneida County Executive

C: Public Defender
Audit and Control
County Attorney



ONEIDA COUNTY
DEPARTMENT OF PROBATION

Boehlert Center at Union Station
321 Main Street, 2nd Floor, Utica, New York 13501
Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684
300 West Dominick Street, Rome, New York 13440
Rome ~ Phone: (315) 356-2900 Fax: (315) 337-5025
E-mail: probation@ocgov.net · Web Site: www.ocgov

ANTHONY J. PICENTE, JR.
County Executive

HOLLY BOLTON
Director

April 11, 2024

Anthony J. Picente Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

FN 20

24-217
PUBLIC SAFETY

Dear County Executive Picente,

WAYS & MEANS

The Probation Department is requesting Fund Transfers to address a variety of needs within our department. We are in dire need to replace desks, cabinets and chairs. Most of our desks and cabinets are thirty-plus years old, and many have drawers that do not function or are otherwise damaged. The Department intends to replace 51 desks, cabinets and chairs. The total cost for all new office furniture is approximately \$128,000.00.

We also need to restructure our office by adding two doors within our department to create additional office space, which will cost approximately \$5000.00, and we also need to update three access doors to swipe card access as they are currently keycode. This update would cost approximately \$15,000.00 for all three doors.

We are also in need of an additional vehicle to replace a lease which is expiring in two months. This vehicle should not cost us more than \$60,000.00 as we plan on purchasing a vehicle.

The Probation Department also has need to address our emergency radios. We are seeking to add four additional radios, add chargers, as well as replace most of our lithium batteries. These radios are critical to the safety of our staff while in the field. This will cost approximately \$12,000.00.

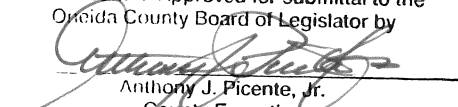
We are also in need of practice ammunition for our soon to be armory in the amount of approximately \$10,000.00.

We are also in need of Blue Guns for training purposes which will cost approximately \$5,000.00. This \$5,000.00 will then be re-imbursed to us by the GIVE grant.

Probation is seeking to transfer monies from a DCJS Pretrial award to cover the cost of this expenditure. Approximately \$85,000.00 of our Pretrial award received in October 2022 is still available for this endeavor. The remaining \$150,000.00 will come from our 2023-24 Pretrial award of \$519,905.00 which was received in January of 2024.

I therefore request your approval for the following fund transfers:

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 4-12-24

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TO:

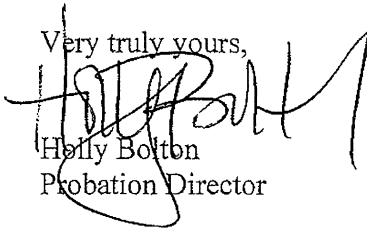
A-3140-3140.211-000 – Office Furniture.....\$128,000.00
A-3140-3140.495-000 – Other Expenses.....\$20,000.00
A-3140-3140.495-150 – Charter of Hire of Vehicle.....\$60,000.00
A-3140-3140.290-000 – Other Equipment.....\$12,000.00
A-3140-3140.491-000 – Other Materials.....\$10,000.00
A-3140-3140.425-000 – Training.....\$5,000.00

FROM:

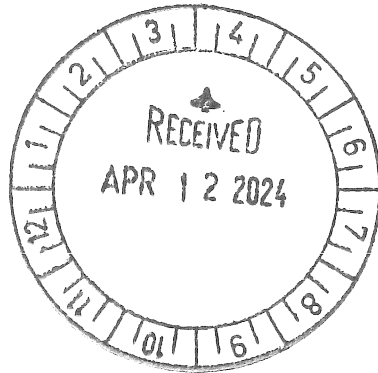
A 3140-3140.3310-120– State Aid Probation DCJS Pretrial Services.....\$235,000.00

Thank you for kind attention to this request.

Very truly yours,



Holly Bolton
Probation Director





Griffiss International Airport

660 Hangar Road, Suite 223
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

EDWARD A. ARCURI
Commissioner

March 27, 2024

Anthony J. Picente, Jr.
County Executive
Oneida County
800 Park Avenue
Utica, NY 13501

FN 20 21-218

AIRPORT

WAYS & MEANS

Dear County Executive:

On July 14, 2021, the Board of Legislators approved the establishment of capital project H- 623 – Griffiss Triangle Development which has been renamed H – Air 085 with the new accounting software. C&S Engineers was contracted with to do the initial planning, environmental and conceptual design services relative to the 258 - acre site located at Griffiss International Airport. The first phase of the work has been completed and it is time to begin the second phase of the environmental and design services. In order to start this much needed work, it is necessary to amend Capital Project H- AIR 085..

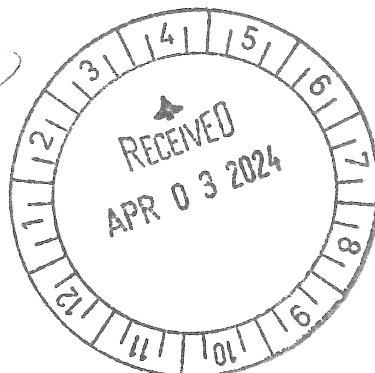
I therefore request the Board of Legislators' approval to amend **Capital Project H-AIR 085 56102 – Capital Outlay – Griffiss Airfield – Triangle Development:**

	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
Trans from General			
AIR 085-5031-000	\$ 175,000.00	\$ 0.00	\$ 175,000.00
Trans from Genl - ARPA			
AIR 085-5031-998	\$ 693,500.00	\$ 221,000.00	\$ 914,500.00
Totals	<u>\$ 868,500.00</u>	<u>\$ 221,000.00</u>	<u>\$ 1,089,500.00</u>
Capital Outlay			
H- AIR – 085-56102	<u>\$ 868,500.00</u>	<u>\$ 221,000.00</u>	<u>\$ 1,089,500.00</u>

Thank you for kind attention to this request.

Very truly yours,

Edward Arcuri
Commissioner of Aviation



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4-3-24

CC: Comptroller
County Attorney



Griffiss International Airport

660 Hangar Road, Suite 223
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

EDWARD ARCURI
Commissioner of Aviation

April 11, 2024

FN 20 24-219

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

AIRPORT

Re: Task Order #18 with C&S Engineers, Inc.
ATCT Renovation – Contract Tower Design Project

WAYS & MEANS

Dear County Executive Picente:

The County has entered into a master agreement for consultant services with C&S Engineers, Inc. to provide professional planning and engineering services, as well to act as the principal consultant to the County at Griffiss International Airport. I now present to you for consideration the 18th Authorization of Services pursuant to the master contract. The services provided will include services for design and bidding of the ATCT Renovation – Contract Tower Project.

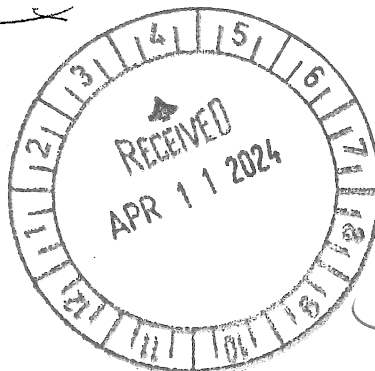
The cost associated with this Authorization of Services is \$160,200.00. The County has been awarded a grant from to FAA whereby we will receive federal funding for 90% of this cost (\$144,180), State funding for 5% of this cost (\$8,010), and the County will be responsible for funding 5% of this cost (\$8,010). If this Authorization meets with your approval, please forward to the Board of County Legislators for consideration at their next meeting.

Thank you for your continued support.

Sincerely,

Edward A. Arcuri
Commissioner of Aviation

Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 4-10-24

Oneida Co. Department: Aviation

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS - SUMMARY**

Name of Proposing Organization: C&S Engineers, Inc.
499 Col. Eileen Collins Boulevard
Syracuse New York 13212

Title of Activity or Service: Task Order #18 pursuant Master Agreement for
Consultant Services

Proposed Dates of Operation: Upon Execution to December 31, 2025

Client Population/Number to be Served: N/A

Summary Statements

- 1) **Narrative Description of Proposed Services:** The services provided include professional consulting and design services relative to a project to renovate the existing Air Traffic Control Tower.

- 2) **Program/Service Objectives and Outcomes:**

- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$160,200.00 **Account #**

Oneida County Dept. Funding Recommendation: \$160,200.00

Proposed Funding Sources (Federal \$/ State \$/County \$): Federal - \$144,180; State - \$8,010; County - \$8,010

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments:



Griffiss International Airport

660 Hangar Road, Suite 223
Rome, NY 13441

Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR
County Executive

EDWARD ARCURI
Commissioner of Aviation

April 15, 2024

Anthony J. Picente, Jr
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20 24-220

AIRPORT

Re: FAA BIL/AIG Grant Offer No. 3-36-0119-064-2024
Air Traffic Control Tower Design Phase

WAYS & MEANS

Dear County Executive Picente,

Please consider acceptance of a grant offer from the Federal Aviation Administration relative to the Bipartisan Infrastructure Law/Airport Infrastructure Grant Program. This grant will support the design phase of the rehabilitation of Griffiss's forty-year-old Air Traffic Control Tower. The amount of the grant monies to be received from the FAA is \$146,821.00 and will require matching funds from the State and County in the amount of \$8,157.00 each. This grant offer was received from the Federal Aviation Administration on April 12, 2024 and must be executed by May 10, 2024, therefore, time is of the essence.

If you find the enclosed acceptable, I respectfully request that you forward the same to the Board of Legislators for consideration at their May 8, 2024 meeting, and that you execute the grant agreement as soon as legislative approval is received.

Thank you for your assistance in this matter.

Sincerely,

Edward A. Arcuri
Commissioner of Aviation

EAA/rae

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 4-15-24

Oneida Co. Department: Aviation

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> x </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS - SUMMARY**

Name of Proposing Organization: Federal Aviation Administration
New York District Office
1 Aviation Plaza, Room 111
Jamaica, NY 11434

Title of Activity or Service: Bipartisan Infrastructure Law/Airport Infrastructure
Grant Program Grant

Proposed Dates of Operation: Upon execution to May 9, 2028

Client Population/Number to be Served: N/A

Summary Statements

- 1) **Narrative Description of Proposed Services:** Design phase of the rehabilitation of the Air Traffic Control Tower
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$163,135.00 **Account #**

Oneida County Dept. Funding Recommendation: \$163,135.00

Proposed Funding Sources (Federal \$/ State \$/County \$):

Federal: \$146,821.00 **State:** \$ 8,157.00 **County:** \$8,157.00

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: Grant documents received on April 12, 2024 and must be executed by May 10, 2024.



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr.
County Executive

Karl E. Schrantz, P.E.
Commissioner

April 10, 2024

FN 20 24-221

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

PUBLIC WORKS

Re: Master Agreement for Engineering Services – GHD Consulting Services Inc.
RFP No. 2024-377 UV Disinfection Engineering Services

WAYS & MEANS

Master Agreement for Consulting Services
Task Order No. 1 – Preliminary Engineering Services
HG WPC 816.81972

Dear County Executive Picente:

The Department of Water Quality and Water Pollution Control (“Department”) seeks to retain GHD Consulting Services Inc. (“GHD”) to perform engineering services in connection with the planning and design of an ultraviolet (UV) disinfection system at the Water Pollution Control Plant (“WPCP”). The WPCP currently disinfects treated effluent water with liquid chlorine. However, due to the rapid increase in the price of liquid chlorine along with the implementation of more stringent discharge limits by the regulatory agencies of total residual chlorine in our effluent water, it has become necessary to explore alternative and more cost-effective disinfection means and in particular, UV disinfection systems.

The Department issued a Request for Proposals (RFP) (No. 202024-377). Proposals were received on February 22, 2024. The Department scored and ranked them. Interviews were subsequently conducted. It was consensus of the review committee that the highest rated proposal was submitted by GHD. GHD has broad experience with the planning and design of UV disinfection systems. The Department wishes to enter into a Master Agreement for Consulting Services with GHD for the duration of the UV disinfection project. The scope of services and associated fees will be authorized in the form of Task Orders. This will allow the engineering work to proceed in phases, with each new phase beginning only after completion of the previous phase.

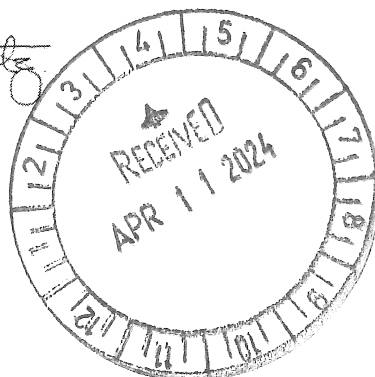
I respectfully request that you consider both the attached Master Agreement for Engineer Service and the attached Task Order No. 1 – Preliminary Engineering Services and forward it to the Oneida County Board of Legislators for consideration and approval. The Master Agreement is for a term of five years or the duration of any outstanding task order, whichever is later. Task Order No. 1 is for preliminary design services. It is for a term ending December 31, 2024, and provides a total fee to GHD not to exceed \$194,500.00.

If the agreement and task order meet with your approval, I respectfully ask that you forward the same to the Board of Legislators for its consideration. Please feel free to contact me if you have any questions.

Sincerely,

Karl E. Schrantz

Karl E. Schrantz, P.E.
Commissioner



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 4-10-24

44

Competing Proposal	<u> X </u>
Only Respondent	<u> </u>
Sole Source RFP	<u> </u>
Other	<u> </u>

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: GHD Consulting Services Inc.
4747 N 22nd Street, Suite 200
Phoenix, Arizona 12207

Title of Activity or Service: Master Agreement for Engineering Services
Task Order 1 – Preliminary Design Services

Proposed Dates of Operation: Execution - Five Years (Master Agreement)
Execution - December 31, 2024 (Task Order 1)

Client Population/Number to be Served: 110,000 people

Summary Statements

- 1) Narrative Description of Proposed Services: The Department of Water Quality and Water Pollution Control (“Department”) seeks to retain GHD Consulting Services, Inc. (“GHD”) to perform engineering services in connection with the planning and design of a new ultraviolet disinfection system for construction at the Water Pollution Control Plant. The Department issued a Requests for Proposals and upon review of the submissions from consultant firms along with in-person interviews, GHD was determined by the selection team to be the most qualified for this particular project based on its extensive experience in the planning and design of UV systems. The Department seeks approval of a Master Agreement for Engineering Services with GHD along with approval of Task Order No, 1 (Preliminary Design Services) for a fee not to exceed \$194,500.00.
- 2) Program/Service Objectives and Outcomes: Provide critical consulting and engineering services.
- 3) Program Design and Staffing: Systems will continue to be operated by Department of Water Quality and Pollution Control Staff.

Total Funding Requested: \$194,500.00

Account #: HG WPC 816 81972

Oneida County Dept. Funding Recommendation: \$194,500.00

Proposed Funding Sources (Federal \$/ State \$/County \$): WPC Capital Project Account (local funding)

Cost Per Client Served: n/a

Past Performance Data: GHD has familiarity with the Oneida County Sewer District facilities and have demonstrated their responsiveness to our needs.

O.C. Department Staff Comments: The Department recommends approval of this Master Agreement for Consulting Services and Task Order No. 1.



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
George E. Carle Complex
5999 Judd Road, Oriskany, NY 13424
Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
County Executive

MATTHEW S. BAISLEY
Commissioner

FN 20 24-227

April 16, 2024

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS
WAYS & MEANS

Dear County Executive Picente,

In January 2024, the Department of Public Works issued a request for proposals for construction inspection services for several county highway, bridge, and structure rehabilitation projects (“RFP”). The RFP assigned the projects into four groups—“Group One,” “Group Two,” “Group Three,” and “Group Four”—based on the project locations and schedules.

Four companies responded to the RFP, and Fisher Associates, P.E., L.S., L.A., D.P.C.’s proposal was the lowest-cost and best proposal for each group. Consequently, on February 21, 2024, the Oneida County Board of Acquisition & Contract accepted the proposal from Fisher Associates to provide construction inspection services for all four groups of projects.

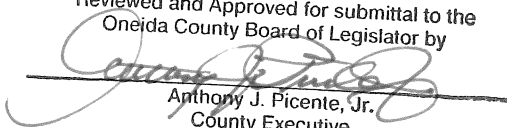
The enclosed agreement is for Fisher Associates to provide construction inspection services for “Group 1,” the replacement of six structures and/or culverts along Holman City Road (CR-2) and Church Road (CR-20) in the Town of Paris. The agreement is for a term commencing upon execution and ending upon the completion of the work, or no later than December 31, 2025. The total fees paid to Fisher Associates under the agreement will not exceed \$146,700.00. The Department intends to submit additional contracts with Fisher Associates for the other groups of projects.

Please consider the enclosed contract for the above-mentioned services. If acceptable, please forward it to the Oneida County Board of Legislators for approval.

Thank you for your support.

Sincerely,

Matthew S. Baisley
Matthew S. Baisley
Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 4-17-24

Oneida Co. Department: Public Works

Competing Proposal	<u> X </u>
Only Respondent	<u> </u>
Sole Source RFP	<u> </u>
Other	<u> </u>

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Fisher Associates, P.E., L.S., L.A., D.P.C.
 180 Charlotte Street
 Rochester, New York 14607

Title of Activity or Service: Construction Inspection Services—Group 1
 H-2458799

Proposed Dates of Operation: Start on Execution - 12/31/2025

Client Population/Number to be Served: N/A

Mandated or Non-mandated: Non-mandated

Summary Statements

1) Narrative Description of Proposed Services:

The Department of Public Works seeks construction inspection services for four groups of projects. This agreement is for “Group 1”, the replacement of six structures and/or culverts along Holman City Road (CR-2) and Church Road (CR-20) in the Town of Paris. The agreement is for a term commencing upon execution and ending upon the completion of the work, or no later than December 31, 2025. The total fees paid to Fisher Associates under the agreement will not exceed \$146,700.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

<u>4) Funding:</u>	Account #:	H-DPW-003 (H-298)
	Total Funding Requested:	\$146,700.00
	Oneida County Dept. Funding Recommendation:	\$146,700.00
Proposed Funding Sources	Federal:	\$0.00
	New York State:	\$0.00
	County:	\$146,700.00

Past Performance Data: N/A

O.C. Department Staff Comments: None

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Memo

To: Matthew S. Baisley
Secretary, Board of Acquisition & Contract

Al Barbato
Director of Purchasing

From: Nicholas P. DiGennaro, P.E., CFM *NPD*
Deputy Commissioner, Division of Engineering

Date: February 15, 2024

Re: 2024 Construction Inspection Services
Group 1 H-DPW-003 (H-298) H-2458799
Group 2 H-DPW-033 (H-546) H-2458899
Group 3 H-DPW-077 (H-615) H-2458999
Group 4 H-DPW-076 (H-614) H-2459099

A request for proposal was solicited from qualified Consultants to provide construction inspection services for various bridge, structure, and highway replacement/rehabilitation projects to be constructed in 2024 – 2025.

The Scope of Work includes:

Group 1 Projects

- a. Replacement of 6 structures and/ or culverts along Holman City Road (CR-2) and Church Road (CR-20), Town of Paris.

Group 2 Projects

- a) Streambed Stabilization adjacent to Structure C11-53, Lee Center – Stokes Road over Burk Creek, Town of Lee.
- b) Streambed Stabilization adjacent to West Ava Road (CR-67), alongside Point Rock Creek, Town of Ava.

Group 3 Projects

- a. Replacement of Structure C2A-13, Kellogg Street over Martin Brook, Town of Kirkland.
- b. Replacement of Structure C1A-53, Fuller Road over Tributary of Steuben Creek, Town of Steuben.
- c. Replacement of Structure C2-43, Townline Road over Tributary of Mud Creek, Town of Vernon.
- d. Replacement of Structure C3-54, Jug Point Road over Black Creek, Town of Verona.
- e. Replacement of Structure C6B-53, Stokes-Westernville Road over Br. Mohawk River, Town of Western.

Group 4 Projects

- a) Embankment Stabilization of Blossvale Road (CR-66) Sites #2 & #3, Town of Annsville.
- b) Guide Rail and Bridge Approach Rail installation and replacements, Various Locations throughout Oneida County.

Fees submitted are all inclusive for all services rendered as described in the request for proposal. Results are as follows.

Consultant	Group 1 Projects	Group 2 Projects	Group 3 Projects	Group 4 Projects	Totals
Delta Engineers	\$153,900.00	\$51,300.00	\$230,850.00	\$80,700.00	\$516,750.00
Barton & Loguidice	\$154,620.00	\$51,540.00	\$231,930.00	\$81,400.00	\$519,490.00
Fisher Associates	\$146,700.00	\$49,320.00	\$221,400.00	\$77,700.00	\$495,120.00
Foit-Albert	\$164,250.00	\$54,750.00	\$246,375.00	\$85,850.00	\$551,225.00

C&S Companies, Inc. and Colliers Engineering & Design were also solicited for the proposal but chose not to submit.

I have reviewed the submitted proposals and find that all consultants meet the requirements as outlined in the request for proposal.

I recommend acceptance of the proposal submitted by Fisher Associates to provide construction inspection services for the aforementioned projects for a total estimated fee in the amount of \$495,120.00.

cc: project file

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: February 21, 2024; 11:03 a.m.

LOCATION: Oneida County Board of Legislators Conference Room 1045, at 800 Park Avenue, Utica, New York 13501.

Roll Call:

County Executive: Present
Chairman of the Board: Present
Commissioner of Public Works: Present

Report of Officials:

Motion 1: by County Executive: To accept all items on the February 21, 2024, Board of Acquisition and Contract consent agenda. Motion 1 seconded by Chairman of the Board. Ayes 3, Nays 0. Motion is adopted.

1. Approval of a correction to the Minutes of 1-10-2024, item No.2. Final payment should read \$17,694.50, not \$24,325.50. Correction below:
Approval of Change Order #1- Final to Huen Electric, Inc. (Contract #H2252501). Change Order #1 establishes a \$5,060.00 decrease in the Contract Amount, which reflects the unexpended funds of MVCC Payne Hall Renovations. This will reduce the contract amount from \$358,950.00 to a final amount of \$353,890.00. Final payment in the amount of \$17,694.50 is requested as all work for project is complete.
Upon recommendation of Deputy Commissioner of Engineering Nicholas DiGennaro, P.E.
2. Approval of an Extension of an Agreement between Oneida County and the Center for Family Life and Recovery (CLFR) (Contract No. 184901). This extension will allow CLFR to continue to provide various services to Oneida County employees and their immediate families, including but not limited to, counseling and critical incident debriefing. The original contract provided for up to two (2) one-year extensions, and this would be the first. The cost is not to exceed \$27,390.00. The term begins on January 1, 2024 and ends December 31, 2024.
Upon recommendation of the Commissioner of Personnel Charles P. Klein and Director of Purchasing Al Barbato.
3. Approval of an Agreement between Oneida County and Sherri LaSalle (Contract No.186203). Ms. LaSalle will provide monitoring services for Civil Service Exams. The cost will not exceed \$15,000.00 for the term which begins on January 1, 2024 and ends on December 31, 2026.
Upon recommendation of the Commissioner of Personnel Charles P. Klein and Director of Purchasing Al Barbato.
4. Approval of Amendment to an Agreement between Oneida County and Barton & Loguidice, D.P.C. (Contract #H2355999) to provide an appraisal on a County owned parcel of land

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February 21, 2024

associated with the DPW Storage Facility Project. The cost of this amendment is \$2,600.00. The original contract amount is \$18,400.00. New proposed contract amount to date is \$21,000.00. Upon recommendation of Deputy Commissioner of Engineering Nicholas DiGennaro, P.E.
H-DPW-108

5. Award of a Contract in the amount of \$410,000.00 to C&S Engineers, Inc. (Contract #H2458699) to provide design phase services on the Oswego Road Bridge over Fish Creek-Town of Vienna (PIN 2754.89, BIN 2206390). Rehabilitation of Oswego Road Bridge over Fish Creek-Town of Vienna is a locally administered Federal Aid Project. This bridge is owned and maintained by the Town of Vienna. Oneida County agreed to serve as project sponsor and the Town of Vienna agreed to fund 100% of all project expenses not reimbursed by Federal or State aid. Development of plans and specifications is complete and construction phase services must be secured. In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, Oneida County solicited an Expression of Interest (EOI) from each firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed, and it was decided that C&S Engineers is the most qualified consultant for this project. If awarded, a contract will be forwarded to the Oneida County Board of Legislators for consideration.

Upon recommendation of Deputy commissioner of Engineering Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.
H-DPW-038

6. Approval of Change Order #1- Final to C.O. Falter Construction Corp. (Contract #188794). Change order #1 establishes the following: Change in Contract Amount (Final): an \$122,358.85 decrease in the Contract Amount. This will reduce the contract amount from \$4,763,101.00 to a final amount of \$4,640,742.15. Final payment and release retainage is requested as all work for project is complete.

Upon recommendation of Commissioner of Water Quality and Water Pollution Control Karl Schrantz, P.E.

7. Award of a Contract in the amount of \$624,000.00 to JMC of New York, Inc. (Contract #H2458599) to provide design phase services on the Firehouse Road Bridge over Reall Creek-Town of Deerfield (PIN 2754.90, BIN 2205660). Rehabilitation of Firehouse Road Bridge over Reall Creek-Town of Deerfield is a locally administered Federal Aid Project. This bridge is owned and maintained by the Town of Deerfield. Oneida County agreed to serve as project sponsor and the Town of Deerfield agreed to fund 100% of all project expenses not reimbursed by Federal or State aid. Development of plans and specifications is complete and construction phase services must be secured. In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, Oneida County solicited an Expression of Interest (EOI) from each firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed, and it was decided that JMC of New York, Inc. is the most qualified consultant for this project. If awarded, a contract will be forwarded to the Oneida County Board of Legislators for consideration.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.
H-DPW-038

8. Acceptance of a proposal from Fisher Associates in the amount of \$495,120.00 to provide construction inspection services for various bridge, structure, and highway replacement/rehabilitation projects. Oneida County solicited bids from multiple vendors and an award to Fisher Associates is recommended.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.
9. Acceptance of proposal from, and agreement with, ICC Community Development Solutions, LLC ("ICC") to provide Laserfiche resale and support services. The agreement is for a term of three years, with up to two renewal options of one year each. The total anticipated cost for this agreement, including the two additional renewals, is not expected to exceed \$150,000.00 annually or \$750,000.00 over the life of the contract.
Upon recommendation from Acting Director of Information Technology and Director of Purchasing Al Barbato.
10. Acceptance of proposal submitted by Delta Engineers, Architects, Land Surveyors, & Landscape Architects, D.P.C. to provide additional survey services for the public parking facility project for a total estimated fee in the amount of \$1,950.00. The current Memorialization of Agreement (MOA) will be amended if this is accepted, and the fee paid via a purchase order. This additional fee of \$1,950.00 brings the total fee paid to Delta for the surveying services to a total \$10,375.00 lump sum fee.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.
11. Award of contract for GRATAS grant software maintenance, support and training services provided to the Oneida County Health Department by James McGuinness & Associates, Inc. James McGuinness & Associates, Inc. will provide maintenance, support and training for its proprietary software application that has the capability for multi-departmental time and attendance recording and reporting, mileage tracking and grant management reporting. The total cost of the software maintenance is \$750.00. With additional costs for training, the total cost of the agreement will not to exceed \$40,000.00 for the term. The term of this Agreement shall be December 1, 2023, through December 31, 2025.
Upon Recommendation Director of Health Daniel Gilmore, Ph.D, MPH and Director of Purchasing Al Barbato
12. Approval of Change Order GC-06 for Contract No. H2249701, for Murnane Building Contractors, Inc. Change Order GC-06 is a no cost change order needed to transfer \$281,168.47 from the cleaning, fuel, and moving and storage allowances to contingency allowance for remaining work needed to complete the Public Parking Garage.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E., CFM
13. Approval of Change Order PL-01 for Contract No. H2249704, for H.J. Brandeles Corp. Change Order PL-01 is a no cost change order needed to transfer \$13,600.00 from the cleaning

Acquisition and Contract

Page 4

February 21, 2024

allowance to the contingency allowance for remaining work needed to complete the Public Parking Garage.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.,

14. Approval of Change Order GC-07 for Contract No. H2249701, for Murnane Building Contractors, Inc. Change Order GC-06 is a no cost change order needed to transfer \$22,750.00 from unit prices G12 and G18 to the site work allowance for remaining work needed to complete the Public Parking Garage.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.

15. Approval of Change Order No. 3 for Contract No. H2255499, for Fisher Associates. The separation of Townline Road (C2-43) Bid Documents and additional design work for Kellogg Street (C2A-13) water, sanitary sewer, and storm sewer outlined in the enclosed submission from Fisher Associates, is required for the project. This proposal will provide the necessary completion of design. It is anticipated that the proposed design for the water, sanitary sewer, and storm sewer will make the job complete. The cost of this change order is \$9,000.00. The original contract amount is \$125,200.00. The new proposed contract amount to date is \$140,800.00.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.

16. Approval of Amendment to a 2022 Professional Service Agreement between the Oneida County Department of Mental Health and Coordinated Care Services, Inc. (CCSI) which will provide the capacity and expertise to support the department on an as needed basis in matters pertaining to financial oversight and management of OMH, OASAS and OPWDD programs. The Agreement begins March 1, 2022 and ends February 28, 2025. The total funding amount for this Agreement will be increased by the Amendment to a maximum of \$20,500.00. The cost is 69% State Reimbursement (\$14,145.00) and 31% Oneida County funding (\$6,355.00).

Upon recommendation of Commissioner of Mental Health Ashlee Thompson and Director of Purchasing Al Barbato.

Motion to Adjourn: Chairman of the Board

Seconded by: County Executive

Submitted by:

Matthew S. Baisley

Matthew S. Baisley, Secretary

Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
George E. Carle Complex
5999 Judd Road, Oriskany, NY 13424
Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
County Executive

MATTHEW S. BAISLEY
Commissioner

April 16, 2024

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20 24-227

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

In January 2024, the Department of Public Works issued a request for proposals for construction inspection services for several county highway, bridge, and structure rehabilitation projects (“RFP”). The RFP assigned the projects into four groups—“Group One,” “Group Two,” “Group Three,” and “Group Four”—based on the project locations and schedules.

Four companies responded to the RFP, and Fisher Associates, P.E., L.S., L.A., D.P.C.’s proposal was the lowest-cost and best proposal for each group. Consequently, on February 21, 2024, the Oneida County Board of Acquisition & Contract accepted the proposal from Fisher Associates to provide construction inspection services for all four groups of projects.

The enclosed agreement is for Fisher Associates to provide construction inspection services for “Group 3,” the replacement of five structures: (1) Structure C2A-13, Kellogg Street over Martin Brook, Town of Kirkland; (2) Structure C1A-53, Fuller Road over Tributary of Steuben Creek, Town of Steuben; (3) Structure C2-43, Town Line Road over Tributary of Mud Creek, Town of Vernon; (4) Structure C3-54, Jug Point Road over Black Creek, Town of Verona; and (5) Structure C6B-53, Stokes - Westernville Road over Br. Mohawk River, Town of Western.

The total fees paid to Fisher Associates under the agreement will not exceed \$221,400.00. The term of the agreement commences upon its execution and ends upon the completion of all work, and no later than December 31, 2025. The Department intends to submit additional contracts with Fisher Associates for the other groups of projects.

Please consider the enclosed contract for the above-mentioned services. If acceptable, please forward it to the Oneida County Board of Legislators for approval.

Thank you for your support.

Sincerely,

Matthew S. Baisley
Matthew S. Baisley
Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.

Anthony J. Picente, Jr.
County Executive

Date 4-17-24

Oneida Co. Department: Public Works

Competing Proposal	<u> X </u>
Only Respondent	<u> </u>
Sole Source RFP	<u> </u>
Other	<u> </u>

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Fisher Associates, P.E., L.S., L.A., D.P.C.
 180 Charlotte Street
 Rochester, New York 14607

Title of Activity or Service: Construction Inspection Services—Group 3
 H-2458999

Proposed Dates of Operation: Start on Execution - 12/31/2025

Client Population/Number to be Served: N/A

Mandated or Non-mandated: Non-mandated

Summary Statements

1) Narrative Description of Proposed Services:

The Department of Public Works seeks construction inspection services for four groups of projects. This agreement is for "Group 3", the replacement of replacement of five structures: (1) Structure C2A-13, Kellogg Street over Martin Brook, Town of Kirkland; (2) Structure C1A-53, Fuller Road over Tributary of Steuben Creek, Town of Steuben; (3) Structure C2-43, Town Line Road over Tributary of Mud Creek, Town of Vernon; (4) Structure C3-54, Jug Point Road over Black Creek, Town of Verona; and (5) Structure C6B-53, Stokes - Westernville Road over Br. Mohawk River, Town of Western.

The agreement is for a term commencing upon execution and ending upon the completion of the work, or no later than December 31, 2025. The total fees paid to Fisher Associates under the agreement will not exceed \$221,400.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

<u>4) Funding:</u>	Account #:	H-DPW-077 (H-615)
	Total Funding Requested:	\$221,400.00
	Oneida County Dept. Funding Recommendation:	\$221,400.00
Proposed Funding Sources	Federal:	\$0.00
	New York State:	\$0.00
	County:	\$221,400.00

Past Performance Data: N/A

O.C. Department Staff Comments: None

Memo

To: Matthew S. Baisley
Secretary, Board of Acquisition & Contract

Al Barbato
Director of Purchasing

From: Nicholas P. DiGennaro, P.E., CFM
Deputy Commissioner, Division of Engineering *NPD*

Date: February 15, 2024

Re: 2024 Construction Inspection Services
Group 1 H-DPW-003 (H-298) H-2458799
Group 2 H-DPW-033 (H-546) H-2458899
Group 3 H-DPW-077 (H-615) H-2458999
Group 4 H-DPW-076 (H-614) H-2459099

A request for proposal was solicited from qualified Consultants to provide construction inspection services for various bridge, structure, and highway replacement/rehabilitation projects to be constructed in 2024 – 2025.

The Scope of Work includes:

Group 1 Projects

- a. Replacement of 6 structures and/ or culverts along Holman City Road (CR-2) and Church Road (CR-20), Town of Paris.

Group 2 Projects

- a) Streambed Stabilization adjacent to Structure C11-53, Lee Center – Stokes Road over Burk Creek, Town of Lee.
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- a) Embankment Stabilization of Blossvale Road (CR-66) Sites #2 & #3, Town of Annsville.
- b) Guide Rail and Bridge Approach Rail installation and replacements, Various Locations throughout Oneida County.

Fees submitted are all inclusive for all services rendered as described in the request for proposal. Results are as follows.

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C&S Companies, Inc. and Colliers Engineering & Design were also solicited for the proposal but chose not to submit.

I have reviewed the submitted proposals and find that all consultants meet the requirements as outlined in the request for proposal.

I recommend acceptance of the proposal submitted by Fisher Associates to provide construction inspection services for the aforementioned projects for a total estimated fee in the amount of \$495,120.00.

cc: project file

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: February 21, 2024; 11:03 a.m.

LOCATION: Oneida County Board of Legislators Conference Room 1045, at 800 Park Avenue, Utica, New York 13501.

Roll Call:

County Executive: Present

Chairman of the Board: Present

Commissioner of Public Works: Present

Report of Officials:

Motion 1: by County Executive: To accept all items on the February 21, 2024, Board of Acquisition and Contract consent agenda. Motion 1 seconded by Chairman of the Board. Ayes 3, Nays 0. Motion is adopted.

1. Approval of a correction to the Minutes of 1-10-2024, item No.2. Final payment should read \$17,694.50, not \$24,325.50. Correction below:
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Upon recommendation of Deputy Commissioner of Engineering Nicholas DiGennaro, P.E.
2. Approval of an Extension of an Agreement between Oneida County and the Center for Family Life and Recovery (CLFR) (Contract No. 184901). This extension will allow CLFR to continue to provide various services to Oneida County employees and their immediate families, including but not limited to, counseling and critical incident debriefing. The original contract provided for up to two (2) one-year extensions, and this would be the first. The cost is not to exceed \$27,390.00. The term begins on January 1, 2024 and ends December 31, 2024.
Upon recommendation of the Commissioner of Personnel Charles P. Klein and Director of Purchasing Al Barbato.
3. Approval of an Agreement between Oneida County and Sherri LaSalle (Contract No.186203). Ms. LaSalle will provide monitoring services for Civil Service Exams. The cost will not exceed \$15,000.00 for the term which begins on January 1, 2024 and ends on December 31, 2026.
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4. Approval of Amendment to an Agreement between Oneida County and Barton & Loguidice, D.P.C. (Contract #H2355999) to provide an appraisal on a County owned parcel of land

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Page 2

February 21, 2024

associated with the DPW Storage Facility Project. The cost of this amendment is \$2,600.00. The original contract amount is \$18,400.00. New proposed contract amount to date is \$21,000.00.

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H-DPW-108

5. Award of a Contract in the amount of \$410,000.00 to C&S Engineers, Inc. (Contract #H2458699) to provide design phase services on the Oswego Road Bridge over Fish Creek-Town of Vienna (PIN 2754.89, BIN 2206390). Rehabilitation of Oswego Road Bridge over Fish Creek-Town of Vienna is a locally administered Federal Aid Project. This bridge is owned and maintained by the Town of Vienna. Oneida County agreed to serve as project sponsor and the Town of Vienna agreed to fund 100% of all project expenses not reimbursed by Federal or State aid. Development of plans and specifications is complete and construction phase services must be secured. In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, Oneida County solicited an Expression of Interest (EOI) from each firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed, and it was decided that C&S Engineers is the most qualified consultant for this project. If awarded, a contract will be forwarded to the Oneida County Board of Legislators for consideration.

Upon recommendation of Deputy commissioner of Engineering Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.

H-DPW-038

6. Approval of Change Order #1- Final to C.O. Falter Construction Corp. (Contract #188794). Change order #1 establishes the following: Change in Contract Amount (Final): an \$122,358.85 decrease in the Contract Amount. This will reduce the contract amount from \$4,763,101.00 to a final amount of \$4,640,742.15. Final payment and release retainage is requested as all work for project is complete.

Upon recommendation of Commissioner of Water Quality and Water Pollution Control Karl Schrantz, P.E.

7. Award of a Contract in the amount of \$624,000.00 to JMC of New York, Inc. (Contract #H2458599) to provide design phase services on the Firehouse Road Bridge over Reall Creek-Town of Deerfield (PIN 2754.90, BIN 2205660). Rehabilitation of Firehouse Road Bridge over Reall Creek-Town of Deerfield is a locally administered Federal Aid Project. This bridge is owned and maintained by the Town of Deerfield. Oneida County agreed to serve as project sponsor and the Town of Deerfield agreed to fund 100% of all project expenses not reimbursed by Federal or State aid. Development of plans and specifications is complete and construction phase services must be secured. In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, Oneida County solicited an Expression of Interest (EOI) from each firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed, and it was decided that JMC of New York, Inc. is the most qualified consultant for this project. If awarded, a contract will be forwarded to the Oneida County Board of Legislators for consideration.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.

H-DPW-038

8. Acceptance of a proposal from Fisher Associates in the amount of \$495,120.00 to provide construction inspection services for various bridge, structure, and highway replacement/rehabilitation projects. Oneida County solicited bids from multiple vendors and an award to Fisher Associates is recommended.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.
9. Acceptance of proposal from, and agreement with, ICC Community Development Solutions, LLC ("ICC") to provide Laserfiche resale and support services. The agreement is for a term of three years, with up to two renewal options of one year each. The total anticipated cost for this agreement, including the two additional renewals, is not expected to exceed \$150,000.00 annually or \$750,000.00 over the life of the contract.
Upon recommendation from Acting Director of Information Technology and Director of Purchasing Al Barbato.
10. Acceptance of proposal submitted by Delta Engineers, Architects, Land Surveyors, & Landscape Architects, D.P.C. to provide additional survey services for the public parking facility project for a total estimated fee in the amount of \$1,950.00. The current Memorialization of Agreement (MOA) will be amended if this is accepted, and the fee paid via a purchase order. This additional fee of \$1,950.00 brings the total fee paid to Delta for the surveying services to a total \$10,375.00 lump sum fee.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.
11. Award of contract for GRATAS grant software maintenance, support and training services provided to the Oneida County Health Department by James McGuinness & Associates, Inc. James McGuinness & Associates, Inc. will provide maintenance, support and training for its proprietary software application that has the capability for multi-departmental time and attendance recording and reporting, mileage tracking and grant management reporting. The total cost of the software maintenance is \$750.00. With additional costs for training, the total cost of the agreement will not to exceed \$40,000.00 for the term. The term of this Agreement shall be December 1, 2023, through December 31, 2025.
Upon Recommendation Director of Health Daniel Gilmore, Ph.D, MPH and Director of Purchasing Al Barbato
12. Approval of Change Order GC-06 for Contract No. H2249701, for Murnane Building Contractors, Inc. Change Order GC-06 is a no cost change order needed to transfer \$281,168.47 from the cleaning, fuel, and moving and storage allowances to contingency allowance for remaining work needed to complete the Public Parking Garage.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E., CFM
13. Approval of Change Order PL-01 for Contract No. H2249704, for H.J. Brandeles Corp. Change Order PL-01 is a no cost change order needed to transfer \$13,600.00 from the cleaning

February 21, 2024

allowance to the contingency allowance for remaining work needed to complete the Public Parking Garage.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.,

14. Approval of Change Order GC-07 for Contract No. H2249701, for Murnane Building Contractors, Inc. Change Order GC-06 is a no cost change order needed to transfer \$22,750.00 from unit prices G12 and G18 to the site work allowance for remaining work needed to complete the Public Parking Garage.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.

15. Approval of Change Order No. 3 for Contract No. H2255499, for Fisher Associates. The separation of Townline Road (C2-43) Bid Documents and additional design work for Kellogg Street (C2A-13) water, sanitary sewer, and storm sewer outlined in the enclosed submission from Fisher Associates, is required for the project. This proposal will provide the necessary completion of design. It is anticipated that the proposed design for the water, sanitary sewer, and storm sewer will make the job complete. The cost of this change order is \$9,000.00. The original contract amount is \$125,200.00. The new proposed contract amount to date is \$140,800.00.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.

16. Approval of Amendment to a 2022 Professional Service Agreement between the Oneida County Department of Mental Health and Coordinated Care Services, Inc. (CCSI) which will provide the capacity and expertise to support the department on an as needed basis in matters pertaining to financial oversight and management of OMH, OASAS and OPWDD programs. The Agreement begins March 1, 2022 and ends February 28, 2025. The total funding amount for this Agreement will be increased by the Amendment to a maximum of \$20,500.00. The cost is 69% State Reimbursement (\$14,145.00) and 31% Oneida County funding (\$6,355.00).

Upon recommendation of Commissioner of Mental Health Ashlee Thompson and Director of Purchasing Al Barbato.

Motion to Adjourn: Chairman of the Board

Seconded by: County Executive

Submitted by:

Matthew S. Baisley

Matthew S. Baisley, Secretary

Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

April 1, 2024

Anthony J. Picente Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 24-224

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

The enclosed contract is for professional engineering services needed for a project for the replacement of four culverts.

Proposals were solicited from qualified firms to prepare plans and specifications for the following projects:

1. C3-47, East Floyd Road over Slate Creek, Town of Floyd
2. C5-91, Trenton Road over Tributary of Reall Creek, Town of Marcy
3. C1A-20, Mohawk Street over Chapman Creek, Town of New Hartford
4. CX-92, Walker Road over Tributary of Reall Creek, Town of Deerfield

On December 6, 2023, the Oneida County Board of Acquisition and Contract awarded the enclosed contract to Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C., with a not-to-exceed fee in the amount of \$139,424.00. The term of the contract begins upon execution and ends no later than December 31, 2025.

If acceptable, please forward the enclosed contract to the Oneida County Board of Legislators for its consideration.

Thank you for your continued support.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner

Enclosures

Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.

 Anthony J. Picente, Jr.
 County Executive

Date 4-15-24

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Competing Proposal	<u> X </u>
Only Respondent	<u> </u>
Sole Source RFP	<u> </u>
Other	<u> </u>

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization:	Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C. 101 Crawfords Corner Road, Suite 3400 Holmdel, New Jersey 07733
Title of Activity of Service:	Engineering Services Four (4) County Culvert Replacements
Proposed Dates of Operation:	Start on Execution – 12/31/2025
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

This contract is for engineering services needed to prepare plans and specifications for the following culvert replacement projects:

1. C3-47, East Floyd Road over Slate Creek, Town of Floyd
2. C5-91, Trenton Road over Tributary of Reall Creek, Town of Marcy
3. C1A-20, Mohawk Street over Chapman Creek, Town of New Hartford
4. CX-92, Walker Road over Tributary of Reall Creek, Town of Deerfield

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	H-DPW-020
	Total Funding Requested:	\$139,424.00
	Oneida County Dept. Funding Recommendation:	\$139,424.00
	Proposed Funding Sources	
	Federal:	\$0.00
	State:	\$0.00
	County:	\$139,424.00
	Other:	0.00

Past Performance Data: N/A

O.C. Department Staff Comments: None

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: December 6, 2023; 2:00 p.m., called to order 2:08 p.m.

LOCATION: Oneida County Board of Legislators Conference Room 1045, at 800 Park Avenue, Utica, New York 13501.

Roll Call:

County Executive: Present

Chairman of the Board: Absent

Commissioner of Public Works: Present

Report of Officials: None

Motion 1: To accept all items on the December 6, 2023, Board of Acquisition and Contract Consent Agenda. Motion by Mr. Picente. Motion seconded by Mr. Baisley. Ayes (2) Nays (0). Motion 1 is adopted and the following items are:

1. Approval of a Supplemental Agreement in the amount of \$137,000.00 with Barton & Loguidice, D.P.C. to provide professional services in accordance with their master agreement (Contract #53387). Scope of services are to include additional preliminary design phase effort, attributed to the advanced detail design work completed after design approval to address the flooding concerns identified by the NYSDOT and Sauquoit Creek Basin Intermunicipal Commission. This supplemental agreement also extends the contract end date out to 9/30/2028 to coincide with the NYSDOT agreements for this project. The original contract amount was \$270,000.00. Proposed contract to date is \$407,000.00.
Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato
H-DPW-045
2. Approval of an Agreement for professional services between John J. Saraceni and Oneida County (Contract #186105). Mr. Saraceni will act as an independent contractor and perform wastewater treatment plant technical support services. Services will include but not be limited to wastewater operations support and process control assistance, collaboration with staff regarding capital project planning and developments assistance with equipment art-up and other tasks that may arise. The term of the agreement begins on January 1, 2024, and ends on December 31, 2024. The cost of this agreement is paid at a rate of \$48.00 per hour not to exceed \$48,000.00.
Upon recommendation of Karl Schrantz and Al Barbato.
G8110.195
3. Award Bid Reference No.2264 COB 7th Floor Fire Protection (Contract #H2353803). An award to the lowest responsible bidder, Condor Fire Sprinkler Co., LLC-Schenectady NY, in the amount of \$161,300.00 is recommended.
Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-GEN-004

4. Approval to Rescind the award of Bid Reference No. 2178-COB Parking Garage Repairs-General Construction to National Building & Restoration Corporation in the amount of \$3,813,000.00 that was awarded by Acquisition & Contract on June 22, 2023, based on the determination of the Purchasing Director. It is also requested that the bid from the next responsive lowest bidder, Murnane Building Contractors, Inc. in the base bid amount of \$6,392,000.00 for general construction be accepted. All other awards for mechanical, plumbing, and electrical under BRN 2178 remain. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-GEN-011

5. Acceptance of a Proposal from Rome Environmental Solutions & Testing, LLC, in the amount of \$752.00 to perform an asbestos survey on the roof of the Murnane Field Concession building as part of the Comprehensive Building Improvements Project-Phase -5. Rome Environmental Solutions & Testing, LLC will perform a survey of readily accessible materials to determine whether they contain asbestos so appropriate action can be taken for future cosmetic repairs. An award to Rome Environmental Solutions & Testing, LLC. is recommended.
Upon recommendation of Nicholas DiGennaro and Al Barbato.
H-DPW-071

6. Award Bid Reference No.2250 for MVCC Payne Hall Cooling Tower Replacement. Oneida County received Bids from multiple vendors and an award to the lowest responsive bidder, March Associates in the amount of \$138,000.00 is recommended.
Upon recommendation of Nicholas DiGennaro, P.E., and Al Barbato.

7. Acceptance of Proposals from multiple contractors for Professional Consulting Design Services related to the County Highway Bridge Program-Phase 4. Award recommendations are as follows:
 - Barton & Loguidice (Contract #H2358199) in the amount of \$140,500.00 for structures:
 - C4-42, Bartlett Road over Tributary of Mohawk River, City of Rome.
 - C2-70A, Taberg Road over Tributary of Cobb Brook, Town of Florence.
 - C7-67A, Empeyville Road over Tributary of Cobb Brook, Town of Florence
 - C1-54A, Vienna Road over Tributary of Fish Creek, Town of Vienna.
 - C9-32, Kirkland Avenue over Tributary of Oriskany Creek, Town of Kirkland

 - Fisher Associates, D.P.C (Contract #H2358299) in the amount of \$34,290.00 for structures:
 - C6-9, Burnham Road over Waterman's Brook, Town of Marshall.

 - Colliers Engineering & Design, Inc. (Contract #H2358399) in the amount of \$139,424.00 for structures:
 - C3-47, East Floyd Road over Slate Creek, Town of Floyd
 - C5-91, Trenton Road over Tributary of Reall Creek, Town of Marcy.
 - C1A-20, Mohawk Street over Chapman Creek, Town of New Hartford.
 - CX-92, Walker Road over Tributary of Reall Creek, Town of Deerfield

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The following structures will not be awarded at this time due to funding and will be awarded at a later date, pending funding availability:

C4-76, Webster Hill Road over Tributary of Mohawk River, Town of Western

C3-76, Webster Hill Road over Haynes Brook, Town of Western

CX-67, Point Rock Road over Tributary of East Branch of Fish Creek, Town of Lee

Upon recommendation of Nicholas DiGennaro, P.E., and Al Barbato.

H-DPW-20

8. Approval of an agreement between Oneida County, through its Health Department, and Kathleen Paciello (Contract #184765) to provide consulting services to assess the impact of the COVID-19 pandemic. Ms. Paciello will help identify gaps in services and develop action plans to assist with program recovery. This agreement begins January 1, 2024 and continues through December 31, 2024. The total cost of this service shall not exceed \$50,000.00 parts of which will be funded by grants and state aid.

Upon recommendation of Daniel Gilmore and Al Barbato.

9. Approval of an agreement between Oneida County and Transpo group USA, Inc. (Contract #186127) for professional consulting services. Transpo will assist Herkimer-Oneida Counties by updating the 2020-2040 Long Range and Human Services Transportation plan. The term of the agreement begins on December 1, 2023 and ends on May 31, 2025 with the option of two 18 month renewals. The cost will not exceed \$200,000.00 all of which is Federally Funded.

Upon recommendation of James Genovese and Al Barbato.

10. Approval of an agreement between Oneida County, through its Health Department, and Primeau-Fahey Studios, Inc. (Contract #185198) to for professional consulting services. Primeau-Fahey Studios, Inc. will assist the Oneida County Opioid Task Force in identifying gaps in services with the goal of reducing the number of overdose fatalities in Oneida County. This agreement begins January 1, 2024 and continues through December 31, 2024. The total cost of this service shall not exceed \$50,000.00 parts of which will be funded by grants and state aid.

Upon recommendation of Daniel Gilmore and Al Barbato.

11. Approval of an Agreement between Oneida County and Elderlife Inc. d/b/a 50 Forward Mohawk Valley (Contract #175744), to provide for the overall planning and coordination of the AgeNet Digital Health and Wellness Program for seniors residing in Oneida County. This agreement begins on January 1, 2023 and ends on December 31, 2023. The total amount of this Agreement is \$35,000.00, with 100% Federal Funding.

Upon Recommendation of Colleen Fahy-Box and Al Barbato.

12. Approval of an Agreement between Oneida County and DNA Diagnostics Center (Contract #178806) for the services of Paternity Testing. This agreement begins January 1, 2023 through December 31, 2024. The cost to provide the service shall not exceed \$50,000.00 for the term, with a local cost of approximately 17.34% or \$8,670.00.

Upon Recommendation of Colleen Fahy-Box and Al Barbato.

13. Approval of an Agreement between Oneida County and Lawrence Fargo, MD (Contract #184998) for professional consulting services. Dr. Fargo will perform evaluations of people being recommended by OCDMH for Assisted Outpatient Treatment and will perform other duties as required to facilitate adherence to Article 9.60 of the NYS Mental Hygiene Law. This agreement begins on January 1, 2024 and ends on December 31, 2025. The cost of this agreement shall not exceed \$50,000.00 for the term, 100% OMH State Aid Funding.

Upon recommendation of Ashlee Thompson and Al Barbato.

Motion 2: Upon recommendation of Amanda Cortese-Kolasz, motion to authorize settlement of claims of Dawn Noble against the County and co-respondents in an amount up to \$10,000. Motion by Mr. Picente. Motion seconded by Mr. Baisley. Ayes (2) Nays (0). Motion 2 is adopted.

Motion 3: to Adjourn. Motion by Mr. Picente. Motion seconded by: Mr. Baisley. Ayes (2) Nays (0). Motion 3 is adopted.

Submitted by:

Matthew S. Baisley

Matthew S. Baisley, Secretary

Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

April 1, 2024

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 24-225

PUBLIC WORKS

Dear County Executive Picente,

WAYS & MEANS

Enclosed is a contract for professional design services for the development of plans and specifications for the modification of the transformer vault located at the Oneida County Office Building, 800 Park Ave, Utica, NY 13501. The transformers housed within the vault are the property of National Grid.

Requests for proposals were solicited from qualified consultants, and on January 24, 2024, the Board of Acquisition & Contract awarded the contract to Barton & Loguidice, D.P.C., to provide the professional design services for the aforementioned project in the amount of \$92,400.00 plus reimbursable expenses such as On-site Project Monitoring and Asbestos Abatement Project Monitoring. Funding is provided through Capital account H-DPW-071 (H-609), Comprehensive Building – Phase 5.

Please consider the attached agreement, and if it meets with your approval, please forward this letter to the Board of Legislators for its consideration and approval.

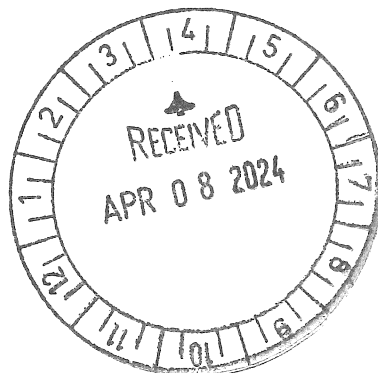
Thank you for your continued support.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner

Enclosures



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.

 Anthony J. Picente, Jr.
 County Executive

Date 4-8-24

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Competing Proposal X
 Only Respondent _____
 Sole Source RFP _____
 Other _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization: Barton & Loguidice, D.P.C.
 443 Electronics Parkway
 Liverpool, New York 13088

Title of Activity of Service: H-DPW-071 Comprehensive Building, Phase 5
 OCOB National Grid Vault Modification
 H2458499

Proposed Dates of Operation: Start on Execution – December 31, 2025

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

The attached contract is for professional design services for the development of plans and specifications for the modification of the transformer vault located at the Oneida County Office Building, 800 Park Ave, Utica, NY 13501. The transformers housed within the vault are the property of National Grid and are located here to service the Oneida County Office Building. On January 24, 2024, the Oneida County Board of Acquisition accepted a proposal from Barton & Loguidice, D.P.C. in the amount of *\$92,400.00 plus reimbursable expenses* for onsite project monitoring and asbestos abatement project monitoring.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

Account #:	H-DPW-071
Total Funding Requested:	\$92,400.00+
Oneida County Dept. Funding Recommendation:	\$92,400.00+
Proposed Funding Sources	
Federal:	\$0.00
State:	\$0.00
County:	\$92,400.00+
Other:	0.00

Past Performance Data: N/A

O.C. Department Staff Comments: None

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MEMO

To: Matthew S. Baisley
Secretary, Board of Acquisition & Contract

Al Barbato
Director of Purchasing

From: Nicholas P. DiGennaro, P.E., CFM
Deputy Commissioner, Division of Engineering *NPD*

Date: January 18, 2024

Re: H-DPW-071 (H-609) – Comprehensive Building Improvements, Phase 5
OCOB National Grid Vault Modification
H2458499

A request for proposal was solicited from qualified Consultants to provide professional design services for the development of plans and specifications for the modification of the transformer vault located at the Oneida County Office Building, 800 Park Ave, Utica, NY 13501. The transformers housed within the vault are the property of National Grid and are located there to service the Oneida County Office Building.

The Scope of Work includes:

- Provide a design for modifications to the transformer vault so that National Grid may plan to replace the transformers with ease.
- Per National Grid, Contractor must install new ADA compliant head structure.

Fees submitted are inclusive of basic services and reimbursable expenses for on-site project representation and asbestos abatement project monitoring. Results are as follows.

Consultant	Proposal Fee
Alesia & Crewell Architects, P.C.	Declined Request
Bonacci Architects, PLLC	Declined Request
MARCH Associates Architects & Planners, P.C.	Declined Request
Philip S. Sbarra Project Architect, P.C.	No Response
Barton & Loguidice, D.P.C.	\$92,400.00 + reimbursable expenses
C&S Companies, Inc.	Declined Request
Colliers Engineering & Design CT, P.C.	Declined Request
Delta Engineers, Architects, & Surveyors, D.P.C.	No Response
Fisher Associates, P.E., L.S., L.A., D.P.C.	Declined Request

The consultants who declined the request for a proposal all identified the complexity of working with National Grid on the project as the limiting factor in their decision to not submit.

I recommend acceptance of the proposal submitted by Barton & Loguidice, D.P.C. to provide professional design services for the aforementioned project for a total estimated fee in the amount of \$92,400.00 plus reimbursable expenses as outlined in fee proposal.

cc: project file

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: January 24, 2024; 11:00 a.m.

LOCATION: Oneida County Board of Legislators Conference Room 1045, at 800 Park Avenue, Utica, New York 13501.

Roll Call:

County Executive: Present
Chairman of the Board: Present
Commissioner of Public Works: Present

Report of Officials:

Motion 1: by County Executive: To accept all items on the January 10, 2024, Board of Acquisition and Contract Consent Agenda. Motion 1 seconded by Chairman of the Board. Ayes 3, Nays 0. Motion is adopted.

1. Approval of Change Order No.4, in the amount of \$218,689.42 to D.H. Smith Company, Inc. (Contract #H2253302) for a final adjustment of quantities used during construction as part of the County Highway Bridge Program-Phase 5. The original contract amount is \$2,196,550.69 and the new proposed contract amount to date is \$2,641,708.53. Final payment in the amount of \$307,097.37 is requested as all work is complete.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E., CFM.
H-DPW-077
2. Approval of Amendment to agreement between Oneida County and Barton & Loguidice, D.P.C. (Contract #153901) to provide construction support and inspection services for the Reconstruction of Middle Settlement Road, Town of New Hartford as part of the Highway Bridge Replace/Rehab Program. The cost of this amendment is \$57,400.00. The original contract amount is \$316,100.00. New proposed contract amount to date is \$373,500.00.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E., CFM. and Director of Purchasing Al Barbato.
H-DPW-003/ H2153199
3. Acceptance of an Agreement between Oneida County and Plumley Engineering in the amount of \$27,500.00 to provide consulting services for field sampling, flow calculations, lab analysis of storm water outfalls. The agreement begins on January 1, 2024, and ends on December 31, 2024. Upon recommendation of the Commissioner of Aviation Edward Arcuri and Director of Purchasing Al Barbato.
A5620.495

4. Approval of Change Order No.01, in the amount of (\$6,290.00) to J. Priore Construction Co., Inc. (Contract #H2253999) for a credit of unused allowance balance. The original contract amount is \$304,000.00 and the new proposed contract amount to date is \$297,710.00. Final payment in the amount of \$23,363.30 is requested as all work is complete.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E., CFM.
H-MVC-073
5. Acceptance of a Proposal from Barton & Loguidice, D.P.C, in the amount of \$92,400.00 plus reimbursable expenses, to provide professional design services for the development of plans and specifications for the modification of the transfer vault located at the Oneida County Office Building as part of Comprehensive Building Improvements-Phase 5. Transformers housed within the vault are the property of National grid. Services will include the design for modifications to the transformer vault so National Grid may plan to replace the transformers with ease the installation of a new ADA compliant head structure per National Grid.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E., and Director of Purchasing Al Barbato.
H-DPW-071/ H2458499
6. Approval of an Agreement between John S. Balzano and Oneida County (Contract #188034). Mr. Balzano will provide services including, but not limited to legal services related to real property transactions. The Mr. Balzano will be paid at a rate of \$185.00 per hour with a maximum amount payable not to exceed \$50,000.00. The term of this agreement begins March 7, 2024 and ends March 6, 2025.
Upon the recommendation of County Attorney Amanda Cortese-Kolasz and Director of Purchasing Al Barbato.
7. Approval of Change Order #25-Amendment #3 to GHD Consulting Services (Contract #186987) for sewer system rehabilitation engineering. This change order is intended to include engineering analysis and design, regulatory coordination, bid phase services and support during construction for sewer rehabilitation work to be done within the Sauquoit Creek Basin in 2024. These services are performed under the Master Service agreement GHD Consulting Services holds with Oneida County. The cost shall not exceed \$563,088.00.
Upon recommendation of Water Quality & Pollution Control Commissioner Karl E. Schrantz, P.E.

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8. Approval of Change Order #27-Amendment #11 to GHD Consulting Services (Contract #187066) for Consulting Services related to the Capacity Management, Operations, and Maintenance Program (CMOM). This change order is intended to continue ongoing administration, inspection and technical support as needed, as part of proactive maintenance of the sanitary sewer collection system and related facilities as part of continued regulatory compliance. These services are performed under the Master Service agreement GHD Consulting Services holds with Oneida County. The cost shall not exceed \$215,000.00.
Upon recommendation of Water Quality & Pollution Control Commissioner Karl E. Schrantz, P.E.
9. Approval of Change Order #27-Amendment #12 to GHD Consulting Services (Contract #187067) for construction phase engineering support. This change order is intended to include administration, inspection and as needed technical support for engineering services specific to FEMA-funded streambank stabilization repairs at multiple locations along the Sauquoit Creek Interceptor Sewer. These services are performed under the Master Service agreement GHD Consulting Services holds with Oneida County. The cost shall not exceed \$125,000.00.
Upon recommendation of Water Quality & Pollution Control Commissioner Karl E. Schrantz, P.E.
10. Acceptance of a proposal from CME Associates, Inc., in the amount of \$2,648.00 to provide testing services for fireproofing at the County Office Building. Oneida County solicited bids from multiple vendors and an award to CME Associates, Inc. is recommended.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E., and Director of Purchasing Al Barbato.
H-GEN-004
11. Acceptance of a Proposal from Aquatrol Technologies, Inc. in the amount of \$16,350.00 plus a base additional service and equipment cost of \$4,249.74 to provide water treatment consulting and maintenance services for cooling towers, steam boilers and closed loop systems at various county building locations. Oneida County solicited bids from multiple vendors and an award to Aquatrol Technologies, Inc. is recommended.
Upon recommendation of Deputy Commissioner of DPW (Buildings and Grounds) Patrick Cassidy and Director of Purchasing Al Barbato.

Motion 2 by County Executive: To Adjourn. Motion 2 seconded by Commissioner of Public Works. Ayes 2, Nays 0. Motion is adopted and the meeting is adjourned.

Submitted by:

Matthew S. Baisley

Matthew S. Baisley, Secretary
Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

April 10, 2024

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 24-226
PUBLIC WORKS

Dear County Executive Picente,

WAYS & MEANS

Enclosed is a contract for design services for a Locally Administered Federal Aid Transportation Project for PIN 2754.89 Oswego Road over Fish Creek, located in the Town of Vienna, New York.

On January 17, 2024, the Oneida County Board of Legislators approved an intermunicipal agreement with the Town of Vienna granting Oneida County the authority to act as project sponsor. A combination of Federal, State and local funding will provide funding to reimburse the County for 100% of the costs of this project.

In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, the Town of Vienna solicited an Expression of Interest (EOI) from each consulting firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed on a qualifications basis by a committee appointed by the Town. After all proposals were reviewed, it was determined that C & S Engineers, Inc. is the most qualified consultant for this project.

On February 21, 2024, the Board of Acquisition & Contract awarded the contract to C & S Engineers, Inc., to provide plan and specification design services for the aforementioned project in an amount not to exceed \$410,000.00. Oneida County will be reimbursed in the amount of 100% of the costs of this project, with 95% coming from the State of New York (administering federal funds) and 5% coming from the Town of Vienna. The contract term commences upon execution, and will terminate upon the completion of the work, and no later than December 31, 2033.

Please consider the attached agreement, and if it meets with your approval, forward the same to the Board of Legislators for its consideration.

Thank you for your continued support.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner

Enclosures

Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive

Date 4-16-24

14

Oneida County Department: Public Works

Competing Proposal _____ Only Respondent _____ Sole Source RFP _____ Other X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor:	C & S Engineers, Inc. 499 Col. Eileen Collins Blvd. Syracuse, New York 13212
Title of Activity of Service:	Consultant Services Agreement PIN2754.89, H2458699
Proposed Dates of Operation:	Start on Execution – 12/31/2033
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

The enclosed contract is for design services for a Locally Administered Federal Aid Transportation Project for PIN 2754.89 Oswego Road over Fish Creek, located in the Town of Vienna, New York.

On January 17, 2024, the Oneida County Board of Legislators approved an inter-municipal agreement with the Town of Vienna granting Oneida County the authority to act as project sponsor. Oneida County will be reimbursed in the amount of 100% of the costs of this project, with 95% coming from the State of New York (administering federal funds) and 5% coming from the Town of Vienna.

Proposals were solicited from qualified consultants and responses were evaluated. On February 21, 2024, the Board of Acquisition & Contract awarded the contract to C&S Engineers, Inc., to provide design services for the aforementioned project in the amount of \$410,000.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	H-DPW-038 (H-557)
	Total Funding Requested:	\$ 410,000.00
	Oneida County Dept. Funding Recommendation:	\$410,000.00
Proposed Funding Sources	Federal/State:	\$389,500.00
	Town:	\$20,500.00
	County:	\$0

Mandated / Not Mandated: Not Mandated

Past Performance Data: N/A

O.C. Department Staff Comments: None

Memo

To: Matthew S. Baisley, P.E.
Secretary, Board of Acquisition & Contract

Al Barbato
Director of Purchasing

From: Nicholas P. DiGennaro, P.E., CFM *NPD*
Deputy Commissioner, Division of Engineering

Date: February 12, 2024

Re: Capital Fund: H-DPW-038 (H-557)
Contract No.: H2458699
PIN 2754.89 Oswego Road over Fish Creek
Town of Vienna

New York State created the BRIDGE NY program for the purpose of funding bridge and culvert reconstruction projects on local highways. The Town of Vienna has been awarded the following grant through this program.

PIN	BIN	Road/Feature	Municipality	Funding	
2754.89	2206390	Oswego Road over Fish Creek	Town of Vienna	Federal/State	\$2,573,915
				Town	\$135,000
				TOTAL	\$2,708,915

On January 17, 2024, the Oneida County Board of Legislators approved an inter-municipal agreement between the Town of Vienna and Oneida County thereby granting Oneida County the authority to act as project sponsor. The inter-municipal agreement will also make the Town of Vienna responsible for all project costs not eligible for federal or state aid. A combination of federal, state, and local funding will reimburse the County for 100% of the costs of this project.

In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, Oneida County solicited an Expression of Interest (EOI) from each consulting firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed and scored on a qualification basis. State and Federal procedures prohibit the use of consulting fees as a determining factor. It was decided that C&S Engineers, Inc., is the most qualified consultant for this project. Subsequently the Oneida County Department of Public Works negotiated a proposed contract with C&S Engineers, Inc., to prepare plans, specifications, and cost estimates. Construction inspection services will be added at a later date via amendment.

I recommend award of contract H2458699 to C&S Engineers, Inc., (C&S) in the amount of \$410,000.00 to prepare plans, specifications, and cost estimates for the bridge rehabilitation on Oswego Road over Fish Creek in the Town of Vienna.

cc: project file

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: February 21, 2024; 11:03 a.m.

LOCATION: Oneida County Board of Legislators Conference Room 1045, at 800 Park Avenue, Utica, New York 13501.

Roll Call:

County Executive: Present

Chairman of the Board: Present

Commissioner of Public Works: Present

Report of Officials:

Motion 1: by County Executive: To accept all items on the February 21, 2024, Board of Acquisition and Contract consent agenda. Motion 1 seconded by Chairman of the Board. Ayes 3, Nays 0. Motion is adopted.

1. Approval of a correction to the Minutes of 1-10-2024, item No.2. Final payment should read \$17,694.50, not \$24,325.50. Correction below:
Approval of Change Order #1- Final to Huen Electric, Inc. (Contract #H2252501). Change Order #1 establishes a \$5,060.00 decrease in the Contract Amount, which reflects the unexpended funds of MVCC Payne Hall Renovations. This will reduce the contract amount from \$358,950.00 to a final amount of \$353,890.00. Final payment in the amount of \$17,694.50 is requested as all work for project is complete.
Upon recommendation of Deputy Commissioner of Engineering Nicholas DiGennaro, P.E.
2. Approval of an Extension of an Agreement between Oneida County and the Center for Family Life and Recovery (CLFR) (Contract No. 184901). This extension will allow CLFR to continue to provide various services to Oneida County employees and their immediate families, including but not limited to, counseling and critical incident debriefing. The original contract provided for up to two (2) one-year extensions, and this would be the first. The cost is not to exceed \$27,390.00. The term begins on January 1, 2024 and ends December 31, 2024.
Upon recommendation of the Commissioner of Personnel Charles P. Klein and Director of Purchasing Al Barbato.
3. Approval of an Agreement between Oneida County and Sherri LaSalle (Contract No.186203). Ms. LaSalle will provide monitoring services for Civil Service Exams. The cost will not exceed \$15,000.00 for the term which begins on January 1, 2024 and ends on December 31, 2026.
Upon recommendation of the Commissioner of Personnel Charles P. Klein and Director of Purchasing Al Barbato.
4. Approval of Amendment to an Agreement between Oneida County and Barton & Loguidice, D.P.C. (Contract #H2355999) to provide an appraisal on a County owned parcel of land

February 21, 2024

associated with the DPW Storage Facility Project. The cost of this amendment is \$2,600.00. The original contract amount is \$18,400.00. New proposed contract amount to date is \$21,000.00.

Upon recommendation of Deputy Commissioner of Engineering Nicholas DiGennaro, P.E.
H-DPW-108

5. Award of a Contract in the amount of \$410,000.00 to C&S Engineers, Inc. (Contract #H2458699) to provide design phase services on the Oswego Road Bridge over Fish Creek-Town of Vienna (PIN 2754.89, BIN 2206390). Rehabilitation of Oswego Road Bridge over Fish Creek-Town of Vienna is a locally administered Federal Aid Project. This bridge is owned and maintained by the Town of Vienna. Oneida County agreed to serve as project sponsor and the Town of Vienna agreed to fund 100% of all project expenses not reimbursed by Federal or State aid. Development of plans and specifications is complete and construction phase services must be secured. In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, Oneida County solicited an Expression of Interest (EOI) from each firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed, and it was decided that C&S Engineers is the most qualified consultant for this project. If awarded, a contract will be forwarded to the Oneida County Board of Legislators for consideration.

Upon recommendation of Deputy commissioner of Engineering Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.

H-DPW-038

6. Approval of Change Order #1- Final to C.O. Falter Construction Corp. (Contract #188794). Change order #1 establishes the following: Change in Contract Amount (Final): an \$122,358.85 decrease in the Contract Amount. This will reduce the contract amount from \$4,763,101.00 to a final amount of \$4,640,742.15. Final payment and release retainage is requested as all work for project is complete.

Upon recommendation of Commissioner of Water Quality and Water Pollution Control Karl Schrantz, P.E.

7. Award of a Contract in the amount of \$624,000.00 to JMC of New York, Inc. (Contract #H2458599) to provide design phase services on the Firehouse Road Bridge over Reall Creek-Town of Deerfield (PIN 2754.90, BIN 2205660). Rehabilitation of Firehouse Road Bridge over Reall Creek-Town of Deerfield is a locally administered Federal Aid Project. This bridge is owned and maintained by the Town of Deerfield. Oneida County agreed to serve as project sponsor and the Town of Deerfield agreed to fund 100% of all project expenses not reimbursed by Federal or State aid. Development of plans and specifications is complete and construction phase services must be secured. In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, Oneida County solicited an Expression of Interest (EOI) from each firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed, and it was decided that JMC of New York, Inc. is the most qualified consultant for this project. If awarded, a contract will be forwarded to the Oneida County Board of Legislators for consideration.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.

H-DPW-038

8. Acceptance of a proposal from Fisher Associates in the amount of \$495,120.00 to provide construction inspection services for various bridge, structure, and highway replacement/rehabilitation projects. Oneida County solicited bids from multiple vendors and an award to Fisher Associates is recommended.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.
9. Acceptance of proposal from, and agreement with, ICC Community Development Solutions, LLC ("ICC") to provide Laserfiche resale and support services. The agreement is for a term of three years, with up to two renewal options of one year each. The total anticipated cost for this agreement, including the two additional renewals, is not expected to exceed \$150,000.00 annually or \$750,000.00 over the life of the contract.
Upon recommendation from Acting Director of Information Technology and Director of Purchasing Al Barbato.
10. Acceptance of proposal submitted by Delta Engineers, Architects, Land Surveyors, & Landscape Architects, D.P.C. to provide additional survey services for the public parking facility project for a total estimated fee in the amount of \$1,950.00. The current Memorialization of Agreement (MOA) will be amended if this is accepted, and the fee paid via a purchase order. This additional fee of \$1,950.00 brings the total fee paid to Delta for the surveying services to a total \$10,375.00 lump sum fee.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.
11. Award of contract for GRATAS grant software maintenance, support and training services provided to the Oneida County Health Department by James McGuinness & Associates, Inc. James McGuinness & Associates, Inc. will provide maintenance, support and training for its proprietary software application that has the capability for multi-departmental time and attendance recording and reporting, mileage tracking and grant management reporting. The total cost of the software maintenance is \$750.00. With additional costs for training, the total cost of the agreement will not to exceed \$40,000.00 for the term. The term of this Agreement shall be December 1, 2023, through December 31, 2025.
Upon Recommendation Director of Health Daniel Gilmore, Ph.D, MPH and Director of Purchasing Al Barbato
12. Approval of Change Order GC-06 for Contract No. H2249701, for Murnane Building Contractors, Inc. Change Order GC-06 is a no cost change order needed to transfer \$281,168.47 from the cleaning, fuel, and moving and storage allowances to contingency allowance for remaining work needed to complete the Public Parking Garage.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E., CFM
13. Approval of Change Order PL-01 for Contract No. H2249704, for H.J. Brandeles Corp. Change Order PL-01 is a no cost change order needed to transfer \$13,600.00 from the cleaning

February 21, 2024

allowance to the contingency allowance for remaining work needed to complete the Public Parking Garage.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.,

14. Approval of Change Order GC-07 for Contract No. H2249701, for Murnane Building Contractors, Inc. Change Order GC-06 is a no cost change order needed to transfer \$22,750.00 from unit prices G12 and G18 to the site work allowance for remaining work needed to complete the Public Parking Garage.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.

15. Approval of Change Order No. 3 for Contract No. H2255499, for Fisher Associates. The separation of Townline Road (C2-43) Bid Documents and additional design work for Kellogg Street (C2A-13) water, sanitary sewer, and storm sewer outlined in the enclosed submission from Fisher Associates, is required for the project. This proposal will provide the necessary completion of design. It is anticipated that the proposed design for the water, sanitary sewer, and storm sewer will make the job complete. The cost of this change order is \$9,000.00. The original contract amount is \$125,200.00. The new proposed contract amount to date is \$140,800.00.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.

16. Approval of Amendment to a 2022 Professional Service Agreement between the Oneida County Department of Mental Health and Coordinated Care Services, Inc. (CCSI) which will provide the capacity and expertise to support the department on an as needed basis in matters pertaining to financial oversight and management of OMH, OASAS and OPWDD programs. The Agreement begins March 1, 2022 and ends February 28, 2025. The total funding amount for this Agreement will be increased by the Amendment to a maximum of \$20,500.00. The cost is 69% State Reimbursement (\$14,145.00) and 31% Oneida County funding (\$6,355.00).

Upon recommendation of Commissioner of Mental Health Ashlee Thompson and Director of Purchasing Al Barbato.

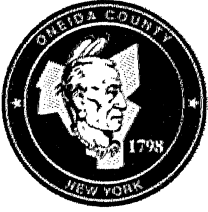
Motion to Adjourn: Chairman of the Board

Seconded by: County Executive

Submitted by:

Matthew S. Baisley

Matthew S. Baisley, Secretary
Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

April 8, 2024

FN 20 24-227

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

Attached is the master template intermunicipal agreement for snow and ice removal which the County intends to establish with various municipalities within the County. Also included is a chart outlining the breakdown of mileages and payments for any of the municipalities that may indicate that they are interested in entering into one of these agreements.

Under the proposed master template, the municipalities will receive Six Thousand Eight Hundred dollars and Zero cents (\$6,800.00) per mile for performing snow and ice control on County roads for the 2024–2025 snow season, and Six Thousand Nine Hundred dollars and Zero cents (\$6,900.00) per mile for performing snow and ice control on County roads for the 2025–2026 snow season. The cost will be \$4,033,828 for 2024-2025 and \$4,093,149 for 2025-2026, for a total cost of \$8,126,977.00.

If you concur with this request, please forward to the Board of Legislators for consideration at their next meeting.

Thank you in advance for your consideration.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner

Enclosures

Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive

Date 4-16-24

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Competing Proposal _____
 Only Respondent _____
 Sole Source RFP _____
 Other X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization:	Various Municipalities in Oneida County
Title of Activity of Service:	Snow and Ice Control on County Roads -Master Template Agreement with participating municipalities.
Proposed Dates of Operation:	November 1, 2024 – April 30, 2025 November 1, 2025 – April 30, 2026
Client Population/Number to be Served:	All those traveling County roads during Winter

Summary Statements

1) Narrative Description of Proposed Services:

Participating municipalities will perform snow and ice control on Oneida County roads, and in exchange will receive payment per mile, as set forth in an exhibit to each intermunicipal agreement.

2) Program/Service Objectives and Outcomes:

This shared services agreement will assist the County in maintaining roads for the safety of all travelers.

3) Program Design and Staffing: N/A

4) Funding

	Account #:	D5142.495
	Total Funding Requested:	\$8,126,977.00
Oneida County Dept. Funding Recommendation:		\$8,126,977.00
Proposed Funding Sources	Federal:	\$0.00
	State:	\$0.00
	County:	\$8,126,977.00
	Other:	0.00

Past Performance Data:

The County has partnered successfully with the municipalities for many years through this arrangement, saving taxpayers money through shared services.

O.C. Department Staff Comments:

This program is an effort to utilize existing resources to accomplish a common goal. Each participating municipality needs to bring its agreement before its governing body for approval.

Anthony J. Picente, Jr
Oneida County Executive



Charles P. Klein
Commissioner of Personnel

ONEIDA COUNTY DEPARTMENT OF PERSONNEL

County Office Building 800 Park Avenue Utica, New York 13501-2986
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net
Web site: www.ocgov.net

FN 20 24-228

April 15, 2024

PUBLIC WORKS

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear County Executive Picente:

Attached for your review and approval is a request from Matthew S. Baisley, Oneida County Commissioner of Public Works requesting the creation of two (2) new positions. These positions will be necessary for the operation and maintenance of the new parking garage that will be used by MHVS and the public.

As stated in Commissioner Baisley's letter, the new parking garage will consist of key mechanical systems that will require daily monitoring and maintenance to ensure parking availability to MHVS staff and the public.

To address this concern, I support the request to create (2) new positions and have one allocated the title Assistant Superintendent of Buildings and Grounds, Grade 25B, step 1 \$52,953 and another allocated the title Building Maintenance Mechanic, Grade 19B, step 1 \$42,887

If you concur, I respectfully request that this request be forwarded to the Board of Legislators for consideration at their next meeting.

Sincerely,

Charles P. Klein
Commissioner of Personnel

Attachments

Copy: Commissioner of Public Works
County Attorney
Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 4-16-24



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
George E. Carle Complex
5999 Judd Road, Oriskany, NY 13424
Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
County Executive

MATTHEW S. BAISLEY
Commissioner

April 17, 2024

FN 20 24 - 229

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS
WAYS & MEANS

Dear County Executive Picente,

Enclosed is a change order to extend contract #169149, with Greenman-Pedersen, Inc. for design services for Locally Administered Federal Aid Transportation Project 2754.73, Replacement of the Summit Street Culvert Over Mill Creek, located in the Village of Boonville, New York. This amendment will extend the contract end date from December 31, 2023 through December 31, 2025. There is no change to the compensation amount, which remains \$125,003.00. All other terms of the contract remain the same.

Please consider the attached change order, and if it meets with your approval, please forward it to the Board of Legislators for its consideration. Thank you for your continued support.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
Commissioner

Enclosures

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 4-17-24

Oneida County Department: Public Works

Competing Proposal X Only Respondent _____ Sole Source RFP _____ Other _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Greenman-Pedersen, Inc.
80 Wolf Road, Suite 300
Albany, NY 12205

Title of Activity of Service: Project Design Services

Proposed Dates of Operation: Start on Execution – 12/31/2025

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

This is a change order to extend contract #169149, with Greenman-Pedersen, Inc. for design services for Locally Administered Federal Aid Transportation Project 2754.73, Replacement of the Summit Street Culvert Over Mill Creek, located in the Village of Boonville, New York. This change order will extend the contract end date from December 31, 2023 through December 31, 2025. There is no change to the compensation amount, which remains \$125,003.00. All other terms of the contract remain the same.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

	Account #:	H-557
	Total Funding Requested:	\$ 125,003.00
	Oneida County Dept. Funding Recommendation:	\$125,003.00
Proposed Funding Sources	Federal:	\$ 0.00
	State:	\$0.00
	County:	\$125,003.00

Mandated / Not Mandated: Not Mandated

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY
 DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

April 16, 2024

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 24230

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

In January 2024, the Department of Public Works issued a request for proposals for construction inspection services for several county highway, bridge, and structure rehabilitation projects (“RFP”). The RFP assigned the projects into four groups—“Group One,” “Group Two,” “Group Three,” and “Group Four”—based on the project locations and schedules.

Four companies responded to the RFP, and Fisher Associates, P.E., L.S., L.A., D.P.C.’s proposal was the lowest-cost and best proposal for each group. Consequently, on February 21, 2024, the Oneida County Board of Acquisition & Contract accepted the proposal from Fisher Associates to provide construction inspection services for all four groups of projects.

The enclosed agreement is for Fisher Associates to provide construction inspection services for “Group 4,” which consists of two projects: (1) Slope Repair, Blossvale Road, Sites #2 and #3 in the Town of Annsville; and (2) Guide Rail and Bridge Approach Rail Replacements, at various locations throughout Oneida County.

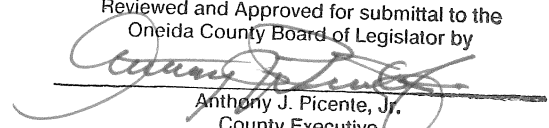
The agreement is for a term commencing upon execution and ending upon the completion of the work, or no later than December 31, 2025. The total fees paid to Fisher Associates under the agreement will not exceed \$77,700.00.

Please consider the enclosed contract for the above-mentioned services. If acceptable, please forward it to the Oneida County Board of Legislators for approval.

Thank you for your support.

Sincerely,

Matthew S. Baisley
 Matthew S. Baisley
 Commissioner

Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

 Anthony J. Picente, Jr.
 County Executive
 Date 4-17-24

Oneida Co. Department: Public Works

Competing Proposal	<u> X </u>
Only Respondent	<u> </u>
Sole Source RFP	<u> </u>
Other	<u> </u>

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Fisher Associates, P.E., L.S., L.A., D.P.C.
 180 Charlotte Street
 Rochester, New York 14607

Title of Activity or Service: Construction Inspection Services—Group 4
 H-2459099

Proposed Dates of Operation: Start on Execution - 12/31/2025

Client Population/Number to be Served: N/A

Mandated or Non-mandated: Non-mandated

Summary Statements

1) Narrative Description of Proposed Services:

The Department of Public Works seeks construction inspection services for four groups of projects. This agreement is for “Group 4, which consists of two projects: (1) Slope Repair, Blossvale Road, Sites #2 and #3 in the Town of Annsville; and (2) Guide Rail and Bridge Approach Rail Replacements, at various locations throughout Oneida County. The agreement is for a term commencing upon execution and ending upon the completion of the work, or no later than December 31, 2025. The total fees paid to Fisher Associates under the agreement will not exceed \$77,700.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

<u>4) Funding:</u>	Account #:	H-DPW-076 (H-614)
	Total Funding Requested:	\$77,700.00
	Oneida County Dept. Funding Recommendation:	\$77,700.00
Proposed Funding Sources	Federal:	\$0.00
	New York State:	\$0.00
	County:	\$77,700.00

Past Performance Data: N/A

O.C. Department Staff Comments: None

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Memo

To: Matthew S. Baisley
Secretary, Board of Acquisition & Contract

Al Barbato
Director of Purchasing

From: Nicholas P. DiGennaro, P.E., CFM *NPD*
Deputy Commissioner, Division of Engineering

Date: February 15, 2024

Re: 2024 Construction Inspection Services
Group 1 H-DPW-003 (H-298) H-2458799
Group 2 H-DPW-033 (H-546) H-2458899
Group 3 H-DPW-077 (H-615) H-2458999
Group 4 H-DPW-076 (H-614) H-2459099

A request for proposal was solicited from qualified Consultants to provide construction inspection services for various bridge, structure, and highway replacement/rehabilitation projects to be constructed in 2024 – 2025.

The Scope of Work includes:

Group 1 Projects

- a. Replacement of 6 structures and/ or culverts along Holman City Road (CR-2) and Church Road (CR-20), Town of Paris.

Group 2 Projects

- a) Streambed Stabilization adjacent to Structure C11-53, Lee Center – Stokes Road over Burk Creek, Town of Lee.
- b) Streambed Stabilization adjacent to West Ava Road (CR-67), alongside Point Rock Creek, Town of Ava.

Group 3 Projects

- a. Replacement of Structure C2A-13, Kellogg Street over Martin Brook, Town of Kirkland.
- b. Replacement of Structure C1A-53, Fuller Road over Tributary of Steuben Creek, Town of Steuben.
- c. Replacement of Structure C2-43, Townline Road over Tributary of Mud Creek, Town of Vernon.
- d. Replacement of Structure C3-54, Jug Point Road over Black Creek, Town of Verona.
- e. Replacement of Structure C6B-53, Stokes-Westernville Road over Br. Mohawk River, Town of Western.

Group 4 Projects

- a) Embankment Stabilization of Blossvale Road (CR-66) Sites #2 & #3, Town of Annsville.
- b) Guide Rail and Bridge Approach Rail installation and replacements, Various Locations throughout Oneida County.

Fees submitted are all inclusive for all services rendered as described in the request for proposal. Results are as follows.

Consultant	Group 1 Projects	Group 2 Projects	Group 3 Projects	Group 4 Projects	Totals
Delta Engineers	\$153,900.00	\$51,300.00	\$230,850.00	\$80,700.00	\$516,750.00
Barton & Loguidice	\$154,620.00	\$51,540.00	\$231,930.00	\$81,400.00	\$519,490.00
Fisher Associates	\$146,700.00	\$49,320.00	\$221,400.00	\$77,700.00	\$495,120.00
Foit-Albert	\$164,250.00	\$54,750.00	\$246,375.00	\$85,850.00	\$551,225.00

C&S Companies, Inc. and Colliers Engineering & Design were also solicited for the proposal but chose not to submit.

I have reviewed the submitted proposals and find that all consultants meet the requirements as outlined in the request for proposal.

I recommend acceptance of the proposal submitted by Fisher Associates to provide construction inspection services for the aforementioned projects for a total estimated fee in the amount of \$495,120.00.

cc: project file

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: February 21, 2024; 11:03 a.m.

LOCATION: Oneida County Board of Legislators Conference Room 1045, at 800 Park Avenue, Utica, New York 13501.

Roll Call:

County Executive: Present
Chairman of the Board: Present
Commissioner of Public Works: Present

Report of Officials:

Motion 1: by County Executive: To accept all items on the February 21, 2024, Board of Acquisition and Contract consent agenda. Motion 1 seconded by Chairman of the Board. Ayes 3, Nays 0. Motion is adopted.

1. Approval of a correction to the Minutes of 1-10-2024, item No.2. Final payment should read \$17,694.50, not \$24,325.50. Correction below:
Approval of Change Order #1- Final to Huen Electric, Inc. (Contract #H2252501). Change Order #1 establishes a \$5,060.00 decrease in the Contract Amount, which reflects the unexpended funds of MVCC Payne Hall Renovations. This will reduce the contract amount from \$358,950.00 to a final amount of \$353,890.00. Final payment in the amount of \$17,694.50 is requested as all work for project is complete.
Upon recommendation of Deputy Commissioner of Engineering Nicholas DiGennaro, P.E.
2. Approval of an Extension of an Agreement between Oneida County and the Center for Family Life and Recovery (CLFR) (Contract No. 184901). This extension will allow CLFR to continue to provide various services to Oneida County employees and their immediate families, including but not limited to, counseling and critical incident debriefing. The original contract provided for up to two (2) one-year extensions, and this would be the first. The cost is not to exceed \$27,390.00. The term begins on January 1, 2024 and ends December 31, 2024.
Upon recommendation of the Commissioner of Personnel Charles P. Klein and Director of Purchasing Al Barbato.
3. Approval of an Agreement between Oneida County and Sherri LaSalle (Contract No.186203). Ms. LaSalle will provide monitoring services for Civil Service Exams. The cost will not exceed \$15,000.00 for the term which begins on January 1, 2024 and ends on December 31, 2026.
Upon recommendation of the Commissioner of Personnel Charles P. Klein and Director of Purchasing Al Barbato.
4. Approval of Amendment to an Agreement between Oneida County and Barton & Loguidice, D.P.C. (Contract #H2355999) to provide an appraisal on a County owned parcel of land

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associated with the DPW Storage Facility Project. The cost of this amendment is \$2,600.00. The original contract amount is \$18,400.00. New proposed contract amount to date is \$21,000.00.

Upon recommendation of Deputy Commissioner of Engineering Nicholas DiGennaro, P.E.
H-DPW-108

5. Award of a Contract in the amount of \$410,000.00 to C&S Engineers, Inc. (Contract #H2458699) to provide design phase services on the Oswego Road Bridge over Fish Creek-Town of Vienna (PIN 2754.89, BIN 2206390). Rehabilitation of Oswego Road Bridge over Fish Creek-Town of Vienna is a locally administered Federal Aid Project. This bridge is owned and maintained by the Town of Vienna. Oneida County agreed to serve as project sponsor and the Town of Vienna agreed to fund 100% of all project expenses not reimbursed by Federal or State aid. Development of plans and specifications is complete and construction phase services must be secured. In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, Oneida County solicited an Expression of Interest (EOI) from each firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed, and it was decided that C&S Engineers is the most qualified consultant for this project. If awarded, a contract will be forwarded to the Oneida County Board of Legislators for consideration.

Upon recommendation of Deputy commissioner of Engineering Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.
H-DPW-038

6. Approval of Change Order #1- Final to C.O. Falter Construction Corp. (Contract #188794). Change order #1 establishes the following: Change in Contract Amount (Final): an \$122,358.85 decrease in the Contract Amount. This will reduce the contract amount from \$4,763,101.00 to a final amount of \$4,640,742.15. Final payment and release retainage is requested as all work for project is complete.

Upon recommendation of Commissioner of Water Quality and Water Pollution Control Karl Schrantz, P.E.

7. Award of a Contract in the amount of \$624,000.00 to JMC of New York, Inc. (Contract #H2458599) to provide design phase services on the Firehouse Road Bridge over Reall Creek-Town of Deerfield (PIN 2754.90, BIN 2205660). Rehabilitation of Firehouse Road Bridge over Reall Creek-Town of Deerfield is a locally administered Federal Aid Project. This bridge is owned and maintained by the Town of Deerfield. Oneida County agreed to serve as project sponsor and the Town of Deerfield agreed to fund 100% of all project expenses not reimbursed by Federal or State aid. Development of plans and specifications is complete and construction phase services must be secured. In accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects, Oneida County solicited an Expression of Interest (EOI) from each firm on the NYSDOT Region 2 LDSA County list. Each EOI was reviewed, and it was decided that JMC of New York, Inc. is the most qualified consultant for this project. If awarded, a contract will be forwarded to the Oneida County Board of Legislators for consideration.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.

H-DPW-038

8. Acceptance of a proposal from Fisher Associates in the amount of \$495,120.00 to provide construction inspection services for various bridge, structure, and highway replacement/rehabilitation projects. Oneida County solicited bids from multiple vendors and an award to Fisher Associates is recommended.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E. and Director of Purchasing Al Barbato.
9. Acceptance of proposal from, and agreement with, ICC Community Development Solutions, LLC ("ICC") to provide Laserfiche resale and support services. The agreement is for a term of three years, with up to two renewal options of one year each. The total anticipated cost for this agreement, including the two additional renewals, is not expected to exceed \$150,000.00 annually or \$750,000.00 over the life of the contract.
Upon recommendation from Acting Director of Information Technology and Director of Purchasing Al Barbato.
10. Acceptance of proposal submitted by Delta Engineers, Architects, Land Surveyors, & Landscape Architects, D.P.C. to provide additional survey services for the public parking facility project for a total estimated fee in the amount of \$1,950.00. The current Memorialization of Agreement (MOA) will be amended if this is accepted, and the fee paid via a purchase order. This additional fee of \$1,950.00 brings the total fee paid to Delta for the surveying services to a total \$10,375.00 lump sum fee.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.
11. Award of contract for GRATAS grant software maintenance, support and training services provided to the Oneida County Health Department by James McGuinness & Associates, Inc. James McGuinness & Associates, Inc. will provide maintenance, support and training for its proprietary software application that has the capability for multi-departmental time and attendance recording and reporting, mileage tracking and grant management reporting. The total cost of the software maintenance is \$750.00. With additional costs for training, the total cost of the agreement will not to exceed \$40,000.00 for the term. The term of this Agreement shall be December 1, 2023, through December 31, 2025.
Upon Recommendation Director of Health Daniel Gilmore, Ph.D, MPH and Director of Purchasing Al Barbato
12. Approval of Change Order GC-06 for Contract No. H2249701, for Murnane Building Contractors, Inc. Change Order GC-06 is a no cost change order needed to transfer \$281,168.47 from the cleaning, fuel, and moving and storage allowances to contingency allowance for remaining work needed to complete the Public Parking Garage.
Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E., CFM
13. Approval of Change Order PL-01 for Contract No. H2249704, for H.J. Brandeles Corp. Change Order PL-01 is a no cost change order needed to transfer \$13,600.00 from the cleaning

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February 21, 2024

allowance to the contingency allowance for remaining work needed to complete the Public Parking Garage.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.,

14. Approval of Change Order GC-07 for Contract No. H2249701, for Murnane Building Contractors, Inc. Change Order GC-06 is a no cost change order needed to transfer \$22,750.00 from unit prices G12 and G18 to the site work allowance for remaining work needed to complete the Public Parking Garage.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.

15. Approval of Change Order No. 3 for Contract No. H2255499, for Fisher Associates. The separation of Townline Road (C2-43) Bid Documents and additional design work for Kellogg Street (C2A-13) water, sanitary sewer, and storm sewer outlined in the enclosed submission from Fisher Associates, is required for the project. This proposal will provide the necessary completion of design. It is anticipated that the proposed design for the water, sanitary sewer, and storm sewer will make the job complete. The cost of this change order is \$9,000.00. The original contract amount is \$125,200.00. The new proposed contract amount to date is \$140,800.00.

Upon recommendation of Deputy Commissioner of DPW (Engineering) Nicholas DiGennaro, P.E.

16. Approval of Amendment to a 2022 Professional Service Agreement between the Oneida County Department of Mental Health and Coordinated Care Services, Inc. (CCSI) which will provide the capacity and expertise to support the department on an as needed basis in matters pertaining to financial oversight and management of OMH, OASAS and OPWDD programs. The Agreement begins March 1, 2022 and ends February 28, 2025. The total funding amount for this Agreement will be increased by the Amendment to a maximum of \$20,500.00. The cost is 69% State Reimbursement (\$14,145.00) and 31% Oneida County funding (\$6,355.00).

Upon recommendation of Commissioner of Mental Health Ashlee Thompson and Director of Purchasing Al Barbato.

Motion to Adjourn: Chairman of the Board

Seconded by: County Executive

Submitted by:

Matthew S. Baisley

Matthew S. Baisley, Secretary

Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive
 MATTHEW S. BAISLEY
 Commissioner

April 17, 2024

FN 20 24-231

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

PUBLIC WORKS
 WAYS & MEANS
 WAYS & MEANS

Dear County Executive Picente,

Enclosed is a change order to extend contract #163573, with Delta Engineers, Architects, Land Surveyors, & Landscape Architects, D.P.C. for consulting services for various bridge, structure, and highway rehabilitation projects. This change order will extend the contract end date from December 31, 2023 to December 31, 2025. There is no change to the compensation amount, which remains at \$585,000.00, and the scope of the work will also remain unchanged.

Please consider the attached Amendment, and if it meets with your approval, please forward the same to the Board of Legislators for its consideration. Thank you in advance for your consideration and approval.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner

Enclosures

Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.

 Anthony J. Picente, Jr.
 County Executive
 Date 4-17-24

Oneida Co. Department: Public Works

Competing Proposal	<u> X </u>
Only Respondent	<u> </u>
Sole Source RFP	<u> </u>
Other	<u> </u>

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Delta Engineers, Architects, Land Surveyors, &
Landscape Architects, D.P.C.
860 Hooper Road
Endwell, NY 13760

Title of Activity or Service: Professional Consulting Services

Proposed Dates of Operation: Start on Execution - 12/31/2025

Client Population/Number to be Served: N/A

Mandated or Non-mandated: Non-mandated

Summary Statements:

This is a change order to extend contract #163573, with Delta Engineers, Architects, Land Surveyors, & Landscape Architects, D.P.C., for consulting services for various bridge, structure, and highway rehabilitation projects. This change order will extend the contract end date from December 31, 2023 to December 31, 2025. There is no change to the compensation amount, which remains at \$585,000.00, and the scope of the work will also remain unchanged.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding:

Account #:	H-615
Total Funding Requested:	\$585,800.00
Oneida County Dept. Funding Recommendation:	\$585,800.00
Proposed Funding Sources	
Federal:	\$0.00
New York State:	\$0.00
County:	\$585,800.00

Past Performance Data: N/A

O.C. Department Staff Comments: None

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ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

April 19, 2024

Gerald Fiorini, Chairman
Board of Legislators
Oneida County
800 Park Avenue
Utica, NY 13501

FN 20 24 232

PUBLIC WORKS

WAYS & MEANS

Dear Chairman:

A feasibility study was done on the future needs of Murnane Field and the probability of various future uses. One of the main conclusions of the study was the replacement of the natural grass with artificial turf. This alone would increase the availability of the field for earlier in the year, during the year, and at the end of the year due to much better drainage and minimal upkeep between events. With the increase usage there will be increased revenue which will increase the fund's sustainability.

To replace the grass an environmental study must be done to evaluate the effects of the water shed on the natural wetlands located near the area. This is the first step to try and improve the field and various structures along with improving the experience for not only the players but the paying customers.

I therefore request the establishment of a capital project and request your Board's approval of the following:

A.) Establishment of **Capital Project H – REC - 131 – Murnane Field – Comp Bldg, Structures, & Field Improvements**

H – Capital Outlay H – REC -131 – 79972 \$ 150,000.00

B.) Funding for the capital Project **H – REC -0131** is as follows:

H – REC – 131 – 5031-998 – Transfer / Other Fund - ARPA..... \$ 150,000.00

Thank you for kind attention to this request.

Very truly yours,

Anthony J. Picente, Jr.
County Executive

CC: Comptroller
County Attorney

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ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

April 19, 2024

Gerald Fiorini, Chairman
Board of Legislators
Oneida County
800 Park Avenue
Utica, NY 13501

FN 20 24 - 233

PUBLIC WORKS

WAYS & MEANS

Dear Board Chairman:

The establishment of Capital Project H-REC-131 Murnane Field - Comp Bldg., Structures & Field Improvements requires a transfer to be approved for the funding of the project.

I therefore request your Board's approval to of the following transfer of funds for 2024:

TO:

A1340 870.900-998 Transfer to Other Fund ARPA – Capital Projects\$ 150,000.00

FROM:

A1340 – 8740 .495-998 Budget – Other Expenses ARPA.....\$ 150,000.00

Thank you for kind attention to this request.

Very truly yours,

Anthony J. Picente, Jr.
County Executive

CC: Comptroller
County Attorney

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