



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Timothy Julian
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION FOR THE MARCH 8, 2023 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

January 31, 2023

Gerald Fiorini, Chairman
Board of Legislators
County of Oneida
800 Park Avenue
Utica, New York 13501

FN 20 23 - 051

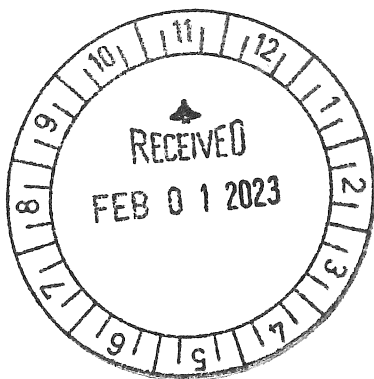
READ & FILED

Dear Chairman Fiorini,

The attached is for informational purposes only and does not require any Board action.

Sincerely,

Anthony J. Picente, Jr.
County Executive



Anthony J. Picente Jr.
Oneida County Executive



Amanda L. Cortese-Kolasz
Commissioner of Personnel

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490
E-mail: labor@ocgov.net

January 30, 2023

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Re: Griffiss International Airport Energy Performance Contract – Taxable Equipment Lease Purchase Agreement – Revised Debt Service Payment Schedule

Dear County Executive Picente:

Work is now complete on the Energy Performance Contract at Griffiss International Airport. The financing agreement, known as the Taxable Equipment Lease Purchase Agreement, contained a provision that in the event there were any excess funds in the escrow account at the conclusion of the project, that the remainder would be applied to the principal balance and that the remaining payment schedule would be revised.

I am pleased to report that there was an excess of \$13,884.61 when the project was complete, and the same was applied to our principal balance on January 11, 2023. This has resulted in an adjustment to our payment schedule. A copy of the revised payment schedule is enclosed herewith.

I ask that you forward this to the Board of Legislators for their information only. No further Board action is required, as the revision to the payment schedule was contemplated and agreed to in the Taxable Equipment Lease Purchase Agreement. As always, I am available to address any questions or concerns either you or the Board may have regarding this matter.

Respectfully submitted,

Amanda L. Cortese-Kolasz
Commissioner of Personnel

Enclosure


cc: Comptroller
Budget
Commissioner of Aviation

2

\$21,466,940
 County of Oneida, NY
 Taxable Equipment Lease Purchase Agreement
 Dated as of July 30, 2021
Debt Service Schedule (Revised January 11, 2023)

Rental Payment Date	Total Rental Payment	Interest Portion	Principal Portion	Purchase Price *
07/30/2021				
08/17/2021	\$10,000.00	-	\$10,000.00	N/A
07/15/2022	1,581,623.62	\$668,309.62	913,314.00	N/A
01/11/2023	13,884.61	-	13,884.61	N/A
07/15/2023	1,577,803.60	667,437.21	910,366.39	N/A
07/15/2024	1,591,918.70	637,629.70	954,289.00	N/A
07/15/2025	1,591,918.30	606,615.30	985,303.00	\$18,210,176.49
07/15/2026	1,591,918.96	574,592.96	1,017,326.00	17,162,330.71
07/15/2027	1,591,918.86	541,529.86	1,050,389.00	16,002,369.70
07/15/2028	1,591,918.22	507,392.22	1,084,526.00	14,890,730.55
07/15/2029	1,591,919.10	472,145.10	1,119,774.00	13,675,923.36
07/15/2030	1,591,918.46	435,752.46	1,156,166.00	12,496,634.04
07/15/2031	1,591,919.06	398,177.06	1,193,742.00	11,223,727.90
07/15/2032	1,591,918.46	359,380.46	1,232,538.00	9,923,575.22
07/15/2033	1,591,918.98	319,322.98	1,272,596.00	8,638,253.26
07/15/2034	1,591,918.58	277,963.58	1,313,955.00	7,311,158.71
07/15/2035	1,591,919.06	235,260.06	1,356,659.00	5,940,933.12
07/15/2036	1,591,918.64	191,168.64	1,400,750.00	4,526,175.62
07/15/2037	1,591,918.26	145,644.26	1,446,274.00	3,065,438.88
07/15/2038	1,591,918.36	98,640.36	1,493,278.00	1,557,228.10
07/15/2039	1,591,918.82	50,108.82	1,541,810.00	-
Total	\$28,654,010.65	\$7,187,070.65	\$21,466,940.00	

COUNTY OF ONEIDA

By: 
 Name: Anthony J. Picente Jr.
 Title: Oneida County Executive

Approved
 ONEIDA COUNTY ATTORNEY
 By: 

* Lessee's option to purchase is subject to provisions of Section 31 of the Agreement.



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

February 7, 2023

FN 20 23-052

Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

I submit herewith for your approval the appointment of six (6) members from the Oneida County Fire Chiefs Association to serve on the Oneida County Fire Advisory Board:

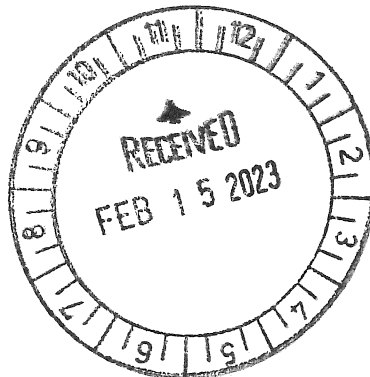
- | | |
|--------------------------------------|---------------------------------|
| Chief Scott Ingersoll – Utica | Term Expiring December 31, 2023 |
| Chief Joe Morosco – Yorkville | Term Expiring December 31, 2023 |
| Chief William DeKing – Bridgewater | Term Expiring December 31, 2023 |
| Chief Brian Sweatman – Oneida Castle | Term Expiring December 31, 2024 |
| Chief Gary Schreppel – Clinton | Term Expiring December 31, 2024 |
| Chief Tom Iocavissi – Rome | Term Expiring December 31, 2024 |

I respectfully request that you approve their appointments at your earliest convenience.

Thank you.

Very truly yours,

Anthony J. Picente, Jr.
Oneida County Executive





Oneida County Fire Chiefs Association
PO Box 47
Stittville, NY 13469
315-865-5514/315.525.2670
William K. Owen III
Secretary ~ Treasurer

February 4, 2023

Dear County Executive Tony Picente,

The representatives of the Fire Advisory Board from the Oneida County Chief's Association are divided into two groups. Please see members below.

Scott Ingersoll ending December 31, 2023

Joe Morosco ending December 31, 2023

Rick Johnson's Replacement (still vacant) ending December 31, 2023

William DeKing ending December 31, 2023

Brian Sweatman ending December 31, 2024

Gary Schreppel ending December 31, 2024

Tom Iacovissi ending December 31, 2024

I can be reached at the phone number listed above if you need further information.

Sincerely,

Past Chief William K. Owen, III
OCFCA Secretary/Treasurer

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

January 23, 2023

FN 20 23-053

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Lease Agreement between The North Utica Senior Citizens Recreation Center, Inc., and Oneida County, through its Office for the Aging and Continuing Care, for your review and approval.

This Lease Agreement will allow the Oneida County Department of Family and Community Services to offer services and outreach to senior citizens at an additional location in Oneida County. The total amount of this Agreement is \$22,320.00. This amount consists of 45 percent federal funds (\$10,044.00), 50 percent state funds (\$11,160.00) and 5% Oneida County dollars (\$1,116.00). This Lease Agreement will commence January 1, 2022 and will terminate December 31, 2022.

I am available at your convenience to answer any questions you may have regarding this Lease Agreement. If you find the enclosed agreeable, please forward to the Board of Legislators for consideration at their next meeting.

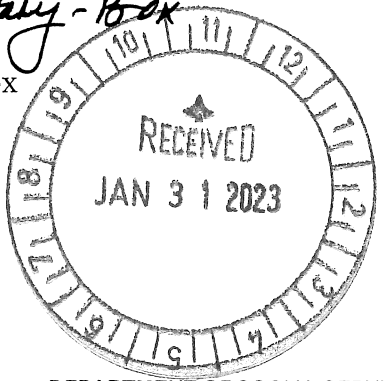
Sincerely,

Colleen Fahy-Box

Colleen Fahy-Box
Commissioner

MJR/md

Enclosures



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.

Anthony J. Picente, Jr.
County Executive

Date 1-30-23

Oneida Co. Department: Office for the Aging

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: The North Utica Senior Citizens Recreation Center,
Inc.
50 Riverside Drive
Utica, New York 13502

Title of Activity or Service: Lease Agreement for NY Connects Outreach and
Education

Proposed Dates of Operation: January 1, 2022 through December 31, 2022

**Client Population/Number to
be Served:** Seniors aged 60 or above

Summary Statements:

- 1) **Narrative Description of Proposed Services:** To lease space in The North Utica Senior Citizens Recreation Center for use as an outreach site for senior citizens in Oneida County.

- 2) **Program/Service Objectives and Outcomes:** To support and educate Oneida County residents on HIICAP services.

- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$22,320.00 **Account #:** A6772.495.136

Oneida County Dept. Funding Recommendation: \$22,320.00

Proposed Funding Sources (Federal \$/ State \$/County \$):
Federal: 45% (\$10,044.00) State: 50% (\$11,160.00) County: 5% (\$1,116.00)

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None

7

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

January 23, 2023

FN 20 23 - 054

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Re: North Utica Senior Citizens Recreation Center Lease

Dear Mr. Picente:

I am submitting the following Lease Agreement between The North Utica Senior Citizens Recreation Center, Inc., and Oneida County, through its Office for the Aging and Continuing Care, for your review and approval.

This Lease Agreement will allow the Oneida County Department of Family and Community Services to offer services and outreach to senior citizens at an additional location in Oneida County. The total amount of this Agreement is \$22,320.00. This amount consists of 45% federal funds (\$10,044.00), 50% state funds (\$11,160.00) and 5% Oneida County dollars (\$1,116.00). This Lease Agreement will commence January 1, 2021 and will terminate December 31, 2021.

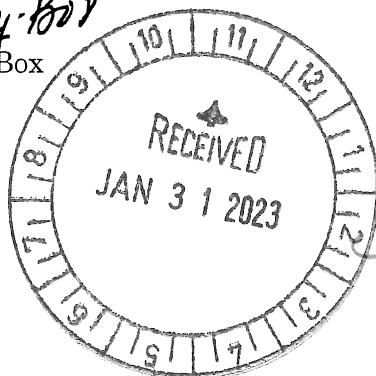
I am available at your convenience to answer any questions you may have regarding this Lease Agreement. If you find the enclosed agreeable, please forward to the Board of Legislators for consideration at their next meeting.

Sincerely,

Colleen Fahy-Box
Colleen Fahy-Box
Commissioner

CFB/md

Enclosures



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 1-30-23

Oneida Co. Department: Office for the Aging

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: The North Utica Senior Citizens Recreation
Center, Inc.
50 Riverside Drive
Utica, New York 13502

Title of Activity or Service: Lease Agreement for NY Connects Outreach and
Education

Proposed Dates of Operation: January 1, 2021 through December 31, 2021

**Client Population/Number to
be Served:** Seniors aged 60 or above

Summary Statements:

- 1) **Narrative Description of Proposed Services:** To lease space in The North
Utica Senior Citizens Recreation Center for use as an outreach site for senior
citizens in Oneida County.
- 2) **Program/Service Objectives and Outcomes:** To support and educate Oneida
County residents on HIICAP services.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$22,320.00 **Account #:** A6772.495.136

Oneida County Dept. Funding Recommendation: \$22,320.00

Proposed Funding Sources (Federal \$/ State \$/County \$):
Federal: 45% (\$10,044.00) State: 50% (\$11,160.00) County: 5% (\$1,116.00)

Cost Per Client Served: N/A

Is this Service mandated? Yes

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY DEPARTMENT OF WATER QUALITY & WATER POLLUTION CONTROL

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr. County Executive

Karl E. Schrantz, P.E. Commissioner

January 23, 2023

Handwritten: FN 20 23-056

The Honorable Anthony J. Picente, Jr. Oneida County Executive 800 Park Ave. Utica, NY 13501

PUBLIC WORKS

Re: Work Order #29, Amendment 10 Private property I/I Reduction Program Implementation-FY2023 GHD Consulting Services, Inc.

WAYS & MEANS

Dear County Executive Picente:

The Master Agreement with GHD Consulting Services, Inc. to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order #29, Amendment 10 which would cover FY 2022 of the implementation of a district-wide Private Inflow and Infiltration Reduction Program. Implementing this program in the Sauquoit Creek Pumping Station service area is a requirement of the NYSDEC consent order. Furthermore, the program is being implemented district-wide to assist with addressing excessive wet weather flows in the municipal sanitary sewer collection systems that impact capacity of the Oneida County Sewer District wastewater infrastructure. This is expected to be a critical on-going local compliance program for the foreseeable future.

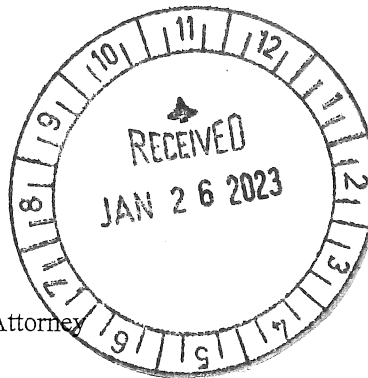
Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$126,000. Funding has been allocated in the Department's 2023 operating budget.

I would appreciate consideration of this work order by you and the Board of Legislators at your earliest convenience. I am available to meet with you or the Board to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,

Handwritten signature of Karl E. Schrantz

Karl E. Schrantz, P.E. Commissioner



cc: Christopher Kalill - Assistant Oneida County Attorney John Lagorga, PE - GHD Consulting Services

Attachments: Work Order #29, Amendment 10 Contract Summary Sheet

Reviewed and Approved for submittal to the Oneida County Board of Legislator by

Handwritten signature of Anthony J. Picente, Jr.

Anthony J. Picente, Jr. County Executive

Date 1-26-23

Competing Proposal X
Only Respondent
Sole Source RFP
Other

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: GHD Consulting Services, Inc.
5788 Widewaters Parkway
Syracuse, NY 13214

Title of Activity or Service: Work Order #29, Amendment 10
Private Property I/I Reduction
Program Implementation –FY 2023

Proposed Dates of Operation: FY 2023

Client Population/Number to be Served: 110,000 people

Summary Statements

- 1) Narrative Description of Proposed Services: This work order covers the implementation of Amendment 10 of a Private Inflow and Infiltration Reduction Program for the Oneida County Sewer District for FY 2023.
- 2) Program/Service Objectives and Outcomes: The objective of the work order is to advance the key programmatic elements as outlined in the proposed PPII Reduction Program dated June 29, 2012, as well as those that developed out of the PPII Working Group collaboration.
- 3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$126,000 **Account #:** G8110.195

Oneida County Dept. Funding Recommendation: Funding for this work order will be provided by the Department’s 2023 operating budget as it is a district-wide service.

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding for this work order will be provided by the department 2023 operating budget as it is a district-wide service.

Cost Per Client Served: \$1.15

Past Performance Data: Implementation of private I/I reduction is an arduous process requiring intensive coordination with municipal officials.

O.C. Department Staff Comments: Implementation of this program is required by the NYSDEC consent order and is expected to be a critical on-going local compliance program for the foreseeable future.



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr.
County Executive

Karl E. Schrantz, P.E.
Commissioner

January 23, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 23-056

PUBLIC WORKS

Re: Work Order #27, Amendment 10
CMOM Program Implementation-FY2023
GHD Consulting Services, Inc.

WAYS & MEANS

Dear County Executive Picente:

The Master Agreement with GHD Consulting Services, Inc. to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

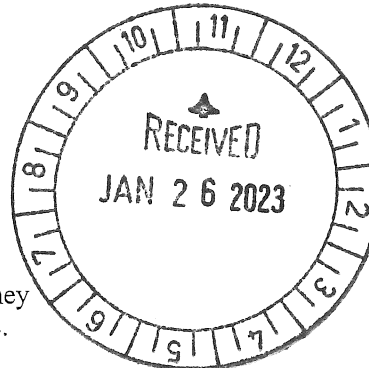
GHD has submitted for consideration Work Order #27, Amendment 10. This Work Order is a continuation of the district-wide Capacity Management, Operations, and Maintenance Program (CMOM) and will cover FY 2023. Implementing this program is a requirement of the current NYSDEC consent order. The program will continue the progression of CMOM elements, including the key programmatic elements of the June 29, 2012, CMOM Framework document that was approved by NYSDEC. Furthermore, the ongoing program has been implemented district-wide in order to guide the operational and maintenance items identified through the various sewer inspection and rehabilitation programs as well as continued interaction with the municipal collection system operators. This is expected to be a critical on-going local compliance program for the foreseeable future.

Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$169,000. Funding for this work order will come from the department 2023 operating budget as the program is being implemented district wide. Technical support to OCDOH for the implementation of the FOG program is included in this work order

I would appreciate consideration of this work order by you and the Board of Legislators at your earliest convenience. I am available to meet with you or the Board to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,

Karl E. Schrantz, P.E.
Commissioner



cc: Christopher Kalill – Assistant Oneida County Attorney
John LaGorga, P.E. – GHD Consulting Services, Inc.

Attachments: Work Order #27, Amendment 10
Contract Summary Sheet

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 1-26-23

18

Competing Proposal X
Only Respondent
Sole Source RFP
Other

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: GHD Consulting Services, Inc.
5788 Widewaters Parkway
Syracuse, NY 13214

Title of Activity or Service: Work Order #27, Amendment 10
CMOM Program Implementation-FY 2023

Proposed Dates of Operation: FY 2023

Client Population/Number to be Served: 110,000 people

Summary Statements

- 1) Narrative Description of Proposed Services: This work order covers the continued implementation of the Capacity Management, Operations and Maintenance Program (CMOM) for the Oneida County Sewer District for FY 2023.
- 2) Program/Service Objectives and Outcomes: The objective of the work order is to continue the advancement of the key programmatic elements as outlined in the proposed CMOM Framework dated June 29, 2012.
- 3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$169,000 **Account #:** G8110.195

Oneida County Dept. Funding Recommendation: Funding for this work order will be provided by the department 2023 operating budget as it is district wide.

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding for this work order will be provided by the department 2023 operating budget as it is district wide.

Cost Per Client Served: \$1.54

Past Performance Data: Implementation of CMOM in the entire district is progressing.

O.C. Department Staff Comments: The Department of Water Quality and Water Pollution Control recommends approval of this Work Order amendment as the CMOM program will continue to be a critical on-going local compliance program for the foreseeable future.



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr.
County Executive

Karl E. Schrantz, P.E.
Commissioner

January 23, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 23-057

PUBLIC WORKS

Re: Work Order #35, Amendment 5
Flow Monitoring Program Support Services – FY 2023
GHD Consulting Services, Inc.

WAYS & MEANS

Dear County Executive Picente:

The Master Agreement with GHD Consulting Services, Inc. to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

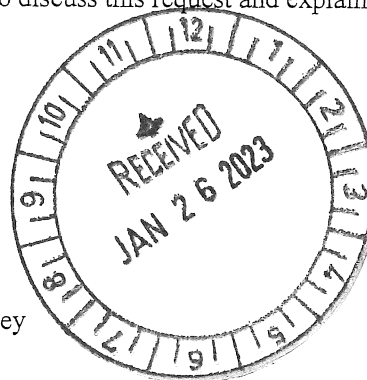
The purpose of this Work Order is to provide continued engineering and related technical services in support of the established Flow Monitoring Program for FY 2023. The flow meter procurement, installation, set up and engineering support were previously funded by Economic Development Assistance Program (EDAP) grant #3505 obtained by the County from the State of New York. Analysis of the data obtained from this system, which includes identification of areas of the municipal collection systems with excessive inflow/infiltration, is not part of the grant funding so this activity must be supported by another means. The flow monitoring program was a required element of the Consent Order R620060823-67 between NYSDEC and Oneida County and continues to be a necessary element for the flow management of the sewer collection system.

Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be approved with an estimated cost of \$50,000. Funding has been allocated in the Department's 2023 operating budget.

I would appreciate consideration of this work order by you and the Board of Legislators at your earliest convenience. I am available to meet with you or the Board to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,

Karl E. Schrantz, P.E.
Commissioner



Cc: Christopher Kalill – Assistant Oneida County Attorney
John Lagorga, P.E. – GHD Consulting Services, Inc.

Attachments: Work Order #35, Amendment 5
Contract Summary Sheet

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 1-26-23

Competing Proposal	<u> X </u>
Only Respondent	<u> </u>
Sole Source RFP	<u> </u>
Other	<u> </u>

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: GHD Consulting Services, Inc.
5788 Widewaters Parkway
Syracuse, NY 13214

Title of Activity or Service: Work Order #35, Amendment 5
Flow Monitoring Program -FY 2023

Proposed Dates of Operation: FY 2023

Client Population/Number to be Served: 110,000 people

Summary Statements

- 1) Narrative Description of Proposed Services: The purpose of this Work Order is to provide continued engineering and related technical services in support of the established Flow Monitoring Program for FY2023.
- 2) Program/Service Objectives and Outcomes: Do analysis and provide support for the Flow Monitoring Program for FY2023 as necessary.
- 3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with oversight from WQ&WPC

Total Funding Requested: \$50,000 **Account #:** G8110.195

Oneida County Dept. Funding Recommendation: Funding for this work order will be provided by the Department 2023 operating budget as it is a district-wide service.

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding for this work order will be provided by the Department 2023 operating budget as it is a district-wide service.

Cost Per Client Served: \$0.46

Past Performance Data: GHD has been providing technical support with respect to review and analysis of the District's flow meter data.

O.C. Department Staff Comments: Continuation of the flow monitoring program is a critical element for the flow management of the sewer system and in an integral part in our regulatory compliance efforts.



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr.
County Executive

Karl E. Schrantz, P.E.
Commissioner

January 23, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 23-058

Re: Work Order #38, Amendment 4
Operations Support and Training Services FY2023
GHD Consulting Services, Inc.

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente:

The Master Agreement with GHD Consulting Services, Inc. to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

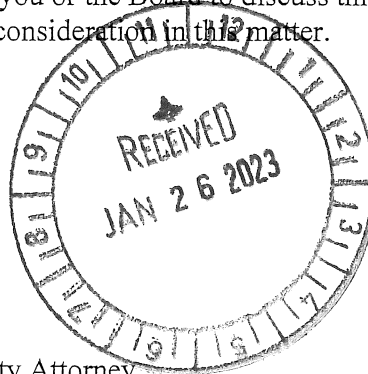
This amendment to Work Order 38 was developed to provide continuing wastewater operator training, technical operator support, and process control assistance for employees at the facility so they can understand and operate this new equipment and understand the new processes being implemented. Specifically, this proposal includes work activities through 2023 such as; operational support during new process start-up; actual class-room style training; hands-on operations training; technical assistance; remote SCADA monitoring support and process control strategy recommendations.

Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be approved with an estimated cost of \$175,000. Funding has been allocated in the Department's 2023 operating budget.

I would appreciate consideration of this work order by you and the Board of Legislators at your earliest possible convenience. I am available to meet with you or the Board to discuss this request and explain the work order in more detail. Thank you for your consideration in this matter.

Sincerely,

Karl E. Schrantz, P.E.
Commissioner



cc: Christopher Kalill – Assistant Oneida County Attorney
John Lagorga, P.E. – GHD Consulting Services, Inc.

Attachments: Work Order #38, Amendment 4
Contract Summary Sheet

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1-26-23

14

Competing Proposal X
Only Respondent
Sole Source RFP
Other

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: GHD Consulting Services, Inc.
5788 Widewaters Parkway
Syracuse, NY 13214

Title of Activity or Service: Work Order #38-Amendment 3
Operations Support and Training Services

Proposed Dates of Operation: 3

Client Population/Number to be Served: 110,000 people

Summary Statements

- 1) Narrative Description of Proposed Services: This work order was developed to provide wastewater operator training, technical operator support, and process control assistance for employees at the facility so they can understand and operate new equipment. Specifically, this proposal includes the activities with providing actual class-room style training, hands-on operations training, technical assistance, and remote SCADA monitoring support for FY2023.
- 2) Program/Service Objectives and Outcomes: Train the employees of the Oneida County Water Pollution Control Plant in the operation of new facilities being constructed at the plant.
- 3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC.

Total Funding Requested: \$175,000 **Account #:** G8110.195

Oneida County Dept. Funding Recommendation: Funding for this work order has been included in the 2023 department operating budget.

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding for this project will be from the department operating budget.

Cost Per Client Served: \$1.59

Past Performance Data: This is a continuation of a previous work order.

O.C. Department Staff Comments: Training for employees on the new equipment and technology that will be employed at the plant is essential to the success of its operation.



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr.
County Executive

Karl E. Schrantz, P.E.
Commissioner

January 12, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

Re: Work Order #30, Amendment 10
Program Administration-FY2023
GHD Consulting Services, Inc.

FN 20 23-059

Capital Project HG-482

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente:

The Master Agreement with GHD Consulting Services, Inc. to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

The end date of the NYSDEC Consent Order has been reached. However, over the 2023 calendar year there will be a significant amount of work required to close out the administrative and regulatory aspects of the consent order. Assistance with the engineering consulting team is needed to assist with this effort. This will include the preparation and submission of various final certifications and reporting requirements for NYSEFC, the funding agency for the project. Along with project coordination and management, this will require significant effort from the consultants.

GHD has submitted for consideration Work Order #30, Amendment 10, which would cover the program administration efforts for FY2023. In addition, this work will also include technical assistance with the development of a Capital Improvement Plan (CIP) that will establish multi-year budgeting necessary to protect and maintain the investment made in the wastewater infrastructure as required by the Asset Management Plan prepared in accordance with the NYSDEC Consent Order. The cost for this Work Order is \$60,000 which will be funded under Capital Project HG-482.

I would appreciate consideration of this work order by you and the Board of Legislators at your earliest convenience. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,

Karl E. Schrantz, P.E.
Commissioner



cc: Christopher Kalil – Assistant Oneida County Attorney

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1-26-23

Attachments: Work Order #30, Amendment 10
Contract Summary Sheet

18

Competing Proposal X
Only Respondent
Sole Source RFP
Other

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: GHD Consulting Services, Inc.
5788 Widewaters Parkway
Syracuse, NY 13214

Title of Activity or Service: Work Order #30, Amendment 10
Program Administration-FY2022

Proposed Dates of Operation: FY-2023

Client Population/Number to be Served: 110,000 people

Summary Statements

1) Narrative Description of Proposed Services: This work order covers the program administration efforts in support of the current capital project program underway at the Water Pollution Control Plant for FY2023.

2) Program/Service Objectives and Outcomes: Produce the reports, documentation, and certifications as required by NYSDEC and NYSEFC. Will also provide support to the County in support of the NYSDEC consent order closeout.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with oversight from WQ&WPC

Total Funding Requested: \$60,000 **Account #:** HG482

Oneida County Dept. Funding Recommendation: Funding for this work order will be paid thru CWSRF funds and tracked via Capital Project HG482.

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding will be paid thru CWSRF funds administered thru the New York State Environmental Facilities Corporation.

Cost Per Client Served: \$0.55

Past Performance Data: GHD continues to do an excellent job managing this arduous task.

O.C. Department Staff Comments: The Department recommends authorization of this amendment.



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

February 6, 2023

Gerald Fiorini, Chairman
Board of Legislators
Oneida County
800 Park Avenue
Utica, NY 13501

FN 20 23,060
ECONOMIC DEVELOPMENT
& TOURISM

Dear Chairman:

WAYS & MEANS

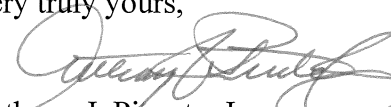
The Board of Legislators voted to establish Capital Project to renovate the Food service area at the college. After this project was approved COVID struck and no action was taken besides purchasing a new commercial dishwasher. As the President of MVCC letter states the competitive bids were much higher than anticipated and in-order to complete the project it is necessary to adjust the capital budget.

I therefore request your Board's approval to amendment to **Capital Project H-MVC -073 FOOD SERVICE AREA RENOVATIONS:**

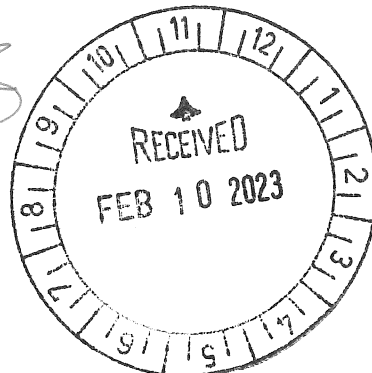
	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
MVC 073-2770-500 - Misc	\$ 600,000	(\$600,000)	\$ 00
MVC 073-2770-500 - Misc	\$ 0	115,000	\$ 115,000
MVC 073-5031-000 - GF	\$ 0	77,000	\$ 77,000
MVC 073-3285 - NYS AID	\$ <u>600,000</u>	(\$410,000)	\$ <u>190,000</u>
Totals	\$ <u>1,200,000</u>	(\$818,000)	\$ <u>382,000</u>

Thank you for kind attention to this request.

Very truly yours,


Anthony J. Picente, Jr.
County Executive

CC: Comptroller
County Attorney
Budget
MVCC





1101 Sherman Drive
Utica, New York 13501-5394
www.mvcc.edu

Office of the President
(315) 792-5333
Fax (315) 792-5678

January 30, 2023

Hon. Anthony Picente
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear Honorable Picente,

I write to request Oneida County approval for an increase to Capital Project account H-611 MVCC Food Service Area Renovations. The competitive bid results were higher than anticipated and, as such, we are in need of additional funding to complete the project. I am requesting an increase in the project account of \$220,000 to bring the total budget to \$380,000. The 50% local matching amount of \$110,000 is comprised of \$75,000 contributed by Oneida County and \$35,000 contributed by the College Foundation. County consideration of this resolution through submission in the February communications for a vote in March would be appreciated.

I am including a copy of the College Board of Trustee's resolution which was approved at the January 23, 2023 Board of Trustee's meeting.

Thank you for your kind attention to this request. I am happy to supply more information at your request.

Sincerely,

A handwritten signature in cursive script that reads "Randall J. VanWagoner".

Randall J. VanWagoner, Ph.D.
President

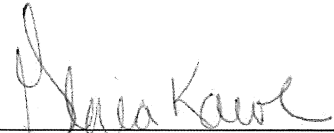
**RESOLUTION PASSED BY THE
MOHAWK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
ON January 23, 2023**

RESOLVED that the capital construction budget for the MVCC Food Service Area Renovations (H611) by \$220,000 from \$160,000 to \$380,000 and be it further,

RESOLVED that the College's Administration is authorized to secure required sponsor and SUNY approvals.

January 24, 2023

Date



Gloria Karol

Secretary, MVCC Board of Trustees



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
(315) 798-5910 ♦ fax: (315) 798-5603
www.ocgov.net

ANTHONY J. PICENTE, JR.
COUNTY EXECUTIVE

PETER M. RAYHILL
COUNTY ATTORNEY

February 1, 2023

FN 20 23 - 061

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue, 10th Floor
Utica, New York 13501

ECONOMIC DEVELOPMENT
& TOURISM
WAYS & MEANS

Dear County Executive Picente:

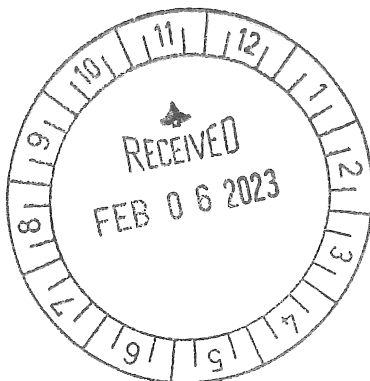
Please find enclosed, for your review and consideration, an agreement between Oneida County and Mohawk Valley EDGE. The term of this agreement is January 1, 2023, through December 31, 2023. The purpose of this agreement is to help fund EDGE's mission, which includes publicizing the advantages of Oneida County and the region by advancing, fostering and promoting general economic and industrial development within Oneida County and the region, as well as to provide support, expertise and other initiatives that showcase the advantages of Oneida County and the Mohawk Valley as a desirable area for businesses to locate and expand. The total value of the agreement is four hundred forty-nine thousand eight hundred and seventy-four dollars and zero cents (\$449,874.00) over the course of the 2023 calendar year.

If the enclosed meets with your approval, I respectfully request that you forward to the Board of Legislators for approval at their next meeting. Should you have any questions or concerns, or should you require any additional information, please do not hesitate to contact me.

Sincerely,

Peter M. Rayhill
Peter M. Rayhill

Enclosures



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 2-6-23

23

Oneida Co. Department: County Attorney

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Mohawk Valley EDGE
584 Phoenix Drive
Rome, New York 13441

Title of Activity or Service: Annual Appropriation - Staff Services

Proposed Dates of Operation: January 1, 2023 – December 31, 2023

Client Population/Number to be Served: Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services:** Funding provided to carry out initiatives to improve the region's economy.
- 2) **Program/Service Objectives and Outcomes:** To attract new investment and growth, as well as assisting Oneida County business with new opportunities.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$449,874.00 **Account # A6432.495 & A6436.495**

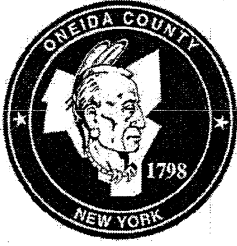
Oneida County Dept. Funding Recommendation: \$449,874.00

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: Included with the 2023 proposed budget. The contract is also subject to approval by the Board of Legislators.



ONEIDA COUNTY BOARD OF ELECTIONS

Union Station ♦ 321 Main St. ♦ 3rd Floor
Utica, New York 13501
Fax: 315-798-6412

Anthony J. Picente Jr.
County Executive

Sarah F. Bormann
Democratic Commissioner
315-798-5762

Nichole D. Shortell
Republican Commissioner
315-798-5763

January 23, 2023

Oneida County Executive Anthony J. Picente, Jr.
Oneida County Office Building, 10th Floor
800 Park Avenue
Utica, New York 13501

FN 20 23-062
GOVERNMENT OPERATIONS
WAYS & MEANS

Dear County Executive Picente:


Attached please find a poll site agreement for the Village of Oneida Castle, which we are requesting to be used as a template for all 2023-2024 poll site agreements.


This agreement will be for the 2023-2024 election period and is for use of premises by the Oneida County Board of Elections on Election Days.

If this agreement meets with your approval, please forward to the Board of Legislators for further approval. Should you have any questions, please feel free to contact us at our office.

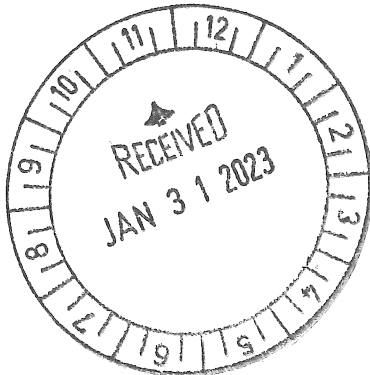
Thank you for your assistance in this matter.

Respectfully,

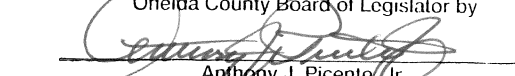

Sarah F. Bormann
Democratic Commissioner


Nichole D. Shortell
Republican Commissioner

Enc.



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 1-30-23

Oneida Co. Department: Board of Elections

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Village of Oneida Castle
1 First Street, PO Box 275
Oneida Castle, New York 13421

Title of Activity or Service: 2023-2024 Poll Site Agreement

Proposed Dates of Operation: January 1, 2023 – December 31, 2024

Client Population/Number to be Served: N/A

Summary Statements

- 1) Narrative Description of Proposed Services:** Poll site agreement for use of premises by the Oneida County Board of Elections on Election Days.
- 2) Program/Service Objectives and Outcomes:** N/A
- 3) Program Design and Staffing:** N/A

Total Funding Requested: \$0.00 **Account:** A1450.4951

Oneida County Dept. Funding Recommendation: \$0.00

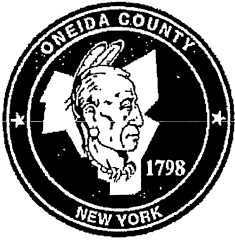
Proposed Funding Sources (Federal \$/ State \$/County \$): 100% County

Cost Per Client Served: N/A

Mandated Service: Yes

Past Performance Data: N/A

O.C. Department Staff Comments:



ONEIDA COUNTY BOARD OF ELECTIONS

Union Station ♦ 321 Main St. ♦ 3rd Floor
Utica, New York 13501
Fax: 315-798-6412

Anthony J. Picente Jr.
County Executive

Sarah F. Bormann
Democratic Commissioner
315-798-5762

Nichole D. Shortell
Republican Commissioner
315-798-5763

January 30, 2023

FN 20 23-063

Oneida County Executive Anthony J. Picente, Jr.
800 Park Avenue
Utica, New York 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

Attached is a Temporary Use Agreement between Oneida County, through the Board of Elections, and the New York Mills Union Free School District, provides for the school district to utilize goods and services provided by the Board of Elections for its local school elections.

The revenue to the County is \$850.00 per election for 2023. The revenue to the County is \$900.00 for 2024.

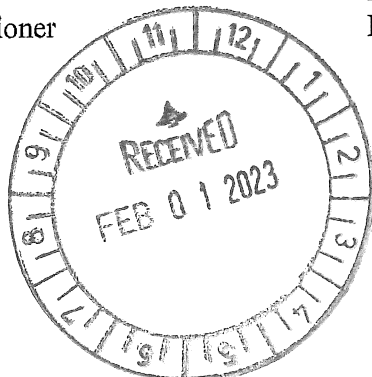
If you approve of this agreement, please forward to the Board of Legislators for further approval.

Thank you for your attention to this matter.

Sincerely,

Sarah F. Bormann
Democratic Commissioner

Nichole D. Shortell
Republican Commissioner



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1-31-23

27

Oneida Co. Department: Board of Elections

Competing Proposal
Only Respondent
Sole Source RFP
Other

 X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: New York Mills Union Free School District
1 Marauder Boulevard
New York Mills, New York 13417

Title of Activity or Service: Temporary Use Agreement

Proposed Dates of Operation: January 1, 2023 to December 1, 2024

Client Population/Number to be served: N/A

Summary Statements

- 1) **Narrative Description of Proposed Services:** Temporary Use Agreement between the Oneida County Board of Elections and the New York Mills Union Free School District for goods and/or services to be performed for School Elections.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$1,750.00 per poll site **Revenue Account #A2215**

Oneida County Dept. Funding Recommendation: \$1,750.00 (REVENUE)

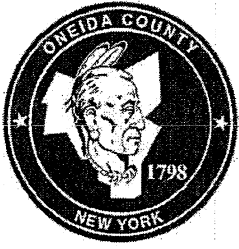
Proposed Funding Sources (Federal \$/ State \$/County \$): The School District

Cost Per Client Served: N/A

Past Performance Data: N/A

Mandated Service: No

O.C. Department Staff Comment:



ONEIDA COUNTY BOARD OF ELECTIONS

Union Station ♦ 321 Main St. ♦ 3rd Floor
Utica, New York 13501
Fax: 315-798-6412

Anthony J. Picente Jr.
County Executive

Sarah F. Bormann
Democratic Commissioner
315-798-5762

Nichole D. Shortell
Republican Commissioner
315-798-5763

FN 20 22-067

January 23, 2023

Oneida County Executive Anthony J. Picente, Jr.
Oneida County Office Building, 10th Floor
800 Park Avenue
Utica, New York 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

Attached please find a poll site amendment for the City of Sherrill, which is based on a template approved by the Board of Legislators for the 2021-2022 Poll Site Agreements. This amendment contains a change of the location of the poll site to the Sherrill Community Activity Center. All other terms of the original agreement will remain unchanged.

This agreement will be forwarded to the poll site, which our office utilizes on Election Days. Once it has been signed by the designated official at the location and returned to our office, it will be forwarded to you for final execution. Then the signed versions will be forwarded to the Finance Department for preparation of an insurance binder, after which a fully executed copy will be provided to the poll site. We anticipate this to be a lengthy process; therefore, time is of the essence.

If you agree with the terms of this amendment, we request that you forward to the Board of Legislators for further approval. Should you have any questions, please feel free to contact us at our office.

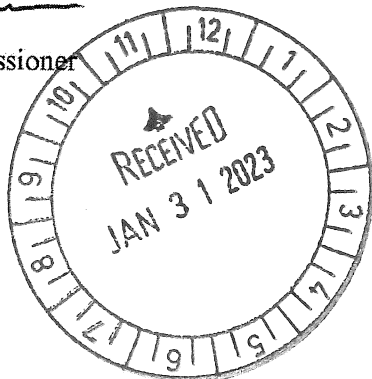
Thank you for your assistance in this matter.

Respectfully,

Sarah F. Bormann
Democratic Commissioner

Nichole D. Shortell
Republican Commissioner

Enc.



Reviewed and Approved for submission to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1-30-23

Oneida Co. Department: Board of Elections

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: City of Sherrill
373 Sherrill Road
Sherrill, New York 13461;

Title of Activity or Service: Poll Site Amendment

Proposed Dates of Operation: January 1, 2023 – December 31, 2024

Client Population/Number to be Served: N/A

Summary Statements

- 1) **Narrative Description of Proposed Services:** Poll site agreement for use of premises by the Oneida County Board of Elections on Election Days.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$0.00 **Account:** A1450.4951

Oneida County Dept. Funding Recommendation: \$0.00

Proposed Funding Sources (Federal \$/State \$/County \$): 100% County

Cost Per Client Served: N/A

Mandated Service: Yes

Past Performance Data: N/A

O.C. Department Staff Comments: This amendment is based upon a template approved by the Board of Legislators. The County has the option to extend the agreement for two (2) additional one-year terms to cover the 2023 and 2024 elections.



ONEIDA COUNTY DIVISION OF BUDGET

ANTHONY J. PICENTE, JR.
County Executive

Thomas B. Keeler
Budget Director
TKeeler@ocgov.net

January 25, 2023

FN 20 23-065

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive,

Oneida County has been notified of an extension of its Grant Statewide Expansion of Hurrell – Haring from the New York State Office of Indigent Legal Services (OILS). This award was for a five year distribution of funds for program support. Funds will provide services through the Office of the Public Defender – Criminal Division and Assigned Counsel. This grant is to help implement and the enactment of Statewide Expansion of Hurrell-Haring Settlement as per Executive Law Section 832 (4).

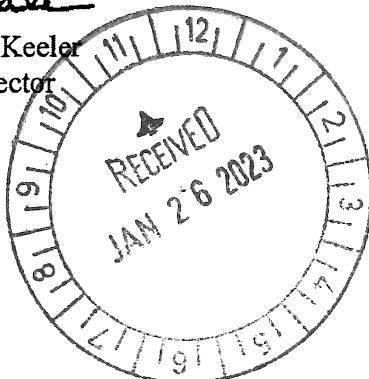
As stated above, this grant award is for the period of five years, beginning April 1, 2018 through March 31, 2023. Total Funding for the five years is \$18,284,944.20, with the first year expenditures being budgeted at \$1,218,996.28. As of the date of this letter only the first three years of a five year budget process has been approved by the NYS Office of Indigent Legal Services (OILS). There is no County match required for this grant.

At this time, I respectfully request your approval of this award, and if you agree, please forward to the Board of Legislators for action at the next regularly scheduled meeting.

Thank you for your consideration.

Sincerely,

Thomas B. Keeler
Budget Director



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 1-26-23

Oneida Co. Department: Budget

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: NYS Office of Indigent Legal Services
A.E. Smith Building, 11th Floor
80 South Swan Street
Albany, New York 12210

Title of Activity or Service: Indigent Defense Services (2nd amendment)

Proposed Dates of Operation: April 1, 2018 to March 31, 2023

Client Population/Number to be Served: Oneida County residents

Summary Statements

1) Narrative Description of Proposed Services

The five-year grant is allocated for support for services in this state-mandated plan to provide legal representation for indigent parties, which was approved by the Board of Legislators on November 13, 2019 with the year one budget. A subsequent amendment added the year two budget. This further amendment adds the year three budget.

2) Program/Service Objectives and Outcomes:

Funds will support improving Counsel at Arraignment, Quality Improvement and Caseload Relief.

3) Program Design and Staffing: N/A

Total Funding Requested: \$18,284,944.20 **Account #** A3021.03, A3201

Oneida County Dept. Funding Recommendation: \$18,284,944.20

Proposed Funding Sources (Federal \$/ State \$/County \$): Both State and County. The County receives the above state support for these services through the award of this five-year grant. County funds provide any additional operating expense.

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: N/A

Mandated/Not Mandated: Mandated



Undersheriff Joseph Lisi
Chief Deputy Jonathan Owens

Chief Deputy Lisa Zurek
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

February 8, 2023

FN 20 23-066

The Honorable Anthony J. Picente
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York, 13501

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office is requesting approval of an Agreement with the Whitesboro Central School District for the 2022-2023 school year. This Agreement is for (7) Special Patrol Officer (SPOs) per school day, to be utilized within the Whitesboro school facilities to increase law enforcement presence, to decrease the number of incidents at the school, and to ensure building safety and security measures are in place and are followed by students, staff, parents, and other visitors. The SPOs will be assigned to the District's buildings. I would like to submit this Agreement as a template to be used by all other school districts utilizing SPOs for the 2022-2023 school year. The total amount of this Agreement is approximately \$312,400.10. The District will reimburse the County for 100% of the hourly costs of the SPOs.

Hourly pay rate	\$29.34
Hours per day for 1 SPO	x \$7.75
Daily Payment for 1 SPO	\$227.385
Total days worked in 1 year	x 185
Total salary per SPO per year	\$42,066.23
Number of SPOs in District	x 7
All SPO salaries in District	\$294,463.58
Training Costs (range time, etc.)	+ \$7,436.5
Equipment and uniform costs	+ \$10,500.00
Total to be paid by District	\$312,400.10

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 2-8-23

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification, or seek additional information from me in order to help you make a



Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
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Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495



Undersheriff Joseph Lisi
Chief Deputy Jonathan Owens

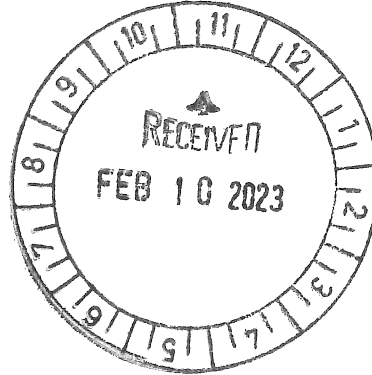
Chief Deputy Lisa Zurek
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

decision regarding my request, please do not hesitate to contact me at any point in time. Please forward this Agreement to the Board of Legislators for approval.

Sincerely,

Oneida County Sheriff
Robert M. Maciol



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Oneida Co. Department: Sheriff's Office

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Whitesboro Central School District
65 Oriskany Blvd. Ste 1
Whitesboro NY, 13492

Title of Activity or Service: Special Patrol Officer Initiative – **This Agreement will serve as the Master Template for all other District's SPOs.**

Proposed Dates of Operation: September 1, 2022- August 31, 2023

Client Population/Number to be Served: Members of the Whitesboro Central School District

Summary Statements

- 1) **Narrative Description of Proposed Services:** Use of 7 full-time Special Patrol Officers at the Whitesboro Central School District buildings. The use of Special Patrol Officers to ensure that the buildings safety and security measures are in place and being followed by students, staff, parents and other visitors to the buildings. This Agreement will serve as the Master Template for all other District's SPOs.
- 2) **Program/Service Objectives and Outcomes:** Give students role models that guide them toward community activities that prevent delinquency; develop crime prevention programs; training in conflict resolution, restorative justice, crime awareness and anger management; provide security to all students and staff.
- 3) **Program Design and Staffing:** Use of SPO's during the 2022-2023 school year throughout the 7 school buildings located throughout the district

Total Funding Requested: \$312,400.10

Account # A2735.1 (Revenue)
A3121 (expense)

The cost is broken down as follows:

Hourly Salary: \$26.50

Salary + Fringe Benefits:

\$26.50 + \$2.02725(FICA) + \$0.742(Workers' Compensation) + \$0.0025(Unemployment) = **\$29.34**

Total per day per full-time SPO: 7.75 hours per day x \$29.34 =	\$227.385
Total salary per SPO per school year: 185 days per school year x \$227.385 =	\$42,066.23
Total amount for 7 full-time SPOs: 7 full-time SPOs x \$42,066.23 =	\$294,463.58
Training Costs (Range time, etc.): \$7,436.52 training costs + \$294,463.58 =	\$301,900.10
Equipment/Uniform costs: \$10,500.00 equipment/uniform costs + \$301,900.10 =	\$312,400.10

SCHOOL DISTRICT SPOs TOTAL OWED TO THE COUNTY = Approximately \$312,400.10

100% reimbursed by the school.

Oneida County Dept. Funding Recommendation:

Proposed funding sources (Federal\$/State\$/County\$): Whitesboro Schools will reimburse 100% of the costs.

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: Whitesboro Schools will reimburse the Sheriff's Office for 100% of the cost of the Special Patrol Officers.

The cost is broken down as follows and the formula used will be the formula to determine each District's costs:

SPO Hourly Rate:	\$26.50
FICA (7.65%):	\$2.02725
Unemployment Insurance (0.25%):	\$0.0025
Worker's Compensation (2.80%):	+ \$0.742
SPO Hourly Rate with Fringe Benefits:	\$29.34

Hourly pay rate	\$29.34
Hours per day for 1 SPO	x 7.75
Daily Payment for 1 SPO	\$227.385
Total days worked in year	x 185
Total salary per SPO per year	\$42,066.23
Number of SPOs in District	x 7
All SPO salaries in District	\$294,463.58
Training Costs (range time, etc.)	+ \$7,436.5
Equipment and uniform costs	+ \$10,500.00
Total to be paid by District	\$312,400.10

Undersheriff Joseph Lisi
Chief Deputy Jonathan Owens

Chief Deputy Lisa Zurek
Chief Deputy Derrick O'Meara



Sheriff Robert M. Maciol

January 25, 2023

The Honorable Anthony J. Picente
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York, 13501

FN 20 23-067

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office is requesting approval of an amendment of a grant with the New York State Department of Criminal Justice Services, which will enable the Sheriff's Office to purchase Livescan equipment. This amendment is for \$45,000.00. The amended contract period begins January 1, 2023, and expires March 31, 2023.

If you find the enclosed amendment acceptable, I respectfully request that you forward it to the Board of Legislators for approval at their next meeting date.

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification, or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Oneida County Sheriff



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 1-27-23



Administrative Office
6065 Judd Road Oriskany, NY 13424
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Fax (315) 798-6495

Oneida Co. Department: Sheriff's Office

Competing Proposal
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: NYS Department of Criminal Justice Services
80 South Swan Street
Albany, NY 12210

Title of Activity or Service: Amendment to a grant for Livescan equipment

Proposed Dates of Operation: January 1, 2023 to March 31, 2023

Client Population/Number to be Served: Oneida County

Summary Statements

1) Narrative Description of Proposed Services

This amendment to the grant will be used to maintain LiveScan equipment that was purchased in 2019.

2) Program/Service Objectives and Outcomes:

To ensure the system is in proper working order.

3) Program Design and Staffing

N/A

Total Funding Requested: \$45,000.00

Account # A3120.295

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal \$/ State \$/County \$):

Cost Per Client Served: NA

Past Performance Data: NA

O.C. Department Staff Comments: NA

Undersheriff Joseph Lisi
Chief Deputy Jonathan Owens

Chief Deputy Lisa Zurek
Chief Deputy Derrick O'Meara



Sheriff Robert M. Maciol

January 25, 2023

The Honorable Anthony J. Picente
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York, 13501

FN 20 23-068

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente:

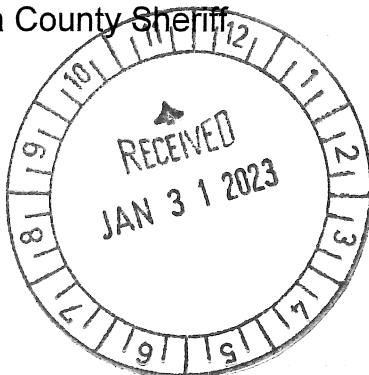
The Sheriff's Office was recently awarded a grant from the New York State Governor's Traffic Safety Committee in the amount of \$11,600.00. I am requesting approval of this grant contract.

The grant begins 10/01/2022 and ends 9/30/2023. There are no County dollars in this contract. The goal of this grant is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes.

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification, or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Oneida County Sheriff



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1-27-23



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Oneida Co. Department: Sheriff's Office

Competing Proposal

Only Respondent

Sole Source RFP

Other

 X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: NYS Governor's Traffic Safety Committee
6 Empire State Plaza
Albany, NY 12228

Title of Activity or Service: Grant for police traffic services

Proposed Dates of Operation: October 1, 2022 to September 30, 2023

Client Population/Number to be Served: Oneida County

Summary Statements

1) Narrative Description of Proposed Services

This grant will be used to help increase safety on the road and increase seatbelt usage and reduce dangerous driving behaviors.

2) Program/Service Objectives and Outcomes:

To ensure drivers stay safe on the roads.

3) Program Design and Staffing

N/A

Total Funding Requested: \$11,600.00

Account # A1526

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal \$/ State \$/County \$):

Cost Per Client Served: NA

Past Performance Data: NA

O.C. Department Staff Comments: NA

H0

**ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY
Scott D. McNamara
DISTRICT ATTORNEY**

Michael A. Coluzza
Chief Assistant District Attorney

Grant J. Garramone
Executive Administrative Assistant

Laurie Lisi
Todd C. Carville
Sarah F. DeMellier
William J. Barry III
Stephanie N. Singe
Paul S. Kelly
Travis J. Yoxall
Maria Murad Blais
Rebecca G. Kelleher
Kimberly R. Sudakow
Sara D. Lupi

Jennifer M. Scholl
Angelo J. Partipelo III
Michael A. LaBella
Amanda M. Tucciarone
Nicholas T. Fletcher
Rachel B. McNamara
Andrew K. Rahme
Dawn C. Lupi
Thomas B. Luka
Kathleen Arcuri
Robert Rose

FN 20 23 - 069

January 20, 2023

PUBLIC SAFETY

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

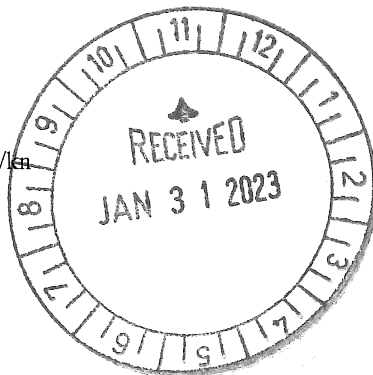
Enclosed is the proposed Anti-Violence Initiative grant award which the New York State Division of Criminal Justice Services has been awarded to our office in the amount of \$50,000. Funds will be used by the District Attorney's office to support local non-profit organizations do their work in preventing violence before it happens.

The grant period is from April 1, 2022, through March 31, 2023. Matching funds are not required.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval. Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

SDM/la
Enc.



Sincerely,

Scott D. McNamara
Oneida County District Attorney

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1-27-23

Oneida Co. Department: District Attorney

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: NYS Division of Criminal Justice Services
80 South Swan Street
Albany, NY 12210

Title of Activity or Service: Anti-Violence Initiative Grant Program

Proposed Dates of Operation: 04/01/2022 – 03/31/2023

Client Population/Number to be Served: Oneida County

Summary Statements

1) Narrative Description of Proposed Services:

Funds will be used by the District Attorney's office to support local anti-violence community organizations to prevent violence before it happens.

2) Program/Service Objectives and Outcomes:

Coordinate with local anti-violence non-profit organizations and provide them funding so that they can meet their program goals.

3) Program Design and Staffing

Total Funding Requested: \$50,000

Account A1165.1951

Oneida County Dept. Funding Recommendation: \$50,000

Proposed Funding Sources (Federal \$/ State \$/County \$): State \$

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None

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**ONEIDA COUNTY
DEPARTMENT OF PLANNING**

Boehlert Center at Union Station
321 Main St., Utica NY 13501
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.
County Executive

JAMES J. GENOVESE II
Commissioner

February 10, 2023

Anthony J. Picente, Jr.
County Executive
800 Park Avenue
Utica, NY 13501

FN 20 27 - 070

**ECONOMIC DEVELOPMENT
& TOURISM
WAYS & MEANS**

Re: Oneida County Main Streets - Inter-Municipal Agreement with participating municipalities

Dear County Executive Picente:

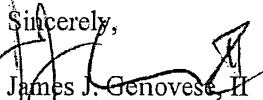
I am writing to you today to request your approval of the attached Intermunicipal Agreement (IMA) with the Town of Bridgewater. This Agreement will enable the implementation of the Oneida County Main Street Program, The Town is one of the municipalities that applied and is actively participating in the program. This IMA will provide a mechanism for the Town to access capital funds to complete projects, as identified through the Main Street Planning Process.

The Main Street Program has Five Million Dollars (\$5,000,000.00) available in capital funding in account H-639 to assist communities in realizing recovery and investment projects as they build back from the COVID-19 Pandemic through the Main Street Program. In March of 2022, Oneida County entered into a contract with a planning & design team to provide technical planning, architectural, and engineering design work for the Main Street Program. The output of that process is a Plan Report that the communities can use to apply for future grants and to visualize their futures. This includes a capital Project List for each municipality to implement, as funding is available.

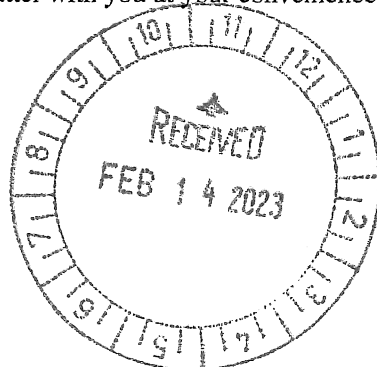
Each municipality then can apply for a portion of the Main Street Program capital funding. Each project is eligible for up to 50% funding towards the total cost and matched with a 50% local share. The total obligation of the County for all compensation and reimbursements under this agreement shall not exceed a one-eleventh (1/11th) share of the five-million dollars available for capital investments. The County reserves the right to reallocate underutilized funds in such a manner that a municipality may receive more than or less than their proportionate share of one-eleventh of the total available for capital investments

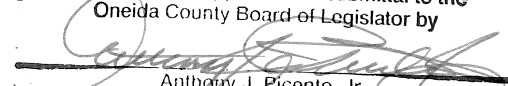
The Oneida County Main Streets Program has the goal of supporting local municipalities as a mechanism to strengthen Oneida County as a whole. The Main Streets Program is being funded with CARES Recovery Act funds to support local rebuilding post-COVID-19 Pandemic. Therefore, I am requesting that this IMA be established to deliver this program in full.

If you approve of this Agreement, I would request that you indicate so by endorsing this letter and forwarding it and the attachments to the Board of Legislators for consideration at their next scheduled meeting. Should you have any questions or concerns, Dana Crisino, Deputy Commissioner, and I would be pleased to discuss this matter with you at your convenience.

Sincerely,

James J. Genovese, II

CC:
Comptroller
County Attorney
Budget



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 2-10-23

Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: Town of Bridgewater
404 NYS Rt. 8
Bridgewater, NY 13313

Title of Activity or Service: Intermunicipal Agreement (IMA) to provide capital assistance for the Oneida County Main Streets Program

Proposed Dates of Operations: February 10, 2022, through December 31, 2026

Client Population/Number to be Served: Oneida County

SUMMARY STATEMENTS

- 1) **Narrative Description of Proposed Services:** Oneida County is establishing an Intermunicipal Agreement with the Town of Bridgewater as a participant in the Main Streets Program. This will provide capital project funding to complete projects, as identified through the Main Street Planning Process.

- 2) **Program/Service Objectives and Outcomes:** The Main Street Program has \$5M available in capital funds to assist communities in realizing recovery and investment projects. All projects have been identified in a Planning Process that will produce a Plan Report and Project List for each municipality. Municipalities are required to provide 50% share of the project cost for any project completed. The Oneida County Main Streets Program has the goal of supporting local municipalities as a mechanism to strengthen Oneida County as a whole. The principle objectives include providing support for local downtown development to aid recovery of the local economy and assist in the redesign of local main streets to be equitable, safe, and accessible for users of all abilities utilizing all modes of travel. The Main Streets Program is being funded through the CARES Recovery Act funds to support local rebuilding post-Covid-19 Pandemic.

- 3) **Program Design and Staffing Level:** The program is a reimbursement program and is administered by the Planning Department.

Total Funding Requested: Account: H639, \$5M capital funding

Oneida County Funding Recommendation:

Proposed Funding Source (Federal \$ /State \$ /County \$): 50% local share provided by municipalities for each project completed.

Cost Per Client Served: N/A

Past Performance Served: N/A

O.C. Department Staff Comments:

44



ONEIDA COUNTY BOARD OF LEGISLATORS

Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501

Work Phone: 315-798-5900 ♦ Home Phone: 315-337-9045

FN 20 23 - 071

February 14, 2023

Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

The passing of Harry Hertline has created an opening on the Oneida-Herkimer Solid Waste Management Authority Board of Directors. Pursuant to Section 2049-cc, Title 13-FF, of the Public Authority Law, I hereby recommend Steven Boucher to the Oneida-Herkimer Solid Waste Management Authority Board, for the remainder of Mr. Hertline's term, which expires December 31, 2026.

I hereby refer this matter to the Ways and Means Committee and request that it be considered by the full Board at the meeting of March 8, 2023.

Respectfully submitted,

Gerald J. Fiorini
Chairman of the Board

cc: William A. Rabbia, Executive Director, OHSWA

JOSEPH J. TIMPANO
Comptroller



SHERYL A. BROWN
Deputy Comptroller

DEBORAH S. JOANIS
Deputy Comptroller - Administration

ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
315-798-5780 ♦ Fax: 315-798-6415
E-Mail: jtimpano@ocgov.net

Memo

FN 20 23 - 073

Tony
To: Anthony J. Picente Jr., County Executive
Board of Legislators
From: Joseph J. Timpano, Comptroller *Joe*
Date: February 15, 2023
Re: Bond Resolutions

+0
FN 20 23 - 084

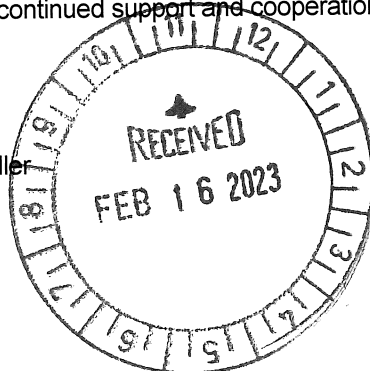
Attached please find twelve bond authorization resolutions that correspond to projects included in the 2023 adopted capital budget as follows:

	Budget			Authorization	
	Approved	Proj #	Project Name	Amount	
073	11/9/2022	GEN 004	County Office Building Asbestos Abatement	\$ 3,500,000	PW
074	11/9/2022	GIT 010	County Wide Computerization Phase 3	\$ 1,000,000	Gout
075	11/9/2022	GIT 012	Enterprise Content Management System	\$ 150,000	Gout
076	11/9/2022	EMG 110	Emergency Services Technology Upgrades	\$ 1,946,000	PS
077	12/21/2022	MVC 051	MVCC Science & Technology Building	\$ 2,000,000	Econ Dev
078	11/9/2022	DPW 071	Comprehensive Building Reconstruction	\$ 61,000	PW
079	11/9/2022	DPW 071	Comprehensive Building Reconstruction	\$ 660,000	PW
080	11/9/2022	DPW 071	Comprehensive Building Reconstruction	\$ 56,000	PW
081	11/9/2022	DPW 077	County Highway Bridge Program	\$ 2,249,000	PW
082	11/9/2022	DPW 078	Construction/Maintenance/Snow Equipment	\$ 2,488,000	PW
083	11/9/2022	DPW 105	121 Second St Expansion	\$ 1,000,000	PW
084	11/9/2022	DPW 106	County Office Building Reorganization	\$ 2,000,000	PW
				\$ 17,110,000	

At December 31, 2022, the balance of our General Fund bonded debt stood at \$150,609,661. The new authorizations above along with the 2023 principal reduction payments of \$19,335,961, would reduce the 2023 year end balance to \$148,383,700. Please remember these numbers do not include the \$30,900,000 authorized for the hospital parking garage, which will be issued later this year.

If acceptable, please forward these resolutions to the Board of Legislators to be addressed at their **March 8, 2023** meeting. As always, thanks for your continued support and cooperation.

Cc: Mike Billard, Clerk of the Board
Sheryl Brown, Deputy Comptroller
Yuriy Rybalkin, Auditor III



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 2-16-23