



## GOVERNMENTAL POLICY AND LIAISON COMMITTEE

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Chairperson, VINCENT J. BONO, Chairman, Herkimer County Legislature  
Secretary, JAMES J. GENOVESE II, Commissioner, Oneida County Dept. of Planning

Vice-chairperson, ANTHONY J. PICENTE, JR., Executive, Oneida County  
Clerk, DANA R. CRISINO, Director, Herkimer-Oneida Counties Transportation Council

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### Minutes for the December 7, 2022 Governmental Policy & Liaison (GP&L) Committee Quarterly Meeting – Q4 2022 Board of Legislators Chambers Oneida County Office Building

*Administered by:*

*Herkimer – Oneida Counties Transportation Council (HOCTC) Metropolitan Planning Organization (MPO)*

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Chairperson Vincent J. Bono called the meeting to order at 9:34 AM.

#### **Roll Call**

##### Voting Members present:

Vincent J. Bono  
Anthony J. Picente, Jr.  
*Derek Crossman*

*Matt Andrews*

David Catalfamo  
Joseph Smith  
*E.J. Moses*

*Michael Pawloski*

John Piseck

Jerrin George

Chairman, Herkimer County Legislature  
Vice-Chairperson, Oneida County Executive  
Community Development Specialist, City of Utica,  
*representing Robert Palmieri, Mayor, City of Utica*  
Deputy Director, Community and Economic Development,  
City of Rome, *representing Jacquelyn Izzo, Mayor, City of Rome*  
Director, Economic Development, Oneida County  
Supervisor, Town of Trenton  
Director of Facilities, Central New York Regional  
Transportation Authority, *representing Nicholas Laino, Chairman, Central New York Regional Transportation Authority*  
Regional Director of Operations, NYSDOT Region 2,  
*representing Marie Therese Dominguez, Commissioner, New York State Department of Transportation*  
Chief Executive Officer, Herkimer County Industrial  
Development Agency  
Professional Engineer I, *representing Joanne Mahoney, Chair, New York State Thruway Authority Board of Directors*

Michael Waterman

Chairman Public Works Committee, Oneida County Board of Legislators

Mary Austin Pratt

Oneida County Legislator, *representing Gerald Fiorini Chairman, Oneida County Board of Legislators*

Non-voting Members present:

James Genovese, Secretary

Commissioner, Department of Planning, Oneida County Director, HOCTC

Dana Crisino, Clerk

Assistant Regional Planning and Program Manager, NYSDOT Region 2

Mark DeRocco

Planning and Program Management, NYSDOT Region 2

Christine LaBuzzetta

Principal Planner, HOCTC

Barb Hauck

Planner, HOCTC

Alexander Turner

Transportation Program Manager, HOCTC

Julie Richmond

Oneida County Department of Public Works

Nicholas DiGennaro

Staff, Brian Miller, New York State Assemblyman

Susan Jaquish

Assemblyman, New York State Assembly

Brian Miller

Oneida County Assistant Attorney

Ellen Rayhill

New York State Department of Environmental Conservation Intern, NYSDOT Region 2

Megan Wilckens

Director, Special Transportation Projects and Planning, Central New York Regional Transportation Authority

Carlos Dela Cruz Benda

Director of Grants and Revenue Contract Administration, Central New York Regional Transportation Authority

Brenda Daiss

Tara Spraker

• **Approval of Minutes**

- HOCTC Director, Dana Crisino stated that the minutes were revised from the initial set that was sent to the committee to amend the attendance record from the previous meeting.
- Motion to accept the minutes of the September 6, 2022, meeting made by:
  - Anthony Picente
  - Seconded by: E.J. Moses
  - Discussion: None
  - Voting: Passed, 12-0-0

• **Public Comment**

- No public comment.

• **Director's Report**

- HOCTC Director, Dana Crisino gave a synopsis of current and past quarter HOCTC activities:
  - Safe Streets 4 All (SS4A) Discretionary Grant. HOCTC had put in an application for SS4A with Oneida and Herkimer Counties applying jointly with Oneida as the lead applicant and HOCTC coordinating and administering the grant as lead partner. The announcement of award will be made around the first of the new year.

- The Planning and Environmental Linkages (PEL) Study RFP is currently being drafted with NYSDOT, NYSTA, and federal partners. It is anticipated that the RFP will be released at the end of 2022 or early 2023.
  - The Local Transportation Planning Assistance Program (LTPAP) hosted by the MPO is moving forward after being delayed. The MPO went on field visits of the two sites, Kellogg Road with Oneida County/Town of New Hartford, and West Chestnut Street with the City of Rome. The planning projects will be worked on over the winter with the consultants who have been retained.
  - Unified Planning Work Program (UPWP) for 2023 – 2024 will be worked on and will be the large item for review by the committee in February. The committee will receive a memo shortly after the conclusion of the meeting for a request of activities to include on the next UPWP.
  - The Long-Range Transportation Plan Transportation Atlas has been completed and is disseminated to the committee. This document is the graphic version of the Long-Range Transportation Plan. There are 120 copies of the document that have been printed. The atlas contains the history, economic trends, populations, freight movements, and a status of all pieces of the transportation network for the area. The atlas will be updated on the off years of the Long-Range Transportation Plan.
  - New York State Association of MPOs Conference for 2023 will occur on May 9 and 10, 2023 at the Marriott Syracuse Downtown in Syracuse. This conference will be a good exchange of information between various agencies and other MPOs. All MPO staff and GP&L members have free registration.
- **NYSDOT Region 2 Report**
    - Mark DeRocco, NYSDOT Region 2 Assistant Planning and Program Manager, gave a report on the activities that region has performed in the last quarter.
    - BRIDGE NY Program – Round 4
      - Call letter was sent out to eligible applicants on November 10<sup>th</sup>. The process is not a statewide solicitation as it was in previous years. NYSDOT Region 2 will be using the capital program process for project selection.
      - The state budget is allocating \$200 million annually to the program for Upstate New York using 2.5 years of funding (SFY 22 – 25). \$90.5 million will be available for bridges and \$50 million will be available for culverts. Two thirds of the projects will be allocated to Upstate & Hudson. The projects need to use Off System Bridge Funds (non-Federal-Aid Highways (FC 8, 9, or 19)).
      - The county split for bridge funding is as follows: Fulton - \$2.15 million, Hamilton - \$1.50 million, Herkimer - \$3.47 million, Madison - \$2.04 million, Montgomery - \$4.39 million, Oneida - \$7.00 million. There is a minimum county floor of \$1.5 million. The county funding breakdown is based on 50% bridge system condition and county bridge deck areas. 10% of the funding, \$2.2 million, is being reserved for contingencies. Oneida County has a total of 235 local bridges and Herkimer County has 125.
      - BRIDGE NY culvert funding is set at \$8.8 million for Region 2 with no county breakdown.
      - Criteria for the program: the total project cost consists of design, ROW, construction, and construction inspection. There is a \$500,000 minimum and \$5 million maximum for bridges funded at 95% with a 5% local match. There is a

\$100,000 minimum and \$1.5 million maximum for culverts funded at 100% unless the cost exceeds the award.

- Projects will be evaluated on the following criteria:
  - Capital Need (47.5)
    - General Recommendation (27.5)
    - Structural Deficiency (5)
    - Model Recommendation (15)
  - Facility Importance (27.5)
    - AADT (7)
    - Rate Trucks (7)
    - Detour Length (13.5)
  - Restrictions (5)
  - Risk/Resiliency (20)
    - Fracture Critical (5)
    - Material Type (5)
    - Design Type (5)
    - Hydraulic Vulnerability (5)

- Additionally, there are evaluation criteria as follows:

Category	Bridges	Culverts
PE Review of Application	0 or 10	NA
Delivery Risk	0 to 25	0 to 30
Infrastructure Need	0 to 55	0 to 60
Economic Competitiveness	0 to 10	0 to 10
<b>TOTAL</b>	<b>100</b>	<b>100</b>

- Applicants are encouraged to have a NYS Professional Engineer review the application and provide a Quality Assurance. Review teams of regional NYSDOT and Town/County Highway Representatives (minimum of 4) will review the unique and qualitative factors.
- Applications for projects are due on January 13, 2023 for culverts and January 20, 2023 for bridges. Selection of projects will occur on March 1, 2023 for culverts and April 1, 2023 for bridges.
- Strengthening Mobility and Revolutionizing Transportation (SMART) Grant - \$100 million nationwide
  - DOT is applying for a Planning & Prototype Discretionary Grant under the IIJA/BIL infrastructure bill. The prototype study area will be for adaptive traffic signals (video detection – real time traffic response – no traffic cycles, modernization for active transportation for both pedestrians and motorist). The proposed project will be on Commercial Drive from Route 5A to Henderson Street (1.6 mi/2.5 km) across eight intersections. The grant proposal will fund up to \$2 million for planning and prototyping and is due on November 18, 2022. The program allows for phase 2 construction funding in the future set at \$15 million.
- Project updates
  - The Route 51 (Otsego Street) over Steele Creek bridge in Ilion was opened for traffic on November 10, 2022, after a \$3.9 million replacement occurred.

- The Route 8 bridge over Routes 5 & 12 was recently opened for traffic after a \$12 million replacement.
  - Upcoming projects for Construction Season 2023
    - Route 5 French Road Interchange Bridge Repairs - \$5.7 million
    - Route 8 Clayville to Route 840 Pavement (32 lane miles) - \$7.6 million
  - Upcoming lettings
    - Route 5s over Nowadaga Creek and Culvert Replacements
    - Route 8 Village of Cold Brook to West Canada Creek Pavement Rehabilitation (12 miles) in February
    - Village of New Hartford Pavement Reconstruction with waterline betterment in January/February
    - Village of Yorkville Pavement Reconstruction with waterline betterment in January/February
  - Vice-Chairperson, Anthony Picente posed a question regarding the Rte. 840 bridge on Judd Road over the Thruway if it is a NYSDOT project or a NYSTA project. DeRocco stated that it is a NYSTA project. Picente stated that the project was supposed to be done in November, but will now be done in the spring. Jerrin George, representing NYSTA, responded in her NYSTA report.

- **New York State Thruway Authority Report**

- Jerrin George gave the following report on behalf of NYSTA:
  - NYSTA is currently working on the Judd Road bridge project, the projected completion date is spring 2023. The project was delayed due to steel issues.
  - The Millers Road Main line bridge replacement is still ongoing. Traffic patterns have shifted back to normal for winter maintenance. Eastbound is scheduled for a start of spring of next year with a projected completion of fall 2023 with no anticipated delays.
  - Chairperson, Vincent Bono posed a question to Jerrin George regarding the project and ponding of water on the bridge. George replied that she will share the information with the construction team.
  - The North Main Street overhead bridge replacement 262.01 that was let on November 9, 2022, with the lowest bidder being Tiger construction with a projected completion date of Fall 2023.
  - Upcoming projects for 2023 include: mainline bridge along Mohawk Street, Route 28 replacement. Current letting of Summer 2023.
  - Matt Driscoll, Executive Director, will be retiring from the NYSTA on December 20, 2022. There are no updates on his replacement.

- **Other Reports**

- None

- **Presentations**

- None

- **Old Business**

- None

- **New Business**
  - **HOCTC Resolution 2022 – 24: Amendment to the 2020 – 2024 TIP to revise a Bridge Replacement Project**, presented by Mark DeRocco.
    - Description: A project on the TIP, PIN 275456 – BRIDGE NY 2018: West German Street over Bellinger Brook (BIN 2266820) shall be revised to reflect an increase in the project cost of \$1,993,000 from \$2,008,000 to \$4,001,000. This increase will come from a local share funding source in the amounts of \$1,766,000 and \$228,000.
    - Discussion: None.
    - Motion to approve the resolution made by: John Piseck
      - Seconded by: Anthony Picente
      - Voting: Passed, 12-0-0
  - **HOCTC Resolution 2022 – 25: Amendment to the 2020 – 2024 TIP to revise a Pedestrian Facilities Rehabilitation Project**, presented by Mark DeRocco.
    - Description: A project on the TIP, PIN 265057 – 2018 TAP: Downtown Rome Wheels to Heels Streetscapes shall be revised to reflect an increase in the project cost of \$276,000 from \$1,324,000 to \$1,600,000 with the addition of new ROW Acquisition and ROW Incidentals phases.
    - Discussion: None.
    - Motion to approve the resolution made by: Anthony Picente
      - Seconded by: Mary Austin Pratt
      - Voting: Passed, 12-0-0
  - **Administrative Modifications to the 2020 – 2024 TIP**
    - Description: A report of the administrative modifications made to the MPO TIP in the last quarter was given as the following:

ADMIN MOD. #	PIN	DESCRIPTION	AGENCY
2022 – 11MOD	265060	2018 TAP: Willow Place Sidewalk Improvements. The funding year for the Construction and Construction Inspection phases will be changed from FFY 2022 to FFY 2023.	NYSDOT
2022 – 12MOD	275441	Clinton Street over Sauquoit Creek (BIN 2206280). The funding year for the Construction and Construction Inspection phases will be changed from FFY 2022 to FFY 2024.	NYSDOT
2022 – 13MOD	275456	Bridge NY 2018: West German Street over Bellinger Brook (BIN 226820). The funding year for the Construction and Construction Inspection phases will be changed from FFY 2022 to FFY 2023.	NYSDOT
2022 – 14MOD	280645	Small Culvert/Preventative Maintenance Project 22. The funding year for the Construction and Construction Inspection phases will be changed from FFY 2022 to FFY 2023.	NYSDOT
2022 – 15MOD	280654	Traffic Systems Improvement 22. The project will increase in cost by \$220,000 from \$2,804,000 to \$3,024,000 with additional Construction and Construction Inspection phases funded with SDF funds.	NYSDOT
2022 – 16MOD	201680	Route 12 Boonville Safety Improvement. The funding year for Construction and Construction Inspection phases will be changed from FFY 2023 to FFY 2024. The Detailed Design phase will be changed from FFY 2022 to FFY 2023, the ROW Incidentals phase will receive an additional \$4,000 in funding, and an ROW Acquisition phase will be added funded at \$10,000. A Railroad Construction phase and a Utility Construction phase will also be added to the project each funded in the amount of \$50,000. The overall cost of the project will increase by \$114,000 from \$1,906,000 to \$2,020,000.	NYSDOT
2022 – 17MOD	280653	New Hartford Preventative Maintenance Paving on Route 921E (Genesee Street) & Route 921T (Oxford Road, Campion Road, and Mill Street). The NHPP funding source for the Construction phase of the project will increase by \$549,000 from \$2,136,000 to \$2,685,000 due to inflationary cost increases. A new Construction Utility phase funded in the amount of \$3,000,000 (only local share funding) will be added to the project that will be reimbursed at award by the utility company (Mohawk Valley Water Authority) for utility betterment. The overall cost of the project will increase by \$3,549,000 from \$4,467,000 to \$8,016,000.	NYSDOT
2022 – 18MOD	207001	Route 921W Preventative Maintenance Paving. The total project cost will be decreased by \$354,000 from \$4,388,000 to \$4,034,000. The Construction phase of the project will be reduced to \$2,206,000 in STBG Flex funding. The Construction Inspection phase of the project will be reduced to \$360,000. Additionally, a utility construction phase will be added to the project funded in the amount of \$834,000 for the purposes of utility betterment. The betterment funds are non-Federal aid local share and will be reimbursed at award by the utility company (Mohawk Valley Water Authority).	NYSDOT

- **Other Business**

- Open forum of the committee

- John Piseck, CEO Herkimer County IDA, thanked the HOCTC staff for visiting with him regarding bus transportation and a railroad spur in Herkimer County.

- Recently, Piseck and Chairperson, Bono were on a call with NYSTA which went well, and they are excited to continue working with them.

- **Adjournment**

- Motion to adjourn the meeting made by: Anthony Picente
  - Seconded by: E.J. Moses
  - Voting: Passed, 12-0-0

Meeting adjourned at 10:03 AM.

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Respectfully submitted by Alexander Turner, HOCTC