



# Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program  
The Boehlert Center at Union Station  
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## MEETING MINUTES

January 18, 2022

4:30 PM

Whitestown Town Offices  
8539 Clark Mills Road  
Whitestown, NY

### Present

Chairperson Dave Glenn (T. of Whitestown)  
Kyle Tritten (V. of Whitesboro)  
Rick Sherman (T. of New Hartford)  
Supervisor Christian (Town of Paris)  
Stephanie Wurz (City of Utica)  
Terrance Gilbert (Assemblywoman  
Buttenschon)  
Michael Stadelmaier (Representative Tenney)

David Babowicz (OC DPW)  
Robert Rockwell (V. of Clinton)  
Chris Burtch (V. of Oriskany)  
Gary Kielar (Citizen)  
Maggie Reilly (Ramboll- Remote)  
Adam Palmer (HOCCPP Staff)  
Kristin Campbell (HOCCPP Staff)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. The November 16, 2021 minutes were approved with a motion by Supervisor Christian and a second by Rick Sherman. Approval of the minutes passed unanimously.

### Election of 2022 Chairperson

Chairperson Dave Glenn announced the group had to nominate a chairperson for 2022. Supervisor Christian made a motion to reappoint Dave Glenn as chairperson of the Sauquoit Creek Basin Intermunicipal Commission in 2021, a second by Kyle Tritten. Motion passed unanimously.

### Whitestown Flood Plain Bench Update

Maggie provided Chairperson Glenn with an update on the Whitestown Flood Bench Project.

*Project 1 Dunham Manor Park Repairs:* The debris removal portion of this project has been approved by FEMA but the flood bench portion approval is not anticipated until late spring 2022. The goal is to have this entire project designed and ready to go to bid for this summer. Construction will take 3 months to complete but has to be approved by FEMA prior to going to bid. Still need permits from NYSDEC and USACE.

*Project 2 CSX Bridge:* All 5 culverts were installed under the CSX Bridge. Currently, the project is in winter shut-down but work will start back up in May to complete project. There is an erosion site on North Side that needs to get stabilized prior to spring rains. The final work in the spring is on the

South Side of the creek including bank stabilization and plantings. Spoils from culverts needs to be tested and hauled away.

*Project 3:* On hold until DHSES and FEMA complete the Benefit/Cost Analysis to determine if B/C greater than 1. Whitestown received a \$200,000 grant award from Climate Smart Community Grants Program.

*NRCS Buy-Out:* The majority of the appraisal and environmental inspections are complete. Once all appraisal reports are complete and approved by NRCS then the “offers” will be sent to homeowners by early March. The homeowners will have 30 days to make a decision. The agreement for Title Work has been signed between Allied American Abstract, Leatherstocking and the Town of Whitestown.

### **New Hartford Highway Garage Repairs**

Chairperson Glenn explained that there was an emergency remote meeting on December 14 to discuss the need to hire a surveyor to do cross sections of the Sauquoit Creek for inclusion in a hydraulic model. The model will be used to identify options for replacing the Clinton Street Bridge and major repairs to the banks of the Sauquoit Creek near the Rayhill Trail/ Highway Garage Property in the Town of New Hartford. Ramboll provided a scope of work that was forward to members prior to the meeting. A motion was made to allow up to \$15,000 for Ramboll to do a topographic and bathymetric survey of Sauquoit Creek between Clinton St and NYS Route 5, 8, 12 in the Town of New Hartford and the Village of New York Mills. Motion passed unanimously.

### **Treasurer’s Report**

Kristin reported the balance in the Commission’s bank account is \$92,111.59. Upon a motion by Kyle T. and a second by Rick S., the motion passed to accept the Treasure’s report. There were no bills.

After Village elections in March, Dave needs to update signatories on the checking account at the bank. There are two past members still on the account who need to be removed and 2 new ones added.

### **Other Business**

#### *Member Reports*

Chairperson Glenn requested members discuss any projects and concerns in their representative communities.

#### Town of New Hartford

Rick S. reported the contractor for the Middlesettlement Road project has been selected and has been clearing trees for the dam. He has met with the City of Utica about the Arlington Road detention pond and need to clean up the basin. Easements will be needed off Stonebridge too. They observed sediment in the ponds and would like to clean and reroute the flows towards the cemetery. Rick reported that he has plans to finish work this spring on the detention ponds at Foxcroft and Roman Roads.

FEMA approved a plan for repairs at the Rayhill Trail near the Highway Garage that includes moving the trail away from the Sauquoit Creek and restoring the flood plain. The approximately \$3.1 million

award will be coordinated with the work being done downstream in Whitestown and a bridge replacement on Clinton Street. New York State is providing 50 percent of the local match.

City of Utica

Stephanie reported they are working with the Town to identify projects that may help flooding.

Whitesboro

No report

Town of Paris

No report

**Other Business**

Members agreed to hold the next meeting in February (and potentially March) remotely. The next meeting date is February 15, 2022 and will be held REMOTELY at 4:30. Kristin will send out a Webex link.