



**METROPOLITAN PLANNING ORGANIZATION**

Boehlert Center at Union Station  
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Director: Dana R. Crisino, AICP

**Minutes for the February 10, 2022  
Regular Meeting – Q1 2022  
Herkimer-Oneida Counties  
Transportation Planning Committee  
Virtually held through Cisco WebEx**

*Administered by: Herkimer-Oneida Counties Transportation Council (HOCTC) MPO*

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Call to order at 9:35 a.m. made by Mark Nagele, Chairman.

**1. Roll Call**

Voting Members Present

Mark Nagele	Chairman, Superintendent, Herkimer County Highways Department
<i>Chris Burtch</i>	Deputy Commissioner, Oneida County Public Works Department, <i>representing Mark Laramie,</i> <i>Commissioner, Oneida County Public Works</i> <i>Department</i>
E.J. Moses	Director of Facilities, CNYRTA/Centro
Deb Windecker	Regional Planning and Program Manager, NYSDOT Region 2
<i>Andy Karas</i>	Engineer, <i>representing Christopher Lawrence, Senior</i> <i>Planner, City of Utica</i>
Matt Andrews	Deputy Director, Community & Economic Development, City of Rome
Jerrin George	Professional Engineer I, NYS Thruway Authority

Non-Voting Members Present

Mark DeRocco, P.E.	Assistant Regional Planning and Program Manager & HOCTS Liaison, NYSDOT Region 2
Joe Guiliano	Engineer II, Engineering Department, City of Rome
Tara Spraker	Director of Grants and Revenue Contract Administration, CNYRTA/Centro
Chris Tuff	Deputy Chief Executive Officer, CNYRTA/Centro
Kelly Walters	Executive Director, Parkway Center
Dana Crisino, AICP	Director, HOCTC
Barb Hauck	Principal Planner, HOCTC
Jeff Rehler	Senior Planner, Oneida County Planning Department

## **2. Approval of the Minutes**

- Motion to approve the minutes of the November 30, 2021 meeting as submitted made by: E.J. Moses
- Seconded by: Deb Windecker
- Voting: Passed, 7-0-0

## **3. Public Comment**

- No public comment.

## **4. Director's Report**

- Dana Crisino gave a synopsis of HOCTC activities for the past quarter.
- The new federal transportation legislation, IIJA, is still being unpacked: Reviewing and understanding the changes, evaluating documents to determine if compliance updates are needed, and learning about new funding programs are ongoing.
- Progress on LTPAP: The Local Transportation Planning projects that had been put on hold due to COVID has been restarted with an RFP solicitation to seek a consultant. This has been done in conjunction with the Oneida County Main Street program, which is funded with COVID recovery funding.
- Progress on PEL: The Exit 31 PEL Study is still being worked on with an RFP document being finalized. The RFP will hopefully get out by the end of the year.
- Prepping for TIP development: The TIP for 2023 – 2027 will also be developed in the next few months. Solicitation for this document have been sent out and now awaiting any projects for consideration.
- Development of the UPWP: The UPWP for 2022 – 2023 highlights will be presented in the Presentation section.

## **5. NYSDOT Region 2 Report**

- Deb Windecker gave a report on the activities that NYSDOT Region 2 has performed in the last quarter.
- NYSDOT will have a transportation budget hearing on their Five Year Capital Plan on February 15<sup>th</sup> at 9:30 am. It is a \$32.8 billion plan for the SFY 22-23 through SFY 26-27. It includes the following:
  - \$6.1 billion in direct State aid to local government
  - \$538 million for CHIPS
  - \$150 million for Pave-NY
  - \$100 million for Extreme Weather Recovery (EWR)
  - \$100 million for State Touring Route road revitalization (new in 2021)
  - \$200 million annually for rehab./replace of culverts and bridges

- \$100 million for New program – Operation Pave our Potholes.
- Recent Lettings in December –January:
  - Route 51 (Otsego St.) over Steele Creek for a bridge replacement in Herkimer County. Contract was awarded to Rifenburg for \$3.8 million as low bidder.
  - Route 26/365 Safety & Pavement Project, City of Rome in Oneida County. Contract was awarded to Hanson for \$6.7 million as low bidder.
  - Bridge Painting Contract for Mulaney Rd. & Doyle Rd. Bridges over Rt. 12, in Oneida County. It was awarded to Amstar, Western NY for \$1.1 million as low bidder.
- Transportation Alternative Program (TAP):
  - The 2018 TAP awarded project of Mohawk River Trail Phase II, C. in Rome will be let in March 2022 for \$1.1 million.
  - The 2022 TAP awards are anticipated in Spring 2022.
- Bridge New York Awards for 4 bridges and 1 culvert in Herkimer & Oneida Counties are as follows:
  - A bridge replacement for the Town of Ohio, Harvey Bridge Rd. over West Canada for \$3.9 million.
  - A bridge rehabilitation for the City of Rome, S. James St. over Erie/Barge Canal for \$2.4 million.
  - A bridge replacement for the Town of Forestport, Round Lake Rd./Long Lake Outlet for \$1.15 million.
  - A bridge replacement for the Town of Trenton, Old Poland Rd./Cincinnati Creek for \$3.7 million.
  - A culvert replacement for the Village of Boonville, Summit St./Mill Creek for \$.99 million.
- Block Project Funding:
  - 2TLB21 for Oneida County Local Block for \$1.169 million.
  - 2TLS24 for Local Safety Project 24 for \$2.0 million.

## **6. Other Reports**

- None

## **7. Presentations**

- **2022-2023 Unified Planning Work Program (UPWP)**
  - Dana Crisino gave the following presentation: The 2022-2023 Unified Planning Work Program (UPWP) will be effective April 1, 2022 – March 31, 2023. The new UPWP furthers the LRTP and project planning for investment as well as supports the TIP capital programming for investment. It will promote cooperation and coordination across modal systems and provide a forum for the community to discuss transportation. The regional development goals are aligned with transportation investments. The UPWP

provides the ability to access technical and industry knowledge to member municipalities.

The primary task categories for the UPWP are Program Support and Administration, General Development and Comprehensive Planning, Long Range Transportation Planning on both a system and project level, Short Range Transportation Planning, and the Transportation Improvement Program.

As of December 31, 2021, FHWA and FTA designated new Planning Emphasis Area (PEAS): 1) Tackling the Climate Crisis-Transition to Clean Energy, Resilient Future, 2) Equality and Justice<sup>40</sup> in Transportation Planning, 3) Complete Streets, 4) Public Involvement, 5) Strategic Highway Network (STRAHNET)/U.S. Department of Defense Coordination, 6) Federal Land Management Linkages (PEL), and 7) Data in Transportation Planning. These are incorporated into the UPWP.

In summary, the UPWP: 1) directs the work of the HOCTC staff, 2) accounts for efforts to meet transportation goals, 3) supports the TIP/STIP projects, 4) lays the groundwork for future program years, and 5) continues the Federal purpose of the MPOs "...to carry out a continuing, cooperative, and comprehensive performance-based multimodal transportation planning process." (U.S. Code 23 CFR 450.300)

## 8. Old Business

- None

## 9. New Business

- **HOCTC Resolution 2022 –01: Approval of the HOCTC 2022-2023 Unified Planning Work Program (UPWP)**, presented by Dana Crisino.
  - Description: Adoption of the HOCTC 2022-2023 Unified Planning Work Program (UPWP)
  - Discussion: None.
  - Motion to approve the resolution made by: Joe Guiliano
  - Seconded by: E.J. Moses
    - Voting: Passed, 7-0-0
- **HOCTC Resolution 2022 –02: Amendment to the 2020-2024 TIP to add a Bridge Replacement Project**, presented by Mark DeRocco.
  - Description: A project shall be added to the MPO TIP, PIN 2754.65 – Bridge NY 2021: Harvey Bridge Road over W.

Canada Creek (BIN 2204740), Town of Ohio in Herkimer County in the amount of \$4,120,000.

- Discussion: None.
- Motion to approve the resolution made by: Mark Nagele
  - Seconded by: Deb Windecker
  - Voting: Passed, 7-0-0
  
- **HOCTC Resolution 2022 –03: Amendment to the 2020-2024 TIP to add a Bridge Replacement Project**, presented by Mark DeRocco.
  - Description: A project shall be added to the MPO TIP, PIN 2754.66 – Bridge NY 2021: Round Lake Road over Long Lake Outlet (BIN 2205740), Town of Forestport in Oneida County in the amount of \$1,212,000.
  - Discussion: None.
  - Motion to approve the resolution made by: Chris Burtch
    - Seconded by: Joe Guiliano
    - Voting: Passed, 7-0-0
  
- **HOCTC Resolution 2022 –04: Amendment to the 2020 – 2024 TIP to add a Bridge Replacement Project**, presented by Mark DeRocco.
  - Description: A project shall be added to the MPO TIP, PIN 2754.67 – Bridge NY 2021: Old Poland Road (CR56) over Cincinnati Creek (BIN 2205960), Town of Trenton in Oneida County in the amount of \$3,968,000.
  - Discussion: None.
  - Motion to approve the resolution made by: Deb Windecker
    - Seconded by: Chris Burtch
    - Voting: Passed, 7-0-0
  
- **HOCTC Resolution 2022 –05: Amendment to the 2020 – 2024 TIP to add a Bridge Replacement Project**, presented by Mark DeRocco.
  - Description: A project shall be added to the MPO TIP, PIN 2754.71 – Bridge NY 2021: South James Street over Erie Canal (BIN 4206450) City of Rome in Oneida County in the amount of \$2,576,000.
  - Discussion: None.
  - Motion to approve the resolution made by: Joe Guiliano
    - Seconded by: Deb Windecker
    - Voting: Passed, 7-0-0
  
- **HOCTC Resolution 2022 –06A: Amendment to the 2020 – 2024 TIP to delete a Bridge Rehabilitation Project**, presented by Mark DeRocco.
  - Description: The formerly tabled Resolution 2021-33A project on the MPO TIP, PIN 2TLB23 – Local Bridge/Pavement Rehabilitation Project 23 (Block) shall now

be removed from the TIP and contingent upon the approval of HOCTC Resolution 2022-06B.

- Discussion: None
- *Motion to approve Resolution 2022-06A was held and done together with Resolution 2022-06B.*
- **HOCTC Resolution 2022 –06B: Amendment to the 2020 – 2024 TIP to add a Bridge Replacement Project**, presented by Mark DeRocco.
  - Description The formerly tabled Resolution 2021-33B project, PIN 2754.64 has a project change. PIN 2754.64 is now a Bridge Replacement Project – Ashe Road (CR246) over Crum Creek (BIN 3307720) in the amount of \$2,000,000.
  - Discussion: None.
  - Motion to approve both Resolution 2022 –06A and 2022 –06B together made by: Deb Windecker
    - Seconded by: Joe Guiliano
    - Voting: Passed, 7-0-0
- **HOCTC Resolution 2022 –07: Amendment to the 2020 – 2024 TIP to add a Bridge Replacement Project**, presented by Mark DeRocco.
  - Description: A project shall be added to the MPO TIP, PIN 2029.69 – Route 5S over Nawadaga Creek (BIN 1002790) Town of Danube in Herkimer County in the amount of \$5,614,000.
  - Discussion: There was a question asking if NYSDOT is going to get rid of the trusses; NYSDOT stated that the trusses will be take down.
  - Motion to approve the resolution made by: Mark Nagele
    - Seconded by: Chris Burtch
    - Voting: Passed, 7-0-0
- **HOCTC Resolution 2022 – 08A: Amendment to the 2020 – 2024 TIP to revise a Preventative Maintenance Project**, presented by Mark DeRocco.
  - Description: A project on the MPO TIP, PIN 2TM243 – Preventative Maintenance: Single Course Overlay (D Contract) shall be revised to have its NHPP funding eliminated due to fiscal constraints, and the STBG Flex funds transferred to PIN 2056.85, HOCTC Resolution 2202-08B upon its approval.
  - Discussion: None.
  - *Motion to approve Resolution 2022-08A was held and done together with Resolution 2022-08B.*

- **HOCTC Resolution 2022 – 08B: Amendment to the 2020 – 2024 TIP to revise a Preventative Maintenance Project**, presented by Mark DeRocco.
  - Description: A project on the MPO TIP, PIN 2056.85 – Preventative Maintenance: CIPR w/Overlay (D Contract) – Rte. 8: Clayville to Rte. 840, Town of Paris and New Hartford in Oneida County, shall be revised to reflect a cost increase in the amount of \$2,810,000 upon approval of HOCTC Resolution 2022-08A.
  - Discussion: None
  - Motion to approve both Resolution 2022 –08A and 2022 –08B together made by: Deb Windecker
    - Seconded by: Mark Nagele
    - Voting: Passed, 7-0-0
  
- **Administrative Modifications to the 2020 – 2024 TIP**
  - Description: A report of the administrative modifications made to the MPO TIP in the last quarter was given as the following:

ADMIN MOD. #	PIN	DESCRIPTION	AGENCY
2022-01MOD	280640	Overhead Sign Structure Project 22. Construction phase increased to \$2.5m and Construction Inspection increased to \$0.3m, for a Total Project Cost increase of \$90,000.	NYSDOT
2022-02MOD	282172	Purchase a Supervisory Vehicle for Centro of Oneida (Utica) in Oneida County. The funding year of the project is changed from FFY 2021 to FFY 2022. The funding sources and total project cost remain the same.	NYSDOT
2022-03MOD	282174	Purchase a Service Truck for Centro of Oneida (Utica) in Oneida County. The funding year of the project is changed from FFY 2021 to FFY 2022. The funding sources and total project cost remain the same.	NYSDOT

**10. Open Forum for Committee Discussion**

- Kelly Walters stated that the Parkway Center has hired a new Project Coordinator. Additionally, the organization hired a Livable Communities Project Coordinator for Oneida County and would like to have a presentation for this committee.

**11. Adjournment**

- Motion to adjourn the meeting made by: Joe Guiliano
  - Voting: Passed, 7-0-0

The meeting was adjourned at 10:23 a.m.

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Respectfully submitted by Barb Hauck, HOCTC