



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

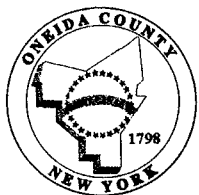
Susan L. Crabtree
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Michael J. Hennessy
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION NOVEMBER 25, 2009 (Correspondence relating to upcoming legislation, appointments, petitions, etc)

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COUNTY OF ONEIDA
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE JR.
County Executive
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING
800 PARK AVENUE
UTICA, NEW YORK 13501
(315) 798-5800
FAX: (315) 798-2390
www.ocgov.net

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 13 PM 12:07

RE: 7M 2009-422

November 13, 2009

Board of Legislators
Oneida County
800 Park Avenue
Utica, New York, 13501

RE: Introductory "H"-Local Law Establishing an Oneida County Motor Vehicle Use Fee

Honorable Members:

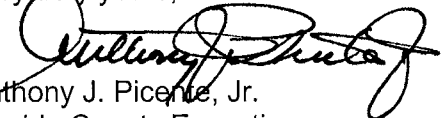
The above referenced legislation is attached herewith for immediate enactment.

It is important that this legislation be passed as soon as possible so that those revenues anticipated in the 2010 Operating Budget may begin to be collected in a timely manner after January 1, 2010. Towards that end and, in accordance with Section 20(4) of the Municipal Home Rule Law, I certify to the necessity of the immediate passage of this local law.

I ask that this local law be enacted at the November 25, 2009 meeting of the Board of Legislators in 2008.

Thank you for the Board's kind attention to this matter.

Very truly yours,


Anthony J. Picente, Jr.
Oneida County Executive

Cc: Hon. Sandra J. DePerno

R.

**INTRODUCTORY
NO.**

F.N.

ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO.

**INTRODUCED BY:
2ND BY:**

**RE: A LOCAL LAW ESTABLISHING AN ONEIDA COUNTY MOTOR
VEHICLE USE FEE**

Legislative Intent: The intent of this local law is to establish an Oneida County Motor Vehicle Use Fee.

**BE IT ENACTED by the Board of County Legislators of the County of Oneida,
State of New York, as follows:**

Section 1. Definitions. As used in this local law, the following terms shall have the meanings set forth below:

- 1.1 The term “buses” shall have the same meaning as defined in Section 104 of the New York State Vehicle and Traffic Law, as amended.
- 1.2 The term “passenger motor vehicle” shall mean any motor vehicle subject to those registration fees as provided for in section 401 subdivision 6 of the New York State Vehicle and Traffic Law, as amended.
- 1.3 The term “truck” shall have the same meaning as defined in section 158 of the New York State Vehicle and Traffic Law.

Section 2. Imposition of Fee.

- 2.1 Pursuant to New York State Vehicle and Traffic Law and sections 1202(a) and 1202(c) of the New York State Tax Law, a special Oneida County Motor Vehicle Use Fee is hereby imposed on motor vehicles registered within Oneida County. Such fee shall be charged in accordance with the following schedule:
 - a. A fee of five dollars per year for passenger motor vehicles of a type commonly used for noncommercial purposes, owned by residents of

Oneida County, for each such vehicle weighing 3,500 pounds or less.

- b. A fee of ten dollars per year for passenger motor vehicles of a type commonly used for noncommercial purposes, owned by residents of Oneida County and weighing in excess of 3,500 pounds.
- c. A fee of ten dollars per year for the use of trucks, buses and other commercial vehicles used principally in connection with a business carried on within Oneida County, except when such vehicle is owned or used in connection with the operation of a farm by the owner or tenant thereof.

2.2 The fee shall be paid for all registrations and renewals of registrations for which the registration fee is established in section 401 (6) (a) or section 401 (7) of the Vehicle and Traffic Law.

- a. the fee shall be applicable to an original or renewal registration transaction only and not to a re-registration transaction. If no fee for a registration transaction is due, no county motor vehicle use fee shall be due on that transaction.
- b. the applicability of such fee shall be determined based upon the information on the application for registration, as well as any additional documentation required by the Commissioner of Motor Vehicles.
- c. The receipt for payment of such fee may be the registration certificate, whether or not such certificate indicates the amount of the fee paid.

Section 3. Exemptions.

- 3.1 The fee imposed by this local law shall not be imposed upon any vehicle exempt from a registration fee pursuant to Vehicle and Traffic Law.
- 3.2 The fee imposed by this local law shall not be imposed upon non profit, religious, charitable or educational organizations qualified for exemption with the New York State Department of Taxation and Finance.

- 3.3 Application for exemption from the Oneida County Motor Vehicle Use Fee must be on Form UT-11C and filed with the Oneida County Clerk's Office.

Section 4. Administration and Collection of Fee.

- 4.1 As authorized by Tax Law section 1202 (c), the motor vehicle use fee shall be administered and collected on behalf of Oneida County by the Commissioner of the New York State Department of Motor Vehicles or his or her agent.
- 4.2 Pursuant to Tax Law section 1202(c), the New York State Commissioner of Motor Vehicles is authorized, on behalf of Oneida County, to make payment of such fee a condition precedent to the registration or registration renewal of any vehicle subject to the fee imposed by this local law.
- 4.3 The County Executive of the County of Oneida is hereby authorized and directed to negotiate and enter into an agreement with the Commissioner of the New York State Department of Motor Vehicles for the implementation of this local law and such agreement shall provide for the exclusive method of collection, custody and remittal of the proceeds of any such fee and for the payment by Oneida County of the reasonable expenses incurred by the New York State Department of Motor Vehicles in connection with the collection and administration of such fee.
- 4.4 Such agreement shall also provide that the Oneida County Comptroller shall, upon request, not more frequently than once each calendar year, at a time agreed upon by the State Comptroller, audit the accuracy of the payments, distributions and remittances to Oneida County made pursuant to this local law.
- 4.5 Such agreement shall further set forth, in detail, the policies and procedures for collection of any underpayment and for refunds. Such agreement shall set forth procedures for deposit and retention of funds and indemnification.
- 4.6 Such agreement shall provide for such other matters as may be necessary and proper to effectuate the purposes of this local law.

Section 5. Judicial Review. Any determination made hereunder by the County of Oneida shall be reviewable pursuant to Article 78 of the Civil Practice Law and Rules.

Section 6. Recovery of Fee. Whenever any person fails to pay the fee due hereunder, proceedings to recover such fee, as well as any applicable penalties and/or interest, shall be the responsibility of Oneida County, as set forth in the agreement. A final penalty schedule shall be subject to the approval of the Oneida County Board of Legislators.

Section 7. Dedication of Funds. All fees collected hereunder and remitted to Oneida County shall be used to offset the costs incurred in maintaining Oneida County's highways and bridges.

Section 8. Severability. If any provision of this local law shall be adjudged by any court of competent jurisdiction to be invalid, then such adjudication shall not affect, impair or invalidate the remainder thereof, but shall be confined in its effect to the particular provision directly involved in the controversy in which such judgment shall have been rendered.

Section 9. This Local Law shall take effect immediately and the fee imposed hereunder shall be collected upon the registration or registration renewal on or after January 1, 2010 of any motor vehicle subject to the fee imposed by this local law..

APPROVED: Courts, Laws and Rules Committee ()
 Ways & Means Committee ()

DATED:

Adopted by the following roll call vote:
AYES ___ NAYS ___ ABSENT ___

6.



BOND, SCHOENECK & KING, PLLC

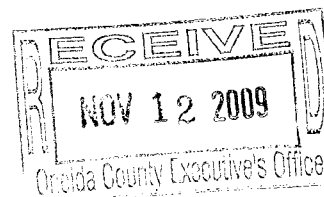
ATTORNEYS AT LAW ■ NEW YORK FLORIDA KANSAS

LINDA E. ROMANO
Direct: 315-738-1223
lromano@bsk.com

November 10, 2009

RE: 7N 2009-441

Mr. Anthony J. Picente, Jr.
County Executive
County of Oneida
800 Park Avenue
Utica, New York 13501



Re: Oneida County Local Development Corporation

Dear Tony:

Our office represents the Oneida County Industrial Development Agency (the "Agency").

By way of his November 6, 2009 letter, David Grow, Chairman of the Agency, delivered to you certain documentation in connection with the formation of the Oneida County Local Development Corporation.

We are enclosing six revised Certificates of Incorporation, to replace the six copies previously delivered. Please note Mr. Grow has consented to the revisions and requested we deliver the same to you as he is out of town.

Thank you; please let us know if you have any questions.

Very truly yours,

BOND, SCHOENECK & KING, PLLC

Linda E. Romano
LER/lsr

Enclosures

c: David C. Grow

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 13 PM 12:08

CERTIFICATE OF INCORPORATION
of
ONEIDA COUNTY LOCAL DEVELOPMENT CORPORATION

A Not-For-Profit Local Development Corporation
Under Section 402 and 1411 of the Not-For-Profit
Corporation Law of the State of New York

THE UNDERSIGNED, being over the age of eighteen years, for the purpose of forming a not-for-profit local development corporation pursuant to Section 1411 of the Not For Profit Corporation Law of the State of New York (the "N-PCL"), hereby certifies as follows:

FIRST: The name of the corporation is Oneida County Local Development Corporation (hereinafter referred to as the "Corporation").

SECOND: The Corporation will be a corporation as defined in subparagraph (a)(5) of Section 102 of the N-PCL and, as provided in Section 1411 (b) of the N-PCL, will be a Type C Corporation as defined in Section 201 of the N-PCL. The Corporation is an public instrumentality of, but separate and apart from, Oneida County (the "County").

THIRD: The purpose for which the Corporation is to be formed and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and for the specific purpose of:

(a) promoting community and economic development and the creation of jobs in the non-profit and for-profit sectors for the citizens of the County by developing and providing programs for not-for-profit institutions, manufacturing and industrial businesses and other entities to access low interest tax-exempt and non-tax-exempt financing for their eligible projects; and

(b) relieving and reducing unemployment in the County, bettering and maintaining job opportunities, carrying on scientific research for the purpose of aiding the County by attracting new industry to the County or by encouraging the development of, or retention of, an industry in the County, and lessening the burdens of government and acting in the public interest.

By means of engaging in the following activities:

(a) issuing and selling one or more series or classes of bonds, notes and other obligations (the "Obligations") through public letting, private placement, or negotiated underwriting, to refinance or refund outstanding indebtedness previously incurred to finance activities referred to in subparagraph (a) above, on a secured or unsecured basis;

(b) engaging the services of one or more underwriters, placement agents, consultants, attorneys, financial advisors and other persons whose services may be appropriate or desirable in connection with the acquisition and financing referred to above;

(c) entering into contracts with any other economic development organizations sponsored by the County to help achieve the purposes described in paragraph (b) above; and

(d) in general, performing any and all acts and things, and exercise and any and all powers which may now or hereafter be lawful for the Corporation to do or exercise under and pursuant to the laws of the State of New York for the purpose of accomplishing any of the foregoing purposes of the Corporation.

FOURTH: The activities referred to in subparagraph (a) of paragraph THIRD above will achieve the lawful public objective of lessening the burdens of government, the carrying out of such purposes and the exercise of the powers conferred on the Corporation being the performance of an essential governmental function, it being understood that the performance of such activities will assist the County in reducing unemployment and promoting additional job growth and economic development.

FIFTH: The operations of the Corporation will be conducted within the territory of the County. Notwithstanding any other provision of this Certificate of Incorporation, the by-laws and any provision of law, so long as any Obligations remain outstanding, the Corporation will not do any of the following:

(a) engage in any business or activity other than as set forth in paragraph THIRD;

(b) without the consent of the County and the affirmative vote of two thirds of the members of the Board of Directors of the Corporation, (i) dissolve or liquidate, in whole or in part, or institute proceedings to be adjudicated bankrupt or insolvent, (ii) consent to the institution of bankruptcy or insolvency proceedings against it, (iii) file a petition seeking or consent to reorganization or relief under any applicable federal or state law relating to bankruptcy or insolvency, (iv) consent to the appointment of a receiver, liquidator, assignee, trustee, sequestrator or other similar official of the Corporation or a substantial part of its property, (v) make a general assignment for the benefit of creditors, (vi) admit in writing its inability to pay its debts generally as they become due or (vii) take any corporate action in furtherance of the actions set forth in clauses (i) through (vi) of this paragraph; or

(c) without the consent of the County and the affirmative vote of two thirds of the members of the Board of Directors of the Corporation, merge or consolidate with any other corporation, company or entity or, except to the extent contemplated by paragraph THIRD hereof, sell all or substantially all of its assets or acquire all or substantially all of the assets or capital stock or other ownership interest of any other corporation, company or entity.

SIXTH: Pursuant to the requirements of Section 1411(e) of the N-PCL:

(a) All income and earnings of the Corporation will be used exclusively for its corporate purposes or accrue and, subject to the Corporation's responsibilities under the Obligations, be paid to the New York Job Development Authority.

(b) No part of the income or earnings of the Corporation will inure to the benefit or profit of, nor will any distribution of its property or assets be made to, any member, director or officer of the Corporation, or private person, corporate or individual, or to any other private interest, except that the Corporation may repay loans made to it and may repay contributions (other than dues) made to it to the extent that any such contribution may not be allowable as a deduction in computing taxable income under the Internal Revenue Code of 1986, as amended.

(c) If the Corporation accepts a mortgage loan or loans from the New York Job Development Authority, the Corporation will dissolve in accordance with the provisions of paragraph (g) of Section 1411 of the N-PCL upon the repayment or other discharge in full by the Corporation or all such loans.

SEVENTH: (a) The Corporation will not attempt to influence legislation by propaganda or otherwise, or participate in or intervene, directly or indirectly, any political campaign on behalf of or in opposition to any candidate for public office.

(b) The Corporation will not engage in any activities not permitted to be carried on by an organization exempt from federal income taxation pursuant to Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder.

(c) The Corporation will not accept a mortgage loan or loans from the New York Job Development Authority.

EIGHTH: In the event of the dissolution of the Corporation or the winding up of its affairs, the Board of Directors will, after paying or making provision for the payment of all of the liabilities of the Corporation, distribute all of the remaining assets and property of the Corporation to the County, so that the County can use such assets and property to accomplish the purposes set forth in Section 1411(a) of the N-PCL. Any of such assets not so disposed of will be disposed of by order of the Supreme Court of the State of New York pursuant to Section 1008 of the N-PCL.

NINTH: The office of the Corporation will be located in Oneida County, New York. The Corporation at all times will:

(a) upon request by the County, the Corporation will make available any and all books and records of the Corporation for inspection by the Chairman of the Oneida County Legislature and his or her staff; and

(b) submit to the Oneida County Legislature an annual financial report together with a report of the operations and accomplishments of the Corporation for such annual period.

(c) The governing body of the County, the New York State Authority Budget Office and the New York State Comptroller will have the right to conduct an annual audit of the books and records of the Corporation.

TENTH: The County is the sole member of the Corporation.

ELEVENTH: The Corporation will be managed by a Board of Directors, who are to be comprised of those persons named in paragraph TWELFTH hereof (the "Directors"). Each of the Directors will serve at the pleasure of the governing body of the County and continue to hold office until his or her successor is appointed by the governing body of the County.

The Corporation is deemed to be a public body (as such term is defined in the Open Meetings Law) and, as such, each meeting of the Board of Directors of the Corporation will be

conducted in the manner prescribed by the Open Meetings Law. The Directors will not receive compensation for services provided to or on behalf of the Corporation.

TWELFTH: The Corporation will consist of not less than three nor more than seven Directors. The Directors will be appointed by the governing body of the County and will include (a) the Chairman of Oneida County Industrial Development Agency, (b) the Vice-Chairman of Oneida County Industrial Development Agency, (c) the Treasurer of Oneida County Industrial Development Agency, (d) the Secretary of Oneida County Industrial Development Agency, and (e) any additional members of the Oneida County Industrial Development Agency.

(a) The names and addresses of the initial Directors of the Corporation are as follows:

(i) David Grow, Chairman, Oneida County Local Development Corporation, 153 Brooks Road, Rome, New York.

(ii) Natalie Brown, Vice Chairman, Oneida County Local Development Corporation, 153 Brooks Road, Rome, New York.

(iii) Ferris Betrus, Member, Oneida County Local Development Corporation, 153 Brooks Road, Rome, New York.

(iv) Michael Fitzgerald, Member, Oneida County Local Development Corporation, 153 Brooks Road, Rome, New York.

(v) Eugene Quadraro, Member, Oneida County Local Development Corporation, 153 Brooks Road, Rome, New York.

(vi) Michael Valentine, Member, Oneida County Local Development Corporation, 153 Brooks Road, Rome, New York.

(vii) Stephen Zogby, Member, Oneida County Local Development Corporation, 153 Brooks Road, Rome, New York.

It is acknowledged that the Directors hold comparable positions with Oneida County Industrial Development Agency established by Chapter 372 of the 1970 Laws of the State of New York, as amended. By reason of the shared public purposes of the Corporation and the Oneida County Industrial Development Agency, none of the Directors of the Corporation will be deemed to have a conflict of interest solely due to such person's position with the Oneida County Industrial Development Agency.

The powers of the corporation set forth in paragraph THIRD hereof will be subject to the following limitations:

(A) The Corporation will only undertake projects that are not authorized by Article 18A of the New York State General Municipal Law (the "New York State Industrial Development Agency Act") unless the Corporation receives a written request from Oneida County Industrial Development Agency asking the Corporation to consider undertaking such project.

(B) The bonds or notes and other obligations of the Corporation will not be a debt of the State of New York or the County of Oneida, and neither the State of New York nor the County of Oneida will be liable thereon, nor will they be payable out of any funds other than those of the Corporation.

(C) The Corporation will hold a public hearing on any financial assistance in excess of \$100,000 proposed to be provided by the Corporation to a project at which interested parties will be provided with reasonable opportunity, both orally and in writing, to present their views with respect to the project. The Corporation will give the same notice of such hearing as the Oneida County Industrial Development Agency would be required to give pursuant to the provisions of Section 859-a and b of the General Municipal Law of the State of New York as if such hearing was a public hearing of the Oneida County Industrial Development Agency with respect to a project.

(D) The Corporation shall issue Obligations only to refinance or refund outstanding indebtedness previously incurred to finance eligible projects and to pay related financing costs. The Corporation shall not issue Obligations to provide initial financing or "new money" for any project.

THIRTEENTH: The Corporation will be subject to the Public Authorities Accountability Act of 2005 (the "Act"). As such, the Corporation will be required to, among other things: (1) undergo annual independent audits and submit the results of such audits to the County and the New York State Authority Budget Office, (2) prepare and submit its annual budget to the County and the New York State Authority Budget Office, (3) adopt the various ethical, reporting, property disposition and disclosure policies required by the Act, and (4) form governance and audit committees to ensure the Corporation is in compliance with the Act and any other applicable laws.

FOURTEENTH: The Secretary of State of the State of New York is designated as agent of the Corporation upon whom process against it may be served. The post office address to which the Secretary of State will mail a copy of any process against the Corporation served upon him or her is Oneida County Local Development Corporation, 153 Brooks Road, Rome, New York 13441, Attn: Executive Director.

FIFTEENTH: The By-laws of the Corporation may be adopted, amended or repealed by a majority of the Directors of the Corporation upon 10 days notice to all of the Directors, provided, however, that the Corporation will not amend, alter, change or repeal any provision of the adopted By-laws without the consent of the Oneida County Executive.

SIXTEENTH: The Corporation reserves the right to amend, alter, change or repeal any provision contained in this Certificate of Incorporation, in any manner now or hereafter provided herein or by statute; provided, however, that (1) the Corporation will not amend, alter, change or repeal any provision of this Certificate of Incorporation without the affirmative vote of two-thirds of the members of the Board of Directors of the Corporation and the consent of the Chairman of the Oneida County Legislature, and (2) the Corporation will not amend or change any provision of this Certificate of Incorporation without first providing the Chairman of the Oneida County Legislature and the Directors with 10 days advance notice of any proposed amendment, alteration, change or repeal.

IN WITNESS WHEREOF, this certificate has been subscribed by the undersigned this ____ day of _____, 2009.

Paul W. Reichel, Incorporator
Bond, Schoeneck & King, PLLC
One Lincoln Center
Syracuse, New York 13202-1355

CERTIFICATE OF INCORPORATION
OF
ONEIDA COUNTY LOCAL DEVELOPMENT CORPORATION

Under Sections 402 and 1411 of the Not-For-Profit
Corporation Law of the State of New York

Filed by: Paul W. Reichel, Esq.
Bond, Schoeneck & King, PLLC
One Lincoln Center
Syracuse, New York 13202

PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS

for

MEMORIALIZING PETITION

F.N. 2009- 451

SPONSOR(S): Messrs. Miller, Leach, Porter, Welsh, Roefaro, Paparella

RE: MEMORIALIZING PETITION EXPRESSING OPPOSITION TO NEW YORK STATE FEE INCREASES

WHEREAS, New York State has imposed a number of fees on their business owners and residents, further burdening them through higher costs, and

WHEREAS, These fees include DMV fees and fees on businesses collecting and remitting sales tax, and

WHEREAS, whereas, in these difficult economic times, it is unfair to fill budget gaps with higher fees while ignoring program reform, including Medicaid reform, NOW THEREFORE BE IT

RESOLVED, that the Oneida County Board of Legislators opposes the imposition of these fees, and hereby requests the Governor and New York State Legislature to reconsider the fees, and Be It Further

RESOLVED, That the Clerk of the Board shall transmit copies of this memorializing petition to New York State Governor David Paterson, New York State Assembly Speaker Sheldon Silver, New York State Majority Leader Pedro Espada, New York State Assembly Representatives RoAnn M. Destito (D-116), David R. Townsend (R-115), and William Magee (D-111), New York State Senators Joseph A. Griffo (R-47) and David Valesky (D-49).

LEGISLATORS SUPPORTING PETITION

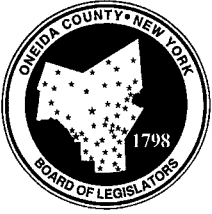
LEGISLATORS OPPOSING PETITION

Brian D. Miller *Michael J. Leach*
David Wilson
Paul R. Paparella
David Valesky
Norm Leach
Stephen A. Roefaro
Michael J. Destito
Edward P. Welsh
Brian M. Mandy

Joseph Fargal
 William Godman
 Jose Am Bervestino
 Phil
 Ed Stephens
 Chad Davis
 Gerald J Henry
 Frank Luna

The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 29 members of the Oneida County Board of Legislators.

Dated: 9-30-09



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Susan L. Crabtree
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Michael J. Hennessy
Minority Leader

JN2009-452

November 16, 2009

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

Tom Bonaros has resigned as a member of the Upper Mohawk Valley Auditorium Authority, thus creating another vacancy. The Chairman of the Authority, Louis Steppello, and Mr. Bonaros have recommended Mr. Jim G. Brock Jr., 1900 Genesee St., Utica, NY 13502. As Mr. Brock has served on the Authority as Secretary, and has demonstrated his commitment to the Authority, they believe Mr. Brock would be an excellent appointment. This appointment would begin immediately to fill out the remaining 2 year term of Tom Bonaros and would expire on December 31, 2011.

Therefore, I refer for your consideration the appointment of Jim G. Brock, Jr. to the Upper Mohawk Valley Auditorium Authority **at the meeting of November 25th, 2009.**

Respectfully submitted,

GERALD J. FIORINI
CHAIRMAN OF THE BOARD

Cc: Louis Steppello
Jim G. Brock, Jr.

RECEIVED
ONEIDA COUNTY CLERK
2009 NOV 16 P.

UPPER MOHAWK VALLEY AUDITORIUM AUTHORITY
400 ORISKANY STREET WEST
UTICA, NEW YORK 13502
(315) 738-0164

November 9, 2009

The Honorable Gerald J. Fiorini, Chairman
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501-2977

Re: Upper Mohawk Valley Auditorium Authority Vacancy

Dear Mr. Fiorini:

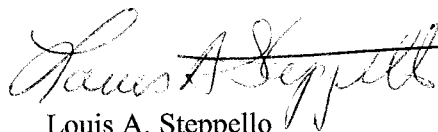
As you may know, there currently exists a vacancy on the Auditorium Authority, a situation which often creates a problem in assembling a quorum given the fact that members are volunteers who have other business, travel and personal commitments competing for their time. Further exacerbating the situation is the fact that, while a quorum is four members under the statute which created the Authority, that same legislation also requires a minimum of four affirmative votes for the Authority to act. One dissent in that circumstance can prevent the Authority from taking action, another impediment to conducting the business of the Authority. Filling the current vacancy will increase the likelihood that more than a bare quorum can be assembled on a regular basis. In the interests of the proper conduct of the Authority's business, I am respectfully requesting that you fill the vacancy as soon as reasonably possible.

While this appointment is entirely within your discretion, I hope you will not think it presumptuous of me to recommend a candidate for your consideration. Since March 2008, Jim Brock, Jr. has served as the non-voting Secretary to the Authority. In this capacity, Jim has demonstrated his commitment to the Auditorium in his exemplary attendance record at our meetings and the thoughtful input he has contributed to our deliberations. He understands the importance of operating the facility efficiently and the need to maintain the venue for the benefit of the community at large.

As is reflected in the enclosed abbreviated resume, Jim possesses a wealth of relevant experience, a demonstrated record of accomplishment and a history of community involvement which is hard to attract to a volunteer position these days. He has no conflict of interest with those of the Authority of which I am aware. He is, in my opinion, an ideal candidate for this position.

Thank you for your consideration.

Sincerely,



Louis A. Steppello
Chairman

THOMAS P. BONAROS
34 PLYMOUTH AVENUE
WHITESBORO, NEW YORK 13492

November 12, 2009

Hon. Gerald Fiorini, Chairman
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 16 AM 11:07

Re: Upper Mohawk Valley Auditorium Authority

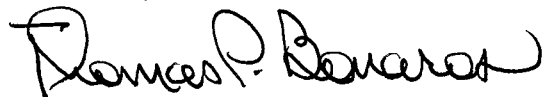
Dear Mr. Fiorini:

Please accept my resignation as a member of the Upper Mohawk Valley Memorial Auditorium Authority effective as of the date of the appointment of my successor, or December 1, 2009, whichever first occurs. While I have thoroughly enjoyed my tenure as a member of the governing body of the Aud, I am finding it increasingly difficult to devote the time and attention this position deserves. Having served since the Authority was created in 1996, it is now time for me to step aside.

My departure will create a third vacancy in the seven person Authority, thereby requiring attendance of all remaining members to constitute a quorum. Accordingly, I urge you to act as soon as reasonably possible to fill these vacancies so the Authority may properly fulfill its responsibilities. In this connection, I can think of no more highly qualified individual to fill one of these vacancies than Jim Brock, Jr., who currently serves as the Authority's Secretary. As is amply demonstrated in the enclosed CV, Jim's education, history of community service, experience as a member of numerous boards of directors and his intimate familiarity with the operation and governance of the Auditorium uniquely qualify him for the position. I respectfully ask that you give him full consideration in the appointment process.

Thank you for allowing me to serve on the Authority for the past 13 years. It has been an honor and a privilege.

Sincerely,



Thomas P. Bonaros

cc: Mr. Louis Steppello, Chairman, Upper Mohawk Valley Auditorium Authority (w/o attachment)
Mr. Jim Brock, Jr., Secretary, Upper Mohawk Valley Auditorium Authority (w/o attachment)

111209

JIM G. BROCK, JR.

1900 Genesee Street, Utica, New York 13502

(315) 732-6191, Fax (315) 798-4478

Jimbrock@dreamscape.com

BACKGROUND

Nearly 20 years experience in the financial services industry

Licensed Attorney in Texas and the District of Columbia

Former College Board of Trustees Chair, Public and Private Institutions

Current Adjunct Professor, Business Law

EXPERIENCE

1989–present Jim Brock Agency of Utica Inc. Utica, NY

President

- Financial Services Agency, providing; planning, insurance and financial services

2000–present NPA Financial Clifton Park, NY

Financial Advisor

- Providing; planning, insurance and financial services

2008–present HCCC Herkimer, NY

Adjunct Professor

- Business Law 1

1985-1989 Hudgins, Hudgins and Warrick Houston,
Texas

Attorney

- Insurance Defense Trial Lawyer

EDUCATION

1982-1985 South Texas College of law Houston,
Texas
■ Doctor of Jurisprudence

1977-1981 Washington and Lee University Lexington, VA
■ B.A., Psychology
■ Graduated cum laude

COMMUNITY INVOLVEMENT

Utica Memorial Auditorium Authority, Secretary 2007- present

Cazenovia College Board of Trustees 1999-2008, Chair of the Board
2005-2008

SUNYIT College Council 1997-2007, Chair 1998-2007

MV Chamber of Commerce, Board of Directors

Faxton/St. Lukes Foundation, Board of Directors

Utica Industrial Development Agency, Secretary 2000-2008

Northeast General Agents and Managers Association, President 1997-
1998

Mohawk Valley Association of Life Underwriters, President 1996-1997

HONORS AND AWARDS

Dean's Citizenship Award, South Texas College of Law

The Order of Barristers, South Texas College of Law

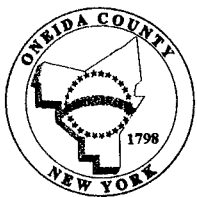
President's Club Award, National Life Insurance Company

President's Circle Award Winner, Mutual of Omaha Insurance Company

Manager of the Year, Mutual of Omaha Insurance Company

Four Corners of President's Circle Award, Mutual of Omaha Insurance
Company

Council Chair Leadership and Dedication Recognition, SUNY Board of
Trustees



COUNTY OF ONEIDA
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE JR.
County Executive
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING
800 PARK AVENUE
UTICA, NEW YORK 13501
(315) 798-5800
FAX: (315) 798-2390
www.ocgov.net

November 18, 2009

7N2009-453

Oneida County Board of Legislators
800 Park Ave.
Utica, NY 13501

READ & FILED

Honorable Members:

I am herewith exercising my veto power as provided under Article VI, , Section 607 of the County Charter regarding the Board's approval of \$50,000.to pay for legal expenses incurred by the Towns of Vernon and Verona, as amended in the Budget for fiscal year 2010.

I am doing so for the following reasons:

I believe this action sets a dangerous precedent for the County. The Towns contracted for and incurred legal expenses without consulting with or obtaining prior approval for such fees from the County. For the County to now reimburse those expenses, even in part, would open the door for any municipality to expect this type of backdoor assistance to be delivered in the same manner.

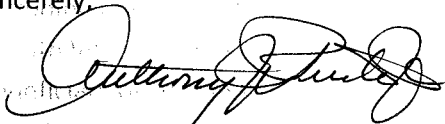
Also, the very nature of this representation duplicates a suit which has been filed by the State of New York and Oneida and Madison Counties. At the time of that filing, all parties made the determination that, although the affected municipalities would not be named as plaintiffs, their interests were represented by virtue of each County being a named plaintiff in the suit. As was their prerogative, these towns chose to file their own suit. The County should not be expected to pay for such a duplication of effort.

There have been comparisons to the fact that the County provided assistance for the NYRI action. The County provided funding as part of an eight County coalition to fight the placement of the power lines. The City of Utica hired independent counsel to fight NYRI and paid for it independently. At no time did the County provide funding for the City's defense in this matter nor did the City request it. The County also did not provide monetary assistance to the Town of Ava with respect to the siting of the landfill. Both of these public issues carried a significant impact to their respective regions and continue to do so today. The decision to pursue legal action by any municipality is its own and should not be made with the expectation of County financial assistance.

Another issue being mentioned is the aid received from the State of New York for the loss of property taxes to the County resulting from the non-payment of taxes by the Oneida Indian Nation, as required by statute. That money is not for legal expenses. It is for the loss of property tax revenue, for which, excluding the casino parcels, the County of Oneida continues to make whole the school and town taxes in both Vernon and Verona (in addition to other districts). In this case, the towns have been a beneficiary of such assistance and will continue to be, as the law requires. This financial aid offsets what would otherwise come from our general fund.

In conclusion, this veto is not for retribution as some have suggested but rather for the protection of the County of Oneida as my responsibility dictates. If this amendment stands, you will open a door for other municipalities to expect the County taxpayers to fund the legal fees they incur and what would be our argument for refusing them? I respectfully ask that this action be reversed and the budget be amended to reflect same.

Sincerely,



Anthony J. Picente, Jr.
Oneida County Executive

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 18 PM 4:22



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Susan L. Crabtree
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Michael J. Hennessy
Minority Leader

JN2009-454

November 20, 2009

READ & FILED

Susan L. Crabtree, Clerk
Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

Dear Susan:

The Chair of the Farmland Protection Board submitted the attached letter notifying the Board of the Agricultural District Open Enrollment process which will begin January 1, 2010 and run for 30 days, ending January 31, 2010. I ask that you please file appropriately.

Sincerely yours,

Gerald J. Fiorini
Chairman of the Board

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 12:20



ONEIDA COUNTY FARMLAND PROTECTION BOARD

Brymer Humphreys, Chair

Paul Kirk ♦ Thomas Cassidy ♦ George Gafner ♦ Michael J. Cosgrove ♦ Andy Gale
Brian D. Miller ♦ Marty Broccoli ♦ John R. Kent, Jr. ♦ Kathy Pilbeam ♦ Clifford Kitchen

November 20, 2009


Susan L. Crabtree, Clerk
Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

Dear Mrs. Crabtree:

The Farmland Protection Board will be accepting open enrollment applications for inclusion into agricultural districts for a 30 day period beginning January 1, 2010 through January 31, 2010, pursuant to Resolution No. 365, passed by the Oneida County Board of Legislators on December 10, 2003.

I ask that you please file this correspondence as official notice to the Board of Legislators that the 30 day open enrollment period will begin January 1, 2010 and subsequent to review by the Farmland Protection Board, these applications will require legislative approval.

Respectfully submitted,


Brymer Humphreys
Chair, Farmland Protection Board

p

25.



OFFICE OF THE SHERIFF

DANIEL G. MIDDAGH
SHERIFF

COUNTY OF ONEIDA

M. PETER PARAVATI
UNDERSHERIFF

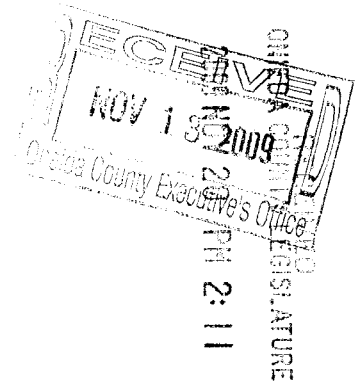
November 13, 2009

7N2009-455

Anthony Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS



Tom
Dear Mr. Picente,

The Commissary Account is governed under 7016.1 N.Y.C.R.R. Part 7000 - Correction. Inmate profits made from the sale of products through the Commissary must be used for prisoner welfare and rehabilitation. Due to the vacancy of the commissary clerical position, there will be a surplus of funds in the salary account (A3152.101). I am therefore requesting a transfer of funds from this account to purchase equipment and supplies for inmate programming.

The transfer request is as follows:

| Transfer To: | Amount | Transfer From: | Amount |
|----------------------------|-----------|---------------------|-----------|
| A3152.211 Office Equipment | 2,000 | A 3152.101 Salaries | 18,000 |
| A3152.212 Hardware | 10,000 | | |
| A3152.295 Other Equipment | 3,300 | | |
| A3152.411 Office Supplies | 1,400 | | |
| A3152.492 Software | 1,000 | | |
| A3152.495 Other Expenses | 300 | | |
| Total Expenses: | \$ 18,000 | | \$ 18,000 |

The Inmate Commissary account is self supporting and there are no county funds required to sustain this program. If you have any further questions, please feel free to contact me.

I am requesting that this request be expedited and the regular process for Board transfers be waived to allow for the purchases necessary.

Sincerely,

Daniel G. Middaugh,
Sheriff

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony G. Picente, Jr.
County Executive

Date 11/19/09

cc: Tom Keeler

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

26

A 4250

Attachments can contain viruses that may harm your computer. Attachments may not display correctly.

Copperwheat, Pat

From: JBI Help Desk [JBIHelpDesk@UNIFICARE.com] **Sent:** Thu 10/29/2009 12:52 PM
To: Copperwheat, Pat
Cc:
Subject: The FY 2009 SCAAP Drawdown is Now Available!!!
Attachments: FY 2009 SCAAP Use of Funds List.pdf(20KB)

Justice Benefits, Inc.

October 29, 2009

Pat Copperwheat

Fiscal Manager

Oneida County, NY

RE: FY 2009 SCAAP AWARD DRAWDOWN INSTRUCTIONS

As we informed you in an earlier email, BJA released the Award Payment List for the FY 2009 State Criminal Alien Assistance Program (SCAAP). The FY 2009 SCAAP award amount for **Oneida County** is:

\$41,307.00.

We have also learned that BJA has activated the drawdown link in the Grants Management System; therefore, you can now log in to the GMS and drawdown your award.

There is a deadline to drawdown the funds. BJA requires that "Award recipients must accept their award through the GMS within 45 calendar days of BJA's official notification. Once 45 days elapses, the award may no longer be available."

We have included detailed written drawdown procedures in this email. Please make sure you PRINT all screens from the GMS during the drawdown process and fax a copy of these screens to us so that we can verify your successful completion of the drawdown. JBI's Help Desk is ready to provide assistance with the drawdown procedure, if needed. Please feel free to call us at 800-576-3518 if you need assistance with your drawdown.

27.

Use of Funds - During the drawdown process, jurisdictions will be asked to select how they plan to use their FY 2009 SCAAP award. There will be a "Use of Funds" list provided on the Acceptance Screen of the drawdown. You must select one or more options, before you can accept the award. For your convenience, we have attached a file to this email listing what these options are.

Upon completion of the acceptance and drawdown of your award, **BJA states that you should allow up to 15 days for the funds to be deposited into your jurisdiction's designated bank account.** You will definitely want to check your bank account during this time to ensure that you did receive your award. If not, contact BJA immediately and document all communication with them.

Please do not hesitate to contact JBI regarding any questions to this email or other questions pertaining to the SCAAP Program.

28.



OFFICE OF THE SHERIFF

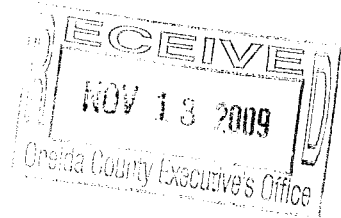
DANIEL G. MIDDGAUGH
SHERIFF

COUNTY OF ONEIDA

M. PETER PARAVATI
UNDERSHERIFF

November 13, 2009

7N2009-456



The Honorable Anthony Picente
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Tom

Dear Mr. ~~Picente~~,

The Sheriff's Office has been awarded funds from the Bureau of Justice Services for its participation in the State Criminal Alien Assistance Program (SCAAP) for FY 2009. See the attached awards announcement. The County has a contract with Justice Benefits, Inc. to prepare application for inmates meeting certain criteria that must be retrieved from our inmate database and submitted to the Bureau of Justice Assistance. Use of SCAAP funds is limited. This years funds will be used for technology related to offender management software and inter agency and intra agency information sharing.

This years award is \$ 41,307. Justice Services Inc. is entitled to a commission of 22% of the award. The remaining funds are used to support the jail information management system.

The Supplemental Appropriation request is as follows:

| | | |
|-----------------|-------------------------------|-----------|
| A3110.1951 | Fees/Service | 9,088 |
| A3110.212 | Computer Hardware | 32,219 |
| Total Expenses: | | \$ 41,307 |
| A4250 | Federal Aid- Alien Assistance | \$ 41,307 |

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:09

I am asking that this request be expedited and the regular process for Board approval be waived so that these purchases can be made by year end. Thank you for your anticipated support.

Sincerely,

Dan
Daniel G. Middaugh,
Sheriff

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony Picente
Anthony Picente,
County Executive
Date: 11/19/09

cc: Tom Keeler

PUBLIC SAFETY COMPLEX 6075 JUDD ROAD – ORISKANY, NEW YORK 13424-2271

A 4250

Attachments can contain viruses that may harm your computer. Attachments may not display correctly.

Copperwheat, Pat

From: JBI Help Desk [JBHelpDesk@UNIFICARE.com] **Sent:** Thu 10/29/2009 12:52 PM
To: Copperwheat, Pat
Cc:
Subject: The FY 2009 SCAAP Drawdown is Now Available!!!
Attachments: [FY 2009 SCAAP Use of Funds List.pdf\(20KB\)](#)

Justice Benefits, Inc.

October 29, 2009

Pat Copperwheat

Fiscal Manager

Oneida County, NY

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<http://abu.ocs.ny/exchange/PCopperwheat/Inbox/The%20FY%202009%20SCAAP%20D...> 10/29/2009

30.

Use of Funds - During the drawdown process, jurisdictions will be asked to select how they plan to use their FY 2009 SCAAP award. There will be a "Use of Funds" list provided on the Acceptance Screen of the drawdown. You must select one or more options, before you can accept the award. For your convenience, we have attached a file to this email listing what these options are.

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Please do not hesitate to contact JBI regarding any questions to this email or other questions pertaining to the SCAAP Program.

31c

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

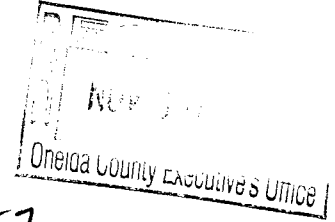
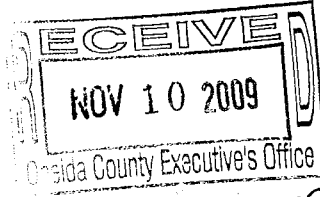
DANIEL W. GILMORE, PH.D.
DIRECTOR OF ENVIRONMENTAL HEALTH
SUPERVISOR-IN-CHARGE

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

November 5, 2009

Anthony J. Picente Jr., County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501



7/12/2009-457
PUBLIC HEALTH

Dear Mr. Picente:

WAYS & MEANS

The Oneida County Public Health Department's *Public Health Emergency Preparedness* contract funding allocations have increased for the period of August 10, 2009 through August 9, 2010. Additionally, due to the H1N1 outbreak and the critical role that the Local Health Departments (LHDs) play in health emergency preparedness, the New York State Office of Homeland Security have identified funding to support LHDs.

To account for this we are requesting that a portion of these awards be appropriated into this year's county budget. We are therefore requesting the following supplemental appropriation for the **2009** fiscal year.

| | |
|---|------------------|
| To: A4092.109 – Salaries, Other..... | \$ 4,000 |
| A4092.195 – Other Fees & Services..... | 17,000 |
| A4092.212 – Computer Hardware..... | 47,000 |
| A4092.411 – Office Supplies..... | 3,000 |
| A4092.416 – Telephone..... | 1,500 |
| A4092.4163 – Cellular Telephone..... | 1,000 |
| A4092.455 – Travel & Subsistence..... | 2,000 |
| A4092.491 – Other Materials & Supplies..... | 10,000 |
| A4092.492 – Computer Software & Licenses..... | 13,000 |
| A4092.495 – Other Expenses..... | 2,000 |
| Total: | \$100,500 |

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:08

This appropriation will be supported by revenue in A3481 – State Aid – Emergency Preparedness for \$100,500.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Daniel W. Gilmore, Ph.D.
Acting Director of Health

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/19/09

Cc: T. Keeler, Director of Budget

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D.
DIRECTOR OF ENVIRONMENTAL HEALTH
SUPERVISOR-IN-CHARGE

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

ONEIDA COUNTY DEPARTMENT OF HEALTH

Date: 11-05-09

ONEIDA COUNTY BOARD OF LEGISLATORS

APPROPRIATION / SUMMARY

Appropriation X
Transfer
Fiscal Year 2009

1.) Appropriation or Transfer Description –

Cost Center: Pubic Health- Emergency Preparedness Program / 4092

| | |
|--------------------------------|----------|
| To: Salaries, Other - | \$ 4,000 |
| Other Fees & Services - | 17,000 |
| Computer Hardware - | 47,000 |
| Office Supplies - | 3,000 |
| Telephone - | 1,500 |
| Cellular Telephone - | 1,000 |
| Travel & Subsistence - | 2,000 |
| Other Materials & Supplies - | 10,000 |
| Computer Software & Licenses – | 13,000 |
| Other Expenses – | 2,000 |

2.) Activity or Service –

Funds will be use to coordinate emergency preparedness activities within the department and with other local community agencies and providers in the development of emergency action plans to address various public health emergencies. In addition these funds will be use for mass vaccination planning and implementation.

3.) Client population to be served –

Residents of Oneida County

Explanation of Appropriation /Transfer –

These additional funds are a result of the H1N1 outbreak and the critical role that local Health Departments play in emergency preparedness.

5.) Funding Source –

33.

New York State Department of Health/Health Research Inc.

Base - \$64,229

Planning - \$191,906

Implementation - \$470,938

New York State Office of Homeland Security, \$80,782

Oneida County Department Staff Comments:

Funding for the period of August 10, 2009 through August 9, 2010, appropriation for those funds expected to be expended in 2009



OFFICE OF THE SHERIFF

DANIEL G. MIDDAUGH SHERIFF

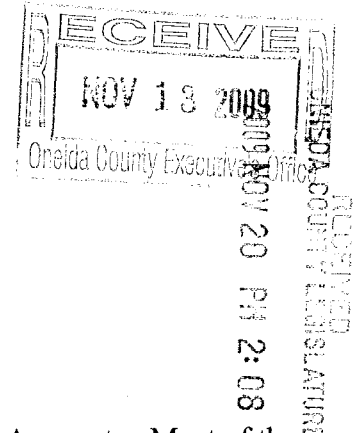
COUNTY OF ONEIDA

M. PETER PARAVATI UNDERSHERIFF

November 13, 2009

Anthony Picente
Oneida County Executive
800 Park Avenue
Utica, New York 13501

7N 2009-458



PUBLIC SAFETY
WAYS & MEANS

Re: Year End Budget Transfers

Dear Mr. Picente,

I am requesting a transfer of funds to cover year end shortfalls in Sheriff's Office Accounts. Most of these accounts are directly related to inmates in the Correctional Facility. Increasing medical provider health care costs and an increase in the daily average population will cause us to exceed the existing budget in food service, pharmaceuticals, and medical provider services. We are also in need of funds to purchase ammunition for Law Enforcement before the end of the year because of the back log on ordering.

To cover expenses due to the issues discussed above, we are requesting a transfer as follows:

Table with 4 columns: TO EXPENSE ACCOUNTS, Amount, FROM EXPENSE ACCTS, Amount. Rows include Food Service Contract, Pharmaceuticals, Other Fees and Services, Other Materials/Supplies, Utilities, and a Total row showing \$100,000 on both sides.

I am requesting that this request be expedited and the regular Board process be waived to allow for the necessary purchases through this transfer.

If I can be of further assistance on this request, please feel free to contact me.

Sincerely, Daniel G. Middaugh, Sheriff

Reviewed and Approved for submittal to the Oneida County Board of Legislators by Anthony J. Picante, Jr. County Executive Date 11/19/09

cc. Tom Keeler, Budget Director

Administrative Office: 6065 Judd Road Oriskany, NY 13424, Voice (315) 736-8364, Fax (315) 765-2205
Law Enforcement Division: 6065 Judd Road Oriskany, NY 13424, Voice (315) 736-0141, Fax (315) 736-7946
Correction Division: 6075 Judd Road Oriskany, NY 13424, Voice (315) 768-7804, Fax (315) 765-2327
Civil Division: 200 Elizabeth Street Utica, NY 13501, Voice (315) 798-5862, Fax (315) 798-6495

ONEIDA COUNTY HEALTH DEPARTMENT

A Oneida Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D.
DIRECTOR OF ENVIRONMENTAL HEALTH
SUPERVISOR-IN-CHARGE

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

7N2009-459

PUBLIC HEALTH

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:40

November 3, 2009

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

C-020284

Attached are five (5) copies of an agreement between Oneida County through its Health Department and the New York State Department of Health – Refugee Health Program.

This contract provides for core screening procedures for all newly arrived refugees to include documentation of vital statistic information, interview for history of personal and family medical background and conduct physical examinations. There are seven (7) areas included in the refugee health assessment protocol that are completed. Funds awarded under this contract will be available for the initial health assessment and adult vaccines for individuals resettling in the United States who meet certain criteria. The additional funds awarded to the Health Department for contract year March 31, 2009 through March 31, 2010 is in the amount of \$9,569. This increase in funds brings the total five year contract to \$805,675. This contract is 100% State funded.

Please note: The State Department of Health is requesting original signatures on both state contracts.

If this agreement meets with your approval, please forward to the Board of Legislators.

Sincerely,



Daniel W. Gilmore, Ph.D.
Acting Public Health Director

attachments
ry

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 11/09/09

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Refugee Health Program C-020284

NAME AND ADDRESS OF VENDOR: New York State Department of Health
Bureau of Tuberculosis Control
Empire State Plaza
Corning Tower, Room 840
Albany, New York 12237-0669

VENDOR CONTACT PERSON: Diane Dattorre

CONTRACT SUMMARY: This contract provides for core screening procedures for all newly arrived refugees. Core screening procedures will include obtaining and documenting vital statistic information, review overseas medical examination, interview for history of personal and family medical background and conduct physical examination. These examinations will include chest x-ray, bloodwork, HIV testing, pregnancy testing, as well as several other tests too numerous to list.

PREVIOUS CONTRACT YEAR: March 31, 2005 through March 30, 2010

TOTAL: \$796,106

THIS CONTRACT YEAR: March 31, 2009 through March 30, 2010

TOTAL: \$9,569 (With these additional funds, total contract for the five year contract is \$805,675)

_____ **NEW** _____ **RENEWAL** _____ **X** _____ **AMENDMENT**

FUNDING SOURCE: A2280

Less Revenues: _____

State Funds: 100% State funded

County Dollars – Previous Contract -0-

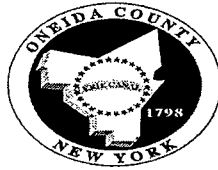
County Dollars – This Contract -0-

Please note: In 2005, the New York State Department of Health (Refugee Health Program) revised the contract process from an annual process to a five year process.

SIGNATURE: Daniel W. Gilmore, Ph.D.

DATE: November 3, 2009

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 12, 2009

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

7N2009-460

**HUMAN RESOURCES
WAYS & MEANS**

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 AM 2:07

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Purchase of Services Agreement with the Oneida County District Attorney's Office ensures The Child Advocacy Center has an Administrator competent and trained in the area of Child Sexual Abuse investigation.

The Child Advocacy Center has proven itself to be a model program and has been effective in the team-approach of investigation and conviction of perpetrators. The Administrator's position has coordinated the efforts of the Child Advocacy Center to reach a higher level of effectiveness.

This Agreement is scheduled to become effective January 1, 2010 through December 31, 2010. The total budget for the Child Advocacy Administrator's salary and fringe benefits is \$110,871.25 the Department of Social Services contributes 80% of the cost totaling \$ 88,697 with a Department of Social Services local share of 3.81 % or \$ 4,224.19. The District Attorney's Office contributes the other 20% of the cost, which is \$22,174.25.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 11/19/09

11/12/09
24702

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Oneida County District Attorney
800 Park Avenue
Utica, New York 13501

Title of Activity or Services: Child Advocacy Center - (Child Advocacy Administrator)

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served:

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Multidisciplinary team that will increase the number of convictions in Child Sexual Abuse cases with participation from all law enforcement agencies throughout Oneida County. The contract allows for (1) Child Advocacy Administrator from Oneida County's District Attorney's Office to be dedicated to the Child Advocacy Center.

2). Program/Service Objectives and Outcomes -

Provides for participation of a Chief Administrator at the Child Advocacy Center. The Child Advocacy Center allows Oneida County Department of Social Services to:

- (1). Establish a multidisciplinary team consisting of Law Enforcement, District Attorney's Office, Child Protective Services and Medical Providers Rape Crisis.
- (2). Increase percentage of reported Child Sexual Abuse case that are indicated, prosecuted, and convicted.
- (3). Decrease the number of interviews with the child, level of trauma to the child and secondary victims.

3). Program Design and Staffing Level -

1 Child Advocacy Administrator to work with a multidisciplinary team consisting of:

- 1 Full-Time Rome Police Officer
- 1 Full-Time Utica Police Officer
- 1 Full-Time Oneida County Deputy Sheriff
- 1 Part-Time Child Pornography Investigator through the District Attorney Office
- 1 Part-Time Computer Specialist Investigator through Utica Police

The Child Advocacy Administrator's job is functioning as Administrative Head of the Child Advocacy Center. The position has lead to more effective utilization of all the resources of the Child Advocacy Center.

| | | |
|---------------------------------|-------------------------------------|---------------|
| Total Funding Requested: | Total | \$ 110,871.25 |
| | District Attorney's Office (20%) | \$ 22,174.25 |
| | Department of Social Services (80%) | \$ 88,697.00 |

Oneida County Dept. Funding Recommendation: Account # A6011.49537

Mandated or Non-mandated: The Department is mandated to investigate instances of alleged abuse or neglect, however the way the Department provides this service is at the Department's discretion and the use of on-site workers to minimize the trauma to the alleged victims is non-mandatory.

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|-------------------------------|---------|--------------|
| Federal | 31.97 % | \$ 35,445.54 |
| State | 44.22 % | \$ 49,027.27 |
| Department of Social Services | 3.81 % | \$ 4,224.19 |
| District Attorney's Office | 20.00 % | \$ 22,174.25 |

Cost Per Client Served:

Past performance Served: The Department has contracted with the District Attorney's Office to provide this service since August 1999. The budgeted cost for 2009 was \$ 104,766.00. The District Attorney's Office has taken on 20% of the total cost of this contract since 2008.

O.C. Department Staff Comments:

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 12, 2009

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

7N 2009-461

**HUMAN RESOURCES
WAYS & MEANS**

2009 NOV 20 PM 2:11
RECEIVED
ONEIDA COUNTY LEGISLATURE

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Oneida County PINS Adjustment Services Program is an intervention and treatment program coordinated by the Oneida County Department of Social Services and Probation Department. It is designed to divert from Family Court and Institutional placement those youth who are at serious risk of being taken to Family Court as a Person in Need of Supervision (PINS) because they have been persistently incorrigible and / or truant. If the Probation Department determines that the case is eligible for Adjustment Services, then a complete psycho-social assessment with related referrals and evaluation of families and youth is conducted by the Oneida County Mental Health Department. The Committee on Appropriate Placement (CAP) will recommend an appropriate service plan. The possible services can run from probation supervision to intensive family intervention and can also include Counseling, Mental Health, Parenting, Medical, Substance Abuse, Education and Recreation Services. This Contract covers the PINS 16-18 Project.

The Oneida County Probation Department is an integral part of the PINS process and this segment of the system helps to ensure that appropriate family needs are addressed before the situation further escalates and out of home placement can no longer be avoided.

The Oneida County Probation component of the PINS Adjustment Services per the attached Purchase of Services Agreement will operate from January 1, 2010 through December 31, 2010 with an annual budget of \$ 327,273 with a local cost of 10.71 % or \$ 35,050.94.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente Jr.
County Executive

Date 11/19/09

41.

11/12/09
19501

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Oneida County Probation Dept.
321 Main Street (Union Station)
Utica, New York 13501

Title of Activity or Services: PINS Diversion

Proposed Dates of Operations: January 1, 2010-December 31, 2010

Client Population/Number to be Served: School age children who are at serious risk of institutional placement or foster care through Family Court due to their behavior in school, home or community.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The Contractor will provide alternative planning for families eligible for diversion services and provide evaluative data for the Department on the operation of the entire PINS Process in order to utilize appropriate Preventive Services on the areas which are most likely to prevent Foster Care.

The Contractor agrees that the Probation Officers will perform the following functions:

1. Provide liaison, consultation, and training to all Oneida County Schools to facilitate appropriate use of PINS Services.
2. Screen and evaluate all PINS referrals to determine suitability. To include verification that the school has made efforts through other resources to resolve the complaint prior to initiating a Pre-PINS applications with probation
3. Participation in the planning for Preventive Services through either:
 - a.) the use of the Committee on appropriate placement for youth at high risk of out of home care and implementation of CAP recommendation in order to utilize DSS Preventive Contracts.
 - b.) Provide continued monitoring of youth and family functioning.
4. Active Participation in the Oneida County CAP Committee.
5. Compile statistics to monitor the functioning of the Oneida County PINS Plan.
6. Complete and supply program evaluation data as requested by the Department. The contractor agrees to prepare and provide any and all monthly reports required by the County and State Governments pertaining to this contract.

42

The Contractor and the Department shall cooperate with the County's CAP System and will work together to make appropriate changes in the PINS adjustment services as indicated.

2). Program/Service Objectives and Outcomes –

Outcome: Prevent out of home placement of children due to PINS behaviors exhibited in the home, school or community.

Performance: Probation Officers will have the knowledge and expertise to provide diversion planning for youth at risk of out of home placement. This will be evident in a thorough family assessment that identifies family strengths, needs and resources. The probation officer will make appropriate referrals for community based services and provide oversight to monitor compliance with services. The probation officer will refer all cases to the Committee on Alternate placement (CAP) that are at high risk of placement and follow the recommendations as set forth by the committee.

3). Program Design and Staffing Level - 1 Senior Probation Officer and 4 Probation Officers.

Total Funding Requested: \$ 327,273

Oneida County Dept. Funding Recommendation: Account # A6070.49547

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | |
|----------------|-------------------------|
| Federal | 69.39 % = \$ 227,094.73 |
| State | 19.90 % = \$ 65,127.33 |
| County | 10.71 % = \$ 35,050.94 |

Cost Per Client Served:

Past performance Served: The 2009 budgeted cost was \$ 345,847. The Department has had this contract for since 1990.

O.C. Department Staff Comments: The Department is satisfied with this Contractors performance. New to this Contract in 2003 was the 16-18 PINS Project.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501

Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:11

November 12, 2009

7N2009-462

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Purchase of Services Agreement with the Oneida County Sheriff's Office ensures a Oneida County Deputy Sheriff is competent and trained in the area of Child Sexual Abuse investigation, to participate at the Child Advocacy Center.

The Child Advocacy Center has proven itself to be a model program and has been effective in the team-approach of investigation and conviction of perpetrators.

This Agreement is scheduled to become effective January 1, 2010 through December 31, 2010. The total budget of this Agreement is the salary and fringe benefits for one deputy and totals \$ 97,509 the Department of Social Services contributes 80% or \$ 78,007 with a local share of 3.81% or \$3,715.09. The Sherriff's Office will contribute 20% of the total cost equaling \$ 19,502.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action at its Board Meeting. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/13/09

11/12/09
21101

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Oneida County Sheriff's Office
6065 Judd Road
Oriskany, New York 13424

Title of Activity or Services: Child Advocacy Center

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served:

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Multidisciplinary team that will increase the number of convictions in Child Sexual Abuse cases with participation from all law enforcement agencies throughout Oneida County. The contract allows for (1) Deputy from the Oneida County Sheriff's Department to be dedicated to the Child Advocacy Center.

2). Program/Service Objectives and Outcomes -

Provides for participation of a Deputy Sheriff at the Child Advocacy Center. The Advocacy Center allows Oneida County Department of Social Services to:

- (1). Establish a multidisciplinary team consisting of Law Enforcement, District Attorney's Office, Child Protective Services and Medical Providers Rape Crisis.
- (2). Increase percentage of reported Child Sexual Abuse case that are indicated, prosecuted, and convicted.
- (3). Decrease the number of interviews with the child, level of trauma to the child and secondary victims.

45.

3). Program Design and Staffing Level -

1 Oneida County Deputy Sheriff to work with a multidisciplinary team consisting of:

- 1 Full-Time Rome Police Officer
- 1 Full-Time Utica Police Officer
- 1 Child Advocacy Administrator through the District Attorney Office
- 1 Part-Time Child Pornography Investigator through the District Attorney Office
- 1 Part-Time Computer Specialist Investigator through Utica Police

Total DSS Funding Requested:

| | | |
|---|----------|------------------|
| Total Cost | = | \$ 97,509 |
| Funding through Federal, State and DSS | = | \$ 78,007 |
| Funding through Sheriff Department | = | \$ 19,502 |

Oneida County Dept. Funding Recommendation: Account #: A6011.49537

Mandated or Non-mandated: The Department is mandated to investigate instances of alleged abuse or neglect, however the way the Department provides this service is at the Department's discretion and the use of on-site workers to minimize the trauma to the alleged victims is non-mandatory.

Proposed Funding Source (Federal \$ /State \$ / County \$):

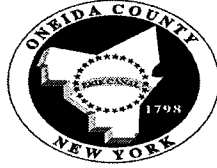
| | | |
|------------------------------|---------|-----------|
| Federal | 31.97 % | \$ 31,174 |
| State | 44.22 % | \$ 43,118 |
| Department of Social Service | 3.81 % | \$ 3,715 |
| Sheriff's Office | 20.00 % | \$ 19,502 |

Cost Per Client Served:

Past performance Served: The Department has had a contract with the Oneida County Sheriff's Office as part of the Child Advocacy Center since 1990. The 2009 total Contract amount was \$97,509.00. The Sherriff's Office has taken on 20% of the total cost of this contract since 2008.

O.C. Department Staff Comments:

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 10, 2009

7N2009-463

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

Dear Mr. Picente:

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:12

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Personal Care Services are a vital deterrent to the placement of eligible Medicaid Clients in Nursing Home Care. These services enable people to remain at home, maintaining a lower cost of care.

This Purchase of Services Agreement for Personal Care Services to be provided by Family Home Care, 519 N. Madison Street, Rome, New York 13440. The Contract is established for the year January 1, 2010 through December 31, 2010. New York State Department of Health establishes the Personal Care Rates. The cost of this service was \$ 64,953 in from July 1, 2008 through June 30, 2009 with a local share of 10 % or \$ 6,495.30.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente Jr.
County Executive

Date 11/19/09

11/10/09
11803

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Family Home Care
519 N. Madison Street
Rome, New York 13440

Title of Activity or Services: Personal Care Services

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: Physically or Mentally disabled individuals in receipt of Medicaid who are residing in their own home.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Personal Care Services is defined as some or total assistance with personal hygiene, dressing and feeding, nutritional and environmental support functions and health-related tasks. Such services shall be essential to the maintenance of the patient's health and safety within his/her own home, ordered by the attending physician, based on an assessment of the patient's needs provided by a qualified person in accordance with a plan of care and supervised by a registered professional nurse.

2). Program/Service Objectives and Outcomes -

To enable disabled Medicaid recipients to remain in their own home and delay or divert entrance to a higher level of care.

3). Program Design and Staffing Level - N/A

Total Funding Requested: \$ 17.00 - \$ 24.00 per hour-Rates determined by New York State. Rates quoted is the highest rates and vary by level of care needed.

Oneida County Dept. Funding Recommendation: Account # A6102.495

48.

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|---------|--------|--------------|
| Federal | 62 % - | \$ 40,270.86 |
| State | 28 % - | \$ 18,186.84 |
| County | 10 % - | \$ 6,495.30 |

Cost Per Client Served: \$ 17.00 - \$ 24.00 per hour however, rates vary as to the level of care required.

Past performance Served: The Department has had a contract with Family Home Care since 1990. This contract is paid directly by New York State through eMedNY, the cost of this service to the Department is included in the Medicaid Cap. The total cost to the state was \$ 64,953 for the time period July 1, 2008 through June 30, 2009 with a cost to the Department equaling approximately \$6,495.30.

O.C. Department Staff Comments: The Department contracts with a number of agencies to ensure availability of service.



ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building 800 Park Avenue Utica, NY 13501

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:13

November 10, 2009

7N2009-464

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed are copies of a new Purchase of Services Agreement for Medical Answering Services, LLC. PO Box 11998, Syracuse, New York 13218, which will arrange for all non-emergency Medicaid Transportation for eligible Medicaid recipients of Oneida County. The primary purpose of the Medicaid Medical transportation program is to ensure Medicaid recipients access to necessary and appropriate medical transportation services at a reasonable rate.

The agreement shall commence January 1, 2010 and run through December 31, 2010. The programs total cost is \$ 64,138 and has a local cost of 10% or \$ 6,413.80.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Date 11/19/09

36601
11/10/09

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Medical Answering Services, LLC
PO Box 11998
Syracuse, New York 13218

Title of Activity or Services: Prior Authorization Agent for Medicaid Transportation

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: Medicaid Recipients eligible for non-emergency transportation.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

- Arrange for all non-emergency Medicaid Transportation for eligible Medicaid recipients of Oneida County
- The Contractor will provide the following:
 1. Receive Requests for Medical Transportation.
 2. Process Requests for Medical Transportation.
 3. Approve or Deny Prior Authorization
 4. Requests for Emergency and Urgent Medical Transportation.
 5. Select a Transportation Vendor
 6. Calculate Trip Cost
 7. Assign a Transportation Vendor
 8. Special Transportation Requirements Transportation Vendor Certification
 9. Record keeping and Reporting
 10. Recipient and Transportation Fraud
 11. Financial Management of All Medicaid Transportation Services, Including Monitoring of Transportation Vendor Payments
 12. Services/HELPLINE Transportation

51.

2). Program/Service Objectives and Outcomes

The primary purpose of the Medicaid Medical transportation program is to ensure Medicaid recipients access to necessary and appropriate medical transportation services at a reasonable rate.

3). Program Design and Staffing Level -

Total Funding Requested: \$ 64,138

Oneida County Dept. Funding Recommendation: A6013.495

Mandated or Non-mandated: Mandated Service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | | |
|---------|-----|---|--------------|
| Federal | 62% | = | \$ 39,765.56 |
| State | 28% | = | \$ 17,958.64 |
| Local | 10% | = | \$ 6,413.80 |

Cost Per Client Served:

Past performance Served: The Department has contracted with this provider since March 2008. The Contract cost \$ 61,675 from January 1, 2009 through December 31, 2009.

O.C. Department Staff Comments: Medical Answering Services, LLC. has similar contracts with several other New York State Counties and are accustomed to the States Regulations to provide this needed service.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

2009 NOV 20 PM 2:14
RECEIVED
ONEIDA COUNTY LEGISLATURE

November 10, 2009

JN 2009-465

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Personal Care Services are a vital deterrent to the placement of eligible Medicaid Clients in Nursing Home Care. These services enable people to remain at home, maintaining a lower cost of care.

This Purchase of Services Agreement for Personal Care Services to be provided by Homemakers of the Mohawk Valley, Inc., d/b/a Care Givers, 2465 Sheridan Drive, Buffalo New York 14240. The Contract is established for the year January 1, 2010 through December 31, 2010. New York State Department of Health establishes the Personal Care Rates. The cost of this service was \$ 272,885 from July 1, 2008 through June 30, 2009 with a local share of 10 % or \$ 27,288.50.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/18/09

11/10/09
12702

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization:

Homemakers of the Mohawk Valley Inc., d/b/a CareGivers
2465 Sheridan Drive
Tonawanda, New York 14150

Local Office: 1900 Genesee Street
Utica, New York, 13502

Title of Activity or Services: Personal Care Services

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: Physically or Mentally disabled individuals in receipt of Medicaid who are residing in their own home.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Personal Care Services is defined as some or total assistance with personal hygiene, dressing and feeding, nutritional and environmental support functions and health-related tasks. Such services shall be essential to the maintenance of the patient's health and safety within his/her own home, ordered by the attending physician, based on an assessment of the patient's needs provided by a qualified person in accordance with a plan of care and supervised by a registered professional nurse.

2). Program/Service Objectives and Outcomes -

To enable disabled Medicaid recipients to remain in their own home and delay or divert entrance to a higher level of care.

3). Program Design and Staffing Level - N/A

54.

Total Funding Requested: \$ 17.00 - \$ 24.00 per hour -Rates determined by New York State – Rates quoted are the highest rates and vary by level of care needed.

Oneida County Dept. Funding Recommendation: Account # A6102.495

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|---------|--------|---------------|
| Federal | 62 % - | \$ 169,188.70 |
| State | 28 % - | \$ 76,407.80 |
| County | 10 % - | \$ 27,288.50 |

Cost Per Client Served: \$ 17.00 - \$ 24.00 per hour however, rates vary as to the level of care required.

Past performance Served: The Department has had a contract with Homemakers of the Mohawk Valley, Inc., (d/b/a Care Givers) since 1984. This contract is paid directly by New York State through eMedNY, the cost of this service to the Department is included in the Medicaid Cap. The total cost to the state was \$ 272,885 from July 1, 2008 through June 30, 2009 with a cost to the Department equaling approximately \$ 27,288.50.

O.C. Department Staff Comments: The Department contracts with a number of agencies to ensure availability of service.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:14

November 12, 2009

7/12/09-466

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Department has contracted with the Neighborhood Center since 1992 for the Recruitment, Homefinding, Certification, Training of Family Day Care homes, as well as client Day Care eligibility and Day Care placement activities.

The enclosed contract with the Neighborhood Center will cover the costs incurred by the Center for Family Day Care and School-Age Day Care, Certification and Inspections and will be operational from January 1, 2010 – December 31, 2010. The \$ 230,297.00 agreement with the Neighborhood Center will be funded 100 % through the New York State Office of Children and Family Services Grant.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
Attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/12/09

56.

11/9/09
14502

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Neighborhood Center
293 Genesee Street
Utica, New York 13501

Title of Activity or Services: Day Care Registration/Inspection

Proposed Dates of Operations: January 1, 2010 – December 31, 2010

Client Population/Number to be Served: Individuals in Oneida County interested in or currently providing child care in a residence.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

To recommend Registration/and renewal for those individuals satisfactorily completing a FDC initial/renewal application. To provide technical assistance to potential and current providers regarding application and regulations. To provide regularly scheduled orientation throughout Oneida County. To complete an inspection/investigation on Registered homes in response to a complaint, request by provider for additional school age children or for failure to meet training requirements. Complete 50% annual random inspections on existing providers. Respond to complaints on non-regulated child care providers. The Contract now includes performance standards for: initial registrations, renewal registration, complaint investigations, safety assessments, inspections, and on-site registration case and management review.

2). Program/Service Objectives and Outcomes -

To increase the number of Registered FDC & School Age Day Care homes throughout Oneida County and to ensure through the Inspection process that they meet the standards set forth in the NYS Regulations.

3). Program Design and Staffing Level -

- (1) Program Coordinator
- (4) Caseworkers
- (1) Program Assistant
- (1) Clerk

Total Funding Requested: \$ 230,297.00

57.

Oneida County Dept. Funding Recommendation: Account # 6055.495

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | | |
|----------------|--------------|-----------|-------------------|
| Federal | 0 % | \$ | 0.00 |
| State | 100 % | \$ | 230,297.00 |
| County | 0 % | \$ | 0.00 |

Cost Per Client Served: This Contract is reimbursed through a Memorandum of Understanding with the State of New York for \$ 230,297.00. The Contractor has met the following standards each of the last four quarters:

| | Standard | 3 rd Quarter 2008 | 4 th Quarter 2008 | 1 st Quarter 2009 | 2 nd Quarter 2009 |
|--|----------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| • Initial registrations, | 95% | 87.50% | 87.50% | 83.33% | 85.71% |
| • Renewal of registrations | 95% | 95.68% | 98.19% | 96.97% | 97.04% |
| • Complaint investigations | 95% | 100% | 95.00% | 100% | 100% |
| • Safety Assessments | 100% | 100% | 100% | 100% | 100% |
| • 50% Inspections | 90% | 101.04% | 132.52% | 106.67% | 106.51% |
| • On-Site Registration Case and Management review | 90% | 100% | 100% | 92% | 92% |
| • Approved registration staffing plan | 100% | 100% | 100% | 100% | 100% |

Past performance Served: The Department has contracted with this provider since June 1, 1992. Starting in 2007 the contract has performance measures that must be met for the contractor to receive full reimbursement. The cost of the contract in 2009 was \$ 219,330.

O.C. Department Staff Comments: There is no local share to support this effort.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:15

November 10, 2009

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

7nl 2009-467
HUMAN RESOURCES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

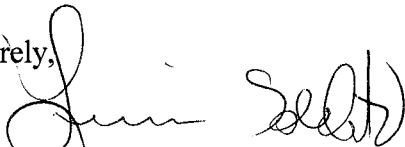
Enclosed is a Purchase of Services Agreement with The House of the Good Shepherd for the operation of Non-Secure Detention Diversion Services for Oneida County.

This Agreement will allow The House of the Good Shepherd to work with Family Court and the Oneida County Department of Social Services to divert youth from placement in Non-Secure Detention.

The budget for this program is \$ 257,244.00 for the period January 1, 2010 through December 31, 2010. The local share to support this effort is 15 % or \$ 38,586.60.

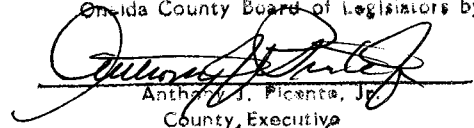
I respectfully request that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,


Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date *11/12/09*

11/9/10
12906

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: The House of the Good Shepherd
1550 Champlain Avenue
Utica, New York 13502

Title of Activity or Services: Non-Secure Detention Diversion Program

Proposed Dates of Operations: 1/1/2010 - 12/31/2010

Client Population/Number to be Served: Youth placed by Family Court Remand, PINS Warrant, J.D. Warrant or placed by Peace Officer

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

This Contract allows for diverting placement of youth into Non-Secure Detention. This program allows for the placement of youth into a foster family care setting rather than the Non-Secure Detention facility which increases the number of locally available beds which minimize out of county or out of state placements for Non-Secure Detention due to lack of beds.

2). Program/Service Objectives and Outcomes -

- Outcome: Youth participants referred to Family court for PINS/JD related behaviors will demonstrate an increased ability to live within the laws of the community, Family Court directives and parental control.
- Performance: Families will be engaged in services and assisted in monitoring their children through the development of individualized programs that utilize and coordinate community based services/resources such as educational support, advocacy and referral, health and mental health services, recreational and vocational programs and casework counseling in order to deter further JD/PINS related behavior.

3). Program Design and Staffing Level -

5 Full-time Family Workers

Total Funding Requested: \$ 257,244

Oneida County Dept. Funding Recommendation: Account #: A6070.49551

Mandated or Non-mandated: Preventive mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|----------------|------|---------------|
| Federal | 20 % | \$ 51,448.80 |
| State | 65 % | \$ 167,208.60 |
| County | 15 % | \$ 38,586.60 |

Cost Per Client Served:

Past performance Served: The Department has had this contract with the House of the Good Shepherd since 1995. The budget for 2009 was \$257,244.

O.C. Department Staff Comments: The Contract served 61 cases from July 1, 2008 through June 30, 2009. Fifty eight of the cases were placed home with fifty two of the cases receiving services at home.

61.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 10, 2009

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

7N2009-468
HUMAN RESOURCES
WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:16

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Protective Services for Adults are provided to individuals 18 years of age and older who, because of mental and physical impairments: are unable to meet their essential needs for food, shelter, clothing or medical care, secure entitlement due them or protect themselves from physical or mental injury, neglect, maltreatment or financial exploitation; are in need of protection from actual or threatened harm, neglect or inaction of either themselves or other individuals; and have no one available who is willing and able to assist them responsibly.

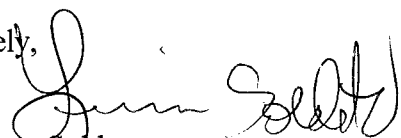
The Department has a legal requirement to accept the responsibility to function as representative payee or protective payee on behalf of an SSI/SSA client, referred by Social Security, if no other resources are available. The Department has the statutory responsibility to provide or arrange for the provision of Protective Services for Adults.

The Agreement with New Life Community Services, Inc. includes financial management, required home visits and all other Protective Services requirements as mandated for the protection of the most vulnerable adults in our County.

The Agreement, effective from January 1, 2010 through December 31, 2010 and has a budget of \$73,356. The local cost for this effort is 23.81% or \$ 17,466.06. The Contract allows for a caseload of 40 individuals.

I am requesting that this Agreement be forwarded to the Board of Legislators for review and approval.

Thank you for your consideration.

Sincerely,


Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 11/19/09

62

11/9/09
26201

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: New Life Community Services Inc.
PO Box 409
Utica, New York 13503

Title of Activity or Services: Representative Payee for Adult Protective Services.

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: 40 persons requiring Adult protective services:

Protective Services for Adults are provided to individuals 18 years of age and older who, because of mental or physical impairments: are unable to meet their essential needs for food, shelter, clothing or medical care, secure entitlement due them or protect themselves from physical or mental injury, neglect, maltreatment or financial exploitation; are in need of protection from actual or threatened harm, neglect or inaction of either themselves or other individuals; and have no one available who is willing and able to assist them responsibly.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Provides financial management services (payments to creditors, passbook savings account, emergency funds etc.) to those mentally, emotionally, in many cases physically disabled clients. Also provides Case Management Services to these individuals. Insuring basic needs for food, clothing and shelter are met. Decrease emergency room visits and psychiatric admissions within the population.

2). Program/Service Objectives and Outcomes

- **Outcome:** Individuals classified in need of adult protective services will receive community based services/assistance to enable them to remain in the least restrictive level of care, for as long as possible.
Performance: All individuals receiving adult protective services will receive on going assessment and monitoring to insure that all the identified needs are will be met and emerging concerns will be addressed. These services include but are not limited to case planning, casework counseling, emergency assistance, advocacy and referral, financial management, home visiting and transportation.

63.

3). Program Design and Staffing Level - 2 Case Managers, monthly home visits in addition to visits at the Rescue Mission, twenty-four hour emergency on call services.

Total Funding Requested: \$ 73,356.00

Oneida County Dept. Funding Recommendation: Account # A6070.49551

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|---------|---------|--------------|
| Federal | 31.97 % | \$ 23,451.91 |
| State | 44.22 % | \$ 32,438.03 |
| Local | 23.81 % | \$ 17,466.06 |

Cost Per Client Served: \$ 153 per month

Past performance Served: The Department has contracted with New Life Community Services Inc., operated by Ralph Witt since 2001. There is no increase to this contract it has been \$73,356.00 since 2006.

O.C. Department Staff Comments:

64.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 10, 2009

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

7/12009-469

**HUMAN RESOURCES
WAYS & MEANS**

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:16

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a renewal Purchase of Services Agreement with Kids Oneida Inc. for operation of the Step Down Program.

The services will be a scaled back wrap around model with less intense service and lower cost than the Kids Oneida Program. The children entering the Step Down Program will be selected from the high cost residential care and Kids Oneida Program. This program will create a less intense, less costly option for the entire service system forcing residential care institutions and Kids Oneida to expedite cases through the system. The Step Down Program will continue to reduce the cost of out of home placements by appropriately placing the identified children in a lower level of care.

The services are paid on rate of \$ 1,500.00 per month per child. The term of this Agreement is January 1, 2010 through December 31, 2010. The Contractor was paid \$ 673,771.55 for the period of November 2008 through October 2009 with a local cost of 23.81 % or \$ 160,425.01.

I respectfully requesting that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
Attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/19/09

65.

11/10/09
23803

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Kids Oneida Inc.
310 Main Street
Utica, New York 13501

Title of Activity or Services: Step Down Program

Proposed Dates of Operations: January 1, 2010 – December 31, 2010

Client Population/Number to be Served:

40 Children (Maximum at any given time)

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The Contractor will provide children with a scaled back wrap-around model. Children will have a service coordinator and service providers on a less intensive basis and lower cost than Kids Oneida.

2). Program/Service Objectives and Outcomes -

Outcome/Measurements for Step Down Program:

- **Outcome #1:** Reduce the length of residential placement stays for children and reduce the number of children requiring replacement after discharge from a child care facility.
Performance: Identify children who are appropriate for early discharge and return them to their caretakers with linkages to an integrated system of community-based services as an alternative to institutionalization.
Outcome #2: Children with mental health and significant behavioral difficulties will have access to specialized community services in order to lessen the likelihood of an out of home placement or to prevent a movement to a more restrictive level of care for children currently in placement.
Performance: Children remaining in the home or children residing in least restrictive levels of placement will be afforded specialized community-based services that will address the specific child need and prevent the need for an out of home placement or prevent a child from requiring a higher level of care.

66.

3). Program Design and Staffing Level -

See number one (1)

Total Funding Requested: \$ 1,500 per month per child

Oneida County Dept. Funding Recommendation: Account # A6119.495

Mandated or Non-mandated: Preventive services are mandated

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | | |
|----------------|---------|-----------|---------------------|
| Federal | 31.97 % | \$ 479.55 | per month per child |
| State | 44.22 % | \$ 663.30 | per month per child |
| County | 23.81 % | \$ 357.15 | per month per child |

Cost Per Client Served: \$ 1,500 per child per month. The Program will serve a maximum of 40 children at any one time.

Past performance Served: This contract has been in place since 2005. It is an effective tool to lower the level of care of the child and ease the transition from institution to home. The Contractor was paid \$ 673,771.55 for the period November 2008 through October 2009 on average 38 children served per month.

O.C. Department Staff Comments:

The Step Down Program will:

- Continue to reduce the cost of out of home placements in Oneida County.
- Trade a high cost placement for Kids Oneida Regular Step down program.
- Mechanism-Kids Oneida will identify children who can move directly from High Cost Residential Care to the Step-Down option of Services.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:37

November 10, 2009

7N2009-470

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Oneida County Office of Aging has provided home delivered meals for physically disabled and elderly Medicaid recipients who are unable to prepare meals in their homes as determined by Office of Continuing Care.

The cost of each meal is \$ 6.50 with the Department of Social Services guarantee of 70 meals minimum per day during the week. The Agreement is for the period January 1, 2010 through December 31, 2010. The Department spent \$ 524,563.50 from September 2008 through August 2009 with a local cost of 10 % or \$ 52,456.35.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/19/09

68.

11/12/09
52601

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Oneida County Office for the Aging

Title of Activity or Services: Home Delivered Meals

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: Disabled & elderly Medicaid Recipients who have been designated by Office of Continuing Care to receive this service.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Home delivered meals to those disabled Medicaid recipients who are not able to prepare their own meals.

2). Program/Service Objectives and Outcomes

Home delivered meals, Oneida County Department of Social Services does not anticipate approving more than 98,000 home delivered meals in 2010.

3). Program Design and Staffing Level -

As determined by Office for Aging.

Total Funding Requested: \$ 6.50 per meal.

Oneida County Dept. Funding Recommendation: Account # A6101.495.

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|---------|------|--------------------|
| Federal | 62 % | - \$ 4.03 per meal |
| State | 28 % | - \$ 1.82 per meal |
| County | 10 % | - \$.65 per meal |

Cost Per Client Served: \$ 6.50 per meal

Past performance Served: The Office for the Aging has provided this service since 1995. The Contractor delivered 83,755 meals from September 2008 through August 2009 with a total cost of \$524,563.50. The cost per meal was \$ 6.35 in 2009 and \$ 6.10 in 2008.

O.C. Department Staff Comments:

The Department is satisfied with the performance.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 16, 2009

7N2009-471

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:30

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Department has contracted with the Centro of Oneida, Inc. for Medicaid Transportation since 1985. We are responsible to provide transportation for medical needs for eligible clients, while the ridership is open to all Public Assistance cases, it therefore, covers medical transportation.

The term of this renewal agreement is January 1, 2010 through December 31, 2010, with a cost of \$1.25 per ride and should not exceed \$ 270,000. The local share is 10% or \$ 27,000.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachments

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/19/09

71.

11/16/09
17301

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Centro of Oneida, Inc.
Leland & Wurz Avenue
Utica, New York 13502

Title of Activity or Services: Transportation for Medicaid Clients

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: Physically or Mentally disabled Medicaid recipients.
1,800 – 2,000 clients per month.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Transportation services for Medicaid recipients to medical services. The Centro of Oneida, Inc. administers the program providing passes to the Medicaid Clients and a computerized listing for Medicaid reimbursement purposes.

2). Program/Service Objectives and Outcomes -

Prior approved Medicaid transportation for physically or mentally disabled Medicaid recipients.

3). Program Design and Staffing Level - N/A

Total Funding Requested: \$ 270,000

Oneida County Dept. Funding Recommendation: Account #:A6101.495

Mandated or Non-mandated: Mandated Service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|---------|------|------------|
| Federal | 62 % | \$ 167,400 |
| State | 28 % | \$ 75,600 |
| County | 10 % | \$ 27,000 |

Cost Per Ride Served: \$ 1.25 per ride

Past performance Served: The Department has had a Contract with Utica Transit Authority since 1985. Utica Transit Authority became part of Centro of Oneida, Inc. in October 2005.

O.C. Department Staff Comments:

Historical Cost of Contract

| | |
|-------------------------|------------|
| Contract Cost 1998 | \$ 348,000 |
| Contract Cost 1999-2001 | \$ 270,000 |
| Contract Cost 2002-2003 | \$ 240,000 |
| Contract Cost 2004-2009 | \$ 270,000 |

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 12, 2009

7N2009-472

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

**HUMAN RESOURCES
WAYS & MEANS**

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:38

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Purchase of Service Agreement between the Oneida County Department of Social Services and the Oneida County Sheriff's Office is for Security and Transportation. This Agreement provides security services for the Oneida County Office Building. In addition, it provides transportation of dangerous youth in the Department's custody to Secure and Non-Secure Detention Facilities. These services are vital to the safe operation of the Social Services Department.

This Purchase of Services Agreement has a total cost not to exceed \$ 551,695 for the term January 1, 2010 through December 31, 2010. The local cost for this service is 32% or \$ 176,542.40.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submission to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date *11/19/09*

74.

11/12/09
18101

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Oneida County Sheriff's Office
6065 Judd Road
Oriskany, New York 13424

Title of Activity or Services: Security/Transportation

Proposed Dates of Operations: January 1, 2010 - December 31, 2010

Client Population/Number to be Served: Juveniles in custody of the Department through Family Court.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

SERVICES: The Contractor will supply security for the Department throughout Departmental Office locations within the building.

The Contractor will provide transportation of Family Court ordered juveniles in the custody of the Department to court specified secure or non-secure detention facilities.

The Contractor shall also provide transportation of juveniles in the custody of the Department to and from secure and non-secure detention facilities. The Department shall be responsible for the transportation of those juveniles in the custody of the Department that are in need of transportation for appointments made by the Department (inclusive of non-emergency medical appointments, probation interviews, pre-placement screening, and foster care placement).

The Contractor may be requested to transport juveniles to facilities other than for detention purposes. These juvenile clients would be considered dangerous to themselves and / or the caseworkers. These clients must have a history of emotional violence or openly manifest assaultive behavior. These instances must be documented to the Contractor. A Department liaison and a representative of the Contractor shall jointly determine the necessity of the client transportation.

The Contractor will provide the services of the K-9 teams as needed.

75.

2). Program/Service Objectives and Outcomes - Provides security at Department of Social Services sites of operation in the Oneida County Office Building and transportation of juveniles in the custody of the Department or by Family Court to Secure/Non-Secure Detention.

3). Program Design and Staffing Level - 1 Supervisor
5 Deputies

Total Funding Requested: \$ 551,695

Oneida County Dept. Funding Recommendation: Account # A6010.49535

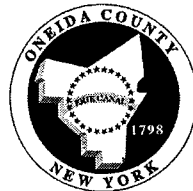
Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|----------------|--------|---------------|
| Federal | 56 % = | \$ 308,949.20 |
| State | 12 % = | \$ 66,203.40 |
| County | 32 % = | \$ 176,542.40 |

Cost Per Client Served:

Past performance Served: The Department has contracted with this provider since 1989. The Cost of the 2009 Contract was \$ 550,212.

O.C. Department Staff Comments: The Department is satisfied with this Contractors performance.



ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building 800 Park Avenue Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:39

November 10, 2009

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

7N2009-473
HUMAN RESOURCES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

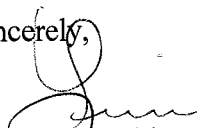
Enclosed are copies of Purchase of Services Agreement for Thea Bowman House Inc. 731 Lafayette Street, Utica, NY 13502. This Center provides safe Day Care Services for children. The Department pays them for care of children from eligible families. This resource helps to ensure safe care of children while their families participate in training and/or employment.

The term of this Agreement is January 1, 2010 through December 31, 2010 paid at Day Care "Market Rates" as determined by New York State Office of Children and Family Services.

The total paid to Thea Bowman House Inc. for services between October 23, 2008 and October 22, 2009 was \$ 718,015.97, with a local share of 4 % or \$ 28,720.63.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

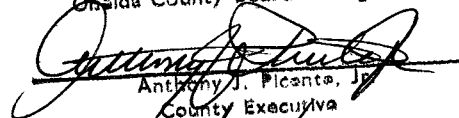
Sincerely,


Lucille A. Soldato
Commissioner



LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 11/19/09

11/10/09
67101

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Thea Bowman House Inc.
731 Lafayette Street
Utica, New York 13502

Title of Activity or Services: Day Care Services

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: Licensed for a total of 77 children, 34 Toddlers, 30 Preschoolers and 13 School-Aged Children.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Day Care Services located: The Thea Bowman House
731 Lafayette Street
Utica, New York 13502

2). Program/Service Objectives and Outcomes

To provide safe quality day care services to eligible low income employed families or public assistance recipients involved in approved educational, vocational job search or work experience activities.

3). Program Design and Staffing Level -

Total Funding Requested: New York State Market Rates

Oneida County Dept. Funding Recommendation: Account # A6055.495

Mandated or Non-mandated: Mandated Service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|---------|------|---------------|
| Federal | 80 % | \$ 574,412.78 |
| State | 16 % | \$ 114,882.56 |
| County | 4 % | \$ 28,720.63 |

Cost Per Client Served:

Past performance Served: The Department had a contract with Thea Bowman House since 1996. The Department paid a total of \$ 718,015.97 for period October 23, 2008 through October 22, 2009. The Contractor provides service for part-time and full-time daycare and serviced (203) children during this time frame.

O.C. Department Staff Comments: The Department contracts with a number of Day Care Centers to ensure the availability of services when needed.

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner



ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building 800 Park Avenue Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:40

November 10, 2009

7N2009-474

Honorable Anthony J. Picente
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed are copies of Purchase of Services Agreement for Children's Corner at Rome, 730 North Jay Street, Rome, NY 13440. This Center provides safe Day Care Services for children. The Department pays them for care of children from eligible families. This resource helps to ensure safe care of children while their families participate in training and/or employment.

The term of this Agreement is January 1, 2010 through December 31, 2010 paid at Day Care "Market Rates" as determined by New York State Office of Children and Family Services.

The total paid to Children's Corner at Rome for services provided October 23, 2008 through October 22, 2009 was \$ 154,618.02 with a local cost of 4 % or \$ 6,184.72.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 12/19/09

80

11/10/09
10501

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Children's Corner at Rome
730 North Jay Street
Rome, New York 13440

Title of Activity or Services: Day Care Services

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: Licensed for a total of 54 children 8 Infants, 10
Toddlers, 26 Preschoolers, and 10 School-Aged Children.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Day Care Services located at Children's Corner at Rome
730 North Jay Street, Rome, New York 13440

2). Program/Service Objectives and Outcomes -

To provide safe quality day care services to eligible low income employed families or
public assistance recipients involved in approved educational, vocational job search or work
experience activities.

3). Program Design and Staffing Level -

Total Funding Requested: New York State Market Rates

Oneida County Dept. Funding Recommendation: Account # A6055.495

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|----------------|------|---------------|
| Federal | 80 % | \$ 123,694.42 |
| State | 16 % | \$ 24,738.88 |
| County | 4 % | \$ 6,184.72 |

81.

Cost Per Client Served:

Past performance Served: The Department has contracted with this provider since 1989. The Department paid a total of \$ 154,618.02 for the time period of October 23, 2008 through October 22, 2009. The provider served 54 children during this time frame.

O.C. Department Staff Comments: The Department contracts with a number of providers to insure the availability of services.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

2009 NOV 20 PM 2:41
RECEIVED
ONEIDA COUNTY LEGISLATURE

November 12, 2009

7N2009-475

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Agreement with Oneida County Sheriff's Office, provides personal service for the Legal Department for petitions, summons and subpoenas necessary for the operation of the Child Support Unit and all Services Divisions.

The renewal agreement has a term of January 1, 2010 through December 31, 2010. The Department has spent \$ 72,674.96 for this service from October 1, 2008 through September 30, 2009 with a local cost of 17.34% or \$ 12,601.84.

I am requesting that this Agreement be forwarded to the Board of Legislators for review and approval.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente Jr.
County Executive

Date 11/19/09

83

11/12/09

18102

Oneida Co. Department Social Services

Competing Proposal _____

Only Respondent _____

Sole Source RFP _____

Oneida County Board of Legislators

Contract Summary

Name of Proposing Organization: Oneida County Sheriff's Office
6055 Rudd Road
Oriskany, New York 13424

Title of Activity or Services: Process Serving

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served:

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services Provides personal service for the Legal Department for petitions, summons and subpoenas necessary for the operation of the support and services divisions.

2). Program/Service Objectives and Outcomes -

3). Program Design and Staffing Level -

Total Funding Requested:

Oneida County Dept. Funding Recommendation: Account #:A6010.49534

Mandated or Non-mandated: Mandated Service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|----------------|---------|----------|
| Federal | 66.00 % | \$ 16.50 |
| State | 16.66 % | \$ 4.17 |
| County | 17.34 % | \$ 4.33 |

Cost Per Client Served: \$ 25.00 per paper in Oneida County

Past performance Served: The Oneida County Sheriffs Office began providing this service to the Department since October 2009. The Department has spent \$ 72,674.96 from October 2008 through September 2009 for this service.

O.C. Department Staff Comments: This contract went out for RFP for Process Serving with four responses. The contract was awarded to Lloyd Shor effective January 1, 2009 and he has terminated his contract effective October 21, 2009 the Department believes this is a service than can be provided by the Oneida County Sheriffs office which will also provide cost savings to the county as a whole.

84.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 10, 2009

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

JN 2009-476

HUMAN RESOURCES

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:41

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Purchase of Services Agreement with the Neighborhood Center of Utica provides a unique children's Preventive Services Program for children in Oneida County. The Day Services Program specializes in a comprehensive program for:

- 1). Children and youth in foster care for whom early return to their biological family is the goal,
- 2). Children and youth below age (8) at risk of placement and for whom other services are usually not available,
- 3). Children and youth of school age at risk of placement due to their disruptive behavior in the school and home setting, as well as counseling and supportive services for the entire family.

The total operating budget for this Comprehensive Children's Day Services Program is \$ 148,334 for the term of January 1, 2010 through December 31, 2010. The local cost to support this effort is 23.81% or \$35,318.33.

The children in this Program are at severe risk of placement, or are in placement, they and their families are authorized by the Department to receive protective or mandated preventive services.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
Attachments

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/19/09

85.

11/9/09
18602

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Neighborhood Center
615 Mary Street
Utica, New York 13501

Title of Activity or Services: After School Therapeutic Day Care (DAY SERVICES)

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: 30 Children & their Families ages 3 years old to 8 years old.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Provides therapeutic after school day care for those children & their families,

- a). Are at risk of Foster Care Placement due to behavior & parenting issues of parent & child,
- b). Enable a child who has been placed in Foster Care to return home earlier than would have been possible,
- c). Enable a child who is in an institutional setting to be placed in a foster care setting.

Children & their families will be taught problem solving skills, impulse control, aggression reduction and other self management skills.

2). Program/Service Objectives and Outcomes

Outcome: The Day Services Program will work with children and their families to identify and treat mental health and behavioral issues that negatively affect their ability to function successfully in a traditional setting (daycare, kindergarten or grade school). Children attending Day Services Program will learn and demonstrate problem solving skills, impulse control, aggression reduction techniques and other self management skills in order to function successfully at home, daycare or school thus reducing the risk of out of home placement.

Sc

Performance: Children with mental health or behavioral modification service needs will be identified and become engaged in services. Services will be provided in a manner that reflects culturally competent and family focused planning. Services will include diagnostic assessment and treatment, parental involvement in the treatment process and service planning, counseling/therapeutic interventions and daycare services.

3). Program Design and Staffing Level - Day Services will be provided to groups of nine children or less, three groups can run concurrently, groups will run for a minimum of three hours per day, four days a week.

Staffing:

| | |
|------------------------|-------|
| 1 Social worker - | 40 % |
| 1 Group Worker - | 100 % |
| 3 Child Care Worker - | 100 % |
| 1 Day Services Asst. - | 50 % |

Total Funding Requested: \$ 148,334

Oneida County Dept. Funding Recommendation: Account# A6070.49547

Mandated or Non-mandated: Preventive mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|---------|---------|----------------|
| Federal | 31.97 % | - \$ 47,422.38 |
| State | 44.22 % | - \$ 65,593.29 |
| Local | 23.81 % | - \$ 35,318.33 |

Cost Per Client Served: \$ 4,944.46 per slot per year.

Past performance Served: The Department has contracted with Neighborhood Center for Day Services since 1989. The cost of the contract last year was \$ 148,334.

O.C. Department Staff Comments: The contractor provides additional funds in the amount of \$16,392 to support this program.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 10, 2009

7N2009-477

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:42

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Department has contracted with Mohawk Valley Community Action for several years for Parent Aide Services. The Parent Aide provides intensive in-home para-professional services to our most dysfunctional families. The goal is to provide Preventive Services and re-direct the families to avoid child abuse, neglect and foster care placement.

Parent Aide Services is defined by New York State Office of Children and Family Services as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designed to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

This Agreement has the term January 1, 2010 through December 31, 2010 and totals an annual cost of \$328,131. The local cost to support this effort is 23.81% or \$ 78,127.99. The provision of this service is a vital element in our Preventive Services Program.

I am respectfully requesting that this matter be submitted to the Board of Legislators for their consideration.

Thank you for your attention to this matter.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/19/09

88

11/9/09
14901

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Mohawk Valley Community Action
9882 River Road
Utica, New York 13502

Title of Activity or Services: Parent Aide Services

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: Parents whose children are considered at risk of placement, however, this service will result in an earlier return from foster care than would have otherwise been possible or to avoid or reduce the possibility that a child who has been discharged from foster care would return to such care. Numbers to be served: approximately 96 families at any given time.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services Parent Aide Service is defined as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designated to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

2). Program/Service Objectives and Outcomes

- **Outcome:** Parents will demonstrate an improved ability to appropriately parent their children through an increased knowledge of child development, as well as, improved skills in regards to issues related to child care such as discipline, nurturing and role modeling.
Performance: Every parent referred to Mohawk Valley Community Action parent aide program will successfully complete the core curriculum, Parenting One on One that utilizes the Boys Town Common Sense Parenting Video Kit, designed to improve the parent's child rearing competence within 6 months from the initiation of service.
- **Outcome:** There will be observable improvement in the parent's ability to provide a safe home and appropriate supervision for their children.
Performance: There will not be any new allegations of abuse or neglect during program participation.
- **Outcome:** Oneida County parent aide services will provide family centered and culturally competent services to the target population.
Performance: Families will remain engaged in services until service plan goals are

successfully completed.

3). Program Design and Staffing Level -

1 Part-time Program Coordinator
1 Assistant Program Manager
8 Family Specialists

Total Funding Requested: \$ 328,131.00

Oneida County Dept. Funding Recommendation: Account # A6070.49547

Mandated or Non-mandated: Preventive Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|----------------|-----------|---------------|
| FEDERAL | 31.97 % - | \$ 104,903.48 |
| STATE | 44.22 % - | \$ 145,099.53 |
| COUNTY | 23.81 % - | \$ 78,127.99 |

Cost Per Client Served:

Past performance Served: Mohawk Valley Community Action has had a contract with Oneida County Department of Social services for Parent Aides since 1985. Due to the dissolving of the Cosmopolitan Center effective January 1, 2009, Mohawk Valley Community Action has absorbed the Cosmopolitan's Parent Aide Contract. The total contracted cost of this contract in 2009 was \$328,131.00.

O.C. Department Staff Comments: In 2010 the Department will have two agencies for this service Mohawk Valley Community Action and Catholic Charities.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:42

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 10, 2009

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 2009-478

HUMAN RESOURCES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Neighborhood Center has operated an intensive Case Planning Program for the Department's active Child Preventive and Protective caseload. This year's program will be operational from January 1, 2010 through December 31, 2010 and will provide services to 150 families.

This program has served the Department well as a key component of our Preventive Services efforts. The prevention of foster care must be an intensive effort if we are to achieve any success with families. Additionally, we must improve our ability to both return children from foster care at a faster rate, or if this is not possible to legally free them for Adoption.

The total cost of this Contract is \$ 790,803 with a local cost of 23.81% or \$ 188,290.19. This Contact is a collaborative effort between Neighborhood Center and Family Services of the Mohawk Valley with Neighborhood Center the lead agency.

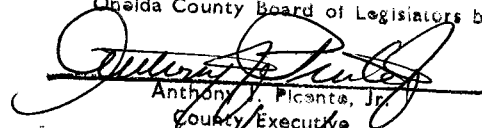
I am respectfully requesting that this matter be submitted to the Board of Legislators as soon as possible.

Thank you for your consideration.

Sincerely,


Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 11/19/09

dt.

11/9/09
18601

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Neighborhood Center
615 Mary Street
Utica, New York 13501

Title of Activity or Services: Case Planning

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: 150 children & families in need of child welfare services in addition to all adolescents with a goal of independent living.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The need for preventive services is projected to increase substantially both for the adolescent population and/or a significant number of young children. In addition to maintaining children in their own homes by use of community-based services (Case Planners) there is need to provide these services to families in order to return children from foster care. There is additional need to provide skills in everyday living for children in foster care with a goal of independent living.

2). Program/Service Objectives and Outcomes

Outcome: The case planning contract will work with participant families to prevent children from entering care, to reduce the length of stay of children in placement, to reduce the number of children needing replacement and to provide community oversight to high risk cases in order to monitor and insure children's safety.

Performance: Family service needs will be identified and participants will become engaged in services. Family assessment will be done in a manner that reflects culturally competent and family focused planning. Case planning responsibilities will include casework counseling, advocacy and referral, service coordination, assistance with transportation, supervision and oversight of open cases. The case planner will provide community oversight for children in high risk families through frequent contact and/or monitoring of court orders as well as the identification and utilization of appropriate community based resources as well as contact with individuals in a position to assess safety and well being of the children.

92.

3). Program Design and Staffing Level -

| | |
|--------------------------|-------|
| 12 Case Planners | 100 % |
| 1 & ½ Grade B Supervisor | 100 % |
| 2 Sr. Case Planner | 100 % |

Total Funding Requested: \$ 790,803

Oneida County Dept. Funding Recommendation: Account #:A6070.49547

Mandated or Non-mandated: Mandated preventive service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | | |
|---------|---------|---|---------------|
| Federal | 31.97 % | = | \$ 252,819.72 |
| State | 44.22 % | = | \$ 349,693.09 |
| County | 23.81 % | = | \$ 188,290.19 |

Cost Per Client Served:

Past performance Served:

Neighborhood Center has had Case Planning Contract with Oneida County Department of Social Services since 1988, and the Department is satisfied with their previous performances.

O.C. Department Staff Comments: The contract is a collaborative effort by Neighborhood Center and Family Services of the Mohawk Valley. Neighborhood Center is the lead agency on this contract. The 2009 budget for this Contract was \$ 790,803.00.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 10, 2009

7N12009-479

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:43

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a Purchase of Service Agreement with the House of the Good Shepherd for PINS Diversion (Families Foremost). We are confident that they will continue to provide an innovative managed care approach to the children in our community that are in need of these services. Since its inception on February 1, 1996, Families Foremost has been successful in diverting out-of-home placement of the children in the program.

The renewal contract is for the term January 1, 2010 through December 31, 2010 at a cost of \$928,199. The local cost to support this effort is 23.81% or \$221,004.18.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/19/09

94.

11/9/09
12907

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: The House of The Good Shepherd
1550 Champlin Avenue
Utica, New York 13501

Title of Activity or Services: Family Foremost PINS Diversion

Proposed Dates of Operations: January 1, 2010 – December 31, 2010

Client Population/Number to be Served: 65-75 school age children and their families who are at serious risk of Foster Care or Institutional placement through Family Court due to their behavior in school, home or community.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

This program is designed to manage the care of its children, both preventive and aftercare, from the point of entry into the program through resolution of the risk. Children and families will be able to access this program at whatever point they are in the system. The services will be provided for up to six months from the time of admission, commencing with a rapid comprehensive assessment and quick identification of needs, with the intention that the family be transitioned to and supported by appropriate established community-based services within that time frame. The services are designed to be flexible and to meet the individual needs of children and their families; agency staff will work in whatever capacity is needed to coordinate individualized 'wrap-around' services for referred families. Program provides 24 hour crisis management service and flexible working hours. This program is designed to be a no refusal program that will accept all referrals with adequate referral information within one business day. In the event that no openings exist at the time of the referral, a prioritized waiting list will be established based upon immediacy of need. All cases will receive a comprehensive assessment with an individualized comprehensive family plan developed in partnership with the child and family within seven days of admission. Services to be offered by program staff include but are not limited to, the following: Clinical Service, Case Management, Family Support, Support Groups and Referral with follow-up at any point necessary to any appropriate service. Referrals to other support services, will be individualized, many to be coordinated as a gradual transition, if necessary. The House of the Good Shepherd will maintain its support until the transition to appropriate community-based service/programs is complete and deemed successful. In addition, children and families would be afforded seamless access to an integrated array of services already available at The House of the Good Shepherd

95.

2). Program/Service Objectives and Outcomes -

- Outcome: Youth involved with this program will demonstrate an increased ability to live within the laws of the community, Family Court directives and parent controls.
- Performance: Families will be engaged in services and assisted in monitoring their children through the development of individualized programs that utilize and coordinate community based services/resources such as educational support, advocacy and referral, health and mental services, recreational and vocational Programs and casework counseling in order to deter further JD/PINS related behavior.

3). Program Design and Staffing Level -

- 1 Executive Director – (5% time)
- 1 Coordinator – Full-time
- 3 Program Supervisors – Full-time
- 1 Intake Coordinator – Full-time
- 11 Preventive Case Managers – Full-time
- 2 Secretaries – Part-time (.38% each)
- 1 Accountant – Part-time (5% time)
- 1 Nurse – Part-time (2% Time)
- 1 Psychologist – Part – time (35% time)

Total Funding Requested: \$ 928,199

Oneida County Dept. Funding Recommendation: Account #: A6070.49547

Mandated or Non-mandated; Preventive mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | | |
|---------|---------|---|---------------|
| Federal | 31.97 % | - | \$ 296,745.22 |
| State | 44.22 % | - | \$ 410,449.60 |
| County | 23.81 % | - | \$ 221,004.18 |

Cost Per Client Served:

Past performance Served: The Department has contracted with this provider for these services since 1996 and the budget for 2009 was \$ 928,199.

O.C. Department Staff Comments: The Social Services Department is satisfied with the accomplishments of the Family Foremost Program. The program has been successful in diverting out-of-home placements. The program has significantly decreased the length of out-of-home stays of children in the program, when the placement has become necessary.

96.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 10, 2009

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

JN2009-480
HUMAN RESOURCES
WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:43

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Attached is a Purchase of Services Agreement between the Oneida County Department of Social Services and The House of the Good Shepherd for the operation of a Continued Care Program for Oneida County.

The Agreement will provide a combination of services, including but not limited to case planning, behavior management training, clinical services and 24-hour crisis support. The services will reduce the length of stay in the Residential Treatment Center, reduce the number of children requiring replacement, and improve the child and family functioning post discharge.

The budget for this program is \$ 98,556.00 for the period of January 1, 2010 through December 31, 2010. The local cost for this effort is 23.81% or \$23,466.18.

Therefore, I am respectfully requesting that the Oneida County Board of Legislators approve this Agreement between the Oneida County Department of Social Services and the House of Good Shepherd.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date *11/12/09*

97.

11/09/09
12908

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: The House of The Good Shepherd
1550 Champlin Avenue
Utica, New York 13502

Title of Activity or Services: Continued Care Program

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: 35 Children & Their Families

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Families will be provided a combination of services including Case Planning, Behavior Management Training, Clinical Services, Referral and Advocacy, Transportation, Educational Support, Respite, and "24 x 7" Crisis Support.

2). Program/Service Objectives and Outcomes -

- **Outcome:** To reduce the length of stay of children in residential treatment and to reduce the number of children needing replacement after discharge from residential treatment.
- **Performance:** Identify children who are appropriate for early discharge and return them to their homes with intensive services designed to support the family through this transition period including casework services, behavior management training, educational support, referral and advocacy, clinical services, respite services and crisis support.

3). Program Design and Staffing Level -

The program is designed to be an extension of the services provided to children and families through the Residential Treatment Center program. Discharge planning begins at the point of admission to the Agency. This involves an assessment of the needs of all family members, and the development of a wrap-around network of support services the family can utilize while the child is in placement, but more importantly, post placement. Children access "the continued care phase" based upon treatment team referral and availability of programming. A bachelor level family worker will work flexible hours with an emphasis

98.

upon in-home support, and school support and liaison, utilizing after-school hours and weekends.

Total Funding Requested: \$ 98,556

Oneida County Dept. Funding Recommendation: A6070.49548

Mandated or Non-mandated: Preventive Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|----------------|---------|--------------|
| Federal | 31.97 % | \$ 31,508.36 |
| State | 44.22 % | \$ 43,581.46 |
| County | 23.81 % | \$ 23,466.18 |

Cost Per Client Served:

Past performance Served: The Department has had a contract for this service since 1998. The contract cost for 2009 was \$ 98,557.00

O.C. Department Staff Comments: This contract saves the County money overall by reducing the number of days of stay, thus allowing for less out of area stays.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:44

November 10, 2009

712009-481

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a Purchase of Services Agreement with Kids Oneida Inc. for operation of an Integrated Service delivery system based on wrap-around care principles.

The service will be provided as a care management system for clientele referred by the committee on appropriate placement (JD/PINS), DSS placement committee (Abuse/Neglect) and Committees on Special Education. The children placed in this program are assessed and begin to receive the appropriate level of community based services. The goals are to divert out-of-home placements, shorten the length of stay of placements, and significantly improved child and family functioning.

The services are paid on rate of \$ 2,550.00 per month per child. The term of this Agreement is January 1, 2010 through December 31, 2010. The Contractor was paid \$ 3,711,427.31 for the period of November 2008 through October 2009 with a local cost of 23.81 % or \$ 883,690.84.

I am respectfully requesting that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/19/09

100

11/9/09
23801

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Kids Oneida Inc.
310 Main Street
Utica, New York 13501

Title of Activity or Services: Case Management System

Proposed Dates of Operations: January 1, 2010 – December 31, 2010

Client Population/Number to be Served: Youth placed by committees on appropriate placement (PINS/JD), DSS Placement Committee (Abuse/Neglect), and Committees on Special Education.

135 Children (Maximum at any given time)

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The Contractor will provide an Integrated Service delivery system based upon wrap-around care principals. The system would operate as a capitated, care management system for clientele referred through the committee on appropriate placement and placement committee.

2). Program/Service Objectives and Outcomes -

Outcome # 1: Children and caretakers will demonstrate an increased knowledge and understanding of the mental illness that affects their family and develop the appropriate skills to successfully live with their illness and remain in the community.

Performance: Children and caretakers will jointly develop with Kids Oneida a “plan of care” that specifically addresses the needs of the family through linkages to an integrated system of community-based services as an alternative to institutionalization.

Outcome # 2: Children with mental illness enrolled in the Kids Oneida program will experience a decreased number of out of home placements and care days in mental health facilities or Department of Social Services child care agencies as compared to previous years.

Performance: Children and caretakers will jointly develop with Kids Oneida a “plan of care” that specifically addresses the needs of the child in temporary placement and supports for the family through linkages to an integrated system of community-based services as an alternative to

institutionalization.

3). Program Design and Staffing Level -

See number one (1)

Total Funding Requested: \$ 2,550 per month per child

Oneida County Dept. Funding Recommendation: Account # A6119.495

Mandated or Non-mandated: Preventive services are mandated

Funding Source (Federal \$ /State \$ / County \$):

| | | |
|----------------|---------|-------------|
| Federal | 31.97 % | \$ 815.24 |
| State | 44.22 % | \$ 1,127.61 |
| County | 23.81 % | \$ 607.15 |

Cost Per Client Served: \$ 2,550 per child per month.

Past performance Served: The Department has contracted with this provider for this service since 1998. The Department has spent \$ 3,711,427.31 for the period November 2008 through October 2009 with a local share of 23.81 % or \$ 883,690.84. The average monthly cost was \$ 309,285.61 with a monthly average of 133 children, the average cost per child per month is \$ 2,325.45.

O.C. Department Staff Comments:

After the evaluation of the start-up phase of the contract, the contractor has begun to put additional resources into the children currently institutionalized. This will save Oneida County money because the length of stay in the Institution will decrease and the cost of the Institution will be paid by the Contractor while under the care of the Contractor. The reason the average cost per month is less than \$ 2,550 is we pay the Institution for the Child's stay then deduct the total cost of Institution's bill from the Kids Oneida Inc. Voucher.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

2009 NOV 20 PM 2:44
RECEIVED
ONEIDA COUNTY LEGISLATURE

November 10, 2009

7N2009-482

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Personal Care Services are a vital deterrent to the placement of eligible Medicaid Clients in Nursing Home Care. These services enable people to remain at home, maintaining a lower cost of care.

This Purchase of Services Agreement for Personal Care Services to be provided by U.S. Care Systems, Inc. 2614 Genesee Street, Utica, New York 13502. The Contract is established for the year January 1, 2010 through December 31, 2010. New York State Department of Health establishes the Personal Care Rates. The cost of this service was \$ 668,797 from July 1, 2008 through June 30, 2009 with a local share of 10 % or \$ 66,879.70.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/09/09

11/10/09
17102

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: U.S. Care Systems, Inc.
2614 Genesee Street
Utica, New York 13502

Title of Activity or Services: Personal Care Services

Proposed Dates of Operations: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: Physically or Mentally disabled individuals in receipt of Medicaid who are residing in their own home.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Personal Care Services is defined as some or total assistance with personal hygiene, dressing and feeding, nutritional and environmental support functions and health-related tasks. Such services shall be essential to the maintenance of the patient's health and safety within his/her own home, ordered by the attending physician, based on an assessment of the patient's needs provided by a qualified person in accordance with a plan of care and supervised by a registered professional nurse.

2). Program/Service Objectives and Outcomes -

To enable disabled Medicaid recipients to remain in their own home and delay or divert entrance to a higher level of care.

3). Program Design and Staffing Level - N/A

Total Funding Requested: \$ 17.00 - \$ 24.00 per hour. Rates are determined by New York State - Rates quoted are the highest rates and vary by level of care needed.

Oneida County Dept. Funding Recommendation: NYSDOH determines rates.

Account # A6102.495

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|---------|--------|---------------|
| Federal | 62 % - | \$ 414,654.14 |
| State | 28 % - | \$ 187,263.16 |
| County | 10 % - | \$ 66,879.70 |

Cost Per Client Served: \$ 17.00 - \$ 24.00 per hour however, rates vary as to the level of care required. Rates quoted are at the highest level of care.

Past performance Served: The Department has had a contract with U.S. Care Systems, Inc. since 1991. This contract is paid directly by New York State through eMedNY, the cost of this service to the Department is included in the Medicaid Cap. The total cost to the state was \$ 668,797 from July 1, 2008 through June 30, 2009 with a local cost to the Department equaling approximately \$66,879.70.

O.C. Department Staff Comments: The Department contracts with a number of agencies to ensure availability of service.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 NOV 20 PM 2:45

November 10, 2009

7N2009-483

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The School Partnership for Youth (SPFY) has proven itself effective for early intervention in the school system as it allows a team approach for the delivery of preventive services between the school, the family and the Department of Social Services. The families served through this cooperative effort have been strengthened and services were provided before a crisis situation had developed.

The program, operated through a Neighborhood Center Purchase of Services Agreement is active in 7 school districts in Oneida County. The program with (2) Unit Supervisors, (1) Caseworker Coordinator (22) Caseworkers and (1) Data Entry Operator provides the intense early intervention needed in the community.

This Purchase of Services Agreement is operational from January 1, 2010 through December 31, 2010, with a total cost not to exceed \$ 1,093,369 and a local cost of 11.31% or \$ 123,660.03.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/19/09

106

18609

11/9/09

Oneida Co. Department Social Services

Competing Proposal _____

Only Respondent _____

Sole Source RFP _____

Oneida County Board of Legislators

Contract Summary

Name of Proposing Organization: Neighborhood Center
615 Mary Street
Utica, New York 13502

Title of Activity or Services: School Partnership for Youth(SPFY)

Proposed Dates of Operations: January 1, 2010 – December 31, 2010

Client Population/Number to be Served: Families with school age children (17 or younger) who are exhibiting or beginning to exhibit problems or inappropriate behavior in the school setting.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Program allows for the placement of caseworkers on site in the schools in seven school districts. Provides the school district with immediate access to caseworkers for the provision of preventive or interventive services.

It establishes/provides a team approach between the school, family and the Department of Social Services.

2). Program/Service Objectives and Outcomes -

Outcome: The SPFY contract will provide preventive services to reduce the number of out of home placements, prevent return to placement and reduce the number of families referred to CPS or Probation.

Performance: SPFY will provide early identification and intervention of family/child problems exhibited by school age children. SPFY will have a presence in the participating school districts and will work closely with school staff and DSS to engage families in services and provide education and information about community resources and their availability. Family assessment will be done in a manner that reflects culturally competent and family focused planning. SPFY responsibilities will include casework counseling, advocacy and referral, service coordination, assistance with transportation, supervision and oversight of open cases.

3). Program Design and Staffing Level -

Twenty-two full-time Caseworkers, 1 Caseworker Coordinator, which are on site in seven school districts listed below:

107-

- Camden Central School District
- Madison Oneida BOCES (Rome & Verona)
- Oneida-Herkimer-Madison BOCES (Special Ed)
- Oriskany Central School
- Sauquoit Valley Central School
- Utica City School District
- Vernon-Verona Sherrill Central School

two unit supervisors and one data entry clerk are also included in this Contract.

Total Funding Requested: \$ 1,093,369

Oneida County Dept. Funding Recommendation: Account #:A6070.49549

Mandated or Non-mandated: Preventive services are mandated

Proposed Funding Source (Federal \$ /State \$ / County \$):

| | | |
|-------------------------|---------|---------------|
| Federal | 31.97 % | \$ 349,550.07 |
| State | 44.22 % | \$ 483,487.77 |
| County | 11.31 % | \$ 123,660.03 |
| *School District | 12.50 % | \$ 136,671.13 |

Cost Per Client Served:

Past performance Served: The Department has had a Contract with the Neighborhood Center to provide this service since 1993. The Contract for 2009 was \$ 1,196,341.

O.C. Department Staff Comments:



OFFICE OF THE SHERIFF

DANIEL G. MIDDAGH
SHERIFF

COUNTY OF ONEIDA

M. PETER PARAVATI
UNDERSHERIFF

7N 2009-484

November 23, 2009

Anthony J. Picente, Jr.
County Executive
Oneida County
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

[Signature]
Anthony J. Picente, Jr.
County Executive

WAYS & MEANS

Date 11/24/09

Honorable Members:

On June 24, 2009, the Board of Legislators passed resolution number 230 which approved a grant from New York State Office of Homeland Security in the amount of \$99,750.00 for the purpose of purchasing a Special Mission Vehicle to assist in the Emergency Response Team Deployment and for the continuation of the Automatic Vehicle Locator Project. The legislation was approved but never amended Capital Project H-419 - Sheriff Law Enforcement and Terrorism Prevention Project to reflect the additional funding. By this letter I request your Board to amend the Capital Project to enable the use of the additional funding.

I therefore request your Board approval for an amendment to **Capital Project H-419 - Sheriff Law Enforcement & Terrorism Prevention Project**, as follows:

| | <u>CURRENT</u> | <u>CHANGE</u> | <u>PROPOSED</u> |
|--------------------------|----------------|---------------|-----------------|
| Other (Grant Funds)..... | \$ 185,000. | \$+ 99,750. | \$ 284,750. |
| TOTAL..... | \$ 185,000. | \$+ 99,750. | \$ 284,750. |

I also, respectfully request to have your Board act on this amendment at your **December 16, 2009** meeting.

Respectfully submitted,

[Signature]
Daniel G. Middaugh.
Sheriff

Attach.

CC: County Legislators
Comptroller
Budget Director

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

Griffiss International Airport



592 Hangar Road, Suite 200
Rome, NY 13441

Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

W. VERNON GRAY, III
Commissioner of Aviation

7N2009-485

AIRPORT

November 23, 2009

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear County Exccutive:

In review of the Department of Aviations Budget for 2009 it has been determined the utility account will have a shortfall duc to the fact the original budget was reduced because it was assumed the capital project improvements would equate to some savings. It is also necessary to transfer funds to cover New York State Department of Environment Conservation SPDES Permit cost which is mandatory. This negotiated fee of \$188,000 covers the years 2006 through 2009 at \$47,000 per year. Fortunately, the Department earned unexpected revenue from various surplus revenues from operations which will offset the estimated shortfalls in the accounts and there are anticipated surpluses in other appropriation lines.

I therefore request your Board's approval for the following 2009 transfer of funds:

TO:

AA# A5620.414 Dept. of Aviation – Utilities..... \$ 120,000.

FROM:

| | | |
|---------------|--|----------------|
| AA# A5620.451 | Dept. of Aviation – Automotive Supplies..... | \$ 20,000. |
| AA# A5620.452 | Dept. of Aviation – Automotive Repairs | 20,000. |
| AA# A5620.456 | Dept. of Aviation – Gasoline & Oil | 20,000. |
| AA# A5620.491 | Dept. of Aviation – Other Materials & Supplies | 20,000. |
| AA# A5620.495 | Dept. of Aviation – Other Expenses | <u>40,000.</u> |
| | Total:.. | \$ 120,000. |

I also request your Boards approval for the following 2009 supplemental appropriation:

TO:

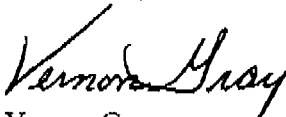
AA# A5620.495 Dept. of Aviation – Other Expenses \$ 220,000.

This supplemental appropriation is fully supported by unanticipated revenue in:

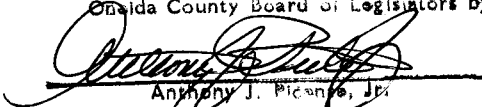
110.

| | | |
|-----------|---|---------------|
| RA# A1771 | Dept. Of Aviation – Oriskany Rent - Orion Bus | \$107,000. |
| RA# A1781 | Dept. Of Aviation – Hanger Rental - FBO | 60,000 |
| RA# A1782 | Dept. Of Aviation – Utility Reimbursement..... | <u>53,000</u> |
| | Total:.. | \$ 220,000. |

I also respectfully request to have your full Board act on this legislation at their **December 16, 2009** meeting.

Respectfully submitted,

 Vernon Gray
 Commissioner of Aviation

VG: dmn
 Attach.
 CC: County Attorney
 Comptroller
 Budget
 Dept- Aviation

Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

 Anthony J. Picante, Jr.
 County Executive
 Date 11/24/09

///.



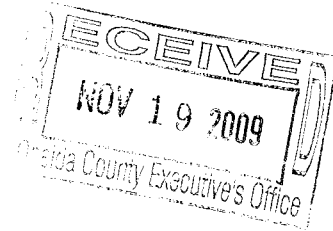
Oneida County Department of Planning
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

November 18, 2009

7N2009-486

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

**ECONOMIC DEVELOPMENT
& TOURISM**



Dear Mr. Picente:

WAYS & MEANS

The Federal Transit Administration (FTA) recently approved the Oneida County American Recovery and Reinvestment Act (ARRA) application for capital investment assistance for public transportation in Oneida and Herkimer Counties. The approved project is for the purchase of two heavy duty replacement buses to replace two buses, which have each exceeded their expected service life of 500,000 miles. These buses provide daily public transportation service between Little Falls, Utica, Rome, Oneida and Syracuse.

The total amount approved for this project under the ARRA grant is \$662,849, 100 percent funded by FTA. The additional \$269,475 necessary to complete the purchase comes from a Section 5309 federal grant. This part of the project is funded with 80 % Federal, 10% State and 10%. The required local match is the responsibility of the Birnie Bus Tours Inc, so there is no cost to Oneida County.

Oneida County's purchase will be piggy backed with a Greater Cleveland Regional Transit Authority competitive bid, which assigned an option for the purchase two 45 foot MCI buses to Oneida County. The purchase price of each vehicle is \$457,285.00, bringing total costs to \$914,570. Final costs of the buses will include logo painting, bus inspection and registration. Total costs of the project should not exceed \$932,324.

The Oneida County Board of Legislators, approved filing of the application with Resolution No. 141 on April 15th 2009.

I therefore request that you recommend to the Board of Legislators the attached resolution authorizing the Oneida County Executive to sign the Agreement with Motor Coach Industries, Inc for purchase two heavy duty 45-foot buses. A draft resolution is attached for review and consideration.

I would be pleased to discuss this proposal with you and/or the Board at your convenience.

Sincerely,

John R. Kent Jr.

John R. Kent Jr.
Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 11/24/09

112

**INTRODUCTORY
NO.**

F.N.

ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO.

**INTRODUCED BY:
2ND BY:**

**RESOLUTION AUTHORIZING THE ONEIDA COUNTY EXECUTIVE TO SIGN AN AGREEMENT
FOR THE PURCHASE OF TWO 45-FOOT REPLACEMENT BUSES FOR PUBLIC
TRANSPORTATION**

WHEREAS, The purchase of the two (2) heavy duty replacement buses for public transportation service is eligible for funding under the American Recovery and Reinvestment Act (ARRA); and

WHEREAS, The Federal Transit Administration approved grant NY-96-X018 Title 23 U.S. Code, to fund part of the purchase, and

WHEREAS, the additional funding necessary to purchase the buses will come from FTA Grant NY-03-0465-01; and

WHEREAS, the County of Oneida desires to advance the above purchase by making a commitment of 100% of the federal and non-federal share of the costs of the buses, and

WHEREAS, any State matching funds to this Federally-funded purchase may be used to fund up to 50% of the non-Federal share of federally-funding purchase, but not to exceed 10% of the total costs, and

WHEREAS, the remaining balance up to 10 percent will be funded with local funds provided by public transit operator,

NOW, THEREFORE, BE IT RESOLVED the Oneida County Board of Legislators, duly convened does hereby

RESOLVE, that the Oneida County Board of Legislators hereby approves the above-subject purchase; and it is hereby further

RESOLVED, that the Oneida County Board of Legislators hereby authorizes the Oneida County Executive to pay in the first instance 100% of the federal and non-federal share of the cost of the buses; and it is further

RESOLVED, that the sum of \$662,849 is hereby appropriated ARRA funds from H-438 – Transit Modernization Phase V Capital Account and made available to cover the cost of the purchasing of two buses; and it is further

RESOLVED, that the sum of \$269,475 is hereby appropriated from H-274 – Transit Modernization Phase III Capital Account and made available to cover final costs of the buses; and it is further

RESOLVED, that the Oneida County Executive be and is hereby authorized to execute the Purchase Agreement with Motor Coach Industries, Inc (MCI) a Delaware corporation to purchase two 45-foot heavy duty for line haul public transportation service, and is further

113

RESOLVED, that Oneida County Executive is authorized to sign the local share funding agreement and the service and maintenance agreement, with Birnie Bus Tours Inc, and it is further

RESOLVED, Oneida County Executive is authorized and directed to file reimbursement requests to Federal Transit Administration and New York State Department of Transportation on behalf of the County in connection with the advancement or approval of the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

November 23, 2009

FN 2009-487

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Re: Proposed Oneida County Sewer District Rate Schedule

Dear County Executive Picente:

Article 5-A, Section 266 of the County Law requires that the Oneida County Board of Legislators approve the proposed Oneida County Sewer District Rate Schedule. The proposed rate is \$3.25 per 1000 gallons. The old rate was \$2.86 per 1000 gallons. This represents a 13.6% increase over last year. A ratepayer who consumes 100,000 gallons of water per year will pay an extra \$9.75 per quarter or \$39.00 per year as a result of the proposed rate.

The proposed rate increase for the District is primarily driven by the continuing decline in water consumption and the implementation of District wide initiatives associated with Consent Order compliance. The rates listed in the schedule were used as a basis for developing revenue projections for the 2010 Sewer District budget.

Pursuant to County Law, a public hearing and comment period must be held. The public hearing is scheduled for December 4th, 11:00am at the Sewer District offices. The public comment period will end on Friday, December 11th.

I am available at your convenience to answer any questions you or the Board of Legislators may have regarding the proposed schedule. In order for the schedule to take affect as planned, the Board of Legislators would need to consider it during their December 30th, 2009 meeting. Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Attachments: Rate Schedule

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/24/09

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ONEIDA COUNTY SEWER DISTRICT RATE SCHEDULE EFFECTIVE JANUARY 1, 2010

**This rate schedule will apply to all bills issued after the effective date.
It will remain in effect until modified by the Oneida County Board of Legislators**

A. RESIDENTIAL CUSTOMER FEES

1. Metered Consumption

Residential customers will be charged a wastewater treatment fee based on metered water usage. The rate charged will be \$3.25 per 1000 gallons of water consumed. The customer will receive a bill for these services through contract billing services provided by the Mohawk Valley Water Authority, the Sauquoit Water District or the Clayville Water District. The Sewer District wastewater treatment fee can be calculated using the following equation.

$$\text{Billable Amount} = \frac{(\text{cubic feet of water consumed}) * (7.481 \text{ gallons/cubic foot}) * (\$3.25)}{(1000 \text{ gallons})}$$

2. Unmetered Consumption

Residential customers who do not have water meters will have a usage calculated based on an estimated water consumption rate of 50 gallons per person per day. The maximum charge per household will be based on 200 gallons per day. The rate charged will be \$3.25 per 1000 gallons of water consumed. The customer will receive a bill directly from the Sewer District for these services. The Sewer District wastewater treatment fee can be calculated using the following equation.

$$\text{Billable Amount} = \frac{(\text{days in billing period}) * (50 \text{ gallons/day}) * (\text{number of people}) * (\$3.25)}{(1000 \text{ gallons})}$$

Residential customers covered under this section of the rate schedule will be required to complete a form certifying as to the number of persons occupying the property serviced by the account. Customers who do not submit the required certification form will be charged the maximum household rate of 200 gallons per day. Customers who intentionally misrepresent the number of occupants per household can be charged with a Class A misdemeanor pursuant to Section 210.45 of the Penal Law. Furthermore, restitution will be required as per Section D-3 of this rate schedule.

B. INDUSTRIAL CUSTOMER FEES

1. Basic Rate

Industrial customers will be charged a fee based on metered water consumption and be subject to the same rates as residential customers. In addition to these fees, industrial customers who require a permit under Oneida County Sewer Use Rules and Regulations will be charged an annual permit fee of \$660 to cover monitoring and administrative costs. Additional or modified charges may apply as detailed in subsequent sections of this schedule.

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2. High Strength Wastewater

Industrial customers who discharge high strength wastewater, as defined by the Sewer District, will be subject to fees in addition to those calculated using the basic rate. A surcharge will apply to discharges with total suspended solids (TSS) exceeding 290 mg/l and/or Biochemical Oxygen Demand (BOD) exceeding 330 mg/l. This surcharge will be \$0.02 per pound of TSS and/or BOD that exceed the limits as stated in this section. If insufficient BOD data exists to accurately determine the surcharge, Chemical Oxygen Demand (COD) can be substituted for BOD. In this case, the surcharge will be \$0.02 per pound of COD that exceeds 350 mg/l.

3. Federal Categorical Pretreatment Standards

Federal Categorical Pretreatment Standards have additional monitoring and administrative cost associated with them. Accordingly, an annual permit fee of \$1,100 will be charged to industrial customers who are subject to these standards.

4. Additional Sampling Fees

A fee of \$200 per sample may be charged if more than four (4) twenty-four hour composite samples are needed on an annual basis to characterize the discharge of an industrial customer.

5. Groundwater Remediation Projects

Groundwater clean up and site remediation projects approved by the Sewer District for discharge directly to the sewer system will be charged the basic rate, as indicated in Section B-1, for wastewater generated. An annual permit fee of \$100 will be assessed to cover monitoring and administrative fees. The customer will be required to provide accurate discharge data on a semi-annual basis for billing purposes.

C. FEES FOR WASTEWATER HAULED DIRECTLY TO THE TREATMENT PLANT

1. Basic Rate

Wastewater haulers who discharge directly to the wastewater treatment plant will be charged based on the actual amount of wastewater contained in each load. This fee will be \$0.08 per gallon of wastewater delivered. In addition, an annual permit fee of \$100 will be charged to cover monitoring and administrative costs. Additional or modified charges may apply as detailed in subsequent sections of this schedule.

2. Domestic Wastewater

Haulers of septage, cesspool and portable toilet wastewater, containing only household type wastewater, will be subject to all charges as detailed in Section C-1 of this schedule.

3. Non-Domestic Wastewater

Non-domestic wastewater, as approved by the Sewer District on a case-by-case basis, will be subject to all charges as detailed in Section C-1 of this schedule. In addition, the cost of contract laboratory services, plus 10%, will be billed to the permit holder for analytical analysis required by the Sewer District to accurately characterize the wastewater.



4. Municipal or Private Sewage Treatment Systems

Wastewater from municipal and private sewage treatment systems, as approved by the Sewer District on a case-by-case basis, will be subject to the charges as detailed in Section C-1 of this schedule.

5. Low Solids Wastewater and Leachate

Low solids wastewater, as approved by the Sewer District on a case-by-case basis, will be charged \$0.04 per gallon based on the actual amount of wastewater delivered. In addition, the cost of contract laboratory services, plus 10%, will be billed to the permit holder for analytical analysis required by the Sewer District to accurately characterize the wastewater.

6. Landfill Leachate

Landfill Leachate, as approved by the Sewer District on a case-by-case basis, will be charged \$0.02 per gallon based on the actual amount of wastewater delivered. In addition, the cost of contract laboratory services, plus 10%, will be billed to the permit holder for analytical analysis required by the Sewer District to accurately characterize the wastewater.

D. OTHER CHARGES AND ADJUSTMENTS

1. Late Charges

A late charge of 10% will be charged to all accounts that are not paid by the date they are due. This fee will be assessed at the start of every billing cycle and only imposed on newly accrued late balances from the previous billing cycle.

2. Delinquent Charges

All accounts that are overdue after October 31st and have a balance greater than or equal to \$50 will be declared delinquent and added to the tax rolls of the appropriate municipality. Once the delinquent accounts are transmitted to the Oneida County Department of Finance for processing, this department will be responsible for the collection activities associated with these accounts. Once declared delinquent, an additional charge of 10% will be assessed to the account. Delinquent charges are in addition to any other charges, including late charges.

Delinquent charges will be equally divided between the Oneida County Sewer District and the Oneida County Department of Finance as compensation for the cost of processing the delinquency. If the account actually is relieved on the tax rolls, the delinquent charge will rise to 12% with the Oneida County Sewer District receiving 5% and the Oneida County Finance Department receiving 7% as compensation for the cost of processing the delinquency.

3. Uncompensated Use of Sewer District Services

Sewer customers who have been found utilizing Sewer District wastewater treatment services without paying for them will be assessed fees for these services. The fee will be based on actual meter readings or a consumption rate of 200 gallons per day and the user fees in effect during the time the services were being utilized. Charges will be calculated based on the amount of time the service was being utilized but in no case shall it exceed 6 years.



It is the responsibility of the sewer customer to provide the Sewer District adequate information so that the length of time service was rendered can be established. The Sewer District may, at its own discretion, conduct an investigation to establish the length of time service was rendered and bill the customer accordingly.

4. Refunds

Customers who have been incorrectly billed for Sewer District wastewater treatment services may be entitled to a refund. The customer must petition the Sewer District in writing to have a refund considered. The refund will be based on the fees in effect during the time services were being utilized and will be calculated based on actual billing records. In no case shall the refund period exceed 6 years.

It is the responsibility of the customer to provide the Sewer District with adequate information to determine the amount of the refund. The Sewer District may, at its own discretion, conduct an investigation to establish the length of time service was incorrectly billed and base the refund to the customer accordingly.

Refunds for charges occurring in the current year will be processed as a credit to the customer's account. If the refunds encompass more than one year, or an active account no longer exists, the customer will receive reimbursement directly from the Sewer District, once the appropriate documents have been filed and processed by the County. If the refund is associated with a property that has a County tax lien, the refund will not be processed until this tax lien is satisfied.

The Commissioner of Water Quality and Water Pollution Control, upon thorough review of the documentation, may approve refunds up to \$1,000 per account. The Oneida County Board of Legislators must approve refunds over this amount.

5. Adjustments

Customers may request an adjustment to an account for abnormal water consumption that was not discharged to the sewer system. Adjustments will be considered only if water consumption records indicate an abnormal pattern of water use and if physical evidence exists to support the adjustment claim. The customer must petition the Sewer District in writing within 180 days of the occurrence of the event causing abnormal water consumption to have an adjustment considered.

Customers may request adjustments to an account for water consumed in industrial or manufacturing processes. The customer must petition the Sewer District in writing to have such an adjustment considered. Supporting documentation must accompany the petition. The Sewer District may require additional engineering analysis to support a petition. The cost of this analysis is the responsibility of the petitioner.

The Sewer District may, at its own discretion, conduct an investigation, including a physical inspection of the property, to establish the legitimacy of an adjustment claim. Normal water consuming activities such as routine swimming pool maintenance, car washing and lawn or garden watering are not grounds for an adjustment.

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