

# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

## EXPEDITED COMMUNICATIONS FOR DISTRIBUTION March 8, 2017

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Philip M. Sacco  
Minority Leader

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ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER

ANTHONY J. PICENTE, JR.  
County Executive

KEVIN W. REVERE  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: (315) 765-2526 ♦ Fax: (315) 765-2529

February 16, 2017

FN 20 17-071.2

Hon. Anthony J. Picente, Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

**PUBLIC SAFETY**

**WAYS & MEANS**

Re: Public Safety Interoperability Communications Project

Dear County Executive Picente,

In support of our public safety interoperability communications project, we seek to receive a conveyance of land currently owned by the New York State Department of Transportation located on Burrstone Rd, City of Utica, across from Utica College. This property has been identified as a radio tower site essential to the buildout of the County's Interoperable Communications System. The State Department of Transportation regional office has agreed to issue a Permit for Use of State-Owned Property in order to allow the County to proceed with construction of a radio tower on this property pending conveyance of the land to the County.

I respectfully request that you forward this on to the Board of Legislators for approval and upon their approval ask for your signature on the enclosed Permit (3 copies). Thanks again for your continued support of public safety in Oneida County.

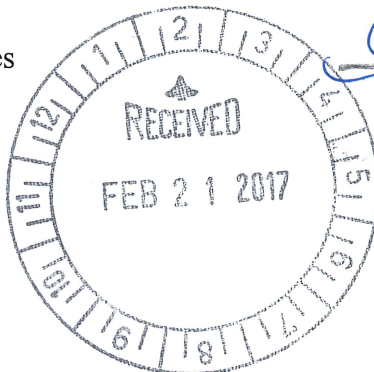
Sincerely,

Kevin W. Revere  
Director of Emergency Services

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 2/21/17



**Oneida Co. Department:** Emergency Services

<b>Competing Proposal</b>	_____
<b>Only Respondent</b>	_____
<b>Sole Source RFP</b>	_____
<b>Other</b>	_____ <b>X</b> _____

**ONEIDA COUNTY BOARD OF LEGISLATORS**

**Name & Address of Vendor:**

New York State Department of Transportation  
Office of Right of Way  
50 Wolf Road  
Albany, New York 12232

**Title of Activity or Service:**

Permit for Use of State-Owned Property to allow for construction of public safety radio tower facility on land pending conveyance from the State.

**Proposed Dates of Operation:**

Commence March 2017 until such time as the land conveyance is complete.

**Client Population/Number to be Served:**

Entire population of Oneida County and its visitors

**Summary Statements**

**1) Narrative Description of Proposed Services**

NY State DOT issuance of a Permit for Use of State-Owned Property for a public safety radio communications system tower to allow for construction of public safety radio tower facility on land pending conveyance from the State.

**2) Program/Service Objectives and Outcomes:**

This land is essential for the location of a radio communications tower essential to providing critical radio coverage for police, fire and medical services in the City of Utica.

**3) Program Design and Staffing: N/A**

**Total Funding Requested:**

Zero (0) dollar amount

**Account # N/A**

**Oneida County Dept. Funding Recommendation: N/A**

**Proposed Funding Sources (Federal \$/ State \$/County \$): N/A**

**Cost Per Client Served: N/A**

**Past Performance Data: N/A**

**O.C. Department Staff Comments: N/A**

ROW 75o (03/2013)

Permit Type:

**NEW YORK STATE DEPARTMENT OF TRANSPORTATION  
OFFICE OF RIGHT-OF-WAY  
PERMIT FOR USE OF STATE-OWNED PROPERTY**

P.I.N.:                      INVENTORY NO.:                      Permit Account No.:

Property Location:

Project:

Map No.(s):              Parcel No.(s):      County: **Oneida**

Town/City/Village:

**THIS PERMIT**, made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ between

**Attn:**

hereinafter referred to as "Permittee", and the COMMISSIONER OF TRANSPORTATION FOR THE PEOPLE OF THE STATE OF NEW YORK, hereinafter referred to as "the State",

**WITNESSETH:**

**WHEREAS** the State is the owner of the above identified property, hereinafter referred to as "property" or "premises"; and

**WHEREAS** the Permittee wishes to use and occupy said property;

NOW, THEREFORE, the State hereby grants this permit to the Permittee, subject to the following covenants and conditions:

1. The property covered by this permit shall be used only for the purpose of:    and for no other purpose whatsoever.
2. The fee to be charged shall be:    per    beginning .
3. Payment of fee is due on the first of the month unless otherwise stated. Fee must be paid by check, bank cashier's check or money order payable to "Department of Transportation" and mailed or delivered to:

New York State Department of Transportation  
Revenue Unit, POD 5-2  
50 Wolf Road  
Albany, New York 12232

4. The Permittee understands and agrees that if the full amount of the fee as stated herein is not paid within thirty days from the date billed as indicated on the billing invoice, interest penalties and collection fees will be imposed under the provisions of Section 18 of State Finance Law.

5. The Permittee understands and agrees that the fee charged by the State may periodically be updated to reflect fair market value and the Permittee will enter into a new permit for the new fee if the Permittee wishes to remain in occupancy. Failure to execute a new permit will require Permittee to immediately vacate the premises.

4.

6. The Permittee acknowledges the State's right to collect a security deposit. This sum will be retained as security to ensure faithful performance of the permit and compliance with all terms by the Permittee. The State hereby acknowledges receipt of \_\_\_\_\_ received on \_\_\_\_\_ by \_\_\_\_\_.

7. This permit supersedes the permit number \_\_\_\_\_ issued to \_\_\_\_\_ in the amount of \_\_\_\_\_ per \_\_\_\_\_ approved by the Director, Office of Right of Way on \_\_\_\_\_.

8. Permittee, at the Permittee's expense and for the term of the permit, shall furnish and show evidence of General Liability Insurance coverage issued by an insurance carrier licensed to do business in the State of New York for the protection of the State of New York and Permittee against any claims, suits, demands or judgments by reason of bodily injury, including death, and for any claims resulting in property damage occurring on or in proximity to the permit area.

Such General Liability Insurance shall be in the amount no less than (combined property damage and/or bodily injury, including death) single limit per occurrence, and shall name the People of the State of New York as an additional insured.

The Permittee will furnish the State with a certificate of insurance, with a (30) thirty day(s) prior written notice of any cancellation or major change in the policy conditions. The permit shall be voided if insurance is cancelled, modified or lapses.

Approval of this permit shall be contingent upon receipt, by the State, of a copy of a properly executed insurance certificate.

9. Permittee is responsible for any repairs, improvements or maintenance work of any kind on the property at Permittee's expense. The State may, at any time, periodically inspect the premises to determine whether same is in good repair and maintenance, structurally sound, and that no unsafe, hazardous, unsanitary, or defective conditions exist.

10. Permittee hereby agrees to admit State representatives and prospective purchasers or permittees to examine these premises during reasonable business hours.

11. Permittee shall not place or store, or allow others to place or store, any flammable, explosive hazardous, toxic or corrosive materials, debris of any description, garbage or any materials commonly referred to as "junk" within the permit area, except fuel kept in the fuel tanks of legally parked vehicles allowed under the terms of this permit. Failure to comply with this provision may result in a ten (10) days written notice of cancellation of the permit in accordance with Provision 16 of the permit. The permittee is responsible for the removal of these materials and/or all expenses incurred in their removal.

12. All arrangements of services for utilities, removal of garbage, rubbish, litter, snow and ice will be made by the Permittee at the Permittee's expense, unless hereafter specified. The State shall have no responsibility to provide any services not specifically set forth in writing herein. Permittee shall comply with all local and State building standards/codes in the installation or repair of any utilities including but not limited to electricity and plumbing. Permittee is responsible for keeping and maintaining the premises in a safe and clean condition, for the regular and prompt removal of garbage, rubbish, litter, snow and ice. Permittee shall be responsible for preventing damages to the plumbing system and premises caused by lack of heat or water damage from leaks.

13. Permittee is responsible to maintain the occupancy in compliance with any and all applicable local, State, and Federal laws, ordinances, codes, rules and regulations affecting the use of the property. Permittee shall not conduct or allow any use or activity on the premises inconsistent with law and shall not conduct or allow any use or activity on the premises which may require a permit or other approval by a government agency without having lawfully obtained such permit or approval.

14. The parties acknowledge that this instrument is not a lease but is merely a permit to occupy and use, and

5.

therefore a landlord-tenant relationship is not hereby created; and further, that since this is not a lease, Section 5-321 of the General Obligations Law does not apply to this permit to the extent permitted by law.

15. The State shall have no responsibility whatever for the loss or destruction of any improvements made by the Permittee or for personal property stored or being used on the premises.

16. This permit shall be renewed automatically for successive terms of one month each unless canceled by either party. Cancellation by the State requires thirty (30) days written notice, except for cause, in which event cancellation can be effected on ten (10) days written notice. Permittee may cancel this permit by giving thirty (30) days written notice.

17. Permittee shall not sublet the premises nor assign or transfer the permit to any other parties in part or in whole without the prior written consent of the State. Failure to comply with this provision may result in ten (10) days written notice of cancellation of the permit by the State, and the State may immediately take possession and terminate all rights of the Permittee as of such moment.

18. It is understood and agreed by and between the parties that the Permittee will ( ) will not (X) be entitled to any relocation benefits provided under State and Federal law.

19. Permittee agrees and understands that the State is under no obligation to sell the property to the Permittee and that no commitment, express or implied, is made by the State to give the Permittee any preemptive right of purchase.

20. In accordance with Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Permittee will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics, or marital status. Neither shall the Permittee discriminate in the use of the premises or any access thereto if such premises are used as a public accommodation or in connection with a public service.

21. The Permittee for his/her self, and/or the Permittee's personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land, that in the event improvements are made over or under such land and the furnishing of services thereon and/or facilities are constructed, maintained, or otherwise operated on the said property described in Item 1 of this permit for a purpose for which a New York State Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the Permittee shall construct such improvements and maintain and operate such facilities and services such that (1) no person on the ground of race, color, or national origin, sex, age, and disability/handicap, shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin, sex, age, and disability/handicap, shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the Permittee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964; and to Title 23 Code of Federal Regulations, Part 200, Title VI Program and Related Statutes-Implementation and Review Procedures; and further as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the State shall have the right to terminate the permit and to re-enter and repossess said land and the facilities thereon, and hold the same as if said permit had never been made or issued.

22. Permittee hereby agrees to indemnify and save harmless the State from any claim or loss including legal expenses by reason of the use or misuse of the premises under this permit and/or from any claim or loss by reason of any accident or damage to any person or property being on said premises, caused by Permittee, its employees, agents or invitees.

23. If any of the provisions of this permit are held invalid, such invalidity shall not affect or impair other provisions

6.

herein which can be given effect without the invalid provisions, and to this end the provisions of this permit are severable.

24. This permit shall not be effective unless accepted and approved in writing by the State.

25. Additional provisions to permit:

- a. The attached sketch is made a part hereof.
- b. The Permittee understands and agrees that a Highway Work Permit must be obtained from the Department of Transportation prior to any construction, repair, or maintenance work on the property. Please contact the Oneida East Residency at 2436 Chenango Road, Utica, NY 13502 or 315-732-8032 for information pertaining to Highway Work Permits.

7.

**ACCEPTANCE:**

In consideration of the granting of the permit, the undersigned accepts all of the above terms, conditions and provisions.

Soc. Sec. No. \_\_\_\_\_ Signed \_\_\_\_\_

By \_\_\_\_\_

Fed. I.D. No. \_\_\_\_\_ Its \_\_\_\_\_  
(Title of officer)

STATE OF NEW YORK

COUNTY OF \_\_\_\_\_ SS:

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

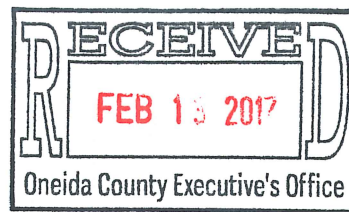
\_\_\_\_\_  
(Notary Public)

RECOMMENDED: \_\_\_\_\_ Date \_\_\_\_\_  
Regional Real Estate Officer

ACCEPTED and APPROVED: Commissioner of Transportation for the People of The State of New York

By \_\_\_\_\_ Date \_\_\_\_\_  
Director, Office of Right-of-Way





# Griffiss International Airport

660 Hangar Road, Suite 223  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

**ANTHONY J. PICENTE, JR.**  
County Executive

**RUSSELL STARK**  
Commissioner of Aviation

February 9, 2017

Anthony J. Picente, Jr.  
County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 17-082  
AIRPORT

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

WAYS & MEANS

Date 2/14/17

Dear County Executive Picente:

Griffiss International Airport needs to replace two of its pick-up trucks which have been deemed unrepairable, a safety hazard and unable to pass New York State inspection. These vehicles are critical for Griffiss International Airport daily operation. The Airport tried to forgo this purchase in 2017 but the repairs needed to get these trucks to pass inspection will be more than the trucks are currently worth.

Fortunately, Griffiss International Airport will be receiving rent revenue from Premier which was not anticipated in the 2017 Budget process. Premier has taken over the East Bay and will be paying an additional \$270,000 in rent through July 31, 2017. This additional rent will be more than enough to pay for the much needed trucks.

I therefore request your Board approval for the following **2017** supplemental appropriation:

TO:  
AA# A5620.251 Automotive Equipment..... \$ 70,000.00

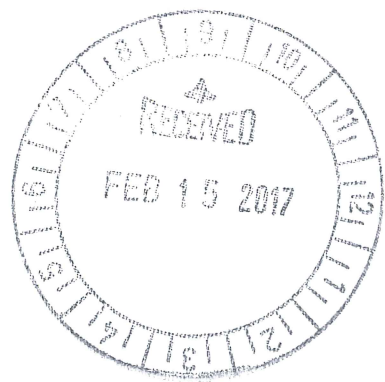
This supplemental appropriation will be fully supported by revenue in:

RA# A1781 Griffiss Rent – Building 100 – East..... \$ 70,000.00

Thank you for the Board's kind attention to this request.

Sincerely,

Russell Stark  
Commissioner  
Oneida County Department of Aviation



9.



ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER

ANTHONY J. PICENTE, JR.  
County Executive

KEVIN W. REVERE  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: (315) 765-2526 ♦ Fax: (315) 765-2529

FN 20 17-083

February 15, 2016

Hon. Anthony J. Picente, Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

**PUBLIC SAFETY**

**WAYS & MEANS**

Re: Public Safety Interoperability Communications Project –Higby Road, New Hartford

Dear County Executive Picente,

In support of our public safety interoperability communications project, the attached land lease agreement would allow the construction and siting of a public safety radio communications tower on privately owned land located on Higby Road in the Town of New Hartford that will facilitate essential communications with the County’s first responders.

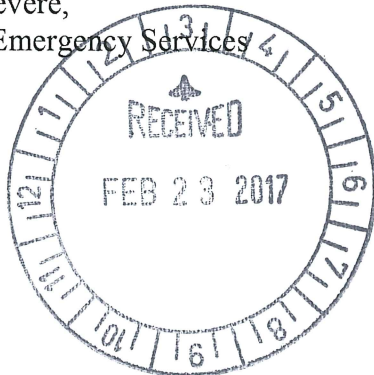
The lease will be funded utilizing our annual budget allocations.

I respectfully request that you forward this on to the Board of Legislators for approval and upon their approval ask for your signature on the enclosed contract (3 copies). Thanks again for your continued support of public safety in Oneida County.

Sincerely,

Kevin W. Revere,  
Director of Emergency Services

Cc: file



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 2/23/17

**Oneida Co. Department:** Emergency Services

<b>Competing Proposal</b>	_____
<b>Only Respondent</b>	_____
<b>Sole Source RFP</b>	_____
<b>Other</b>	_____ <b>X</b> _____

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

Dr. Sirish C. Rao  
19 West Main Street  
Mohawk, New York 13407

**Title of Activity or Service:**

Multi-year land lease for public safety radio tower facility

**Proposed Dates of Operation:**

Commence upon execution for a five (5) year term, with rights of renewal for the County.

**Client Population/Number to be Served:**

Entire population of Oneida County and its visitors

**Summary Statements**

**1) Narrative Description of Proposed Services**

Land lease for a public safety radio communications system tower.

**2) Program/Service Objectives and Outcomes:**

This land is essential for the location of a radio communications tower essential to providing critical radio coverage for police, fire and medical services in the City of Utica and Town of New Hartford.

**3) Program Design and Staffing**

**Total Funding Requested:**

\$7,200.00 with annual escalator of 2%

**Account #**

H533

**Oneida County Dept. Funding Recommendation:** \$37,469.09 for five (5) years.

**Proposed Funding Sources (Federal \$/ State \$/County \$):** County

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

11.



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442

(315) 798-5656

wpc@ocgov.net

FAX 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

February 1, 2017

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave  
Utica, NY 13501

FN 20 17 089.1  
**PUBLIC WORKS**  
**WAYS & MEANS**

Re: Oneida County Water Pollution Control Plant  
Sauquoit Creek Pumping Station Upgrades and Force Main, Construction Phase Services  
Work Order #26, Amendment 2

Dear County Executive Picente:

Preliminary and final designs have been prepared for the upgrades to the Sauquoit Creek Pumping Station and construction of the new 48" force main between it and the Oneida County Water Pollution Control Plant. These designs were performed under Work Orders #26 and #26, Amendment 1 respectively. Under proposed Work Order #26-Amendment 2, construction program management/administration, resident representation, startup, commissioning and engineering services will be provided for the construction phase of the Sauquoit Creek Pumping Station and force main.

It should be noted that similar construction phase services for the solids handling upgrades at the Oneida County Water Pollution Control Plant are being provided under Work Order #24, Amendment 2. In addition, a comprehensive Program Construction Management (PCM) system for the entire six-year construction period was established in Work Order #24, Amendment 2. This system will also be used in performance of the work under Work Order #26, Amendment 2.

GHD has proposed Work Order #26, Amendment 2 in the amount of \$ \$4,552,000. Department staff has reviewed the work order and found it to be acceptable. Funding for this work is provided by capital projects HG-482 and HG-525.

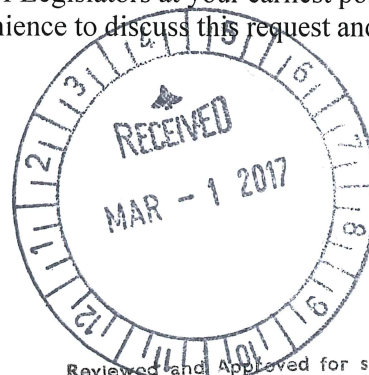
I would appreciate consideration of this work order by you and the Board of Legislators at your earliest possible convenience. I am available to meet with you and the Board at your convenience to discuss this request and explain the work order in more detail.

Thank you for your consideration of this matter.

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner

Attachments: Contract Summary Sheet  
Six (6) copies of Work Order #26, Amendment 2



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date: 3/1/17

12.

Oneida Co. Department: Water Quality & Water Pollution Control

Competing Proposal	<u>  X  </u>
Only Respondent	<u>          </u>
Sole Source RFP	<u>          </u>
Other	<u>          </u>

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** GHD Consulting Services, Inc.  
1 Remington Park Dr.  
Cazenovia, NY 13035

**Title of Activity or Service:** Construction Phase Services  
Sauquoit Creek Pumping Station and Force Main  
Work Order #26, Amendment 2

**Proposed Dates of Operation:** This work will begin in 2017 through 12/31/2020

**Client Population/Number to be Served:** Oneida County Sewer District-110,000 people

**Summary Statements**

1) Narrative Description of Proposed Services: Under this proposed work order, construction management/administration, resident representation, startup/commissioning and engineering services during construction will be provided for the construction phase of the Sauquoit Creek Pumping Station and Force Main, Contracts C-5 and C-4, respectively.

2) Program/Service Objectives and Outcomes: Provide the above services for the construction of the infrastructure listed above.

3) Program Design and Staffing: The work will be conducted under GHD Consulting Services, Inc. Master Agreement with participation from WQ&WPC staff.

**Total Funding Requested:** \$4,552,000                      **Account #:** HG482, HG525

**Oneida County Dept. Funding Recommendation:** \$4,552,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** New York State EFC bonds.

**Cost Per Client Served:** \$41.38

**Past Performance Data:** Same type of services are being provided for Solids Handling Upgrades under work order #24, amendment 2

**O.C. Department Staff Comments:** Work will begin in 2017 and last several years.

13.



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442  
(315) 798-5656 wpc@ocgov.net FAX 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

December 3, 2016

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 17-084.2

**PUBLIC WORKS**

Re: Work Order #28, Amendment 4  
Community Outreach  
GHD Consulting Services, Inc.

**WAYS & MEANS**

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order #28, Amendment 4 which would cover community outreach activities for 2017. The primary function of this work order is to cover steering committee facilitation, public education and intercommunity collaboration, all in support of compliance with increasingly stringent state and federal wastewater standards. Maintaining the Sewer District website is also included in this work order. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$57,000. Funding for this work order will come from the department's 2017 operating budget as the program is being implemented district-wide.

I would appreciate consideration of this work order by you and the Board of Legislators at your earliest convenience. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

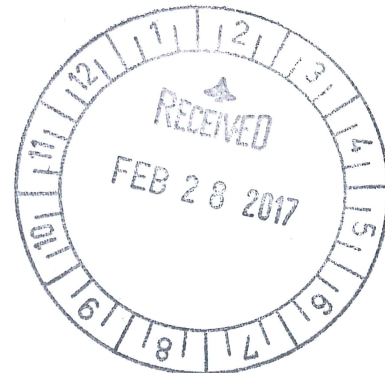
Sincerely,

**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.  
John J. LaGorga, P.E. – GHD Consulting Services, Inc.

Attachments: Six (6) copies of Work Order #28, Amendment 4  
Contract Summary Sheet



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 2/28/17

14

Competing Proposal   X    
Only Respondent             
Sole Source RFP             
Other           

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** GHD Consulting Services, Inc.  
1 Remington Park Dr.  
Cazenovia, NY 13035

**Title of Activity or Service:** Work Order #28, Amendment 4  
Community Outreach

**Proposed Dates of Operation:** FY2017

**Client Population/Number to be Served:** 110,000 people

**Summary Statements**

**1) Narrative Description of Proposed Services:** This work order describes community outreach activities in 2017 for the Oneida County Sewer District.

**2) Program/Service Objectives and Outcomes:** The objective of the work order is to provide steering committee facilitation, public education and intercommunity collaboration all in support of compliance with increasingly stringent state and federal wastewater standards. It will also include maintenance of the OCSD website.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

**Total Funding Requested:** \$57,000                      **Account #:** G8110.195

**Oneida County Dept. Funding Recommendation:** \$57,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Funding for this work order will be provided by the Department's 2017 operating budget as it is district-wide.

**Cost Per Client Served:** \$0.51

**Past Performance Data:** The steering committee continues to be a vital tool for achieving the requirements of the NYSDEC consent order. Public education pieces have been well received by the community.

**O.C. Department Staff Comments:** In addition to supporting steering committee activities, the work order will also support the maintenance of the Oneida County Sewer District website.

15.



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442  
(315) 798-5656 wpc@ocgov.net FAX 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

December 2, 2016

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 17-084.3

**PUBLIC WORKS  
WAYS & MEANS**

Re: Work Order #29, Amendment 4  
Private property I/I Reduction Program Implementation-Phase 5  
GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order #29, Amendment 4 which would cover Phase 5 of the implementation of a district-wide Private Inflow and Infiltration Reduction Program. Implementing this program in the Sauquoit Creek Pumping Station service area is a requirement of the current NYSDEC consent order. Furthermore, the program is being implemented district-wide due to concerns over capacity at the Oneida County Water Pollution Control Plant.

Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$102,000. Funding for this work order will come from the Department's 2017 operating budget as the program will now be implemented district-wide.

I would appreciate consideration of this work order by you and the Board of Legislators at your earliest convenience. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

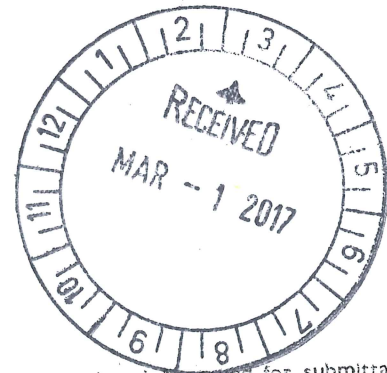
Sincerely,

**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.  
John J. LaGorga, P.E. – GHD Consulting Services, Inc.

Attachments: Six (6) copies of Work Order #29, Amendment 4  
Contract Summary Sheet



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 3/1/17

16.



Competing Proposal   X    
Only Respondent             
Sole Source RFP             
Other           

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** GHD Consulting Services, Inc.  
1 Remington Park Dr.  
Cazenovia, NY 13035

**Title of Activity or Service:** Work Order #29, Amendment 4  
Private Property I/I Reduction  
Program Implementation –Phase 5

**Proposed Dates of Operation:** FY2017

**Client Population/Number to be Served:** 110,000 people

**Summary Statements**

**1) Narrative Description of Proposed Services:** This work order covers the implementation of Phase 5 of a Private Inflow and Infiltration Reduction Program for the Oneida County Sewer District for FY2017.

**2) Program/Service Objectives and Outcomes:** The objective of the work order is to advance the key programmatic elements as outlined in the proposed PPII Reduction Program dated June 29, 2012 as well as those that developed out of the PPII Working Group collaboration.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

**Total Funding Requested:** \$102,000                      **Account #:** G8110.195

**Oneida County Dept. Funding Recommendation:** \$102,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Funding for this work order will be provided by the Department 2017 operating budget as it is district-wide.

**Cost Per Client Served:** \$0.93

**Past Performance Data:** Implementation of private I/I reduction is an arduous process.

**O.C. Department Staff Comments:** Implementation of this program is required by the NYSDEC consent order for the Sauquoit Creek Pumping Station service area and is being implemented for rest of the district due to capacity concerns at the Oneida County Water Pollution Control Plant.

17.



ONEIDA COUNTY DEPARTMENT OF WATER QUALITY & WATER POLLUTION CONTROL

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr. County Executive

Steven P. Devan, P.E. Commissioner

December 3, 2016

The Honorable Anthony J. Picente, Jr. Oneida County Executive 800 Park Ave. Utica, NY 13501

FN 20 17 - 084.4

PUBLIC WORKS

WAYS & MEANS

Re: Work Order #30, Amendment 4 Program Administration-FY2017 Capital Project HG-448 CWSRF No. C6-6070-08-00 GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

The NYSDEC consent order has many administrative requirements. Among these is the submission of various reports and plans as well as coordination and reporting requirements for NYSEFC, the funding agency for the project. Along with project coordination and management, these tasks will require significant effort from the consultants.

GHD has submitted for consideration Work Order #30, Amendment 4, which would cover the program administration costs for FY2017. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$99,600. Funding for this work order will be tracked by capital project HG-448.

I would appreciate consideration of this work order by you and the Board of Legislators at your earliest convenience. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

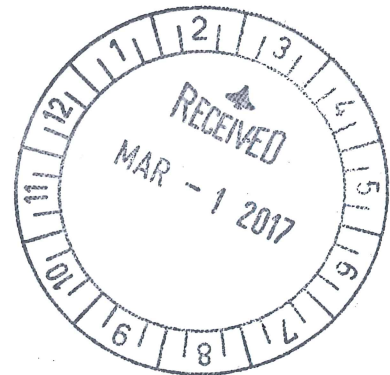
Sincerely, THE ONEIDA COUNTY DEPARTMENT OF WATER QUALITY AND WATER POLLUTION CONTROL

Handwritten signature of Steven P. Devan

Steven P. Devan, P.E. Commissioner

Cc: Karl E. Schrantz, P.E. - O'Brien & Gere Engineering, Inc. John J. LaGorga, P.E. - GHD Consulting Services, Inc.

Attachments: Six (6) copies of Work Order #30, Amendment 4 Contract Summary Sheet



Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Handwritten signature of Anthony J. Picente, Jr. County Executive

Date: 3/1/17

18

Competing Proposal   X    
Only Respondent             
Sole Source RFP             
Other           

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** GHD Consulting Services, Inc.  
1 Remington Park Dr.  
Cazenovia, NY 13035

**Title of Activity or Service:** Work Order #30, Amendment 4  
Program Administration-FY2017

**Proposed Dates of Operation:** FY2017

**Client Population/Number to be Served:** 110,000 people

**Summary Statements**

**1) Narrative Description of Proposed Services:** This work order covers the program administration costs resulting from NYSDEC Consent Order #R620060823-67 for FY2017.

**2) Program/Service Objectives and Outcomes:** Produce the reports and paperwork necessary for NYSDEC and NYSEFC.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

**Total Funding Requested:** \$99,600                      **Account #:** HG448

**Oneida County Dept. Funding Recommendation:** \$99,600

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Municipalities are funding the debt service for the projects this applies to through the \$1.05 per thousand gallons surcharge being collected.

**Cost Per Client Served:** Varies by municipality.

**Past Performance Data:** GHD through O'Brien and Gere Engineers continues to do an excellent job managing this arduous task.

**O.C. Department Staff Comments:** The NYSDEC consent order has many reporting requirements attached to it. Managing the funding through NYSEFC also has considerable time and effort associated with it.



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442  
(315) 798-5656 wpc@ocgov.net FAX 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

December 8, 2016

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 17-084.5

Re: Work Order #34.4  
Easement Surveying Services, Amendment 4  
GHD Consulting Services, Inc.

**PUBLIC WORKS  
WAYS & MEANS**

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

The purpose of Work Order 34, Amendment 4 is to provide continued support to Oneida County with respect to the acquisition of easements associated with the new force main(s) that will be constructed from the Sauquoit Creek Pumping Station (SCPS) in Yorkville to the Water Pollution Control Plant in Utica. Specifically, this amendment will provide abstract and deed research and review, coordination of proposed easements with the Oneida County Department of Law and the abstract/title company and securing of title insurance for those easements where requested by Oneida County. Work was previously anticipated to be completed by December 2016. However, due to complexities of the various land ownerships, title searches, coordination of easement limits, and coordination with various legal counsel, the time duration will extend into 2017.

Finalization of easements will be required in order to access EFC funding for this project. Funding for this work order will come from the 2017 department operating budget as EFC does not fund land or easement acquisition. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be approved with an estimated cost of \$47,700.

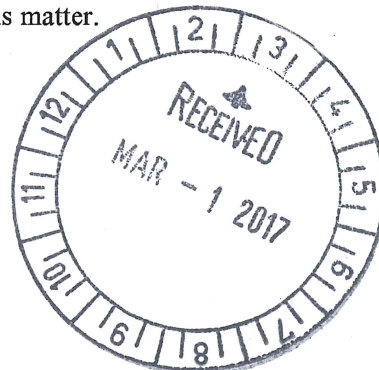
I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the January Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.

Attachments: Six (6) copies of Work Order #34.4  
Contract Summary Sheet



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 3/1/17

20.

Competing Proposal   X    
Only Respondent         
Sole Source RFP         
Other       

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** GHD Consulting Services, Inc.  
1 Remington Park Dr.  
Cazenovia, NY 13035

**Title of Activity or Service:** Work Order #34, Amendment 4  
Easement Surveying Services

**Proposed Dates of Operation:** 2017

**Client Population/Number to be Served:** 110,000 people

**Summary Statements**

**1) Narrative Description of Proposed Services:** This work order will provide continued easement services for the construction of the forcemain between the Sauquoit Creek Pumping Station and the Water Pollution Control Plant. Specifically, the work includes abstract and deed research and review, coordination of proposed easements with the Oneida County Department of Law and the abstract/title company and securing of title insurance for those easements where requested by Oneida County.

**2) Program/Service Objectives and Outcomes:** Produce the necessary easements to allow the construction of the forcemain.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. , O'Brien and Gere Engineering and D.L. Mowers Land Surveyors and Associates will provide the services with oversight from WQ&WPC

**Total Funding Requested:** \$47,700                      **Account #:** G8110.195

**Oneida County Dept. Funding Recommendation:** \$47,700 ~~Department 2017 operating budget~~

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Funding has to come from the Department operating budget as EFC will not fund property acquisition expenses.

**Cost Per Client Served:** \$0.43

**Past Performance Data:** GHD and O'Brien and Gere Engineering through D.L. Mowers Land Surveyors and Associates are providing these services currently.

**O.C. Department Staff Comments:** Finalization of easements will be required in order to access EFC funding for the construction of this project.

21.



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442

(315) 798-5656

wpc@ocgov.net

FAX 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

December 7, 2016

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 17-084.6

Re: Work Order #37  
Hydraulic Model Update - FY2017  
GHD Consulting Services, Inc.

**PUBLIC WORKS**

**WAYS & MEANS**

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

In 2010, a hydrologic and hydraulic model of the sewer collection system tributary to Sauquoit Creek Pumping Station (SCPS) was developed in order to evaluate control methods for reducing sanitary sewer overflows (SSO) at SCPS. Since then, I/I removal projects have been completed in the collection system.

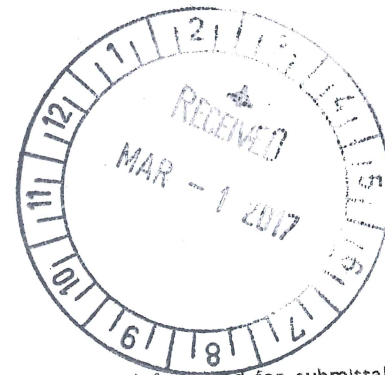
In 2015, flow meters were re-installed by Oneida County at the same approximate locations within the collection system and have been in operation since. The Consent Order between the New York State Department of Environmental Conservation and Oneida County requires that flow monitoring results and assessments be documented annually in the first Quarterly Progress Report of the year. To comply with the Consent Order, the hydrologic model will be updated with the new flow data collected in 2015-2016, and used to evaluate the effectiveness of the completed I/I removal projects.

The projected cost for this work order is \$50,000. Department staff has reviewed this proposal and find it acceptable. Funds are included in the 2017 department operating budget for this work.

I would appreciate consideration of this work order by you and the Board of Legislators at their January meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner



Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.  
John J. LaGorga, P.E. – GHD Consulting Services, Inc.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Attachments: Six (6) copies of Work Order #37  
Contract Summary Sheet

Anthony J. Picente, Jr.  
County Executive

Date 3/1/17

22.

Competing Proposal   X    
Only Respondent             
Sole Source RFP             
Other           

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** GHD Consulting Services, Inc.  
1 Remington Park Dr.  
Cazenovia, NY 13035

**Title of Activity or Service:** Work Order #37  
Hydraulic Model Update - FY2017

**Proposed Dates of Operation:** FY2017

**Client Population/Number to be Served:** 110,000 people

**Summary Statements**

**1) Narrative Description of Proposed Services:** This work order covers the update of the hydraulic model with new flow monitoring data to assess the effectiveness of the inflow and infiltration (I&I) removal in the sewer systems tributary to the Sauquoit Creek Pumping Station.

**2) Program/Service Objectives and Outcomes:** Update the model to fulfill the requirements listed in the NYSDEC consent order. It requires that flow monitoring results and assessments be documented annually.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. will provide the services through Brown and Caldwell with oversight from WQ&WPC

**Total Funding Requested:** \$50,000                      **Account #:** G8110.195

**Oneida County Dept. Funding Recommendation:** \$50,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** There are no outside sources of funding for this project. Its cost is included in the department's 2017 operating budget.

**Cost Per Client Served:** \$0.45

**Past Performance Data:** Brown and Caldwell did the original model in 2010.

**O.C. Department Staff Comments:** To comply with the Consent Order the hydrologic model will be updated with the new flow data collected in 2015-2016, and used to evaluate the effectiveness of the completed I/I removal projects.



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442  
(315) 798-5656 wpc@ocgov.net FAX 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

February 3, 2017

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 17-085

**PUBLIC WORKS**

**WAYS & MEANS**

Re: License Agreement  
Mohawk, Adirondack & Northern Railroad Corporation  
Sauquoit Creek Force Main

Dear County Executive Picente:

The Oneida County Department of Law in conjunction with this department and its consultants are in the process of obtaining permission from property owners to run the new Sauquoit Creek Force Main through their property. These permissions will be in the form of easements, permits or license agreements. The first license agreement between the Mohawk, Adirondack & Northern Railroad Corporation and Oneida County is now ready for execution.

The only fees associated with this agreement are a preparation and processing fee of \$1800 to ReLTEK, LLC, the railroad's real estate agent, and a \$500 engineering review fee to the railroad. No other consideration is associated with maintaining the license due the terms and conditions of a PILOT agreement between Oneida County and the Genesee Valley Transportation. The land license agreement does not expire. Each party has the right to request termination of the agreement with 180 day notice.

I am available to meet with you at your convenience to discuss this request and explain it in more detail. I respectfully request that this item get to the Board of Legislators at their **March 8<sup>th</sup>** meeting as land clearing of the site must be accomplished by March 31<sup>st</sup> to avoid conflicts with Indiana bats.

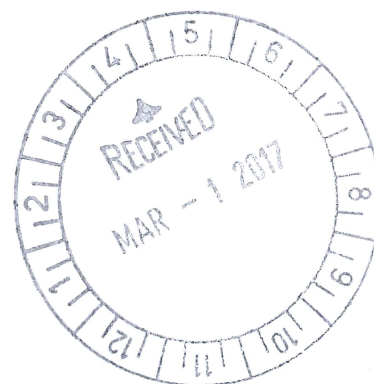
Thank you for your consideration in this matter.

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner

Cc: Peter M. Rayhill, Esq. – Oneida County Attorney  
Karl E. Schrantz, P.E. – O'Brien and Gere Engineering  
John Waters, WQ&WPC

Attachments: Proposed License Agreement  
Contract Summary Sheet



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 3/1/17

24.



Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u>  X  </u>

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** Mohawk, Adirondack & Northern Railroad Corporation  
1 Mill Street, Suite 101  
Batavia, NY 14020-3141

**Title of Activity or Service:** Land License

**Proposed Dates of Operation:** Upon execution then forever

**Client Population/Number to be Served:** 110,000 people

**Summary Statements**

- 1) Narrative Description of Proposed Services: This is a land license for property owned by the Mohawk, Adirondack & Northern Railroad Corporation so that the Sauquoit Creek Pumping Station force main can be constructed through it.
- 2) Program/Service Objectives and Outcomes: Construct the force main through the property owned by the Mohawk, Adirondack & Northern Railroad Corporation.
- 3) Program Design and Staffing: Department staff will oversee this land license.

**Total Funding Requested:** \$2,300.00                      **Account #:** G8110.495

**Oneida County Dept. Funding Recommendation:** \$2,300.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Funding for a preparation and processing fee of \$1800 to ReLTEK, LLC, the railroad's real estate agent, and a \$500 engineering review fee for the railroad will be taken from the department operating budget, G8110.495. No other consideration is associated with maintaining the license due to the terms and conditions of a PILOT agreement between Oneida County and the Genesee Valley Transportation.

**Cost Per Client Served:** \$0.02

**Past Performance Data:** The County is currently leasing land from the railroad for construction trailers to support the upgrades at the Oneida County Water Pollution Control Plant.

**O.C. Department Staff Comments:** This land lease must be obtained as soon as possible so that clearing can be accomplished by March 31<sup>st</sup> to avoid conflicts with Indiana bats.

*25*



ONEIDA COUNTY DEPARTMENT OF WATER QUALITY & WATER POLLUTION CONTROL

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr. County Executive

Steven P. Devan, P.E. Commissioner

February 1, 2017

The Honorable Anthony J. Picente, Jr. Oneida County Executive 800 Park Ave. Utica, NY 13501

FN 20 17-086

PUBLIC WORKS

Re: Mercury Reduction Scrubber Service Contract EnviroCare International, Inc.

WAYS & MEANS

Dear County Executive Picente:

As part of the ongoing upgrades at the Oneida County Water Pollution Control Plant, mercury reduction scrubbers were installed on the two (2) incinerators currently in operation at the plant. Mercury emission limits for existing incinerators were promulgated by the EPA in March 2011 and are contained in Federal regulations 40 CFR 60 Subpart Mmmm. Compliance with these emission limits had to be achieved for the sewage sludge incinerators at the plant to continue to operate. This installation was done in 2016.

In order for the scrubbers to continue to operate correctly, they must be maintained by the manufacturer, EnviroCare International, on a regular basis. The manufacturer must perform analysis on the media contained on the inside of the scrubbers to check on its life expectancy. The manufacturer must also check the units to make sure they are operating correctly.

Attached is a proposal from EnviroCare International to perform the routine maintenance and analysis required for the mercury reduction scrubbers. This agreement would be for three (3) years for a total cost of \$122,090. Department staff has reviewed the contract and is in agreement with it. Funding for this work would come from the annual department operating budget.

I respectfully request that this agreement be considered by you and the Board of Legislators so that it could be placed on the agenda for the March meeting. This will allow the department to have the units serviced before the next round of annual stack testing that is also required by the regulations referenced above.

I am available to meet with you at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,

THE ONEIDA COUNTY DEPARTMENT OF WATER QUALITY AND WATER POLLUTION CONTROL

Steven P. Devan, P.E. Commissioner

Cc: John Waters, WQ&WPC

Attachments: Proposed EnviroCare Service Contract Contract Summary Sheet



Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Signature of Anthony J. Picente, Jr. County Executive

Date 3/1/17

26.

Oneida Co. Department: Water Quality & Water Pollution Control

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	X _____

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** EnviroCare International, Inc.  
507 Green Island Road  
American Canyon, CA 94503

**Title of Activity or Service:** Mercury Reduction Scrubber Sludge  
Incineration Units #1 and #3  
Maintenance Agreement (3 years)

**Proposed Dates of Operation:** Upon Execution 2017-12/31/2019

**Client Population/Number to be Served:** Oneida County Sewer District-110,000 people

**Summary Statements**

1) Narrative Description of Proposed Services: This contract provides for the monitoring and maintenance on the mercury reduction scrubbers installed on incineration units #1 and #3 for a three year period, beginning in 2017.

2) Program/Service Objectives and Outcomes: To make sure that the mercury reduction scrubbers are maintained to the manufactures specifications over the contract period.

3) Program Design and Staffing: Work will be conducted by EnviroCare International with help and oversight from WQ&WPC staff.

**Total Funding Requested:** \$122,090 (3 years)    **Account #:** HG482

**Oneida County Dept. Funding Recommendation:** Annual department operating budget

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Department operating budget

**Cost Per Client Served:** \$1.11 over 3 years

**Past Performance Data:** None

**O.C. Department Staff Comments:** The initial work must be done prior to the next round of Stack Testing required by Federal regulations.

29.



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

February 27, 2017

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 17-087

**WAYS & MEANS**

Honorable Members:

During the process of preparing for the closing of the County's accounting records for 2016, deficit balances were identified in a number of employee fringe benefit accounts that will require transfers. The transfers are covered by surplus funds in the 2016 budgets of other related fringe accounts.

Health Insurance shortages result from an evolving workforce and coverage changes that they may elect. The shortages in the retirement accounts are due to the ever increasing NYS Retirement charge and the decision to pay off the entire retirement liability in order to save on interest charges.

Due to the need to close the 2016 accounting records, I ask that these transfers be acted upon at the **March 8<sup>th</sup> meeting**. I therefore request your Board approval for the following **2016** fund transfers:

**TO:**

AA# A1165.810 - District Attorney Office, Retirement.....	\$ 24,483.
AA# A1170.810 - Public Defender-Criminal, Retirement .....	35,061.
AA# A1173.810 - Public Defender-Civil, Retirement .....	11,981.
AA# A1311.810 - Finance-Treasury, Retirement.....	5,571.
AA# A1313.860 - Finance-Real Estate, Health Insurance.....	8,380.
AA# A1315.810 - Audit & Control, Retirement .....	18,414.
AA# A1410.810 - County Clerk-Registrar, Retirement .....	5,384.
AA# A1420.810 - Law Department, Retirement.....	5,015.
AA# A1430.810 - Personnel, Retirement.....	5,919.
AA# A1450.810 - Board of Elections, Retirement.....	6,785.
AA# A1450.830 - Board of Elections, Social Security .....	12,445.
AA# A1610.810 - Central Services, Retirement.....	16,719.
AA# A1610.830 - Central Services, Social Security .....	5,119.
AA# A1620.810 - Buildings & Grounds, Retirement .....	5,990.
AA# A3020.810 - Emergency Communications, Retirement .....	39,133.
AA# A3113.860 - Sheriff-Special Initiatives, Health Insurance .....	11,736.
AA# A3117.840 - Sheriff-Court Attendants, Workers Compensation.....	5,890.
AA# A3120.810 - Sheriff-Law Enforcement, Retirement.....	55,037.
AA# A3150.810 - Sheriff-Jail Inmates, Retirement .....	128,357.
AA# A4010.860 - Public Health Administration, Health Insurance .....	5,062.

28.

AA# A4059.810 - Early Intervention Administration, Retirement.....	8,103.
AA# A5620.810 - Department of Aviation, Retirement.....	25,342.
AA# A6010.810 - Social Services Administration, Retirement.....	16,192.
AA# A6011.810 - Children & Adult Services, Retirement.....	22,989.
AA# A6012.810 - Temporary Assistance, Retirement.....	13,852.
AA# A6014.810 - Employment Programs, Retirement.....	30,361.
AA# A6014.830 - Employment Programs, Social Security.....	16,976.
AA# A6014.860 - Employment Programs, Health Insurance.....	35,412.
AA# A6772.810 - Office for the Aging, Retirement.....	52,716.
AA# A6772.830 - Office for the Aging, Social Security.....	25,909.
AA# A6772.860 - Office for the Aging, Health Insurance.....	77,743.
AA# A6774.810 - Office for Continuing Care, Retirement.....	11,629.
AA# A6774.860 - Office for Continuing Care, Health Insurance.....	<u>5,965.</u>
"A" Fund Total:	\$ 755,670.

AA# D5020.810 - Engineering, Retirement.....	\$ 5,706.
AA# D5110.810 - Maintenance of Highways & Bridges, Retirement.....	<u>32,170.</u>
"D" Fund Total:	\$ 37,876.

AA# J6298.830 - TANF-Summer Youth, Social Security.....	\$ <u>12,545.</u>
"J" Fund Total:	\$ 12,545.

AA#K8221.810 - Joint Activity/Planning, Retirement.....	\$ <u>12,249.</u>
"K" Fund Total:	\$ 12,249.

**FROM:**

AA# A1165.830 - District Attorney Office, Social Security.....	\$ 6,811.
AA# A1165.840 - District Attorney Office, Workers Compensation.....	4,978.
AA# A1165.850 - District Attorney Office, Unemployment Insurance.....	6,716.
AA# A1165.860 - District Attorney, Health Insurance.....	6,494.
AA# A1170.830 - Public Defender-Criminal, Social Security.....	7,381.
AA# A1170.840 - Public Defender-Criminal, Workers Compensation.....	5,504.
AA# A1170.850 - Public Defender-Criminal, Unemployment Insurance.....	5,083.
AA# A1170.860 - Public Defender-Criminal, Health Insurance.....	10,398.
AA# A1172.810 - Public Defender-Regional Immigration, Retirement.....	16,512.
AA# A1172.860 - Public Defender-Regional Immigration, Health Insurance.....	26,119.
AA# A1173.860 - Public Defender-Civil, Health Insurance.....	20,419.
AA# A1312.860 - Finance-Real Property Tax Services, Health Insurance.....	24,092.
AA# A1410.860 - County Clerk-Registrar, Health Insurance.....	17,067.
AA# A1420.860 - Law Department, Health Insurance.....	55,396.
AA# A1450.860 - Board of Elections, Health Insurance.....	24,211.
AA# A1480.860 - Health Insurance Administration, Health Insurance.....	14,843.

29.

AA# A1610.860 - Central Services, Health Insurance .....	27,968.
AA# A1620.860 - Buildings & Grounds, Health Insurance .....	34,726.
AA# A3020.830 - Emergency Communications, Social Security .....	14,198.
AA# A3020.840 - Emergency Communications, Workers Compensation .....	6,862.
AA# A3020.860 - Emergency Communications, Health Insurance .....	7,539.
AA# A3112.860 - Sheriff-Security, Health Insurance .....	11,736.
AA# A3117.810 - Sheriff-Court Attendants, Retirement .....	5,890.
AA# A3120.860 - Sheriff-Law Enforcement, Health Insurance.....	52,759.
AA# A3150.860 - Sheriff-Jail Inmates, Health Insurance .....	128,357.
AA# A4010.810 - Public Health Administration, Retirement.....	13,165.
AA# A5620.860 - Department of Aviation, Health Insurance .....	25,342.
AA# A6010.830 - Social Services Administration, Social Security.....	16,192.
AA# A6010.860 - Social Services Administration, Health Insurance.....	26,249.
AA# A6011.830 - Children & Adult Services, Social Security.....	22,989.
AA# A6012.860 - Temporary Assistance, Health Insurance.....	13,852.
AA# A6013.810 - Medicaid Administration, Retirement .....	82,749.
AA# A6773.860 - Senior Nutrition Program, Health Insurance.....	13,073.

"A" Fund Total: \$ 755,670.

AA# D5020.860 - Engineering, Health Insurance .....	\$ 5,706.
AA# D5110.860 - Maintenance of Highways & Bridges, Health Insurance .....	32,170.

"D" Fund Total: \$ 37,876.

AA# J6300.810 - Workforce Development Administration, Retirement .....	\$ 6,499.
AA# J6300.860 - Workforce Development Administration, Health Insurance.....	6,046.

"J" Fund Total: \$ 12,545.

AA# K8221.860 - Joint Activity/Planning, Health Insurance .....	\$ 12,249.
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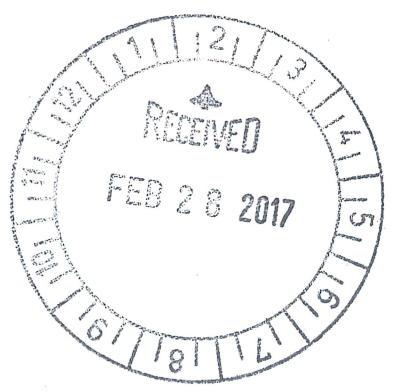
"K" Fund Total: \$ 12,249.

Respectfully submitted,



Anthony J. Picente, Jr.  
Oneida County Executive

AJP:gpb  
CC:County Attorney  
Comptroller  
Budget Director





**ONEIDA COUNTY BOARD OF ELECTIONS**

Union Station ♦ 321 Main St. ♦ 3<sup>rd</sup> Floor  
Utica, New York 13501  
Fax: (315) 798-6412

**Anthony J. Picente Jr.**  
County Executive

**JORDAN S. KARP**  
Democratic Commissioner  
(315) 798-5761

**ROSE M. GRIMALDI**  
Republican Commissioner  
(315) 798-5763

February 21, 2017

FN 20 17-088

Oneida County Executive Anthony J. Picente, Jr.  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

**WAYS & MEANS**

Dear County Executive Picente:

Attached you will find an Extension of a Contract between the Oneida County Board of Elections and the New York State Board of Elections for Voter Education/Poll Worker Training and New York State Poll Site Access Improvements from April 1, 2017 to March 31, 2018. This is an amendment to extend the timeframe for this award; the original contract (#008312) was approved by Oneida County on March, 20, 2007.

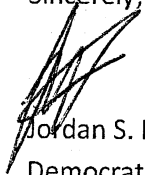
This Contract Extension (Appendix "X") reflects the original contract amount and not the current balance. The current balance for Poll Worker Training/Voter Education is \$18,730.36.

Time is of the essence and this Appendix "X" must be returned to the New York State Board of Elections by March 31, 2018.

Kindly forward to the Board of Legislators for approval, and execute and return the Appendix "X" to our office at your earliest convenience upon their approval.

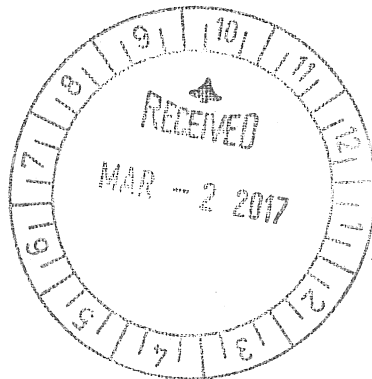
Thank you.

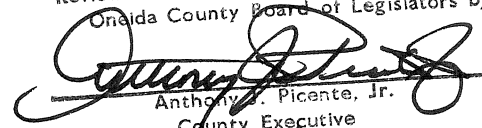
Sincerely,

  
Jordan S. Karp  
Democratic Commissioner

  
Rose Marie Grimaldi  
Republican Commissioner

Attachments



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 3/2/17



**STATE BOARD OF ELECTIONS**

Peter S. Kosinski  
Co-Chair  
Gregory P. Peterson  
Commissioner  
Todd D. Valentine  
Co-Executive Director

40 NORTH PEARL STREET, SUITE 5  
ALBANY, N.Y. 12207-2729  
Phone: 518-474-1953 Fax: 518-473-8315  
www.elections.ny.gov

Douglas A. Kellner  
Co-Chair  
Andrew J. Spano  
Commissioner  
Robert A. Brehm  
Co-Executive Director

February 15, 2017

Commissioner Jordan Karp  
Commissioner Rose Grimaldi  
Oneida County Board of Elections  
321 Main Street - 3rd Floor  
Utica, NY 13501

Dear County Election Commissioners:

The New York State Board of Elections is working to extend the Voter Education/Poll Worker Training and the New York State Poll Site Access Improvement contracts for another year from April 1, 2017 until March 31, 2018.

The attached checklist indicates which of your Voter Education/Poll Worker Training and Poll Site Access Improvement contracts will be extended as they have an unexpended balance. If there is a check mark in that box, you will need to sign, title, date, notarize, and return all four copies of each contract extension to the State Board of Elections by March 31st.

Please note that the contract extensions reflect the original contract amount and not your current balance. This simply extends the duration of the contracts and makes no other amendments.

Your balances as of February 15, 2017 are:  
Poll Worker Training/ Voter Education: \$18730.36  
NYS Accessibility Funds: \$0

You will receive a copy of each contract for your records when the contracts have been signed and approved by the State Comptroller, if necessary.

Thank you and if you have any questions, please feel free to contact us at (518) 474-1953.

Sincerely

Patrick Campion  
HAVA Funds Coordinator

Gregory Fiozzo  
HAVA Funds Coordinator

Encl.

518 474 1953

FILED

32.



COUNTY: ONEIDA

1. Voter Education / Poll Worker Training Grant

2. NYS Voting Access for Individuals with Disabilities  
Polling Place Access Improvement Grant