

ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Timothy Julian
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION FOR JANUARY 17, 2024 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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AVAILABLE ON WEBSITE ONLY
www.ocgov.net

Dated 12/20/23

We, the undersigned Democratic members of the Oneida County Board of Legislators, hereby petition and designate the Utica Observer Dispatch and the Rome Daily Sentinel as the official newspapers representing the Democratic Party to publish the concurrent resolutions, election notices, official canvasses, local laws, notices and other matters required by law to be published in the year 2024.

[Handwritten signatures]
Coralie J. Leach
Tom M. Lewis
Oly Leach
Chad Dancy

FN 20 24 - 005

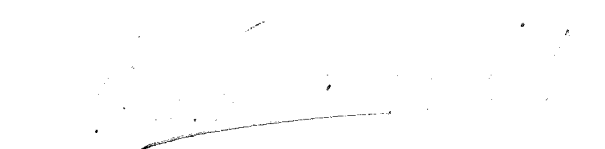
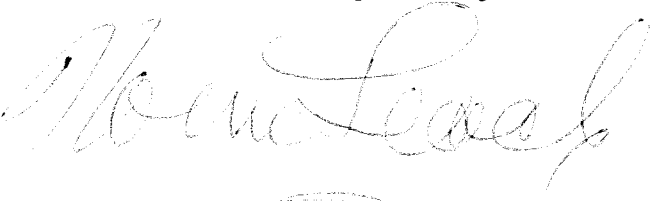


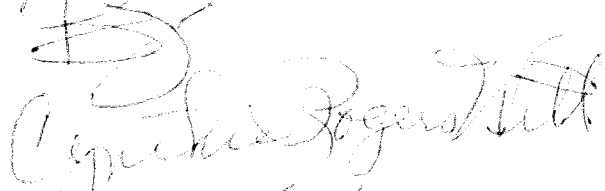


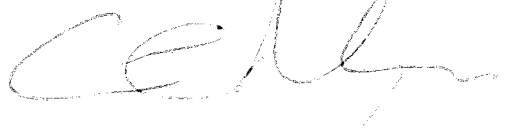




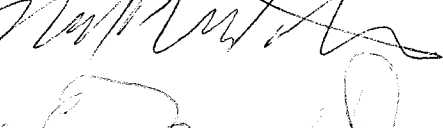
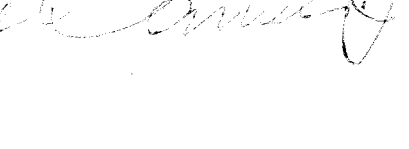
WAYS & MEANS

FN 20 24-006

Dated 1/2/24

WAYS & MEANS

We, the undersigned Republican members of the Oneida County Board of Legislators, hereby petition and designate the Rome Daily Sentinel and the Utica Observer -Dispatch as the official newspapers representing the Republican Party to publish the concurrent resolutions, election notices, official canvasses, local laws, notices and other matters required by law to be published in the year 2024.



ONEIDA COUNTY BOARD OF LEGISLATORS

Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501
Work Phone: 315-798-5900 ♦ Home Phone: 315-337-9045

FN 20 24-007

December 15, 2023

Board of County Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

Under the provisions of Resolution No. 270 passed by the Oneida County Board of Legislators on June 16, 1992, I am recommending the reappointment of Dave Guido to the Oneida County Sports Authority.

David Guido for a five (5) year term, commencing January 1, 2024 and ending December 31, 2028.

I hereby refer this matter to the Ways & Means Committee and the full Board for consideration at the meeting of January 17, 2024.

Respectfully submitted,

Gerald J. Fiorini
Chairman of the Board

Cc: David Guido



ONEIDA COUNTY BOARD OF LEGISLATORS

Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501
Work Phone: 315-798-5900 ♦ Home Phone: 315-337-9045

December 21, 2023

FN 20 24-008

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

I hereby forward the name of Mr. Robert Comis for appointment to the Oneida-Herkimer Solid Waste Management Authority Board, to fill the vacancy that was created when Neil Angell retired from the Board. It will be a five-year term to run through from January 1, 2024 – December 31, 2029.

I hereby refer this matter to the Ways and Means Committee and request that it be considered by the full Board at their January meeting.


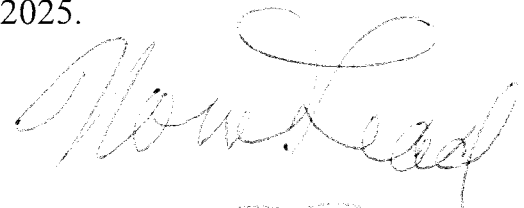
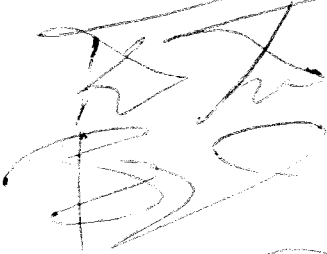


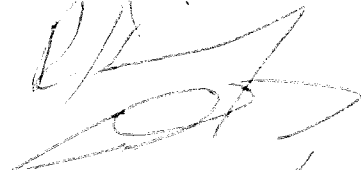
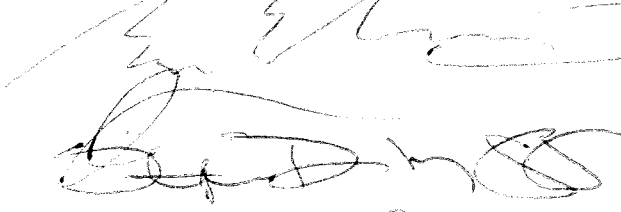


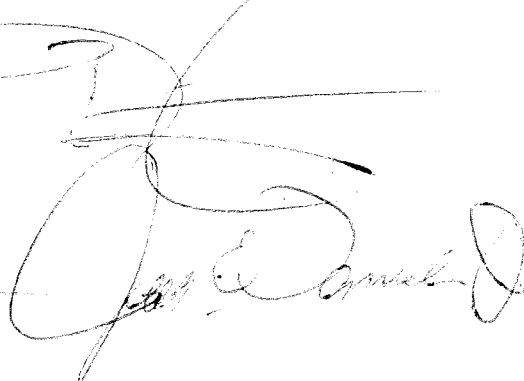

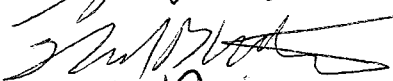
Respectfully submitted,

Gerald J. Fiorini
Chairman of the Board

Robert Comis

READ & FILED

We, the undersigned, being members of the Oneida County Board of Legislators 2024-2025 Term of Office, and being members of the Republican Party, hereby designate _____ as Majority Leader pursuant to Rule No. 3 of the Rules of the Board of Legislators of the County of Oneida, to serve for a term commencing January 1, 2024 and terminating on December 31, 2025.

Dated: 11/3/24

READ & FILED

We, the undersigned, being members of the Oneida County Board of Legislators 2024-2025 Term of Office, and being members of the Republican Party, hereby designate Daniel R. Guzewich as Majority Legislative Analyst pursuant to Rule No. 2 of the Rules of the Board of Legislators of the County of Oneida, to serve for a term commencing January 1, 2024 and terminating on December 31, 2025.

[Handwritten signatures and names, including: M. G. ...]

[Handwritten signature: Thomas ...]

[Handwritten signature: Cynthia Fogus Hill]

[Handwritten signature: ...]

[Handwritten signature: ...]

[Handwritten signature: ...]

[Handwritten signature: ...]

[Handwritten signature: ...]

[Handwritten signature: ...]

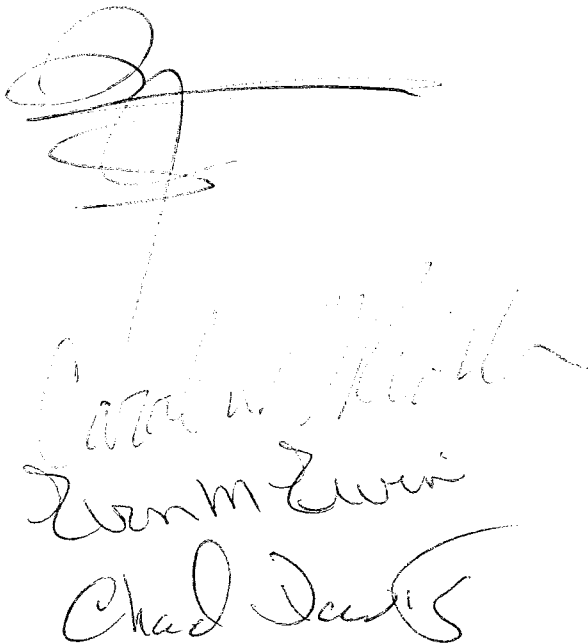
[Handwritten signature: ...]

[Handwritten signature: ...]

Dated: 1/3/24

READ & FILED

We, the undersigned, being members of the Oneida County Board of Legislators 2023-2024 Term of Office, and being members of the Democratic Party, hereby designate Tim Julian as Minority Leader pursuant to Rule No. 3 of the Rules of the Board of Legislators of the County of Oneida, to serve for a term commencing January 1, 2024 and terminating on December 31, 2025.

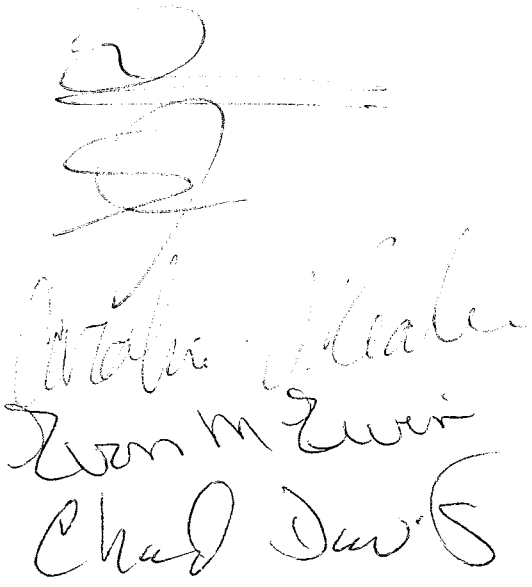


Three handwritten signatures are present. The top signature is a large, stylized scribble. The middle signature is 'Cora M. K...'. The bottom signature is 'Chad Davis'.

Dated: 12/20/23

READ & FILED

We, the undersigned, being members of the Oneida County Board of Legislators 2023-2024 Term of Office, and being members of the Democratic Party, hereby designate Mary G. MacEnroe as Minority Legislative Analyst pursuant to Rule No. 2 of the Rules of the Board of Legislators of the County of Oneida, to serve for the remainder of a term that commenced January 1, 2023 and terminating on December 31, 2024.



Walter Meade
Tom McGowan
Chad Davis

Dated: 12/20/23



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

December 13, 2023

FN 20 24-013

READ & FILED

Board of Legislators
Oneida County
800 Park Avenue
Utica, New York 13501

RE: Appointment to the Oneida County Sports Facility Authority

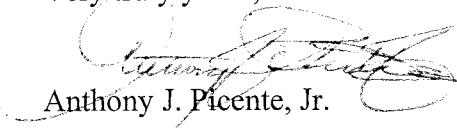
Honorable Members:

Pursuant to Public Authorities Law §2052-c(1), I am reappointing Thomas B. Keeler to the Oneida County Sports Facility Authority for a term commencing January 1, 2024 and ending December 31, 2028.

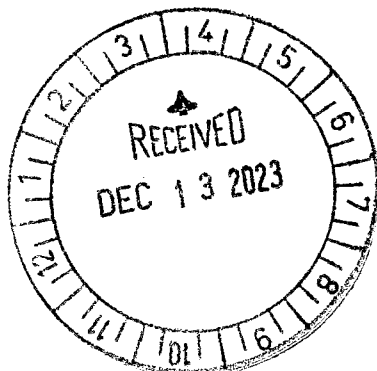
No Board of Legislators action is required relative to this reappointment.

Thank you.

Very truly yours,


Anthony J. Picente, Jr.

cc: Thomas B. Keeler





ONEIDA COUNTY SPORTS
FACILITY AUTHORITY



800 Park Avenue ♦ Utica, New York 13501
(315) 798-5700

December 13, 2023

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Re: Oneida County Sports Facility Authority

Dear County Executive Picente:

Pursuant to Public Authorities Law §2052-c(1), I hereby recommend the following reappointments to the Oneida County Sports Facility Authority:

1. Thomas Keeler - Five (5) year term commencing January 1, 2024 and ending December 31, 2028.

Thank you.

Sincerely,

Gregory Gaeta
Oneida County Sports Facility Authority Chairman





**Memorializing petition by
Oneida County
Board of Legislators**

FN 20 24 - 8157

READ & FILED

F.N. 2023- XXX

MEMORIALIZING PETITION URGING GOVERNOR HOCHUL TO VETO EVEN-YEAR LOCAL ELECTIONS BILL

WHEREAS, the Oneida County Board of Legislators believes that increasing participation in the election process and reducing costs of government operations is good for our republic, and

WHEREAS, during the 2023 legislative session, Assembly Member Amy Paulin and State Senator James Skoufis reintroduced this legislation (A.04282B/S.3505B), which would move some local elections to even-numbered years, and

WHEREAS, versions of this legislation were introduced in previous years and failed to reach the floor for a vote due to lack of support, and

WHEREAS, after the 2022 session concluded, the bill sponsor indicated that hearings would be held on the proposal through the Election Committee process, and

WHEREAS, no such hearings were held, and

WHEREAS, the proposed legislation circumvented the legislative committee process during the legislative session, limiting public input and understanding of the impacts, and

WHEREAS, there has been no financial analysis or operational analysis of the impacts on local Boards of Elections, and

WHEREAS, this legislation passed in the middle of the night on the last days of the legislative session, which is counter to the idea of an open and transparent government, and

WHEREAS, the state Board of Elections has also recently weighed in on the measure, suggesting the logistical challenges of expanding the ballot in even years will be a technological and practical nightmare.

WHEREAS, the Oneida County Board of Legislators has many concerns with this bill, especially its diminishment of adequate attention to local issues and local voices, and

WHEREAS, by forcing local elections to compete against national and state-level campaigns, this legislation will decrease voters' attention to important local issues and deprive local candidates of appropriate platforms to explain their stance on issues, and

WHEREAS, this legislation excludes elections to offices in New York City and all other cities and villages in New York state, as well as certain offices within all counties and towns, thereby negating any potential savings to local Boards of Election, and

WHEREAS, this legislation usurps Home Rule powers reserved by local governments and protected by the Constitution of the State of New York, raising questions of legality and constitutional authority, and

WHEREAS, establishing the schedule of local elections is the right of the local government, supported by more than a century of precedent, and

WHEREAS, local municipalities have had the ability to change their elections to even-numbered years for decades, and have chosen not to do so, and

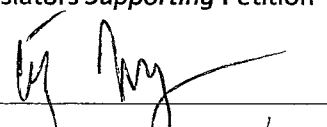


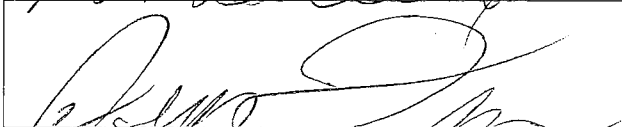



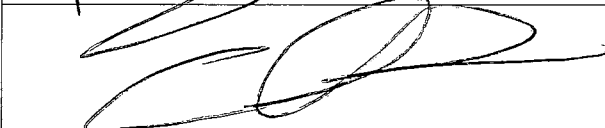
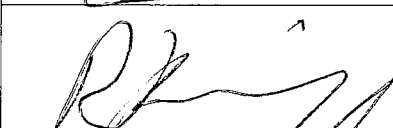

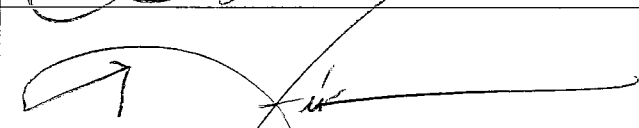
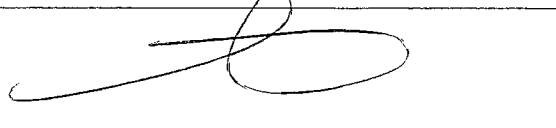
WHEREAS, the Assembly Bill sponsor indicated that she had not received any messages of support for this proposal from any of the 57 counties and 933 towns across New York state impacted by this legislation, now, therefore, be it

RESOLVED, that the Oneida County Board of Legislators calls on Governor Hochul to strongly oppose this legislation and utilize her veto authority to reject this proposal, and

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to Governor Kathy Hochul, Senate Majority Leader Andrea Stewart Cousins, Assembly Speaker Carl Heastie, Senate Minority Leader Robert Ort, Assembly Minority Leader William Barclay, Assembly Bill Sponsor Amy Paulin, Senate Bill Sponsor James Skoufis, State Assembly members Marianne Buttenschon, Brian D. Miller, Kenneth Blankenbush and Robert Smullen, as well as to any others deemed necessary and appropriate.

Dec. 20, 2023

12

Legislators Supporting Petition	Legislators Opposing Petition
	
	
	
	
	
	
	
	
	
	
	
	

Legislators Supporting Petition

Legislators Opposing Petition

Max [unclear]

[unclear]

[unclear]

[unclear]

Christa Dewey

[unclear]

Tom M. [unclear]

John E. [unclear]

The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 23 members of the Oneida County Board of Legislators.



ANTHONY R. CARVELLI
COMMISSIONER



**ONEIDA COUNTY
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

December 11, 2023

FN 20 24-DE

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, N.Y. 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear Mr. Picente:

Pursuant with Title 3 of Article 5 of the Real Property Tax Law, the enclosed petitions are submitted with the recommendations as cited.

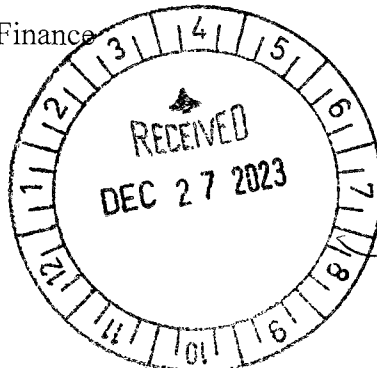
We would respectfully request that you please forward said petitions to the Oneida County Board of Legislators for full board consideration at the January 2024 meeting.

<u>NUMBER</u>		<u>AMOUNT</u>
1	REFUND	\$ 276.48
2	CORRECTIONS	\$ 103,008.70

Sincerely,

Anthony Carvelli
Commissioner of Finance

AC:kp
Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 12-27-23

MUNICIPALITY	YEAR	ERRONEOUS ASSESSMENTS	TAX MAP NUMBERS	TAX UNPAID	AMOUNT CANCEL	TAX PAID	AMOUNT REFUND	CORRECT	AMOUNT TO "0"
Vernon	2020 - 2023	Masi, Vito & Terri	6089 334.000-1-45.1 QO			1612.45	\$ 276.48	\$ 1,335.97	\$ -
Rome	2023	FFP NY Rome Project	1389 244.003-0003-027.001-1 UE	\$ 101,488.04	\$ 101,488.04			\$ -	\$ -
Westmoreland	2009 - 2023	Riopel, Joseph	6800 302.004-1-1.7 NU	\$ 1,520.66	\$ 1,520.66		\$ 276.48	\$ -	\$ -
					\$ 103,008.70		\$ 276.48	\$ -	\$ -



ONEIDA COUNTY BOARD OF ELECTIONS

Union Station • 321 Main St. • 3rd Floor
Utica, New York 13501
Phone: (315) 798-5765
Fax: (315) 798-6412

Anthony J. Picente, Jr.
County Executive

Sarah F. Bormann
Democratic Commissioner

Nichole D. Shortell
Republican Commissioner

December 26, 2023

FN 20 _____

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

Attached is an amendment to an original purchase and maintenance agreement, per NYS OGS contract, with Know Ink, LLC. This amendment is for the purchase of 100 new “poll pad packages” (i.e., electronic poll pad units and related items), including necessary licenses. This purchase will supplement, per the original contract, the County’s current 200 poll pad packages. This amendment also extends maintenance, including software updates and support, for 2025 and 2026, on what will be the Counties combined total of 300 poll pad packages.

The purchase cost for these additional poll pad packages is \$165,500.00, while maintenance costs for 2025 and 2026 are, respectively, \$67,584.00 per year (\$135,168.00 total). Accordingly, the amendment’s total cost over its three-year term (1/1/24 to 12/31/26) is \$300,668.00. The Technology Innovation and Election Resource (TIER) Grant will reimburse \$165,192.00 on the equipment purchase.

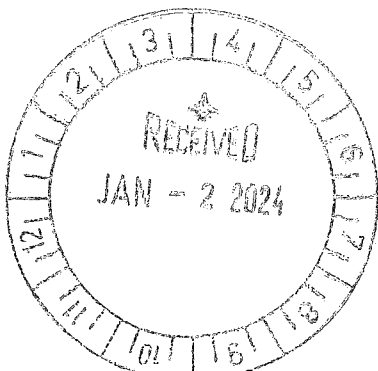
If the attached amendment meets with your approval, please forward same to the Oneida County Board of Legislators for their review and approval. If you have any questions or would like to discuss this agreement in greater detail, please contact us at our office.

Thank you for your continued support and cooperation.

Sincerely,

Sarah F. Bormann
Democratic Commissioner

Nichole D. Shortell
Republican Commissioner



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 12-27-23

Oneida Co. Department: Board of Elections

Competing Proposal	_____
Only Respondent	_____
Sole Source	<u> X </u>
Other	_____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Know Ink, LLC
2111 Olive Street
Saint Louis, Missouri 63103

Title of Activity or Service: Amendment to Purchase and Maintenance Agreement

Proposed Dates of Operation: January 1, 2022 –December 31, 2026

Client Population/Number to be served: Oneida County Voters

Summary Statements

- 1) Narrative Description of Proposed Services:** Amendment to original contract with a term of 1/1/22 to 12/31/24. Per NYS OGS contract, vendor will provide the County with 100 new “poll pad packages” (i.e., electronic poll pad units and related items), including necessary licenses, to supplement, per the original contract, the County’s current 200 packages. This amendment also extends maintenance, including software updates and support, for 2025 and 2006 on what will be the County’s combined total of 300 poll pad packages.
- 2) Program/Service Objectives and Outcomes:** N/A
- 3) Program Design and Staffing:** N/A

Total Funding Requested Amount: \$300,668.00. The costs are broken down as follows:
\$165,500 (2024); \$67,584.00 (2025); and \$67,584.00 (2026). **Account #1450.212**

Oneida County Funding Recommendation: \$300,668.00

Proposed Funding Sources (Federal \$/State \$/County \$): County, with the Technology Innovation and Election Resource (TIER) Grant reimbursing \$165,192.00 for the equipment purchase.

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: BOE is pleased with vendor’s past performance.



Office of the Sheriff

County of Oneida

Undersheriff Joseph Lisi
Chief Deputy Jonathan Owens

Chief Deputy Derrick O'Meara
Chief Deputy Mark Kinderman

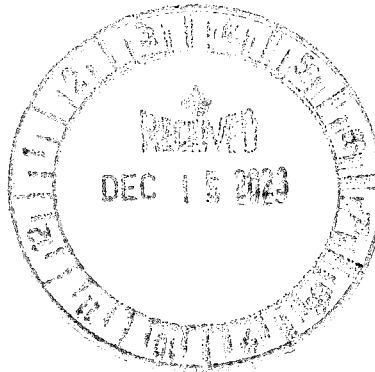
Sheriff Robert M. Maciol

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,
Oneida County Sheriff

Cc: Tom Keeler, Budget Director
Mark Kinderman, Chief Deputy
Sheryl Brown, Deputy Comptroller



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 12-15-23

DEC 15 2023

Administrative Office

6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division

6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division

6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

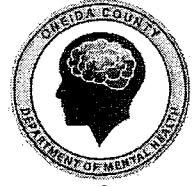
Civil Division

200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

20



ONEIDA COUNTY DEPARTMENT OF MENTAL HEALTH



ANTHONY J. PICENTE, JR.
County Executive

ASHLEE L. THOMPSON
Commissioner

December 27, 2023

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20 24 00

HEALTH & HUMAN SERVICES

Dear Mr. Picente,

WAYS & MEANS

On behalf of the Oneida County Department of Mental Health (OCDMH), I am forwarding the attached **Oneida County Opioid Response Funds RFP** awards for your review and approval. The **Oneida County Opioid Response RFP** was initiated to fund local projects that improve the system of behavioral services integration to best treat co-occurring disorders, service equity, and meaningful evaluation that demonstrates reduced suffering and positive impacts on the social determinants of health that have been affected by the opioid crisis. OCDMH's goal for this RFP was to establish projects whose priority areas include harm reduction, treatment investments across the service continuum, priority populations, housing, recovery, prevention, transportation, public awareness, and research.

The funds for the **Oneida County Opioid Response Funds RFP** were distributed by the NYS Office of Addiction Services and Supports (OASAS) directly to OCDMH pursuant to the terms of the New York Opioid Settlement Sharing Agreement and the authorizing statutes Mental Hygiene Law §25.18 and State Finance Law §99-nn which set forth permissible uses for New York Opioid Settlement funds.

OCDMH allocated \$1,000,000.00 of the New York Opioid Settlement funds it received in 2023 towards the **Oneida County Opioid Response Funds RFP** and received over \$1,399,736.91 in proposals from six different agencies. Five agencies were awarded projects to utilize these funds for their identified projects. A total of **\$900,064.11** will be distributed to the RFP awardees, with contract terms to begin in early 2024 for one or two year terms. In addition, \$60,000.00 will be distributed to Integrated Community Alternatives Network (ICAN) for their Overcoming Obstacles Event for 9th graders in Oneida County which was held on September 26, 2023 at the Utica University Nexus Center. The total request for approval is **\$960,064.11**. For further information, please refer to the attached packet for project narratives and budgets.

RFP Awardees:

- **Center for Family Life and Recovery** – *Peer Alliance Services Expansion*
- **Helio Health, Inc.** – *Oneida Rural Treatment Expansion Project*
- **Integrated Community Alternatives Network** – *School Opioid Response Project*

- **Partnership to End Addiction** – *Incentivize EndODNY in Oneida County*
- **Upstate Caring Partners, Inc.** – *UCP Enhanced Peer Services*

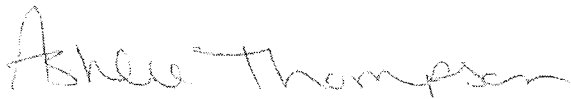
Additional Funds to be Dispersed:

- **Integrated Community Alternatives Network** – *Overcoming Obstacles Event*

If these proposals meet your approval, please forward them to the Board of Legislators for further consideration.

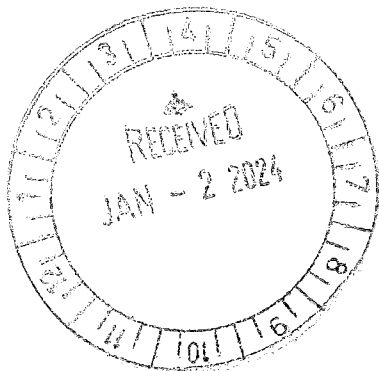
Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you may have about these proposals.

Sincerely,

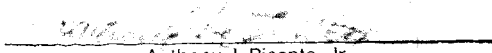


Ashlee L. Thompson, MHA, MEd., Master CASAC
 Commissioner of Mental Health
 Director of Community Services

AT/sr
 Encs.



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by


 Anthony J. Picente, Jr.
 County Executive

Date 1/2/24

Oneida Co. Department: Mental Health

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	___X___

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Various Providers
Please see attached chart

Title of Activity or Service: Oneida County Opioid Response Funds RFP

Proposed Dates of Operation: Various terms (one or two year terms)
Please see attached chart

Client Population/Number to be Served: Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services:** The Oneida County Opioid Response RFP was established to fund local projects that improve the system of behavioral services integration to best treat co-occurring disorders, service equity, and meaningful evaluation that demonstrates reduced suffering and positive impacts on the social determinants of health that have been affected by the opioid crisis. Establish projects whose priority areas include harm reduction, treatment investments across the service continuum, priority populations, housing, recovery, prevention, transportation, public awareness, and research.
- 2) **Program/Service Objectives and Outcomes:** Five agencies were awarded projects to utilize these funds for their identified projects. A total of \$900,064.11 will be distributed to the RFP awardees, with contract terms to begin in early 2024. In addition, \$60,000.00 will be distributed to Integrated Community Alternatives Network (ICAN) for their Overcoming Obstacles Event for 9th graders in Oneida County, which was held on September 26, 2023, at the Utica University Nexus Center.
- 3) **Program Design and Staffing**

Total Funding Requested: \$960,064.11

Account #

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% NYS OASAS Opioid Settlement Fund

Cost Per Client Served: (N/A)

Past Performance Data: (N/A)

O.C. Department Staff Comments:

Mandated Service: Oneida County Department of Mental Health has received funds from the NYS OASAS Opioid Settlement Fund which must be used in accordance with the New York Opioid Settlement Agreement and Mental Hygiene Law §25.18 and State Finance Law §nn-99.

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

County Office Building 800 Park Avenue Utica, NY 13501

Phone: (315) 798-5738 Fax: (315) 798-5218

FN 20 24-01

December 11, 2023

HEALTH & HUMAN SERVICES
WAYS & MEANS

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement with Empowered Pathways, Inc. for review and approval.

This Agreement is for the operation of Family Group Conferencing (FGC) services. Family Group Conferencing provides a forum in which the child and family team comes together to develop or modify a plan that addresses child safety, permanency, and well-being. The team identifies progress and addresses barriers in helping the family reach their goals.

The term of the Agreement is from January 1, 2023, through December 31, 2027. The total cost for the term of this Agreement will not exceed \$238,494.00, with a County funding cost of 27.18% or \$64,822.67.

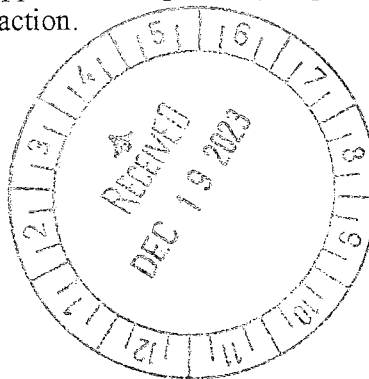
If this Agreement meets with your approval, I respectfully request that this matter be forwarded to the Board of Legislators for further action.

Thank you for your consideration.

Sincerely,

Colleen Fahy-Box

Colleen Fahy-Box
Commissioner



Attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 12/19/23

25

96301

Oneida Co. Department Family and Community Services

Competing Proposal _____
Only Respondent _____
Sole Source _____
Other X _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Empowered Pathways, Inc.
502 Court Street, Suite 234
Utica, New York 13501

Title of Activity or Services: Family Group Conferencing

Proposed Dates of Operations: January 1, 2023, through December 31, 2027

Client Population/Number to be Served: Families with kinship cases, experiencing high conflict, engaged in a process where they are compelled to surrender their parental rights or custody, or with other complex family disputes.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Family Group Conferencing (FGC) services will provide an alternative method of working cooperatively with Social Services, Juvenile Justice systems, educational institutions, family court, and other disciplines to families experiencing high conflict, or who are engaged in a process where they are compelled to surrender their parental rights or custody. Family Group Conferencing will provide a forum in which the child and family team comes together to develop or modify the Family Plan that addresses child safety, permanency, and well-being, and where the team identifies progress and addresses barriers in helping the family reach their goals.

2). Program/Service Objectives and Outcomes -

Contractor shall work with individuals/families to identify issues and settle disputes by identifying family resources, promoting communication and compromise through mediation practices, and educating individuals/families as to how to settle disagreements in a peaceful and constructive manner. Individuals/families will be able to resolve conflicts and prevent further escalation of individual/family disputes that often cause family disruptions/dysfunction resulting in custodial disagreements, allegations of abuse or neglect, PINS/JD behaviors or other such situations that increase the risk of out-of-home placement and require court intervention.

3). Program Design and Staffing Level - Six (6) coordinators fully trained in restorative practice with specialized training in Family Group Conferencing; Two (2) coordinators to be present for each family Group Conferencing.

Total Funding Requested: \$ 238,494.00

Account #: A6070.49548

Oneida County Dept. Funding Recommendation: \$ 238,494.00

Proposed Funding Source (Federal \$ /State \$ / County \$): \$238,494.00

Federal 38.39 % - \$ 91,557.85

State 34.43 % - \$ 82,113.48

County 27.18 % - \$ 64,822.67

Cost Per Client Served: N/A

Mandated or Non-Mandated – Preventive services are mandated services

Past Performance Served: N/A

O.C. Department Staff Comments: Empowered Pathways anticipates a small grant through the New York State Unified Court System to further support this program.

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Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

County Office Building 800 Park Avenue Utica, NY 13501
Phone: (315) 798-5738 Fax: (315) 798-5218

December 11, 2023

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 2023-000
HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

I am submitting for review and approval by the Board of Legislators the following Purchase of Services Agreement between Oneida County, through its Department of Family and Community Services, and Integrated Community Alternatives Network, Inc. (ICAN) for the provision of Street Outreach Services.

ICAN will provide Street Outreach Services in Utica, Rome, and elsewhere in Oneida County and effectively engage individuals and families experiencing homelessness who might not otherwise access services. A team of five street outreach workers will assist individuals and families in homeless settings with emergency needs, as well as access to information, referral services, and supplemental resources, to enable them to take the steps necessary to become housed and integrated into the community.

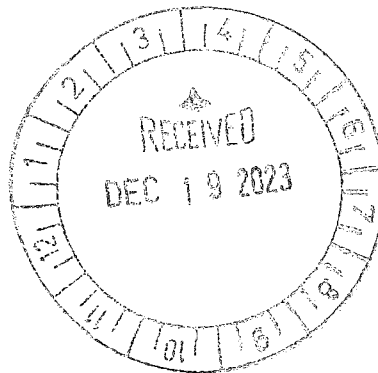
This Agreement was awarded via a Request for Proposals (2023-356) for a term of October 1, 2023 through September 30, 2028. The total cost of this Agreement will not exceed \$3,023,143.50, and the County's share will be \$821,690.40 (27.18%).

I am respectfully requesting that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Colleen Fahy-Box
Commissioner



CFB/mk
Attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 12/19/23

Oneida Co. Department: Family and Community Services
#23810

Competing Proposal _____
Only Respondent X
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: Integrated Community Alternatives Network, Inc.
310 Main Street
Utica, New York 13501

Title of Activity or Services: Street Outreach Services

Proposed Dates of Operations: October 1, 2023 through September 30, 2028

Client Population/Number to be Served: Individuals and families experiencing homelessness or residing in other areas not considered habitable.

Summary Statements

1). Narrative Description of Proposed Services

This will provide a team of five street outreach workers who will assist individuals and families in homeless settings with emergency needs, as well as access to information, referral services, and supplemental resources, to enable them to take the steps necessary to become housed and integrated into the community.

2). Program/Service Objectives and Outcomes

Contractor will perform street outreach to the homeless in Utica, Rome, and elsewhere in Oneida County and effectively engage homeless individuals and families who might not otherwise access services.

3). Program Design and Staffing Level

The Street Outreach team will be overseen by the Director of Transitional Services.

Total Funding Requested: \$3,023,143.50 **Account #:** 6070.495-615

Oneida County Dept. Funding Recommendation: \$3,023,143.50

Proposed Funding Sources (Federal \$/ State \$/County \$):

Federal: 38.39% (\$1,160,584.79) State: 34.43% (\$1,040,868.31) County: 27.18% (\$821,690.40)

Cost Per Client Served: N/A

Past Performance Served: This contractor has provided street outreach services since 2021. The Department is satisfied with the street outreach services provided by this contractor.

O. C. Department Staff Comments: This agreement was awarded via Request for Proposals (2023-356). A portion of this funding is anticipated to be allocated through federal grant funds.

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Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
County Office Building 800 Park Avenue Utica, NY 13501
Phone: (315) 798-5738 Fax: (315) 798-5218

December 7, 2023

FN 20 2023-12-07

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WJAYS & WEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement between Oneida County, through its Department of Family and Community Services, and the Homemakers of the Mohawk Valley, Inc. dba Caregivers, for your review and approval.

Under this Agreement, Caregivers will provide home care services for elderly, homebound individuals. Home care is provided as part of a New York State program that provides personal care to frail seniors through the Expanded In-Home Services for the Elderly Program (EISEP). Caregivers is one of two home care agencies to provide these services. The total amount of this Agreement is \$1,608,270.00, which consists of 75% (\$1,206,202.50) State funds and 25% County (\$402,067.50) funds. This Agreement commences April 1, 2023 and terminates March 31, 2028.

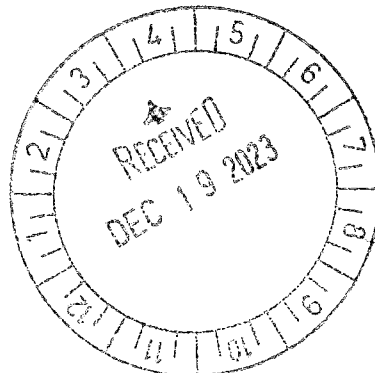
I respectfully request that this matter be submitted to the Board of Legislators for their consideration.

Sincerely,

Colleen Fahy-Box
Colleen Fahy-Box
Commissioner

CFB/vlc

Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 12/19/23

Oneida Co. Department: OFA/OCC

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: **Homemakers of the Mohawk Valley, Inc. d/b/a
Caregivers**
2465 Sheridan Drive
Tonawanda, New York 14150

Title of Activity or Service: Home Health Care Agency

Proposed Dates of Operation: April 1, 2023 through March 31, 2028

Client Population/Number to be Served: Approximately 92 individuals, age 60 or above

Summary Statements:

1) Narrative Description of Proposed Services

To provide non-medical homemaker/personal care services to Oneida County residents, age 60 and older who are functionally impaired in at least one Activity of Daily Living (i.e., bathing, dressing, toileting) or two Instrumental Activities of Daily Living (i.e., housekeeping, shopping, and preparing meals).

2) Program/Service Objectives and Outcomes:

- To provide personal care services to frail, disabled, or homebound individuals who are limited in their activities of daily living.
- Usual tasks that may be performed by the Housekeeper/Chore Worker (PCA Level I) include:
 - Making/changing beds, dusting/vacuuming, light cleaning of kitchens, bedrooms and bathrooms, dishwashing, shopping for client, laundering, transportation to various appointments and community activities.
- Usual tasks that may be performed by the Personal Care Worker (PCA Level II) include:
 - All of PCA Level I tasks as well as bathing, dressing, grooming, assistance toileting, preparation of meals, feeding, and administering medications.

3) Program Design and Staffing

Personal Care Workers will provide a variety of services that include physically assisting clients with medical needs. Housekeeper/Chore Workers will provide clients with assistance with regular housekeeping and chores. Designated qualified supervisors will train both PCA I and PCA II workers and make regularly scheduled visits to the client's home to ensure the client's satisfaction with their services. Two additional Designated Aides will serve an established schedule of 35 hours each: one in the Rome area and one in the Utica area.

Total Funding Requested: \$ 1,608,270.00 **Account #:** A6774.49599

Oneida County Dept. Funding Recommendation: \$1,608,270.00

Proposed Funding Sources (Federal \$/ State \$/County \$):

Federal: 0% (\$0) State: 75% (\$1,206,202.50) County: 25% (\$402,067.50)

Cost Per Client Served:

	PCA II	PCA I	Designated Aide Services
2023/24	\$30.25	\$29.30	\$38.00
2024/24	\$31.50	\$30.55	\$39.25
2025/26	\$32.75	\$31.80	\$40.50
2026/27	\$34.00	\$33.05	\$41.75
2027/28	\$35.25	\$34.30	\$43.00

Past Performance Data: Current provider of personal care services for OFA EISEP clients.

O.C. Department Staff Comments: N/A

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

December 6, 2023

FW 20 2023-001

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Fourth Renewal Agreement between Oneida County, through its Department of Family and Community Services, and the Resource Center for Independent Living, Inc., for your review. If this renewal Agreement meets with your approval, please forward it to the Board of Legislators for further consideration.

This renewal Agreement, in compliance with NYS Social Adult Day Care Regulations, will continue to provide community-based Social Adult Day Care Services, along with non-medical personal care, to the frail and elderly, in order to help older people to delay or divert nursing facility placement. The total amount of this Agreement is \$128,000.00 supported by 75% state funds (\$96,000.00), and 25% County funds (\$32,000.00). This Agreement commences January 1, 2023 and terminates December 31, 2023.

I am available at your convenience to answer any questions you may have regarding this Agreement.

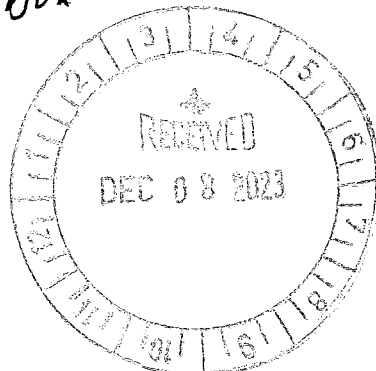
Sincerely,

Colleen Fahy-Box

Colleen Fahy-Box
Commissioner

CFB/mk

Attachments



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.

Anthony J. Picente, Jr.
County Executive
Date 12-8-23

Oneida County Department: DFCS--Office for the Aging

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Resource Center for Independent Living, Inc.
131 Genesee Street
P.O. Box 210
Utica, New York 13501

Title of Activity or Service: Social Adult Day Care

Proposed Dates of Operation: January 1, 2023 through December 31, 2023

Client Population/Number to be Served: Frail and elderly age 60+ with functional impairment

Summary Statements

1) Narrative Description of Proposed Services:

Social Model Adult Day Care Services are a structured five hour; five day a week adult day care that serves frail elderly individuals in a supervised group setting. The program is in compliance with the New York State Regulations for Social Adult Day Care. Eligible participants must be age 60 or older and functionally impaired, meaning needing assistance of another person in at least one of the following activities of daily living: toileting, mobility, transferring and eating; or needing supervision due to cognitive and /or psycho-social impairment. Services include a noon meal and transportation to and from the program

2) Program/Service Objectives and Outcomes:

- To provide 5-hour per weekday adult day care programming
- To provide noon meal and transportation
- To provide services that include socialization, supervision and monitoring, personal care, nutrition, appropriate activities - maintenance and enhancement of daily living skills, caregiver assistance, and transportation.
- To provide intergenerational programming to ensure a mutually beneficial social opportunity for program participants and area youth

3) Program Design and Staffing:

Each adult day service provider will serve OFA authorized participants with a structured 5-hour program that meets the NY State regulations. Each site will have a coordinator and sufficient staff; both paid and volunteer. The staff will supervise participants in a safe environment and the staff will provide appropriate activities and therapies that will enhance the participants' general wellbeing.

Total Funding Requested: \$128,000.00

Account #: 6772.495.116

Oneida County Dept. Funding Recommendation: \$128,000.00

Proposed Funding Source (Federal/State/County):

Federal: \$0 State: 75% (\$96,000.00) County: 25% (\$32,000.00)

Cost per Client Served: \$75.00 per client per five hour day

Past Performance Data: The Resource Center for Independent Living has provided Social Adult Day Care since 1984.

O.C. Department Staff Comments:

Anthony J. Picente, Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
County Office Building 800 Park Avenue Utica, NY 13501
Phone: (315) 798-5738 Fax: (315) 798-5218

FN 20 2023-0002

December 5, 2023

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following purchase of service agreement for review and approval with Cayuga Home for Children d/b/a Cayuga Centers. The Department will contract for one (1) reserved bed in this shelter for youth in need of temporary respite services that are at risk of delinquent behavior, placement in higher levels of care, or require immediate short-term out of home placement (up to 90 days) due to emergency safety reasons.

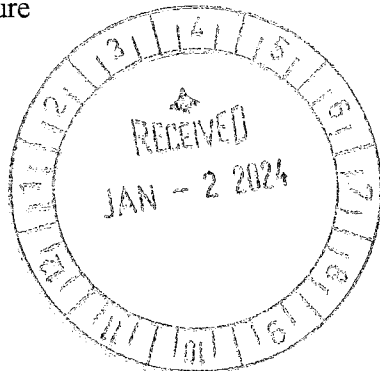
The term of this agreement is from July 1, 2023, through June 30, 2024. The cost for the term of this agreement will not exceed \$127,750.00, and the local cost to support this effort will not exceed \$38,325.00 (30.00%).

If this agreement meets with your approval, I respectfully request that this matter be forwarded to the Board of Legislators for further consideration.

Sincerely,

Colleen Fahy-Box
Commissioner

Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive
Date 12-1-24

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Oneida Co. Department Family and Community Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Cayuga Home for Children
d/b/a Cayuga Centers
101 Hamilton Avenue
Auburn, New York 13021

Title of Activity or Services: One (1) Reserved Bed

Proposed Dates of Operations: July 1, 2023 through June 30, 2024

Client Population/Number to be Served: Youth who are at-risk of involvement with the child welfare or juvenile justice system and youth removed from their home due to emergency safety reasons.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The Contractor operates a respite and short-term program for at-risk youth in need of temporary shelter services and for youth who require immediate short-term out of home placement (up to 90 days). The Contractor will reserve and provide the Department with one (1) respite bed to be utilized by Oneida County youth.

2). Program/Service Objectives and Outcomes

The respite bed provides for the local temporary placement of youth who are identified as having the need for temporary respite care to prevent delinquent behavior or require immediate short-term out of home placement.

3). Program Design and Staffing Level

A facility providing basic care and maintenance which includes shelter, clothing, showers, meals, laundry, and snacks, and support services such as crisis intervention, referral services, therapy and counseling, case management, education support, job training and placement assistance, socialization skills, and family aftercare and reunification services.

Total Funding Requested: \$127,750.00 per year

Oneida County Dept. Funding Recommendation: Account #: A6119.495

Mandated or Non-mandated:

Proposed Funding Source (Federal \$ /State \$ / County \$)

FEDERAL	36.5 % -	\$46,628.75
STATE	33.5 % -	\$42,796.25
COUNTY	30.0 % -	\$38,325.00

Cost Per Client Served:

Past performance Served: O.C. Department Staff Comments:



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

December 12, 2023

FN 20 23-120

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

The following bridge maintenance, rehabilitation, and reconstruction project has been added to the State Transportation Improvement Plan.

PIN	BIN	Road/Feature	Municipality	Funding	
				State	Town
2754.89	2206390	Oswego Road over Fish Creek	Town of Vienna	\$ 2,573,915	\$ 135,000
				TOTAL	\$ 2,708,915

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. Due to the complexity of these rules and regulations, it is very difficult for local municipalities to complete projects within budget and schedule constraints. Oneida County has the experience, expertise, and financial flexibility required to successfully complete Locally Administered Federal Aid Projects. Therefore, Oneida County typically offers project sponsor assistance.

Oneida County has offered assistance to the Town of Vienna regarding PIN 2754.89. NYSDOT would designate Oneida County as Project Sponsor. Oneida County could then coordinate design, construction inspection, and construction. Oneida County would execute State aid agreements and finance project expenses. Capital Project H-557 was created for this purpose. Oneida County would be reimbursed 100% of all project expenses via Federal aid, State aid, and reimbursement from the Town of Vienna for all remaining expenditures.

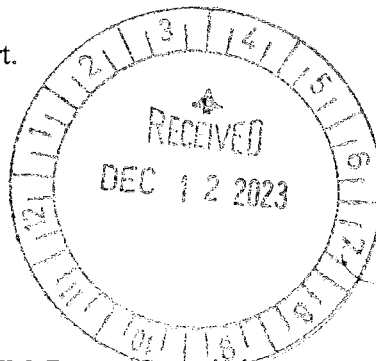
The enclosed agreement between Oneida County and the Town of Vienna formalizes the above proposal. If acceptable, please forward to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive

Date 12-12-23

cc: Nicholas P. DiGennaro, P.E., CFM, Deputy Commissioner

21

Oneida County Department: Public Works

Competing Proposal _____ Only Respondent _____ Sole Source RFP _____ Other X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization: Town of Vienna
 2083 NYS Route 49
 P.O. Box 250
 North Bay, New York 13123

Title of Activity of Service: Intermunicipal Agreement

Proposed Dates of Operation: Start on Execution – September 30, 2033

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

The following bridge maintenance, rehabilitation, and reconstruction project has been added to the State Transportation Improvement Plan.

PIN	BIN	Road/Feature	Municipality	Funding	
				State	Town
2754.89	2206390	Oswego Road over Fish Creek	Town of Vienna	State	\$ 2,573,915
				Town	\$ 135,000
				TOTAL	\$ 2,708,915

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. Due to the complexity of these rules and regulations, it is very difficult for local municipalities to complete projects within budget and schedule constraints. Oneida County has offered assistance to the Town of Vienna regarding PIN 2754.89. NYSDOT would designate Oneida County as Project Sponsor. Oneida County could then coordinate design, construction inspection, and construction. Oneida County would be reimbursed 100% of all project expenses via Federal aid, State aid, and reimbursement from the Town of Vienna for all remaining expenditures.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	H-557
	Total Funding Requested:	\$2,708,915.00
	Oneida County Dept. Funding Recommendation:	\$2,708,915.00
	Proposed Funding Sources	
	Federal/State:	\$2,573,915.00
	Oneida County:	\$0.00
	Town of Augusta:	\$135,000.00

Past Performance Data: N/A

O.C. Department Staff Comments: None

20

Oneida Co. Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Town of Forestport
12012 Woodhull Road
Forestport, NY 13338

Title of Activity or Service: Intermunicipal Agreement

Proposed Dates of Operation: Start on Execution

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

The following bridge maintenance, rehabilitation, and reconstruction project has been added to the State Transportation Improvement Plan.

PIN	BIN	Road/Feature	Municipality	Funding	
				Fed/NYS	
2754.66	2205740	Round Lake Road over Long Lake Outlet	Forestport	Fed/NYS	\$1,149,880.00
				Local	\$60,520.00
				Total	\$1,210,400.00

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. The Original contract maintained that Oneida County would offer assistance to the Town of Forestport regarding PIN 2754.66 (BIN 2205740). Oneida County would coordinate design, construction inspection, and construction. Oneida County would be reimbursed 100% of all project expenses via Federal aid, State aid, and reimbursement from the Town of Forestport for all remaining expenditures.

The NYSDOT updated the Project Sponsor guidance for this project, which now requires the Town to be the Project Sponsor. The Town would enter into an agreement with the NYSDOT and be responsible for submitting the reimbursement request to NYSDOT. The County will no longer have an agreement with NYSDOT.

An amendment will be made to the Original Agreement to provide that the Town will perform all acts and submit all documents required for reimbursement of federal and state funds from NYSDOT and will then reimburse the County for the funds advanced by the County

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	H-557
	Total Funding Requested:	\$1,210,400.00
	Oneida County Dept. Funding Recommendation:	\$1,210,400.00
	Proposed Funding Sources	
	Fed/NYS:	\$1,149,880.00
	Town of Forestport:	\$60,520.00

Past Performance Data: N/A

O.C. Department Staff Comments: None

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ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

December 12, 2023

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 24-126
 PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

The following bridge maintenance, rehabilitation, and reconstruction project has been added to the State Transportation Improvement Plan.

PIN	BIN	Road/Feature	Municipality	Funding	
				Fed/NYS	
2754.66	2205740	Round Lake Rd over Long Lake Outlet	Forestport	Fed/NYS	\$1,149,880.00
				Local	\$60,520.00
				Total	\$1,210,400.00

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. The Original contract maintained that Oneida County would offer assistance to the Town of Forestport regarding PIN 2754.66 (BIN 2205740). Oneida County would coordinate design, construction inspection, and construction. Oneida County would be reimbursed 100% of all project expenses via Federal aid, State aid, and reimbursement from the Town of Forestport for all remaining expenditures.

The NYSDOT updated the Project Sponsor guidance for this project, which now requires the Town to be the Project Sponsor. The Town would enter into an agreement with the NYSDOT and be responsible for submitting the reimbursement request to NYSDOT. The County will no longer have an agreement with NYSDOT.

An amendment will be made to the Original Agreement to provide that the Town will perform all acts and submit all documents required for reimbursement of federal and state funds from NYSDOT and will then reimburse the County for the funds advanced by the County

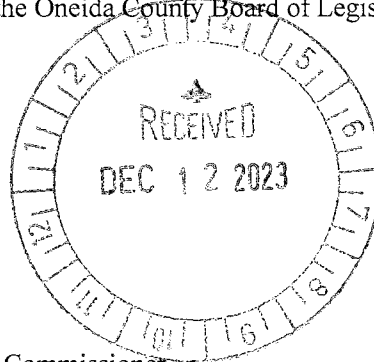
The enclosed amendment to the agreement between Oneida County and the Town of Forestport formalizes the above proposal. If acceptable, please forward to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner



cc: Nicholas DiGennaro, P.E., CFM, Deputy Commissioner

Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive

Date 12-12-23

41

Oneida Co. Department: Public Works

Competing Proposal _____
 Only Respondent _____
 Sole Source RFP _____
 Other X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Town of Forestport
 12012 Woodhull Road
 Forestport, NY 13338

Title of Activity or Service: Intermunicipal Agreement

Proposed Dates of Operation: Start on Execution

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

The following bridge maintenance, rehabilitation, and reconstruction project has been added to the State Transportation Improvement Plan.

PIN	BIN	Road/Feature	Municipality	Funding	
				Fed/NYS	
2754.66	2205740	Round Lake Road over Long Lake Outlet	Forestport	Fed/NYS	\$1,149,880.00
				Local	\$60,520.00
				Total	\$1,210,400.00

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. The Original contract maintained that Oneida County would offer assistance to the Town of Forestport regarding PIN 2754.66 (BIN 2205740). Oneida County would coordinate design, construction inspection, and construction. Oneida County would be reimbursed 100% of all project expenses via Federal aid, State aid, and reimbursement from the Town of Forestport for all remaining expenditures.

The NYSDOT updated the Project Sponsor guidance for this project, which now requires the Town to be the Project Sponsor. The Town would enter into an agreement with the NYSDOT and be responsible for submitting the reimbursement request to NYSDOT. The County will no longer have an agreement with NYSDOT.

An amendment will be made to the Original Agreement to provide that the Town will perform all acts and submit all documents required for reimbursement of federal and state funds from NYSDOT and will then reimburse the County for the funds advanced by the County

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	H-557
	Total Funding Requested:	\$1,210,400.00
	Oneida County Dept. Funding Recommendation:	\$1,210,400.00
	Proposed Funding Sources	
	Fed/NYS:	\$1,149,880.00
	Town of Forestport:	\$60,520.00

Past Performance Data: N/A

O.C. Department Staff Comments: None



**ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS**

George E. Carle Complex
5999 Judd Road, Oriskany, NY 13424
Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
County Executive

MATTHEW S. BAISLEY
Commissioner

December 11, 2023

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20

PUBLIC WORKS
WAYS & MEANS

Dear County Executive Picente,

In June 2023, proposals were solicited from qualified professional consultants to prepare plans, specifications, and estimates for the 2023 highway guide rail program. The scope of work includes designs for guiderails at dozens of locations. On August 16, 2023, the Oneida County Board of Acquisition and Contract approved the proposal of Delta Engineers, Architects, Land Surveyors, & Landscape Architects, D.P.C. in an amount not to exceed \$70,000.00.

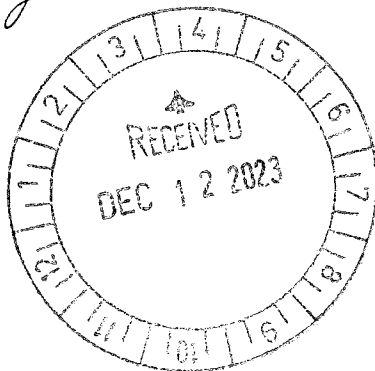
Please consider the attached agreement, which becomes effective upon the issuance of a notice to proceed and continues through the completion of work, anticipated to be no later than December 31, 2024. If the agreement meets with your approval, please forward the same to the Board of Legislators for its consideration. Thank you in advance for your consideration and approval.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
Commissioner

Enclosures



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 12-12-23

23

Oneida Co. Department: Public Works

Competing Proposal X
Only Respondent _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Delta Engineers, Architects, Land Surveyors, & Landscape
Architects, D.P.C.
860 Hooper Road
Endwell, New York 13760

Title of Activity or Service: 2023 Guide Rail Program, Various Locations
Contract No. H2357499

Proposed Dates of Operation: Start on Notice to Proceed – December 31, 2024

Client Population/Number to be Served:

Summary Statements

- 1) **Narrative Description of Proposed Services:** Proposals were solicited from qualified professional consultants to prepare plans, specifications, and estimates for the 2023 highway guide rail program. The scope of work includes new designs for guide rail at 40 locations and removal/replacement of guiderail at 33 locations. On August 16, 2023, the Oneida County Board of Acquisition and Contract approved the proposal of Delta Engineers in an amount not to exceed \$70,000.00.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Account #: H-DPW-076 (H-614)

Total Funding Requested: \$70,000.00

Oneida County Dept. Funding Recommendation: \$70,000.00

Proposed Funding Sources (Federal \$/State \$/County \$): \$70,000.00

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: N/A

Memo

To: Matthew S. Baisley
Secretary, Board of Acquisition & Contract

Al Barbato
Director of Purchasing

From: Nicholas P. DiGennaro, P.E., CFM *NPD*
Deputy Commissioner, Division of Engineering

Date: August 14, 2023

Re: H-DPW-076 (H-614) Consolidated County Road, Phase 5
2023 Highway Guide Rail Program
Professional Consulting Services
DPW Contract No. H2357499

Proposals were solicited from qualified professional consultants to prepare plans, specifications, and estimates for the 2023 highway guide rail program. The scope of work includes new guide rail at 40 locations and remove/replace guiderail at 33 locations. Fee proposals are as follows.

Consultant	Fee Proposal
C&S Engineers, Inc.	\$263,912.00
Delta Engineers, Architects, & Surveyors	\$70,000.00
Barton & Loguidice	\$126,000.00
Colliers Engineering	\$75,000.00
Fisher Associates	Declined
Ramboll Engineering	Declined

I recommend an award to Delta Engineers, Architects, & Surveyors, for \$70,000.00 to prepare plans, specifications, and estimates for the 2023 highway guide rail program.

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: August 16, 2023; 11:00 a.m.

LOCATION: Via-Teleconference

Roll Call:

County Executive: Present

Chairman of the Board: Present

Commissioner of Public Works: Present

Report of Officials:

Motion to accept all items on the August 16, 2023, Board of Acquisition and Contract Agenda: Mr. Baisley

Second By: Mr. Fiorini

Ayes: 3

Nays: 0

1. Approval of a Change Order No.2, Final, in the amount of (\$3,926.20) to Slate Hill Constructors (Contract #182584) for final adjustment of quantities of materials utilized during construction necessary for the County Highway Bridge Program-Phase 4, Rehabilitation of Hamilton Ave. Bridge. The original contract amount is \$492,495.88 and the new proposed contract amount to date is \$639,902.78. Final payment is also requested in the amount of \$38,972.41.
Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-020/ H2051701
2. Approval of a Grant Agreement between Spectrum Northeast, LLC (Contract #182584) and Oneida County for the buildout of fiber optic broadband internet service in Forestport. Construction is anticipated to be complete after 18 months, after which Spectrum Northeast, LLC will provide customer service, invoicing and other services related to its new customers. The contract term is for five years beginning upon execution with a not to exceed cost of \$49,091.00 which is paid through grant funding.
Upon recommendation of James Genovese and Al Barbato,
HPLN-114.89892
3. Approval of Change Order #6 to Bonacci Architects (Contract #86501) in the amount of \$210,000.00 for the County Office Building Parking Garage. Construction administration is needed to complete the repairs for the project. Original contract amount \$110,520.00. Proposed contract to date is \$587,907.00.
Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-GEN-011

August 16, 2023

4. Approval of an Agreement between Oneida County and Integrated Community Alternatives Network, Inc. (Contract #166821) for the provision of the SPIN program which provides various treatment and care management for clientele referred for service. Integrated Community Alternatives Network, Inc. (ICAN) will provide assessments to children enrolled in the program and determine what level of care is needed in the home, school, and community. The term of the agreement begins on January 1, 2022 and ends on December 31, 2022. The maximum cost of this agreement is \$50,000.00 with a Local cost of \$13,590.00 (27.18%), Federal cost of \$19,195.00 (38.39%) and State cost of \$17,215.00 (34.43%).
Upon recommendation of Colleen Fahy-Box and Al Barbato.
A6070.495

5. Approval of an Agreement between Oneida County and Integrated Community Alternatives Network, Inc. (Contract #181167) for the provision of the SPIN program which provides various treatment and care management for clientele referred for service. Integrated Community Alternatives Network, Inc. (ICAN) will provide assessments to children enrolled in the program and determine what level of care is needed in the home, school, and community. The term of the agreement begins on January 1, 2023 and ends on December 31, 2023. The maximum cost of this agreement is \$50,000.00 with a Local cost of \$13,590.00 (27.18%), Federal cost of \$19,195.00 (38.39%) and State cost of \$17,215.00 (34.43%).
Upon recommendation of Colleen Fahy-Box and Al Barbato.
A6070.495

6. Acceptance of a Proposal from Delta Engineers for consulting services in the amount of \$70,000.00 for the Consolidated County Road Program-Phase 5. Delta Engineers will prepare plans, specifications and estimates for the work associated with the 2023 Highway Guiderail Program. Oneida County solicited proposals from qualified contractors and an award to Delta Engineers is recommended.
Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-076/H2357499

Motion to Adjourn: Mr. Baisley

Second By: Mr. Fiorini

Submitted by: *Matthew S. Baisley*

Matthew S. Baisley, Secretary
Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

December 11, 2023

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 12-12-23
 PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

On July 20, 2021, Oneida County entered into an agreement (#138062) with Delta Engineers, Architects, Land Surveyors, & Landscape Architects, D.P.C. for Construction Inspection Services associated with specified bridge and highway construction projects. The Rehabilitation of BIN 3311140, Hamilton Avenue over Taylor Creek, in the City of Sherrill was one of the projects.

On March 16, 2022, the Oneida County Board of Acquisition & Contract accepted Change Order #1 in the amount of \$16,500.00 to cover the cost of additional services for this project. This Change Order was fully executed on June 15, 2022, increasing the project total to \$59,800.00.

On May 17, 2023, the Oneida County Board of Acquisition & Contract accepted Change Order #2 in the amount of \$18,962.00 to cover the cost of additional services for this project.

The additional work was required due to increased construction timelines resulting from circumstances outside the control of either Delta or the contractor. The original fee amount for the above project was \$43,300.00, with Change Order 1, and now Change Order 2, the proposed fee amount to date is a total of \$78,762.00. The amount of the original contract, which includes multiple projects, will now be \$264,466.74.

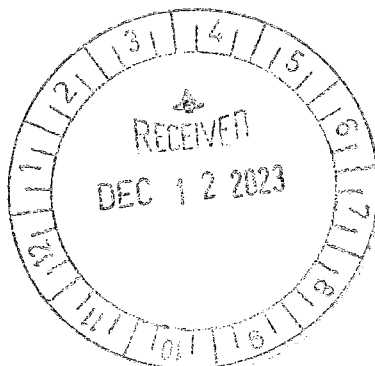
Please consider the enclosed contract for the above services. If acceptable, please forward to the Oneida County Board of Legislators for approval.

Thank you for your support.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by
Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive
 Date 12-12-23

48

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Delta Engineers, Architects, Land Surveyors, & Landscape Architects, D.P.C.
860 Hooper Road
Endwell, NY 13760

Title of Activity or Service: Professional Consulting Services – Change Order 2

Proposed Dates of Operation: Start on Execution - 12/31/2023

Client Population/Number to be Served: N/A

Mandated or Non-mandated: Non-mandated

Summary Statements

1) Narrative Description of Proposed Services:

On April 7, 2021, Oneida County entered into an agreement (Laserfiche #138062) with Delta Engineers, Architects, Land Surveyors, & Landscape Architects, D.P.C. for construction inspection services associated with five bridge and highway construction projects. The Rehabilitation of BIN 3311140, Hamilton Avenue over Taylor Creek, in the City of Sherrill was one of the projects. The total contract sum was \$191,020.00.

On March 16, 2022, the Oneida County Board of Acquisition & Contract accepted Change Order #1 (Laserfiche #164398), in the total amount of \$54,484.74, increasing the total contract sum to \$245,504.74.

This change order, Change Order #2, would increase the total contract sum by \$18,962.00, allocable to the Hamilton Avenue project. The additional work is required due to increased construction timelines resulting from circumstances outside the control of Delta and the contractor. With this change order, the total contract sum will now be \$264,466.74.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) <u>Funding:</u>	Account #:	H-DPW-077
	Total Funding Requested:	\$264,466.74
	Oneida County Dept. Funding Recommendation:	\$264,466.74
Proposed Funding Sources	Federal:	\$0.00
	State:	\$0.00
	County:	\$264,466.74

Past Performance Data: N/A

O.C. Department Staff Comments: None

Memo

To: Secretary, Board of Acquisition & Contract
Al Barbato
Director of Purchasing

From: Nicholas P. DiGennaro, P.E., CFM *NPD*
Deputy Commissioner, Division of Engineering

Date: May 10, 2023

Re: H-615 County Highway Bridge Program – Phase 5
H-DPW-077
2021 Construction Inspection Services – CO#2

Delta Engineers, Architects, & Land Surveyors, D.P.C. (Delta) has submitted a request for a change order to cover the cost of additional work associated with the Construction Inspection Services provided for the following project:

Rehabilitation of BIN 3311140, Hamilton Ave. over Taylor Creek, City of Sherrill.

The additional work is required due to increased construction timelines resulting from circumstances outside the control of either Delta or the contractor. Additional details regarding specific project details are found in the attached proposal from Delta.

I recommend acceptance of the proposal from Delta to cover the additional costs of construction inspection for a total not to exceed fee of \$18,962.00. If accepted, Change Order No. 2 to Delta Contract No. 138062 (H2152699) will be forwarded to the Oneida County Board of Legislators for consideration.

Original Fee:	\$43,300
CO No. 1 Fee:	\$16,500
<u>Proposed CO No. 2 Fee:</u>	<u>\$18,962</u>
Proposed Total Fee:	\$78,762

cc: project file

AGENDA
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: May 17, 2023; 11:00 a.m.

LOCATION:

Roll Call:

County Executive

Chairman of the Board:

Commissioner of Public Works:

Report of Officials:

Motion to accept all items on the May 17, 2023, Board of Acquisition and Contract Agenda:

Second By:

Ayes:

Nays:

1. Approval of an Agreement between Dr. Susan Blatt and Oneida County (Contract #179036) to provide medical exams for children alleged to have been the victims of sexual assault. Dr. Blatt will conduct training in specific procedures to performing childhood sexual abuse examinations and performing these examinations upon request by the Department of Social Services. The cost of the agreement shall not exceed \$50,000.00, billed at \$800.00 per exam with a \$5,000.00 local share paid 100% through the Child Advocacy Grant. The term of this agreement starts on November 1, 2022, and ends on June 30, 2023. Upon recommendation of Michael Romano and Al Barbato.
A6011.49537
2. Approval of an Agreement between Oneida County and Dr. Susan Blatt (Contract #179061) for the provision of Medical Director services for the Department of Family and Community Services. Dr. Blatt reviews cases and makes medical care recommendations for all the Department's divisions. The term of the agreement runs from January 1, 2023, through December 31, 2025 for a fee that will not exceed \$50,000.00, with Federal Funding of 62% (\$31,000.00), State Funds of 28% (\$14,000.00) and with the local cost of 10% (\$5,000.00). Upon recommendation of Michael Romano and Al Barbato.
A6013.195
3. Acceptance of a Proposal from March Associates for design services in the amount of \$160,900.00 for the Oneida County Office Building Asbestos Abatement & Interior Renovations-9th Floor. March Associates will prepare plans associated with the completion of the work for the accommodation of the Department of Health. Oneida County solicited proposals from qualified contractors and an award to March Associates is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-GEN-004/ H2356999

4. Approval of a Change Order No.12, (Contract #128702) in the amount of \$16,650.00 to Murnane Building Contractors, Inc. for the replacement of the Emergency Operations Center areaway grate as part of the COB Plaza Deck Reconstruction Project. The original contract amount is \$1,942,000.00 and the new proposed contract amount to date is \$2,752,702.67. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-106/ H2050601
5. Acceptance of a Proposal from Venesky Training & Support Services, LLC (Contract #179904) for Indirect Cost Allocation plans which identify various indirect costs incurred by the County to administer State and Federal Programs. This allows the County to obtain maximum reimbursements from the Federal and State governments as required under the Office of Management and Budget's regulations. The agreement begins upon execution and is in effect for the fiscal periods ending on December 31, 2022, 2023, and 2024 with an option to renew for two additional one-year terms. The cost is \$15,850.00 per fiscal year, total compensation will not exceed \$47,550.00. Funding is allocated per fiscal period between the Department of Finance at \$4,750.00, the Department of Social Services at \$9,600.00 and the Department of Health at \$1,500.00. Upon recommendation of Anthony Carvelli and Al Barbato.
6. Acceptance of a Proposal from C&S Engineers, Inc. in the amount of \$400,000.00 to prepare plans, specifications and estimates for the replacement of the Gridley Paige Road Bridge over Big Creek in the Town of Marshall. An inter-municipal agreement between the Town and County was put in place granting Oneida County the authority to act as project sponsor through our County Board of Legislators. This agreement also makes the Town responsible for all costs (\$20,000.00) not eligible for Federal aid (\$380,000.00) all of which is reimbursable to the County. Construction inspection services will be added at a later date via addendum. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-045 / H2356699
7. Approval of a Change Order No.2, (Contract #138062) in the amount of \$18,962.00 to Delta Engineers for additional work associated with the Construction Inspection Services as part of the Highway Bridge Program-Phase 5. The original contract amount is \$43,000.00 and the new proposed contract amount to date is \$78,762.00. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-077 / H2152699
8. Acceptance of a Proposal from Barton & Loguidice for design services in the amount of \$29,000.00. Barton & Loguidice will prepare design services for the slope stabilization on Beaver Creek Road as part of the County Highway Bridge Program-Phase 5. Oneida County solicited proposals from qualified contractors and an award to Barton & Loguidice is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-077
9. Approval of Change Order No. 1, a no cost change, to Kascon, LLC. (Contract #173550) to extend the date of completion from May 26, 2023, to May 24, 2024 on the Asbestos Abatement and Fireproofing for the 7th floor of the COB as part of the COB Asbestos Abatement project. Upon recommendation of Nicholas DiGennaro, P.E., CFM
H-GEN-004

10. Approval of a one-year extension of a contract between Oneida County and Tyler Technologies, LLC. (Contract #176074) regarding a maintenance agreement for civil software. The software assists to efficiently and accurately track civil transactions. Tyler Technologies, LLC has a centralized contract with New York state that runs until November 29, 2025. The annual cost of the software is \$8,125.77 and the contract term is from January 1, 2023, to December 31, 2023. Upon recommendation of Robert Maciol and Al Barbatò.
A3115.492

11. Approval of an Agreement between Oneida County and Watch Systems, LLC (Contract #177322) for its web based and proprietary system Offender Watch. The Offender Watch system provides law enforcement with sex offender registration, management, and community notification services. Watch Systems, LLC has been designated a Sole Source by the Purchasing Department as they are the only vendor who is able to provide this type of internet accessible turnkey system, as they are the originators of the proprietary Offender Watch system. The cost of this agreement is \$32,014.38. The term of the agreement begins on November 1, 2022, and ends on October 31, 2025. Upon recommendation of Robert Maciol and Al Barbatò.
A3120.4951 / A3151.4951

Motion to Adjourn:

Second By:

Submitted by

Nicholas P. DiGennaro, P.E., CFM, Interim Secretary
Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

December 11, 2023

Anthony J. Picente Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 2023-0009
PUBLIC WORKS
 WAYS & MEANS

Dear County Executive Picente,

On May 24, 2023, a request for proposals was issued for motor vehicle fuel card services. On June 22, 2023, the Oneida County Board of Acquisition & Control approved the proposal of Global Montello Group.

Global's Scope of Services includes:

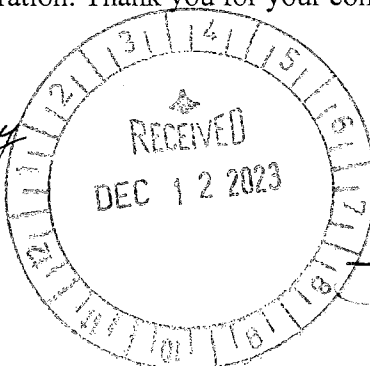
- Issuing fleet-based motor vehicle fuel credit cards for use by the Department of Public Works, the Department of Water Quality and Water Pollution Control, the Sheriff's Office, and the Department of Aviation.
- The fuel cards will be accepted at all national and regional gas stations.
- Purchases will be limited to fuel only and subject to several controls, including use of pin numbers, purchase limits, number of transaction limits, and exception monitoring.
- The County shall not incur any cost for initial and replacement cards.
- Global will invoice the County for the fuel purchased at no increase from the pump price, and in fact, will offer a discounted fuel rate of four cents per gallon (\$0.04) at all Clifford Oil Locations and one quarter of a cent per gallon (\$0.0025) discount at all other merchants.

The term of the contract will commence upon execution and end on December 31, 2024. The parties may renew the agreement for up to four additional terms of one year each. Although Global will receive no fee from the County for its services (it makes its money from processing fees paid by fuel merchants), the total cost of the fuel is estimated to be \$3,500,000.

Please consider the enclosed contract. If it meets with your approval, please forward it to the Board of Legislators for its consideration. Thank you for your continued support.

Sincerely,

Matthew S. Baisley
 Matthew S. Baisley
 Commissioner



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive

Date 12-12-23

54

Competing Proposal	<u> X </u>
Only Respondent	<u> </u>
Sole Source RFP	<u> </u>
Other	<u> </u>

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Global Montello Group Corp.
15 E. Industrial Drive
Branford, CT 06405

Title of Activity or Service: Fuel Card Services
RFP 2022-325

Proposed Dates of Operation: Begin Upon Execution – December 31, 2024
With an option of four (4) one (1) year renewals

Client Population/Number to be Served: N/A

Mandated/Non-Mandated: Non-Mandated

Summary Statements

1) Narrative Description of Proposed Services:

On May 24, 2023 a request for proposals was issued for fuel card services for Oneida County. Global-Montello Group was the sole response and, as such, will provide fuel card services for all County owned vehicles. On June 22, 2023, the Oneida County Board of Acquisition & Control accepted the proposal for the above services. Global will invoice the County for the fuel purchased. It will not charge a fee above the pump price, and in fact, will provide a discounted fuel rate of four cents (\$0.04) per gallon at all Clifford Oil Locations one quarter of a cent (\$0.0025) per gallon at all other locations.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

Account #:	Various.456
Total Funding Requested:	~\$3,500,000.00
Oneida County Dept. Funding Recommendation:	~\$3,500,000.00

Proposed Funding Sources

Federal:	
New York State:	
County:	~\$3,500,000.00
Other:	

Past Performance Data: N/A

O.C. Department Staff Comments: None

Memo

To: Matthew S. Baisley
Secretary, Board of Acquisition & Contract

Al Barbato
Director of Purchasing

From: Christopher Burtch
Deputy Commissioner, Division of Highways & Bridges *CB*

Date: June 16, 2023

Re: Motor Vehicle Fuel Credit Card Services
M5130.456 and A1620.456

A request for proposal was solicited from qualified Vendors to enter into an agreement for motor vehicle fuel credit card services. Global Montello Group was the sole response to the Request for Proposal.

The Scope of Work includes:

1. Access to an adequate number of local refueling stations under this agreement to meet the County's motor vehicle fuel requirements.
2. Each County Vehicle will be issued a credit card for the purposes of refueling vehicles only.
3. Each card will be assigned to one vehicle and will require a six-digit pin from the operator.
4. The County shall not incur any cost for initial and replacement cards.

Global Montello Group is offering up to a \$0.04 discount at all Clifford Oil Locations and \$0.0025 discount at all other locations that will be deducted from invoice.

I recommend acceptance of the proposal submitted by Global Montello Group. Payment of invoices received by Global Montello will be paid out of A1620.456 and M5130.456.

cc: project file

sb

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: June 22, 2023; 11:00 a.m.

LOCATION: Via Teleconference

Roll Call:

County Executive: Present
Chairman of the Board: Present
Commissioner of Public Works: Present

Report of Officials: Present

Motion to accept all items on the June 22, 2023, Board of Acquisition and Contract Agenda: Mr. Baisley
Second By: Mr. Picente

Ayes: 3

Nays: 0

1. Approval of Change Order No. 14, (Contract #128702) in the amount of \$15,164.00 to Murnane Building Contractors, Inc. for the removal of 4 trees along the Park Avenue entrance and joint blocking as part of the COB Plaza Deck Reconstruction Project. The original contract amount was \$1,942,000.00 and the new proposed contract amount to date is \$3,273,568.67. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-106/ H2050601

2. Approval for DASNY to manage the planning, design, and construction of proposed renovations to Room #102 of Payne Hall on MVCC's Utica Campus. Due to the services offerings of DASNY, both MVCC and Oneida County wish to use this project as a pilot project to utilize and test some of the services provided by DASNY, thereby providing a basis for consideration on future projects. DASNY proposes to provide the following:

Planning and Design Phase	\$ 27,925.00
Construction/Closeout	\$ 169,500.00
DASNY Fee	\$ 12,000.00
Total Proposed Fee	\$ 209,425.00

Upon recommendation of Nicholas DiGennaro, P.E., CFM. and Al Barbato.
H-MVC-111/H2357199

3. Approval of a Change Order No.3, in the amount of \$45,000 to D.H. Smith Company, Inc. (Contract #H2253302) to compensate for the addition of Item 553.02 – Cofferdams for the Structure C2-7 site. The original contract amount is \$2,196,550.69 and the new proposed contract amount to date is \$2,423,019.11. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-077/H2253302
4. Approval of a Change Order No.2, in the amount of \$6,833.48 to D.H. Smith Company, Inc. (Contract #H2248901) Change Order No. 2 deletes items not utilized, adds new items and adjusts unit prices of

several items due to price escalation from project start delay. The original contract amount was \$957,139.45 and the new proposed contract amount to date is \$963,972.93. Upon recommendation of Nicholas DiGennaro, P.E., CFM.

H-DPW-077/H2253302

5. Award Bid Reference No. 2178, Parking Garage Repairs. On May 10, 2023, sealed bids were opened, and the following awards are recommended to the lowest bidders:

GENERAL CONSTRUCTION: **CONTRACT NO. H2250601**
National Building & Restoration Corporation..... in the amount of \$3,813,000.00 for the Base Bid.

MECHANICAL CONSTRUCTION: **CONTRACT NO. H2250602**
H.J. Brandeles Corporation..... in the amount of \$316,000.00 for the Base Bid.

PLUMBING CONSTRUCTION: **CONTRACT NO. H2250603**
H.J. Brandeles Corporation..... in the amount of \$570,000.00 for the Base Bid.

ELECTRICAL CONSTRUCTION: **CONTRACT NO. H2250604**
Oneida Electrical Contractors, Incorporated..... in the amount of \$226,800.00 for the Base Bid.

Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-GEN-011

6. Acceptance of a proposal from Barton & Loguidice in the amount of \$9,950.00 to provide engineering design services for analysis of existing culverts and subsequent development of drainage improvement plans at the intersection of Grace Road and Cosby Manor Road CR 29 in the Town of Deerfield. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-077/PO
7. Approval of an Agreement for an amendment and the second of two contractually permissible one-year extensions (1/1/23 to 12/31/23) to an original agreement between Oneida County and James Monahan (Contract #173615). Mr. Monahan serves as a liaison between the Department of Emergency Services and EMS agencies, fire services agencies, medical services agencies, the Department of Health, and the County Haz-Mat Team. The Original agreement capped maximum compensation at \$7,500, which was subsequently amended to \$10,650. Due to the unanticipated volume of work the proposed amendment further increases his compensation cap to \$15,000 while his original hourly rate remains at \$75.00. Upon recommendation of Ed Stevens and Al Barbato.
Account A3020.49646
8. Approval of an Agreement for an amendment and the second of two contractually permissible one-year extensions (1/1/23 to 12/31/23) to an original agreement between Oneida County and Anthony Scalise (Contract #171478). Mr. Scalise serves as a liaison between the Department of Emergency Services and EMS agencies, fire services agencies, medical services agencies, the Department of Health, and the County Haz-Mat Team. The Original agreement capped maximum compensation at \$7,500. Due to the unanticipated volume of work during the first extension Mr. Scalise provided

services exceeding the compensation cap. This proposed amendment increases his compensation cap to \$8,500 at his original hourly rate of \$60.00. Upon recommendation of Daniel Appler and Al Barbato.

Account A3020.49646

- 9. Approval of a Change Order No. 2, to Postler & Jaeckle Corporation. (Contract #140821) for an increase to the contract and quoted rates at the maximum allowable rate of 3%. Total 3rd year cost for the base bid plus forty (40) hours additional services would be \$ 107,745.00, broken down as follows:

		BID PRICE	LABOR	PRICE + 40 HOURS
2021-22	Total 1st year cost	\$ 97,200.00	\$ 109.00	\$ 101,560.00
2022-23	Total 2nd year w/ 3% increase	\$ 10,116.00	\$ 112.27	\$ 104,606.80
2023-24	Total 3rd year w/ 3% increase	\$ 103,119.48	\$ 115.64	\$ 107,745.00

All other terms and conditions established by the original contract would remain the same. Upon recommendation of Patrick Cassidy.

Account A1620.493

- 10. Acceptance of a proposal from Global Montello Group to enter into an agreement for motor vehicle fuel credit card services. Global Montello Group was the sole response to the Request for Proposal. The Scope of Work includes:

- Access to an adequate number of local refueling stations under this agreement to meet the County's motor vehicle fuel requirements.
- Each County Vehicle will be issued a credit card for the purposes of refueling vehicles only.
- Each card will be assigned to one vehicle and will require a six-digit pin from the operator.
- The County shall not incur any cost for initial and replacement cards.

Upon recommendation of Christopher Burtch and Al Barbato.

A1620.456/M5130.456

- 11. Acceptance of an amended and extended contract with Hi-Lite Airfield Services (Contract 179064). Contract originally awarded to Axtell on April 7, 2021 (Contract 136493) and was assigned to Hi-Lite on December 19, 2022. The original agreement allowed for an extension running from May 1, 2023 to April 30, 2025. This will enact the extension as well as amend the original contract to substitute Hi-Lite Airfield Services for Axtell's, Inc. Cost is not to exceed Aviation budgeted amount of \$246,000 over 2 years. All other terms of the original contract will remain the same. Upon recommendation of Edward A. Arcuri and Al Barbato.

Motion to Adjourn: Mr. Fiorini

Second By: Mr. Baisley

Submitted by



Matthew S. Baisley, Secretary
Board of Acquisition and Contract





ONEIDA COUNTY
DEPARTMENT OF PLANNING
 Boehlert Center at Union Station
 321 Main St., Utica NY 13501
 Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.
 County Executive

JAMES I. GENOVESE II
 Commissioner

October 30, 2023

Anthony J. Picente, Jr.
 County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 2022-268

Re: Agreement for Safety Action Plan

PUBLIC WORKS

Dear County Executive Picente:

WAYS & MEANS

Oneida County, as lead applicant with Herkimer County, applied for and was awarded a United States Department of Transportation Safe Streets and Roads for All ("SS4A") discretionary grant to fund the completion of a Safety Action Plan for Oneida and Herkimer Counties.

The SS4A program provides funding to help strengthen a community's approach to roadway safety and save lives. It is designed to meet the needs of diverse local and regional communities that differ dramatically in size, location, and experience administering federal funding. The Safety Action Plan's purpose is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through a safety action plan development and implementation focused on all users, including pedestrians, bicyclists, public transportation users, motorists, personal conveyance, and micromobility users, and commercial vehicle operators.

Through a competitive RFP process, Parsons Transportation Group, Inc. and its subconsultants was selected to prepare the Safety Action Plan. The budget is \$519,962.44, comprised of the USDOT SS4A award of \$415,969.95 in federal funds and a local share of \$103,992.49 (in-kind services provided by the Herkimer-Oneida Counties Transportation Council, Oneida County, and Herkimer County).

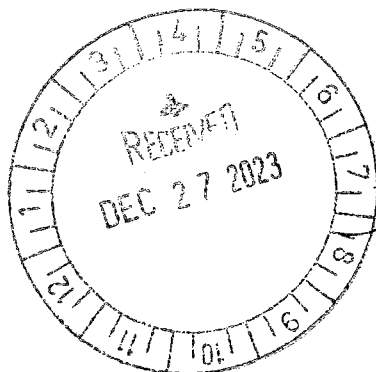
Enclosed, please find an agreement with Parsons to provide the Safety Action Plan. The term of the agreement is for a term of 18 months, with an option renewal term of 18 months to allow for extensions, if necessary. The Board of Legislators by Resolution No. 261 (F.N. 2022-268) authorized you, as County Executive, to execute such agreements, subject to approval by the County Attorney.

I respectfully request that you review and sign this contract at your earliest convenience. Should you have any questions, Dana Crisino, Deputy Commissioner, and I would be pleased to discuss this matter with you at your convenience.

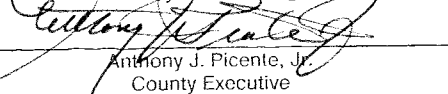
Sincerely,


 James I. Genovese, II

CC: Comptroller
 County Attorney
 Budget



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by


 Anthony J. Picente, Jr.
 County Executive

Date 12-27-23

Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: Transpo Group USA, Incorporated
12131 113th Ave NE #203
Kirkland, Washington 98034

Title of Activity or Service: Professional Services for Transportation Planning

Proposed Dates of Operations: December 1, 2023 through May 31, 2025 (initial term)
June 1, 2025 through November 30, 2026 (1st renewal)
December 1, 2026 through June 1, 2028 (2nd renewal)

Client Population/Number to be Served: Oneida County

SUMMARY STATEMENTS

- 1) **Narrative Description of Proposed Services:** Oneida County on behalf of the Herkimer-Oneida Counties Transportation Council (HOCTC) seeks to contract with Transpo Group USA, Inc. to deliver updates to the Long Range Transportation Plan (LRTP) and the Human Services Transportation Plan (HSTP) for Herkimer and Oneida Counties.

- 2) **Program/Service Objectives and Outcomes:** The HOCTC works within federal transportation requirements and with the NYS Department of Transportation to plan and guide the development of the multimodal transportation system within the entirety of Oneida and Herkimer Counties. HOCTC is required to maintain an LRTP with a twenty-year vision of the transportation network. In addition, an HSTP is required to be maintained to meet the unified comprehensive strategy for public transportation service delivery requirements of the Federal Transit Administration, Enhanced Mobility for Individuals and Individuals with Disabilities Program. The LRTP and HSTP are both federally required to be updated every five years. Total fees for the services will not exceed \$200,000.00, to be paid by 100% by federal funds.

- 3) **Program Design and Staffing Level:** The Deputy Commissioner of Planning and Transportation Program Manager will serve as the Project Manager. Other department staff will be utilized, as needed.

Total Funding Requested: Account: #K82218221.4902-000 (Revenue)
#K82218221.495-000 (Expense)

Oneida County Funding Recommendation: \$200,000.00

Proposed Funding Source (Federal \$ /State \$ /County \$):

Federal:	\$200,000
State:	\$0
County:	\$0

Cost Per Client Served: N/A

Past Performance Served: N/A

O.C. Department Staff Comments:

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: December 6, 2023; 2:00 p.m., called to order 2:08 p.m.

LOCATION: Oneida County Board of Legislators Conference Room 1045, at 800 Park Avenue, Utica, New York 13501.

Roll Call:

County Executive: Present

Chairman of the Board: Absent

Commissioner of Public Works: Present

Report of Officials: None

Motion 1: To accept all items on the December 6, 2023, Board of Acquisition and Contract Consent Agenda. Motion by Mr. Picente. Motion seconded by Mr. Baisley. Ayes (2) Nayes (0). Motion 1 is adopted and the following items are:

1. Approval of a Supplemental Agreement in the amount of \$137,000.00 with Barton & Loguidice, D.P.C. to provide professional services in accordance with their master agreement (Contract #53387). Scope of services are to include additional preliminary design phase effort, attributed to the advanced detail design work completed after design approval to address the flooding concerns identified by the NYSDOT and Sauquoit Creek Basin Intermunicipal Commission. This supplemental agreement also extends the contract end date out to 9/30/2028 to coincide with the NYSDOT agreements for this project. The original contract amount was \$270,000.00. Proposed contract to date is \$407,000.00.
Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato
H-DPW-045
2. Approval of an Agreement for professional services between John J. Saraceni and Oneida County (Contract #186105). Mr. Saraceni will act as an independent contractor and perform wastewater treatment plant technical support services. Services will include but not be limited to wastewater operations support and process control assistance, collaboration with staff regarding capital project planning and developments assistance with equipment art-up and other tasks that may arise. The term of the agreement begins on January 1, 2024, and ends on December 31, 2024. The cost of this agreement is paid at a rate of \$48.00 per hour not to exceed \$48,000.00.
Upon recommendation of Karl Schrantz and Al Barbato.
G8110.195
3. Award Bid Reference No.2264 COB 7th Floor Fire Protection (Contract #H2353803). An award to the lowest responsible bidder, Condor Fire Sprinkler Co., LLC-Schenectady NY, in the amount of \$161,300.00 is recommended.
Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-GEN-004

4. Approval to Rescind the award of Bid Reference No. 2178-COB Parking Garage Repairs-General Construction to National Building & Restoration Corporation in the amount of \$3,813,000.00 that was awarded by Acquisition & Contract on June 22, 2023, based on the determination of the Purchasing Director. It is also requested that the bid from the next responsive lowest bidder, Murnane Building Contractors, Inc. in the base bid amount of \$6,392,000.00 for general construction be accepted. All other awards for mechanical, plumbing, and electrical under BRN 2178 remain. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-GEN-011

5. Acceptance of a Proposal from Rome Environmental Solutions & Testing, LLC, in the amount of \$752.00 to perform an asbestos survey on the roof of the Murnane Field Concession building as part of the Comprehensive Building Improvements Project-Phase -5. Rome Environmental Solutions & Testing, LLC will perform a survey of readily accessible materials to determine whether they contain asbestos so appropriate action can be taken for future cosmetic repairs. An award to Rome Environmental Solutions & Testing, LLC. is recommended. Upon recommendation of Nicholas DiGennaro and Al Barbato.
H-DPW-071

6. Award Bid Reference No.2250 for MVCC Payne Hall Cooling Tower Replacement. Oneida County received Bids from multiple vendors and an award to the lowest responsive bidder, March Associates in the amount of \$138,000.00 is recommended. Upon recommendation of Nicholas DiGennaro, P.E., and Al Barbato.

7. Acceptance of Proposals from multiple contractors for Professional Consulting Design Services related to the County Highway Bridge Program-Phase 4. Award recommendations are as follows:
 - Barton & Loguidice (Contract #H2358199) in the amount of \$140,500.00 for structures:
 - C4-42, Bartlett Road over Tributary of Mohawk River, City of Rome.
 - C2-70A, Taberg Road over Tributary of Cobb Brook, Town of Florence.
 - C7-67A, Empeyville Road over Tributary of Cobb Brook, Town of Florence
 - C1-54A, Vienna Road over Tributary of Fish Creek, Town of Vienna.
 - C9-32, Kirkland Avenue over Tributary of Oriskany Creek, Town of Kirkland

 - Fisher Associates, D.P.C (Contract #H2358299) in the amount of \$34,290.00 for structures:
 - C6-9, Burnham Road over Waterman's Brook, Town of Marshall.

 - Colliers Engineering & Design, Inc. (Contract #H2358399) in the amount of \$139,424.00 for structures:
 - C3-47, East Floyd Road over Slate Creek, Town of Floyd
 - C5-91, Trenton Road over Tributary of Reall Creek, Town of Marcy.
 - C1A-20, Mohawk Street over Chapman Creek, Town of New Hartford.
 - CX-92, Walker Road over Tributary of Reall Creek, Town of Deerfield

The following structures will not be awarded at this time due to funding and will be awarded at a later date, pending funding availability:

- C4-76, Webster Hill Road over Tributary of Mohawk River, Town of Western
- C3-76, Webster Hill Road over Haynes Brook, Town of Western
- CX-67, Point Rock Road over Tributary of East Branch of Fish Creek, Town of Lee

Upon recommendation of Nicholas DiGennaro, P.E., and Al Barbato.
H-DPW-20

8. Approval of an agreement between Oneida County, through its Health Department, and Kathleen Paciello (Contract #184765) to provide consulting services to assess the impact of the COVID-19 pandemic. Ms. Paciello will help identify gaps in services and develop action plans to assist with program recovery. This agreement begins January 1, 2024 and continues through December 31, 2024. The total cost of this service shall not exceed \$50,000.00 parts of which will be funded by grants and state aid.
Upon recommendation of Daniel Gilmore and Al Barbato.
9. Approval of an agreement between Oneida County and Transpo group USA, Inc. (Contract #186127) for professional consulting services. Transpo will assist Herkimer-Oneida Counties by updating the 2020-2040 Long Range and Human Services Transportation plan. The term of the agreement begins on December 1, 2023 and ends on May 31, 2025 with the option of two 18 month renewals. The cost will not exceed \$200,000.00 all of which is Federally Funded.
Upon recommendation of James Genovese and Al Barbato.
10. Approval of an agreement between Oneida County, through its Health Department, and Primeau-Fahey Studios, Inc. (Contract #185198) to for professional consulting services. Primeau-Fahey Studios, Inc. will assist the Oneida County Opioid Task Force in identifying gaps in services with the goal of reducing the number of overdose fatalities in Oneida County. This agreement begins January 1, 2024 and continues through December 31, 2024. The total cost of this service shall not exceed \$50,000.00 parts of which will be funded by grants and state aid.
Upon recommendation of Daniel Gilmore and Al Barbato.

11. Approval of an Agreement between Oneida County and Elderlife Inc. d/b/a 50 Forward Mohawk Valley (Contract #175744), to provide for the overall planning and coordination of the AgeNet Digital Health and Wellness Program for seniors residing in Oneida County. This agreement begins on January 1, 2023 and ends on December 31, 2023. The total amount of this Agreement is \$35,000.00, with 100% Federal Funding.
Upon Recommendation of Colleen Fahy-Box and Al Barbato.
12. Approval of an Agreement between Oneida County and DNA Diagnostics Center (Contract #178806) for the services of Paternity Testing. This agreement begins January 1, 2023 through December 31, 2024. The cost to provide the service shall not exceed \$50,000.00 for the term, with a local cost of approximately 17.34% or \$8,670.00.
Upon Recommendation of Colleen Fahy-Box and Al Barbato.
13. Approval of an Agreement between Oneida County and Lawrence Fargo, MD (Contract #184998) for professional consulting services. Dr. Fargo will perform evaluations of people being recommended by OCDMH for Assisted Outpatient Treatment and will perform other duties as required to facilitate adherence to Article 9.60 of the NYS Mental Hygiene Law. This agreement begins on January 1, 2024 and ends on December 31, 2025. The cost of this agreement shall not exceed \$50,000.00 for the term, 100% OMH State Aid Funding.
Upon recommendation of Ashlee Thompson and Al Barbato.

Motion 2: Upon recommendation of Amanda Cortese-Kolasz, motion to authorize settlement of claims of Dawn Noble against the County and co-respondents in an amount up to \$10,000. Motion by Mr. Picente. Motion seconded by Mr. Baisley. Ayes (2) Nays (0). Motion 2 is adopted.

Motion 3: to Adjourn. Motion by Mr. Picente. Motion seconded by: Mr. Baisley. Ayes (2) Nays (0). Motion 3 is adopted.

Submitted by:

Matthew S. Baisley
Matthew S. Baisley, Secretary

Board of Acquisition and Contract

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ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
George E. Carle Complex
5999 Judd Road, Oriskany, NY 13424
Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
County Executive

MATTHEW S. BAISLEY
Commissioner

December 11, 2023

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

EN 20 12-12-23
PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

Oneida County (Lessor) currently leases space at Union Station to the National Railroad Passenger Corporation (Lessee) for operation of Amtrak passenger train services. The term of this lease will expire on December 31, 2023.

Enclosed is a proposed Fifth Amendment to Lease that would grant Lessee a five-year term commencing on January 1, 2024 and ending on December 31, 2028. For the duration of this term Lessee would pay Lessor \$79,069.37 annually. This would be a 7.3% increase over the previous rental rate. The increase was based on an aggregate of Consumer Price Index increases/decreases over the previous five-year term. The Lease Renewal would also grant Lessee an option to renew the lease for one (1) additional five (5) year term with annual rental rate increases as specified.

Please consider the enclosed agreement and if acceptable forward to the Oneida County Board of Legislators for consideration.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
Commissioner

Enclosures

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 12-12-23

Competing Proposal _____
 Only Respondent _____
 Sole Source RFP _____
 Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: National Railroad Passenger Corporation
 1 Massachusetts Avenue, Washington, District
 of Columbia, 20001

Title of Activity or Service: Lease Renewal
Proposed Dates of Operation: 01/01/2024 – 12/31/2028
Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

Oneida County (Lessor) currently leases space at Union Station to the National Railroad Passenger Corporation (Lessee) for operation of Amtrak passenger train services. The current term of this lease will expire on December 31, 2023.

This Fifth Amendment to Lease would grant Lessee an additional five-year term commencing on January 1, 2024 and ending on December 31, 2028. For the duration of this term Lessee would pay Lessor \$79,069.37 annually. This would be a 7.3% increase over the previous rental rate. The increase was based on an aggregate of Consumer Price Index increases/decreases over the previous five-year term. The Fifth Amendment would also grant Lessee an option to renew the lease one (1) additional five (5) year term with annual rental rate increases as specified.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	A1740
	Total Funding Requested (Revenue):	\$395,346.85
	Oneida County Dept. Funding Recommendation (Revenue):	\$395,346.85

Proposed Funding Sources	Federal:	
	New York State:	
	County	\$395,346.85
	(Revenue):	
	Other:	

Past Performance Data: N/A
O.C. Department Staff Comments: None

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ONEIDA COUNTY
DEPARTMENT OF PLANNING

Boehlert Center at Union Station
321 Main St., Utica NY 13501
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.
County Executive

James J. Genovese II
Commissioner

December 27, 2023

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20

PUBLIC WORKS

Re: Mohawk Valley Stormwater Coalition

WAYS & MEANS

Dear County Executive Picente:

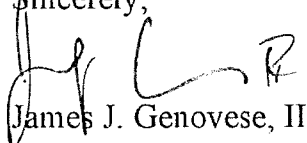
There is a long-felt need to establish a stormwater coalition for the Mohawk Valley. A stormwater coalition is a group of government entities—comprised primarily of municipalities designated as Municipal Separate Storm Sewer System (“MS4”) communities, which must maintain coverage under the State Pollution Discharge Elimination System (“SPDES”) General Permit for Stormwater Discharges (“General Permit”)—to collaborate and cooperate with regard to stormwater management issues.

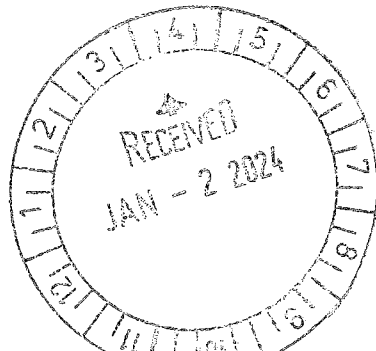
Once established, the Mohawk Valley Stormwater Coalition will work collaboratively to fulfill the requirements of the General Permit, including its six minimum control measures. These measures include public education about the impacts of polluted stormwater runoff, encouraging public participation in stormwater management, controlling and eliminating illicit discharges, enforcing erosion control at construction sites, and post-construction stormwater treatment and pollution prevention at municipal facilities. These efforts are annually reported to the Department of Environmental Conservation.

By working together, the Coalition can draw from multiple resources and utilize information to accomplish the annual stormwater goals for the Coalition as a whole and meet the needs of the communities. By participating in the Stormwater Coalition, municipal members will be better able to comply with the federal stormwater regulations and improve water quality in a cost-effective manner.

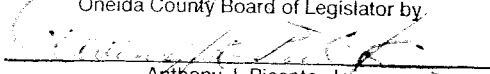
Oneida County is one of the last regions in New York State to create a stormwater coalition. The benefits to working as a stormwater coalition include savings for individual communities as they work to meet the requirements of the General Permit. Sharing educational opportunities and continued education for employees and coordinated outreach efforts with the public on the importance of water quality are just two of the steps that would benefit local communities. In addition, there are State grant funds available for stormwater coalitions to assist in comprehensive mapping of stormwater systems or for the purchase of shared equipment to meet permit requirements.

Should the request herein meet with your approval, I respectfully ask that you forward this letter to the Board of Legislators for its consideration and approval.

Sincerely,

James J. Genovese, II



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date

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Oneida Co. Department: Planning

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor:

Mohawk Valley Stormwater Coalition
c/o OC Planning Department
321 Main Street
Utica, NY 13501

Title of Activity or Service:

This agreement is for the creation of the Mohawk Valley Stormwater Coalition in Oneida County.

Proposed Dates of Operation:

Upon execution

Client Population/Number to be Served:

MS4 Communities in Oneida County

Summary Statements

1) Narrative Description of Proposed Services:

This intermunicipal agreement will establish the Mohawk Valley Stormwater Coalition. The purpose of the coalition is to promote the exchange of information, identify and discuss issues of mutual concern, foster cooperation, propose recommendations to identify mutually beneficial solutions, seek funding sources and/or sustainable funding mechanisms to accomplish the goals of the coalition, and provide a mechanism for coordinating the implementation of regional solutions for water quality and stormwater pollution prevention.

2) Program/Service Objectives and Outcomes: Address local, state and federal nonpoint-source pollution issues, with the ultimate decisions and control being at the local level.

3) Program Design and Staffing: HOCCPP Staff

Total Funding Requested: N/A **Account #**

Oneida County Dept. Funding Recommendation: N/A

Proposed Funding Sources (Federal \$/State \$/County \$): Budget to be determined by members annually

Cost Per Client Served: N/A

Past Performance Data: N/A

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O.C. Department Staff Comments: N/A



**ONEIDA COUNTY
DEPARTMENT OF PLANNING**

Boehlert Center at Union Station
321 Main St., Utica NY 13501
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.
County Executive

James J. Genovese II
Commissioner

November 20, 2023

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 24-233

**PUBLIC WORKS
WAYS & MEANS**

Re: Oneida County Flood Mitigation Grant

Dear County Executive Picente:

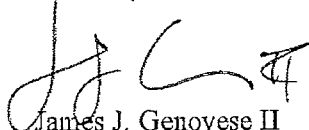
As you are aware, the County authorized funding to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address weaknesses. The Town of Ava has applied for grant funding to replace undersized culverts on Flint Town Road and install a stone cross vane. The project prevents the washout of the local road and nearby homes impacted by Blue Brook and Flint Brook.

The Town of Ava is requesting \$112,551.45 to complete the proposed flood mitigation project, which will be matched in the amount of \$38,767.15 by in-kind labor and town funds. In order to process these funds as applied, the full Oneida County Board of Legislators needs to approve the recommended application and agreement.


Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to enter into agreement with the Town of Ava to grant the town \$112,551.45 in flood mitigation assistance as to complete the project.

Should the request herein meet with your approval, I respectfully request that you forward this letter to the Board of Legislators for its consideration and approval.

Sincerely,


James J. Genovese II
Commissioner of Planning



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive
Date 12-12-23

Oneida Co. Department: Planning

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Town of Ava
11468 State Route 26
Ava, New York 13303

Title of Activity or Service: This agreement is between Oneida County and the Town of Ava for a flood mitigation project including culvert upsizing and instream stone control structures. Funds will be award from the Oneida County Flood Mitigation Grant Program.

Proposed Dates of Operation: Upon execution – Completion of Project
Anticipated (December 31, 2026)

Client Population/Number to be Served: Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services:** The award of \$112,551.45 for a culvert upsizing and instream stone control project for Flint Town Road in the Town of Ava to protect roads and residential properties repeatedly impacted by flooding.
- 2) **Program/Service Objectives and Outcomes:** Flood Mitigation
- 3) **Program Design and Staffing:**

Total Funding Requested: \$122,551.45 **Account # H562**

Oneida County Dept. Funding Recommendation: N/A

Proposed Funding Sources (Federal \$/State \$/County \$): County \$122,551.45/Local \$38,767.15

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: N/A



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr.
County Executive

Karl E. Schrantz, P.E.
Commissioner

December 19, 2023

FN 20 24-034

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Re: Proposed Oneida County Sewer District Rate Schedule – FY 2024

Dear County Executive Picente:

Article 5-A, Section 266 of the County Law requires that the Oneida County Board of Legislators approve the proposed Oneida County Sewer District Rate Schedule. The proposed rate for 2024 is \$7.03 per 1000 gallons. The current (2023) rate is \$6.90 per 1000 gallons. This represents approximately a 1.9% increase over the 2023 sewer rate. The rate adjustment is necessary to cover the increase in annual debt service payments associated with the current Oneida County Sewer District Capital Construction Program. For reference purposes, a residential ratepayer who consumes 80,000 gallons of water per year will pay an extra \$2.60 per quarter or \$10.40 per year as a result of the proposed rate adjustment.

The rates listed in the schedule were used as a basis for developing revenue projections for the 2024 Sewer District budget. The revenue generated will fund both the wastewater system operations as well and fund the debt service associated with the Capital Project bonding authorized by the Board of Legislators. The rates will not be implemented until April 1st to comply with legislation previously adopted by the Board of Legislators.

Pursuant to County Law, a public hearing and comment period was held. The public hearing was held on December 13, 2023, at 4:00 PM in the conference/training room at the Water Pollution Control Plant. There were no attendees at the Public Hearing. The public comment period closed on December 18, 2023, with no comments received.

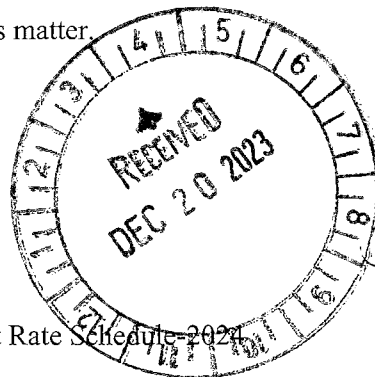
In order to meet the sewer rate implementation date, I am requesting that this matter be considered at the Board of Legislators January 2024 meeting.

I am available at your convenience to answer any questions you or the Board of Legislators may have regarding the proposed rate schedule.

Thank you for your consideration in this matter.

Sincerely,

Karl E. Schrantz, P.E.
Commissioner



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date: 12/20/23

Attachment: Proposed Sewer District Rate Schedule 2024

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ONEIDA COUNTY SEWER DISTRICT RATE SCHEDULE Effective January 1, 2024

This rate schedule will apply to all bills issued on or after April 1, 2024.
It will remain in effect until modified by the Oneida County Board of Legislators

A. RESIDENTIAL CUSTOMER FEES

1. Metered Consumption

Customers will be charged a wastewater treatment fee based on metered water usage. The rate charged will be \$7.03 per 1000 gallons of water consumed. The customer will receive a bill for these services through contract billing services provided by the Mohawk Valley Water Authority, the Sauquoit Water District or the Clayville Water District. The Oneida County Sewer District (Sewer District) wastewater treatment fee can be calculated using the following equation.

$$\text{Billable Amount} = \frac{(\text{cubic feet of water consumed}) \times (7.481 \text{ gallons/cubic foot}) \times (\$7.03)}{(1000 \text{ gallons})}$$

The Sewer District does not install, maintain, or read any water or sewer discharge meters and, as such, is not directly responsible for errors in billing due to malfunction of these meters. The Mohawk Valley Water Authority, Sauquoit Water District, or Clayville Water District have been authorized to adjust Sewer District wastewater treatment billing at their discretion if an error caused by a faulty water meter or an incorrect water meter reading is discovered.

2. Unmetered Consumption

Customers who do not have water meters will have a usage calculated based on an estimated water consumption rate of 50 gallons per person per day. The maximum charge per household will be based on 200 gallons per day. The rate charged will be \$7.03 per 1000 gallons of water consumed. The customer will receive a bill directly from the Sewer District for these services. The Sewer District wastewater treatment fee can be calculated using the following equation.

$$\text{Billable Amount} = \frac{(\text{days in billing period}) \times (50 \text{ gallons/day}) \times (\text{number of people}) \times (\$7.03)}{(1000 \text{ gallons})}$$

Customers covered under this section of the rate schedule will be required to complete a form certifying as to the number of persons occupying the property serviced by the account. Customers who do not submit the required certification form will be charged the maximum household rate of 200 gallons per day. Customers who intentionally misrepresent the number of occupants per household can be charged with a Class A misdemeanor pursuant to Section 210.45 of the Penal Law. Furthermore, restitution will be required as per Section D-3 of this rate schedule.

3. Sauquoit Creek Basin Surcharge

In addition to the charges listed in sections 1 and 2, customers whose discharge is tributary to the Sauquoit Creek Pumping Station, except the Village of Whitesboro, will be assessed an additional surcharge to pay for capital expenditures and system repairs associated with the former NYSDEC Consent Order (R6-20060823-67). Like regular residential fees, the surcharge is based on metered or unmetered water consumption as listed in the formulas below. The rate charged will remain at \$1.05 per 1000 gallons of water consumed. The customer will receive a bill for these services through contract billing services provided by the Mohawk Valley Water Authority, the Sauquoit Water District, and the Clayville Water District or directly from the Oneida County Sewer District.

$$\text{Billable Amount} = \frac{(\text{cubic feet of water consumed}) \times (7.481 \text{ gallons/cubic foot}) \times (\$1.05)}{(\text{metered}) \quad (1000 \text{ gallons})}$$



$$\text{Billable Amount} = \frac{(\text{days in billing period}) \times (50 \text{ gallons/ day}) \times (\text{number of people}) \times (\$1.05)}{(1000 \text{ gallons})}$$

(non-metered)

4. Village of Whitesboro Surcharge

In addition to the charges listed in sections 1 and 2, customers who reside in the Village of Whitesboro, will be assessed an additional surcharge to pay for capital expenditures and system repairs performed on the Village of Whitesboro sewer system associated with the former NYSDEC Consent Order (R6-20060823-67) as per Village Board Resolution dated July 13, 2015. Like regular residential fees, the surcharge is based on metered or unmetered water consumption as listed in the formulas below. The rate charged will remain at \$2.30 per 1000 gallons of water consumed. The customer will receive a bill for these services through contract billing services provided by the Mohawk Valley Water Authority or directly from the Oneida County Sewer District.

$$\text{Billable Amount} = \frac{(\text{cubic feet of water consumed}) \times (7.481 \text{ gallons/cubic foot}) \times (\$2.30)}{(1000 \text{ gallons})}$$

(metered)

$$\text{Billable Amount} = \frac{(\text{days in billing period}) \times (50 \text{ gallons/ day}) \times (\text{number of people}) \times (\$2.30)}{(1000 \text{ gallons})}$$

(non-metered)

B. INDUSTRIAL CUSTOMER FEES

1. Permit Application Fee

New industrial customers will be charged a one-time permit application fee of \$50. Permit renewals will not be charged this fee. If the Sewer District is required to conduct wastewater sampling to determine the wastewater characteristics of the applicant's waste stream, the applicant will be billed for actual contract laboratory costs incurred by the Sewer District.

2. Basic Rate

Industrial customers will be charged a wastewater discharge fee based on metered water consumption and be subject to the same rates as residential customers. Alternatively, and at the sole discretion of the Sewer District, fees may be based on an approved alternative flow metering method furnished and installed by the customer. In addition to the wastewater discharge fee, industrial customers who require a permit under Oneida County Sewer Use Rules and Regulations will be charged an annual permit fee of \$300 to cover administrative costs. Additional or modified charges may apply as detailed in subsequent sections of this schedule.

3. High Strength Wastewater

Industrial customers who discharge high strength wastewater, as defined by the Sewer District, will be subject to fees in addition to those calculated using the basic rate. A surcharge will apply to discharges with total suspended solids (TSS) exceeding 290 mg/l and/or Biochemical Oxygen Demand (BOD) exceeding 330 mg/l. This surcharge will be \$0.02 per pound of TSS and/or BOD that exceed the limits as stated in this section. If insufficient BOD data exists to accurately determine the surcharge, Chemical Oxygen Demand (COD) can be substituted for BOD. In this case, the surcharge will be \$0.02 per pound of COD that exceeds 350 mg/l.

4. Federal Categorical Pretreatment Standards

Federal Categorical Pretreatment Standards have additional administrative cost associated with them. Accordingly, an annual permit fee of \$500 will be charged to industrial customers who are subject to these standards. Additional or modified charges may apply as detailed in subsequent sections of this schedule.

5. Sampling Fees

Industrial customers will be billed for the actual costs of contract laboratory services incurred by the Sewer District to accurately characterize the wastewater. Up to four (4) twenty-four-hour composite samples are included on an annual basis to characterize the discharge of an industrial customer. If more than four (4) sampling events are needed, a fee of \$200 per additional sampling event will be charged to cover administrative costs.



6. Groundwater Remediation Projects

Groundwater cleanup and site remediation projects approved by the Sewer District for discharge directly to the sewer system will be charged the basic rate, as indicated in Section B-1, for wastewater generated. An annual permit fee of \$250 will be assessed to cover administrative costs. Groundwater projects will be billed for the actual costs of contract laboratory services incurred by the Sewer District to accurately characterize the wastewater. The customer will be required to provide accurate discharge data by a method approved by the Sewer District on a semi-annual basis for billing purposes.

C. FEES FOR WASTEWATER HAULED DIRECTLY TO THE TREATMENT PLANT

1. Basic Rate

Wastewater haulers who discharge directly to the wastewater treatment plant will be charged based on the actual amount of wastewater contained in each load. This fee will be \$0.08 per gallon of wastewater delivered. In addition, an annual permit fee of \$100 will be charged to cover administrative costs. Additional or modified charges may apply as detailed in subsequent sections of this schedule.

2. Domestic Wastewater

Haulers of septage, cesspool, and portable toilet wastewater, containing only household type wastewater, will be subject to all charges as detailed in Section C-1 of this schedule. In addition, the costs incurred by the Sewer District for contract laboratory services will be billed to the permit holder for analytical analysis required by the Sewer District to accurately characterize the wastewater.

3. Non-Domestic Wastewater

Non-domestic wastewater, as approved by the Sewer District on a case-by-case basis, will be subject to all charges as detailed in Section C-1 of this schedule. In addition, the costs incurred by the Sewer District for contract laboratory services will be billed to the permit holder for analytical analysis required by the Sewer District to accurately characterize the wastewater.

4. Municipal or Private Sewage Treatment Systems

Wastewater or sludge from municipal and private sewage treatment systems, as approved by the Sewer District on a case-by-case basis, will be charged \$0.04 per gallon based on the actual amount of wastewater or sludge delivered.

5. Low Solids Wastewater

Low solids wastewater, as approved by the Sewer District on a case-by-case basis, will be charged \$0.04 per gallon based on the actual amount of wastewater delivered. In addition, the cost incurred by the Sewer District for contract laboratory services will be billed to the permit holder for analytical analysis required by the Sewer District to accurately characterize the wastewater.

6. Landfill Leachate

Landfill Leachate, as approved by the Sewer District on a case-by-case basis, will be charged \$0.02 per gallon based on the actual amount of wastewater delivered. In addition, the cost incurred by the Sewer District for contract laboratory services will be billed to the permit holder for analytical analysis required by the Sewer District to accurately characterize the wastewater.

7. Food Waste Slurry

Food waste slurry from the Oneida- Herkimer Solid Waste Authority that is fed directly to the anaerobic digesters will be charged \$0.02 per gallon based on the actual amount of slurry delivered.

8. Sanitary Sewer Cleaning Debris

Upon prior authorization from the Sewer District, debris from vactor trucks used to clean public sanitary sewers within the Oneida County Sewer District service area may be accepted at the Water Pollution Control Plant. Haulers will be charged the Sewer District's most current rate (\$/ton) for solids disposal at the Oneida Herkimer



Solid Waste Authority's (OHSWA) landfill in Ava, NY, plus scale fees. The Sewer District has the right to limit the amount of sanitary sewer cleaning debris that it will accept.

D. OTHER CHARGES AND ADJUSTMENTS

1. Late Charges

A late charge of 10% will be charged to all accounts that are not paid by the date they are due. This fee will be assessed at the start of every billing cycle and only imposed on newly accrued late balances from the previous billing cycle.

2. Delinquent Charges

All accounts that are overdue after October 31 and have a balance greater than or equal to \$50 will be declared delinquent and added to the tax rolls of the appropriate municipality. Once the delinquent accounts are transmitted to the Oneida County Department of Finance for processing, that department will be responsible for the collection activities associated with these accounts. Once declared delinquent, an additional charge of 10% will be assessed to the account. Delinquent charges are in addition to any other charges, including late charges.

Delinquent charges will be equally divided between the Oneida County Sewer District and the Oneida County Department of Finance as compensation for the cost of processing the delinquency. If the account is re-levied on the tax rolls, the delinquent charge will rise to 12% with the Oneida County Sewer District receiving 5% and the Oneida County Finance Department receiving 7% as compensation for the cost of processing the delinquency.

3. Uncompensated Use of Sewer District Services

Sewer customers who have been found utilizing Sewer District wastewater treatment services without paying for them will be assessed fees for these services. The fee will be based on actual meter readings or a consumption rate of 200 gallons per day for unmetered customers and the user fees in effect during the time the services were being utilized. Charges will be calculated based on the amount of time the service was being utilized but in no case shall it exceed 6 years.

It is the responsibility of the sewer customer to provide the Sewer District adequate information so that the length of time service was rendered can be established. The Sewer District may, at its own discretion, conduct an investigation to establish the length of time service was rendered and bill the customer accordingly.

4. Refunds

Current customers who have been incorrectly billed for Sewer District wastewater treatment services may be entitled to a refund. The customer must petition the Sewer District in writing to have a refund considered. The refund will be based on the fees in effect during the time services were being utilized and will be calculated based on actual billing records. The Sewer District will only consider refund requests from the current property owners, for the time they have incorrectly paid wastewater treatment fees. In no case shall the refund period exceed 6 years prior to the point at which the Sewer District was made aware of the error.

It is the responsibility of the customer to provide the Sewer District with adequate information to determine the amount of the refund. The Sewer District may, at its own discretion, investigate to establish the length of time service was incorrectly billed and base the refund to the customer accordingly.

Refunds for charges occurring in the current year will be processed as a credit to the customer's account. If the refunds encompass more than one year, or an active account no longer exists, the customer will receive reimbursement directly from the Sewer District once the appropriate documents have been filed and processed by the County. If the refund is associated with a property that has a County tax lien, the refund will not be processed until this tax lien is satisfied.

The Commissioner of Water Quality and Water Pollution Control, upon thorough review of the documentation, may approve refunds up to \$2,500 per account. The Oneida County Board of Legislators must approve refunds

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over this amount.

5. Adjustments

Customers may request an adjustment to an account for abnormal water consumption that was not discharged to the sewer system. Adjustments will be considered only if water consumption records indicate an abnormal pattern of water use and if physical evidence exists to support the adjustment claim. The customer must petition the Sewer District in writing within 180 days of the occurrence of the event causing abnormal water consumption to have an adjustment considered. The amount of adjustment will be at the discretion of the Sewer District, based on water consumption reports provided to the Sewer District by the Mohawk Valley Water Authority, the Sauquoit Water District, or the Clayville Water District.

Customers may request adjustments to an account for water consumed in industrial or manufacturing processes. The customer must petition the Sewer District in writing to have such an adjustment considered. Supporting documentation must accompany the petition. The Sewer District may require additional engineering analysis to support a petition. The cost of this analysis is the responsibility of the petitioner.

The Sewer District may, at its own discretion, investigate the legitimacy of an adjustment claim, including a physical inspection of the property. Normal water consuming activities such as routine swimming pool maintenance, car or house washing, and lawn or garden watering will not be considered for an adjustment. Any excessive use of water for irrigation or other non-sewered purposes may be considered for adjustment only if measured by a separate water meter installed at the customer's expense for the purpose of measuring non-sewered water usage.

The Commissioner of Water Quality and Water Pollution Control, upon thorough review of the documentation, may approve adjustments up to \$10,000 per account for each valid request. The Oneida County Board of Legislators must approve adjustments over this amount.



**ONEIDA COUNTY
DEPARTMENT OF PLANNING**

Boehlert Center at Union Station
321 Main St., Utica NY 13501
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.
County Executive

JAMES J. GENOVESE II
Commissioner

November 30, 2023

FN 20 24-033

Anthony J. Picente, Jr.
County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Re: Update to the 2020-2040 Long Range Transportation Plan and Human Services Transportation Plan

Dear County Executive Picente:

The Oneida County Department of Planning, on behalf of the Herkimer-Oneida Counties Transportation Council, issued a request for proposals for an update to the 2020-2040 Long Range Transportation Plan (LRTP) and the Human Services Transportation Plan (HSTP).

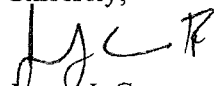
The LRTP and HSTP are both federally required to be updated every five (5) years to identify evolving transportation-related needs and priorities in the region and adapt to population shifts, policy changes, new legislation and guidance (federal and state) and other changes affecting the region. The update must demonstrate compliance with certain federal laws and regulations.

The Department received only one response to the request for proposals, after two publication attempts and a proposal period totaling 37 days. The Department evaluated the proposal and has determined to award the project to Transpo Group USA, Incorporated, which will perform the work through a combination of its own efforts and the use of subconsultants.

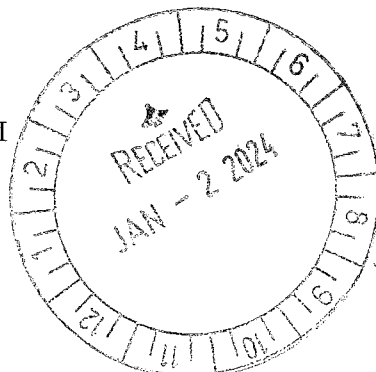
Enclosed, please find a Professional Services Agreement with Transpo Group USA, Inc. The agreement is for an initial term of eighteen (18) months, with up to two additional renewal terms of eighteen (18) months each. Both the LRTP and HSTP are expected to be completed by the end of 2024, but the additional terms are requested in order to allow for the performance of any add-on tasks. The total fee for the services will not exceed \$200,000.00, fully paid for by federal funds.

The Board of Acquisition and Contract has approved Transpo Group USA, Inc.'s proposal. If the enclosed agreement meets with your approval, I respectfully ask that you forward it to the Board of Legislators. Dana Crisino, Deputy Commissioner, and I would be pleased to discuss this matter with you at your convenience.

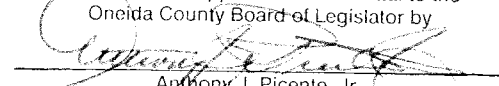
Sincerely,


James J. Genovese, II

CC:
Comptroller
County Attorney
Budget



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 1-2-24

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Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: Transpo Group USA, Incorporated
12131 113th Ave NE #203
Kirkland, Washington 98034

Title of Activity or Service: Professional Services for Transportation Planning

Proposed Dates of Operations: December 1, 2023 through May 31, 2025 (initial term)
June 1, 2025 through November 30, 2026 (1st renewal)
December 1, 2026 through June 1, 2028 (2nd renewal)

Client Population/Number to be Served: Oneida County

SUMMARY STATEMENTS

- 1) **Narrative Description of Proposed Services:** Oneida County on behalf of the Herkimer-Oneida Counties Transportation Council (HOCTC) seeks to contract with Transpo Group USA, Inc. to deliver updates to the Long Range Transportation Plan (LRTP) and the Human Services Transportation Plan (HSTP) for Herkimer and Oneida Counties.
- 2) **Program/Service Objectives and Outcomes:** The HOCTC works within federal transportation requirements and with the NYS Department of Transportation to plan and guide the development of the multimodal transportation system within the entirety of Oneida and Herkimer Counties. HOCTC is required to maintain an LRTP with a twenty-year vision of the transportation network. In addition, an HSTP is required to be maintained to meet the unified comprehensive strategy for public transportation service delivery requirements of the Federal Transit Administration, Enhanced Mobility for Individuals and Individuals with Disabilities Program. The LRTP and HSTP are both federally required to be updated every five years. Total fees for the services will not exceed \$200,000.00, to be paid by 100% by federal funds.
- 3) **Program Design and Staffing Level:** The Deputy Commissioner of Planning and Transportation Program Manager will serve as the Project Manager. Other department staff will be utilized, as needed.

Total Funding Requested: Account: #K82218221.4902-000 (Revenue)
#K82218221.495-000 (Expense)

Oneida County Funding Recommendation: \$200,000.00

Proposed Funding Source (Federal \$ /State \$ /County \$):

Federal: \$200,000
State: \$0
County: \$0

Cost Per Client Served: N/A

Past Performance Served: N/A

O.C. Department Staff Comments:

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: December 6, 2023; 2:00 p.m., called to order 2:08 p.m.

LOCATION: Oneida County Board of Legislators Conference Room 1045, at 800 Park Avenue, Utica, New York 13501.

Roll Call:

County Executive: Present
Chairman of the Board: Absent
Commissioner of Public Works: Present

Report of Officials: None

Motion 1: To accept all items on the December 6, 2023, Board of Acquisition and Contract Consent Agenda. Motion by Mr. Picente. Motion seconded by Mr. Baisley. Ayes (2) Nays (0). Motion 1 is adopted and the following items are:

1. Approval of a Supplemental Agreement in the amount of \$137,000.00 with Barton & Loguidice, D.P.C. to provide professional services in accordance with their master agreement (Contract #53387). Scope of services are to include additional preliminary design phase effort, attributed to the advanced detail design work completed after design approval to address the flooding concerns identified by the NYSDOT and Sauquoit Creek Basin Intermunicipal Commission. This supplemental agreement also extends the contract end date out to 9/30/2028 to coincide with the NYSDOT agreements for this project. The original contract amount was \$270,000.00. Proposed contract to date is \$407,000.00.
Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato
H-DPW-045
2. Approval of an Agreement for professional services between John J. Saraceni and Oneida County (Contract #186105). Mr. Saraceni will act as an independent contractor and perform wastewater treatment plant technical support services. Services will include but not be limited to wastewater operations support and process control assistance, collaboration with staff regarding capital project planning and developments assistance with equipment art-up and other tasks that may arise. The term of the agreement begins on January 1, 2024, and ends on December 31, 2024. The cost of this agreement is paid at a rate of \$48.00 per hour not to exceed \$48,000.00.
Upon recommendation of Karl Schrantz and Al Barbato.
G8110.195
3. Award Bid Reference No.2264 COB 7th Floor Fire Protection (Contract #H2353803). An award to the lowest responsible bidder, Condor Fire Sprinkler Co., LLC-Schenectady NY, in the amount of \$161,300.00 is recommended.
Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-GEN-004

4. Approval to Rescind the award of Bid Reference No. 2178-COB Parking Garage Repairs-General Construction to National Building & Restoration Corporation in the amount of \$3,813,000.00 that was awarded by Acquisition & Contract on June 22, 2023, based on the determination of the Purchasing Director. It is also requested that the bid from the next responsive lowest bidder, Murnane Building Contractors, Inc. in the base bid amount of \$6,392,000.00 for general construction be accepted. All other awards for mechanical, plumbing, and electrical under BRN 2178 remain. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-GEN-011

5. Acceptance of a Proposal from Rome Environmental Solutions & Testing, LLC, in the amount of \$752.00 to perform an asbestos survey on the roof of the Murnane Field Concession building as part of the Comprehensive Building Improvements Project-Phase -5. Rome Environmental Solutions & Testing, LLC will perform a survey of readily accessible materials to determine whether they contain asbestos so appropriate action can be taken for future cosmetic repairs. An award to Rome Environmental Solutions & Testing, LLC. is recommended.
Upon recommendation of Nicholas DiGennaro and Al Barbato.
H-DPW-071

6. Award Bid Reference No.2250 for MVCC Payne Hall Cooling Tower Replacement. Oneida County received Bids from multiple vendors and an award to the lowest responsive bidder, March Associates in the amount of \$138,000.00 is recommended.
Upon recommendation of Nicholas DiGennaro, P.E., and Al Barbato.

7. Acceptance of Proposals from multiple contractors for Professional Consulting Design Services related to the County Highway Bridge Program-Phase 4. Award recommendations are as follows:
 - Barton & Loguidice (Contract #H2358199) in the amount of \$140,500.00 for structures:
 - C4-42, Bartlett Road over Tributary of Mohawk River, City of Rome.
 - C2-70A, Taberg Road over Tributary of Cobb Brook, Town of Florence.
 - C7-67A, Empeyville Road over Tributary of Cobb Brook, Town of Florence
 - C1-54A, Vienna Road over Tributary of Fish Creek, Town of Vienna.
 - C9-32, Kirkland Avenue over Tributary of Oriskany Creek, Town of Kirkland

 - Fisher Associates, D.P.C (Contract #H2358299) in the amount of \$34,290.00 for structures:
 - C6-9, Burnham Road over Waterman's Brook, Town of Marshall.

 - Colliers Engineering & Design, Inc. (Contract #H2358399) in the amount of \$139,424.00 for structures:
 - C3-47, East Floyd Road over Slate Creek, Town of Floyd
 - C5-91, Trenton Road over Tributary of Reall Creek, Town of Marcy.
 - C1A-20, Mohawk Street over Chapman Creek, Town of New Hartford.
 - CX-92, Walker Road over Tributary of Reall Creek, Town of Deerfield

The following structures will not be awarded at this time due to funding and will be awarded at a later date, pending funding availability:

- C4-76, Webster Hill Road over Tributary of Mohawk River, Town of Western
- C3-76, Webster Hill Road over Haynes Brook, Town of Western
- CX-67, Point Rock Road over Tributary of East Branch of Fish Creek, Town of Lee

Upon recommendation of Nicholas DiGennaro, P.E., and Al Barbato.
H-DPW-20

8. Approval of an agreement between Oneida County, through its Health Department, and Kathleen Paciello (Contract #184765) to provide consulting services to assess the impact of the COVID-19 pandemic. Ms. Paciello will help identify gaps in services and develop action plans to assist with program recovery. This agreement begins January 1, 2024 and continues through December 31, 2024. The total cost of this service shall not exceed \$50,000.00 parts of which will be funded by grants and state aid.
Upon recommendation of Daniel Gilmore and Al Barbato.
9. Approval of an agreement between Oneida County and Transpo group USA, Inc. (Contract #186127) for professional consulting services. Transpo will assist Herkimer-Oneida Counties by updating the 2020-2040 Long Range and Human Services Transportation plan. The term of the agreement begins on December 1, 2023 and ends on May 31, 2025 with the option of two 18 month renewals. The cost will not exceed \$200,000.00 all of which is Federally Funded.
Upon recommendation of James Genovese and Al Barbato.
10. Approval of an agreement between Oneida County, through its Health Department, and Primeau-Fahey Studios, Inc. (Contract #185198) to for professional consulting services. Primeau-Fahey Studios, Inc. will assist the Oneida County Opioid Task Force in identifying gaps in services with the goal of reducing the number of overdose fatalities in Oneida County. This agreement begins January 1, 2024 and continues through December 31, 2024. The total cost of this service shall not exceed \$50,000.00 parts of which will be funded by grants and state aid.
Upon recommendation of Daniel Gilmore and Al Barbato.



11. Approval of an Agreement between Oneida County and Elderlife Inc. d/b/a 50 Forward Mohawk Valley (Contract #175744), to provide for the overall planning and coordination of the AgeNet Digital Health and Wellness Program for seniors residing in Oneida County. This agreement begins on January 1, 2023 and ends on December 31, 2023. The total amount of this Agreement is \$35,000.00, with 100% Federal Funding.

Upon Recommendation of Colleen Fahy-Box and Al Barbato.

12. Approval of an Agreement between Oneida County and DNA Diagnostics Center (Contract #178806) for the services of Paternity Testing. This agreement begins January 1, 2023 through December 31, 2024. The cost to provide the service shall not exceed \$50,000.00 for the term, with a local cost of approximately 17.34% or \$8,670.00.

Upon Recommendation of Colleen Fahy-Box and Al Barbato.

13. Approval of an Agreement between Oneida County and Lawrence Fargo, MD (Contract #184998) for professional consulting services. Dr. Fargo will perform evaluations of people being recommended by OCDMH for Assisted Outpatient Treatment and will perform other duties as required to facilitate adherence to Article 9.60 of the NYS Mental Hygiene Law. This agreement begins on January 1, 2024 and ends on December 31, 2025. The cost of this agreement shall not exceed \$50,000.00 for the term, 100% OMH State Aid Funding.

Upon recommendation of Ashlee Thompson and Al Barbato.

Motion 2: Upon recommendation of Amanda Cortese-Kolasz, motion to authorize settlement of claims of Dawn Noble against the County and co-respondents in an amount up to \$10,000. Motion by Mr. Picente. Motion seconded by Mr. Baisley. Ayes (2) Nays (0). Motion 2 is adopted.

Motion 3: to Adjourn. Motion by Mr. Picente. Motion seconded by: Mr. Baisley. Ayes (2) Nays (0). Motion 3 is adopted.

Submitted by:

Matthew S. Baisley

Matthew S. Baisley, Secretary

Board of Acquisition and Contract

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Anthony J. Picente Jr.
Oneida County Executive



Amanda L. Cortese-Kolasz
Commissioner of Personnel

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

December 4, 2023

FN 20 24 - 036

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Re: Request for Extended Sick Leave with Pay for Robin Calandra

Dear County Executive Picente:

Attached, please find correspondence from Daniel W. Gilmore, Public Health Director, requesting extended sick leave with pay for Robin Calandra, a Program Analyst in the Public Health Department.

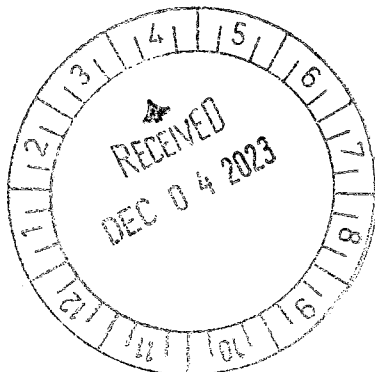
Ms. Calandra began her employment with the County on August 16, 19689, and has thirty-four (34) years of continuous service with the County. Pursuant to the Oneida County Personnel Rules, she may be granted up to sixty (60) working days of extended sick leave with pay with the understanding that she is obligated to pay back the sick days used upon her return to work. She has also applied for the Leave Donation Program as required by the Oneida County Personnel Rules.

I recommend that this request be forwarded to the Board of Legislators for consideration at their next meeting. As always, I am available to answer any questions or concerns that either you or the Board may have regarding this matter.

Respectfully submitted,

Amanda L. Cortese-Kolasz

Attachment



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 12-4-23

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