



## GOVERNMENTAL POLICY AND LIAISON COMMITTEE

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Chairperson, ANTHONY J. PICENTE, JR., Executive, Oneida County  
Secretary, JAMES J. GENOVESE II, Commissioner, Oneida County Dept. of Planning

Vice-chairperson, VINCENT J. BONO, Chairman, Herkimer County Legislature  
Clerk, DANA R. CRISINO, Director, Herkimer-Oneida Counties Transportation Council

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### Minutes for the February 23, 2021 Governmental Policy & Liaison (GP&L) Committee Virtually held via Cisco WebEx

*Administered by:*

*Herkimer – Oneida Counties Transportation Council (HOCTC) Metropolitan Planning Organization (MPO)*

*A recording of this meeting is available upon request.*

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Chairperson Anthony J. Picente, Jr. called the meeting to order at 9:37 AM.

#### **Roll Call**

##### Voting Members present:

Anthony J. Picente, Jr., Chairperson  
Jerrin George

Joe Guiliano

Chris Lawrence

Linda Lubey

E.J. Moses

Scott Musacchio  
Mary Austin Pratt

Philip Sacco  
Timothy Seymour  
Joseph Smith

Oneida County Executive  
Professional Engineer I, *representing Joanne M. Mahoney, Chair, New York State Thruway Authority Board of Directors*  
Engineer II, City of Rome, *representing Jacquelyn Izzo, Mayor, City of Rome*  
Planner, City of Utica, *representing Robert Palmieri, Mayor, City of Utica*  
Regional Director, New York State Department of Transportation Region 2, *representing Marie Therese Dominguez, Commissioner, New York State Department of Transportation*  
Director of Facilities, Central New York Regional Transportation Authority, *representing Nicholas Laino, Chairman, Central New York Regional Transportation Authority*  
Supervisor, Town of Verona  
Legislator, Oneida County Board of Legislators, *representing Gerald J. Fiorini, Chairman, Oneida County Board of Legislators*  
Minority Leader, Oneida County Board of Legislators  
Commissioner, Herkimer County Social Services  
Supervisor, Town of Trenton

Michael Waterman

Public Works Committee Chairman, Oneida County Board of Legislators

*Steve Billings*

Personnel Officer, Herkimer County, *representing Jim Wallace, Administrator, Herkimer County*

Non-voting Members present:

James Genovese, Secretary

Commissioner, Department of Planning, Oneida County

Dana Crisino, Clerk

Director, HOCTC

David Catalfamo

Director, Economic Development, Oneida County

Mark DeRocco

Assistant Regional Planning and Program Manager, NYSDOT, Region 2

Barb Hauck

Principal Planner, HOCTC

*Janay Gary*

Administrative Assistant, *representing Assemblywoman Marianne Buttenschon*

*Laura Martino*

Director of Outreach for Madison/Oneida Counties, *representing State Senator Rachel May*

Christian Mercurio

Vice President Planning & Development, Mohawk Valley EDGE

Adam Palmer

Planner, Department of Planning, Oneida County

Bob Pronteau

County Attorney, Oneida County

Jeff Quackenbush

GIS Coordinator, Department of Planning, Oneida County

Brian Schultz

Chief Executive Officer, Central New York Regional Transportation Authority

Chris Tuff

Deputy Chief Executive Officer, Central New York Regional Transportation Authority

Alexander Turner

Planning Specialist, HOCTC

Deborah Windecker

Regional Planning and Program Manager, NYSDOT, Region 2

Voting Members absent:

Kurt J. Ackerman

Chairman, Planning & Development Committee, Herkimer County Legislature

Glenn Asnoe

Supervisor, Town of Frankfort

George Joseph

Majority Leader, Oneida County Board of Legislators

Brian D. Lamica

Mayor, Village of Ilion

Michael Mahoney

Mayor, Village of Yorkville

Raymond Smith

Chairman, Highways Committee, Herkimer County Legislature

Ernie Talerico

Mayor, Village of New York Mills

Voting Members arriving after Roll Call:

Vincent J. Bono, Vice-chairperson

Vice-Chairman, Herkimer County Legislature

• **Approval of Minutes**

- Motion to accept the minutes of the December 7, 2020 meeting made by: Michael Waterman
  - Discussion: None

- Seconded by: Scott Musacchio
  - Voting: Passed, 13-0-0
- **Public Comment**
  - No public comment.
- **Director's Report**
  - Administrative Modifications Report
    - Dana gave a report of the administrative modifications that were passed in the previous quarter
      - 2021 – 1MOD: PIN 204712, Route 921C (North Genesee Street) Safety Project. Additional phases of ROW Incidentals funded at \$29,000 and ROW Acquisitions funded at \$75,000 added for an increased total project cost of \$104,000 using HSIP funds.
      - 2021 – 2MOD: PIN 280637, Roadside Safety/Rustic Guiderail 21. The Construction phase of the project increased by \$350,000 for a total project cost of \$7,594,000 using STBG Small Urban funds.
  - Federal transportation update
    - Dana gave an update on the Federal transportation legislation. On December 27, 2020, the FFY 2021 omnibus appropriations legislation was enacted with funding for transportation programs through September 20, 2021. Included in the legislation was a full-year obligation limitation distribution as well as extra General Fund expenditures to ensure the solvency of the Highway Trust Fund. Additionally, a Coronavirus Response and Relief Supplemental Appropriation Act was passed as well. Dana will seek to see if this program will assist with funding for MPO's.
- **NYSDOT Region 2 Report**
  - Deb Windecker gave a report on the activities that NYSDOT Region 2 has performed in the last quarter. The following projects were let between December and February:
    - Paving Improvement (Vendor Paving Projects – OGS)
      - State Route 12 from State Route 8 to Putnam Road/Trenton Road intersection for \$2.5 million.
      - Village of Mohawk Paving and Signal Upgrades for \$1.5 million. The apparent low bidder was Central Paving.
    - PIN 280600, Culvert 19. Two culverts and two bridges on State Route 12B in Deansboro, State Route 8 in Bridgewater, and State Route 13 in Florence were let on February 18 for \$2.6 million with the apparent low bidder being Marcy Excavation.
    - A BRIDGE NY 2018 project on Seifert Road over Wood Creek in the City of Rome was let for \$1.1 million to Vector Construction.
    - Within the MPO for SFY 2020 – 2021 there was \$46,000,092 in let projects. NYSDOT let projects totaled \$37,005,252. The local and other let projects share totaled \$8,994,840.
    - The NYSDOT let projects by type were listed as the following:
      - Bridge/Culvert: \$17,949,124 (48%)
      - Pavement: \$7,872,824 (21%)
      - Safety: \$7,643,304 (21%)

- Bike/Ped: \$3,540,000 (10%)
  - The Local and Other let projects by type were listed as the following:
    - Pavement: \$5,814,446 (65%)
    - Bridge/Culvert: \$3,180,394 (35%)
- BRIDGE NY will have a Round 3 for funding. \$200 million will be set aside for local bridges or culverts, with \$90 million in funding for bridges in Upstate New York utilizing Federal funds, and \$50 million in funding for Culverts utilizing State funds. Project sponsors can submit up to three applications with a maximum award going to two of those projects. The funding for bridges will be provided to all phases of the project and can vary between \$250,000 to \$5 million for a single project. The program will fund the project at 95% with a 5% local match. The funding for culverts will be provided to all phases of the project and can vary between \$50,000 to \$1 million. Project sponsors can submit up to five applications with a maximum award per sponsor limited to four projects. The replacement, rehabilitation, and relining of culverts are eligible to be funded. The projects will be funded at 100%. Costs that exceed the award however will be the responsibility of the sponsor. DOT is offering to provide design and construction inspection services for the projects. The evaluation criteria is listed on the NYSDOT website at <https://www.dot.ny.gov/bridgeny>. The following will be considered for each project proposal: capital need – bridge condition, facility importance – traffic volume, restrictions – weight postings, and risk/resiliency – structural and hydraulic. Sponsor training was conducted on February 16 with a recording available for review. A deadline for pre-review of submittals will be April 14, 2021 for culvert applications and May 26, 2021 for bridge applications. The final submittals must be submitted by May 19, 2021 for culvert applications and June 9, 2021 for bridge applications.
- A development of a scope of work has been underway for the Planning and Environmental Linkages Study for Thruway Exit 31 in Utica. A request for proposal is tentatively scheduled for late spring/early summer.
- NYSDOT applied for a FEMA grant through the DHSES – Building Resilient Infrastructure and Communities (BRIC) for the Route 69 Bridge over Sauquoit Creek. The \$14 million application is currently in a \$500 million national competition with pre-award notices expected in June 2021. The application included that the bridge be replaced from its current 78 feet wide span to 200 feet. Additionally, two flood benches would also be constructed to expand the hydraulic capacity of the creek in order to contain a 100-year storm event.

- Other Reports
  - No other reports.
- Presentations
  - No presentations.

*Vincent J. Bono joins the meeting.*

- **Old Business**
  - **HOCTS Resolution 2020 – 31: Revision to the Voting Membership of the Governmental Policy & Liaison (GP&L) Committee** presented by Dana Crisino.

- Description: GP&L recommends to the Herkimer County Legislature and the Oneida County Board of Legislators that the GP&L voting membership be updated as outlined in the attached 2021 Membership Proposal. Reduction in voting members from 21 to 19.
  - Oneida County
    - Oneida County Executive
    - Chairman, Oneida County Board of Legislators
    - Director of Economic Development, Oneida County
    - Majority Leader, Oneida County Board of Legislators
    - Minority Leader, Oneida County board of Legislators
    - Chairman, Public Works Committee, Oneida County Board of legislators
    - Mayor, City of Utica
    - Mayor, City of Rome
    - Oneida County Mayor or Supervisor
    - Oneida County Mayor or Supervisor
  - Herkimer County
    - Chairman of the Herkimer County Legislature
    - Herkimer County Administrator
    - Executive Director, Herkimer County Industrial Development Agency
    - Chairman, Highways Committee, Herkimer County Legislature
    - Commissioner, Herkimer County Social Services
    - Herkimer County Mayor or Supervisor
  - Other Entities
    - Chairman, Central New York Regional Transportation Authority
    - Commissioner, NYS Department of Transportation
    - Chair, NYS Thruway Authority Board of Directors
- Discussion: Dana presents the updated resolution from the previous meeting. The new proposal includes two seats on the committee for economic development representatives from each county. If approved, the GP&L would make an official recommendation to the respective legislatures from each county to change the membership of the committee. Each county's legislature would then need to approve the proposal and then the committee's membership would be changed.
- Motion to remove from the table made by: Michael Waterman
  - Seconded by: Vincent Bono
  - Voting: Passed, 14-0-0
- Motion to approve the resolution made by: Vincent Bono
  - Seconded by: Timothy Seymour
  - Voting: Passed, 14-0-0

- **New Business**

- **HOCTC Resolution 2021 – 01: 2021 – 2022 UPWP** presented by Dana Crisino.
  - Description: To endorse and adopt the 2021 – 2022 UPWP, as submitted, for the Herkimer – Oneida Counties Transportation Council.

- Discussion: Dana presents the proposal for the 2021 – 2022 Unified Planning Work Program which would be in effect from April 1 2021 through March 31, 2022. The new UPWP would further the LRTP and project planning for investment as well as support the TIP capital programming for investment. It would promote cooperation and coordination across modal systems and provide a forum for the community to discuss transportation. The regional development goals would be aligned with transportation investments and the transportation system would be enhanced through the use of data. Additionally, the UPWP would provide the ability to access technical and industry knowledge and educational support to member municipalities.

The primary task categories of the document would be: Program Support and Administration, General Development and Comprehensive Planning, Long Range Transportation Planning on both a system and project level, Short Range Transportation Planning, and the Transportation Improvement Program. The ongoing tasks associated with the UPWP include:

- Environmental justice/Title VI/ADA
- GIS/street address mapping/Traffic counting/road scoring
- LRTP implementation and LRTP Transportation Atlas
- Local Transportation Planning Assistance Program
- Feasibility Planning & PEL Study for the NYS Thruway Exit 31 at North Genesee Street
- System Wide Analysis for Transit Based Transportation Connections
- Updates for the Bike and Pedestrian Trail Guide

The budget of the UPWP is listed as the following:

FHWA PL

Federal:	\$833,816	80%
NYS:	\$131,655	15%
Local:	\$43,885	5%
TOTAL:	\$1,009,356	100%

The funding levels of each task is listed as the following:

Contract Services	43%
Program Support & Administration	16%
Short Range Transportation Planning	16%
General Development & Comprehensive Planning	10%
Long Range Planning – System	8%
Long Range Planning – Project	6%
Transportation Improvement Program	1%

FTA MPP

Federal:	\$67,460	80%
NYS:	\$12,649	15%
Local:	\$4,216	5%
TOTAL:	\$84,325	100%

The funding levels of each task is listed as the following:

Program Support & Administration	71%
General Development & Comprehensive Planning	12%
Long Range Planning – System	6%
Long Range Planning – Project	5%
Short Range Transportation Planning	5%
Transportation Improvement Program	1%
Contract Services	0%

The contractual obligations from 2020 – 2021 include the LRTP and Transportation Atlas for \$25,000. The programmed obligations for 2021 – 2022 include the LTPAP at \$150,000 and the Exit 31 Feasibility Study at \$100,000.

- Motion to approve the resolution made by: Michael Waterman
  - Seconded by: Scott Musacchio
  - Voting: Passed, 14-0-0
  
- **HOCTC Resolution 2021 – 02A: Amendment to the 2020 – 2024 TIP to revise a Blocked Preventative Maintenance Paving Project** presented by Mark DeRocco.
  - Description: A project on the MPO TIP, PIN 2TM223 – Blocked Preventative Maintenance Pavement Project, shall be revised to reflect a decrease in funding in the amount of \$11,558,000.
  - Discussion: None
  - Motion to approve both Resolution 2021 – 02A and 2021 – 02B together made by: Michael Waterman
    - Seconded by: Scott Musacchio
    - Voting: Passed, 14-0-0
  
- **HOCTC Resolution 2021 – 02B: Amendment to the 2020 – 2024 TIP to revise a Blocked Preventative Maintenance Paving Project** presented by Mark DeRocco.
  - Description: A project shall be added and placed on the MPO TIP, PIN 205685 – Preventative Maintenance, Rte. 8: Clayville to Rte. 840, created from PIN 2TM223. Project will be funded through the National Highway Performance Program in the amount of \$8,246,000.
    - *Resolution passed in previous motion.*
  
- **HOCTC Resolution 2021 – 03: Amendment to the 2020 – 2024 TIP to revise a Blocked Preventative Maintenance Paving Project** presented by Mark DeRocco.
  - Description: A project on the MPO TIP, PIN 280639 – Culvert Repair/Replacement Project 22, shall have its funding reduced in the amount of \$402,000. The funding moved to PIN 200808, a project outside the boundaries of the MPO.
  - Motion to accept the resolution made by: Joe Smith
    - Seconded by: Scott Musacchio
    - Voting: Passed, 14-0-0

- **HOCTC Resolution 2021 – 04A: Amendment to the 2020 – 2024 TIP to revise a Blocked Preventative Maintenance Paving Project** presented by Mark DeRocco.
  - Description: A project on the MPO TIP, PIN 2TM233 – Blocked Preventative Maintenance Pavement, Single Course Overlay (D Contract), shall have funding removed in the amount of \$11,225,000. \$372,000 of the removed funds moved to PIN 213455, a project outside the boundaries of the MPO. \$6,092,000 of the removed funds moved to PIN 205686. \$4,761,000 of the removed funds moved to PIN 230349.
  - Discussion: None
  - Motion to accept Resolution 2021 – 04A, 2021 – 04B, 2021 – 04c, and 2021 – 04D together made by: Linda Lubey
    - Seconded by: Joe Guiliano
    - Voting: Passed, 14-0-0
  
- **HOCTC Resolution 2021 – 04B: Amendment to the 2020 – 2024 TIP to add a Preventative Maintenance Project** presented by Mark DeRocco.
  - Description: PIN 205686 – Preventative Maintenance, Rte. 8: Black Creek to West Canada Creek, shall be added to the TIP funded in the amount of \$6,333,000 in STBG funding.
    - *Resolution passed in previous motion.*
  
- **HOCTC Resolution 2021 – 04C: Amendment to the 2020 – 2024 TIP to add revise a Blocked Preventative Maintenance Paving Project** presented by Mark DeRocco.
  - Description: A project on the MPO TIP, PIN 2TM243 – Blocked Preventative Maintenance Pavement, Single Course Overlay (D Contract), shall have funding decreases in the amount of \$506,000 and the funding moved to PIN 230349.
    - *Resolution passed in previous motion.*
  
- **HOCTC Resolution 2021 – 04D: Amendment to the 2020 – 2024 TIP to add a Preventative Maintenance Project** presented by Mark DeRocco.
  - Description: A project on the MPO TIP, PIN 230349 – Preventative Maintenance, Rte. 46: Start of Rte. 46/49 overlap to GVM RR Crossing, City of Rome, added to the TIP. The project will be funded through the National Highway Performance Program in the amount of \$5,476,000.
    - *Resolution passed in previous motion.*
  
- **HOCTC Resolution 2021 – 05: Amendment to the 2020 – 2024 TIP to revise a Safety Project** presented by Mark DeRocco.
  - Description: A project on the MPO TIP, PIN 280655 – Traffic Systems Improvement Project 24 (Safety; Traffic Signals/Devices) shall have \$352,000 in funding removed. The funding would be moved to PIN 213455, a project outside the boundaries of the MPO.
  - Discussion: None
  - Motion to accept the resolution made by: Scott Musacchio
    - Seconded by: Joe Smith
    - Voting: Passed, 14-0-0



- **HOCTC Resolution 2021 – 06: Amendment to the 2020 – 2024 TIP to revise a Pavement Striping Project** presented by Mark DeRocco.
  - Description: A project on the TIP, PIN TWSE20 – Pavement Striping on I-87 and I-90 Project, shall have \$304,000 in funding added to the project and the funding year will be changed from FFY 2020 to FFY 2021.
  - Discussion: None
  - Motion to accept the resolution made by: Vincent Bono
    - Seconded by: Chris Lawrence
    - Voting: Passed, 14-0-0
  
- **HOCTC Resolution 2021 – 07: Amendment to the 2020 – 2024 TIP to revise a Blocked Bridge Preventative Maintenance Project** presented by Mark DeRocco.
  - Description: A project on the TIP, PIN 2TM232 – Blocked Bridge Preventative Maintenance Project (Cyclical Bridge Painting, Cleaning, and Minor Maintenance), shall have \$8,370,000 in funding removed with all the funding moved to PIN 280666.
  - Discussion: None
  - Motion to accept the resolution made by: Phil Sacco
    - Seconded by: Scott Musacchio
    - Voting: Passed, 14-0-0
  
- **HOCTC Resolution 2021 – 08: Amendment to the 2020 – 2024 TIP to add a Bridge Replacement Project** presented by Mark DeRocco.
  - Description: A project, PIN 280666 – Bridge Replacement Project shall be added to the TIP funded in the amount of \$8,370,000.
  - Discussion: None
  - Motion to accept the resolution made by: Joe Guiliano
    - Seconded by: Joe Smith
    - Voting: Passed, 14-0-0
  
- **HOCTC Resolution 2021 – 09A: Amendment to the 2020 – 2024 TIP to revise a Block Local Bridge/Pavement Rehabilitation Project** presented by Mark DeRocco.
  - Description: A project on the TIP, PIN 2TLB21 – Local Bridge/Pavement Rehab Project 21 shall have \$830,000 removed from the project and the FFY 2020 funding year will be removed.
  - Discussion: None
  - Motion to accept Resolution 2021 – 09A and 2021 – 09B together made by: Phil Sacco
    - Seconded by: Chris Lawrence
    - Voting: Passed, 14-0-0
  
- **HOCTC Resolution 2021 – 09B: Amendment to the 2020 – 2024 TIP to revise a Bridge Replacement Project** presented by Mark DeRocco.
  - Description: A project on the TIP, PIN 275445 – Oneida Street/Sauquoit Creek (BIN 2263310) shall have \$830,000 added to the project.
  - *Resolution passed in previous motion.*

- **Other Business**
  - No other business.
  
- **Adjournment**
  - Motion to adjourn the meeting made by: Scott Musacchio
    - Seconded by: Linda Lubey

Meeting adjourned at 10:30 AM.

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Respectfully submitted by Alexander Turner, HOCTC