

**Herkimer-Oneida Counties  
Transportation Planning Committee  
May 25, 2016**

The Transportation Planning Committee (TPC) met in the Oneida County Planning Department conference room located on the third floor of Union Station in Utica on Wednesday, May 25, 2016. Chairman Jay Ewanyk opened the meeting at 9:38 a.m.

**Voting Members Present:**

Jay Ewanyk, Chair	Herkimer County Highway Department
Brian Hoffmann	NYSDOT Region 2, Acting RPPM
Ron Bucciero	CNYRTA/Centro of Oneida
Calla Perrilloux	Birnie Bus Service, Inc.
Chris Lawrence	Representing Mayor Palmieri, City of Utica
Dennis Davis	Oneida County Department of Public Works, Commissioner
John Kent	HOCCPP

**Others Present:**

Dawn Klemm	NYSDOT, Region 2
Sandra Lusher	NYSDOT, Region 2
Christopher Henry	Oneida County Planning
Dana Crisino	HOCTS
Ethan Brennan	HOCTS
Barb Hauck	HOCTS

**Approval March 2, 2016 Minutes**

Chairman Jay Ewanyk asked for a motion to approve, as mailed, the minutes from the March 2, 2016 TPC meeting. Such a motion was made, seconded, and passed unanimously.

**Opportunity for Public Comment**

This is now a regular agenda item for all future TPC and GP&L meetings. This is based on the current HOCTS Public Participation Policy that was recently updated with MAP-21 and FAST Act compliance requirements.

Chairman Ewanyk asked for any public comments. It was noted that none were made.

**Herkimer & Oneida Counties Bicycle and Pedestrian Trail Guide**

Dana Crisino gave a presentation of the update on the status of the newly revised Herkimer & Oneida Counties Bicycle and Pedestrian Trail Guide.

A draft of the newly revised guide was passed around for committee members to review. Highlights of the revised guide include: spiral bound for ease of page turning, maps and narrative all-encompassing with more details, some trail-head locations added (the remaining locations are in the process), and apps were included for smartphone usage. It was noted that the town parks that were not connected, but can be a project of the TAP solicitation application by the towns or municipalities. Five thousand copies of the guide will be printed in June with an anticipated public release in July.

### **HOCTS Resolution 2016-27: TIP Amendment**

Dana Crisino presented a request for action to recommend for approval the HOCTS FFY 2017-2021 Transportation Improvement Program (TIP) for the Urbanized Area and Rural Herkimer and Oneida Counties. The TIP is a five year program, which includes half of SFY 2016 that identifies the transportation improvements recommended for advancement during the program period, indicates the area's transportation priorities, and provides local officials with the opportunity to review and comment on the projects contained herein. It is FAST Act/MAP-21 compliant, fiscally constrained included in the STIP, required for Federal funded projects, includes realistic estimates of total cost and revenues for the program period, and consistent with LRTP, UPWP, and statewide initiatives.

Dana noted the TIP's reflection of NYSDOT's four guiding principles of preservation first, system not projects, maximize return on investments, and make it sustainable. The process steps and content overview were reviewed. The revision highlights are the clarification of 1) the Amendment Process, requirements, and guidance for when they are applicable; and 2) Administrative Modifications, which were not previously defined in the TIP, provides process and guidance for applicability. The most notable change in the Amendment Process is if the total project amount is more than \$350,000 and up to \$749,999 it will now require the approval of the TPC and may utilize the e-vote system; if the total project amount is \$750,000 or more it will require the approval of the GP&L Committee. The Administrative Modification now has set parameters on what, when, how, and why a modification is made, which includes a requirement of written confirmation and justification from both the NYSDOT Region 2 RPPM and HOCTS Program Manager, submitted to the NYSDOT Region 2 Director. Dana reviewed the specific, identified, and blocked projects, as well as the urban and rural transit projects on the new TIP. The goal of the new TIP is to streamline the process and maintain the TIP document as current and accurate. There was a comment on the local projects from DPW; they will have a list of projects ready to go when funding becomes available. Dana recommends that the TIP and list of TIP project go before the GP&L for approval.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval the HOCTS Resolution 2016-27 recommending approval of the 2017-2021 Transportation Improvement Program. A motion was made, seconded, and passed unanimously.

### **HOCTS Resolution 2016-28: TIP Amendment**

Dana Crisino presented a request for action to recommend for approval the 2016 Self Certification of HOCTS Metropolitan Planning Process. Self-Certification is required to certify that the transportation planning process is being carried out in conformance with all applicable requirements of specific Federal Acts and Regulations as amended by the FAST Act.

The GP&L's Committee's metropolitan transportation planning process includes activities to support the development and implementation of a Long Range Transportation Plan (LRTP) and Transportation Improvement Program (TIP) and subsequent project development activities including the environmental impact assessment process. Required agreements are Cooperative planning agreement with NYSDOT; Cooperative planning agreement with transit operator; a Two-county MOU, and Oneida County Host Agency Agreement. Planning and Technical Required documents include: the Unified Planning Work Program; Long Range Transportation Plan; Transportation Improvement Program; Technical Area documents; Special Consideration documents – such as Environmental Justice, Limited English Proficiency, Disadvantaged Business Enterprise, Public Participation Plan, and Coordinated Public Transit-Human Service Agency Transportation Plan. The Administrative areas include: progress reports, account payable, audits, annual program, MPO budget, consultant selection, central staff/host relations, decision making, governance, and procurement.

In response to a question, it was noted that Environmental Justice is the inclusion and involvement of public regardless of race, color, national origin, or income was not to discriminate against them with respect to the implementation of environmental laws, regulations, and policies.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-28 amendment of the 2016 Self Certification of HOCTS MPO Process. A motion was made, seconded, and passed unanimously.

#### **HOCTS Resolution 2016-12: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The addition of NYSDOT Region 2 project PIN 2TLB17 Local Pavement and Bridges Project A, region-wide, shall be added to the 2014-2018 TIP. The funding sources shall be STP OFF SYS and STP FLEX with a total project cost of \$3,000,000 for FFY 2016 and 2017.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-12 for the 2014-2018 TIP for the addition of PIN 2TLB17. A motion was made, seconded, and passed unanimously.

#### **HOCTS Resolution 2016-13: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision of NYSDOT Region 2 project listed as PIN 201207- Bridge Replacement: RT 169/ Stoney Creek (BIN 1039050), in the Town of Fairfield, in Herkimer County, shall have the Phase of ROW Acquisition moved from FFY 2015 to FFY 2017. The funding source shall be STP FLEX, with the total project cost decreasing from \$1,485,000 to \$1,354,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-13 amendment of the 2014-2018 TIP for the revision of PIN 201207. A motion was made, seconded, and passed unanimously.

#### **HOCTS Resolution 2016-14: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision NYSDOT Region 2 project listed as PIN 200411- General Bridge Rehabilitation: Route 51 Over Canal, CSX & Rte. 5 Bridge Rehabilitation in the Village of Ilion, Towns of German Flatts and Herkimer in Herkimer County, shall have the total project cost decreased from \$9,741,000 to \$4,165,000. The funding sources shall remain NHPP and STP FLEX.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-14 amendment of the 2014-2018 TIP for the revision of PIN 200411. A motion was made, seconded, and passed unanimously.

**HOCTS Resolution 2016-15: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The addition of NYSDOT Region 2 project listed as PIN 280575 (from block PIN 2TTM16) for Pavement Marking Project 16, region-wide. The funding source shall be STP FLEX and NHPP with a total project cost of \$2,943,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-15 amendment of the 2014-2018 TIP for the addition of PIN 280575. A motion was made, seconded, and passed unanimously.

**HOCTS Resolution 2016-16: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The addition of NYSDOT Region 2 project listed as PIN 280577 (from block PIN 2TCV17) – Culvert Repair/Replacement Project 17, region-wide. The funding source shall be STP FLEX, SDF, and NHPP for FFY 2016 and 2017 with a total project cost of \$2,545,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-16 amendment of the 2014-2018 TIP for the addition of PIN 280577. A motion was made, seconded, and passed unanimously.

**HOCTS Resolution 2016-17: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The addition of NYSDOT Region 2 project listed as PIN 280578 (from block PIN 2TM173) Cold Mill with Hot Mix Overlay, PM Pavement: SR 5, 49 & 840 Towns of New Hartford & Whitestown, Cities of Rome and Utica, in Oneida County. The funding source shall be STP Flex and NHPP for FFY 2016 and 2017 with a total project cost of \$5,696,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-17 amendment of the 2014-2018 TIP for the addition of PIN 280578. A motion was made, seconded, and passed unanimously.

**HOCTS Resolution 2016-18: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The addition of NYSDOT Region 2 project listed as PIN 280579 (from block PIN 2TM173) – Single Course Overlay, PM Pavement: SR %, Madison County Line to Sconodoa St. in the Village of Oneida Castle, Village of Vernon, Town of Vernon, City of Sherrill, in Oneida County. The funding source shall be NHPP for FFY 2016 and 2017 with a total project cost of \$2,258,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-18 amendment of the 2014-2018 TIP for the addition of PIN 280579. A motion was made, seconded, and passed unanimously.

**HOCTS Resolution 2016-19: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The addition of NYSDOT Region 2 project listed as PIN 280581 (from block PIN 2TM183) – Cold in Place Recycle with Overlay, PM Pavement: SR 13 & 21, Town of Camden, Florence & Vernon, in Oneida County. The funding source shall be STP FLEX for FFY 2017 and 2018 with a total project cost of \$4,596,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-19 amendment of the 2014-2018 TIP for the addition of PIN 280581. A motion was made, seconded, and passed unanimously.

**HOCTS Resolution 2016-20: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The addition of NYSDOT Region 2 project listed as PIN 280541 (from block PIN 2TM183) – Single Course Overlay, PM Pavement: SR 8 from SR12 to North Gage Rd, Town of Deerfield, in Oneida County. The funding source shall be STP FLEX for FFY 2017 and 2018 with a total project cost of \$4,847,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-20 amendment of the 2014-2018 TIP for the addition of PIN 280541. A motion was made, seconded, and passed unanimously.

**HOCTS Resolution 2016-21: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision of NYSDOT Region 2 project listed as PIN 2TCV18 – Culvert Repair/ Replacement Project 18 region-wide shall have STP FLEX funding added for the phases of Scoping, Preliminary Design, Detailed Design, and ROW Acquisition. The total project cost shall remain unchanged, while the project FFY's have been changed from 2016 to 2017.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-21 amendment of the 2014-2018 TIP for the revision of PIN 2TCV18. A motion was made, seconded, and passed unanimously.

**HOCTS Resolution 2016-22: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision of NYSDOT Region 2 project listed as PIN 2TG171 – Roadside Safety/ Guiderail Project 17 – Guiderail Installation/ Improvement, region-wide shall have STP FLEX funding added for the phases of Scoping, Preliminary Design, Detailed Design, and ROW Acquisition. The total project cost shall remain unchanged, while the project FFY's have been changed from 2016 to 2017.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-22 amendment of the 2014-2018 TIP for the revision of PIN 2TG171. A motion was made, seconded, and passed unanimously.

#### **HOCTS Resolution 2016-23: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision of NYSDOT Region 2 project listed as PIN 2TM172 – Blocked Bridge PM, Various Locations-Bridge Painting/ Maintenance/ Cleaning, region-wide shall have the FFY's changed to FFY 2017 and FFY 2018. The total project cost shall increase from \$7,702,000 to \$8,762,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-23 amendment of the 2014-2018 TIP for the revision of PIN 2TM172. A motion was made, seconded, and passed unanimously.

#### **HOCTS Resolution 2016-24: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision of NYSDOT Region 2 project listed as PIN 2TTM17 – Pavement Marking Project 17, region-wide shall have STP FLEX funding added for the phases of Scoping, Preliminary Design and Detailed Design. The cost of the phases of Construction and Construction Inspection shall increase resulting in an increased project cost of \$2,943,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-24 amendment of the 2014-2018 TIP for the revision of PIN 2TTM17. A motion was made, seconded, and passed unanimously.

#### **HOCTS Resolution 2016-25: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision of NYSDOT Region 2 project listed as PIN 2TTS17 – Traffic Systems Improvement Project 17, region-wide shall have STP FLEX funding added for the phases of Scoping, Preliminary Design, Detailed Design, and ROW Acquisition. The total project cost shall remain unchanged, while the FFY for the phase of ROW Incidentals has been changed from 2017 to 2016.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-25 amendment of the 2014-2018 TIP for the revision of PIN 2TTS17. A motion was made, seconded, and passed unanimously.

### **HOCTS Resolution 2016-26: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision of NYSDOT Region 2 project listed as PIN 280567 – Culvert Repair/ Replacement Project 16, region-wide shall have NHPP added as a funding source for the phases of Construction and Construction Inspection. The FFY for the phases of Construction and Construction Inspection shall be changes from FFY 2016 to FFY 2017, while the total project cost increases from \$2,442,000 to \$2,767,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-26 amendment of the 2014-2018 TIP for the revision of PIN 280567. A motion was made, seconded, and passed unanimously.

### **HOCTS Resolution 2016-29: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision of NYSDOT Region 2 project listed as PIN 280571 – Overhead Sign Structure Project 16, region-wide shall have a phase of Detailed Design added for FFY 2016. The project shall also have STP FLEX funding added as a funding source for the phases of Detailed Design, Construction and Construction Inspection. The total project cost shall decrease from \$1,427,000 to \$1,270,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-29 amendment of the 2014-2018 TIP for the revision of PIN 280571. A motion was made, seconded, and passed unanimously.

### **HOCTS Resolution 2016-30: TIP Amendment**

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision of NYSDOT Region 2 project listed as PIN 280532 – RT 5S: Safety Project, in the City of Utica, in Oneida County shall have a phase of ROW Incidentals added for FFY 2016 with HSIP as the funding source. The total project cost shall increase from \$12,178,000 to \$14,129,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-30 amendment of the 2014-2018 TIP for the revision of PIN 280532. A motion was made, seconded, and passed unanimously.

### **NYSDOT Projects Update**

Brian Hoffmann, interim Acting RPPM, provided an update regarding the status of the projects within the MPO and Region 2. Nick Choubah is the new Region 2 Director and will be at the next GP&L meeting. The new Director of the Local Programs is Peter Ryan. There is still no signed MOU.

- Route 8/West Canada Creek Bridge – Project is approximately 65% complete and in on schedule for completion by 11/30/16.

- Griffiss Parkway Phase 3 – Project is on schedule for letting on 7/28/16. Contract advertisement should be out in the next 2 weeks.
- Route 291/Nine Mile Creek - Project is approximately 50% complete and in on schedule for completion by 11/30/16.
- Critical Bridges over Water Contract – Work on 2 bridges on Route 168 in Starkville will begin this summer. Other bridges included in the contract are Route 28/Multanner Creek in Middleville, and Route 315/Oriskany Creek and Route 315/Big Creek in Deansboro. Contract completion date is October 2017.
- Dustin Rd. /Kayuta Lake Bridge – Project construction has recently started and is on schedule for completion by 10/28/16.
- Upcoming Major Bridge Rehabilitation Projects – Route 51/Canal, CSX, and Route 5 in Ilion and Burrstone Road/North South Arterial in Utica. Both are scheduled for letting in January 2017. A public information meeting for the bridge in Ilion will be scheduled for mid-July. An off-site detour is needed during construction. Provisions will be included in the Burrstone Rd. bridge project to avoid impacts to the Boilermaker Road Race event.
- Programs & Initiatives Update
  - Guidelines for Bridge NY and Pave NY programs are expected in the near future.
  - List of projects selected by the State Senate for state funding was recently released. Pavement rehabilitation projects were selected for:
    - Route 168 in Town of Stark
    - Route 29A between Salisbury Center and Stratford
    - Middlesettlement Road between Route 5 and Route 840 in New Hartford.
- North-South Arterial - There was a question on when will the ramp from Oriskany Street onto the Southbound Arterial be open for public use? Brian stated it will be open in the fall of 2016.
- Oriskany Street Sewer Project progressing, but the new FastTrack construction and the Verizon strike has slowed down the sewer project.

### **Other Business**

~Dana noted that HOCTS has budgeted an amount in the new UPWP for consultant studies for municipalities, and could do a feasibility study as part of the total project of the Exit 31 Interchange Improvement Project.

~Dana introduced Chris Henry as a new Planner for Oneida County.

### **Closing**

With all scheduled business completed and no other business presented, the meeting was adjourned at 10:33 am.

Respectfully submitted,  
Barb Hauck – Associate Planner, HOCTS