



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

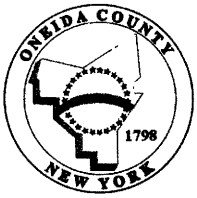
Susan L. Crabtree  
Clerk  
(315) 798-5901

James M. D'Onofrio  
Majority Leader

Michael J. Hennessy  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION JANUARY 30, 2008 (Correspondence relating to upcoming legislation, appointments, petitions, etc)

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COUNTY OF ONEIDA  
**OFFICE OF THE COUNTY EXECUTIVE**

**ANTHONY J. PICENTE JR.**  
County Executive  
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING  
800 PARK AVENUE  
UTICA, NEW YORK 13501  
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RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 17 PM 12:17

712008-077

**WAYS & MEANS**

January 17, 2008

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

RE: Appointment of the Director of Budget


Honorable Members:

Pursuant to Article III, Section 305 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of Thomas Keeler to the office of Director of Budget.

I do not have to cite to the Board Mr. Keeler's value to the County in the preparation of the annual budget, the advice and guidance he provides to my office, the Legislators and every County department and the marshalling of and accounting for the transfers and supplemental appropriations of County funds during the course of our fiscal year. In working with Tom over that last year, what I can cite is his tireless oversight of the budget and its processes and his willingness to tackle any problem and to create solutions and approaches to County budget management that promote and enhance all of our good efforts on behalf of our citizens.

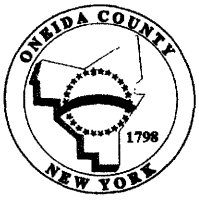
I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive

Cc: Thomas Keeler

A.



COUNTY OF ONEIDA  
**OFFICE OF THE COUNTY EXECUTIVE**

**ANTHONY J. PICENTE JR.**

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7N2008-078  
**INTERNAL AFFAIRS**

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2008 JAN 17 PM 12:15

January 17, 2008

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

**WAYS & MEANS**

RE: Appointment of the Director of Central Services

Honorable Members:

Pursuant to Article III, Section 307 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of Anthony J. Milograno to the office of Director of Central Services.

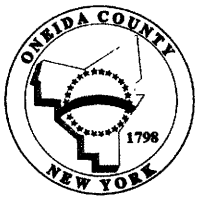
The ever increasing demands of record keeping, communication and data processing require the expertise of a seasoned and knowledgeable manager and information specialist. Tony Milograno has been that person for Oneida County and his continued management of Central Services is required if we are to meet the technology requirements of conducting government in the 21<sup>st</sup> century.

I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive

Cc: Anthony J. Milograno



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7N2008-079

**WAYS & MEANS**

January 17, 2008

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

RE: Appointment of the County Attorney

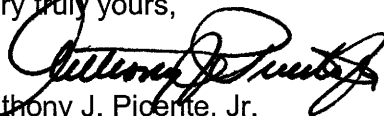
Honorable Members:

Pursuant to Article XV, Section 1501 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of Linda M.H. Dillon as County Attorney.

Since the County created its Charter in 1964, Linda Dillon is the first person to serve full time in the position of County Attorney. As chief legal officer for the County since mid-2006, Linda has managed the County's legal affairs in accord with the highest standards of her profession while addressing the needs of the Board and this office to respond to the demands of governing, contracting and legislating on behalf of our citizens.

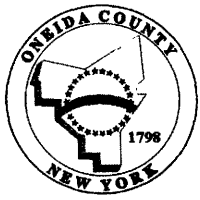
I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive

Cc: Linda M.H. Dillon, Esq.

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ONEIDA COUNTY LEGISLATURE  
2008 JAN 18 AM 10:01



COUNTY OF ONEIDA  
**OFFICE OF THE COUNTY EXECUTIVE**

**ANTHONY J. PICENTE JR.**

County Executive  
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*JN2008-080*

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ONEIDA COUNTY LEGISLATURE  
2008 JAN 17 PM 12:17

January 17, 2008

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

**INTERNAL AFFAIRS  
WAYS & MEANS**

RE: Appointment of Commissioner of Finance


Honorable Members:

Pursuant to Article V, Section 501 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of Anthony Carvelli as Commissioner of the Department of Finance.

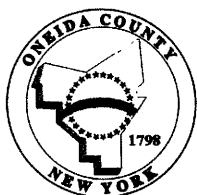
Mr. Carvelli's long tenure as Commissioner, his adherence to the highest standards of accounting, investment of public monies and tax accountability are invaluable assets to Oneida County, to the preparation of our annual budget and to the conduct of my administration in general. I rely heavily on Tony's advice and counsel in order to keep the fiscal affairs of Oneida County moving forward in the ways that best serve the people we represent.

I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive

Cc: Anthony Carvelli



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7N2008-081

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2008 JAN 17 PM 12: 15

January 17, 2008

**INTERNAL AFFAIRS**

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

**WAYS & MEANS**

RE: Appointment of the Director of Labor Relations

Honorable Members:

Pursuant to Article XX, Section 2005 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of John P. Talerico to the office of Director of Labor Relations.

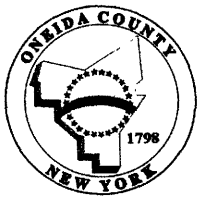
John Talerico has provided his knowledge and expertise in the area of labor relations to several County administrations and I am fortunate to have his experience to rely on in addressing the health insurance, labor contract and workforce concerns of both management and our employees. John has proven to me that he is one of those managers who is always looking for innovative and cost effective ways to provide health insurance and retirement options for our workers.

I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive

Cc: John P. Talerico



COUNTY OF ONEIDA  
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**ANTHONY J. PICENTE JR.**

County Executive  
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2008 JAN 17 PM 12:16

7N2008-082

**ECONOMIC DEVELOPMENT  
& TOURISM**

**WAYS & MEANS**

January 17, 2008

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

RE: Appointment of the Commissioner of Planning


Honorable Members:

Pursuant to Article XIII, Section 1302 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of John R. Kent, Jr. to the office of Commissioner of Planning.

During the beginning of my term as interim County Executive, John Kent's assistance, advice, guidance, institutional memory and planning expertise eased my transition into this office. John has earned the respect and regard of our County communities and their planning boards and agencies and my respect and regard as well.

I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive

Cc: John R. Kent, Jr.

7.



COUNTY OF ONEIDA  
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*FN 2008-083*

**PUBLIC SAFETY  
WAYS & MEANS**

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2008 JAN 17 PM 12:16

January 17, 2008

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

RE: Appointment of the Public Defender-Civil Division

Honorable Members:

Pursuant to Article XXIV, Section 2401 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of Frank Furno, Esq. to the position of Public Defender-Civil Division

Mr. Furno has demonstrated to me that, under his management and utilizing his legal experience and skills, he has been able to administer this division of the Public Defender's Office in accordance with the mandates of New York State law and with energy, integrity and professionalism.

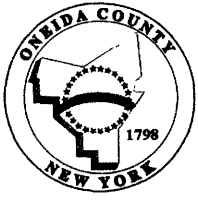
I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive

Cc: Frank Furno, Esq.





COUNTY OF ONEIDA  
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7N2008-084

**PUBLIC SAFETY**

**WAYS & MEANS**

January 17, 2008

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

RE: Appointment of the Public Defender-Criminal Division

Honorable Members:

Pursuant to Article XXIV, Section 2401 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of Frank J Nebush, Esq. to the position of Public Defender-Criminal Division

Frank Nebush has been a tireless advocate for the indigent of Oneida County and has overseen the delivery of legal assistance and advice to qualified recipients since 1981. Frank is always looking for new ways to enhance the skills of his attorneys and to improve the tools and methods by which the mandate of representing indigent defendants is met and managed.

I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive

Cc: Frank J. Nebush, Esq.



COUNTY OF ONEIDA  
OFFICE OF THE COUNTY EXECUTIVE

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*JN2008-085*

**PUBLIC WORKS**

January 17, 2008

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

**WAYS & MEANS**

RE: Appointment of the Commissioner of Public Works

Honorable Members:

Pursuant to Article VII, Section 701 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of John J. Williams as Commissioner of Public Works.

I have been fortunate to work with Jack Williams over the years in the many capacities in which he has served this County. During his term as Commissioner of Public Works, he has created a system of shared services and consolidated public works with the communities of Oneida County. Jack is the leading proponent of looking for ways to streamline government expense in making capital improvements and maintaining our buildings and structures. I am fortunate to have his insight and assistance in moving the County forward in its efforts to cap the costs of our public projects and obligations.

I would appreciate the Board's action on this request at its earliest opportunity.

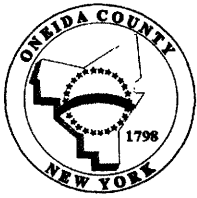
Very truly yours,

Anthony J. Picente Jr.  
Oneida County Executive

Cc: John J. Williams

2008 JAN 18 AM 10:01  
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ONEIDA COUNTY LEGISLATURE

*10.*



COUNTY OF ONEIDA  
**OFFICE OF THE COUNTY EXECUTIVE**

**ANTHONY J. PICENTE JR.**  
County Executive  
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*JN 2008-086*

**INTERNAL AFFAIRS**

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2008 JAN 17 PM 12:16

January 17, 2008

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

RE: Appointment of the Director of Purchasing


Honorable Members:

Pursuant to Article III, Section 306 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of Mello Testa to the office of Director of Purchasing.

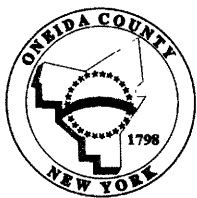
I have known and appreciated the professionalism and work ethic of Mello Testa from the time when I served as Chief of Staff to former County Executive Ray Meier. In the intervening years, Mello has grown in the position of Director of Purchasing and has made that division of County government a vehicle for consolidation of purchasing services, a model for internet sales of surplus municipal property and a valuable and willing partner and adviser to other municipal purchasing departments in Oneida County and statewide.

I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive

Cc: Mello Testa



COUNTY OF ONEIDA  
**OFFICE OF THE COUNTY EXECUTIVE**

**ANTHONY J. PICENTE JR.**  
County Executive  
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7/12008-087

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2008 JAN 17 PH 12: 16

January 17, 2008

**HUMAN RESOURCES**

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

**WAYS & MEANS**

RE: Appointment of the Director of Veteran Services


Honorable Members:

Pursuant to Article XX, Section 2005 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of Joseph Perrone to the office of Director of Veteran Services.

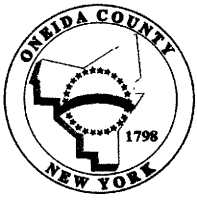
Joe Perrone has proven to be a valuable resource and service provider to our Veteran community in Oneida County. As a veteran himself, Joe recognizes the importance of supporting and promoting the interests of those men and women who put aside their own lives in service to their country and the vital role the County plays in networking with and informing this valued segment of our community.

I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive

Cc: Joseph Perrone



COUNTY OF ONEIDA  
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**ANTHONY J. PICENTE JR.**  
County Executive  
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7N2007-088

**PUBLIC WORKS**  
**WAYS & MEANS**

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ONEIDA COUNTY LEGISLATURE  
2008 JAN 17 PM 12:16

January 17, 2008

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

RE: Appointment of Commissioner of Water Quality and Water Pollution Control


Honorable Members:

Pursuant to Article XXVII, Section 2701 of the Oneida County Charter, I respectfully request the Board of Legislators' confirmation of my appointment of Steven P. Devan as Commissioner of Water Quality and Water Pollution Control.

Steve Devan has provided professional and innovative stewardship of this County department for several years and he was and is invaluable to me in my efforts to address the sewer overflow issues in Oneida County. Steve is emblematic of the kind of forward thinking and community responsive public servant who will advance the interests of Oneida County and the health and well being of its citizens.

I would appreciate the Board's action on this request at its earliest opportunity.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive

Cc: Steven P. Devan



Anthony J. Picente Jr. County Executive

Linda M. Nelson, Acting Commissioner



Phone: (315) 798-5903  
Fax: (315) 798-6445  
E-mail: mentalhealth@ocgov.net  
Web site: www.ocgov.net

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
JAN 18 AM 10:19

7N2008-089

HUMAN RESOURCES

WHS & INTL

January 3, 2008

Honorable Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Dear Mr. Picente:

I am forwarding five (5) copies of a Purchase of Services Agreement between the Oneida County Department of Mental Health and Catholic Charities Diocese of Syracuse, New York, Inc. - Eastern Region for your review and signature.

Under this proposed Agreement, Catholic Charities will provide: Community Integration Services; Transportation; Crisis Intervention Services; MICA Network; and Monitoring and Evaluation Services to adults with a serious and persistent mental illness that are eligible to receive services through the Community Support System (CSS). The Community Integration Service assists individuals in need of socialization and recreation supports. These services are supported by the Office of Mental Health and reflect renewals of previous year's contracts.

The gross amount of this Agreement is \$1,139,436.00 for both the mental health and community alcohol programs. **There are no Oneida County generated tax dollars used to fund the net operating expenses outlined in this Agreement.**

The late submission of this contract is due to a delay in signing by the Executive Director of Catholic Charities.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Sincerely,

*Linda M. Nelson*  
Linda M. Nelson  
Acting Commissioner

LMN/ser  
Enc.

REVIEWED AND APPROVED for submittal to the  
Oneida County Board of Legislators by  
*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive  
Date 4/12/08

14.

# Contract Summary

**Oneida County Department of Mental Health Account No:** A4310.49523

**Name of Proposing Organization:** Catholic Charities

**Type of Activity or Services:** Alcohol Community Residence (x2)  
Monitoring and Evaluation (MH)  
Crisis Intervention Services (MH)  
Transportation (MH)  
Community Integration Services (MH)  
Affirmative Business/Industry (MH)  
Co-Occurring Disorders Network (MH)  
Supported Housing (MH)

**Proposed Dates of Operations:** January 1, 2008 through December 31, 2008

**Client Populations to be Served:** Adults with a serious and persistent mental illness; and individuals who are alcohol dependent and require a structured living environment to maintain their sobriety.

## Summary Statements:

### 1.) Narrative Description of Proposed Services:

Under this proposed Agreement, Catholic Charities will provide: Community Integration Services; Transportation; Crisis Intervention Services; MICA Network; and Monitoring and Evaluation Services to adults with a serious and persistent mental illness who are eligible to receive services through the Community Support System (CSS). The Community Integration Service assists individuals in need of socialization and recreation supports. These services are supported by the Office of Mental Health reflect renewals of previous years contracts.

Catholic Charities provides services to individuals recovering from an alcohol addiction in two (2) alcohol community residences. These programs offer a structured, alcohol-free, community setting for individuals who are making the transition from an inpatient rehabilitation program back to the community. Each community residence program focuses upon developing the skills necessary to live in an independent environment and to maintain sobriety

### 2.) Program/Service Objectives and Outcomes:

The objectives of all these programs are to provide support to individuals so as to maintain their lives in the least restrictive environment possible.

### 3.) Program Design and Staffing Level:

The New York State Office of Alcoholism and Substance Abuse Services certifies the Alcohol Community Residence Programs. The Mental Health Programs meet the appropriate program staffing models developed by the New York State Office of Mental Health in concert with the Division of the Budget.

## Service Units:

### OMH

Transportation	21,000
MICA	2,800
Psychosocial Club	5,898
Supported Housing	1,922
Crisis	900

### OASAS

Rutger Street Community Residence	5,740
Genesee Street Community Residence	4,989

## Funding:

### State Funds

OMH	672,208
OASAS	<u>467,228</u>
Total State Funds	1,139,436
County Funds	0





**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442  
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.  
County Executive

Steven P. Devan, P.E.  
Commissioner

January 14, 2008

*7N2008-090*

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

**PUBLIC WORKS**

**WORKS & PERMITS**

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 18 AM 10:17

Re: Work Order #8  
Shumaker Consulting Engineering and Land Surveying, P.C.

Dear County Executive *Anthony* Picente:

On July 25, 2007 the Oneida County Board of Legislators authorized hiring Shumaker Consulting Engineering and Land Surveying, P.C. to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation and for resolving permit issues affecting the Oneida County Water Pollution Control Plant. The formal contract between Shumaker and Oneida County, approved on November 28, 2007 by the Board of Legislators, calls for the submission of Work Orders with associated pricing for specific tasks that are needed as the project develops.

Shumaker has submitted for consideration WO#8 which covers the implementation of continuous flow monitoring for a six (6) month period at forty-eight (48) locations throughout the Sewer District service area. The purpose of this work is to identify the distribution of flows throughout the system during wet and dry weather and to further characterize flows in specific areas within the service area of the District that are contributing to the hydraulic overloading the Sauquoit Creek Pumping Station.

It is important to understand that this first round of flow monitoring and subsequent data analysis will more than likely generate a second round of monitoring based on the results of the first set of monitoring. This second round of monitoring is not part of Work Order #8.

Department staff has reviewed Work Order #8 and its scope of work and find it acceptable. It is recommended that this Work Order be accepted with an estimated cost of \$818,000.

I would appreciate consideration of this Work Order by you and the Board of Legislators at your earliest possible convenience as time is of the essence. The target date for installing the flow metering network is mid-February.

I am available to meet with you or the Board at your convenience to discuss this request and explain these items in more detail. Thank you for your consideration in this matter.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date *1/17/08*

*17.*

The Honorable Anthony J. Picente, Jr.  
January 14, 2008  
Page 2 of 2



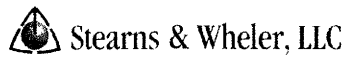
Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

A handwritten signature in black ink, appearing to read "Steven P. Devan", with a long horizontal flourish extending to the right.

Steven P. Devan, P.E.  
Commissioner

Cc: Karl E. Schrantz, P.E. – Shumaker Engineering

Attachments: Five (5) copies of Work Order #8



January 11, 2008

Mr. Steven Devan, P.E. Commissioner  
Oneida County Department of Water Quality  
and Pollution Control  
P.O. Box 442  
Utica, NY 13503-0442

**Re: SPDES Permit Compliance and CSO/SSO Abatement Project  
SCE No. 07060.00**

Dear Mr. Devan:

Shumaker Consulting Engineering & Land Surveying, P.C. in conjunction with Stearns & Wheeler, LLC and Brown and Caldwell (SCE Team) is pleased to provide the following Work Order for services to be performed for the above referenced project:

Work Order 8 – Continuous Flow Monitoring

Work will be performed under the Terms and Conditions of the Master Agreement for Consulting Services dated July 16, 2007, between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County.

Should you have any questions or need additional information please do not hesitate to contact us at (315) 724-0100.

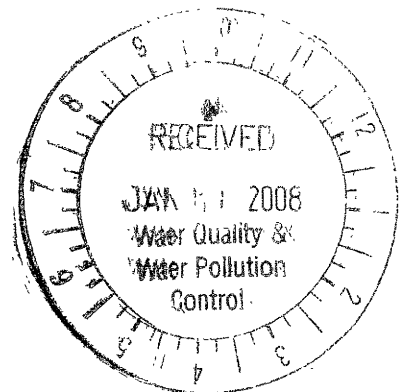
Very truly yours,

**SHUMAKER CONSULTING ENGINEERING  
& LAND SURVEYING, P.C.**

Karl E. Schrantz, P.E.  
Managing Engineer

KES/krf

Enclosures



## WORK ORDER 8

### CONTINUOUS FLOW MONITORING

#### I. PROJECT UNDERSTANDING

In accordance with the Consent Order (No. R620060823-67) executed between the New York State Department of Environmental Conservation (NYSDEC) and Oneida County (County) dated July 11, 2007, Oneida County is required to prepare and submit to NYSDEC a Plan of Study for the Sauquoit Creek Pumping Station Basin and an approvable Flow Management Plan for the entire District. The purpose of developing and implementing the Study and Plan is to identify and implement reductions in hydraulic loading to the Sauquoit Creek Pumping Station and the Oneida County Water Pollution Control Plant, or failing that, stabilize annual average flows below some future specified design flow. One of several means to identify excess hydraulic loading (i.e. infiltration and inflow) is to monitor flow, rain, river surface elevation and groundwater elevation at critical points throughout the District. This Work Order corresponds to the tasks related to continuous flow monitoring.

In addition to continuous flow monitoring, there are other means of identifying excess infiltration and inflow; such as dye testing and televising of sewers. Such efforts will be developed fully in the Work Plan for the Plan of Study for the Sauquoit Creek Pumping Station Basin. Full implementation of this Study will take two (2) to three (3) years to complete requiring extensive field work and engineering analysis. This Work Order includes only continuous flow monitoring; it does not include other efforts to identify excess infiltration and inflow.

A Work Plan for this continuous flow monitoring effort can be found as Appendix A. Forty-eight (48) flow meters and six (6) rain gauges will be installed and maintained by the SCE Team for a six (6) month period.

#### II. SCOPE OF SERVICES

##### A. Task 1: Flow and Rain Metering Installation

This task pertains to the planning, coordination, and field work for installing the flow meters and rain gauges as described in the Flow Metering Work Plan in Appendix A. The SCE Team will perform the necessary planning, coordination, and field work with ADS Environmental Services (ADS) to install 48 flow meters and six (6) rain gauges. There is a contingency added to ADS contract for an additional seven (7) flow meters in case throughout the implementation of this Work Order other critical flow information is required. As described in Task 2 ADS will lease this equipment to the SCE Team as part of this Work Order.

##### Task 1 Deliverable

A status letter will be provided to the District to provide the final location of the flow meters and rain gauges, and the date of installation.

**B. Task 2: ADS Flow and Rain Metering**

This task is solely for the sub-consultant ADS Environmental Services (ADS) for the lease of 48 flow meters and six (6) rain gauges. ADS has provided a Scope of Work and pricing for this effort, which can be found in Appendix B. ADS's scope of work includes:

1. Mobilization – planning, coordination, and installation of 48 flow meters and six (6) rain gauges.
2. Flow Monitoring and Instantaneous Flow Measurement – monitoring and collecting flow and rain data and maintaining equipment for a six (6) month period, and removing equipment at the end of the six (6) month period.
3. Data Editing and Reporting – unedited data will be posted to a secure website on a weekly basis and edited data will be posted to the secure website on a monthly basis.

**Task 2 Deliverable**

Monthly status emails will be sent to the District that corresponds with the edited flow and rain data being posted to the website. The email will include general statements of data quality and observations about the relationship between flow and rain data, but will not include specific data analysis or interpretation.

**C. Task 3: Flow Observations**

Forty-eight (48) flow metering locations were chosen to represent critical points throughout District. These locations represent major community sewer connections to the District's interceptor as well as points within the District's interceptor. Not all community sewer connections will be monitored through continuous flow metering. Community sewer connections to the District's interceptor that are not metered for flow will be inspected at night when sanitary sewage flow is expected to be at a minimum. These nighttime inspections can provide an indication of the amount of I/I. Estimates of flow rate and observations of wastewater strength will be made during these inspections. Visual inspections and estimates of flow rate will also be made where flow meters are installed as a QA/QC check, but not necessarily at night. Flow observations will be made at all known community sewer connections on a weekly basis throughout the six (6) month period.

**Task 3 Deliverable**

Field log sheets will be posted to a secure web on a weekly basis.

**D. Task 4: River Stage Gauge Installation**

This task pertains to the planning, coordination, and field work for installing the river stage gauges as described in the Flow Metering Work Plan in Appendix A. The SCE Team will perform the necessary planning, coordination, and field work to install seven (7) stage gauges. River stage level (i.e., water surface elevation) in Sauquoit Creek and Mud Creek will be measured from relative datum established on bridges that cross the creeks. Stage measurement locations were chosen to represent the upper, middle, and lower reaches of the creeks. Stage level in the Mohawk River will be measured from relative datum established at the outfall of the

Railroad Interceptor. During data analysis, these relative stage levels will be correlated to sewer flows.

**Task 4 Deliverable**

A status letter will be provided to the District to provide the final location of the river stage gauges, and the date of installation.

**E. Task 5: River Stage Observations**

River stage observations will be made at the seven (7) locations once per week and also during six (6) high flow and or wet-weather events throughout the six (6) month period.

**Task 5 Deliverable**

Field log sheets will be posted to a secure web on a weekly basis.

**F. Task 6: Groundwater Monitoring Gauge Installation**

This task pertains to the planning, coordination, and field work for installing the groundwater monitoring gauges as described in the Flow Metering Work Plan in Appendix A. The SCE Team will perform the necessary planning, coordination, and field work to install nine (9) groundwater gauges. Groundwater level in the Sauquoit Creek and Mud Creek and North and East Utica drainage basins will be measured using piezometer-type tubes installed within manholes in the District's interceptor sewers. Groundwater measurement locations were chosen to represent the upper, middle, and lower reaches of the drainage basins. During data analysis, these relative groundwater levels will be correlated to sewer flows.

The SCE Team will design and install the groundwater monitoring gauges.

**Task 6 Deliverable**

A design drawing will be provided to the District for review and comment. A status letter will be provided to the District to provide the final location of the groundwater monitoring gauges and the date of installation.

**G. Task 7: Groundwater Observations**

Groundwater observations will be made at the nine (9) locations once per week throughout the six (6) month period.

**Task 7 Deliverable**

Field log sheets will be posted to a secure web on a weekly basis.

**H. Task 8: Data Analysis**

Continuous flow metering data and sewer system model output will be analyzed so the alternatives for reducing I/I can be evaluated. Such data analysis techniques will include:

22.

- Rainfall Analysis – Includes the creation of hyetographs and generation of accumulation duration frequency curves for the local area and plots of the individual storms to determine return frequencies of each storm.
- Dry Day Analysis – Includes determination of base flow and base infiltration. The data will be organized in many different ways such as grouping days of week into day groups based on similar flow patterns (e.g., weekdays and weekends), holidays, and other special days. Peak, minimum, and average flow and diurnal curves will be provided for each day group.
- Scatter graph Analysis – Includes plots of flow depth versus velocity, which can be used to reveal timing of hydraulic changes.
- Rainfall-Derived I/I Analysis - Includes calculation of I/I. By using the established base flow, includes gross flow, gross I/I flow, and net I/I for each event. Basins will be ranked by several I/I parameters, such as peak flow per inch of rain. These types of comparisons will be made for the same storm and across different storms. Data may be normalized by rainfall to account for unequal distribution over the study area and by four measures of basin size: area, length of sewers, inch-diameter-miles, and percent rainfall.
- Flow-to-Rain Relationships – Includes generating peak flow to rainfall intensity diagrams using peak, volume to time-of-peak, and volume (24- and 72-hour) methods. Regression lines in both linear and log formats will be produced to project I/I peak and volume for design storms.

#### **Task 8 Deliverable**

There is no deliverable for this task. Data will be presented in workshops and technical memorandum.

#### **I. Task 9: Workshops**

Two (2) workshops will be conducted with the Oneida County Sewer District. The purpose of the first workshop shall be to share information from in Task 1 through 9 and to discuss the observations of system performance/problems, to set criteria for sewer performance, and to identify any other information required for development of the Plan of Study. The purpose of the second workshop shall be to present the final data and summary of the continuous flow monitoring effort to the member communities. The SCE Team will be responsible for creating and producing the information for the workshops.

#### **Task 9 Deliverable**

Two (2) workshops lead by the SCE Team with PowerPoint slides and hand-outs (30 copies for each Workshop) of PowerPoint slides.

**J. Task 10: Technical Memorandum**

The Technical Memorandum will include a summary of the data analysis. Basins will be ranked by several I/I parameters, such as peak flow per inch of rain. Basins will also be normalized and ranked by basin size: area, length of sewers, and inch-diameter-miles. Based on the ranking of basins, conclusions, and recommendations will be made as to where additional efforts need to be made to identify and quantify specific sources of infiltration and inflow.

**Task 10 Deliverable**

Thirty (30) copies of the Technical Memorandum.

**III. SCHEDULE**

Continuous flow monitoring will commence on about February 15, 2008, and will be completed six (6) months from commencement date. Data analysis and Workshops shall be completed eight (8) months from commencement date and the Final Technical Memorandum will be submitted nine (9) months from the commencement date.

**IV. COMPENSATION**

- A. Oneida County will be billed for actual labor hours charged at the billing rates contained in Attachment A, plus direct project expenses (e.g., identifiable reproduction costs, shipping charges, etc.). The Compensation for the Scope of Services outlined in Section II is an estimated \$818,000 as indicated on Table 1.
- B. Payments for the work will be due monthly on the basis of statements submitted by the Engineer for the work performed during the period.
- C. Additional services beyond the Scope of Services will be considered extra work and will necessitate additional compensation.

**V. STANDARD TERMS AND CONDITIONS**

The services described above will be completed as Work Order No. 5 under the Terms and Conditions of the Master Agreement for Consulting Services dated July 16, 2007, between SCE and Oneida County.



This Work Order is duly executed between Consultant and Client. Upon execution of this Work Order, Consultant is authorized to proceed with the work.

**Consultant**  
**SHUMAKER CONSULTING ENGINEERING  
& LAND SURVEYING, P.C.**


**Client**  
**COUNTY OF ONEIDA**

By: Karl E. Schrantz, P.E.

By: Anthony J. Picente, Jr.

Title: Managing Engineer

Title: County Executive

Signature: 

Signature: \_\_\_\_\_

Date: 1-11-08

Date: \_\_\_\_\_

**ATTACHMENT A  
RATE SCHEDULE**

**1.0 SHUMAKER CONSULTING ENGINEERING & LAND SURVEYING, P.C.**

**1.1 Hourly Rates**

CLIENT shall pay Compensation for labor based on CONSULTANT's rate schedule below. The Rate Schedule provided below shall be in effect through December 31, 2008:

<b>Labor Category</b>	<b>Hourly Rate</b>
Principal	\$194.00
Senior Managing Engineer	\$154.00
Managing Engineer II	\$135.00
Land Surveyor II	\$148.00
Managing Engineer I	\$130.00
Sr. Project Engineer	\$118.00
Land Surveyor I	\$97.00
Project Engineer	\$108.00
Engineer	\$87.00
Environmental Scientist III	\$83.00
Sr. Eng Technician	\$71.00
Assistant Engineer	\$76.00
Environmental Scientist II	\$81.00
Engineering Technician	\$55.00
Jr. Engineer	\$69.00
Environmental Scientist I	\$55.00
Technician	\$47.00
Technical Typist	\$51.00
Party Chief (Field)	\$76.00
Instrument Person (Field)	\$56.00
Rod Person (Field)	\$53.00
Alan Swierczek, P.E.	\$95.00

**1.2 Non-salary expenses and outside services attributable to the Project**

CLIENT shall pay Compensation for expenses based on CONSULTANT's rate schedule below. The Rate Schedule provided below shall be in effect through December 31, 2008:

- 1.2.1 Living and traveling expenses of employees when away from the home office on business connected with services at rates established by the U.S. General Services Administration;
- 1.2.2 The identifiable costs of reproduction, printing, and binding and postage and shipping applicable to the Project;
- 1.2.3 The actual cost of outside services and subcontractors plus 5%;
- 1.2.4 Mileage calculated at the federal reimbursement rate established by the U.S. General Services Administration for privately owned vehicles in effect on the date of the occurrence;
- 1.2.5 Actual receipted cost of field equipment rental supplied by a vendor for use on the Project;
- 1.2.6 The actual cost of permits and fees required for the project and paid by SCE;
- 1.2.7 The actual cost for additional insurance required by the Owner in excess of SCE's normal coverage's or limits;
- 1.2.8 The actual cost of premiums paid on overtime worked.

**2.0 STEARNS & WHEELER, LLC**

**2.1 Hourly Rates**

CLIENT shall pay Compensation for labor based on CONSULTANT's rate schedule below. The Rate Schedule provided below shall be in effect through December 31, 2008:

<b>Labor Category</b>	<b>Hourly Rate</b>
Vice President/Technical Advisor	\$195.00
Associate	\$155.00
Senior Project Manager	\$138.00
Senior Engineer	\$130.00
Project Manager	\$125.00
Project Engineer	\$99.00
Engineer or Scientist	\$84.00
Architect	\$95.00
Managing Designer	\$116.00
Senior Designer	\$93.00
Designer	\$84.00
Senior Drafter	\$67.00
Drafter	\$57.00
Senior Project Representative	\$93.00
Project Representative	\$75.00
Secretarial/Word Processing	\$63.00

**2.2 Non-salary expenses and outside services attributable to the Project**

CLIENT shall pay Compensation for expenses based on CONSULTANT's rate schedule below. The Rate Schedule provided below shall be in effect through December 31, 2008:

- 2.2.1 Living and traveling expenses of employees when away from the home office on business connected with services at rates established by the U.S. General Services Administration;
- 2.2.2 The identifiable costs of reproduction, printing, and binding and postage and shipping applicable to the Project;
- 2.2.3 The actual cost of outside services and subcontractors plus 5%;
- 2.2.4 Cadd Workstation at \$16/hour
- 2.2.5 Telecommunication charges including long distance telephone, facsimile, and cell phone charges at \$1.15/hour
- 2.2.6 Mileage calculated at the federal reimbursement rate established by the U.S. General Services Administration for privately owned vehicles in effect on the date of the occurrence;
- 2.2.7 Actual receipted cost of field equipment rental supplied by a vendor for use on the Project;
- 2.2.8 The actual cost of permits and fees required for the project and paid by CONSULTANT;
- 2.2.9 The actual cost for additional insurance required by the Owner in excess of CONSULTANT's normal coverage's or limits;
- 2.2.10 The actual cost of premiums paid on overtime worked.

### 3.0 BROWN AND CALDWELL

#### 3.1 Hourly Rates

CLIENT shall pay Compensation for labor based on CONSULTANT's rate schedule below. The Rate Schedule provided below shall be in effect through December 31, 2008:

<b>Labor Category</b>	<b>Hourly Rate</b>
Senior Vice President	\$220.00
Vice President	\$205.00
Managing Engineer	\$190.00
Supervising Engineer	\$170.00
Principal Engineer	\$140.00
Senior Engineer/Scientist	\$130.00
Engineer/Scientist III	\$105.00
Engineer/Scientist II	\$95.00
Engineer/Scientist I	\$85.00
Senior Drafter	\$85.00
Drafter	\$75.00
Office Support	\$65.00

#### 3.1 Non-salary expenses and outside services attributable to the Project

CLIENT shall pay Compensation for expenses based on CONSULTANT's rate schedule below. The Rate Schedule provided below shall be in effect through December 31, 2008:

- 3.2.1 Living and traveling expenses of employees when away from the home office on business connected with services at rates established by the U.S. General Services Administration;
- 3.2.1 The actual cost of outside services and subcontractors plus 5%;
- 3.2.3 Mileage calculated at the federal reimbursement rate established by the U.S. General Services Administration for privately owned vehicles in effect on the date of the occurrence;
- 3.2.4 Associated Project Cost (APC) at \$8/ hour to recover CONSULTANT's costs related to network infrastructure and IS support including CADD, local and long distance telephone charges, cell phone costs and postage and freight charges.
- 3.2.5 Actual receipted cost of field equipment rental supplied by a vendor for use on the Project;
- 3.2.6 The actual cost of permits and fees required for the project and paid by CONSULTANT;
- 3.2.7 The actual cost for additional insurance required by the Owner in excess of CONSULTANT's normal coverage's or limits;
- 3.2.8 The actual cost of premiums paid on overtime worked.

## Proposed Scope of Work

ADS Environmental Service ("ADS") will provide a temporary flow monitoring study to collect six (6) months of flow data from fifty (50) flow and four (4) rainfall monitoring locations.

### Phase I – Mobilization

- 1) **Site Locations.** ADS will work with the Shumaker Project Team ("Client") to identify/verify the location of monitor installation.
- 2) **Site Investigations.** Once the installation site is provided to ADS, ADS field crew(s) will perform site investigations. ADS will utilize a standard 2-person field crew for fieldwork and comply with Federal standards for confined-space entry. The proposed flow monitoring locations will be located, inspected, and verified for hydraulic suitability. ADS will also check for debris in the manhole that could impact data quality and coordinate any required cleaning efforts with Client. ADS field crews will look for evidence and signs of erratic flow patterns. ADS will also investigate adjacent manholes in order to identify the best monitoring locations.
- 3) **Site Reports.** Site reports will be generated upon completion of the site investigations. The site reports will include a sketch of the general location, physical characteristics and diameters of the proposed monitoring locations, manhole depths, flow measurements, and other comments pertinent to the location such as any special traffic or safety issues. Final site locations to be approved by Client.
- 4) **Equipment.** ADS will utilize the ADS® Model 4000™ flow monitor during the course of this project. A typical monitor installation will include an ultrasonic depth sensor that will be mounted at the crown of the pipe; a redundant pressure depth sensor mounted at the invert; and a Doppler velocity sensor also mounted at or near the invert. An ADS Rain Alert tipping bucket and rain gauge will be used on this project.
- 5) **Monitor Activation.** Once installed, the monitor will be activated and set to take readings at 15-minute intervals. ADS Field crews will take manual depth readings with a ruler and velocity readings with a portable, instantaneous velocity meter in order to confirm the monitor is collecting accurate data based on the actual existing hydraulic conditions at each location.

### Phase II – Flow Monitoring and Instantaneous Flow Measurement

- 1) **Flow Monitoring.** Once the monitors are installed and verified to be in working order, ADS will monitor the flows and rainfall for a minimum period of six (6) months ("Monitoring Period"). This initial Monitoring Period can be extended based on mutual consent and written agreement of additional work and price for such additional work.

- 2) **Data Collection and Equipment Maintenance.** Field crews will return to each of the locations on a regular basis (e.g. weekly) to collect the data and perform site maintenance and site confirmations as necessary. ADS is an ISO 9001 certified company and has proprietary internal quality procedures for all fieldwork. During the course of the project and as part of ADS's quality control program, the field manager will also visit each location and reconfirm that the monitor is in proper working condition. This includes cleaning depth and velocity sensors, confirmations as needed, and checking an installation to make sure that the ring is secure in the pipe. The ADS data analyst will also review the data on a regular basis throughout the monitoring period.
- 3) **Demobilization.** Field crews will continue data collections and confirmations (as necessary) until the end of the monitoring period. Once authorized, crews will immediately begin removing the flow monitors and deliver final data to the data analyst.

### **Phase III – Data Editing and Reporting**

- 1) **Data Editing.** Upon completion of the monitoring period, a trained ADS Data Analyst will edit and finalize the data. The data analyst will directly calculate flow using the continuity equation from recorded depth and average velocity data. Flow quantities as determined by the continuity equation will be plotted. The analyst will also utilize scatter plots (depth vs. velocity readings) both to verify monitor accuracy.
- 2) **Data Delivery and Final Report.** ADS will provide final data to Client via our web based data management system, FlowView Portal™. The data management system will have a secure user I.D. and password. The engineer will have access to flow monitoring and rain gauge data as soon as it is posted by ADS. Raw un-edited data will be posted weekly and edited data will be posted twenty days after the close of the month. From the web based data management system the user can select and download the data needed or simply plot any of the entities such as flow, depth, velocity and rain for a user specified time period. The hydrograph data can be plotted against rain intensity for the rain gauge assigned to that flow monitoring site. For more information on FlowView Portal™, please visit <http://www.adsenv.com/default.aspx?id=161>
- 3) **Sliicer.com RDII Analysis Tool.** This ADS software is an online engineering tool that can be used for wet and dry weather analysis of the flow metering data. There will be additional information required such as area of each drainage basin, linear feet of drainage area for each flow meter, and schematic of the collection system in relation to the flow meters as well as other information. Sliicer.com quickly performs rigorous analyses of rainfall-to-flow relationships for each basin, providing engineers and managers a visualization environment for discovering answers to I/I questions and minimizing rehabilitation costs. This software tool is being offered to the Shumaker Team at know additional cost. Because your staff will perform the analysis there will be required training prior to the use of Sliicer. For more information please visit <http://www.sliicer.com/> and use the demo.

NOTE: ADS's flow monitors are capable of providing very accurate and precise (repeatable) flow data. However, under some complex hydraulic conditions such as frequent backwater, surcharging, reverse flows, and complex bends in the flow path leading to and from the associated manhole in which the flow monitor is placed, the accuracy of the data is diminished. It is important that the Client understand that ADS's temp flow monitoring equipment is

some of the best available in capturing flow data in complex hydraulic situations, but that accuracy may be compromised in locations immediately upstream of pump stations or other such locations where the above listed hydraulic conditions can sometimes be persistent.

## Proposed Pricing

The estimated fee to complete the Project Scope of Work is as follows:

Item	Units	Unit Cost	Total Cost
Mobilization, Site Investigation, Installation, and Demobilization, <i>Lump Sum</i>	1	\$36,000.00	\$36,000.00
Flow Monitor Rental, Maintenance and Data Reduction, <i>per Monitor-Month</i>	300	\$1,480.00	\$440,000.00
Final Report, <i>Monthly Report</i>	6	\$1,500.00	\$9,000.00
Rain Gauge, Installation, Rental, and Maintenance, <i>Lump Sum</i>	24	\$400.00	\$9,600.00
<b>Total Project Cost</b>			<b>\$494,600.00</b>
Weekly Extensions, <i>\$19,350.00 per Program- Week</i>			

*The Unit Pricing for Flow Monitor Rental, Maintenance and Data Reduction will be held from 50 to 40 meters. The cost for Weekly Extensions will change dependant on the number of monitors deployed for this project.*

\*Pricing Assumptions: Any applicable Federal, state, or local taxes are not included; No prevailing wages or W/MBE requirements; Light traffic and standard traffic control requirements assumed (traffic cones); No night work assumed; Payment terms net 30;

Invoice Schedule:

- Invoices will be submitted every 30 days.

TABLE 1

Description	Task 1		Task 2		Task 3		Task 4		Task 5		Task 6		Task 7		Task 8		Task 9		Task 10		Task 11		Total hrs	Average Salary Rate	Total Cost	Subtotal
	Task Administration	Flow and Rain Metering Installation	ADS Flow and Rain Metering	Flow Observations	Stage Gauge Installation	Stage Observations	Groundwater Gauge Installation	Groundwater Observations	Data Analysis	Workshops	Technical Memorandum															
Summer Engineering	8																						8	\$194.00	\$1,552.00	
Senior Managing Engineer	8																						8	\$194.00	\$1,552.00	
Managing Engineer II	24																						178	\$194.00	\$34,412.00	
Lead Surveyor I		8																					28	\$194.00	\$5,432.00	
St. Project Engineer																							0	\$194.00	\$0.00	
Lead Surveyor I																							0	\$194.00	\$0.00	
Project Engineer																							0	\$194.00	\$0.00	
Environmental Scientist III																							0	\$194.00	\$0.00	
St. Environmental Technician																							0	\$194.00	\$0.00	
Assistant Engineer																							0	\$194.00	\$0.00	
Environmental Scientist II																							0	\$194.00	\$0.00	
Environmental Scientist I																							0	\$194.00	\$0.00	
Jr. Engineer																							0	\$194.00	\$0.00	
Environmental Scientist I																							0	\$194.00	\$0.00	
Lead Surveyor I																							0	\$194.00	\$0.00	
Lead Surveyor I																							0	\$194.00	\$0.00	
Instrument Person (Field)																							0	\$194.00	\$0.00	
Part Chief (Field)																							0	\$194.00	\$0.00	
Systems & Water																							0	\$194.00	\$0.00	
View President/Technical Advisor	8																						16	\$194.00	\$3,104.00	
Associate Manager	16																						32	\$194.00	\$6,208.00	
Senior Engineer																							0	\$194.00	\$0.00	
Project Manager																							0	\$194.00	\$0.00	
Project Engineer																							0	\$194.00	\$0.00	
Assistant Engineer																							0	\$194.00	\$0.00	
Environmental Scientist II																							0	\$194.00	\$0.00	
Managerial Designer																							0	\$194.00	\$0.00	
Senior Designer																							0	\$194.00	\$0.00	
Senior Designer																							0	\$194.00	\$0.00	
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# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING • 800 PARK AVENUE • UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Susan L. Crabtree  
Clerk  
(315) 798-5901

James M. D'Onofrio  
Majority Leader

Michael J. Hennessy  
Minority Leader

FN 2008-091

WAYS & MEANS

January 17, 2008

Susan L. Crabtree, Clerk  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, NY 13501

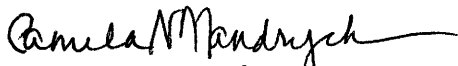
RE: ***Consolidated Agricultural District No. 7  
Towns of Deerfield, Floyd, Marcy and Trenton; (Former Agricultural District  
No. 10, which included Deerfield, Marcy, Trenton, Floyd and Whitestown)***

Dear Susan:

The Oneida County Agricultural and Farmland Protection Board has met on the above referenced district and made its recommendations.

Please prepare a docket scheduling a public hearing for **7:30 PM on Monday, February 25<sup>th</sup>, 2008** at the Marcy Town Hall, 8801 Paul Becker Rd, Marcy NY 13403.

In order to allow ample time to notify the landowners, I would ask that the Board of Legislators vote upon the docket at the meeting of **February 13, 2008**.

  
Respectfully submitted,

PAM MANDRYCK, CHAIRMAN  
AGRICULTURAL AND FARMLAND PROTECTION BOARD

PM:pp  
cc: All FPB Members

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 17 PM 2:19

33.



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING • 800 PARK AVENUE • UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Susan L. Crabtree  
Clerk  
(315) 798-5901

James M. D'Onofrio  
Majority Leader

Michael J. Hennessy  
Minority Leader

January 17, 2008

Susan L. Crabtree, Clerk  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

7N2008-092

WAYS & MEANS

Dear Mrs. Crabtree:

The Oneida County Board of Legislators, designated January 1 through January 31 to be the period for "Open Enrollment", for farm-land owners in Oneida County, pursuant to Agriculture & Markets Law. An "open enrollment" period allows the opportunity for landowner inclusion in an agricultural district, without waiting till the traditional review period of a district.

Now it is necessary to schedule a Public Hearing on the results of this open enrollment, therefore, please prepare a docket scheduling a Public Hearing for **8:00 PM on Monday, February 25<sup>th</sup>, 2008** at the Marcy Town Hall, 8801 Paul Becker Rd, Marcy, NY 13403.

In order to allow ample time to notify the newspapers and the towns involved, I would ask that the Ways & Means Committee and Board of Legislators vote upon this docket at the meeting of **February 13, 2008**.

Respectfully submitted,

PAMELA MANDRYCK, CHAIR  
AGRICULTURAL AND FARMLAND PROTECTION BOARD

PM:pp

Cc: All FPB Members

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 17 PH 2:19

2007

Anthony J. Picente, Jr.  
County Executive

Lucille A. Soldato  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building 800 Park Avenue Utica, NY 13501

January 15, 2008

FN2008-093

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**HUMAN RESOURCES**

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 16 PM 3:29

Dear Mr. Picente:

There is a need to transfer funds in the **2007** budget to cover shortages in the various Heap accounts. It is necessary to make these transfers to correct the deficits in these accounts. We have identified sources of funds within the 2007 budget to accommodate these transfers and are asking for your approval and, subsequent Board approval of the following transfers:

To:	A6015.101	Heap Salaries	\$ 1,214
	A6015.102	Heap Temporary Help	\$ 75,603
	A6015.810	Heap Retirement	\$ 22,291
	A6015.830	Heap Social Security	\$ 6,122
Total			\$105,230

From: A6143.495 Heap Other Expenses \$105,230

Also transfer the following revenue:

To:	A4615.01	Heap Admin – Federal Aid	\$105,230
From:	A4643	Heap Program – Federal Aid	\$105,230

Sincerely,

Lucille A. Soldato  
Commissioner

Cc: Tom Keeler

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 1/16/08

351

Anthony J. Picente, Jr.  
County Executive

2007

Lucille A. Soldato  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building 800 Park Avenue Utica, NY 13501

7N2008-094

January 15, 2008

**HUMAN RESOURCES**

ONIEDA COUNTY LEGISLATURE  
2008 JAN 16 PM 3:29

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

There is a need to transfer funds in the **2007** budget to cover a shortage in one of the Purchase of Services accounts. It is necessary to make this transfer in order that our services providers can be paid. We have identified funds, within our 2007 budget to accommodate this transfer and are asking for your approval and, subsequent Board approval of the following transfer:

To:	A6070.49548	Counseling	\$33,800
From:	A6070.49547	Preventive Services	\$33,800

Sincerely,

Lucille A. Soldato  
Commissioner

Cc: Tom Keeler

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 1/16/08

**ONEIDA COUNTY**

**Anthony J. Picente**  
COUNTY EXECUTIVE



**EMERGENCY MANAGEMENT**  
120 Base Rd \* Oriskany, NY 13424

**FREDERIC A. VAN NAMEE - DIRECTOR**  
(315) 765-2526 \* Fax (315) 765-2529

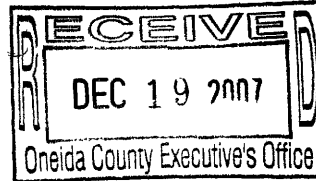
December 18, 2007

**PUBLIC SAFETY**

*7N2008-095*

Mr. Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Ave  
Utica, NY 13501

*WAYS & MEANS*



Dear Mr. Picente: *Tony*

Oneida County Emergency Services Office has worked with the Oneida County Soil and Water Conservation District for the past 18 months to develop a Hazard Mitigation Plan for our county. This plan had participation from all 26 towns, 19 villages and 3 cities. The plan was required by the Federal Emergency Management Agency in order that Oneida County and all of our jurisdictions would remain eligible for Hazard Mitigation Grant funding in future years.

This plan has been reviewed by New York State Emergency Management and the Federal Emergency Management Office and has met their criteria. It now must be accepted by the governing body of Oneida County Government. I respectfully request that you seek this acceptance from the Oneida County Board of Legislators.

This planning process was a great cooperative effort of all the jurisdictions in Oneida County putting together their resources and providing the necessary input to accomplish our goal of getting an acceptable Hazard Mitigation Plan for Oneida County. I have sent a copy of the plan with this correspondence. I am available to answer any questions you may have at any time.

Sincerely,

*Frederic A. Van Namee*

Frederic A. Van Namee  
Director

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date *1/16/08*

2008 JAN 16 PM 2:51  
RECEIVED  
ONEIDA COUNTY LEGISLATURE

(Name of Jurisdiction) Oneida County

(Governing Body) Oneida County Board of Legislators

(Address) 800 Park Ave Utica N.Y. 13501

RESOLUTION

WHEREAS, Oneida with the cooperative effort of Oneida County Emergency Services and Oneida County Soil and Water Conservation District and prepared the Oneida County Hazard Mitigation Plan.

WHEREAS, the Oneida County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, Oneida County is a local unit of government that has afforded the citizens and opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, Oneida County has reviewed the Plan and affirms that the Plan will be updated no less than every five years.

NOW THEREFORE, BE IT RESOLVED by the Oneida County Board of Legislators that Oneida County adopts the Oneida County Mitigation Plan.

ADOPTED this        day        2008 at the meeting of the Oneida County Board of Legislators.

*Complete plan on file in Clerk's Office.*



Anthony J. Picente, Jr., County Executive    Kenneth Abramczyk, Commissioner



Phone: (315) 798-6903  
Fax: (315) 798-6446  
Web site: [www.ocgov.net](http://www.ocgov.net)  
E-mail: [mentalhealth@ocgov.net](mailto:mentalhealth@ocgov.net)

235 Elizabeth Street  
Utica, New York 13501

January 17, 2008

7/12008-096  
**PUBLIC HEALTH  
WAYS & MEANS**

The Honorable Anthony Picente  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

RE: Budget Transfer 2007

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 23 PM 2:27

Dear Mr. Picente,

Due to a reallocation of NYS OMH State Aid for the funding of Mental Health Programs in Oneida County it is necessary for our department to match our agency appropriations with the new state aid allocations.

The Department of Mental Health is requesting the following transfers to reflect these changes.

There are no County Dollars associated with these transfers. The reallocated monies are all 100 percent New York State Office of Mental Health State Aid.

	<u>From:</u>	<u>Amount:</u>
A4310.49526	Neighborhood Center	\$30,000
	<u>To:</u>	<u>Amount:</u>
A4310.49517	Upstate Cerebral Palsy	\$30,000

Thank you very much for your time and consideration of this request. If you have any questions, please contact me at any time.

Sincerely,

Linda Nelson  
Acting Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date: 1/23/08

Cc: Tom Keeler - Budget Dept



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING • 800 PARK AVENUE • UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Susan L. Crabtree  
Clerk  
(315) 798-5901

James M. D'Onofrio  
Majority Leader

Michael J. Hennessy  
Minority Leader

January 23, 2008

*JN2008-099*

Board of Legislators  
County of Oneida  
800 Park Avenue  
Utica, New York

**READ & FILED**

Honorable Members:

I hereby re-appoint County Legislator **Rose Ann Convertino** of 609 Blandina Street, Utica, NY 13501 to serve as the Public Sector representative on the Board of Directors of the Mohawk Valley Community Action Agency.

This appointment which does not require Board approval, is effective immediately and will expire on December 31, 2009, a term that is co-terminus with her legislative term of office.

Respectfully submitted,

GERALD J. FIORINI  
CHAIRMAN OF THE BOARD

GJF/pp

Cc: Community Action, 207 N. James St., Rome, NY 13440

Ms. Convertino

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 24 AM 11:07

40.





"Helping People Changing Lives  
Ending Poverty"

**MAIN OFFICE**  
207 North James Street  
Rome, New York 13440

**PHONE:** 315.339.5640  
**FAX:** 315.339.2981

**EXECUTIVE DIRECTOR**  
Amy Turner, C.C.A.P.

**UTICA OFFICE**  
6 Steuben Park  
Utica, New York 13501

**PHONE:** 315.624.0821  
**FAX:** 315.624.0827

**HERKIMER OFFICE**  
401 E. German Street  
Herkimer, New York 13350

**PHONE:** 315.866.0030  
**FAX:** 315.866.2523

[www.mvcaa.com](http://www.mvcaa.com)

January 15, 2008

Gerald J. Fiorini  
Chairman of the Board  
Oneida County Legislators  
800 Park Avenue  
Utica, New York 13501

Honorable Chairman Fiorini:

I am writing to you on behalf of the Mohawk Valley Community Action Agency, Inc. Board of Directors. Our records indicate that Rose Ann Convertino represents the Oneida County Board of Legislators office in the public sector of the board.

Ms. Convertino's term expired December 2007. We need a letter re-appointing Ms. Convertino as the representative of the Oneida County Board of Legislators effective January 2008 through December 2010. This is in accordance with the agency's by-laws and federal regulations governing our board. Please forward the letter as soon as possible.

If you have any questions, please contact Amy Turner, Executive Director, at 339-5640 or [aturner@mvcaa.com](mailto:aturner@mvcaa.com).

Sincerely,

  
Darlene Mack-Brown  
Board Development Committee Chairperson

cc: Amy Turner, Executive Director  
David Mathis, Board Chairperson  
Rose Ann Convertino  
Board file



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING • 800 PARK AVENUE • UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Susan L. Crabtree  
Clerk  
(315) 798-5901

James M. D'Onofrio  
Majority Leader

Michael J. Hennessy  
Minority Leader

January 25, 2008

*JN2008098*

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York, 13501

**READ & FILED**

Honorable Members:

Please be advised that, pursuant to Section 614 of the Oneida County Charter, I have appointed a seven (7) member bipartisan subcommittee of the Board of Legislators to research and recommend to the full Board increases in the compensation paid to elected officials.

At this time, we have two proposals before us pertaining to the salary raise for the Sheriff. The subcommittee will be charged with reaching an agreement on the salary figure to be given the Sheriff, which agreed figure will then be presented to the full Board for their consideration. The same subcommittee will be tasked with reconvening at a later date to consider the compensation of other County elected officials.

The members of the committee will be as follows:

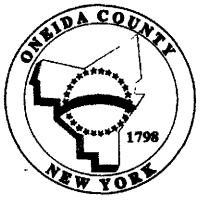
James D'Onofrio, Co-Chair  
Michael Hennessy, Co-Chair  
Gerald Fiorini  
Les Porter  
Brian Miller  
Frank Tallarino  
Martin Kernan

I ask that this committee convene as soon as possible to consider the matter of the Sheriff's increase in compensation.

Respectfully,

Gerald J. Fiorini  
Chairman of the Board

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 28 AM 9:50



COUNTY OF ONEIDA  
**OFFICE OF THE COUNTY EXECUTIVE**

**ANTHONY J. PICENTE JR.**

County Executive  
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING  
800 PARK AVENUE  
UTICA, NEW YORK 13501  
(315) 798-5800  
FAX: (315) 798-2390  
www.ocgov.net

January 24, 2008

*FN 2008-099*

Oneida County  
Board of Legislators  
Hon. Gerald Fiorini-Chairman  
800 Park Ave.  
Utica, NY 13501

**READ & FILED**

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 25 AM 9:37

Chairman Fiorini:

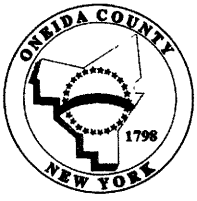
Under the provision of Resolution 270 which was passed on June 16, 1992, I hereby re-appoint Frederic C. Barns, 7138 Cooper Street, Westmorland, New York 13490, as a member of Oneida County Sports Facility Authority. His appointment will be for a five-year term, expiring December 31, 2012.

This appointment does not require board approval.

Sincerely,

Anthony J. Picente Jr.  
Oneida County Executive

Cc: Frederic C. Barns  
Patrick Donovan



COUNTY OF ONEIDA  
**OFFICE OF THE COUNTY EXECUTIVE**

**ANTHONY J. PICENTE JR.**

County Executive

ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING  
800 PARK AVENUE  
UTICA, NEW YORK 13501  
(315) 798-5800  
FAX: (315) 798-2390  
www.ocgov.net

January 24, 2008

*JN 2008-100*

Oneida County  
Board of Legislators  
Hon. Gerald Fiorini-Chairman  
800 Park Ave.  
Utica, NY 13501

**READ & FILED**


RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 25 AM 9:37

Chairman Fiorini:

Under the provision of Resolution 270 which was passed on June 16, 1992, I hereby appoint Robert Roth, 4 Farview Heights, Utica, New York 13501, as a member of Oneida County Sports Facility Authority. His appointment will be for a five-year term, expiring December 31, 2012.

This appointment does not require board approval.

Sincerely,

  
Anthony J. Picente Jr.  
Oneida County Executive

Cc: Robert Roth  
Patrick Donovan



# ONEIDA COUNTY BOARD OF LEGISLATORS

Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501  
Work Phone: 798-5900 ♦ Home Phone: 337-9045

FN 2008-101

January 28, 2008

## WAYS & MEANS

Board of County Legislators  
800 Park Ave  
Utica, New York 13501

Honorable Members:

Attached please find correspondence from Patrick J. Donovan, Chairman of the Oneida County Sports Facility Authority regarding appointments to the Authority. Under the provisions of Resolution No. 270 adopted by this Board on June 16, 1992, I am recommending the following appointments for a five year term expiring December 31, 2012:

Robert Cunningham  
PO Box 309  
Remsen, NY 13438

Patrick J. Donovan  
616 Utica Road  
Utica, NY 13502

David Guido  
801 James Street  
Utica, NY 13501

I hereby refer this matter to the Ways & Means Committee and the full Board for consideration at the February 13, 2008 meeting.

Sincerely,

Gerald J. Fiorini, Chairman  
Oneida County Board of Legislators

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 28 PM 1:07

45.



# SPORTS AUTHORITY

800 PARK AVENUE ♦ UTICA, NEW YORK 13501 ♦ (315) 798-5404

ONEIDA COUNTY

January 21, 2008

Gerald Fiorini, Chairman  
Oneida County Board of Legislators  
800 Park Ave  
Utica, New York 13501

Dear Jerry:

There are presently three appointments to the Oneida County Sports Facility Authority that require approval by the Board of Legislators. I am writing to respectfully request that the following persons be reappointed for additional five year terms (January 1, 2008 – December 31, 2012).

Robert Cunningham, PO Box 309, Remsen, NY 13438  
Patrick J. Donovan, 616 Utica Road, Utica, NY 13502

It is my understanding that you have been advised by David Guido that he is most interested in the third appointment to the Authority.

Your consideration of this request would be greatly appreciated. Please feel free to contact me if you require any additional information.

Sincerely,

Patrick J. Donovan, Chairman  
Oneida County Sports Facility Authority

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 28 AM 9:20

46.



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING • 800 PARK AVENUE • UTICA, N.Y. 13501-2977

January 28, 2008

*FN 2008-102*

Board of Legislators  
County of Oneida  
800 Park Avenue  
Utica, New York 13501

## WAYS & MEANS

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Susan L. Crabtree  
Clerk  
(315) 798-5901

James M. D'Onofrio  
Majority Leader

Michael J. Hennessy  
Minority Leader

### Honorable Members:

The appointed term of Legislator Les Porter to the Forest Practice Board has expired as of December 31, 2007. Legislator Norman Leach has expressed an interest in serving on this Board and with dealings in the forest industry, he would prove to be an excellent candidate.

Therefore, pursuant to Section 9-0705 of the Environmental Conservation Law, I hereby appoint **Legislator Norman Leach, of 1842 Littlefield Rd., Camden, NY 13316** to serve as the Legislative Representative on the Forest Practice Board for a two-year term to expire on December 31, 2009.

As this appointment requires board confirmation, I am referring the matter to the Ways and Means Committee and to the full Board for consideration at the meeting of **February 13<sup>th</sup>, 2008.**

Respectfully submitted,

GERALD J. FIORINI  
CHAIRMAN OF THE BOARD

GJF/pp

cc: NYSDEC, Richard McDonald  
317 Washington St.  
Watertown, NY 13601  
Legislator Leach

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 28 PM 1:07

47.



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING • 800 PARK AVENUE • UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Susan L. Crabtree  
Clerk  
(315) 798-5901

James M. D'Onofrio  
Majority Leader

Michael J. Hennessy  
Minority Leader

January 28, 2008

7N2008-103

Oneida County  
Board of Legislators  
800 Park Ave.  
Utica, NY 13501

WAYS & MEANS

Honorable Members:

The term of James M. D'Onofrio to the Insight House Board of Directors has expired as of December 31, 2007. Mr. D'Onofrio has expressed a desire to remain on that Board, therefore I hereby make the recommendation to the Board of Legislators to **reappoint Mr. James M. D'Onofrio to a two-year term on the Insight House Board of Directors, a term to expire December 31, 2009.**

As this appointment requires Board confirmation, I hereby refer the matter to the Ways & Means Committee and the full Board for consideration at the earliest opportunity.

Respectfully submitted,

GERALD J. FIORINI  
CHAIRMAN OF THE BOARD

GJF:pp

Cc: Donna Vitagliano, President & CEO, Insight House  
James M. D'Onofrio  
County Executive Anthony J. Picente, Jr.

2008 JAN 28 AM 11:32  
RECEIVED  
ONEIDA COUNTY LEGISLATURE

48.





# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Susan L. Crabtree  
Clerk  
(315) 798-5901

James M. D'Onofrio  
Majority Leader

Michael J. Hennessy  
Minority Leader

January 29, 2008

712008-104

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

## WAYS & MEANS

Honorable Members:

At the start of our new term of office, it is necessary to make a legislative appointment to the Agricultural Economic Development Advisory Committee.

Therefore, at this time, I recommend the appointment of Legislator **Brian D. Miller, 9195 Red Hill Rd. New Hartford, NY 13413** to the Agricultural Economic Development Advisory Committee for a 2-year term to run concurrent with his term on the Board, expiring on December 31, 2009.

I hereby refer the matter to the Ways & Means Committee and on to the full Board for consideration at the earliest opportunity.

Respectfully submitted,

GERALD J. FIORINI  
CHAIRMAN OF THE BOARD

Cc: Ronald Bunce, Cooperative Extension  
Marty Broccoli, Cooperative Extension  
Legislator Miller

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2008 JAN 28 AM 11:32