



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Timothy Julian
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION

July 12, 2023

MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

FILE NO.

COMMITTEE

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ONEIDA COUNTY BOARD OF LEGISLATORS

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Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Timothy Julian
Minority Leader

June 21, 2023

FN 20

23-207

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

Pursuant to the recommendation of the Oneida County Agricultural & Farmland Protection Board and to Article 25AA, Section 302 of the Agriculture & Markets Law, I hereby appoint Ms. Daniele Ricci, 2740 Mohawk St, Sauquoit NY, 13424 to serve on that Board.

The appointment is effective immediately for a term of four (4) years and will expire on December 31, 2026.

This appointment does not require Board approval.

Respectfully submitted,

Gerald J. Fiorini
Chairman of The Board

cc: Farmland Protection Board members
County Clerk



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

May 30, 2023

FN 20 23-208

Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

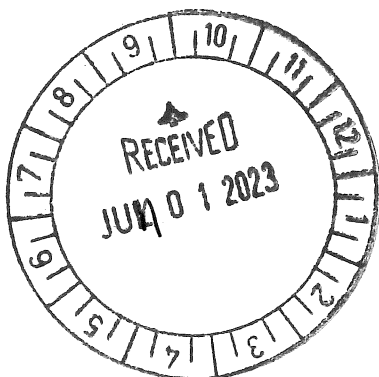
I have been notified that Hobart "Phil" Dana of the Oneida County Volunteer Firefighter's Association is resigning from the Oneida County Fire Advisory Board. Therefore, I submit herewith for your approval the appointment of Phillip J. Dana of the Floyd Fire Department to serve on the Oneida County Fire Advisory Board for the remainder of Hobart "Phil" Dana's term, which expires on December 31, 2023.

I respectfully request that you approve this appointment at your earliest convenience.

Thank you.

Very truly yours,

Anthony J. Picente, Jr.
Oneida County Executive





Oneida County Volunteer Firefighters Association Inc
444 Coventry Ave Apt R
Utica NY 13502

May 24, 2023

County Executive Anthony Picente
Oneida County Office Building
800 Park Ave
Utica NY 13501

Dear Mr. Picente,

The Oneida County Volunteer Firefighters Association is having
Phil Dana of the Floyd Fire Department will replace Hobart Dana on the
Oneida County Fire Advisory Board. This was done at our business
meeting on May 18, 2023.

Andy Frank
Secretary Oneida County Volunteer Firemen's Association

Cc:
Oneida County Fire Coordinator Ed Stevens.
OCVFA Association President Rick Finn.



ONEIDA COUNTY HEALTH DEPARTMENT

ANTHONY J. PICENTE, JR
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D., MPH
DIRECTOR OF HEALTH



"PROMOTING & PROTECTING THE HEALTH OF ONEIDA COUNTY"

OCGOV.NET/HEALTH

May 25, 2023

FN 20 23-209

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Attached are two (2) copies of an Agreement between Oneida County, through its Health Department, and Adrean Funeral Service, Inc. for transportation of decedents to locations designated by the Onondaga County Medical Examiner's office or its designees.

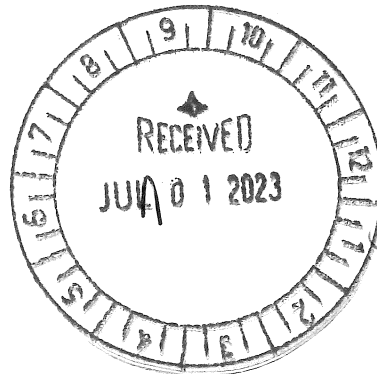
The term of this Agreement shall become effective January 1, 2022 through December 31, 2025. The amount of compensation for transportation services the Agreement will be \$719,791.00 plus storage fees. Compensation will be paid on a quarterly basis at the beginning of each quarter beginning January 1st and subsequently on April 1st, July 1st and October, 1st upon receipt of an approved voucher.

Please feel free to contact me at 315-798-5220 or by e-mail at dgilmore@ocgov.net should you require additional information.

If this Agreement meets with your approval, please forward to the Board of Legislators for consideration at their next meeting.

Sincerely,

Daniel W. Gilmore, Ph.D., MPH
Director of Health



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 5-30-22

ADMINISTRATION
ADIRONDACK BANK BLDG., 5TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-6400 • FAX: (315) 266-6138

SPECIAL CHILDREN SERVICES
ADIRONDACK BANK BLDG., 5TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-5249 • FAX: (315) 731-3491

ENVIRONMENTAL HEALTH
ADIRONDACK BANK BLDG., 4TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-5064 • FAX: (315) 798-6486

CLINICAL SERVICES
406 ELIZABETH ST. UTICA, NY 13501
TEL: (315) 798-5748 • FAX: (315) 798-1057

A

Oneida Co. Department: Health

Competing Proposal _____
Only Respondent X
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Adrean Funeral Service, Inc.
700 Rutger Street
Utica, New York 13501

Title of Activity or Service: Transportation of decedents

Proposed Dates of Operation: January 1, 2022 to December 31, 2025

Client Population/Number to be Served: Oneida County

Summary Statements

1) **Narrative Description of Proposed Services:** Provide transportation services to remove and transport decedents to locations designated by the Onondaga County Medical Examiner's Office or its designees.

2) **Program/Service Objectives and Outcomes:** NA

3) **Program Design and Staffing:** NA

Total Funding Requested: \$719,791.00 plus storage fees **Account # A1186.495**

Oneida County Dept. Funding Recommendation: \$167,000.00 First year plus storage
\$175,350.00 Second year plus storage
\$184,117.60 Third year plus storage
\$193,323.40 Fourth year plus storage

Proposed Funding Sources (Federal \$/ State \$/County \$): County Funds

Cost Per Client Served: NA

Past Performance Data: NA

O.C. Department Staff Comments: NA



ONEIDA COUNTY HEALTH DEPARTMENT

ANTHONY J. PICENTE, JR
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D., MPH
DIRECTOR OF HEALTH



"PROMOTING & PROTECTING THE HEALTH OF ONEIDA COUNTY"

OCGOV.NET/HEALTH

FN 20

23-210

June 7, 2023

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

Dear Mr. Picente:

WAYS & MEANS

Attached in an Agreement between Oneida County through its Health Department (OCHD) and Health Research, Inc. for Public Health Emergency Preparedness Program.

The goal of the Public Health Emergency Preparedness Program is to protect the health of the community from disease outbreaks and natural and man-made disasters. OCHD engages in preparedness activities with County and community partners to identify resources, establish mutual agreements, develop coordinated response plans, conduct drills and exercises, identify and follow up on areas of improvement, train staff and coordinate public and media communications.

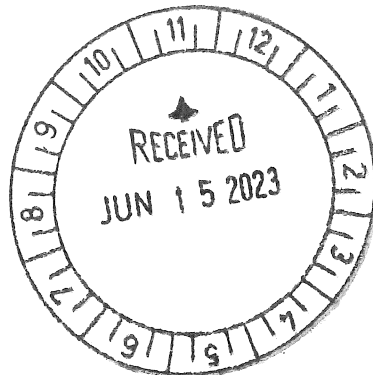
The term of this Agreement shall commence on July 1, 2022 and remain in effect through June 30, 2023. The total Agreement amount is \$1,127,716.00 which consists of a maximum reimbursable amount of \$77,716.00.

This grant supports a program mandated by Public Health Law. The reason this grant is being forwarded for signature after the commencement date is due to delays in receiving the Agreement from the vendor.

If this Agreement meets with your approval, please forward to the Board of Legislators for consideration at their next meeting.

Sincerely,

Daniel W. Gilmore, Ph.D., MPH
Director of Health



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 6-8-23

Attachments
SAR

ADMINISTRATION

ADIRONDACK BANK BLDG., 5TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-6400 • FAX: (315) 266-6138

SPECIAL CHILDREN SERVICES

ADIRONDACK BANK BLDG., 5TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-5249 • FAX: (315) 731-3491

ENVIRONMENTAL HEALTH

ADIRONDACK BANK BLDG., 4TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-5064 • FAX: (315) 798-6486

CLINICAL SERVICES

406 ELIZABETH ST. UTICA, NY 13501
TEL: (315) 798-5748 • FAX: (315) 798-1057

Oneida Co. Department: Public Health

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other Grant

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Health Research, Inc.
Riverview Center
150 Broadway, Suite 516
Menands, NY 12204-2719

Title of Activity or Service: Public Health Emergency Preparedness

Proposed Dates of Operation: July 1, 2022 through June 30, 2023

Client Population/Number to be Served: All County residents

Summary Statements

1) Narrative Description of Proposed Services

Public Health Emergency Preparedness is now a core, mandated public health program.

2) Program/Service Objectives and Outcomes: Coordinate plans, conduct drills and exercises, identify, and follow up on areas for improvement, train staff and coordinate public and media communications, working alongside County and community partners.

3) Program Design and Staffing: Program funding supplements the county funded Public Health mandated activities and services.

Total Funding Requested: \$1,127,716.00 Total Agreement Amount
\$77,716.00 Maximum Reimbursable Amount

Expense Account: A4092

Revenue Account: A3481

Oneida County Dept. Funding Recommendation: \$1,127,716.00

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% Grant reimbursement.

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: This Agreement guarantees a maximum reimbursement of \$77,716.00 for Public Health Emergency Preparedness Program.



ONEIDA COUNTY HEALTH DEPARTMENT

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D., MPH
DIRECTOR OF HEALTH



"PROMOTING & PROTECTING THE HEALTH OF ONEIDA COUNTY"

OCGOV.NET/HEALTH

June 6, 2023

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 23-211

HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

Attached is an Agreement between Oneida County, through its Health Department, and Witt O'Brien's, LLC for an After-Action Review and Improvement Plan in response to the COVID-19 Pandemic.

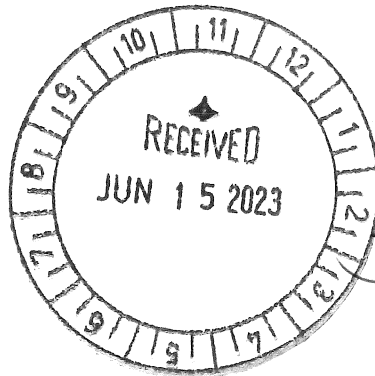
The term of this Agreement shall become effective upon execution and remain in effect for 1 year following execution. The amount of compensation for services will be \$134,946.00.

Please feel free to contact me at 315-798-5220 or by e-mail at dgilmore@ocgov.net should you require additional information.

If this Agreement meets with your approval, please forward to the Board of Legislators for consideration at their next meeting.

Sincerely,

Daniel W. Gilmore, Ph.D., MPH
Director of Health



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 6-8-23

ADMINISTRATION:
ADIRONDACK BANK BLDG., 5TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-6400 • FAX: (315) 266-6138

SPECIAL CHILDREN SERVICES
ADIRONDACK BANK BLDG., 5TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-5249 • FAX: (315) 731-3491

ENVIRONMENTAL HEALTH
ADIRONDACK BANK BLDG., 4TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-5064 • FAX: (315) 798-6486

CLINICAL SERVICES
406 ELIZABETH ST. UTICA, NY 13501
TEL: (315) 798-5748 • FAX: (315) 798-1057

Oneida Co. Department: Health

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor:

Witt O'Brien's, LLC
818 Town and Country Blvd, Suite 200
Houston, TX 77024

Title of Activity or Service:

After-Action Review and Improvement Plan

Proposed Dates of Operation:

Upon execution – One year after execution

Client Population/Number to be Served:

Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services:** Provide an After-Action Review and Improvement Plan in response to the COVID-19 Pandemic.
- 2) **Program/Service Objectives and Outcomes:** NA
- 3) **Program Design and Staffing:** NA

Total Funding Requested: \$134,946.00 **Account #**

Oneida County Dept. Funding Recommendation: \$134,946.00

Proposed Funding Sources (Federal \$/State \$/County \$): County Funds

Cost Per Client Served: NA

Past Performance Data: NA

O.C. Department Staff Comments: NA

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

Administration, 7th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5523 Fax (315) 793-6044

June 2, 2023

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 23-212

HEALTH & HUMAN SERVICES

Dear Mr. Picente:

WAYS & MEANS

Attached for your review and approval is a Purchase of Service Agreement between Oneida County, through its Department of Family and Community Services, and various individuals to provide specialized counseling services.

The counseling contractor will work with individuals, children and families to identify and treat mental health and behavioral issues, including those where substance abuse negatively affects daily functioning. By providing this service, the Department intends to both reduce out-of-home placements and to expedite the return home from placement, as well as assist high-needs individuals to find services and supports leading to independence and permanent housing.

The term of this Agreement runs from January 1, 2024 through December 31, 2028. This Agreement is funded partly by the Child Abuse or Neglect Prevention and Treatment Act (CAPTA) State Grant with any additional evaluations or counseling having a local cost of 27.18 %. The Department does not anticipate spending more than \$750,000.00 for the duration of this Agreement.

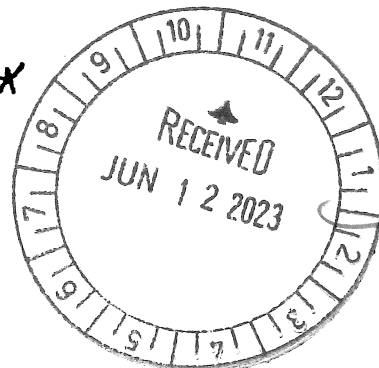
I respectfully request this approval of this Agreement to be used as a template for contracts between Oneida County, through its Department of Family and Community Services, and various individuals to provide specialized counseling services.

Thank you for your consideration.

Sincerely,
Colleen Fahy-Box

Colleen Fahy-Box
Commissioner

CFB/vlc
attachment



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 6-9-23

50500

Oneida Co. Department Social Services

Competing Proposal _____

Only Respondent _____

Sole Source RFP _____

Oneida County Board of Legislators

Contract Summary

Name of Proposing Organization: Template Contract to provide “Specialized Counseling Services”

Title of Activity or Services: Specialized Clinical Counseling

Proposed Dates of Operations: January 1, 2024 through December 31, 2028

Client Population/Number to be Served: Individual, and children and their families who are in need of counseling services.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Clinical Services is defined as assessment, diagnosis, testing, psychotherapy, and specialized therapies provided by a person who has attained a Master's Degree in social work, is a licensed psychologist or psychiatrist, or another recognized therapist in human services.

2). Program/Service Objectives and Outcomes

The clinical counseling contractor will work with participant adult, families and children to identify and treat mental health and behavioral issues, including substance abuse, that negatively affect daily functioning and can result in placement outside of the home. This service is expected to reduce out of home placements and to expedite the return home from placements, and to provide individuals with supports and assistance to obtain permanent housing.

3). Program Design and Staffing Level -

Licensed Counselors with a Masters degree in Social Work will provide counseling services under this agreement.

Total Funding Requested: \$ 90.00 per hour.

Oneida County Dept. Funding Recommendation: Account #A6070.495-620

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

This Agreement is funded in part by the Child Abuse or Neglect Prevention and Treatment Act (CAPTA) State Grant with any additional preventive services having a local cost of 27.18 %.

Federal –	38.39 %
State -	34.43 %
County -	27.18 %

Cost Per Client Served: \$ 90.00 per clinical hour

Past performance Served: The Department does not anticipate spending more than \$750,000.00 for the duration of this agreement.

O.C. Department Staff Comments: The Department contracts with a number of clinical counselors to ensure availability.

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

Administration, 7th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5523 Fax (315) 793-6044

June 6, 2023

FN 20 23-213

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Attached for your review and approval is an Amendment to a Purchase of Service Agreement between Oneida County, through its Department of Family and Community Services, and various Qualified Counselors to provide Specialized Counseling Services.

The Qualified Counselors will work with children and families to identify and treat mental health and behavioral issues, including those where substance abuse negatively affects daily functioning. This Amendment increases the assessment duties and tools the counselors may perform, to better capture the needs of children and families, as well as adult individuals.

This Amendment addresses the Agreement which runs from January 1, 2021 through December 31, 2023.

I respectfully request the approval of this Amendment to the Agreement between Oneida County, through its Department of Family and Community Services, and various Qualified Counselors to provide Specialized Counseling Services.

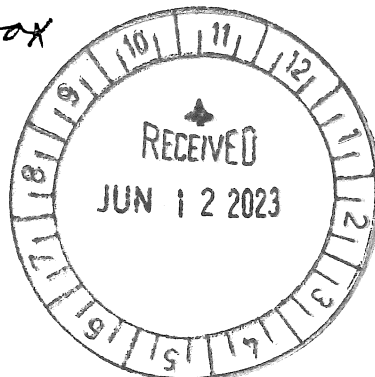
Thank you for your consideration.

Sincerely,

Colleen Fahy-Box

Colleen Fahy-Box
Commissioner

CFB/mk
attachment



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 6-9-23

50500

Oneida Co. Department Family and Community Services

Competing Proposal _____

Only Respondent _____

Sole Source RFP _____

Oneida County Board of Legislators

Contract Summary

Name of Proposing Organization: AMENDMENT to Template Contract to provide “Various Specialized Counseling Services”

Title of Activity or Services: Specialized Clinical Counseling

Proposed Dates of Operations: January 1, 2021 through December 31, 2023

Client Population/Number to be Served: Individuals, and children and their families that are in need of counseling services.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Clinical Services is defined as assessment, diagnosis, testing, psychotherapy, and specialized therapies provided by a person who has received a Master's Degree in social work, a licensed psychologist, a licensed psychiatrist or other recognized therapist in human services.

2). Program/Service Objectives and Outcomes

The clinical counseling contractor will work with participant adult, families and children to identify and treat mental health and behavioral issues, including those where substance abuse is an issue, that negatively affect daily functioning that can result in out of home placements, and in so doing reduce out of home placements and/or expedite return home from placements. This AMENDMENT increases the assessment duties and tools the counselors may perform, to better capture the needs of children and families, as well as adult individuals.

3). Program Design and Staffing Level -

Counselors that are licensed Master Social Worker that will provide Behavioral Counseling services under this agreement.

Total Funding Requested: \$ 90.00 per hour.

Oneida County Dept. Funding Recommendation: Account #A6070.49548

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

This Agreement is funded in part by the Child Abuse or Neglect Prevention and Treatment Act (CAPTA) State Grant with any additional preventive services having a local cost of 27.18 %.

Federal –	38.39 %
State -	34.43 %
County -	27.18 %

Cost Per Client Served: \$ 90.00 per clinical hour

Past performance Served: The Department does not anticipate spending more than \$450,000.00 for the duration of this agreement.

O.C. Department Staff Comments: The Department contracts with a number of clinical counselors to ensure availability.

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

FN 20 23-214

June 2, 2023

HEALTH & HUMAN SERVICES

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

WAYS & MEANS

Re: Agreement with GTL, Inc. d/b/a Link to Life (138144)

Dear Mr. Picente:

I am submitting a renewal of an agreement between GTL, Inc. d/b/a Link to Life and the Department of Family and Community Services for your review,

This Agreement will provide for the rental of Personal Emergency Response Systems (PERS) to supplement in-home services by eligible clients of the Expanded In-Home Services for the Elderly Program (EISEP). The cost of this Agreement is \$98,296.00, which consists of 75% State (\$73,722.00) and 25% County (\$24,574.00) funding. This agreement commences on April 1, 2021 and terminates on March 31, 2022.

If this Agreement meets with your approval, please forward to the Board of Legislators for further consideration.

Sincerely,

Michael J. Romano
Deputy Commissioner

MJR/md

Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 6-7-23

Oneida Co. Department: Family & Community Services Competing Proposal _____
Office for the Aging and Only Respondent _____
Continuing Care Sole Source RFP _____
Other _____

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name & Address of Vendor: **GTL Inc. d/b/a Link to Life**
27475 Meadowbrook Road
Novi, Michigan 48377-3532

Title of Activity or Service: Personal Emergency Response System (PERS)

Proposed Dates of Operation: **April 1, 2021 through March 31, 2022**

Client Population/Number to be Served: Approximately 300 clients

Summary Statements:

1) Narrative Description of Proposed Services

To provide, for rental, Personal Emergency Response Systems (PERS) which allow senior citizens the ability to stay safe and independent in their own home.

2) Program/Service Objectives and Outcomes:

PERS systems are to be used as ancillary to in-home services by eligible clients of the Expanded In-Home Services for the Elderly Program (EISEP).

3) Program Design and Staffing

N/A

Total Funding Requested: **\$ 98,296.00** **Account #: A6774.495.99**

Oneida County Dept. Funding Recommendation: **\$98,296.00**

Proposed Funding Sources (Federal \$/ State \$/County \$):

Federal: 0% (\$0) State: 75% (\$73,722) County: 25% (\$24,574.00)

Cost Per Client Served: \$14.00 – Rental per month for Landline Device
\$23.00 – Rental per month for Cellular Device
\$5.00 – Additional fee per Spouse
\$6.00 – Additional fee for Fall Detection Device
\$0.00 – Installation Fee

Past Performance Data: GTL, Inc d/b/a Link to Life has been providing Personal Emergency Response System to Office for the Aging since 2019.

O.C. Department Staff Comments: This is the third year that GTL, Inc d/b/a Link to Life will be providing services for all Emergency Response Systems used by the Office of the Aging and Continuing Care.

Anthony J. Picente, Jr.
County Executive



Colleen Fahy-Box
Commissioner

ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
COUNTY OFFICE BUILDING ~ 800 PARK AVENUE ~ UTICA, NY 13501
PHONE: 315-798-5260 ~ FAX: 315-793-6044

June 1, 2023

FN 20

23-215

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

Re: Agreement with the City of Rome (contract 167638)

WAYS & MEANS

Dear Mr. Picente:

I am submitting the enclosed Purchase of Services Agreement for review and approval by the Board of Legislators.

The Purchase of Services Agreement with the City of Rome through its Police Department provides one Law Enforcement Coordinator specially trained in the Child Advocacy Center's protocols and procedures regarding child abuse cases. The Law Enforcement Coordinator will be assigned to the Center as part of the multidisciplinary team and act as the liaison between the Child Advocacy Center and their respective agency.

The Child Advocacy Center was established in 1990 to provide a multidisciplinary approach to the investigation of child sexual abuse and severe physical abuse. The multidisciplinary team is located at the Center with Child Protective Services, medical providers, victim advocates, counseling, law enforcement and the District Attorney's office.

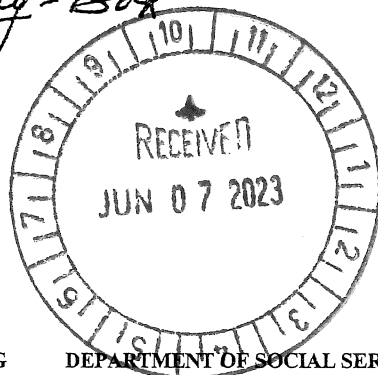
This Agreement will be effective from January 1, 2023 through December 31, 2024. The total cost is \$276,934.00: the Rome Police Department will contribute \$ 55,376.00 and the County of Oneida will contribute \$221,548.00. After reimbursement from New York State, the County's cost is \$110,774.00.

I respectfully request that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Colleen Fahy-Box
Colleen Fahy-Box
Commissioner

CFB/vlc
Attachment



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 6-7-23

18901

Oneida Co. Department Social Services

Competing Proposal _____

Only Respondent _____

Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: City of Rome
198 North Washington Street
Rome, New York 13440

Title of Activity or Services: Child Advocacy Center
Proposed Dates of Operations: January 1, 2023 through December 31, 2024

Client Population/Number to be Served:

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

A multidisciplinary team will provide on-site law-enforcement, Caseworkers, victim advocacy, scheduled medical examinations, and counseling to child victims of severe abuse or sexual abuse. The contract allows for (1) Police Officer from the Rome Police Department to act as a Law Enforcement Coordinator dedicated to the Child Advocacy Center.

2). Program/Service Objectives and Outcomes -

The Contractor provides a Law Enforcement Coordinator at the Child Advocacy Center. The Child Advocacy Center allows the Oneida County Department of Family and Community Services to:

- Establish a multidisciplinary team consisting of Law Enforcement, District Attorney's Office, Child Protective Services, Medical Providers and counseling and advocacy.
- Provide a coordinated approach in the investigation of severe sexual abuse cases throughout the investigative process to conclusion.
- Decrease the number of interviews with the child and reduce the level of trauma to the child and secondary victims.

3). Program Design and Staffing Level -

One (1) Law Enforcement Coordinator provided by the Rome Police Department will work as part of a multidisciplinary team with: two (2) Part-Time Law Enforcement Coordinators and one (1) Child Advocacy Administrator provided by the Oneida County Sheriff's Office; and one (1) Full-Time Law Enforcement Coordinator provided by the Utica Police Department.

Total Funding Requested:

Total Cost	=	\$ 276,934.00
Oneida County		\$ 221,548.00
Rome Police Department support		\$ 55,386.00

Oneida County Dept. Funding Recommendation: Account #: A6011.49537

Mandated or Non-mandated: Mandated to have a multidisciplinary team

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	\$	0.00
State	\$	110,774.00
Oneida County	\$	110,774.00
Rome Police Department	\$	55,386.00

Cost Per Client Served:

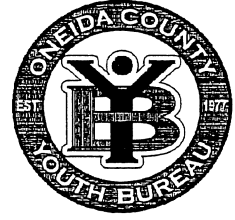
Past performance Served: The Department has had a contract with the Rome Police Department as part of the Child Advocacy Center since 1990. The Rome Police Department has taken on 20% of the total cost of this contract since 2008.

O.C. Department Staff Comments:



ONEIDA COUNTY YOUTH BUREAU

Oneida County Office Building 1st floor
800 Park Avenue • Utica, New York 13501
Phone: (315) 798-5027 • Fax: (315) 798-6438



ANTHONY J. PICENTE, JR.
County Executive

KEVIN M. GREEN
Director

FN 20 73-216

June 6, 2023

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Re: 2023 Resource Allocation Plan

Dear Mr. Picente:

I am submitting the attached 2023 Resource Allocation Plan (RAP) for review and approval by the Board of Legislators.

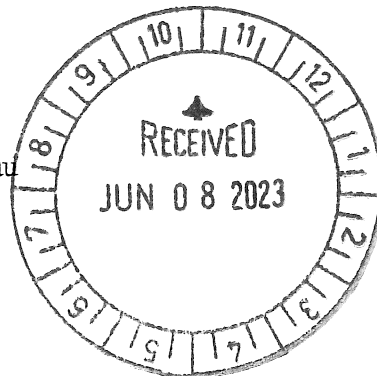
This RAP allocates funds from the New York State Office of Children and Family Services to entities contracting with Oneida County through its Department of Family and Community Services' Youth Bureau. The amount of anticipated state funding is \$310,994.00, which provides support to 22 different agencies, 11 localities, and administrative dollars for Youth Bureau staff salaries. Programs are divided into three funding categories: Runaway and Homeless Youth (RHY), Youth Development Programming (YDP) and Youth Sports and Education Funding (YSEF).

2023 is a transition year as the state has modified how money will be dispersed to Counties. The amounts in the allocation plan are estimated at 75% of last year's funding amounts and have been guaranteed by the state. It is anticipated that the remaining 25% of funding will be dispersed in September.

I am requesting approval of the RAP as well as approval of the attached contract for use as a template for all the Department's funding agreements. If this is acceptable to you, please forward to the Board of Legislators for further action. Thank you for your consideration.

Very truly yours,

Kevin M. Green
Director, Oneida County Youth Bureau



Attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 6-8-23

21

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Various Youth Services Organizations
Title of Activity or Services: New York State Office of Children and Family Services
Resource Allocation Plan (RAP) for 2023
Proposed Dates of Operations: January 1, 2023 – December 31, 2023
Client Population/Number to
be Served: Oneida County Youth

SUMMARY STATEMENTS
Narrative Description of Proposed Services:

This RAP allocates funds from the New York State Office of Children and Family Services to entities contracting with Oneida County through its Department of Family and Community Services' Youth Bureau. The amount of state funding is \$310,994.00, which provides support to 22 different agencies, 11 localities, and administrative dollars for Youth Bureau staff salaries. Programs are divided into three funding categories: Runaway and Homeless Youth (RHY), Youth Development Programming (YDP) and Youth Sports and Education Funding (YSEF).

Total Funding Requested: 0

Oneida County Dept. Funding Recommendation:

Mandated or Non-mandated: Mandated Service

Proposed Funding Source (Federal \$ /State \$ / County \$): \$310,994.00, 100% State funding

Cost Per Client Served:

Past performance:

O.C. Department Staff Comments:



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

June 20, 2023

FN 20

23-217

Board of Legislators
Oneida County
800 Park Avenue
Utica, New York, 13501

HEALTH & HUMAN SERVICES
WAYS & MEANS

Re: Appointment of Colleen Fahy-Box as Commissioner of Social Services

Honorable Members:

In accordance with Article X, Section 1001 of the Oneida County Charter; Article X, Section 1001 of the Oneida County Administrative Code; and Section 116 of New York State Social Services Law, I submit to you my appointment of Colleen Fahy-Box as Commissioner of Social Services for a five (5) year term commencing June 12, 2023 and expiring June 11, 2028 at Grade 49M, off Step with a salary of \$150,990.

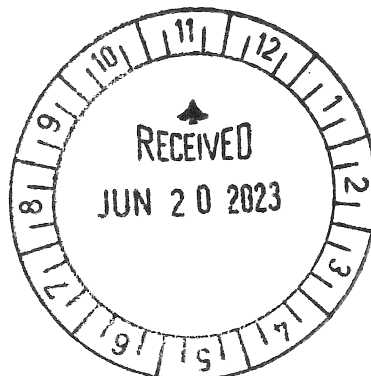
Ms. Fahy-Box has done an exemplary job in her role as Commissioner of Social Services since first being appointed as Acting Commissioner in November, 2017, and throughout her first five-year term as Commissioner beginning on June 13, 2018.

I request that this appointment be placed on the Agenda for consideration at your next meeting.

Thank you for the Board's kind attention to this matter.

Very truly yours,

Anthony J. Picente, Jr.
Oneida County Executive





Mary E. Finegan
Oneida County Clerk
CLERK OF ONEIDA COUNTY

County Office Building – 800 Park Avenue – Utica, New York 13501

June 14, 2023

FN 20 23-218
GOVERNMENT OPERATIONS

Hon. Anthony J. Picente Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

WAYS & MEANS

Dear County Executive Picente:

Attached for your review is a contract between Info Quick Solutions Inc. and the Oneida County Clerk's Office. Our current contract with Info Quick Solutions Inc. expired on April 30, 2023. This is a new five (5) year contract. This system is in use in the Clerk's Office and currently houses the searchable database of property information, civil court filings and all other records that are kept in the Clerk's Office.

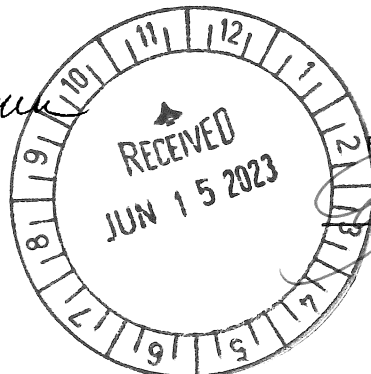
This system is fully Web enabled. IQS, Inc. has developed technological advancements to keep progressing the County Clerk's Office as we are now e-filing and e-recording our records. The total cost of the contract is projected at \$899,500.00 over five (5) years.

This Agreement requires Board of Legislators approval at the next meeting date.

If you find the enclosed contract acceptable, I am requesting your approval by way of signature. I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Respectfully submitted,

Mary Finegan
Mary Finegan
Oneida County Clerk



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 6-14-23

Oneida Co. Department: County Clerk

Competing Proposal X
Only Respondent _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Info Quick Solutions, Inc.
6035 Corporate Drive
Syracuse, New York 13057

Title of Activity or Service: Integrated Records Management System

Proposed Dates of Operation: May 1, 2023 – April 30, 2028

Client Population/Number to be Served: Customers of the County Clerk’s Offices

Summary Statements

- 1) **Narrative Description of Proposed Services:** The vendor will provide an electronic document management system that integrates all aspects of the county clerk’s office including fee management, records management for both land and court records, along with the ability to accept these records in either a digital format or a paper format and the ability to access this information on the internet and to retain the images for preservation by converting digital images to silver microfilm.
- 2) **Program/Service Objectives and Outcomes:** Provides accurate and efficient record management services to the public.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$899,500.00

Account #1410-495-000

Oneida County Dept. Funding Recommendation: \$899,500.00

Proposed Funding Sources (Federal \$/State \$/County \$): County \$

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY
 Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, NY 13501

ANTHONY J. PICENTE JR.
 County Executive

CHUCK KLEIN
 Director

June 13, 2023

FN 20 23-219

The Honorable Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

RE: Extension of Agreement with ICC Community Development Solutions, LLC
 (formerly General Code, CMS, LCC)

Dear Mr. Picente:

Oneida County uses Laserfiche as our Enterprise Content Management Solution. In 2020, Oneida County entered into agreement with ICC Community Development Solutions, LLC (formerly known as General Code, CMS, LLC).

At the time of the original agreement, in which we now seek to extend, Information Technology had reviewed all services at each County location to identify unnecessary/underutilized services, upgrade to newer or less expensive technology and simplify communications. As a result, an RFP was issued for multi-vendor Enterprise Content Management Service contracts. General Code, CMS, LLC was the only respondent. General Code, CMS, LLC has amended its Articles of Organization and is now named ICC Community Development Solutions.

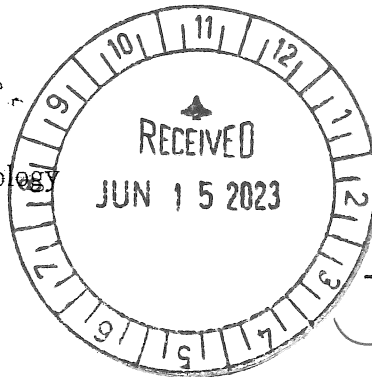
Based on ICC Community Development Solution's service offerings, customer service and track record, I respectfully request your approval of an extension to the aforementioned contract with ICC Community Development Solutions, LLC.

This extension will have a term of one year, which will end in March 2024 and has an approximate cost of \$150,000.00 annually and represents the exercise of the first renewal option provided for in the original agreement.

If the enclosed contract meets your approval, please be so kind as to forward it to the Board of Legislators for consideration at its next meeting.

Respectfully,

Chuck Klein
 Director, Information Technology



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 County Executive

Date 6-14-23

Oneida Co. Department: Information Technology

Competing Proposal	<u> X </u>
Only Respondent	<u> X </u>
Sole Source RFP	<u> </u>
Other	<u> </u>

**ONEIDA COUNTY
BOARD OF LEGISLATORS**

Name & Address of Vendor: ICC Community Development Solutions, LLC (formerly General Code, CMS, LLC)
781 Elm Grove
Rochester NY 14624

Title of Activity or Service: Professional Services to Support Laserfiche Projects for Oneida County

Proposed Dates of Operation: 3/18/2023 – 3/17/2024

Client Population/Number to be Served: Oneida County

Summary Statements

- 1) Narrative Description of Proposed Services:** Continued implementation of Enterprise Content Management. Under this contract, Oneida County will purchase Laserfiche Licenses and Professional Services to provide continued support and maintenance for all departments with record management projects.
- 2) Program/Service Objectives and Outcomes:** Electronic records management is expected to continue to enhance Oneida County’s ability to store, retrieve and share important records in a timely and efficient manner. It is also expected to continue to reduce the need to retain paper records, which will have a positive impact on facilities costs and reduce the cost of paper copying.
- 3) Program Design and Staffing:** Provides individual departments the flexibility needed to customize filing structures and workflows.

Total Funding Requested: \$150,000.00 **Account:** # A1610 1610.492-000

Oneida County Dept. Funding Recommendation: \$450,000

Proposed Funding Sources (Federal \$/State \$/County \$): 100% County

Cost Per Client Served: N/A

Past Performance Data: ICC Community Development Solutions, LLC (formerly General Code, CMS, LLC) is a current Enterprise Content Management vendor for Oneida County.

O.C. Department Staff Comments: First of two (2) one-year extensions provided for in the original contract.



ANTHONY R. CARVELLI
COMMISSIONER



**ONEIDA COUNTY
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

June 7, 2023

FN 20 23-220

GOVERNMENT OPERATIONS

WAYS & MEANS

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, N.Y. 13501

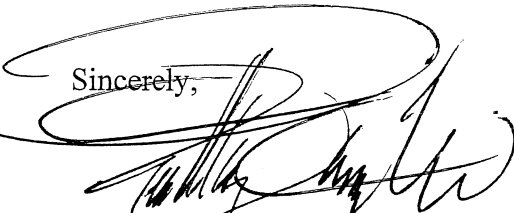
Dear Mr. Picente:

Pursuant with Title 3 of Article 5 of the Real Property Tax Law, the enclosed petitions are submitted with the recommendations as cited.

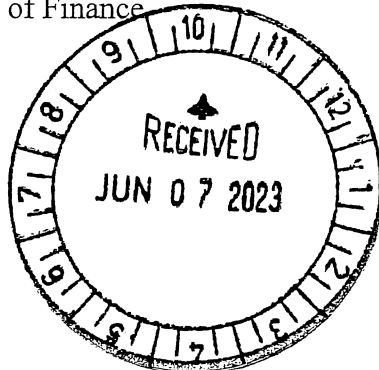
We would respectfully request that you please forward said petitions to the Oneida County Board of Legislators for full board consideration on July 12th.

<u>NUMBER</u>		<u>AMOUNT</u>
5	REFUNDS	\$ 1,238.47
10	CORRECTIONS	\$ 2,249.08

Sincerely,


Anthony Carvelli
Commissioner of Finance

AC:kp
Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 6-7-23

*Returned to
Judi 6/8/23
w/ set of copies

28

MUNICIPALITY	YEAR	ERRONEOUS ASSESSMENTS	TAX MAP NUMBERS	TAX UNPAID	AMOUNT CANCEL	TAX PAID	AMOUNT REFUND	CORRECT	AMOUNT TO "0"
Sherrill	2023	Jarecki, Joseph & Donna	306005			\$ 1,114.26	\$ 16.02	\$ 1,098.24	\$0.00
Vienna	2023	Szemko Living Trust	306489			\$ 1,239.90	\$ 681.66	\$ 558.24	\$0.00
Westmoreland	2023	Lukas, Bernard	306800			\$ 1,147.97	\$ 39.67	\$ 1,108.30	\$0.00
Westmoreland	2023	Hall, Catherine	306800			\$ 1,293.25	\$ 39.67	\$ 1,253.58	\$0.00
Westmoreland	2023	Martinez, Augustin & Michele	306800			\$ 1,775.61	\$ 461.45	\$ 1,314.16	\$0.00
Utica	2023	Gaetano, Charles	301600	\$ 371.50	\$ 370.16			\$ 1.34	\$0.00
Deerfield	2023	Ritzel, Diane & Bernard	303200	\$ 844.34	\$ 73.03			\$ 771.31	\$0.00
Lee	2023	Matthews, Michael & Roslyn	304200	\$ 145.17	\$ (1,347.08)	**		\$ 1,492.25	\$0.00
Lee	2023	Matthews, Michael & Roslyn	304200	\$ 1,683.85	\$ 1,561.39			\$ 122.46	\$0.00
New Hartford	2022	Upper Mohawk Valley Regional Wa	304889	\$ 56.18	\$ 56.18			\$ -	\$0.00
New Hartford	2021	Upper Mohawk Valley Regional Wa	304889	\$ 83.31	\$ 83.31			\$ -	\$0.00
New Hartford	2020	Upper Mohawk Valley Regional Wa	304889	\$ 83.33	\$ 83.33			\$ -	\$0.00
New Hartford	2021	MVWA	304889	\$ 303.77	\$ 303.77			\$ -	\$0.00
New Hartford	2022	MVWA	304889	\$ 56.18	\$ 56.18			\$ -	\$0.00
Westmoreland	2023	Camelot Partners, LLC	306800	\$ 1,008.81	\$ 1,008.81			\$ -	\$0.00
					\$ 2,249.08		\$ 1,238.47		
						**Assessment increased			



**ONEIDA COUNTY
DEPARTMENT OF PLANNING**

Boehlert Center at Union Station
321 Main St., Utica NY 13501
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.
County Executive
James J. Genovese II
Commissioner

June 16, 2023

FN 20 23-221

Anthony J. Picente, Jr.
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

**ECONOMIC DEVELOPMENT
& TOURISM**

Re: Grant Agreement for Fiber Optic Broadband Internet

WAYS & MEANS

Dear County Executive Picente:

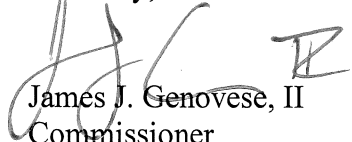
This letter requests that the Oneida County Board of Legislators pass a Resolution authorizing a grant agreement with Adirondack Techs, LLC for the build-out of fiber optic broadband internet service in nine areas of the County; the towns of Vienna, Augusta, Forestport, Ava, Boonville and Remsen. The agreement will be for an amount not to exceed \$1,901,876.00. The term of the agreement will be for five years. Construction is anticipated to be complete within a year, after which the company will be required to provide customer service, invoicing, and other services to its new customers.

The County received a federal grant to provide broadband internet service in unserved areas. There is currently \$2 million in funding available. We hope to augment this funding with support from localities. In January 2023, the Department of Planning issued a request for proposals asking internet service providers to examine a County-prepared map of 39 areas of the County and to make proposals for providing fiber broadband to some or all of the areas. The Department received responses from five internet service providers and ranked them. A selection committee was formed and identified two winning proponents, Adirondack Techs, LLC—to build out the nine areas described above for a price not to exceed \$1,901,876—and Spectrum, to complete the tenth area for a price not to exceed \$49,091.

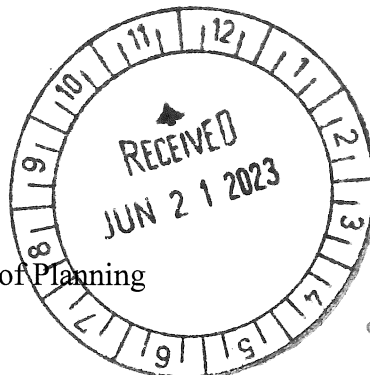
The Board of Acquisition and Contract has approved this agreement with Adirondack Techs, LLC. If the foregoing meets with your approval, I ask that you please forward the same to the Board of Legislators for consideration at its next meeting.

Please feel free to call me if any additional information is required. Thank you for your continued support.

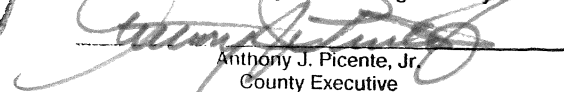
Sincerely,


James J. Genovese, II
Commissioner

Oneida County Department of Planning



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 6-21-23



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

June 15, 2023

FN 20 23-202

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

ECONOMIC DEVELOPMENT
& TOURISM

Honorable Members:

WAYS & MEANS

I am forwarding the proposed 2023-2024 operating Budget for the Mohawk Valley Community College (MVCC), which was approved by their Board of Trustees at the May 15, 2023, meeting. This proposed budget has gross expenditures of \$53,966,295, a \$1,212,257 increase of approximately 2.3% in comparison with the 2022-2023 budget year.

This budget calls for a local sponsor share of \$8,823,634, which is an increase of \$256,999 or 3% over the 2022-2023 share. The budget also calls for an additional \$171,333 or 39% increase in additional funding for participating in Achieving the Dream Network, replacing equipment and funding the dual-credit scholarships.

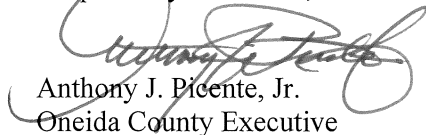
MVCC also proposes to increase tuition by 6%, which should increase the tuition revenue by approximately \$2,133,449. They are also anticipating a decline in students of approximately 5% although enrollment numbers were up for the fall and spring semesters of the 2022 – 2023 school year. Enrollment numbers are down throughout the SUNY system. The New York State budget passed increasing New York State aid by approximately \$163 million. MVCC has conservatively budgeted state aid at the same level of the previous year of \$12,635,061. Fortunately, Chargebacks and Out of State Tuition are expected to increase by \$465,440.

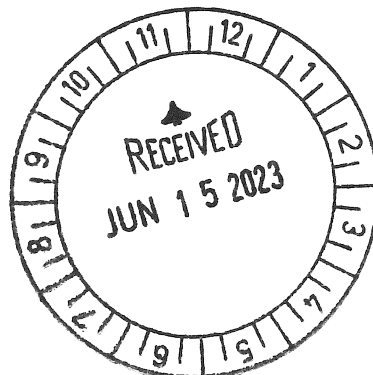
The proposed budget calls for using approximately \$1.25 million of its current fund balance. This is a decrease of \$5,570,031 from the previous budget, and will keep MVCC's fund balance within the recommended threshold of 5% of the appropriations as stated in MVCC and SUNY policy.

I fully support continuing our local share along with the additional funding for the various causes. Supporting this budget will serve to demonstrate our continuing commitment to maintaining Mohawk Valley Community College as an affordable institution of quality education in Oneida County.

I believe that this is a sound and responsible budget. I urge your early consideration for approval and respectfully request your full board act on this legislation at your **July 12, 2023** meeting.

Respectfully submitted,


Anthony J. Picente, Jr.
Oneida County Executive



AJP:tbk
Attach.



Office of the President
Tel 315-792-5333
Fax 315-792-5678

1101 Sherman Drive
Utica, New York 13501-5394
www.mvcc.edu

May 30, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Honorable Picente:

I am pleased to submit the Mohawk Valley Community College (MVCC) 2023-24 Budget Request approved by our Board of Trustees at the May 15, 2023 meeting. The budget includes a six-percent increase in tuition that we believe will likely still have MVCC in the lower one-third among community college tuition rates. The budget also includes a three percent (\$256,999) increase in sponsor maintenance of effort from Oneida County, moving the total base sponsor contribution to \$8,823,634. Additionally, the budget includes \$462,674 (+\$171,332.7) for continued funding for sustaining student success initiatives and continued participation in the Achieving the Dream Network, as well as a specific separate request for \$100,000 to continue the investment by the County to allow the College to replace outdated equipment. In addition, \$50,000 is requested to provide continued funding for dual-credit scholarships to help maintain these offerings at no-cost to students for FY24.

Per the annual process, we are in the process of scheduling a meeting of the Economic Development Committee of the Board of Legislators in June. We are proud to have the support of Oneida County that helps us serve the needs of our community in efficient ways. MVCC ranks 30 out of 30 SUNY community colleges and is proud to have the lowest cost per student despite having such an extensive array of range of technical programs for workforce development.

Overall, the proposed \$53,966,295 budget represents an increase of \$1,212,257 (+2.3%) after an extremely intense budget development process. We have appropriately allocated and expensed all Federal stimulus dollars by the June 30, 2023 deadline and worked through the details of resolving an 8.5% projected gap in expenses over revenue. After roughly a year of bi-weekly Cabinet meetings and monthly meetings with the Board of Trustees' Finance and Audit Committee to review the budget, we brought the FY24 budget into balance by eliminating nearly ten percent of all full-time positions, including the elimination of 38 positions – 35 full-time vacancies and 3 layoffs of existing personnel. It's never easy, and this year was the toughest in my sixteen years at the college.

Despite the challenges, I have warranted hope for the future. We have successfully and responsibly expended the Federal stimulus dollars, absorbed nearly a decade of enrollment decline, implemented hundreds of recommendations to reorganize the college and transform the student experience, and identified exciting new delivery models to reach under-served student populations, and initiated several new partnerships with the possibility of more sustainable revenue streams.

Enrollment Overview

- Enrollment for this current year increased roughly 1% in the fall and nearly 7% in the spring from last year. However, given that our fund balance is projected to be at the minimum 5% for next year, we budgeted a conservative 5% decline for FY24, as the extent to which Federal stimulus dollars given to students inflated enrollment numbers this year remains to be seen.
- Our enrollment analysis shows that we’re holding steady around 25% of the high school graduates in Oneida County, but the area high school graduating classes continue to decline.
- We continue to pursue industry partnership in advanced manufacturing and healthcare that will complement our ever-expanding partnerships with regional BOCES, and the County’s investment of stimulus dollars to launch our FastTrack programming holds tremendous potential based on early results.
- And our County-supported student success initiatives through the Guided Pathways framework continues to yield powerful student success outcomes.

Revenue Assumptions

With the funding floor approved in the State budget, we anticipate receiving the exact same amount in state aid next year as we did this year (despite the historic \$163M investment in public higher education). With an anticipated enrollment decline of 5% and the Board’s support to increase tuition 6%, overall tuition revenue is projected to increase \$2,133,449. We plan to allocate roughly \$1.25 million in fund balance that leaves a projected fund balance just above the minimum 5% threshold as stated in MVCC and SUNY policy.

Expenditures

This proposed budget includes filling multiple vacancies while also eliminating 35 full-time vacant positions and three layoffs. No new positions are proposed beyond redesigning a few existing vacancies and filling some positions related to new grants. Year-to-year budget variations of some of the major expenditures include:

- Salaries & Wages: decrease -\$145,497
- Contractual/Operating: increase +\$1,744,828
- Fringe increase (\$377,074)

Thank you in advance for your timely consideration and support of this request. I hope that you will find our plan and associated budget request compelling and worthy of your support to then forward it to the Oneida County Board of Legislators for approval.

Sincerely,



Randall J. Van Wagoner, Ph.D.
President

cc: MVCC Board of Trustees
Tom Keeler, Budget Director
Mikale Billard, Clerk of the Board

MOHAWK VALLEY COMMUNITY COLLEGE

2023-2024 OPERATING BUDGET REQUEST

Board of Trustees Meeting

May 22, 2023

**Mohawk Valley Community College
2023-2024 Budget Request**

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**Mohawk Valley Community College
2022 - 2023 to 2023 - 2024
Budget Request**

Full Time Tuition: \$ 5,162
Part Time Tuition: \$ 215
Chargeback Rate: \$ 3,540
State Aid: \$ 2,997

	<u>Adopted 22-23 Budget</u>	<u>Percent of Net Budget</u> (1)	<u>2023-24 Request</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>	<u>Percent of Net Budget</u>
<u>Estimated Revenues:</u>						
Tuition	\$ 14,440,792	31.34%	\$ 16,574,241	\$ 2,133,449 (3)	14.77%	37.94%
State Aid	\$ 12,635,060	27.42%	\$ 12,635,060	\$ -	0.00%	28.92%
Chargebacks	\$ 3,234,560		\$ 3,700,000	\$ 465,440	14.39%	
Out-of-State	\$ 389,000		\$ 715,447	\$ 326,447	83.92%	
Fed Aid/Offsets	\$ 4,865,961		\$ 8,027,913	\$ 3,161,951	64.98%	
Fund Balance	\$ 6,810,031		\$ 1,240,000	\$ (5,570,031)	-81.79%	
Sponsor Appropriation	\$ 8,566,635	41.24% (2)	\$ 8,823,634	\$ 256,999	3.00%	33.14%
Subtotal:	\$ 50,942,038	100.0%	\$ 51,716,294	\$ 774,255	1.52%	100.0%
Grants & Non Credit:						
Grants & Non Credit:	\$ 450,000		\$ -	\$ (450,000)	-100.00%	
Non-Credit Offsets	\$ 1,362,000		\$ 2,250,000	\$ 888,000	65.20%	
Subtotal:	\$ 1,812,000		\$ 2,250,000	\$ 438,000	24.17%	
Grand Total Revenue:	\$ 52,754,038		\$ 53,966,294	\$ 1,212,255	2.30%	

**Mohawk Valley Community College
2022 - 2023 to 2023 - 2024
Budget Request**

	<u>Adopted 22-23 Budget</u>	<u>Percent of Net Budget</u>	<u>2023-24 Request</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>	<u>Percent of Net Budget</u>
Appropriations:						
General Operating:						
Personal Services	\$ 29,302,420	55.55%	\$ 29,156,923	\$ (145,497)	-0.50%	54.03%
Equipment	\$ 66,500	0.13%	\$ 56,500	\$ (10,000)	-15.04%	0.10%
Contractual	\$ 10,165,030	19.27%	\$ 11,909,858	\$ 1,744,828	17.17%	22.07%
Employee Benefits	\$ 13,220,088	25.06%	\$ 12,843,014	\$ (377,074)	-2.85%	23.80%
Subtotal	\$ 52,754,038	100.00%	\$ 53,966,295	\$ 1,212,257	2.30%	100.00%
Grants & Non Credit:						
Personal Services	\$ 313,500	69.67%	\$ -	\$ (313,500)	-100.00%	#DIV/0!
Equipment	\$ 60,000	13.33%	\$ -	\$ (60,000)	-100.00%	#DIV/0!
Contractual	\$ 21,500	4.78%	\$ -	\$ (21,500)	-100.00%	#DIV/0!
Employee Benefits	\$ 55,000	12.22%	\$ -	\$ (55,000)	-100.00%	#DIV/0!
Subtotal	\$ 450,000	100.00%	\$ -	\$ (395,000)	-87.78%	#DIV/0!
Grand Total Expenses:	\$ 53,204,038		\$ 53,966,295	\$ 817,257	1.54%	

Footnotes:

- (1) Net Operating Budget = Total budget - (Offset + "Cost not Allowable for State Aid").
- (2) Local Share = Sponsor + Fund Balance + Chargebacks + Out-of-State
- (3) Full-time Tuition increase of \$218, or 4.7% higher than current year.

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**Mohawk Valley Community College
2022 - 2023 to 2023 - 2024
Budget Request**

**Mohawk Valley Community College
State Aid Calculations
2023-24**

			Actual	
Fundable FTEs:	2020-21		4,025.1	
Fundable FTEs:	2021-22		3,686.8	
Fundable FTEs:	2022-23		3,801.2	est.
Weighting Factors x Actual Funded FTEs				
2020-21	20%	4,025.1	805.0	
2021-22	30%	3,686.8	1,106.0	
2022-23	50%	3,801.2	1,900.6	
Weighted Average			3,811.7	
Funded FTEs = Greater Weighted Average or Prior Year's Actual			3,811.7	
Base State Aid	\$ 2,997		\$ 11,423,665	
Adjustment to Base Aid (rounding)			\$ -	
Rental			\$ 44,818	
Funding High Needs Programs			\$ -	
Supplemental State Aid			\$ -	
Total Calculated State Aid			\$ 11,468,483	
2022-23 Budgeted State Aid	\$ 12,635,061			
Total 100% Floor State Aid			\$ 12,635,061	
2023-24 Budgeted State Aid-Greater of Floor or Calculated			<u>\$ 12,635,061</u>	

**Mohawk Valley Community College
Tuition Computation Calculations
2023-24**

	<u>Head Count</u>	<u>Credit Hrs.</u>	<u>Rate</u>	<u>Tuition</u>
<u>Full Time</u>			\$ 5,162	
Fall 2023	2,077.7	30,765.8		
Spr. 2024	1,794.6	26,393.9		
Average	1,936.2			\$ 9,994,406
<u>Part Time - Regular</u>			\$ 215	
Fall 2023	998.1	6,488.9		\$ 1,395,114
Spr. 2024	1,376.1	8,616.6		\$ 1,852,569
<u>Intersession</u>	45.0	123.0		\$ 26,445
<u>Part Time - High School Program</u>				
Fall 2023	2,535.0	12,736.0		\$ 912,747
Spr. 2024	3,820.0	24,148.0		\$ 1,730,607
<u>Summer 2024</u>	496.9	3,779.7		\$ 812,636
Total Part Time		55,892.0		\$ 6,730,116
Tuition Adjustment (writeoffs)				\$ (150,000)
Rounding				\$ (281)
Total Tuition				\$ 16,574,242
Total Credit Hours		113,051.7		
Total Full Time Equivalentents (FTEs)		3,768.4		

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DETAIL FOR OFFSETS TO EXPENSE AND FEDERAL AID

Budget Request

2023-24

	Budget 2020-21	Budget 2022-23	Budget 2023-2024
Offset to Expense			
Gymnasium	\$ 25,000	\$ 15,000	\$ 10,000
Transcript Fees	\$ 37,000	\$ 30,000	\$ 25,000
Protested Check Fee	\$ 225	\$ 300	\$ 300
Credit by Exam/Life Experience	\$ 9,000	\$ 8,000	\$ 8,000
Late Fees	\$ 116	\$ 50	\$ 50
Air Frame & PowerPlant Fee	\$ 190,000	\$ 225,000	\$ 200,000
Welding Fee	\$ 12,000	\$ 12,000	\$ 10,000
Art Studio Lab Fee	\$ 16,000	\$ 15,000	\$ 15,000
Technology Fee	\$ 1,665,459	\$ 1,438,342	\$ 1,536,031
Student Support Fee	\$ 255,209	\$ 226,654	\$ 359,586
Student Accident & Health Service Fee	\$ 155,000	\$ 108,025	\$ -
Nursing Lab Fee	\$ 23,000	\$ 204,000	\$ 205,000
Science Lab Fees	\$ 70,000	\$ 65,000	\$ 50,000
Interest Earnings	\$ 50,000	\$ 40,000	\$ 60,000
Sale of Equipment	\$ 16,000	\$ 20,000	\$ 20,000
Refund of Prior Year Expense	\$ 336,258	\$ 300,000	\$ 300,000
Other Miscellaneous	\$ 1,158,674	\$ 236,896	\$ 300,000
Parking Fines	\$ 1,300	\$ 200	\$ 250
Dorm Utility Charges	\$ 119,766	\$ 110,000	\$ 140,000
Dorm Security & Maintenance Charges	\$ 202,746	\$ 175,000	\$ 175,000
Rental of Facilities	\$ 130,000	\$ 75,000	\$ 90,000
ASC Contribution	\$ 220,000	\$ -	\$ -
MVCC Foundation Contribution	\$ 417,000	\$ -	\$ -
Total Other Offsets	\$ 5,109,753	\$ 3,304,467	\$ 3,504,217
FEDERAL AID			
COVID Funding (CARES, Other)	\$ -	\$ -	\$ -
VA Reporting Fees	\$ 2,865	\$ 2,500	\$ 1,600
Fed. Funds Admin. Allowance	\$ 30,000	\$ 25,000	\$ 25,000
Federal Work Study	\$ 155,831	\$ 164,234	\$ 122,000
Total Federal Aid	\$ 188,696	\$ 191,734	\$ 148,600
Total Offsets/Federal Aid:	\$5,298,449	\$3,496,201	\$3,652,817

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DETAIL FOR OFFSETS TO EXPENSE AND FEDERAL AID

Budget Request

2023-24

	Budget 2020-21	Budget 2022-23	Budget 2023-2024
Balance Forward (previous page):	<u>\$5,298,449</u>	<u>\$3,496,201</u>	<u>\$3,652,817</u>
Grants and Non-Credit			
Grants	\$ 450,000	\$ 450,000	\$ -
Contract Course Fees	\$ 300,000	\$ 188,000	\$ 188,000
Self Sustaining Non Credit Offerings	\$ 1,147,000	\$ 1,174,000	\$ 1,850,000
Total Grants & Non-Credit	<u>\$1,897,000</u>	<u>\$1,812,000</u>	<u>\$2,038,000</u>
Grand Total:	<u><u>\$7,195,449</u></u>	<u><u>\$5,308,201</u></u>	<u><u>\$5,690,817</u></u>

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Mohawk Valley Community College Summary of 2023-24 Proposed Budget														
DEPARTMENT	Personnel 2022-23		Personnel 2023-24		Contractual 2022-23		Contractual 2023-24		Equipment 2022-23		Equipment 2023-24		Total 2023-24	
	Requested Budget	% Chg.	Requested Budget	% Chg.	Requested Budget	% Chg.	Requested Budget	% Chg.	Requested Budget	% Chg.	Requested Budget	% Chg.	Requested Budget	% Chg.
Grants * # 2001	\$ 313,500	-100.0%	\$ -		\$ 76,500	-100.0%	\$ -		\$ 60,000	-100.0%	\$ -		\$ 450,000	-100.0%
Community Services * 1217	\$ 426,971	3.2%	\$ 440,523		\$ 124,100	16.5%	\$ 144,600		\$ -		\$ -		\$ 551,071	6.2%
Tractor-Trailer Program (1214)	\$ -		\$ -		\$ 329,000	67.8%	\$ 552,000		\$ -		\$ -		\$ 329,000	67.8%
Corporate Programs (1216)	\$ 120,000	45.9%	\$ 175,000		\$ 75,400	74.3%	\$ 131,400		\$ -		\$ -		\$ 195,400	56.8%
Corporate Programs * 1216 + 1214	\$ 120,000	45.9%	\$ 175,000		\$ 404,400	69.0%	\$ 683,400		\$ -		\$ -		\$ 524,400	63.7%
Center for Leadership Excellence 1218	\$ 79,578	0.0%	\$ 79,578		\$ -	0.0%	\$ -		\$ -		\$ -		\$ 79,578	0.0%
Subtotal Offset Items	\$ 940,049		\$ 695,101		\$ 605,000	36.9%	\$ 828,000		\$ 60,000	-100.0%	\$ -		\$ 1,360,101	12.0%
VP Learning & Academic Affairs 1170	\$ 1,402,768	1.9%	\$ 1,428,130		\$ 70,500	4.3%	\$ 67,500		\$ -		\$ -		\$ 1,473,268	1.5%
Business & Information Tech 1102	\$ 922,006	-19.0%	\$ 747,002		\$ 500	0.0%	\$ 500		\$ -		\$ -		\$ 922,506	-19.0%
Civil Technology 1104	\$ 343,171	-6.4%	\$ 321,285		\$ 16,200	0.0%	\$ 16,200		\$ -		\$ -		\$ 359,371	-6.1%
Engineering Tech. & The Trades 1106	\$ 1,084,572	3.4%	\$ 1,121,169		\$ 39,400	9.9%	\$ 43,300		\$ -		\$ -		\$ 1,123,972	3.6%
Welding 1107	\$ 226,152	-31.4%	\$ 155,066		\$ 54,800	0.0%	\$ 54,800		\$ -		\$ -		\$ 280,952	-25.3%
Airframe & Power Plant 1108	\$ 468,530	6.5%	\$ 499,217		\$ 102,000	-16.7%	\$ 85,000		\$ -		\$ -		\$ 570,530	2.4%
Computer Information Science 1109	\$ 372,303	18.1%	\$ 439,737		\$ 500	0.0%	\$ 500		\$ -		\$ -		\$ 372,803	16.1%
Engineering, Computer, & Physical Sci's 1110	\$ 382,015	4.8%	\$ 400,343		\$ 5,460	-26.7%	\$ 4,000		\$ -		\$ -		\$ 387,475	4.4%
Developmental Studies 1112	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	0.0%
Dual Credit 1113	\$ 288,313	-13.8%	\$ 248,538		\$ 2,084,464	27.0%	\$ 2,647,853		\$ -		\$ -		\$ 2,372,777	22.1%
Honors Program 1114	\$ 13,092	-4.6%	\$ 12,492		\$ 1,000	0.0%	\$ 1,000		\$ -		\$ -		\$ 14,092	-4.3%
Art 1121	\$ 866,531	-4.2%	\$ 829,848		\$ 31,000	6.5%	\$ 33,000		\$ -		\$ -		\$ 897,531	-3.9%
Humanities 1122	\$ 1,322,347	3.1%	\$ 1,363,741		\$ 1,000	0.0%	\$ 1,000		\$ -		\$ -		\$ 1,323,347	3.1%
Languages 1123	\$ 507,765	-13.5%	\$ 439,316		\$ -	0.0%	\$ -		\$ -		\$ -		\$ 507,765	-13.5%
Criminal Justice 1124	\$ 250,643	1.4%	\$ 254,212		\$ 1,000	0.0%	\$ 1,000		\$ -		\$ -		\$ 251,643	1.4%
Social Sciences 1125	\$ 191,893	1.1%	\$ 193,976		\$ -	0.0%	\$ -		\$ -		\$ -		\$ 191,893	1.1%
Mathematics 1126	\$ 874,991	-9.9%	\$ 788,502		\$ 300	0.0%	\$ 300		\$ -		\$ -		\$ 875,291	-9.9%
History & Geography 1127	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Education 1128	\$ 82,744	14.9%	\$ 95,033		\$ 1,400	7.1%	\$ 1,500		\$ -		\$ -		\$ 84,144	14.7%
Life Science 1131	\$ 725,579	0.8%	\$ 729,716		\$ 25,662	-2.4%	\$ 25,042		\$ -		\$ -		\$ 751,241	0.5%
Psychology, Human Srv & Education 1134	\$ 661,686	-19.2%	\$ 534,952		\$ 200	-100.0%	\$ -		\$ -		\$ -		\$ 661,886	-19.2%
Medical Assistant/Adjunct 1130	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Allied Health 1133	\$ 141,348	13.3%	\$ 160,160		\$ 4,750	-5.3%	\$ 4,500		\$ -		\$ -		\$ 146,098	12.7%
Nursing 1135	\$ 522,771	19.8%	\$ 626,172		\$ 193,200	3.1%	\$ 199,200		\$ -		\$ -		\$ 715,971	15.3%
Respiratory Care 1137	\$ 235,656	-13.8%	\$ 203,083		\$ 34,300	4.4%	\$ 35,800		\$ -		\$ -		\$ 269,956	-11.5%
Rad Tech 1136	\$ 185,386	3.7%	\$ 192,252		\$ 22,100	-0.5%	\$ 22,000		\$ -		\$ -		\$ 207,486	3.3%
Health Information Tech 1138	\$ 193,915	11.7%	\$ 216,684		\$ 12,000	0.0%	\$ 12,000		\$ -		\$ -		\$ 205,915	11.1%
Total Nursing & Health Programs	\$ 1,279,076	9.9%	\$ 1,398,351		\$ 266,350	2.7%	\$ 273,500		\$ -		\$ -		\$ 1,545,426	8.2%
Hospitality Program 1132	\$ 295,606	-16.5%	\$ 246,819		\$ 37,500	9.3%	\$ 41,000		\$ -		\$ -		\$ 333,106	-13.6%
Physical Education 1139	\$ 172,521	48.5%	\$ 256,190		\$ -		\$ -		\$ -		\$ -		\$ 172,521	48.5%
Info. Tech - Educational Applications 1142	\$ 295,265	6.5%	\$ 314,500		\$ 369,063	10.7%	\$ 408,568		\$ -		\$ -		\$ 664,328	8.8%
Carpentry & Masonry 1143	\$ 154,104	-35.7%	\$ 99,017		\$ 43,000	-53.5%	\$ 20,000		\$ -		\$ -		\$ 197,104	-39.6%
Student Serv Center 1144	\$ 99,196	1.2%	\$ 101,040		\$ 600	-100.0%	\$ -		\$ -		\$ -		\$ 99,796	-100.0%
ADA 1172	\$ 119,657	1.2%	\$ 121,040		\$ 1,000	0.0%	\$ 1,000		\$ -		\$ -		\$ 120,657	1.1%
BELA 1173	\$ 121,360	6.1%	\$ 128,734		\$ 20,000	0.0%	\$ 20,000		\$ -		\$ -		\$ 141,360	5.2%
SHSS 1174	\$ 116,360	6.3%	\$ 123,734		\$ 2,000	0.0%	\$ 2,000		\$ -		\$ -		\$ 118,360	100.0%
EPPS (Emerg. Prep. & Pub. Safety) 1177	\$ 56,000	0.0%	\$ 56,000		\$ 152,250	88.7%	\$ 287,250		\$ -		\$ -		\$ 208,250	64.8%
Corp. & Customized Trng - CCED 1211	\$ 197,296	-2.7%	\$ 191,990		\$ 6,500	-17.6%	\$ 7,000		\$ -		\$ -		\$ 205,796	-3.3%
Total Instr w/o Grants & Offsets:	\$ 13,893,542	-2.6%	\$ 13,638,650		\$ 3,335,649	21.2%	\$ 4,042,813		\$ 60,000	0.0%	\$ 60,000		\$ 17,229,191	2.0%
Total Instruction:	\$ 14,833,591	-4.0%	\$ 14,233,751		\$ 3,940,649	23.6%	\$ 4,870,813		\$ 60,000	0.0%	\$ 60,000		\$ 18,834,240	1.8%

* Expenses are offset 100% by revenues.
Contractual amounts includes Fringe Benefit costs for grants.

Mohawk Valley Community College Summary of 2023-24 Proposed Budget														
DEPARTMENT	Personnel		Personnel		Contractual		Contractual		Equipment		Equipment			
	2022-23 Requested Budget	2023-24 Requested Budget	% Chg.	2022-23 Requested Budget	2023-24 Requested Budget	% Chg.	2022-23 Requested Budget	2023-24 Requested Budget	2022-23 Requested Budget	2023-24 Requested Budget	% Chg.	2022-23 Requested Budget	2023-24 Requested Budget	% Chg.
Public Service 1222	\$ -	\$ -		\$ 3,400	\$ 3,400	0.0%						\$ 3,400	\$ 3,400	0.0%
Library 1150	\$ 553,000	\$ 583,910	5.6%	\$ 288,459	\$ 316,309	9.7%						\$ 841,459	\$ 900,219	7.0%
Education Technology 1151	\$ 142,198	\$ 150,812	6.1%	\$ 236,000	\$ 226,000	-4.2%						\$ 376,198	\$ 376,812	-0.4%
Tutoring Center 1152	\$ 294,990	\$ 321,393	9.0%	\$ 2,000	\$ 2,000	0.0%						\$ 296,990	\$ 323,393	8.9%
TOTAL	\$ 990,188	\$ 1,056,115	6.7%	\$ 529,859	\$ 547,709	3.4%						\$ 1,520,047	\$ 1,603,824	5.5%
Rome Campus 1707	\$ 237,965	\$ 250,423	5.2%	\$ 10,540	\$ 8,540	-19.0%						\$ 248,505	\$ 258,963	4.2%
VP Student Services 1301	\$ 203,879	\$ 210,751	3.4%	\$ 31,850	\$ 125,850	295.1%						\$ 235,729	\$ 336,601	42.8%
Recruitment & Outreach 1212	\$ 23,072	\$ 23,072	0.0%	\$ 9,520	\$ 9,520	0.0%						\$ 32,592	\$ 32,592	0.0%
Student Engagement & Outreach 1302	\$ 151,693	\$ 160,099	5.5%	\$ 24,810	\$ 26,700	7.6%						\$ 176,503	\$ 186,799	5.8%
Counseling 1303	\$ 109,592	\$ 74,078	-32.4%	\$ 14,490	\$ 10,000	-31.0%						\$ 124,082	\$ 84,078	-32.2%
Health Center 1304	\$ 237,147	\$ 185,726	-21.7%	\$ 15,555	\$ 25,555	64.3%						\$ 252,702	\$ 211,281	-16.4%
Admissions 1305	\$ 435,843	\$ 413,378	-5.2%	\$ 207,500	\$ 82,500	-60.2%						\$ 643,343	\$ 495,878	-22.9%
Svs. To Students/Disabilities 1307	\$ 189,470	\$ 197,369	4.2%	\$ 71,800	\$ 59,800	-16.7%						\$ 261,270	\$ 257,169	-1.6%
Residence Life 1308	\$ 142,876	\$ 153,067	7.1%	\$ 350	\$ -	-100.0%						\$ 143,226	\$ 153,067	6.9%
Athletics 1312	\$ 828,813	\$ 782,370	-5.6%	\$ 35,325	\$ 37,200	5.3%						\$ 864,138	\$ 819,570	-5.2%
Career - Job Placement Svc 1314	\$ 143,689	\$ 232,614	61.9%	\$ 49,050	\$ 59,050	20.4%						\$ 192,749	\$ 291,664	51.3%
Judicial Affairs 1315	\$ 55,788	\$ 61,539	10.3%	\$ 1,000	\$ 700	-30.0%						\$ 56,788	\$ 62,239	9.6%
International Students 1316	\$ 61,815	\$ 63,539	2.8%	\$ 20,200	\$ 25,700	27.2%						\$ 82,015	\$ 89,239	8.8%
Adult Learner 1317	\$ 1,003,153	\$ 1,033,854	9.0%	\$ 12,614	\$ 12,614	0.0%						\$ 1,015,767	\$ 1,106,468	8.9%
First Year Experience 1318-1319	\$ 120,249	\$ 152,986	27.2%	\$ 42,400	\$ 2,000	-95.3%						\$ 162,649	\$ 154,986	-4.7%
C3 Operations 1320	\$ 67,823	\$ 68,556	1.1%	\$ 36,500	\$ 45,500	27.4%						\$ 104,323	\$ 115,056	10.3%
EOP Educational Opportunity Program 1321	\$ 128,723	\$ 101,527	-21.1%	\$ 147,865	\$ 183,685	24.2%						\$ 276,588	\$ 285,212	100.0%
Registrar 1508	\$ 507,349	\$ 469,052	-7.5%	\$ 5,270	\$ 4,800	-8.9%						\$ 512,619	\$ 473,852	-7.6%
Financial Aid 1502	\$ 354,029	\$ 356,637	0.7%	\$ 4,135	\$ 38,800	765.8%						\$ 358,164	\$ 392,437	9.6%
College Work Study 1502	\$ 164,234	\$ 122,000	-25.7%	\$ -	\$ -							\$ 164,234	\$ 122,000	-25.7%
TOTAL Student Svcs.	\$ 5,167,212	\$ 5,172,637	0.1%	\$ 740,774	\$ 756,514	2.1%						\$ 5,907,986	\$ 5,929,151	0.4%
VP Administrative Svcs. 1501	\$ 210,829	\$ 216,943	2.9%	\$ 4,500	\$ 4,500	0.0%						\$ 215,329	\$ 271,443	26.1%
Office Services 1505	\$ 190,645	\$ 158,971	-16.6%	\$ 295,070	\$ 340,000	15.2%						\$ 485,715	\$ 498,971	2.7%
Human Resources 1507	\$ 366,987	\$ 381,999	4.1%	\$ 79,800	\$ 59,000	-26.1%						\$ 446,787	\$ 440,989	-1.3%
Finance Office 1509	\$ 1,006,663	\$ 1,161,848	15.4%	\$ 141,400	\$ 153,042	8.2%						\$ 1,148,063	\$ 1,314,890	14.5%
Information Tech - Adm Applications 1706	\$ 738,908	\$ 671,804	-9.1%	\$ 967,626	\$ 1,085,038	12.1%						\$ 1,706,534	\$ 1,756,842	2.9%
TOTAL Admin. Svcs.	\$ 2,514,032	\$ 2,591,565	3.1%	\$ 1,488,396	\$ 1,641,580	10.3%						\$ 4,002,428	\$ 4,283,145	7.0%
TOTAL - Sheet 2	\$ 8,671,432	\$ 8,820,317	1.7%	\$ 2,759,029	\$ 2,945,803	6.8%						\$ 11,430,461	\$ 11,939,459	4.5%
Director of Facilities & Opts 1511	\$ 239,298	\$ 256,923	7.4%	\$ 1,224,800	\$ 1,586,200	29.5%						\$ 1,464,098	\$ 1,843,123	25.9%
Buildings 1512	\$ 364,157	\$ 377,112	3.6%	\$ 374,400	\$ 401,400	7.2%						\$ 738,557	\$ 778,512	5.4%
Custodial 1513	\$ 1,096,468	\$ 1,122,860	2.4%	\$ 106,000	\$ 113,000	6.6%						\$ 1,202,468	\$ 1,235,860	2.8%
Grounds 1514	\$ 215,131	\$ 255,216	18.6%	\$ 184,000	\$ 189,000	2.7%						\$ 399,131	\$ 444,216	11.3%
Inventory/Receiving 1515	\$ 181,468	\$ 177,546	-2.2%	\$ 1,500	\$ 1,500	0.0%						\$ 182,968	\$ 179,046	-2.1%
Total Facilities & Operations	\$ 2,096,522	\$ 2,189,677	4.4%	\$ 1,890,700	\$ 2,291,100	21.2%						\$ 3,987,222	\$ 4,480,777	12.4%
Security 1504	\$ 1,165,600	\$ 1,211,014	3.9%	\$ 48,000	\$ 30,500	-36.5%						\$ 1,220,100	\$ 1,248,014	2.3%
TOTAL	\$ 3,262,122	\$ 3,400,691	4.2%	\$ 1,938,700	\$ 2,321,600	19.8%						\$ 5,207,322	\$ 5,728,791	10.0%
President 1701	\$ 536,526	\$ 558,035	4.0%	\$ 9,270	\$ 9,270	0.0%						\$ 545,796	\$ 567,305	3.9%
Board of Trustees 1702	\$ -	\$ -		\$ 46,300	\$ 40,800	-11.9%						\$ 46,300	\$ 40,800	-11.9%

Mohawk Valley Community College Summary of 2023-24 Proposed Budget														
	Personnel			Contractual			Equipment			Total			% Chg.	
	2022-23 Requested Budget	2023-24 Requested Budget	% Chg.	2022-23 Requested Budget	2023-24 Requested Budget	% Chg.	2022-23 Requested Budget	2023-24 Requested Budget	% Chg.	2022-23 Requested Budget	2023-24 Requested Budget	% Chg.		
DEPARTMENT														
Marketing & Communications 1703	\$ 532,668	\$ 549,568	3.2%	\$ 276,700	\$ 270,200	-2.3%	\$ 809,368	\$ 819,758	1.3%	\$ 809,368	\$ 819,758	1.3%		
Development 1704	\$ 336,477	\$ 351,066	4.3%	\$ 700	\$ -	-100.0%	\$ 337,177	\$ 351,066	4.1%	\$ 337,177	\$ 351,066	4.1%		
Events Coordinator 1709	\$ 263,502	\$ 189,439	-28.1%	\$ 70,700	\$ 72,700	2.8%	\$ 334,202	\$ 262,139	-21.6%	\$ 334,202	\$ 262,139	-21.6%		
Grants 1710	\$ 53,735	\$ 53,735	0.0%	\$ 35,000	\$ 35,000	0.0%	\$ 88,735	\$ 88,735	0.0%	\$ 88,735	\$ 88,735	0.0%		
Commercial Progress Center 1711	\$ 71,890	\$ 71,543	-0.5%	\$ -	\$ -	0.0%	\$ 71,890	\$ 71,543	-0.5%	\$ 71,890	\$ 71,543	-0.5%		
Institutional Research & Analysis 1171***	\$ 262,477	\$ 302,781	15.4%	\$ 23,200	\$ 25,600	10.3%	\$ 285,677	\$ 328,381	14.9%	\$ 285,677	\$ 328,381	14.9%		
Diversity Equity Inclusion 1712	\$ -	\$ -	0.0%	\$ 15,000	\$ 10,000	-33.3%	\$ 15,000	\$ 10,000	-33.3%	\$ 15,000	\$ 10,000	-33.3%		
TOTAL	\$ 2,057,275	\$ 2,076,157	0.9%	\$ 476,870	\$ 463,570	-2.8%	\$ 2,534,145	\$ 2,539,727	0.2%	\$ 2,534,145	\$ 2,539,727	0.2%		
Rental, Consultant, CPA Services, MISC Special Services 1810				\$ 520,500	\$ 734,500	41.1%	\$ 520,500	\$ 734,500	41.1%	\$ 520,500	\$ 734,500	41.1%		
Insurance 1810	\$ 414,000	\$ 562,007	35.8%	\$ 382,332	\$ 385,572	0.8%	\$ 796,332	\$ 947,579	19.0%	\$ 796,332	\$ 947,579	19.0%		
Other Institutional+staff development 1830	\$ 414,000	\$ 562,007	35.8%	\$ 1,102,432	\$ 1,308,072	18.7%	\$ 1,516,432	\$ 1,870,079	23.3%	\$ 1,516,432	\$ 1,870,079	23.3%		
TOTAL	\$ 414,000	\$ 562,007	35.8%	\$ 1,102,432	\$ 1,308,072	18.7%	\$ 1,516,432	\$ 1,870,079	23.3%	\$ 1,516,432	\$ 1,870,079	23.3%		
Employee Benefits 1820	\$ 13,229,088	\$ 12,907,014	-2.4%	\$ (0)	\$ -	0.0%	\$ 13,229,088	\$ 12,907,014	-2.4%	\$ 13,229,088	\$ 12,907,014	-2.4%		
TOTAL - Sheet 3	\$ 18,962,485	\$ 18,945,869	-0.1%	\$ 3,518,002	\$ 4,093,242	16.4%	\$ 22,480,487	\$ 23,039,111	2.5%	\$ 22,480,487	\$ 23,039,111	2.5%		
TOTAL Sheets 1 - 3	\$ 42,467,508	\$ 41,989,937	-1.1%	\$ 10,217,680	\$ 11,909,858	16.6%	\$ 66,500	\$ 56,500	-15.0%	\$ 52,860,676	\$ 53,966,295	2.1%		

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**Mohawk Valley Community College
Employee Benefits & Rental Expense
2022-2023 To 2023-24**

<u>EMPLOYEE BENEFITS</u>	2022-23 Adopted	2023-24 Request	% Change
Health Insurance Waiver	\$ 36,000	\$ 39,000	8.3%
Holiday Pay Out	\$ 28,000	\$ 25,000	-10.7%
NYS Teachers Retirement	\$ 425,000	\$ 450,000	5.9%
TIAA/CREF Retirement	\$ 1,264,793	\$ 1,218,552	-3.7%
NYS Employees Retirement	\$ 2,000,000	\$ 1,600,000	-20.0%
Social Security	\$ 2,029,517	\$ 1,904,479	-6.2%
Health Insurance	\$ 6,500,000	\$ 6,900,000	6.2%
Unemployment Compensation	\$ 130,000	\$ 100,000	-23.1%
Workers Compensations	\$ 336,778	\$ 339,883	0.9%
Employee Tuition Waivers	\$ 15,000	\$ 10,000	-33.3%
Dependent Tuition Waivers	\$ 85,000	\$ 100,000	17.6%
Med LTD & Life Insurance	\$ 25,000	\$ 25,000	0.0%
Nursing Liability Insurance	\$ 500	\$ 100	-80.0%
Vision Insurance	\$ 25,000	\$ 25,000	0.0%
Other Employee Benefits (Flex, EAP)	\$ 20,000	\$ 15,000	-25.0%
Compensated Absences - FICA	\$ 8,500	\$ 5,000	-41.2%
PA Retirement Incentive	\$ 300,000	\$ 150,000	-50.0%
Total Fringe Benefits	\$ 13,229,088	\$ 12,907,014	-2.43%
 <u>RENTAL EXPENSE</u>			
Bowling Lanes	\$ 2,500	\$ 2,000	-20.0%
Golf Course	\$ 2,500	\$ 2,000	100.0%
Indoor Baseball	\$ 7,000	\$ 7,500	7.1%
Rental Other (MHA)	\$ -	\$ -	#DIV/0!
Rental Griffiss	\$ 50,000	\$ 50,000	0.0%
Carpentry & Masonry	\$ 65,000	\$ 80,000	23.1%
Total Rentals	\$ 127,000	\$ 141,500	11.4%

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**Mohawk Valley Community College
Grants Adopted vs. Amended
2022-23**

	Personal Services	Equipment	Contractual	Fringe Benefits	Total
2022-23 Adopted Budget:	\$ 313,500	\$ 60,000	\$ 21,500	\$ 55,000	\$ 450,000
2022-23 Amended Budget:					
Dev Math Corps - Local Sponsors			\$ 19,029		\$ 19,029
Mohawk Valley Upward Bound (Yr 6)			\$ 20,410		\$ 20,410
Mohawk Valley Upward Bound (Yr 1)	\$ 172,460		\$ 58,335	\$ 64,912	\$ 295,707
SUNY PIF Apprentice Program	\$ 127,231		\$ 2,491,827	\$ 34,900	\$ 2,653,958
SUNY Apprenticeship - Other	\$ 77,517		\$ 2,480,311	\$ 25,320	\$ 2,583,148
Remote Lab-Sharing Models Mfg (3 yr)	\$ 63,746	\$ 5,567	\$ 182,664	\$ 27,746	\$ 279,723
Small Business Development Ctr- Yr 4	\$ 63,545		\$ 24,885	\$ 41,175	\$ 129,605
Small Business Development Ctr- Yr 5	\$ 252,767		\$ 56,299	\$ 81,607	\$ 390,673
Utica GEAR-UP, (US DOE) Year 4	\$ 17,250		\$ 1,675	\$ 3,685	\$ 22,610
Utica GEAR-UP, (US DOE) Year 5	\$ 309,954	\$ 54,500	\$ 317,061	\$ 115,057	\$ 796,572
Reintegration of Ex-Offenders, DOL	\$ 154,656		\$ 385,649	\$ 118,669	\$ 658,974
Lumina Fund for PACCE, RPA			\$ 57,874		\$ 57,874
Scaling Apprenticeship Sector Strategies	\$ 329,531		\$ 3,341,655	\$ 118,425	\$ 3,789,611
FY21 Susan Harwood Targeted Trg-DOL	\$ 7,643		\$ 10,901	\$ 2,198	\$ 20,742
FY22 Susan Harwood Targeted Trg-DOL	\$ 25,070		\$ 19,043	\$ 4,991	\$ 49,104
Ou-of-School Youth Career Corps, WDB	\$ 25,897		\$ 6,161	\$ 9,287	\$ 41,345
Youthbuild 2020 - US DOL	\$ 166,568		\$ 107,032	\$ 39,044	\$ 312,644
Develop Semiconductor Cert Prog, NSF	\$ 22,148	\$ 468	\$ 3,878	\$ 3,009	\$ 29,503
Develop Semiconductor Cert Prog, Sup#2	\$ 25,500		\$ 9,347	\$ 5,656	\$ 40,503
MEP-AIM (Yr2) Regional Tech Dev Ct	\$ 121,481		\$ 36,224	\$ 43,449	\$ 201,154
FY'22 LAO, NYSDOL	\$ 23,054		\$ 34,288	\$ 6,572	\$ 63,914
FY'23 Perkins III	\$ 432,104		\$ 28,119	\$ 130,287	\$ 590,510
FY'23 Library Collection			\$ 7,941		\$ 7,941
FY'23 CSTEP	\$ 78,727		\$ 71,806	\$ 30,614	\$ 181,147
FY'23 CJII CIPP @ Marcy,DANY, Yr6	\$ 16,451		\$ 44,540	\$ 1,416	\$ 62,407
FY'23 STEP	\$ 94,012		\$ 104,461	\$ 29,140	\$ 227,613
FY'23 Adult Literacy (ALE)	\$ 114,495		\$ 8,915	\$ 26,690	\$ 150,100
Workforce Develop Trg, Pathways Track			\$ 151,391		\$ 151,391
2020 NCAE-C Cybersecurity,NSA (2 yr)	\$ 96,576	\$ 47,317	\$ 275,329	\$ 15,401	\$ 434,623
JobCorps Scholars Prog (3 yr) -US DOL	\$ 95,143		\$ 313,464	\$ 40,174	\$ 448,781
2022 NCAE-C Cyber, Cal-State w/ NSA	\$ 588,949	\$ 30,000	\$ 747,051	\$ 125,861	\$ 1,491,861
2020 CAE CSUSB, Cal-State w/ NSA	\$ 2,325		\$ 130,842	\$ 480	\$ 133,647
MEP-AIM (Yr3) Regional Tech Dev Ct	\$ 343,687		\$ 121,003	\$ 110,310	\$ 575,000
2022 GenCyber Camp, ONR	\$ 28,004		\$ 36,494	\$ 5,268	\$ 69,766
Gen Cyber Advanced Stud Camp, ONR	\$ 133		\$ 6,781	\$ 353	\$ 7,267
Gen Cyber Beginner Stud Camp, ONR	\$ 30		\$ 6,537	\$ 498	\$ 7,065
Subtotal - Amended Grants thru Budget Amendment #5	\$ 3,876,654	\$ 137,852	\$ 11,719,222	\$ 1,262,194	\$ 16,995,922

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**Mohawk Valley Community College
Insurance Program**

	2022-23 Adopted	2022-23 Amended	2023-24 Request	% Change
Data Processing	\$ 2,694	\$ 2,694	\$ 3,708	37.6%
Employee Dishonesty	\$ 3,012	\$ 3,012	\$ 3,648	21.1%
Commercial	\$ 346,326	\$ 346,326	\$ 350,408	1.2%
Automobile	\$ 17,300	\$ 17,300	\$ 17,808	2.9%
Other	\$ 13,000	\$ 13,000	\$ 10,000	-23.1%
Total	\$ 382,332	\$ 382,332	\$ 385,572	0.8%

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**Mohawk Valley Community College
Historical Comparison
Sponsor Appropriation**

	Sponsor Contribution	Increased Amount	% Increase
2002 - 03	\$ 5,812,059	\$ 497,000	9.35%
2003 - 04	\$ 5,862,059	\$ 50,000	0.86%
2004 - 05	\$ 6,362,059	\$ 500,000	8.53%
2005 - 06	\$ 6,462,059	\$ 100,000	1.57%
2006 - 07	\$ 6,862,059	\$ 400,000	6.18%
2007 - 08	\$ 7,068,059	\$ 206,000	3.00%
2008 - 09	\$ 7,280,100	\$ 212,041	3.00%
2009 - 10	\$ 7,280,100	\$ -	0.00%
2010 - 11	\$ 7,280,100	\$ -	0.00%
2011 - 12	\$ 7,280,100	\$ -	0.00%
2012 - 13	\$ 7,280,100	\$ -	0.00%
2013 - 14	\$ 7,280,100	\$ -	0.00%
2014-15	\$ 7,498,503	\$ 218,403	3.00%
2015-16	\$ 7,723,458	\$ 224,955	3.00%
2016-17	\$ 7,723,458	\$ -	0.00%
2017-18	\$ 7,916,544	\$ 193,086	2.50%
2018-19	\$ 8,074,875	\$ 158,331	2.00%
2019-20	\$ 8,317,121	\$ 242,246	3.00%
2020-21	\$ 8,317,121	\$ -	0.00%
2021-22	\$ 8,317,121	\$ -	0.00%
2022-23	\$ 8,566,635	\$ 249,514	3.00%
2023-24	\$ 8,823,634	\$ 256,999	3.00%

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**Mohawk Valley Community College
Historical Comparison
Fund Balance**

<u>Fiscal Yr.</u> <u>Ending</u>	<u>Next Year's</u> <u>Proposed Budget</u> <u>Total</u> <u>Appropriations</u>	<u>Budget %</u> <u>Increase</u> <u>(Decrease)</u>	<u>Actual</u> <u>Unreserved</u> <u>Fund Balance at</u> <u>End of Fiscal Year</u>	<u>Actual Ending</u> <u>Fund Balance</u> <u>As a % of</u> <u>Budget</u>	<u>Budget</u> <u>Fund Balance</u> <u>Appropriated</u> <u>For Next Year</u>	<u>Planned</u> <u>Unappropriated</u> <u>Balance</u> <u>For Next Year</u>	<u>Planned</u> <u>Unappropriated</u> <u>Fund Balance</u> <u>as a % of</u> <u>Oper Budget</u>	<u>Minimum</u> <u>Recommend Bal</u> <u>5% of Total</u> <u>Appropriations</u>
August 31, 2002	\$ 31,105,667	3.35%	\$ 263,432	0.85%	\$ -	\$263,432	0.85%	\$1,555,283
August 31, 2003	\$ 32,640,102	4.93%	\$ 1,170,092	3.58%	\$ 434,103	\$735,989	2.25%	\$1,632,005
August 31, 2004	\$ 35,123,246	7.61%	\$ 1,950,693	5.55%	\$ 1,402,868	\$547,825	1.56%	\$1,756,162
August 31, 2005	\$ 36,458,478	3.80%	\$ 1,989,256	5.46%	\$ 1,040,000	\$949,256	2.60%	\$1,822,924
August 31, 2006	\$ 37,940,000	4.06%	\$ 3,545,798	9.35%	\$ 842,850	\$2,702,948	7.12%	\$1,897,000
August 31, 2007	\$ 39,618,571	4.42%	\$ 4,676,914	11.80%	\$ 1,840,152	\$2,836,762	7.16%	\$1,980,929
August 31, 2008	\$ 40,856,287	5.08%	\$ 6,755,498	16.53%	\$ 2,125,000	\$4,630,498	11.33%	\$2,042,814
August 31, 2009	\$ 42,859,530	4.90%	\$ 7,750,956	18.08%	\$ 3,000,000	\$4,750,956	11.08%	\$2,142,977
August 31, 2010	\$ 44,516,961	3.87%	\$ 8,763,566	19.69%	\$ 3,995,248	\$4,768,318	10.71%	\$2,225,848
August 31, 2011	\$ 47,281,208	6.21%	\$ 6,925,126	14.65%	\$ 3,976,826	\$2,948,300	6.24%	\$2,364,060
August 31, 2012	\$ 49,623,766	4.95%	\$ 5,797,370	11.68%	\$ 1,268,579	\$4,528,791	9.13%	\$2,481,188
August 31, 2013	\$ 50,037,922	0.83%	\$ 5,991,864	11.97%	\$ 1,396,877	\$4,594,987	9.18%	\$2,501,896
August 31, 2014	\$ 51,804,021	3.53%	\$ 6,653,371	12.84%	\$ 1,300,000	\$5,353,371	10.33%	\$2,590,201
August 31, 2015	\$ 53,902,042	4.05%	\$ 6,652,021	12.34%	\$ 500,000	\$6,152,021	11.41%	\$2,695,102
August 31, 2016	\$ 51,437,073	-4.57%	\$ 5,433,338	10.56%	\$ 1,500,000	\$3,933,338	7.6%	\$2,571,854
August 31, 2017	\$ 49,968,925	-2.85%	\$ 4,438,548	8.88%	\$ 290,000	\$4,148,548	8.3%	\$2,498,446
August 31, 2018	\$ 51,925,451	3.92%	\$ 3,000,220	5.78%	\$1,290,000	\$1,710,220	3.3%	\$2,596,273
August 31, 2019	\$ 51,380,242	-1.05%	\$ 3,026,278	5.89%	\$800,000	\$2,226,278	4.3%	\$2,569,012
August 31, 2020	\$ 50,291,795	-2.12%	\$ 3,046,231	6.06%	\$444,000	\$2,602,231	5.17%	\$2,514,590
August 31, 2021	\$ 52,394,547	4.18%	\$ 8,604,223	16.42%	\$1,000,000	\$7,604,223	14.51%	\$2,619,727
August 31, 2022	\$ 52,754,038	0.69%	\$ 9,275,111	17.58%	\$6,810,031	\$2,465,080	4.67%	\$2,637,702
August 31, 2023 *	\$ 53,966,295	2.30%	\$ 3,965,080	7.35%	\$1,240,000	\$2,725,080	5.05%	\$2,698,315

* - Estimated

**Mohawk Valley Community College
Budgeted Vs Budgeted FTEs
2022-2023 To 2023-2024**

	<u>Budgeted FTEs 2022-23</u>	<u>Budgeted FTEs 2023-24</u>	<u>FTE Difference</u>	<u>% Difference</u>
<u>Fall</u>				
Full Time	1,010.3	1,025.5	15.2	1.5%
Part Time	596.3	640.8	44.5	7.5%
<u>Intersession</u>	4.3	4.1	(0.2)	-3.9%
<u>Spring</u>				
Full Time	841.1	879.8	38.7	4.6%
Part Time	819.7	1,092.2	272.5	33.2%
<u>Summer</u>				
Part Time	148.8	125.6	(23.2)	-15.6%
Totals:	3,420.5	3,768.0	347.5	10.2%

Mohawk Valley Community College
Enrollment Projections
2021-2022

	Actual 2012-13	Actual 2013-14	% Chg. 12-13 to 13-14	Actual 2014-15	% Chg. 13-14 to 14-15	Actual 2015-16	% Chg. 14-15 to 15-16	Actual 2016-17	% Chg. 15-16 to 16-17	Actual 2017-18	% Chg. 16-17 to 17-18	Actual 2018-19	% Chg. 17-18 to 18-19	Actual 2019-20	% Chg. 18-19 to 19-20	Actual 2020-21	% Chg. 19-20 to 20-21	Actual 2021-22	% Chg. 20-21 to 21-22	Estimated 2022-23	% Chg. 21-22 to 22-23	Budget 2023-24	% Chg. 22-23 to 23-24
Full Time Headcount																							
Fall	4,599	4,616	0.37%	4,021	-12.89%	3,626	-9.82%	3,429	-5.43%	3,343	-2.51%	3,155	-5.62%	3,030	-3.96%	2,601	-14.16%	2,346	-9.80%	2,167	-6.78%	2,078	-5.00%
Spring	4,281	3,996	-6.66%	3,550	-11.16%	3,250	-8.45%	3,126	-3.82%	2,993	-4.25%	2,881	-3.74%	2,794	-3.02%	2,405	-13.92%	2,243	-6.74%	1,889	-15.78%	1,795	-5.00%
Full Time Credit Hours																							
Fall	67,802	68,517	1.05%	59,591	-13.03%	53,856	-9.62%	51,276	-4.79%	50,241	-2.02%	47,502	-5.45%	46,278	-2.58%	39,246	-15.20%	34,657	-11.69%	32,385	-6.55%	30,766	-5.00%
Spring	62,623	59,099	-5.63%	52,406	-11.33%	48,176	-8.07%	46,490	-3.50%	44,454	-4.38%	42,607	-4.15%	41,741	-2.03%	35,863	-14.08%	32,592	-9.12%	27,783	-14.76%	26,394	-5.00%
Part Time Headcount																							
Fall	2,863	2,817	-1.61%	3,174	12.67%	3,129	-1.42%	3,212	2.65%	3,229	0.53%	3,135	-2.91%	3,204	2.20%	3,699	15.45%	3,149	-14.87%	3,393	7.75%	3,533	4.13%
Spring	3,274	3,294	0.61%	3,515	6.71%	3,417	-2.79%	3,654	6.94%	3,700	1.26%	3,786	2.32%	3,865	2.09%	3,861	-0.10%	4,199	8.75%	4,958	18.08%	5,196	4.80%
Summer & Intersession	1,589	1,528	-3.84%	1,302	-14.79%	1,182	-9.22%	1,194	1.02%	1,160	-2.85%	907	-21.81%	787	-13.23%	928	17.92%	775	-16.49%	568	-26.71%	542	-4.60%
Part Time Credit Hours																							
Fall	15,161	14,887	-1.81%	16,308	9.55%	16,053	-1.56%	16,444	2.43%	16,324	-0.73%	15,964	-2.21%	16,612	4.06%	18,273	10.00%	16,193	-11.38%	18,409	13.68%	19,225	4.43%
Spring	17,453	18,089	3.64%	18,991	4.99%	18,947	-0.23%	19,898	5.02%	20,164	1.33%	20,568	2.01%	21,114	2.65%	21,154	0.19%	22,399	5.89%	31,357	39.99%	32,765	4.49%
Summer & Intersession	9,192	8,815	-4.10%	7,592	-13.88%	6,560	-13.59%	7,023	7.05%	6,828	-2.78%	4,074	-40.34%	4,349	6.76%	6,217	42.95%	4,763	-23.38%	4,102	-13.89%	3,903	-4.85%
Total Cr. Hrs	172,230	169,407	-1.64%	154,888	-8.57%	143,592	-7.29%	141,131	-1.71%	138,010	-2.21%	130,713	-5.29%	130,094	-0.47%	120,752	-7.18%	110,604	-8.40%	114,035	3.10%	113,052	-0.86%
Total FTEs	5,741	5,647	-1.64%	5,163	-8.57%	4,786	-7.29%	4,704	-1.71%	4,600	-2.21%	4,357	-5.29%	4,336	-0.47%	4,025	-7.18%	3,687	-8.40%	3,801	3.10%	3,768	-0.86%

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**ONEIDA COUNTY
DEPARTMENT OF PROBATION**

Boehlert Center at Union Station
321 Main Street, 2nd Floor, Utica, New York 13501
Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684

300 West Dominick Street, Rome, New York 13440
Rome ~ Phone: (315) 356-2900 Fax: (315) 337-5025

E-mail: probation@ocgov.net · Web Site: www.ocgov.net

Anthony J. Picente, Jr.
County Executive

Holly Bolton
Director

May 31, 2023

Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building, 10th Floor
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

FN 20

23 223

ECONOMIC DEVELOPMENT
& TOURISM

WAYS & MEANS

Dear County Executive Picente:

Enclosed is the Raise the Age grant which the New York State Division of Criminal Justice Services has awarded to our office in the amount of \$385,713.00. The grant term is April 1, 2022 to March 31, 2023. Matching funds are not required.

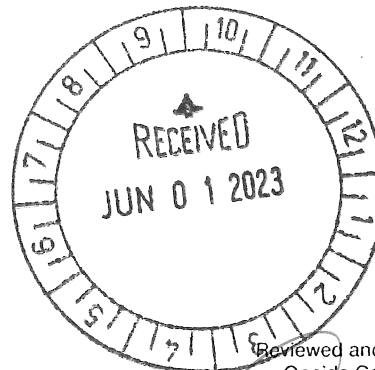
This grant covers the salaries and fringe benefits of a probation supervisor, two probation officers, and a probation assistant, as well as travel and training expenses. Funds are also allocated to assist with alternatives to detention, including electronic monitoring, program services, interpreter services, and a family engagement specialist.

Assuming this grant meets with your approval, please forward this information to the Oneida County Board of Legislators for their review and approval.

Thank you for your time and assistance in this matter.

Sincerely,

Holly Bolton
Holly Bolton
Probation Director



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 6-1-23

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Oneida Co. Department: Probation

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name and Address of Vendor: New York State Division of Criminal Justice Services
80 South Swan Street
Albany, New York 12210-8001

Title of Activity or Service: Raise the Age Grant

Proposed Dates of Operation: April 1, 2022 – March 31, 2023

Client Population/Number to be served: Oneida County

Summary Statements:

- 1.) **Narrative Description of Proposed Services:** Raise the Age funds are used to cover the salaries and fringe benefits of one probation supervisor, two probation officers, and one probation assistant. These funds will also cover training of staff, and travel. Funds are also allocated for alternatives to detention in the form of electronic monitoring, programming services, interpreter services, and a family engagement service.
- 2.) **Program/Service Objectives and Outcomes:** The Raise the Age grant is designed to treat 16- and 17-year-olds as juvenile offenders. The goal is to work with this age group in an effective manner to avoid future jail and/or prison, and make them responsible, crime-free adults.
- 3.) **Program Design and Staffing:** One probation supervisor, two probation officers, and one probation assistant.

Total Funding Requested: \$385,713.00 **Account#:** A3144

Oneida County Department Funding Recommendation: \$385,713.00

Proposed Funding Sources (Federal \$/State \$/County \$): State \$

Cost Per Client Served: NA

Past Performance Data: NA

O.C. Department Staff Comments: None



Undersheriff Joseph Lisi
Chief Deputy Jonathan Owens

Chief Deputy Lisa Zurek
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

May 25, 2023

FN 20 23-224

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York, 13501

PUBLIC SAFETY ECONOMIC DEVELOPMENT & TOURISM
WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office requests approval of a grant/reimbursement-based contract with the New York State Division of Homeland Security and Emergency Services which will enable the Sheriff's Office to purchase mobile data sharing equipment. The grant award is in the amount of \$67,831.00. This grant period is September 1, 2022 through August 31, 2025.

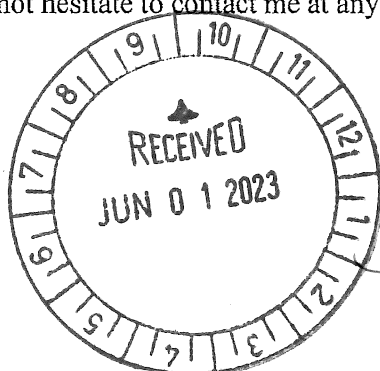
The funds obtained from this grant will be used to purchase mobile data equipment and vehicle location software. This equipment will be utilized to prevent terrorist attacks and protect the people of Oneida County, its critical infrastructure, and key resources. These funds will help us prepare for, respond to, and recover from terrorist attacks.

If you find the enclosed grant acceptable, I respectfully request that you forward it to the Board of Legislators for approval at their next meeting.

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification, or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Robert M. Maciol
Oneida County Sheriff



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 6-1-23



Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

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Oneida Co. Department: Sheriff's Office

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: NYS Division of Homeland Security
1220 Washington Avenue
Building 7A Suite 710
Albany NY, 12242

Title of Activity or Service: 2022 SLETPP Grant

Proposed Dates of Operation: 9/1/2022-8/31/2025

Client Population/Number to be Served: Oneida County Residents

Summary Statements:

- 1) **Narrative Description of Proposed Services:** Grant/reimbursement-based contract of \$67,831.00 for terrorist attack response and prevention.
- 2) **Program/Service Objectives and Outcomes:** Assist the Sheriff's Office in preventing and responding to terrorist attacks.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$67,831.00

**Account #3113(costcenter)
A3382 (Revenue)**

Oneida County Dept. Funding Recommendation: \$67,831.00

Proposed Funding Sources (Federal \$/State \$/County \$): State Grant

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: Grant for \$67,831.00 for responding and protecting people from terrorist attacks.



Undersheriff Joseph Lisi
Chief Deputy Jonathan Owens

Chief Deputy Lisa Zurek
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

May 31, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York, 13501

PUBLIC SAFETY

FN 20

23-225

**ECONOMIC DEVELOPMENT
& TOURISM
WAYS & MEANS**

Dear County Executive Picente:

The Sheriff's Office is requesting approval of an amendment to original grant (No. 145599) with the New York State Division of Homeland Security and Emergency Services which will enable the Sheriff's Office to purchase mobile data sharing equipment. While the grant award remains in the original amount of \$56,526.00, this amendment changes the prior grant's (i) start and end date (both by 30 days earlier, to its currently proposed term of September 1, 2021 to August 31, 2024), and (ii) budget allocation.

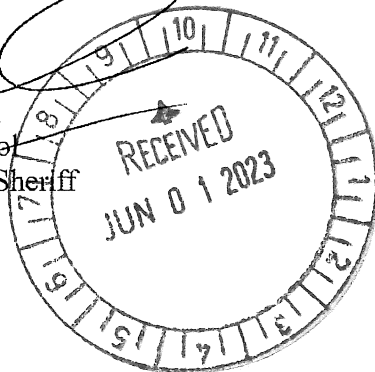
The funds obtained from this grant will be used to purchase mobile data equipment and vehicle location software. This equipment will be utilized to prevent terrorist attacks and protect the people of Oneida County, its critical infrastructure, and key resources. These funds will help us prepare for, respond to, and recover from terrorist attacks.

If you find the enclosed grant contract acceptable, I respectfully request that you forward it to the Board of Legislators for approval at their next meeting.

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification, or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

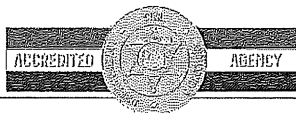
Robert M. Maciol
Oneida County Sheriff



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 6-1-23



Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

Oneida Co. Department: Sheriff's Office

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: NYS Division of Homeland Security
1220 Washington Avenue
Building 7A Suite 710
Albany NY, 12242

Title of Activity or Service: Amendment to 2021 SLETPP Grant

Proposed Dates of Operation: 9/1/2021-8/31/2024

Client Population/Number to be Served: Oneida County Residents

Summary Statements:

- 1) **Narrative Description of Proposed Services:** Grant of \$56,526.00 for terrorist attack response and prevention.
- 2) **Program/Service Objectives and Outcomes:** Assist the Sheriff's Office in preventing and responding to terrorist attacks.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$56,526.00

**Account #3113(costcenter)
A3382 (Revenue)**

Oneida County Dept. Funding Recommendation: \$56,526.00

Proposed Funding Sources (Federal \$/State \$/County \$): State Grant

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: Grant for \$56,526.00 for responding and protecting people from terrorist attacks.

Office of the Sheriff



County of Oneida

Undersheriff Joseph Lisi
Chief Deputy Lisa Zurek

Chief Deputy Jonathan Owens
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

May 24, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

PUBLIC SAFETY N 20 23-226
ECONOMIC DEVELOPMENT
& TOURISM
WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office would like to request a 2023 Supplemental Appropriation of Funds of \$2,201. These funds will be used for the purchase of three evidence storage lockers assigned to the enhanced walk-through multi-zone metal detectors. These lockers will be installed at the DMV's at both Utica and Rome and the Rome DSS Office with the metal detectors.

This supplemental appropriation is supported by unbudgeted revenue from housing juveniles in the Oneida County Jail; Account A3150.3389-115.

I respectfully request that this matter be acted on at the next Board of Legislators meeting.

<u>Expense Account for the Supplemental Appropriation</u>	<u>Amount</u>
A3120.290-000 Other Equipment	\$2,201

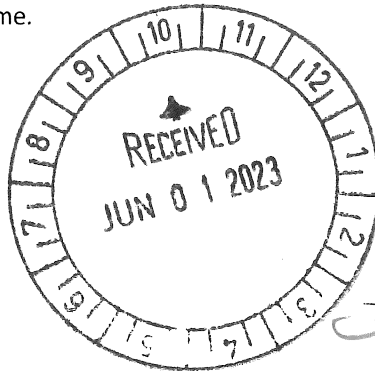
The Supplemental Appropriation will be fully supported by:

<u>Revenue Account</u>	<u>Amount</u>
A3150.3389-115 Public Safety Reimb. Juveniles	\$2,201

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,
Oneida County Sheriff



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5-30-23

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

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Office of the Sheriff



County of Oneida

Undersheriff Joseph Lisi
Chief Deputy Lisa Zurek

Chief Deputy Jonathan Owens
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

May 24, 2023

PUBLIC SAFETY

**ECONOMIC DEVELOPMENT
& TOURISM**

WAYS & MEANS

FN 20 23-227

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente:

The Sheriff's Office has received insurance payments in the amount of \$16,855.37 for various claims. I would like to request a 2023 Supplemental Appropriation of Funds in the amount for the Sheriff Auto Fleet Repairs.

I respectfully request your Board approval for the following **2023** supplemental appropriation:

TO:

A3110 3110.451-100 Automotive Repairs \$16,855.37

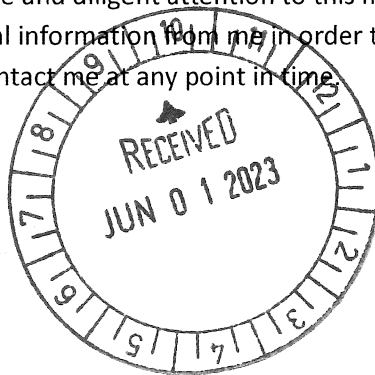
This supplemental appropriation will be fully supported by anticipated revenue in:

A3110. 3110 2680-000 Insurance Recoveries - Sheriff \$16,855.37

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,
Oneida County Sheriff



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 5-30-23

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

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Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

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Office of the Sheriff



County of Oneida

Undersheriff Joseph Lisi
Chief Deputy Lisa Zurek

Chief Deputy Jonathan Owens
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

May 24, 2023

FN 20 23-228

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501



Dear County Executive Picente:

WAYS & MEANS

The Sheriff's Office would like to request a 2023 Supplemental Appropriation of Funds of \$29,000. These funds will be used for the purchase of a DJI Mavic 3 Thermal Drone, a Lemur 2 Drone and related equipment for both.

This supplemental appropriation is supported by unbudgeted revenue from housing juveniles in the Oneida County Jail; Account A3110 3150.3389-115.

I respectfully request that this matter be acted on at the next Board of Legislators meeting.

<u>Expense Account for the Supplemental Appropriation</u>	<u>Amount</u>
A3110 3120.290-000 Other Equipment	\$29,000

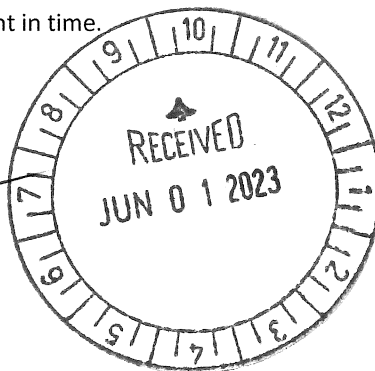
The Supplemental Appropriation will be fully supported by:

<u>Revenue Account</u>	<u>Amount</u>
A3110 3150.3389-115 Public Safety Reimb. Juveniles	\$29,000

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,
Oneida County Sheriff



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 5-30-23

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
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Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

bl



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive
 NICHOLAS P. DIGENNARO, P.E., CFM
 Interim Commissioner

May 25, 2023

FN 20 23-229

Anthony J. Picente Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

This is a request to consider agreements between the County of Oneida and the interested Cities, Towns, and Villages for pavement marking for the 2023 season.

Attached is the proposed template agreement between Oneida County and the various municipalities. The terms found in this document will become the template for all other pavement marking agreements for the 2023 season. The County purchases the materials and is reimbursed by the various municipalities.

I respectfully request that this agreement be forwarded to the Public Works and Ways and Means Committees for their consideration, with presentation to the Board of Legislators at their next regular scheduled meeting.

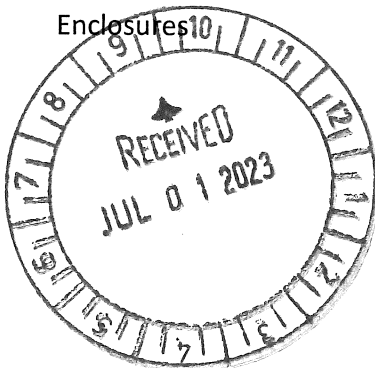
Thank you in advance for your consideration.

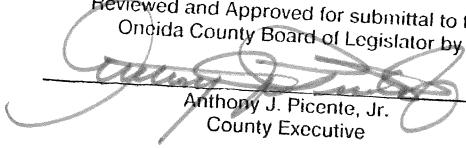
Sincerely,

Nicholas DiGennaro

Nicholas P. DiGennaro, P.E., CFM
 Interim Commissioner – Department of Public Works
 Deputy Commissioner – Division of Engineering

Enclosures ¹⁰



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

 Anthony J. Picente, Jr.
 County Executive
 Date 5-30-23

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Oneida Co. Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Various Municipalities in Oneida County

Title of Activity or Service: Striping of various roads for cities, towns and villages within Oneida County

Title of Activity or Service: **This contract is to be used as the master template for all pavement marking contracts for 2023**

Proposed Dates of Operation: May 1, 2023, to November 1, 2023

Client Population/Number to be Served: All those who travel on Oneida County Roads

Mandated/Non-Mandated: Non-mandated

Summary Statements

- 1) **Narrative Description of Proposed Services:** Painting centerlines and edge lines per Exhibit A, provided from respective municipality.
- 2) **Program/Service Objectives and Outcomes:** Revenue for the County and clearly marked roads for the traveling public.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$TBD **Account # D1710 (Revenue)**

Oneida County Dept. Funding Recommendation: \$TBD

Proposed Funding Sources (Federal \$/ State \$/County \$): N/A (Revenue)

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive
 NICHOLAS P. DIGENNARO, P.E., CFM
 Interim Commissioner

May 25, 2023

Anthony J. Picente Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 23-230

PUBLIC WORKS
WAYS & MEANS

Dear County Executive Picente,

On December 13, 2022, a fire destroyed the Department of Public Works barn in the Village of Camden (Village), resulting in the loss of all stored highway maintenance equipment. In keeping with the Intermunicipal Agreement, the County loaned the Village a truck with snowplow attachment, more particularly described as a 2021 International HV507 Chassis with plow/sander body, VIN # 3HAETAR9ML180575 (Vehicle).

The Village has attempted to purchase a new truck, but the lead time is a minimum of 18-24 months. To honor the intent of the Inter-Municipal Shared Services Agreement and to aid the Village of Camden in providing critical snow and ice control operations, it would be in the best interest of both parties for the County to sell the Vehicle to the Village for the price of one hundred eighty-four thousand thirty-two dollars and zero cents (\$184,832.00). This price is the original purchase price paid by the County.

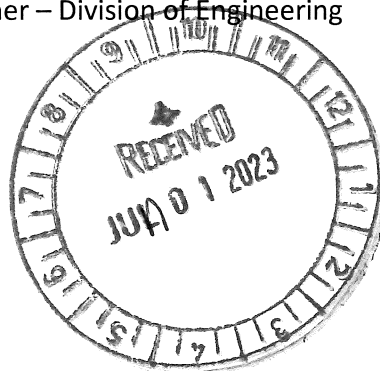
If acceptable, please forward the enclosed Agreement for Sale of Vehicle to the Oneida County Board of Legislators for consideration.

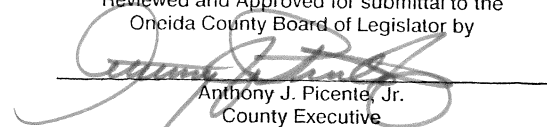
Thank you for your continued support.

Sincerely,

Nicholas DiGennaro
 Nicholas P. DiGennaro, P.E., CFM
 Interim Commissioner – Department of Public Works
 Deputy Commissioner – Division of Engineering

Enclosures



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

 Anthony J. Picente, Jr.
 County Executive
 Date 5-30-23

Oneida Co. Department: Public Works

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Village of Camden
14 Church Street
Camden, NY 13316

Title of Activity or Service: Sale of Truck to Village of Camden in Furtherance of Intermunicipal Agreement

Proposed Dates of Operation: Upon Execution

Client Population/Number to be Served: County of Oneida Residents

Summary Statements

1) Narrative Description of Proposed Services:

The County of Oneida and the Village of Camden entered into an intermunicipal agreement in 2021 whereby they agreed to share machinery and equipment to maintain roads and highways. In December 2022, a fire destroyed the Village’s Public Works barn and its stored highway maintenance equipment. Pursuant to the intermunicipal agreement, the Department of Public Works loaned the Village a truck with snowplow attachment, more particularly described as a 2021 International HV507 Chassis with plow/sander body, VIN #3HAETAR9ML180575. The Department now wishes to sell the truck and attachments to the Village for its original purchase price in order to assist the Village in meeting its snow removal objectives and to further the purposes of the intermunicipal agreement. For the Village to purchase a new truck would take 18-24 months.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	M2650.000
	Total Funding Requested:	\$184,832.00
	Oneida County Dept. Funding Recommendation:	\$184,832.00

Proposed Funding Sources	Federal:	
	New York State:	
	County:	
	Village of Camden:	\$184,832.00

Past Performance Data: N/A

O.C. Department Staff Comments: To honor the intent of the Inter-Municipal Shared Services Agreement and to aid the Village of Camden in providing critical snow and ice control operations.



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

NICHOLAS P. DIGENNARO, P.E., CFM
 Interim Commissioner

May 25, 2023

FN 20 23-231

Anthony J. Picente Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

Attached is the Master Template for the 2022 Mowing Agreements that Oneida County intends to establish with various towns and the City of Rome to mow County roads within their respective municipalities. Also included is a chart outlining the breakdown of mileages and payments for any of the municipalities that may indicate that they are interested in entering into one of these agreements.

Under the proposed Master Template, the municipalities will receive four hundred twenty-five dollars (\$425.00) per mile in 2023.

If you concur with this request, please forward to the Public Works and Ways & Means Committees for approval, to be followed by presentation to the full Board of Legislators at their earliest convenience.

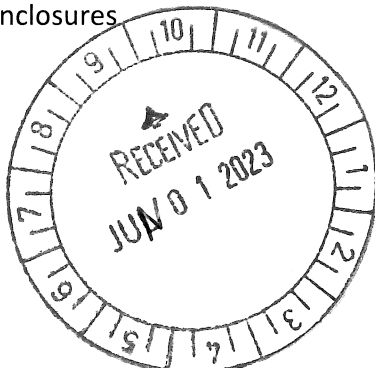
Thank you in advance for your consideration.

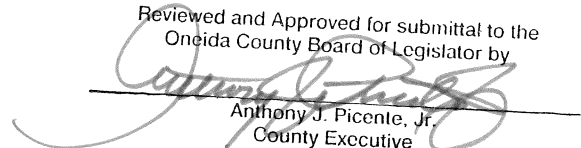
Sincerely,

Nicholas DiGennaro

Nicholas P. DiGennaro, P.E., CFM
 Interim Commissioner – Department of Public Works
 Deputy Commissioner – Division of Engineering

Enclosures



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

 Anthony J. Picente, Jr.
 County Executive
 Date 5-30-23

Oneida Co. Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Various municipalities in Oneida County

Title of Activity or Service: Mowing along County roads

Proposed Dates of Operation: May 1, 2023 to November 1, 2023

Client Population/Number to be Served: Oneida County residents and those who travel on Oneida County roads

Mandated/Non-Mandated: Non-mandated

Summary Statements

- 1) **Narrative Description of Proposed Services:** Participating municipalities are to mow along Oneida County roads in right-of-ways and around intersections at the rate of \$425.00 per mile.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: Up to \$15,431.75 per participating municipality. (See Roadside Mowing Costs spreadsheet for maximum per municipality). Estimated total is \$252,233.25

Account # D5110.495

Oneida County Dept. Funding Recommendation: NTE \$252,233.25

Proposed Funding Sources (Federal \$/ State \$/County \$): County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: This agreement is an effort to utilize existing resources to accomplish a common goal.



**ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS**

George E. Carle Complex
5999 Judd Road, Oriskany, NY 13424
Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
County Executive

NICHOLAS P. DIGENNARO, P.E., CFM
Interim Commissioner

May 25, 2023

FN 20 23-232

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

Attached is the Master Template for the 2023 Ditching Agreements that Oneida County intends to establish with various towns and the City of Rome to ditch County roads within their respective municipalities.

Under the proposed Master Template, the municipalities will receive a maximum of three hundred forty dollars (\$340.00) per hour, up to a maximum of forty (40) hours for the term of this agreement, for a not-to-exceed total of \$13,600.00 per municipality.

If you concur with this request, please forward to the Public Works and Ways & Means Committees for approval, to be followed by presentation to the full Board of Legislators at their earliest convenience.

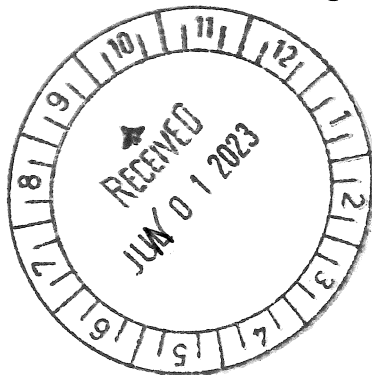
Thank you in advance for your consideration.

Sincerely,

Nicholas DiGennaro

Nicholas P. DiGennaro, P.E., CFM
Interim Commissioner – Department of Public Works
Deputy Commissioner – Division of Engineering

Enclosures



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 5-30-23

Oneida Co. Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Various Municipalities in Oneida County
Title of Activity or Service: Ditching along County Roads
Proposed Dates of Operation: May 1, 2023 to November 1, 2023
Client Population/Number to be Served: Oneida County Residents and those who travel on Oneida County Roads
Mandated/Non-Mandated: Non-mandated

Summary Statements

- 1) **Narrative Description of Proposed Services:** Participating Municipality to ditch along County Roads at a rate of up to \$340/hour, for up to a total of 40 hours, totaling an amount up to \$13,600.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: Up to \$13,600 per participating municipality. NTE \$367,200.00 **Account # D5110.495**

Oneida County Dept. Funding Recommendation: Up to \$13,600 per municipality; NTE \$367,200.00

Proposed Funding Sources (Federal \$/ State \$/County \$): County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: This agreement is an effort to utilize existing resources to accomplish a common goal.



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

June 1, 2023

Gerald Fiorini, Chairman
Board of Legislators
Oneida County
800 Park Avenue
Utica, NY 13501

FN 20 23-233

PUBLIC WORKS

WAYS & MEANS

Dear Chairman:

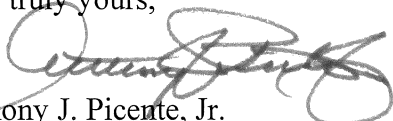
In the Commissioner of Department of Public Works letter, dated May 24, 2023, he respectfully requests to accept a Federally Funded bridge structural replacement project for a local municipality in Oneida County. The Commissioner also discusses how New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. As such, with your Boards approval it necessary to amend the Capital Project to include the new project at the Gridley Paige Road Bridge which will not include any Oneida County funding.

I therefore request your Board's approval to amend **Capital Project H-DPW – 045 – 89892 – Capital Outlay – Home and Community:**

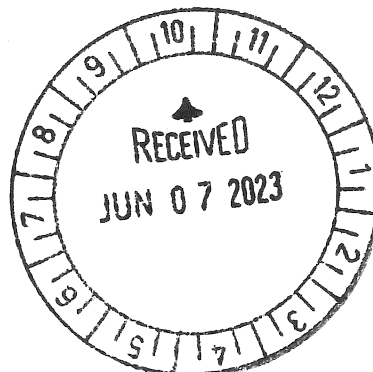
	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
Federal Aid DPW 045-4597	\$ 5,499,200.00	\$ 689,700.00	\$ 6,188,900.00
Bonding DPW 045-	\$ 396,000.00	\$ 00.00	\$ 396,000.00
Other Unclassified – DPW 045-2770-500	\$ 978,000.00	\$ 36,300.00	\$ 1,014,300.00
Totals	<u>\$ 6,873,200.00</u>	<u>\$ 726,000.00</u>	<u>\$ 7,599,200.00</u>

Thank you for kind attention to this request.

Very truly yours,


Anthony J. Picente, Jr.
County Executive

CC: Comptroller
County Attorney
Commissioner DPW





ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
315-798-5742 ♦ Fax: 315-798-6425

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

PETER M. RAYHILL
COUNTY ATTORNEY

FN 20 23-234

June 6, 2023

PUBLIC WORKS

The Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

RE: Sale of Parcel of Land Located on Railroad Street in the City of Utica, New York

Dear County Executive Picente:

The County is the owner in fee of a certain parcel of land described as a vacant lot measuring approximately 88 x 25 feet and located on Railroad Street in the City of Utica directly behind the former Children's Museum, and had been used as a part of a larger parking area.

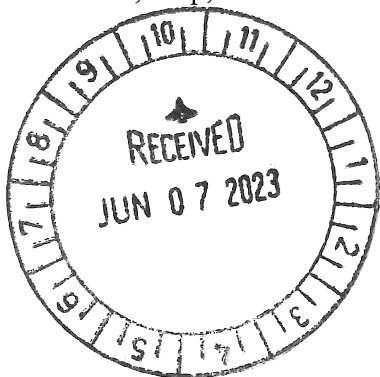
This particular parcel is no longer necessary for public use and pursuant to County Law, we are seeking permission from the Oneida County Board of Legislators to sell the premises to the highest responsible bidder after public advertisement in accordance with the law. The parcel shall be conveyed by a quit-claim deed. The notice of sale will also provide that the successful bidder shall pay all expenses of the sale including recording fees, abstract costs, if any, subdivision expenses, survey costs and appraisal fees, and advertising costs.

If you concur, I would request that you forward this letter to the Board of Legislators for consideration and action.

If you should have any questions, please contact me.

Respectfully,

John S. Balzano, Esq., of counsel to Peter M. Rayhill



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 6-7-23

71



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
315-798-5742 ♦ Fax: 315-798-6425

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

PETER M. RAYHILL
COUNTY ATTORNEY

June 20, 2023

FN 20 23-235

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC WORKS

RE: Centro of Oneida, Inc.

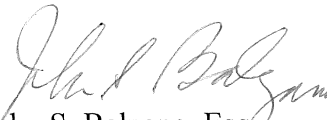
WAYS & MEANS

Dear County Executive Picente:

Enclosed, please find a proposed lease between Centro of Oneida, Inc. and Oneida County to allow Centro to lease the existing Bus Garage located at Leland Avenue, Utica, New York for a period of three years commencing June 1, 2023.

Thank you for your time and attention to this request. Should you have any questions or concerns, please do not hesitate to contact me. If the enclosed meets with your approval, please forward the same to the Board of Legislators for consideration at their next meeting.

Sincerely,

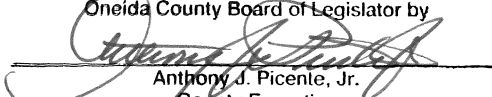

John S. Balzano, Esq.
Of counsel to Peter M. Rayhill

JSB/rae

Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 6-20-23

78

LEASE AGREEMENT – Centro of Oneida, Inc./County of Oneida

This Lease Agreement (the “Lease Agreement”) is entered into on June 1, 2023, between Centro of Oneida, Inc. (“Centro”), a New York public benefit corporation, and the County of Oneida, State of New York (the “County”), a New York municipal corporation. Centro and the County are collectively referred to as the “Parties.”

WHEREAS, Centro and the County were parties to an Asset Acquisition Agreement (“the Asset Acquisition Agreement”) entered into in 2007. In the Asset Acquisition Agreement, among other things, Centro assumed the interest of the Utica Transit Authority (“UTA”) in a Lease Agreement between UTA and the County dated July 24, 2002 and amended May 28, 2003 (the “Garage Lease”). The Asset Acquisition Agreement is attached hereto as Exhibit A; the initial Garage Lease dated July 24, 2002 is attached as Exhibit B; the May 28, 2003 amendment to the Garage Lease is attached as Exhibit C.

WHEREAS, pursuant to the Garage Lease, Centro leased from the County certain real property at and around Leland Avenue and Wurz Avenue in the City of Utica, New York.

WHEREAS, pursuant to the May 28, 2003 amendment to the Garage Lease, the term of the Garage Lease ended on December 31, 2014.

WHEREAS, Centro and the County have not previously entered into a written agreement extending the term of the Garage Lease beyond December 31, 2014, but Centro has continued to use the property subject to the Garage Lease since that date.

WHEREAS, the parties wish to reinstate and extend the term of the Garage Lease, subject to certain modifications set forth herein.

Accordingly, Centro and the County agree as follows:

1. The Parties reinstate, ratify, and confirm the Garage Lease subject to the terms and conditions stated herein, as if the term of the Garage Lease had not expired at any time.
2. The Property that the County leases to Centro pursuant to this Lease Agreement consists of two tax parcels: 1) tax map id # 319.5-1-30 (“parcel A”); and 2) tax map id # 319.5-1-29.1 (“parcel B”). The parcels are shown on the map attached hereto as Exhibit D and are collectively referred to herein as the “Property.” To the extent that there is any conflict between this provision and the terms of the initial Garage Lease dated July 24, 2002, this provision governs.
3. The term of this Lease Agreement shall be three years, from June 1, 2023 through May 31, 2026. The County leases the Property to Centro for this three-year term.
4. The County agrees that Centro does not owe any amount of rent for the period up to the date of this Lease Agreement. The County further agrees that Centro does not owe any amount for payment of principal or interest on the bonds referenced in the initial Garage Lease dated July 24, 2002 or the May 28, 2003 amendment to the Garage Lease.
5. During the three-year term of this Lease Agreement, Centro shall pay the County \$1,500.00 per month as rent.
6. The County represents and warrants that it is the sole, complete owner of parcel A and parcel B, without any encumbrances on those parcels. The County further represents and warrants that it has

authority to enter into this Lease Agreement, to grant the rights described herein, and to bind the Property as described herein. The County shall protect and defend the right, title, and interest of Centro hereunder from any other rights, interests, title, and claims of or by any other persons, entities, or governmental authorities. The County shall provide satisfactory evidence of its ownership of parcel A and parcel B to Centro before the execution of this Lease Agreement.

7. At the conclusion of the term of this Lease Agreement, all of Centro's obligations as Lessee shall terminate. The parties hereby delete and rescind paragraph 18 of the initial Garage Lease dated July 24, 2002, which referred to the County's possible conveyance of the leased premises to UTA at the conclusion of the term of the Garage Lease.
8. As referenced in paragraph 7(b)(i) of the Asset Acquisition Agreement, the County shall indemnify and hold harmless Centro, as well as Centro's affiliates including but not limited to the Central New York Regional Transportation Authority, from and against any and all claims, damages, or liabilities based on environmental conditions existing on the Property as of March 31, 2005, including conditions identified in the Phase I environmental assessment issued by O'Brien & Gere dated May 6, 2005 and referenced in paragraph 7(b)(1) of the Asset Acquisition Agreement.
9. To the extent that the terms of this Lease Agreement conflict with the terms of the initial Garage Lease dated July 24, 2002 or the May 28, 2003 amendment to the Garage Lease, the terms of this Lease Agreement govern. To the extent that there is no conflict between the terms of this Lease Agreement and the terms of the initial Garage Lease dated July 24, 2002 or the May 28, 2003 amendment to the Garage Lease, the terms of the initial Garage Lease dated July 24, 2002 or the May 28, 2003 amendment to the Garage Lease remain in full force and effect as though the term of the Garage Lease had never expired at any time.
10. This Lease Agreement may be executed in counterparts, which together shall constitute one binding agreement. Electronic or facsimile signatures shall be fully valid as if they were original.

IN WITNESS WHEREOF, the parties have executed this Lease Agreement effective as of
June 1, 2023.

CENTRO OF ONEIDA, INC.

Signature: 

Print: BRIAN M. SCHULTZ

Title: CEO

COUNTY OF ONEIDA

Signature _____

Print: _____

Title: _____



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

NICHOLAS P. DIGENNARO, P.E., CFM
 Interim Commissioner

May 24, 2023

FN 20 23 - 236

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

PUBLIC WORKS

WAYS & MEANS

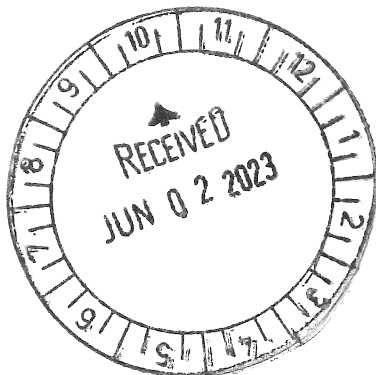
Dear County Executive Picente,

The following bridge maintenance, rehabilitation, and reconstruction project has been added to the State Transportation Improvement Plan.

PIN	BIN	Road/Feature	Municipality	Funding	
2754.76	2205850	Gridley Paige Rd Bridge over Big Creek	Town of Marshal	Fed/NYS	\$1,111,120.00
				Local	\$58,480.00
				Total	\$1,169,600.00

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. Due to the complexity of these rules and regulations, it is very difficult for local municipalities to complete projects within budget and schedule constraints. Oneida County has the experience, expertise, and financial flexibility required to successfully complete Locally Administered Federal Aid Projects. Therefore, Oneida County typically offers project sponsor assistance.

Oneida County has agreed to provide assistance to the Town of Marshall regarding PIN 2754.76. NYSDOT would designate Oneida County as Project Sponsor. Oneida County could then coordinate design, construction inspection, and construction contracts and services. Oneida County would execute State/Federal aid agreements, consultant agreements, and construction contracts. Capital Project H-DPW-045 (H-569) was created for this purpose. In addition, Oneida County would make first-instance payments and secure state and/or federal reimbursement of up to 100% of eligible expenditures. The Town of Marshall would be responsible for 100% of all ineligible and/or non-reimbursable project expenditures thereby insuring zero cost for Oneida County.



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive

Date 6-2-23

76

If providing the aforementioned assistance is acceptable, please forward a request to the Oneida County Board of Legislators to increase the budget for Capital Project H-DPW-045 (H-569), HOCTC Bridge Program, as follows.

	FEDERAL/STATE AID	LOCAL MUNICIPALITY	TOTAL
Current	\$6,530,300.00	\$343,700.00	\$6,874,000.00
Proposed Increase	\$689,700.00	\$36,300.00	\$726,000.00
Proposed Totals	\$7,220,000.00	\$380,000.00	\$7,600,000.00

The proposed increase in the budget is less than the total funding amount for the Gridley Paige Road project, as there is sufficient unencumbered balance to cover the remainder.

Thank you for your continued support.

Sincerely,

Nicholas DiGennaro

Nicholas P. DiGennaro, P.E., CFM
Interim Commissioner – Department of Public Works
Deputy Commissioner – Division of Engineering



ONEIDA COUNTY DEPARTMENT OF WATER QUALITY & WATER POLLUTION CONTROL

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr.
County Executive

Karl E. Schrantz, P.E.
Commissioner

May 26, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 23-237

PUBLIC WORKS

Re: Authorization to Submit Funding Application
Engineering Planning Grant

WAYS & MEANS

Dear County Executive Picente:

On May 15, 2023, New York State announced that applications for Wastewater Infrastructure Engineering Planning Grants are now being accepted for funding by the New York State Environmental Facilities Corporation (NYSEFC). Applications are submitted through the 2023 Consolidated Funding Application process. Successful applications can receive grants up to 80-percent of the total project cost, with a maximum possible award of \$100,000.

The Department of Water Quality and Water Pollution Control is seeking grant funding for the following project:

Enhanced Biosolids Processing and Biogas Recovery: The new anaerobic digesters and energy recovery system constructed at the Water Pollution Control Plant (WPCP) has been successfully generating renewable energy since the system was put into service. Oneida County's partnership with the Oneida Herkimer Solid Waste Authority and its Food2Energy program has further increased our renewable energy production. With technology continuing to advance in the biosolids processing and biogas generation/recovery, the Department is proposing to advance an engineering study to evaluate opportunities to further enhance our facility. The study will assess the latest technologies, constructability, and cost/benefit.

The cost for the engineering study is estimated to be on the order of \$50,000-\$75,000. We are seeking an Engineering Planning Grant to fund this study.

I am requesting authorization from you and the Board of Legislators (via Board Resolution) to prepare and submit an Engineering Planning Grant application, including authorization for the County Executive to sign the application and supporting documents, including grant disbursement agreements should funding be awarded, for an amount not to exceed \$100,000, with a local match of 20%.

Applications are due July 28, 2023.

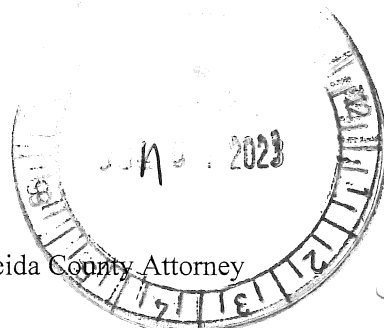
Thank you for your consideration of this request.

Sincerely,

Karl E. Schrantz (handwritten signature)

Karl E. Schrantz, P.E.
Commissioner

cc: Andrew Dean - Assistant Oneida County Attorney



Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr. (handwritten signature)
County Executive

Date 5-30-23



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr.
County Executive

Karl E. Schrantz, P.E.
Commissioner

May 26, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 23 - 238

PUBLIC WORKS

Re: Authorization to Submit Funding Applications
Water Quality Improvement Project Grant Program

WAYS & MEANS

Dear County Executive Picente:

On May 15, 2023, New York State announced the opening of the 2023 Consolidated Funding Application process. Included this year is funding through the Water Quality Improvement Project (WQIP) grant program. This program offers a 40 to 75-percent grant toward construction funding.

The Department of Water Quality and Water Pollution Control is seeking funding for the following projects:

Ultraviolet Effluent Water Disinfection System: The Water Pollution Control Plant (WPCP) currently utilizes sodium hypochlorite and sodium bisulfite for disinfection of the treated effluent water prior to discharge to the Mohawk River. Ultraviolet (UV) disinfection is being proposed as an alternative to chemical disinfection due to concerns with reliably meeting the stringent total chlorine residual effluent limits imposed by NYSDEC through the SPDES permit that was issued to Oneida County.

The concept of this proposed project is to discontinue use of chemical disinfection for treated final effluent water and replace that with a UV disinfection system. This would entail installing a UV system in one of the existing chlorine contact tanks and constructing a weather-proof enclosure for control panels, spare parts, and storage during the winter months. Our engineering consultants have conservatively estimated the total project cost to be approximately \$6M. We are seeking grant funding to offset the total project cost.

Sauquoit Creek Pumping Station Resiliency Enhancements - The Sanitary Screen Facility at the Sauquoit Creek Pumping Station (SCPS) was constructed to replace two antiquated manual bar screens located in the existing SCPS influent channels. The facility, which has been in operation for over two years, is designed for a 38-mgd flow and includes two (2) new 38-mgd rated mechanical bar screens, each paired with designated washer compactor and discharge conveyors for compacted screenings. Despite major reductions in excessive inflow/infiltration from the numerous sewer rehabilitation project undertaken in the Sauquoit Creek Basin service area, actual peak flows at the SCPS appear to be trending upward most likely due to more severe weather and more intense storm events occurring more often than in the past. Managing the extreme peak flows during intense storm events are operational challenges especially when one screen is out of service.

The proposed enhancements would include the addition of a third channel and screen with associated compactor to improve the systems performance at peak flow and screenings loading. This will provide the screening facility with increased redundancy to improve performance during high flow conditions. The construction of an equivalently sized channel with optimized flow distribution and similar screening facilities to the existing two channels will serve to minimize operations and maintenance burdens and reduce the risk of potential regulatory violations. Our engineering consultants have estimated total project costs to be approximately \$11M. We are seeking grant funding to offset the total project cost.

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The Honorable Anthony J. Picente, Jr.
May 26, 2023
Page 2 of 2

Supplemental Collection System Rehabilitation (District-wide) - Since 2008, the County has engaged in sanitary sewer collection system rehabilitation projects. These projects were undertaken to reduce the amount of inflow and infiltration (I/I) entering the system due to defects in interceptor sewers, mainline sewers, lateral connections, and manhole structures.

The collection system rehabilitation work has notably reduced the volume of storm/groundwater entering the sewer system, particularly in the Sauquoit Creek Basin. However, substantial I/I continues to persist. Additionally, it has been discovered that excessive I/I in the Starch Factory Creek Interceptor Sewer (which serves East Utica and along with portions of the Towns of New Hartford and Frankfort) and North Utica Interceptor Sewer (which serves the Towns of Deerfield, Marcy, and Schuyler along with North Utica and Village of Holland Patent) is substantial during severe wet weather and negatively impacts WPCP operations. Therefore, a supplementary phase of collection system evaluation and rehabilitation is warranted to further identify and reduce I/I.

Our engineering consultants have conservatively estimated total project cost is \$26M. This project is currently designated to potentially receive \$10.5M in federal infrastructure grant funding. We are seeking grant funding through the WQIP program to further offset the total project cost.

Therefore, I am requesting authorization from you and the Board of Legislators (via Board Resolution) to prepare and submit WQIP grant applications for the above-described projects on behalf of Oneida County, including authorization for the County Executive to sign the applications and supporting documents, including grant disbursement agreements should funding be awarded.

Applications are due July 28, 2023.

Thank you for your consideration of this request.

Sincerely,

Karl E. Schrantz, P.E.
Commissioner

cc: Andrew Dean – Assistant Oneida County Attorney



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5-30-23



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr.
County Executive

Karl E. Schrantz, P.E.
Commissioner

April 19, 2023

FN 20 23-299

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

**PUBLIC WORKS
WAYS & MEANS**

Dear County Executive Picente,

The upgrades to the facilities operated, managed, and maintained by the Department of Water Quality and Water Pollution Control include an extensive Supervisor Control and Data Acquisition (SCADA) system. Specifically, the SCADA system is a combination of specialty hardware and software that enables the 24/7/365 automation of the wastewater processes (motors, pumps, valves, meters, etc.) based on real-time data. This SCADA system allows our senior staff to monitor, troubleshoot, and control equipment remotely via laptop and address critical alarm conditions during off-hours.

While department staff are well versed in the use of SCADA, it is critical that Oneida County partner with a qualified technical firm with staff who are trained and experienced with the specific software, programming, and systems utilized by our wastewater facilities. To achieve this, the Department of Water Quality and Water Pollution Control issued a Request for Proposals (RFP) seeking consulting services under a SCADA and PLC Support Services agreement. Multiple proposals were received. Proposals were reviewed by the Department and rated based on a qualifications based scoring criteria outlined in the RFP.

The highest rated proposal was submitted by Environmental Design & Research (EDR) based in Syracuse, NY. Their staff were involved in the original planning, design, and system integration of our current system. Billing rates submitted with their proposal are reasonable for the critical nature of the technical services provided. Based on discussions with EDR, a not-to-exceed fee of \$40,000 for 2023, invoiced monthly based on hours expended at their submitted billing rates, is recommended.

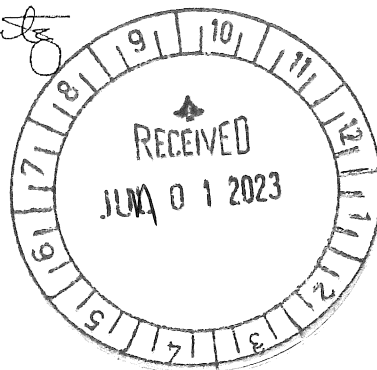
The Board of Acquisition and Contract accepted the EDR proposal on April 5, 2023. I respectfully ask that you consider the attached agreement, for an initial term of one year and with up to four renewal periods of one year each, and forward it to the Oneida County Board of Legislators for consideration and approval. Thank you in advance for your consideration.

Please feel free to contact me if you have any questions.

Sincerely,

Karl E. Schrantz, P.E.
Commissioner

Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 5-30-23

Competing Proposal	<u> X </u>
Only Respondent	<u> </u>
Sole Source RFP	<u> </u>
Other	<u> </u>

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: Environmental Design & Research, Landscape Architecture,
Engineering & Environmental Services, D.P.C.
217 Montgomery Street, Suite 1100
Syracuse, NY 13202

Title of Activity or Service: SCADA Support Services

Client Population/Number to be Served: 110,000 people

Summary Statements

- 1) Narrative Description of Proposed Services: Facilities owned, operated, maintained, and otherwise managed by the Department of Water Quality & Water Pollution Control utilize an extensive Wonderware SCADA system including a WIN911 SCADA Alarm Dialer system, as well as Allen Bradley ControlLogix PLCs. This proposed contract will retain specialty consulting services to provide technical resources that will support Oneida County staff in undertaking control and graphics modifications, emergency support, and system maintenance related to the SCADA and PLC infrastructure. 1 year Agreement with option for four (4) additional 1 year contract renewals.
- 2) Program/Service Objectives and Outcomes: Provide critical technical support
- 3) Program Design and Staffing: System will continue to be operated by Water Pollution Control Staff.

Total Funding Requested: \$40,000/yr (\$200,000/5-yrs) **Account #:** G8110

Oneida County Dept. Funding Recommendation: \$40,000/yr (\$200,000/5-yr)

Proposed Funding Sources (Federal \$/ State \$/County \$): annual operating expenses (G8110)

Cost Per Client Served: n/a

Past Performance Data: Staff from EDR designed and implemented the current SCADA system.

O.C. Department Staff Comments: The Department recommends approval of this Agreement.

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: April 5, 2023; 11:00 a.m.

LOCATION: Via-Teleconference

Roll Call:

County Executive: Present

Chairman of the Board: Present

Commissioner of Public Works: Present

Report of Officials:

Motion to accept all items on the April 5, 2023, Board of Acquisition and Contract Agenda: Mr. Laramie

Second By: Mr. Fiorini

Ayes: 3

Nays: 0

1. Approval of an agreement between Black Creek Integrated Systems Corp., and Oneida County. Black Creek Integrated Systems Corp. will provide 24/7 maintenance and support of the Oneida County Correctional Facility's Sally Port Inmate Management System which is used by Oneida County's Correctional Facility. Black Creek Integrated Systems Corp. is the developer and owner of the systems software and has been designated a Sole Source by the purchasing director. The cost of this agreement is \$54,092.25. The term of this agreement begins January 1, 2023 and ends December 31, 2023. Upon the recommendation of Sheriff Robert Maciol and Al Barbato.
2. Approval of an agreement between Black Creek Integrated Systems Corp., and Oneida County. Black Creek Integrated Systems Corp. will provide a Level 2 Service Plan for the Oneida County Correctional Facility's Jail Management System which is used by Oneida County's Correctional Facility. Black Creek Integrated Systems Corp. is the developer and owner of the systems software and has been designated a Sole Source by the purchasing director. The cost of this agreement is \$52,217.76. The term of this agreement begins January 1, 2023 and ends December 31, 2023. Upon the recommendation of Sheriff Robert Maciol and Al Barbato.
3. Approval of a Change Order No.10, in the amount of \$572,219.00 to Murnane Building Contractors, Inc. (Contract H2050601) for the construction of a new parking lot as part of the Plaza Deck Reconstruction Project-General Construction. The original contract amount is \$1,942,000.00 and the new proposed contract amount to date is \$2,671,591.67. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-GEN-011

Acquisition and Contract

Page 2

April 5, 2023

4. Approval of a settlement between Sharon Nash and Oneida County for a property damage claim. On January 12, 2023, the claimant's vehicle was struck by a county vehicle that was being operated by an Oneida County Department of Public Works employee. It is recommended payment in the amount of up to \$237.43 be awarded to Sharon Nash to settle the property damage claim. Upon recommendation of Adjuster Gus Boucher and County Attorney Peter Rayhill.
5. Approval of a Change Order No.11, in the amount of \$64,461.00 to Murnane Building Contractors, Inc. (Contract H2050601) for a garage entrance membrane upgrade as part of the Plaza Deck Reconstruction Project-General Construction. The original contract amount is \$1,942,000.00 and the new proposed contract amount to date is \$2,736,052.67. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-GEN-011
6. Approval of a Change Order No.6, in the amount of \$8,225.00 to Edgebrook Construction Co., Inc. (Contract H2254201) for new fire doors as part of the MVCC Academic Classrooms Renovation Project. The original contract amount is \$998,240.00 and the new proposed contract amount to date is \$1,041,457.00. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-MVC-072
7. Approval of a Change Order No.7, in the amount of \$7,735.00 to Edgebrook Construction Co., Inc. (Contract H2254201) for additional asbestos abatement work necessary in Room 101A and additional floor work in Room C-107 as part of the MVCC Academic Classrooms Renovation Project. The original contract amount is \$998,240.00 and the new proposed contract amount to date is \$1,049,192.00. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-MVC-072
8. Approval of a Change Order No.4, in the amount of \$55,465.00 to Murnane Building Contractors, Inc. (Contract H2249701) to compensate the Contractor for additional work needed for the Public Parking Facility that involves the removal of contaminated soil from the site. The original contract amount is \$43,962,000.00 and the new proposed contract amount to date is \$43,728,375.92. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-043
9. Acceptance of a proposal from Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.PC. (Contract #171820) for Consulting Services associated with Supervisor Control and Data Acquisition (SCADA) hardware and software system. The SCADA system is a combination of specialty hardware and software that enables the 24/7/365 real-time data automation of the wastewater processes. Oneida County solicited proposals from qualified contractors and an award to Environmental Design and research is recommended with a compensation amount not to exceed \$40,000.00 for the year of 2023 which will begin upon execution and end on December 31, 2023 with an option to renew the agreement for up to Four additional one-year terms. Upon recommendation of Karl Schrantz and Al Barbato.


10. Approval to reject all bids for BRN 2217, Uniform Service. On March 6, 2023 bids were opened for Bid Reference #2217. A detailed review of the sole bid submitted by Cintas failed to meet minimum requirements. Therefore, it is recommended to reject the bid from Cintas. Upon recommendation of Christopher Burtch and Al Barbato.
11. Acceptance of a Proposal from Beebe Construction Services, Inc. (Contract #H2356199) in the amount of \$629,532.00 for the MVCC Science & Technology Building Renovation Project. Beebe Construction will provide construction management services related to the project. Oneida County solicited proposals from qualified contractors and an award to Beebe Construction Services, Inc. is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-MVC-051
12. Acceptance of a Proposal from March Associates (Contract #H2356299) in the amount of \$197,150.00 for the MVCC Dental Hygiene Program, Rome Campus Project. March Associates will provide complete design services for the renovation of the basement level in the Plumley Complex. Oneida County solicited proposals from qualified contractors and an award to March Associates is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-MVC-117
13. Approval of a Change Order No.1, in the amount of \$151,333.10 to Slate Hill Constructors (Contract #H2051701) for additional quantities of materials utilized during construction necessary for the County Highway Bridge Program-Phase 4, Rehabilitation of Hamilton Ave. Bridge. The original contract amount is \$492,495.88 and the new proposed contract amount to date is \$643,828.98. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-020
14. Acceptance of a Proposal from Alesia & Crewell Architects in the amount of \$9,650.00 for the Oneida County Building at 4681 State Route 233-Garage and Entrance Door Replacement Project. Alesia & Crewell will provide architectural design services related to the project. Oneida County solicited proposals from qualified contractors and an award to Alesia & Crewell Architects is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-071
15. Acceptance of a Proposal from March Associates in the amount of \$34,559.00 for the MVCC Payne Hall Cooling Tower Replacement Project. March Associates will provide architectural design services related to the project. Oneida County solicited proposals from qualified contractors and an award to March Associates is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-MVC-113

16. Award Bid Reference #2218 for Apron 1 & 2 Reconstruction Project-Phase 1. On March 21, 2023, bids were opened for Bid Reference #2218. Oneida County received bids from multiple vendors which were analyzed for accuracy and all computations verified. An award to the lowest possible responsive bidder, Rifenburg Construction in the amount of \$5,827,115.00 is recommended. 90% (\$5,244,403.50) FAA Grant Funded, 5% (\$291,355.75) State Funding, and 5% (\$291,355.75) County Funds. Upon recommendation of Edward Arcuri and Al Barbato.
H-AIR-084
17. Approval of an Amendment and renewal request between Integrated Strategic Systems, Inc, and Oneida County (Contract #17801). Integrated Strategic Systems, Inc provides scanning and shredding services related to Oneida County Records. The Amendment is to reassign the agreement from Integrated Strategic Systems, Inc. to JDE Computer Staffing, Inc. The original agreement authorized two one-year term renewals, this renewal request begins on September 16, 2022 and ends on September 16, 2023. The cost of this agreement is \$500,000.00 annually, with a total cost of \$1,000,000.00. Upon recommendation of Chuck Klein and Al Barbato.
18. Approval of Extension #4 and Amendment to a contract between Oneida County and CNY Cab & Car Service LLC for cab service that provides rides to those who have been released from the County's Centralized Arraignment Part (CAP) Court located at the Correctional Facility. The term of the 4th extension period is from December 1, 2022 to November 30, 2023. The amendment would increase the yearly cost allowed to no more than \$20,000.00. Upon recommendation of Tina Hartwell and Al Barbato.
19. Acceptance of a Proposal from March Associates in the amount of \$28,700.00 for Union Station Entrance Corridor Renovation Project (Contract #H2356499). March Associates will provide design services related to the renovation and upgrades of an existing corridor on the first floor of Union Station. Oneida County solicited proposals from qualified contractors and as the sole responder an award to March Associates is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-071
20. Correction to item #2 on March 15, 2023 Agenda. O'Connell Electric Company, Inc (Contract #18783) to include Final payment and release retainage is requested as all work for project is complete.

Motion to Adjourn:

Second By:

Submitted by



Mark E. Laramie, P.E., Secretary
Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PLANNING
 Boehlert Center at Union Station
 321 Main St., Utica NY 13501
 Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.
 County Executive

James J. Genovese II
 Commissioner

June 2, 2023

FN 20 23-240

Hon. Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

PUBLIC WORKS
WAYS & MEANS

Re: Flood Mitigation Project

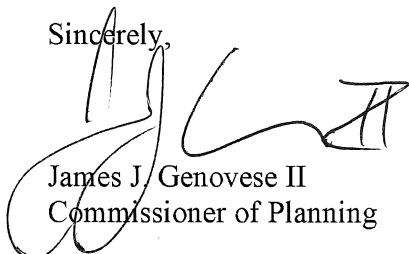
Dear County Executive Picente:

As you are aware, the County authorized \$2 million each year to be utilized for the Oneida County Flood Mitigation Grant Program to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address weaknesses within the existing stormwater infrastructure. The newly formed Oriskany Creek Watershed Commission has submitted an application to the County for a Flood Mitigation Grant for \$100,000 to develop a stream sediment and debris management plan to identify high hazard areas and solutions to address concerns in the watershed. The study is the first step in identifying future mitigation projects to improve conditions in the Oriskany Creek Watershed and to be used as the basis for future federal or state funding opportunities.

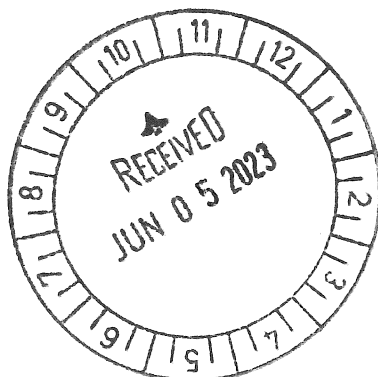
In order to process these funds as applied, the full Oneida County Board of Legislators needs to approve the recommended application. Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to enter into agreement with the Oriskany Creek Watershed Commission to receive the \$100,000 requested flood mitigation assistance.

Should the request herein meet with your approval, I respectfully request that you forward this letter to the Board of Legislators for its consideration and approval.

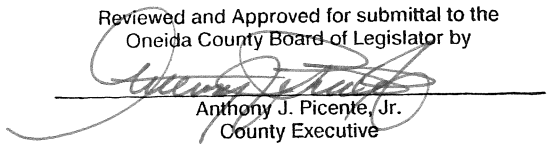
Sincerely,



James J. Genovese II
 Commissioner of Planning



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by



Anthony J. Picente, Jr.
 County Executive

Date 6-2-23

897

Oneida Co. Department: Planning

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Oriskany Creek Watershed Commission
Union Station, 321 Main Street, 3rd Floor
Utica, New York 13501

Title of Activity or Service: This agreement is between Oneida County and the Oriskany Creek Watershed Commission to develop a stream sediment and debris management plan, using awarded funds from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

Proposed Dates of Operation: Upon execution – Completion of Project
Anticipated (December 31, 2026)

Client Population/Number to be Served: Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services:** The award of \$100,000.00 to develop a stream sediment and debris management plan to identify high hazard areas and solutions to address concerns in the watershed.
- 2) **Program/Service Objectives and Outcomes:** Flood Mitigation
- 3) **Program Design and Staffing:**

Total Funding Requested: \$100,000.00 **Account # H562**

Oneida County Dept. Funding Recommendation: N/A

Proposed Funding Sources (Federal \$/ State \$/County \$): County \$100,000.00/ Local \$0.00

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: N/A

JOSEPH J. TIMPANO
Comptroller



SHERYL A. BROWN
Deputy Comptroller

DEBORAH S. JOANIS
Deputy Comptroller - Administration

ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
315-798-5780 ♦ Fax: 315-798-6415
E-Mail: jtimpano@ocgov.net

FN 20 23-241

To: Anthony J. Picente Jr. *Tony*
Board of Legislators
From: Joseph J. Timpano *Joe*
Date: June 22, 2023
Re: Sewer District Bond Resolution

PUBLIC WORKS

WAYS & MEANS

On June 14, 2023, the Oneida County Board of Legislators adopted Resolution #186 calling for a public hearing to consider three improvements to the Oneida County Sewer District.

The three improvements consist of: (i) ultraviolet disinfection of treated effluent water (estimated cost \$6,000,000), (ii) Sauquoit Creek Pumping Station resiliency enhancements (estimated cost \$11,000,000), and (iii) supplemental collection system rehabilitation (estimated cost \$26,500,000).

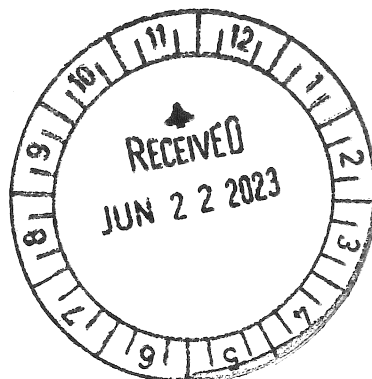
Pursuant to New York State Environmental Facilities Corporation (NYSEFC) regulations, three attached separate bond resolutions containing the total cost of each project must be presented and adopted as the authorized bonding amounts. **However, over \$21M in grants have been applied for, and, if received, will reduce the amount to be bonded significantly.**

If you are in agreement with these resolutions going forward, please forward such documents to the County Board of Legislators for adoption at their July 12, 2023 board meeting.

As always, thank you for your support and cooperation in this matter.

Joseph J. Timpano

Cc: Sheryl Brown
Karl Schrantz
Morgan Polise
Mike Billard



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 6-22-23

RESOLUTION DATED JULY 12, 2023

A RESOLUTION APPROVING, PURSUANT TO SECTION 268 OF THE COUNTY LAW, AN INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE ONEIDA COUNTY SEWER DISTRICT IN AND FOR SAID COUNTY AT A MAXIMUM ESTIMATED COST OF \$6,000,000.

WHEREAS, an increase and improvement of the facilities of the Oneida County Sewer District in and for said County pursuant to Section 268 of the County Law, consisting of ultra violet disinfection of treated effluent water (estimated cost of \$6,000,000), is currently proposed; and

WHEREAS, the estimated annual cost of such increase and improvement to the typical property in said District as a result thereof is \$4.67 for a single family home and \$7.01 for a two family home; and

WHEREAS, said County Legislature duly adopted a resolution calling a public hearing to consider the aforesaid increase and improvement of facilities in accordance with the provisions of Section 268 of the County Law, said public hearing to be held at the County Office Building, in Utica, New York, on the 12th day of July, 2023, at 2:00 o'clock P.M., Prevailing Time; and

WHEREAS, notice of said public hearing was duly published in the manner provided by law and proof thereof has been submitted to said County Legislature; and

WHEREAS, said County Legislature has duly considered the evidence given at said public hearing; NOW, THEREFORE,

BE IT RESOLVED, by the County Legislature of the County of Oneida, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to increase and improve the facilities of the Oneida County Sewer District in and for said County pursuant to Section 268 of the County Law, as described in the preambles hereof, and the same is hereby authorized at a total maximum estimated cost of \$6,000,000.

Section 2. It is hereby determined that any expenditure to be made or contract to be let for the purpose authorized herein does not require the consent of the State Comptroller on behalf of the State of New York.

Section 3. This resolution shall take effect immediately.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYES:

NAYS:

ABSENT:

The resolution was thereupon declared duly adopted.

* * * *

BOND RESOLUTION DATED JULY 12, 2023.

A RESOLUTION AUTHORIZING \$6,000,000 BONDS OF THE COUNTY OF ONEIDA, NEW YORK, TO PAY COSTS OF CERTAIN IMPROVEMENTS FOR THE ONEIDA COUNTY SEWER DISTRICT IN AND FOR SAID COUNTY.

WHEREAS, the County Legislature of the County of Oneida, New York, has heretofore, pursuant to Section 268 of the County Law, found it to be in the public interest to increase and improve the facilities of the Oneida County Sewer District in said County, as more fully described in Section 1 of this resolution; and

WHEREAS, it is now desired to provide for the financing of such increase and improvement pursuant to the Local Finance Law; NOW, THEREFORE,

BE IT RESOLVED, by the County Legislature of the County of Oneida, New York, as follows:

Section 1. The increase and improvement of the facilities of the Oneida County Sewer District in the County of Oneida, New York, consisting of ultra violet disinfection of treated effluent water, at a maximum estimated cost \$6,000,000, is hereby authorized.

Section 2. The maximum estimated cost of such improvements is \$6,000,000, and the plan for the financing thereof shall be by the issuance of the \$6,000,000 bonds of said County herein authorized; provided, however the amount of bonds to be issued shall be reduced to the extent of grants received in connection therewith.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law, measured from the date of the first obligations issued therefor.

Section 4. The faith and credit of said County of Oneida, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. There shall be annually apportioned and assessed upon the several lots and parcels of land within said District, in the manner provided by law, an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said County shall be subject to the levy of ad valorem taxes sufficient to pay the principal of and interest on said bonds as the same shall become due.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the County Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said County Comptroller, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the County Comptroller, the chief fiscal officer of such County. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Comptroller shall determine consistent with the provisions of the Local Finance Law.

Section 7. The County Comptroller is hereby further authorized, at his sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the object or purpose described in Section 1 hereof, or a portion thereof, by a bond or note issue of said County in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said County is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are

reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of such County, together with a notice of the Clerk of the County Legislature in substantially the form provided in Section 81.00 of the Local Finance Law.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYES:

NAYS:

ABSENT:

The resolution was thereupon declared duly adopted.

* * * *

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RESOLUTION DATED JULY 12, 2023

A RESOLUTION APPROVING, PURSUANT TO SECTION 268 OF THE COUNTY LAW, AN INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE ONEIDA COUNTY SEWER DISTRICT IN AND FOR SAID COUNTY AT A MAXIMUM ESTIMATED COST OF \$11,000,000.

WHEREAS, an increase and improvement of the facilities of the Oneida County Sewer District in and for said County pursuant to Section 268 of the County Law, consisting of Sauquoit Creek Pumping Station resiliency enhancements (estimated cost \$11,000,000), is currently proposed; and

WHEREAS, the estimated annual cost of such increase and improvement to the typical property in said District as a result thereof is \$8.57 for a single family home and \$12.85 for a two family home; and

WHEREAS, said County Legislature duly adopted a resolution calling a public hearing to consider the aforesaid increase and improvement of facilities in accordance with the provisions of Section 268 of the County Law, said public hearing to be held at the County Office Building, in Utica, New York, on the 12th day of July, 2023, at 2:00 o'clock P.M., Prevailing Time; and

WHEREAS, notice of said public hearing was duly published in the manner provided by law and proof thereof has been submitted to said County Legislature; and

WHEREAS, said County Legislature has duly considered the evidence given at said public hearing; NOW, THEREFORE,

BE IT RESOLVED, by the County Legislature of the County of Oneida, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to increase and improve the facilities of the Oneida County Sewer District in and for said County pursuant to Section 268 of the County Law, as described in the preambles hereof, and the same is hereby authorized at a total maximum estimated cost of \$11,000,000.

Section 2. It is hereby determined that any expenditure to be made or contract to be let for the purpose authorized herein does not require the consent of the State Comptroller on behalf of the State of New York.

Section 3. This resolution shall take effect immediately.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYES:

NAYS:

ABSENT:

The resolution was thereupon declared duly adopted.

* * * *

BOND RESOLUTION DATED JULY 12, 2023.

A RESOLUTION AUTHORIZING \$11,000,000 BONDS OF THE COUNTY OF ONEIDA, NEW YORK, TO PAY COSTS OF CERTAIN IMPROVEMENTS FOR THE ONEIDA COUNTY SEWER DISTRICT IN AND FOR SAID COUNTY.

WHEREAS, the County Legislature of the County of Oneida, New York, has heretofore, pursuant to Section 268 of the County Law, found it to be in the public interest to increase and improve the facilities of the Oneida County Sewer District in said County, as more fully described in Section 1 of this resolution; and

WHEREAS, it is now desired to provide for the financing of such increase and improvement pursuant to the Local Finance Law; NOW, THEREFORE,

BE IT RESOLVED, by the County Legislature of the County of Oneida, New York, as follows:

Section 1. The increase and improvement of the facilities of the Oneida County Sewer District in the County of Oneida, New York, consisting of Sauquoit Creek Pumping Station resiliency enhancements, at a maximum estimated cost \$11,000,000, is hereby authorized.

Section 2. The maximum estimated cost of such improvements is \$11,000,000, and the plan for the financing thereof shall be by the issuance of the \$11,000,000 bonds of said County herein authorized; provided, however the amount of bonds to be issued shall be reduced to the extent of grants received in connection therewith.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law, measured from the date of the first obligations issued therefor.

Section 4. The faith and credit of said County of Oneida, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. There shall be annually apportioned and assessed upon the several lots and parcels of land within said District, in the manner provided by law, an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said County shall be subject to the levy of ad valorem taxes sufficient to pay the principal of and interest on said bonds as the same shall become due.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the County Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said County Comptroller, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the County Comptroller, the chief fiscal officer of such County. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Comptroller shall determine consistent with the provisions of the Local Finance Law.

Section 7. The County Comptroller is hereby further authorized, at his sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the object or purpose described in Section 1 hereof, or a portion thereof, by a bond or note issue of said County in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said County is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are

reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of such County, together with a notice of the Clerk of the County Legislature in substantially the form provided in Section 81.00 of the Local Finance Law.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYES:

NAYS:

ABSENT:

The resolution was thereupon declared duly adopted.

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RESOLUTION DATED JULY 12, 2023

A RESOLUTION APPROVING, PURSUANT TO SECTION 268 OF THE COUNTY LAW, AN INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE ONEIDA COUNTY SEWER DISTRICT IN AND FOR SAID COUNTY AT A MAXIMUM ESTIMATED COST OF \$26,500,000.

WHEREAS, an increase and improvement of the facilities of the Oneida County Sewer District in and for said County pursuant to Section 268 of the County Law, consisting of supplemental collection system rehabilitation (estimated cost \$26,500,000) is currently proposed; and

WHEREAS, the estimated annual cost of such increase and improvement to the typical property in said District as a result thereof is \$9.73 for a single family home and \$14.60 for a two family home; and

WHEREAS, said County Legislature duly adopted a resolution calling a public hearing to consider the aforesaid increase and improvement of facilities in accordance with the provisions of Section 268 of the County Law, said public hearing to be held at the County Office Building, in Utica, New York, on the 12th day of July, 2023, at 2:00 o'clock P.M., Prevailing Time; and

WHEREAS, notice of said public hearing was duly published in the manner provided by law and proof thereof has been submitted to said County Legislature; and

WHEREAS, said County Legislature has duly considered the evidence given at said public hearing; NOW, THEREFORE,

BE IT RESOLVED, by the County Legislature of the County of Oneida, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to increase and improve the facilities of the Oneida County Sewer District in and for said County pursuant to Section 268 of the County Law, as described in the preambles hereof, and the same is hereby authorized at a total maximum estimated cost of \$26,500,000.

Section 2. It is hereby determined that any expenditure to be made or contract to be let for the purpose authorized herein does not require the consent of the State Comptroller on behalf of the State of New York.

Section 3. This resolution shall take effect immediately.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYES:

NAYS:

ABSENT:

The resolution was thereupon declared duly adopted.

* * * *

BOND RESOLUTION DATED JULY 12, 2023.

A RESOLUTION AUTHORIZING \$26,500,000 BONDS OF THE COUNTY OF ONEIDA, NEW YORK, TO PAY COSTS OF CERTAIN IMPROVEMENTS FOR THE ONEIDA COUNTY SEWER DISTRICT IN AND FOR SAID COUNTY.

WHEREAS, the County Legislature of the County of Oneida, New York, has heretofore, pursuant to Section 268 of the County Law, found it to be in the public interest to increase and improve the facilities of the Oneida County Sewer District in said County, as more fully described in Section 1 of this resolution; and

WHEREAS, it is now desired to provide for the financing of such increase and improvement pursuant to the Local Finance Law; NOW, THEREFORE,

BE IT RESOLVED, by the County Legislature of the County of Oneida, New York, as follows:

Section 1. The increase and improvement of the facilities of the Oneida County Sewer District in the County of Oneida, New York, consisting of supplemental collection system rehabilitation, at a maximum estimated cost \$26,500,000, is hereby authorized.

Section 2. The maximum estimated cost of such improvements is \$26,500,000, and the plan for the financing thereof shall be by the issuance of the \$26,500,000 bonds of said County herein authorized; provided however the amount of bonds to be issued shall be reduced to the extent of grants received in connection therewith.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law, measured from the date of the first obligations issued therefor.

Section 4. The faith and credit of said County of Oneida, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. There shall be annually apportioned and assessed upon the several lots and parcels of land within said District, in the manner provided by law, an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said County shall be subject to the levy of ad valorem taxes sufficient to pay the principal of and interest on said bonds as the same shall become due.

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Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the County Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said County Comptroller, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the County Comptroller, the chief fiscal officer of such County. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Comptroller shall determine consistent with the provisions of the Local Finance Law.

Section 7. The County Comptroller is hereby further authorized, at his sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the object or purpose described in Section 1 hereof, or a portion thereof, by a bond or note issue of said County in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said County is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are

reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of such County, together with a notice of the Clerk of the County Legislature in substantially the form provided in Section 81.00 of the Local Finance Law.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYES:

NAYS:

ABSENT:

The resolution was thereupon declared duly adopted.

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