

Civil Division: Oneida County Government  
Jurisdictional Class: Pending Jurisdictional Classification  
EEO Category: Administrative Support  
Adopted: 12/21/2022

## **TRAFFIC SAFETY INSTRUCTOR**

**DISTINGUISHING FEATURES OF THE CLASS:** This is part-time work involving the responsibility for instructing traffic safety courses on an occasional or sporadic basis. An incumbent in this class instructs courses on traffic safety as deemed appropriate by the Oneida County Stop-DWI Coordinator. Work is performed under the direct supervision of the Oneida County Stop-DWI Coordinator or other person designated. Supervision over the work of others is not a function of this class. The incumbent performs related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Delivers instruction of various traffic safety courses;  
When required, accurately completes reports as necessary.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of traffic safety; good oral and written communication skills.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a high school equivalency diploma.

**SPECIAL REQUIREMENTS:**

1. Possession of a valid New York State driver's license at the time of appointment. License must remain valid throughout appointment.
2. Possession of a certification to instruct one or more traffic safety courses by the National Safety Council within sixty (60) days of appointment and maintain such certification throughout employment.

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