

HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING • HERKIMER, NEW YORK 13350

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MINUTES

Herkimer County Planning Board

Monday, November 20, 2023

The Herkimer County Planning Board (HCPB) met in person on November 20, 2023, and the meeting was called to order at 12:05 p.m.

The following persons were present:

Les Stephens, HCPB Chairman

Donna Salamone, HCPB Member

Robert Drummond, HCPB Member

Robyn Cadwell, HCPB Member

Jeff Rehler, HOCCPP Staff

A motion was made by Robert Drummond and was seconded by Donna Salamone to approve the minutes from the Monday, October 16, 2023 meeting. The minutes were approved unanimously.

Town of Newport - Local Law, Zoning Code Update (GML 239 Referral)

Jeff Rehler noted the draft local law code contained erroneous references, issues with consistent terminology, and would benefit from incorporating other suggested edits to align with current best practices. Robyn Cadwell made a motion to issue a “Recommended Modifications” decision, citing the relevant issues. Robert Drummond seconded and the motion passed with all in favor.

Hacadam Hill Solar, LLC - Roberts Rd, Town of Litchfield (GML 239 Referral)

The Board reviewed a local application for a special use permit to allow construction of a solar development. Members discussed potential impacts to prime soils, loss of farmland, the scale of the project, and accesses to roadways (among other considerations). Members also noted the project area lies within the Town of Frankfort and appropriate approvals and permits may need to be obtained by the applicant from that municipality as well. Donna Salamone motioned for “No Recommendation”, citing no apparent countywide impacts. Robert Drummond seconded, and the motion passed with all in favor.

Fagan Affleck - 133 Osborne Hill Rd, Town of Herkimer (GML 239 Referral)

HCPB reviewed a proposed two-lot subdivision. Donna Salamone motioned for “No Recommendation”, Robert Drummond seconded, and the motion passed with all in favor.

Martin - Yamaha Rd, Town of Webb (GML 239 Referral)

As proposed, a boundary line adjustment was determined to have no likely countywide impact. Donna Salamone motioned for “No Recommendation”, Robyn Cadwell seconded, and the motion passed with all in favor.

Old Forge Volunteer Ambulance - 2946 State Rt 28, Town of Webb (GML 239 Referral)

Area variances related to the construction of a new ambulance facility were determined to have no likely countywide impact. Robyn Cadwell motioned for “No Recommendation”, Donna Salamone seconded, and the motion passed with all in favor.

Town of German Flatts - Local Law, 6-Month Solar Moratorium (GML 239 Referral)

HCPB reviewed a local law imposing a 6-month moratorium on solar development in the Town of German Flatts. Robyn Cadwell motioned for “No Recommendation”, Robert Drummond seconded, and the motion passed with all in favor.

Wark - Fulton House Spur #2, Town of Webb (GML 239 Referral)

An area variance for reduced road frontage was reviewed by HCPB. Robyn Cadwell motioned for “No Recommendation”, Donna Salamone seconded, and the motion passed with all in favor.

DeLeon - 3308 State Rt 28, Town of Webb (GML 239 Referral)

Area variances for reduced setbacks were reviewed by HCPB. Donna Salamone motioned for “No Recommendation”, Robert Drummond seconded, and the motion passed with all in favor.

Other Business

The next meeting of the Herkimer County Planning Board is scheduled for December 18, 2023, at noon and will be held in person. There being no further business, the meeting was adjourned at 1:06 p.m.