



GOVERNMENTAL POLICY AND LIAISON COMMITTEE

Boehlert Center at Union Station
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Chairperson, ANTHONY J. PICENTE, JR., Executive, Oneida County
Secretary, JAMES J. GENOVESE II, Commissioner, Oneida County Dept. of Planning

Vice-chairperson, VINCENT J. BONO, Chairman, Herkimer County Legislature
Clerk, DANA R. CRISINO, Director, Herkimer-Oneida Counties Transportation Council

Minutes for the June 17, 2021 Governmental Policy & Liaison (GP&L) Committee Quarterly Meeting – Q2 2021

Administered by:

Herkimer – Oneida Counties Transportation Council (HOCTC) Metropolitan Planning Organization (MPO)

A recording of this meeting is available upon request.

Chairperson Anthony J. Picente, Jr. called the meeting to order at 9:37 AM.

Roll Call

Voting Members present:

Anthony J. Picente, Jr., Chairperson
Vincent J. Bono, Vice-Chairperson
James Wallace
Timothy Seymour
Mary Austin Pratt

Oneida County Executive
Vice-Chairman, Herkimer County Legislature
Administrator, Herkimer County
Commissioner, Herkimer County Social Services
Legislator, Oneida County Board of Legislators,
*representing Gerald J. Fiorini, Chairman, Oneida County
Board of Legislators*

David Wood

*representing George Joseph Majority Leader, Oneida
County Board of Legislators*

Philip Sacco
Michael Waterman

Minority Leader, Oneida County Board of Legislators
Public Works Committee Chairman, Oneida County Board
of Legislators

Christopher Lawrence

Planner, City of Utica, *representing Robert Palmieri,
Mayor, City of Utica*

David Catalfamo
E.J. Moses

Director, Economic Development, Oneida County
Director of Facilities, Central New York Regional
Transportation Authority, *representing Nicholas Laino,
Chairman, Central New York Regional Transportation
Authority*

Linda Lubey

Regional Director, New York State Department of
Transportation Region 2, *representing Marie Therese
Dominguez, Commissioner, New York State Department of
Transportation*

John Piseck Executive Director, Herkimer County Industrial
Development Agency
Scott Musacchio Supervisor, Town of Verona
Joseph Smith Supervisor, Town of Trenton

Non-voting Members present:

James Genovese, Secretary Commissioner, Department of Planning, Oneida County
Dana Crisino, Clerk Director, HOCTC
Mark DeRocco Assistant Regional Planning and Program Manager,
NYSDOT, Region 2
Barb Hauck Principal Planner, HOCTC
Audra Williams representing Assemblywoman Marianne Buttenschon
Adam Palmer Planner, Department of Planning, Oneida County
Alexander Turner Planner, HOCTC
Deborah Windecker Regional Planning and Program Manager, NYSDOT,
Region 2
Claire Wiley Planning Specialist, Department of Planning, Oneida
County
Jeff Rehler Senior Planner, Department of Planning, Oneida County

Voting Members absent:

Kurt J. Ackerman Chairman, Planning & Development Committee, Herkimer
County Legislature
Glenn Asnoe Supervisor, Town of Frankfort
Raymond Smith Chairman, Highways Committee, Herkimer County
Legislature
Joanne M. Mahoney Chair, New York State Thruway Authority Board of
Directors
Jacquelyn Izzo Mayor, City of Rome

• **Approval of Minutes**

- Motion to accept the minutes of the February 23, 2021 meeting made by: Philip Sacco
 - Discussion: None
 - Seconded by: Scott Musacchio
 - Voting: Passed, 15-0-0

• **Public Comment**

- No public comment.

• **Director's Report**

- Dana Crisino gave the following report on behalf of the Herkimer – Oneida Counties Transportation Council:
 - Dana gave a synopsis of what HOCTC has accomplished in the past quarter.
 - The MPO has assisted Oneida County with COVID response.
 - The LRTP Transportation Atlas is being worked on with transpo group and a draft will tentatively be available in mid-Summer. The document will be graphically

rich with statistics and will be a living document that is updated on a frequent basis.

- The Exit 31 PEL planning study is back on track and is progressing with NYSDOT Region 2. The MPO will release the RFP for the project. The statewide planning and research funding will be included. A tentative start date of January 1, 2022 is forecast.
- The Bicycle and Pedestrian Trail Guide is being worked on to be brought online to a digital format. E911 addresses are being assigned to trail heads and car storage areas.
- The electric vehicle charging station plan is scheduled to be undertaken soon.
- The Environmental Justice Plan is currently under work for a new update. It will assist in future transportation planning investments. Dana also states that it is her intent to have to plan become a resource for other agencies and organizations.
- There are new staff within the Department of Planning to include: Adam Palmer - Planner, Claire Wiley – Planning Specialist, and Jeff Rehler as a Senior Planner.
- Mark Nagele opens a discussion with Dana on Dyke Road in the Town of Schuylers in the proximity of the entrance to Empire State Trail with regards to people leaving their vehicles on the shoulder of the roadway in the shared use path. Mark asks if there are any discussions at NYSDOT on if there will be areas to accommodate vehicle storage at the entrance. Deb and Mark state that both NYSDOT and the Canal Corporation is aware it is a current issue. Mark states that he will reach back out to the Canal Corporation again.
- Mark Nagele opens a discussion with the use of traffic counters in Herkimer County. Dana states that traffic counters are currently deployed in Herkimer County. Mark states that certain counters are on roadways in the reconstruction phase. Dana will coordinate with both Mark and Chris Burch on the topic to ensure most efficient placements of counter.

- **NYSDOT Region 2 Report**

- Deb Windecker gave a report on the activities that NYSDOT Region 2 has performed in the last quarter.
- The following projects were let between March and May 2021:
 - Bridge NY 2018 on Seifert Road to Vector Construction for \$1.1 million
 - Road Side Safety/Rustic Guiderail, 62 miles on region wide roadways to Elderlee for \$7.8 million
- The following projects are scheduled for lettings between June and September
 - Oneida County Preventative Maintenance for 3 bridges in the Towns of Steuben, Annsville, and Lee for \$1.4 million.
 - Reconstruction of Middle Settlement Road in the Town of New Hartford from Route 5 to Clinton Street for \$4.6 million. This project is 100% State and local funded.
- The following projects are currently under construction:
 - Route 8 bridge replacement over Routes 5, 8, and 12 for \$12 million is currently on schedule with half of the bridge removed. The pouring of wing walls and

installation of micro piles is underway. The currently impacted ramps will remain closed until the new bridge is opened in Spring 2022.

- The Forestport bridges deck replacement project is underway with a cost of \$2.1 million. The bridge is scheduled to be open by the end of June.
- Route 5 paving project in East Herkimer is on track for a July completion for \$2.7 million.
- Route 28 reconstruction and signal replacement in the Village of Mohawk for \$1.5 million was recently started.
- The New York State budget for SFY 2021 – 2022 has the following set aside for local program funding:
 - \$285 million increase (38.4% increase) for municipality highway and bridge funding
 - \$538 million to CHIPS, representing a 22.8% increase in funding
 - \$150 million to PAVENY, representing a 50% increase of \$50 million
 - \$100 million to EWR, representing a 53.8% increase of \$35 million
 - \$100 million to a new program for State Touring Routes in cities and villages. In the Mohawk Valley, nine villages and cities are eligible with \$2.87 million set aside for Herkimer and Oneida Counties. The funding is preferred to be used on specific touring routes but can be used as a match to federal projects.
- The Federal one-year extension of the FAST Act is due to expire in September. There is a lot of conversation about infrastructure on the national level and the forecast for a new transportation bill is still in flux.
- BRIDGE NY will have a Round 3 for funding. \$200 million was set aside for local bridges or culverts, with \$90 million in funding for bridges in Upstate New York utilizing Federal funds, and \$50 million in funding for culverts utilizing State funds. Project sponsors could submit up to three applications with a maximum award going to two of those projects. The funding for bridges will be provided to all phases of the project and can vary between \$250,000 to \$5 million for a single project. The program will fund the project at 95% with a 5% local match. The funding for culverts will be provided to all phases of the project and can vary between \$50,000 to \$1 million. Project sponsors could submit up to five applications with a maximum award per sponsor limited to four projects. The replacement, rehabilitation, and relining of culverts were eligible to be funded. The projects will be funded at 100%. Costs that exceed the award however will be the responsibility of the sponsor. DOT offered to provide design and construction inspection services for the projects. The evaluation criteria is listed on the NYSDOT website at <https://www.dot.ny.gov/bridgeny>. The following will be considered for each project proposal: capital need – bridge condition, facility importance – traffic volume, restrictions – weight postings, and risk/resiliency – structural and hydraulic. The final submittals were due by May 19, 2021 for culvert applications and June 9, 2021 for bridge applications. A late Fall early Winter announcement of the awardees is anticipated. In 2016 and 2018 Herkimer and Oneida Counties received about \$10 million through the BRIDGE NY programs.

- Other Reports
 - No other reports.
- Presentations

- No presentations.
- Old Business
 - None
- New Business
 - **HOCTC Resolution 2021 – 10: Amendment to the 2020 – 2024 TIP to revise a Transportation System Management Project**, presented by Mark DeRocco.
 - Description: A project on the MPO TIP, PIN 2ITS21 – TMC/ITS Operations and Maintenance, shall be revised to reflect an increase in the project cost of \$296,000 with the addition of a new Operations phase for FY 2021.
 - Discussion: None.
 - Motion to approve the resolution made by: Scott Musacchio
 - Seconded by: Joseph Smith
 - Voting: Passed, 15-0-0
 - **HOCTC Resolution 2021 – 11A: Amendment to the 2020 – 2024 TIP to delete a Safety Project** presented by Mark DeRocco.
 - Description: A project on the MPO TIP, PIN 280661 – Overhead Sign Structure Project 24, shall be removed from the TIP, contingent upon Resolution 2021 – 11B.
 - Discussion: None
 - Motion to approve both Resolution 2021 – 11A and 2021 – 11B together made by: James Wallace
 - Seconded by: Christopher Lawrence
 - Voting: Passed, 15-0-0
 - **HOCTC Resolution 2021 – 11B: Amendment to the 2020 – 2024 TIP to revise a Safety Project** presented by Mark DeRocco.
 - Description: A project on the MPO TIP, PIN 280640 – Overhead Sign Structure project 22, shall be revised to reflect an increase in the project funding of \$1,505,000 of NHPP funds for FFY 2021 and 2022, contingent on Resolution 2021 – 11A.
 - *Resolution passed in previous motion.*
 - **HOCTC Resolution 2021 – 12: Amendment to the 2020 – 2024 TIP to revise a Traffic Signals, Channelization, and Sight Distance Improvement project**, presented by Mark DeRocco.
 - Description: A project on the MPO TIP, PIN 204712 – Route 921C (North Genesee Street) Safety Project, shall be revised to reflect an increase in the project cost of \$297,000 of HSIP funds.
 - Discussion: Chairman Picente poses a question to Mark DeRocco about the specific location of the projected work. Linda Lubey answers that it is in the immediate area of the Thruway interchange with North Genesee Street.
 - Motion to accept the resolution made by: Christopher Lawrence
 - Seconded by: Philip Saco
 - Voting: Passed, 15-0-0

- **HOCTC Resolution 2021 – 13: Amendment to the 2020 – 2024 TIP to add an Intersection/Signal Improvement Project** presented by Mark DeRocco.
 - Description: A project will be added to the MPO TIP with the designation of PIN 208806 – State Route 921W/Burrstone Road Intersection Safety Project, funded in the amount of \$2,001,000 with HSIP funds.
 - Discussion: None
 - Motion to accept resolution made by: Scott Musacchio
 - Seconded by: Mary Austin Pratt
 - Voting: Passed, 15-0-0

- **HOCTC Resolution 2021 – 14: Amendment to the 2020 – 2024 TIP to revise a Culvert Repair/Replacement Project**, presented by Mark DeRocco.
 - Description: A project on the MPO TIP, PIN 280639 – Culvert Repair/Replacement Project 22 shall be revised to change the scope by splitting the project into two separate contracts and the total project cost being reduced from \$2,766,000 to \$1,385,000.
 - Discussion: None
 - Motion to accept resolution made by: Vincent Bono
 - Seconded by: Linda Lubey
 - Voting: Passed, 15-0-0

- **HOCTC Resolution 2021 – 15: Amendment to the 2020 – 2024 TIP to add a Pavement Resurfacing Project**, presented by Mark DeRocco.
 - Description: PIN 2V2231 – NYS Route 5s: Oneida County Line to Ilion shall be added to the MPO TIP funded in the amount of \$5,040,000 using SDF and NHPP funding for FFY 2021.
 - Discussion: None
 - Motion to accept resolution made by: Vincent Bono
 - Seconded by: John Piseck
 - Voting: Passed, 15-0-0

- **HOCTC Resolution 2021 – 16: Amendment to the 2020 – 2024 TIP to add a Pavement Resurfacing Project.**
 - *Resolution was withdrawn from consideration prior to the meeting.*

- **HOCTC Resolution 2021 – 17: Amendment to the 2020 – 2024 TIP to add a Bridge Painting Project** presented by Mark DeRocco.
 - Description: PIN 280670 – Bridge Painting Initiative 2021 to be added to the MPO TIP funded in the amount of \$2,536,000 of SDF and NHPP funding for FFY 2021 and 2022.
 - Discussion: Chairman Picente inquires as to the locations of the proposed work. Mark DeRocco replies that two of the bridges are on Route 12 over Doyle Road just north of SUNY Poly. The third bridge is on Mulaney Road.
 - Motion to accept resolution made by: David Wood
 - Seconded by: Phil Sacco
 - Voting: Passed, 15-0-0

- **HOCTC Resolution 2021 – 18: Amendment to the 2020 – 2024 TIP to add a Bridge Deck and Superstructure Replacement Project** presented by Mark DeRocco.
 - Description: PIN 280669 – Multi-Site Deck and Superstructure Replacement Project to be added to the MPO TIP funded in the amount of \$7,540,000 of SDF and STBG Rural funding for FFY 2021.
 - Discussion: None
 - Motion to accept the resolution made by: Scott Musacchio
 - Seconded by: David Wood
 - Voting: Passed, 15-0-0

- **HOCTC Resolution 2021 – 19: Amendment to the 2020 – 2024 TIP to add a Bridge Deck Replacement Project** presented by Mark DeRocco.
 - Description: PIN 205684 – State Route 8 over Oneida Street Bridges to be added to the MPO TIP funded in the amount of \$2,860,000 in SDF and NHPP funding for FFY 2021.
 - Discussion: None
 - Motion to accept the resolution made by: Mary Austin Pratt
 - Seconded by: Joseph Smith
 - Voting: Passed, 15-0-0

- **HOCTC Resolution 2021 – 20: Amendment to the 2020 – 2024 TIP to revise a Transit Operating Assistance Project** presented by E.J. Moses.
 - Description: A project on the TIP, PIN 282170 – Urbanized Area Operating Assistance for Centro of Oneida, shall have the federal funding phase for FFY 2021 reduced from \$2,000,000 to \$0 to accommodate the use of federal COVID relief funds for operating costs. The Section 5307 funds shall be carried over for a large bus procurement in 2024.
 - Discussion: John Piseck inquires as to the procurement of replacement buses being powered by diesel fuel and if Centro has considered the use of either electric or gas type buses. E.J. Moses replies that the Syracuse fleet is about 75% compressed natural gas (CNG) powered. Centro has considered the use of CNG for the Oneida system. E.J. states that the cost to retrofit the bus facilities at around \$4 to \$5 million. The location of the facility on Leland Avenue is prone to flooding and that Centro is looking for a new location. In the event this would occur, Centro would switch to either CNG or electric for its fleet.
 - Motion to accept the resolution made by: Linda Lubey
 - Seconded by: Scott Musacchio
 - Voting: Passed, 15-0-0

- **HOCTC Resolution 2021 – 21: Amendment to the 2020 – 2024 TIP to revise a Transit Vehicle Project** presented by E.J. Moses.
 - Description: A project on the MPO TIP, PIN 282173 – Purchase a service truck for Centro of Oneida (Rome) shall have the federal funding source for the project changed from FTA Section 5307 funds to Section 5339 funds.
 - Discussion: None
 - Motion to accept the resolution made by: Joseph Smith
 - Seconded by: Scott Musacchio

- Voting: Passed, 15-0-0
- **HOCTC Resolution 2021 – 22: Amendment to the 2020 – 2024 TIP to revise a Transit Bus Project** presented by E.J. Moses.
 - Description: A project on the TIP, PIN 282176 – Replacement of 4 Transit Buses for Centro of Oneida (Utica) shall have the federal funding source for the project changed from FTA Section 5307 to FTA Section 5339 funds with a corresponding increase in project cost from \$1,229,000 to \$1,900,000.
 - Discussion: Chairman Picente inquires as to the cost of project increasing. E.J. and Dana state that the original figure was a best guess at the time of the creation of the TIP and that the cost has since increased.
 - Motion to accept the resolution made by: Scott Musacchio
 - Seconded by: Mary Austin Pratt
 - Voting: Passed, 15-0-0
- **HOCTC Resolution 2021 – 23: Amendment to the 2020 – 2024 TIP to delete a Transit Bus Project** presented by E.J. Moses.
 - Description: A project on the TIP, PIN 282179 – Purchase of 4 Transit Buses for Centro of Oneida (Rome) shall be removed from the TIP.
 - Discussion: None
 - Motion to accept the resolution made by: David Wood
 - Seconded by: Linda Lubey
 - Voting: Passed, 15-0-0
- **HOCTC Resolution 2021 – 24: Amendment to the 2021 – 2022 UPWP Budget** presented by Dana Crisino.
 - Description: An amendment to the 2021 – 2022 Unified Planning Work Program budget to rectify the actual expenditures from the FHWA PL backlog.
 - Discussion: Dana states her desire to have the resolution tabled to the next meeting as to finalize the resolution as talks with NYSDOT are still ongoing.
 - Motion to table the resolution made by: Michael Waterman
 - Seconded by: James Wallace
 - Voting: Passed, 15-0-0
- **Administrative Modifications to the 2020 – 2024 TIP**
 - Dana gave a report of the administrative modifications made to the MPO TIP in the last quarter as the following:
 - 2021-03MOD: PIN 265059 - 2018 TAP Sherrill Route 5 Corridor Pedestrian Accessibility. Construction and Construction Inspection phases changed from FFY 2022 to FFY 2023.
 - 2021-04MOD: PIN 207001 – Yorkville Route 921W Preventative Maintenance Paving Highway Widening Reconstruction. Cost of the project increased \$287,000. New ROW Incidentals phase and ROW Acquisitions phase to be added to the project. Detailed Design, Scoping, and Preliminary Design phases moved from FFY 2022 to FFY 2021.

- 2021-05MOD: PIN 275450 – BRIDGE NY 2018: BRIDGE NY 2018: West Main Street/Moyer Creek (BIN 2263720). ROW Acquisition phase deleted with the \$120,000 moved to the Construction phase.
 - 2021-06MOD: PIN 280668 – Bridge Cleaning Project 22. Funding years changed for Construction and Construction Inspection phases from 2022 to 2021.
 - 2021-07MOD: PIN 282172 - Purchase a street supervisory vehicle for Centro of Oneida (Utica), Oneida County. The funding source for the FFY 2021 miscellaneous phase of the project will be changed from FTA Section 5307 to FTA Section 5339 funds.
 - 2021-08MOD: PIN 282174 - Purchase service truck for Centro of Oneida – Utica, Oneida County, to improve efficiency in operation and to maintain state of good repair for Utica system. The funding source for the FFY 2021 miscellaneous phase of the project will be changed from FTA Section 5307 to FTA Section 5339 funds.
- **Other Business**
 - Open forum of the committee
 - Phil Sacco poses a question to NYSDOT regarding the use of Glass Factory Road as a shared storage area for road salt with the county, town, and/or State.
 - Anthony Picente states that a broadband survey has been made available to the public and requested that it be sent to all members of the committee to be shared with constituents.
 - John Piseck brought up the topic of using the former Charlestown site as a potential future site for a Centro bus garage.
 - **Adjournment**
 - Motion to adjourn the meeting made by: Phil Sacco

Meeting adjourned at 10:25 AM.

Respectfully submitted by Alexander Turner, HOCTC