

# Oriskany Creek Watershed Commission Meeting

c/o Herkimer-Oneida Counties Comprehensive Planning Program  
The Boehlert Center at Union Station  
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## MEETING MINUTES

May 17, 2022

4:30 PM

Town of New Hartford Offices  
8635 Clinton Street  
New Hartford, NY

### Present

Dave Glenn (T. of Whitestown)  
Supervisor Meelan (T. of Kirkland)  
Jonathan Scott (T. of Kirkland)  
Robert Rockwell (V. of Clinton)

Chris Burtch (V. of Oriskany)  
Maggie Reilly (Ramboll)  
Adam Palmer (HOCCPP Staff)  
Kristin Campbell (HOCCPP Staff)

The meeting was opened at 5:00 PM by Dave Glenn immediately following the Sauquoit Creek Basin Intermunicipal Commission meeting. The April 19, 2022 minutes were approved with a motion by Dave Glenn and a second by Chris Burtch. Approval of the minutes passed unanimously.

### Intermunicipal Agreement Signing – Update Signatory Page

Supervisor Robert Meelan signed the Intermunicipal Agreement for the Oriskany Creek Watershed Commission (OCWC) on behalf of the Town of Kirkland. Adam P. stated that he would make copies of the signed agreement and email the document to Supervisor Meelan.

### Future Commission Meeting Location/Dates Discussion

Dave G. reported that at the April meeting of the OCWC, the Commission discussed meeting on the third Thursday of each month at 4:30PM in the Village of Clinton offices. Dave G. added that Commission representatives could send their designated alternates in their place if they are unavailable to attend, and that the Commission could adjust future meeting dates and times if necessary for Commission members to attend a specific meeting.

Commission members agreed to meet at the Village of Clinton offices on the third Thursday of the month beginning in June. Adam P. stated that he would confirm that the room was available with Mayor Elizabeth Tantillo ahead of the June meeting.

### Adopting Commission Bylaws

Dave G. reported that all Commission members were provided with copies of the Commission Bylaws to review. A motion was made by Dave G. and a second by Chris B. to adopt the Commission Bylaws. Adoption of the Oriskany Creek Watershed Commission Bylaws passed unanimously.

## **OCWC Website Discussion**

Adam P. reported that he would begin the process of setting up the OCWC website on the Oneida County government website. Adam stated that the website would include OCWC powers and duties, planning documents and reports, a signed copy of the IMA and approved bylaws, meeting agendas and minutes, a list of recent and ongoing projects, and a contact page for OCWC municipal representatives.

## **Other Business**

### *Member Reports*

Dave G. requested members discuss any projects and concerns in their representative communities.

### Village of Oriskany

No Report

### Town of Whitestown

Dave G. reported that Mayor Tantillo, Jon Scott, and he had conducted a site visit to a property on Dwight Avenue in the Town of Kirkland in response to a resident expressing concern over sediment erosion and debris buildup along the Oriskany Creek. Dave stated that he had sent photos of the creek's conditions to Adam P. so that they can be accessed for future reference. Dave stated that this information could be of value for developing plans and project lists along the Oriskany Creek Watershed.

### Village of Clinton

No report

### Town of Kirkland

#### *Other Business*

Kristin C. stated that the NYS Department of State's Local Waterfront Revitalization Program (LWRP) has funding available that could be utilized to fund a Watershed Plan for the Oriskany Creek Watershed. Kristin added that an application would need to be submitted by either Oneida County or a local municipality on behalf of the Commission.

Commission members discussed the LWRP funding opportunity. A motion was made by Dave G. and a second by Chris B. for a resolution to appoint Oneida County as the principal applicant for the LWRP funding opportunity. Commission members passed the resolution unanimously.

The next meeting date is June 16, 2022, at 4:30 PM in the Village of Clinton offices.