



**METROPOLITAN PLANNING ORGANIZATION**

Boehlert Center at Union Station  
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Director: Dana R. Crisino, AICP

**Minutes for the August 23, 2022  
Regular Meeting – Q3 2022  
Herkimer-Oneida Counties Transportation Planning Committee  
Boehlert Center at Union Station  
Oneida County Department of Planning Conference Room**

*Administered by: Herkimer-Oneida Counties Transportation Council (HOCTC) MPO*

Call to order at 9:34 AM made by Mark Nagele, Chairman.

**1. Roll Call**

Voting Members Present

Mark Nagele	Chairman, Superintendent, Herkimer County Highways Department
<i>Nicholas DiGennaro</i>	<i>representing Mark Laramie, Commissioner, Oneida County Public Works Department</i>
<i>Jeff Quackenbush</i>	<i>representing James Genovese, Oneida County Commissioner of Planning</i>
Deb Windecker	Regional Planning and Program Manager, NYSDOT Region 2
E.J. Moses	Director of Facilities, CNYRTA/Centro
Andy Karas	Engineer, City of Utica
Matt Andrews	Director, Community & Economic Development, City of Rome
Jerrin George	Assistant Division Maintenance Engineer, NYS Thruway Authority

Non-Voting Members Present

Mark DeRocco, PE	Assistant Regional Planning and Program Manager & HOCTC Liaison, NYSDOT Region 2
Nicole Harris	NYSDOT Region 2
Christine LaBuzzetta	Associate Capital Program Analyst, NYSDOT Region 2
Sara Sherlock	Assistant Engineer, NYS Thruway Authority
Barb Hauck	Principal Planner, HOCTC
Julie Richmond	Transportation Program Manager, HOCTC
Dana Crisino, AICP	Director, HOCTC
Alexander Turner	Planner, HOCTC

## **2. Approval of the Minutes**

- Motion to approve the minutes of the June 14, 2022 meeting as submitted made by: E.J. Moses
- Seconded by: Deb Windecker
- Voting: Passed, 8-0-0

## **3. Public Comment**

- No public comment.

## **4. Director's Report**

- Dana Crisino gave a synopsis of HOCTC activities for the past quarter:
  - Transportation Program Manager – Dana introduces Julie Richmond as the candidate who was selected to become the Transportation Program Manager. Julie will be transitioned into running the day-to-day operations of the MPO by the end of September.
  - Transportation Atlas – The document is an extension of the current Long Range Transportation Plan and will be physically disseminated to members of the committee at the next meeting. The goal of the Transportation Atlas will be to visually show relevant information and data related to the transportation network in the Herkimer and Oneida County region. The document will be graphically rich with easily decipherable elements for use by policymakers and the public.
  - Safe Streets 4 All Grant – A decision was made to pursue the grant program that will develop a safety action plan for the transportation system that aims for a vision zero concept of zero serious injuries and zero deaths. The application will be a partnership between the MPO, Herkimer County, and Oneida County. The proposal will seek \$500,000 for technical assistance for a safety analysis of the local roadway network. September 15<sup>th</sup> is the deadline for proposals to be submitted. The timeline for announcements for awards has not yet been outlined. Dana believes it will be turned around quickly. The proposal will appear before the Herkimer County Legislature on September 1<sup>st</sup> for their approval to be included as a co-applicant. Dana and Julie are still working on how the local share of the funding will be split between Oneida and Herkimer counties. Dana will let the committee know as to what transpires regarding this topic.

## **5. NYSDOT Region 2 Report**

- Deb Windecker gave a report on the activities that NYSDOT Region 2 has performed in the last quarter.
- NYSDOT Region 2 will receive \$18 million from the federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program. NYSDOT applied to the program in April 2022 and received notification on 8 August of funding award. The project is on the TIP as PIN 204707.

- The 2022 RAISE program funded 166 projects across the country for \$2.2 billion. New York will receive a total of \$59 million spread across 5 projects ranging from \$1.1 million to \$25 million. The recipients were: the Shinnecock Nation on Long Island, the Seneca Nation in Western New York, the City of Buffalo (\$25 million), and the City of New York.
- NYSDOT submitted a plan for the National Electric Vehicle Infrastructure (NEVI) Program to FHWA on 31 July prior to public input. The plans will be reviewed and approved by 30 September. The program will have \$175 million available over five years and will be used to invest in 150 kW electric vehicle chargers along designated electric vehicle corridors. The stations will be within one mile of the corridor and be no more than 50 miles apart. Public and private investments will occur and the MPO participates in the NEVI Formula Funding Funds for construction and maintenance.
- Bridge New York will be funded with \$1 billion over five years, which is an increase of \$100 million annually from \$100 million to \$200 million. NYSDOT is exploring options to award additional funding. Feedback was received from town and county associations for modifications. A decision will be reached soon on the direction of the program and how to get the new funds utilized.
- The Bipartisan Infrastructure Law (BIL)
  - The funding available to recipients from the BIL ranges from: apportioned programs (formula), bridge program (formula), National Electric Vehicle Formula Program, Safe Streets and Roads for All, PROTECT grants (discretionary), Charging and Fueling Infrastructure, Congestion Relief, Bridge Investment (discretionary), Reconnecting Communities Pilot, Rural Surface Transportation Grants, INFRA, National Infrastructure Project Assistance, and Local and Regional Project Assistance.
- State projects under construction
  - Route 51 (Otsego Street) over Steele Creek bridge replacement in the Village of Ilion, \$3.8 million, constructed by Rifenburg. The installation of the bridge substructure is underway with the setting of steel before Labor Day. The project is estimated to be completed in December.
  - Route 5s over Route 51 Deck Replacement in the Village of Ilion, \$1.6 million, constructed by Slate Hill. There will be a new traffic pattern for phase 2 of the deck replacement with an estimated completion set for late Fall.
  - Route 26/365 Safety & Pavement Project in the City of Rome, \$6.7 million, constructed by Hanson. The project is anticipated to be substantially complete in 2022 but has faced setbacks due to delays in obtaining high mast lighting.
  - Route 825 Bridge Rehabilitation in the City of Rome, \$2.6 million, constructed by Tioga. The current closure is

scheduled to be opened by the end of September with a completion set for November.

- Route 8 over 5 & 12 Bridge Replacement, \$12 million. The project is expected to be complete in Fall 2022.
- Local project – Middle Settlement Road in the Town of New Hartford, \$4 million, constructed by CCI. The identification and relocation of utilities is causing some delays. The project is expected to be completed in 2023.
- Local project – Oneida Street over Sauquoit Creek, \$1 million, constructed by DH Smith. Utility relocation has caused some delays. The project is expected to be complete in 2023.
- Local project – Mohawk River Trail, Phase 2, City of Rome, \$1 million. The project is currently progressing.
- Willow Place TAP Award in the Town of Verona is currently in the design approval phase of the project.

## **6. Other Reports**

- None

## **7. Presentations**

- **TIP 2023 – 2027**
  - Dana Crisino gave the following presentation:
  - The TIP is a five-year capital program that identifies transportation improvements that have funding to advance. These improvements include realistic estimates of total costs and funding that incorporate LRTP, UPWP, statewide, and federal priorities. The TIP is fiscally constrained and is also included in the Statewide TIP. Furthermore, the TIP is required for federally funded projects and is IJA/BIL compliant.
  - The process for the development of the TIP includes solicitation of potential project proposals from MPO municipalities and agencies. Next, a review of available funding sources and directions provided by NYSDOT occur. An illustrative project listing is developed from the solicitation with a review of the draft performed with NYSDOT Region 2.
  - NYSDOT Main Office is provided a copy of the draft for fiscal review. Completion of the self-certification process then occurs, followed by a release of the draft for a 30-day public review period. TPC and GP&L review the comments received and then formally adopt the plan.
  - The TIP contains the following: overview of HOCTC, TIP programming instruction, TIP development, community participation, project selection process, and changes to the TIP. Additionally, the project funding categories of highway, transit, and other are listed along with funding sources, illustrative highway and

bridge projects, and FHWA/FTA transportation performance management.

- Revisions to the TIP can be made at any time under procedures that have been adopted by the state, MPO, and public transit operator. These include: amendments, administrative modifications, and written justifications.
- Highway funding sources for the TIP include: HSIP, HSIP Rail, NHPP, STBGP Flex, STBGP LG Urban, STBGP-Off, NHFP, SDF, BFP, CRP, NEVI, TAP, RHCP, and MPP.
- Transit funding sources include: FTA Sections 5307, 5309, 5310, 5311, 5312, 5314, 5324, 5339.
- The TIP has programmed highway funds in the amount of \$210.2 million for FFY 2023 – 2027 (NHPP – \$81.31 million, HSIP - \$18.77 million, STBGP Flex - \$90.17 million, STBGP-Off - \$13.94 million, and \$6.00 million for NHFP).
- Transit has been funded at \$43.28 million for FFY 2023 – 2027 for the TIP (5307 - \$6.380 million, 5310 - \$1.085 million, 5311 - \$0.725 million, and 5339 - \$35.09 million).
- Blocked local projects have been programmed in the amount of \$35.52 million for FFY 2023 – 2027 (2TLB21 - \$0.974 million, 2TLB25 - \$2.000 million, 2TB261 - \$1.881 million, 2TP251 - \$7.829 million, 2TP261 - \$11.34 million, and 2TP271 - \$11.50 million).
- MPOs must employ a transportation performance management approach that includes the following national performance goals for the Federal-Aid Highway Program to include: safety, capital assets condition, congestion reduction, system reliability, freight movement & economic vitality, environmental sustainability, and reduced project delivery delays.
- Concurrent with the submittal of the proposed TIP to FHWA and FTA as a part of the STIP approval, MPOS shall certify that the metropolitan planning process is being carried out in accordance with all applicable requirements to include: UPWP, LRTP, TIP, technical studies and emphasis areas, Title VI, environmental justice, private operators, planning factors, congestion management process, public involvement, progress reports, bills paid, audits, annual work program, MPO budget, central staff/host relations, decision making, governance, procurement, and project management.

## **8. Old Business**

- None

## **9. New Business**

- **HOCTC Resolution 2022 – 16: Adoption of the HOCTC 2023 – 2027 Transportation Improvement Program (TIP)**, presented by Dana Crisino.
  - Description: Approval of the next MPO TIP for 2023 – 2027.
  - Discussion: None.
  - Motion to approve the resolution made by: Mark Nagele
    - Seconded by: Jeff Quackenbush
    - Voting: Passed, 8-0-0
  
- **HOCTC Resolution 2022 – 17A: Amendment to the 2020 – 2024 TIP to revise a Culvert Repair/Replacement Project**, presented by Mark DeRocco.
  - Description: A project on the TIP, PIN 280639 – Culvert Repair/Replacement shall be amended to reflect a decrease in the total project cost of \$970,000 from \$1,420,000 to \$450,000 contingent on HOCTC Resolution 2022 – 17B.
  - Discussion: None.
  - Motion to approve the two resolutions made by: Nicholas DiGennaro
    - Seconded by: Deb Windecker
    - Voting: Passed, 8-0-0
  
- **HOCTC Resolution 2022 – 17B: Amendment to the 2020 – 2024 TIP to revise a Bridge Replacement Project**, presented by Mark DeRocco.
  - Description: A project on the TIP, PIN 202969 – Route 5s over Nowadaga Creek (BIN 1002790) shall be amended to reflect an increase in the total project cost of \$989,000 from \$5,614,000 to \$6,603,000 contingent on HOCTC Resolution 2022 – 17A.
  - Discussion: None.
  - *Resolution adopted in previous motion.*
  
- **HOCTC Resolution 2022 – 18A: Amendment to the 2020 – 2024 TIP to delete a Bridge Rehabilitation Project**, presented by Mark DeRocco.
  - Description: A project on the TIP, PIN 2TLB21 – Local Bridge/Pavement Rehab Project 21 (Block), funded in the amount of \$1,170,000, shall be removed from the TIP with funding moved to PIN 275476 contingent on HOCTC Resolution 2022 – 18B.
  - Discussion: None.
  - Motion to approve the resolution made by: Nicholas DiGennaro
    - Seconded by: Mark Nagele
    - Voting: Passed, 8-0-0
  
- **HOCTC Resolution 2022 – 18B: Amendment to the 2020 – 2024 TIP to add a Bridge Replacement Project**, presented by Mark DeRocco.
  - Description: A project shall be added to the MPO TIP: PIN 275476 – Gridley Paige Road over Big Creek (BIN 2205850)

funded in the amount of \$1,169,000 contingent on HOCTC Resolution 2022 – 18A.

- Discussion: None.
  - *Resolution adopted in previous motion.*
- **HOCTC Resolution 2022 – 19: Amendment to the 2020 – 2024 TIP to revise a Pavement Project**, presented by Mark DeRocco.
    - Description: A project on the TIP, PIN 280653 – New Hartford PM Paving Route 921E (Genesee Street) and 921T (Campion Road) shall be revised to reflect an increase in the total project cost of \$2,760,000 from \$3,133,000 to \$4,467,000 and a change in the funding year for the Construction and Construction Inspection phases from FFY 2022 to FFY 2023.
    - Discussion: None.
    - Motion to approve the resolution made by: Jeff Quackenbush
      - Seconded by: E.J. Moses
      - Voting: Passed, 8-0-0
- **HOCTC Resolution 2022 – 20A: Amendment to the 2020 – 2024 TIP to add an FTA Section 5310 Award Project for the Herkimer County Chapter NYSARC Inc.**, presented by Barb Hauck.
    - Description: A project shall be added to the MPO TIP: PIN 282210 – Herkimer County Chapter NYSARC, Inc. | 3 Lot K Buses funded in the amount of \$543,222.
    - Discussion: None.
    - Motion to approve the resolution made by: E.J. Moses
      - Seconded by: Jeff Quackenbush
      - Voting: Passed, 8-0-0
- **HOCTC Resolution 2022 – 20B: Amendment to the 2020 – 2024 TIP to add an FTA Section 5310 Award Project for Katherine Luther Residential Healthcare & Rehabilitation Center**, presented by Barb Hauck.
    - Description: A project shall be added to the MPO TIP: PIN 282211 – Katherine Luther Residential Healthcare & Rehabilitation Center | 4 Lot E Buses, funded in the amount of \$312,960.
    - Discussion: None.
    - *Resolution adopted in previous motion*
- **HOCTC Resolution 2022 – 21: Safe Streets for All (SS4A) Grant Application**, presented by Dana Crisino.
    - Description: An authorization for the HOCTC Director to pursue a grant application under the USDOT Safe Streets for All (SS4A) Program.
    - Discussion: None.

- Motion to approve the resolution made by: Deb Windecker
      - Seconded by: Mark Nagele
      - Voting: Passed, 8-0-0
- **HOCTC Resolution 2022 – 22: 2023 Traffic Safety Performance Measures Targets**, presented by Dana Crisino.
  - Description: Adoption of the NYSDOT 2023 Traffic Safety Performance targets for the HOCTC MPO.
  - Discussion: None.
  - Motion to approve the resolution made by: Jeff Quackenbush
    - Seconded by: Deb Windecker
    - Voting: Passed, 8-0-0
- **HOCTC Resolution 2022 – 23: Amendment to the 2020 – 2024 TIP to revise a Guiderail Project**, presented by Mark DeRocco.
  - Description: A project on the TIP, PIN 280644 – Roadside Safety/Rustic Guiderail 22 shall be revised to reflect an increase in the total project cost of \$3,058,000 from \$3,210,000 to \$6,268,000 and a change in the funding year for Construction and Construction Inspection phases of the project from FFY 2023 to FFY 2022.
  - Discussion: None.
  - Motion to approve the resolution made by: Mark Nagele
    - Seconded by: Jeff Quackenbush
    - Voting: Passed, 8-0-0
- **Administrative Modifications to the 2020 – 2024 TIP**
  - Description: A report of the administrative modifications made to the MPO TIP in the last quarter was given as the following:

ADMIN MOD. #	PIN	DESCRIPTION	AGENCY
2022 – 07MOD	280641	Pavement Marking Project 22. Total project cost increased by \$106,000 from \$3,850,000 to \$3,956,000.	NYSDOT
2022 – 08MOD	280654	Traffic Systems Improvement 22. Total project cost increased by \$68,000 from \$2,736,000 to \$2,804,000.	NYSDOT
2022 – 09MOD	230349	Route 46: Start Route 46/49 Overlap to GVM RR Crossing in the City of Rome. The total project cost increased by \$349,000 from \$5,746,000 to \$5,825,000.	NYSDOT
2022 – 10MOD	275450	Bridge NY 2018: West Main Street/Moyer Creek (BIN 2263720). The funding year for the Construction and Construction Inspection phases changed from FFY 2022 to FFY 2023.	NYSDOT



**10. Open Forum for Committee Discussion**

- None

**11. Adjournment**

- Motion to adjourn the meeting made by: Jeff Quackenbush
  - Seconded by: Deb Windecker

The meeting was adjourned at 11:10 a.m.

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Respectfully submitted by Alexander Turner