

Liens			
Building load agreement	\$ 25.00	Release Lien Estate Tax	
File mechanic's lien	\$ 15.00	Record	\$ 25.00
Cancel mechanic's lien	No fee	Per Page	\$ 5.00
Discharge by payment into court	\$ 3.00	R.J.I.	
Affidavit of service	\$ 5.00	Issue	\$ 95.00
Continue Affidavit of service	No fee	Searches	
Hospital lien	\$ 5.00	Criminal search per 2 years	\$ 5.00
Notice of lending	\$ 15.00	Judgment search per 2 years	\$ 5.00
		Historical record search - per name in book series	\$ 5.00
Maps		Separation Agreement	
File	\$ 10.00	File	\$ 5.00
Copies	\$ 5.00	Small Claims Assessment Review	
Mortgages		File. (8 copies needed)	\$ 30.00
Record	\$ 25.00	Subpoena Duces Tecum	
Per page	\$ 5.00	Each day or part	\$ 20.00
1/2% basic mortgage tax		Transcript of Judgment	
1/4% special mortgage tax		Issue	\$ 5.00
1/4% additional mortgage tax (exempt the first		File	\$ 10.00
\$10,000 for property principally improved or to be		Uniform Commercial Code (UCC)	
improved by a one or two family residence)		File	\$ 40.00
		Copy	\$ 5.00
		UCC Search	\$ 25.00
Notary Public		Wage Assignment	
Notary appointment (4 year)	\$ 60.00	File	\$ 5.00
Renewal	\$ 60.00	Satisfy	No Fee
Issue certificate of official character	\$ 5.00		
Issue certificate of authentication	\$ 5.00		
Filing certificate of official character	\$ 10.00		
Notice of Appeal			
File	\$ 65.00		
Notice of Attachment			
Index number	\$210.00		
Notice of Issue			
Fee	\$ 30.00		
Notice of Pendency (Lis Pendens)			
Index Number	\$400.00		
Record (includes cover page)	\$ 55.00		
Amend (includes cover page)	\$ 55.00		
Power of Attorney			
Record	\$ 25.00		
Per Page	\$ 5.00		
File	\$ 5.00		

Legible Copies: When a paper or document is not legible or otherwise suitable for copying or recording, the County Clerk may require a legible copy.

Copies: .65 per page - minimum of \$1.30.

Certify prepared copy: .65 per page to review - minimum of \$5.00.

Prepare & Certify: \$1.25 per page - minimum of \$5.00.

CLERK'S OFFICE

ONEIDA COUNTY NEW YORK

SCHEDULE OF FEES



Sandra J. DePerno
County Clerk

Effective: July 2018

SCHEDULE OF FEES

CPLR 8018-8021

Oneida County Clerk's Office

800 Park Avenue

Utica, New York 13501

Phone Numbers

Sandra J. DePerno,
County Clerk (315) 798-5776

Diane B. Abraham,
First Deputy County Clerk
(315) 798-5791

Naturalization /Passports
(315) 798-5778

Map Room (315) 798-5799

Civil Action / Divorce . . (315) 798-5797

Filing Information
(315) 798-5054 or (315) 798-5075

Veterans Discharges . . . (315) 798-5775

Mortgage / Transfer Tax (315) 798-5792

Assignments	
Assignment Judgment	No Fee
Assignment Mortgage	\$ 25.00
Per Page	\$ 5.00
Noting fee for each cross-reference	\$.50

(DBA) Assumed Name / Partnership (Cash Only)	
Forms (3)	\$ 1.95
File or Amend	\$ 25.00
Certify Copy	\$ 5.00
TOTAL	\$ 31.95

Bonds / Undertakings	
Individual Surety Bonds Lien	\$ 5.00
Discharge	\$ 5.00
Conservator's bond per page	\$ 3.00

Building Loan Agreement	
File	\$25.00

Certificates (other than covered by statute)	
Certificates	\$ 5.00

Commissioner of Deeds	
File appointment	\$10.00
Certificate of authentication	\$ 3.00

Consolidation Agreements	
Record	\$25.00
Per page	\$ 5.00
Noting fee for each cross reference	\$.50
Affidavit	\$ 5.00

Correction Deed / Mortgages	
All fees and paperwork apply except for original tax	

Divorce	
Issue index number	\$210.00
RJI	\$ 95.00
Note of issue	\$ 30.00
File motion	\$ 45.00
File separation agreement	\$ 5.00
Dissolution of Marriage	\$ 5.00
Certified Copy of Divorce*	\$ 5.00
*(4 pages or less)	

Deeds	
Record	\$ 25.00
Per Page	\$ 5.00
Referee's Deed-noting fee	\$.50
Capital Gains Tax Affidavit	\$ 5.00
TP 584	\$ 5.00
RP5217 - residential /agricultural	\$125.00
RP5217- all others	\$250.00
Transfer Tax Rate - \$4.00 per thousand	

Discharge of Mortgage	
Cover Page	\$ 20.00
Record	\$ 25.00
Per page	\$ 5.00
Noting Fee	\$.50
1 Page Discharge	\$ 50.50

Exemplified Copy	
Includes Preparation, Certification and Copy	\$ 15.00

Federal Tax Liens	
File	\$ 40.00

Filing	
Per instrument (other than covered by statute)	\$ 5.00

Gold Seal	
Gold seal	\$ 5.00

Index Number	
Issue	\$210.00
Foreclosure Issue	\$400.00
File motion or cross motion	\$ 45.00
File stipulation of settlement or	
Voluntary Discontinuance	\$ 35.00

Judgments	
Satisfy	No fee
Record Release Lien on Real Property	\$ 25.00
Per page	\$ 5.00
Noting Fee	\$.50
Issue - Transcript of judgment	\$ 5.00
File - Transcript of judgment	\$ 10.00
Issue - Certificate of Disposition	\$ 5.00
File - Certificate of Disposition	No fee
Default Judgment	\$ 45.00

Jury Demand	
File	\$ 65.00

IMPORTANT

**Add \$20.00 cover page fee to
all recorded documents.**

The cover page will be generated at the time of filing in our computer system.