

NOTICE OF VACANCY

DEPARTMENT: Oneida County Law Department

TITLE: Assistant County Attorney

GRADE/SALARY: 22P - Part-time position

THIS IS AN EXEMPT CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES: An incumbent of this class is responsible for the management and presentation of cases in the Rome Family Court of Oneida County. This position organizes, examines, and coordinates materials and efforts related to presentment of juvenile delinquency cases, representation of out of state support petitioners and issues regarding Persons in Need of Supervision through final disposition of such cases. This is an appointed position in which incumbents serve both under the general direction of and at the pleasure of the County Attorney. Supervision is not usually a responsibility of this position. Incumbent performs related work as assigned by the County Attorney.

MINIMUM QUALIFICATIONS: Admission to the Bar of New York State **AND** two (2) years of experience in private or public practice.

SPECIAL REQUIREMENT: Eligibility for admission to practice as an attorney and counselor at law before the courts of the State of New York at the time of application. Admission to the Bar of the State of New York at time of appointment. Applicant must be a resident of Oneida County.

MAIL APPLICATION TO: Oneida County Department of Law
Linda Dillon, County Attorney
800 Park Avenue
Utica, NY 13501

APPLICATIONS MUST BE RECEIVED NO LATER THAN: February 19, 2010

Blank applications may be picked up in Personnel – 3rd Floor of the Oneida County Building or downloaded and printed from our web site at **www.ocgov.net**, (click on Oneida County Department of Personnel). You may also call (315) 798-5726 and have an application sent to you.

****Oneida County is an equal opportunity employer****