

NOTICE OF VACANCY

DEPARTMENT: Oneida County Sheriff's Office
TITLE: Correction Officer (full-time positions)
GRADE/SALARY: 0J - \$30,754 (during basic training) plus Excellent Benefits
1J - \$36,181 (after basic training) plus Excellent Benefits

THIS IS A TESTED CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: This position exists in the Oneida County Sheriff's Office (Criminal Division) and involves responsibility on an assigned shift for the enforcement of rules and regulations governing security, conduct, discipline, safety and general well being of inmates of the County correction facility. The duties involve considerable inmate contact and supervision in a work, recreation or learning situation. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application.

Graduation from high school or possession of a high school equivalency diploma.

SPECIAL REQUIREMENTS: Candidates must be eligible for appropriate class New York State Driver's License. Possession of valid license at time of appointment. This license must be maintained throughout appointment.

NOTE:

1. To be considered for appointment, candidates must meet the physical fitness and medical requirements established by the Oneida County Commissioner of Personnel.
2. No person may be appointed to the County Correctional Facility who has been convicted of a felony or of any offense in any other jurisdiction, which if committed in New York State, would constitute a felony. A person may also be barred from appointment if he/she has been convicted of a misdemeanor or any offense in any other jurisdiction, which if committed in New York State, would constitute a misdemeanor if the Commissioner of Personnel determines that the employment of such person is not in the best interest of the Sheriff's Office.
3. Candidates are not eligible for appointment until they reach their **eighteenth** birthday.
4. Candidates must be **US citizens** at time of appointment.
5. Applicants must be **legal residents of Oneida County** prior to appointment and must maintain residency throughout appointment.

MAIL APPLICATION TO: Oneida County Department of Personnel
John P. Talerico, Commissioner
800 Park Avenue
Utica, New York 13501

APPLICATIONS MUST BE RECEIVED NO LATER THAN: Applications accepted until positions are filled.

Blank applications may be picked up in Personnel – 6th Floor of the County Building or downloaded and printed from our web site at www.ocgov.net (Click on Department of Personnel - Click on Civil Service Information – Click on Application for Employment). You may also call (315) 798-5726 and request that an application be sent to you.

****Oneida County is an equal opportunity employer****

10/02/17