

NOTICE OF VACANCY

DEPARTMENT: Oneida County Department of Social Services
TITLE: Director of Staff Development

GRADE/SALARY plus EXCELLENT BENEFITS: 32M, Step 3 – \$41,925

THIS IS A TESTED CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: This position exists in the Oneida County Department of Social Services. An employee in this class is responsible for directing, planning, organizing, and developing a comprehensive staff development program. The goal of the program is to promote and enhance staff performance utilizing in-house, State and community resources; thereby resulting in a more effective social service delivery system. Responsibilities also include participating in agency policy development, reorganization, and efforts to correct operational deficiencies. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Either:

- (A) Possession of a Master's Degree in social work, education, human resources or a related field **AND** four (4) years of full-time paid social work, casework, education and/or human resource experience; two (2) years of which shall have been in a supervisory capacity; **OR**
- (B) Graduation from a regionally accredited or NYS registered college or university with a Bachelor's Degree **AND** six (6) years of full-time paid social work, casework, education and/or human resource experience; two (2) years of which shall have been in a supervisory capacity.

MAIL APPLICATION TO:

Oneida County Department of Personnel
John P. Talerico, Commissioner
800 Park Avenue
Utica, NY 13501

APPLICATIONS MUST BE RECEIVED NO LATER THAN:

Applications accepted until September 20, 2010.

Blank applications may be picked up in Personnel – 3rd Floor of the Oneida County Building or downloaded and printed from our web site at **www.ocgov.net**, (click on Oneida County Department of Personnel). You may also call (315) 798-5726 and have an application sent to you.

****Oneida County is an equal opportunity employer****