

Jurisdiction: Oneida County Towns & Villages
Jurisdictional Class: Non-Competitive
Revised: 9/19/96

HEALTH OFFICER (PART-TIME)

DISTINGUISHING FEATURES OF THE CLASS: This is an important professional and administrative position involving responsibility for initiating, planning and directing a local public health program. A Health Officer is responsible for maintaining a high standard of public health services in accordance with the general policies and objectives of the Board of Health and with applicable state and local health laws and ordinances. General supervision is exercised over the environmental sanitation, medical and public health nursing services. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Plans, organizes and directs a local public health program;
Directs the operation of a program of licensing and inspecting to ensure the sanitary quality of food served in public eating places;
Directs the operation of water supply systems and sewage disposal systems, insofar as sanitation is concerned;
Supervises a program for the control of communicable diseases through investigation and the compilation and analysis of appropriate statistics;
Supervises the conduct of clinics for the treatment of venereal diseases and for the prevention and discovery of diphtheria, smallpox, tuberculosis and other diseases;
Participates in professional conferences and training programs and arranges for in-service training of staff;
Prepares public relations materials, such as, newspaper articles, radio and television announcements, and speaks before groups and organizations regarding the functions and activities of the Health Department.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Comprehensive knowledge of basic sciences under-lying, and of the principles and practices of medicine, as applied to public health practices; comprehensive knowledge of the principles, practices and terminology of public health administration; thorough knowledge of the principles and practices of epidemiology, sanitation and of the diagnosis and treatment of communicable diseases; ability to plan, direct and review public health programs; ability to deal with the public on projects related to public health; ability to prepare and analyze technical and statistical reports; interest in maintaining a high standard of professional ethics; tact.

SPECIAL REQUIREMENT: Possession of a license to practice medicine in New York State.