

METER REPAIR PERSON

DISTINGUISHING FEATURES OF THE CLASS: This position exists at the Upper Mohawk Valley Regional Water Board, and is routine, mechanical work which involves responsibility for the cleaning, testing and repairing of water meters. The work is performed under the direct supervision of the Meter Repair Supervisor, in accordance with prescribed procedures, permitting some independent judgement in carrying out the details of the work. Supervision is not normally a responsibility of this class. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Cleans, repairs and rebuilds water meters;
Tests and calibrates new and repaired meters;
Operates power and hand tools in the repair and rebuilding of defective posts;
Examines and replaces work parts, gears and fittings;
Installs, removes and reads special meters;
Computes recordings to determine accuracy of meters, to ensure they meet prescribed requirements;
Keeps records of meters started in, and removed, from service;
Paints, seals and stores meters;
Checks plumbing and related fittings to determine causes of high water consumption.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the operation, repair and testing of water meters; good knowledge of the methods, tools and terminology used in the repair of water meters; ability to understand and follow oral and written instructions, including simple diagrams and sketches; ability to repair small parts mechanisms; mechanical aptitude; manual dexterity; dependability; thoroughness.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from high school or possession of a high school equivalency diploma **AND** one (1) year of experience in the servicing of water meters or as a mechanic or a machinist in the repair of small parts mechanisms; **OR**
- (B) Three (3) years of experience, as outlined in (A) above; **OR**
- (C) An equivalent combination of training and experience, as defined by the limits of (A) and (B) above.

NOTE: Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.