

Jurisdiction: Oneida County
Jurisdictional Class: Non-Competitive
Revised: 8/22/97

SR. AGING SERVICES AIDE

DISTINGUISHING FEATURES OF THE CLASS: This position involves sub-professional work in support of the Office for the Aging activities. The position is intended to permit employment for older persons who can success-fully relate to, and establish good rapport with, other older persons. Provides some supervision over Aging Services Aides in working with the elderly. The work is performed under general supervision. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Engages in activities in support of Office for the Aging programs;
Works directly with older persons or their delegates to help meet needs;
Makes home visits in response to requests of individual older persons and reports needs to professional staff;
Distributes and relates information about resources and services available in the community;
Assists in obtaining services for individual older persons;
Provides some supervision to the Aging Services Aides.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of geographic area served by the Office for the Aging and its social conditions; working knowledge of programs and services available through the Office for the Aging and other services providers; working knowledge of the characteristics, needs and interests of the elderly; ability to communicate with older persons who may have physical or language difficulties; ability to relate to, establish rapport and motivate older people; empathy in handling sensitive human problems; tact.

MINIMUM QUALIFICATIONS: One (1) year of experience in providing some form of care, assistance and/or recreation for the elderly, or similar type work.

NOTE: Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.