

**SUPERVISING PSYCHIATRIST (PART-TIME)**  
**(Psychiatric Outpatient Clinic)**

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for: (1) integrating the mental hygiene function of the clinics into the total framework of mental hygiene activities provided by other health, welfare, and educational agencies in the community; (2) planning and directing clinical services which utilize the integrated capacities of psychiatrists, psychiatric social workers, and clinical psychologists for the treatment of problems of personality and behavior. This is a professional position of the highest caliber which requires executive and administrative experience, psychiatric skill, and a thorough knowledge of: (1) the related functions of associated community agencies; (2) the use of contributing skills of psychiatric social work and clinical psychology. In addition to working knowledge of major and minor personality deviations, this position requires the ability to utilize and supervise other members of the staff in using appropriate methods of treatment. The emphasis of the incumbent's work within the clinic, is on the establishment of sound and constructive therapeutic procedures, not merely a diagnostic and advisory service, and on making these facilities available to all members of the community, with clearly defined use of social, educational and health agencies. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Performs active treatment with patients;

Supervises staff psychiatrists, social workers, and psychologists in the treatment of patients;

In collaboration with staff (and Board of Advisory Committee):

Studies the particular needs of the community for mental hygiene and orients the activities of the clinics to meet those needs;

Determines the pattern whereby clinic work with ambulatory patients can best be fitted in with already-existing collateral agencies;

Plans and organizes the development of clinic services to meet the mental health needs of the community;

Plans and organizes training programs within the clinic structure for psychiatric residents, social work students, etc.;

Provides for the maintenance of accurate records;

Determines suitable intake policies;

Selects and supervises research investigations which will further improve treatment procedures;

Fosters inter-agency cooperation and understanding;

Maintains mutually stimulating contacts with similar clinics and with teaching and research institutions;

Provides for supplementary training of junior members of the staff;

Interprets the functions of the clinic work to the community, in such a manner as to promote effective use of the clinic services.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Comprehensive professional knowledge; ability to supervise and instruct staff members; subjective understanding of human relationships; ability to develop good community relations; interest in developing community progress in mental health and in integrating the clinic program toward this end.

**MINIMUM QUALIFICATIONS:** Graduation from a medical school approved by the University of the State of New York; one (1) year of internship in an approved hospital; three (3) years of approved psychiatric residency, **AND** two (2) years of full-time experience, or an acceptable equivalent, in psychiatry and neurology; one (1) year of which must have been in a mental hygiene clinic employing the integrated services of psychiatrists, psychologists and psychiatric social workers. One (1) year of a satisfactory equivalent may be substituted for one (1) of the three (3) years of psychiatric residency.

**NOTE: SPECIAL REQUIREMENT FOR CLINICS SERVING CHILDREN ONLY:** For clinics serving children only, one (1) year of the required experience stipulated above must have involved direct work with children in an approved psychiatric residency or in supervised psychiatric clinic experience.

**SPECIAL REQUIREMENTS:** Eligibility for a license to practice medicine issued by the State of New York. Possession of the license at time of appointment.