



Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program
The Boehlert Center at Union Station
321 Main Street ■ Utica, NY ■ 13501

Phone: (315) 798-5710
Fax: (315) 798-5852
planning@ocgov.net

MEETING MINUTES

December 19, 2017

4:30 PM

Whitestown Town Offices
8539 Clark Mills Road
Whitestown, NY

Present

Dave Glenn, Chair (Whitesboro)
Tom Hughes (V. of New Hartford)
Shaun Kaleta (Supervisor Whitestown)
Joe Cirusuolo (Whitestown)
Kyle Tritten (V. of Whitesboro)
James Christian (Supervisor Paris)

Vincent Malagese (Whitesboro)
Dave Babowicz (OC DPW)
Al Ash (NYS DEC)
Gary Kielar (Resident)
Al Swierczek (public)
Kristin Campbell (HOCCPP)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. The minutes of the November 21, 2017 meeting were approved upon a motion by Supervisor Christian and a second by Larry Felitto.

Paris Box Culverts

The project came to completion on December 5th. A final invoice was received from the contractor on December 15, 2017. Al S. reviewed the invoice and made his comments. Chairperson Glenn signed the Notice of Completion forms to be sent back to the Army Corps of Engineers. Motion by Supervisor Christian with a second by Joe C. to sign the Notice of Completion.

Whitestown Sauquoit Creek Channel and Floodplain Restoration Capital Project

Oneida County was successful in their application to Environmental Facilities for a Green Infrastructure Grant Program with an additional \$2 million dollars towards the bench restoration and stabilization project. Currently there is over \$5 million in grants secured for this project. Supervisor Kaleta reported there is meeting on Wednesday with O'Brien and Gere and NYS DEC to discuss comments on the bench design for Sauquoit Creek and the next steps moving forward.

2018 Chairperson election

Supervisor Kaleta spoke to nominate Dave Glenn as chairperson. After review of the IMA and bylaws, there is nothing in them that indicate the chairperson has to be an elected official, only an authorized representative of the municipality. Whitesboro would need to appointment him at

their next meeting as their authorized representative to the SCBIC and then Dave can be reappointed as the chairperson in 2018. A motion to reappoint Dave Glenn as chairperson pending his authorization as the representative of Whitesboro was made by Vince M. and a second by Joe C.

Renewal of the Intermunicipal Agreement (IMA)

The current IMA is set to expire again in 2018. Kristin sent out a copy of the existing document and received no comments. Members need to get authorization to resign for the January meeting.

Treasurer's Report

Kristin reported the balance in the Commission's bank account is currently \$159,456.03. Upon a motion by Supervisor Christian, and second by Tom Hughes, the SCBIC unanimously approved the treasurer's report.

Kristin presented documentation for payment to Alan Swierczek, PE for \$622.50 for reimbursement for work completed on engineering services for the Paris Box Culvert Project. The payment for \$622.50 to reimburse Alan Swierczek, PE for work completed was unanimously approved on a motion by Supervisor Christian and a second by Tom Hughes.

Kristin presented documentation for payment to CNY Construction for \$131,000 for reimbursement for work completed on construction of the Paris Box Culvert Project. The payment for \$131,000 to CNY Construction for work completed was unanimously approved on a motion by Supervisor Christian and a second by Joe C.

The additional \$59,900 was set aside by the Town of Pars as they wait for DASNY funding to come through. Paris will send the remaining payment to CNY Construction.

Other Business

Gravel Bar Removal: There was a general discussion about the status of the gravel bar removal in Whitestown near Dunham Park. The Town of Whitestown would need to get the permits and funds to go ahead with the project if they did not want to wait for the larger bench project to commence.

Pump Station:

Steve Devan gave a brief status report of the progress on the pump station project. Issues with National Grid stalled the project but back on track and the contract for the force main has been released.

The next meeting date is January 16, 2018 at the Whitestown Town Building located at 8539 Clark Mills Road, Whitesboro.