



Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program
The Boehlert Center at Union Station
321 Main Street ■ Utica, NY ■ 13501

Phone: (315) 798-5710
Fax: (315) 798-5852
planning@ocgov.net

MEETING MINUTES

November 21 2017

4:30 PM

Whitestown Town Offices
8539 Clark Mills Road
Whitestown, NY

Present

Dave Glenn, Chair (Whitesboro)
Larry Felitto (V. Yorkville)
Tom Hughes (V. of New Hartford)
James Christian (Supervisor Paris)
Bob Frieland (Whitesboro)
Vincent Malagese (Whitesboro)

Dave Babowicz (OC DPW)
Al Ash (NYS DEC)
Tom Vigneault (NYS DEC)
Katherine M. Czajkowski (NYS DEC)
Kristin Campbell (HOCCPP)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. There is a correction to the minutes from October 2017. "The bridge in the Village of New Hartford to be repaired crosses NYS Rte. 8 over Genesee Street (not the Sauquoit Creek). The minutes of the October 17, 2017 meeting were approved with the correction upon a motion by Supervisor Christian and a second by Larry Felitto.

Project Updates

Paris Box Culverts

Engineer Al S. was unable to attend the meeting but has been keeping Chairperson Glenn up to date on the construction progress of the project. Last noted on November 10, 2017 at the Tucker Brook site (#1, near Willowbrook Drive), the contractor set the concrete box extension and would be placing forms for the concrete headwall. The concrete pour may occur the following week weather depending. Site #2, at Pinnacle Rd, was completed on October 26th. The stones have been set, pavements have been restored, and disturbed lawns re-seeded. Site #2 was the most time sensitive as some pavement needed to be replaced before the weather closed the asphalt plants.

Whitestown Sauquoit Creek Channel and Floodplain Restoration Capital Project

Engineer Shaun Gannon with O'Brien and Gere sent a quick update by email. He had spoken with NYS DEC about any preliminary comments on the bench design for Sauquoit Creek and are planning to have an internal discussion next week and then arrange to come to Whitestown to meet with OBG, County, Town, etc. to go over their comments.

Renewal of the Intermunicipal Agreement (IMA)

The current IMA is set to expire again in 2018. With new elected officials, the group should resign the agreement for another term. Kristin will send voting members a copy of the existing document for comments as now would be the time to make any changes. In addition, a new chairperson will need to be elected. Members need to look at potential nominees.

Treasurer's Report

Kristin reported the balance in the Commission's bank account is currently \$148,002.53. Upon a motion by Supervisor Christian, and second by Larry Felitto, the SCBIC unanimously approved the treasurer's report.

Kristin presented documentation for payment to Alan Swierczek, PE for \$483.50 for reimbursement for work completed on engineering services for the Paris Box Culvert Project. The payment for \$483.50 to reimburse Alan Swierczek, PE for work completed was unanimously approved on a motion by Larry Felitto and a second by Tom Hughes.

Other Business

Gravel Bar Removal: There was a general discussion about the status of the gravel bar removal in Whitestown near Dunham Park. The Town's engineer did look at the site and commented to DEC about the need for removal. That is where the discussion had stalled. Tom V. and Al A. will look into where it stood at their office and get back to the group.

Sediment Management Funding: Kathy C., Watershed Coordinator of the Mohawk River Basin Program, updated members on the status of the funds announcement by the Governor in August to create sediment management plans and the money to implement those plans. A committee has been set up at the state to figure out the details on how to do the plan and get the money to the basin communicates. There is an existing MOA with NYS Soil and Water Conservation Districts and a MOU with NYS Ag and Markets. The template management plan is being finalized that used some of the information from the Post Emergency Stream Intervention training that was presented by Joanne Humphreys at OC S&W. The plans will identify issues including the creators of debris and water so any work to address concerns can be proactive rather than reactionary after a flooding event. Soil and Water will work with the municipalities and the plan will be approved at the local level. The plan will be 100% grant funded with a \$50k budget and the \$124k for implementation will have some sort of local cost share that has yet to be determined.

Training: HOCCPP hosted a conference on November 2, 2017 with speakers from the NYS DOS and DEC to discuss the role of PBs and ZBAs in stormwater decision making. The event was a success and many of the participants later commented how interesting the information was that the local DEC presented and that they would like more events like this in the future.

The next meeting date is December 19, 2017 at the Whitestown Town Building located at 8539 Clark Mills Road, Whitesboro.