

**THE ONEIDA COUNTY
DEPARTMENT OF
WATER QUALITY AND
WATER POLLUTION CONTROL**

**REQUEST FOR QUALIFICATIONS
ENGINEERING SERVICES RELATIVE TO
SPDES PERMIT COMPLIANCE AND
CSO/SSO ABATEMENT**



Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

Response Due: June 1, 2007



ANTICIPATED SCOPE OF SERVICE

The successful firm will be tasked with assisting the County and the municipalities comprising the Oneida County Sewer District with achieving the goals listed above. Based on these goals, there are scope of services items that can be anticipated. Furthermore, the NYSDEC has conveyed to the County, via letter, the complaint and/or the consent order specific items that they want generated by or addressed.

In more recent correspondence, the NYSDEC has requested that temporary alternative measures be evaluated for treatment of the CSO discharge at the Sauquoit Creek Pumping Station. They specifically mentioned disinfection, storage and floatables removal as possible options to evaluate. In light of this request, evaluation of temporary alternative measures for the CSO discharge must be added as a goal for the project.

The following scope of service items must be considered by interested firms.

- Provide technical expertise dealing with the complaint and consent order issued by NYSDEC
- Provide assistance to the County modifying its sewer ordinance to comply with Part 750
- Provide assistance to the County in developing intermunicipal agreements with the Oneida County Sewer District member municipalities as requested by NYSDEC
- Assist the County in developing an effective public education component for this project
- Develop a Plan of Evaluation/Study for this project that must be submitted to NYSDEC for approval on or before 12/31/07
- Evaluate temporary treatment alternatives for the CSO discharge at the Sauquoit Creek Pumping Station that must be submitted to NYSDEC for approval on or before 12/31/2007.
- After approval by NYSDEC, implement the Plan of Evaluation/Study
- Assist the County and Sewer District member municipalities in finding grants and other funding sources to fund both the evaluation/study and to implement the preferred recommendations of the evaluation/study
- Produce a financial capabilities analysis which will establish to what extent the County and Sewer District member municipalities can fund the preferred recommendations of the evaluation/study
- Produce a findings report and recommendations based on the evaluation/study findings
- Provide the necessary engineering services to assist the County and Sewer District member municipalities in implementing the preferred recommendations of the evaluation/study



- Evaluate temporary alternative measures for treatment of the CSO discharge

The NYSDEC specifically requested following studies and/or plans be generated as part of this project.

- A flow management study for the Oneida County Water Pollution Control Plant as required by 6 NYCRR 750-2.9(c)(1)
- An I&I offset plan so that development can continue in the Sauquoit Creek Pumping Station service area
- A sewer system assessment, maintenance and flow monitoring plan
- A wet weather operating plan for the Oneida County Water Pollution Control Plant
- Evaluate the expansion/modification of Sewer District facilities to treat more CSO flow from the City of Utica
- Develop cost/performance curves for these modifications
- Evaluate and Characterize the City of Utica/County CSO function and relationships, especially as they relate to the Railroad and Grace Creek CSO's

At this point in time, it is unknown how many and to what extent the items listed above will be developed or produced. However, an interested firm must have the expertise and experience to produce any one or all of them.



BASIS OF AWARD

The County anticipates awarding a professional services contract, subject to the approval of the Oneida County Board of Legislators and the Oneida County Sewer District, for this project. An interested firm must demonstrate the necessary qualifications and abilities to successfully complete the project tasks. In the evaluation process, the County will be looking for firms that can perform the following tasks effectively.

- Have demonstrated the ability to effectively work and negotiate with NYSDEC of matters contained in this RFQ
- Have demonstrated extensive experience in the successful cost-effective completion of projects of this magnitude involving CSO/SSO/I&I issues
- Have demonstrated the ability to effectively work with multiple municipalities simultaneously towards a common goal
- Have adequate qualified personnel and resources that can be committed to this project and complete its required tasks on schedule

The County reserves the rights to consider any and all factors in awarding this project. Given the magnitude of this project, the County anticipates quality proposals from a substantial number of firms.



SUBMITTALS/PRESENTATIONS

Proposals for this project are due June 1, 2007. The County will take approximately thirty (30) days to review all the proposals and seek answers to questions from responding firms. Once the review is complete, the County intends to short list several firms. These firms will be required to make a presentation to the County regarding their qualifications and approach to the project. It is anticipated that the selection process would be complete by July 1, 2007 and a contract would be forthcoming from the County no later than August 15, 2007.

It is not the intent of the County to dictate what should be contained in interested firms proposals or presentations. However, the County would like to see the following common elements contained in the proposals.

- A presentation of qualifications
- A proposed approach to the project
- The resumes of key personnel who will manage and work on the project
- A minimum of three references from projects of this type, complexity and magnitude
- An insurance certificate with types of coverage and amounts carried by the firm
- A current fee schedule
- A projected fee for the Plan of Evaluation/Study phase of the project
- A projected fee for the evaluation of CSO temporary alternative measures phase of the project

CONTACT INFORMATION

Please direct all questions and comments as well as RFQ responses to the following person.

Steven P. Devan, P.E.
Commissioner
Oneida County Department of
Water Quality & Water Pollution Control
PO Box 442
Utica, NY 13503-0442
Phone: 315-798-5656
Fax: 315-724-9812
E-mail: sdevan@ocgov.net