

Oneida County Sewer District SSO Mitigation Project  
Steering Committee Meeting Report  
May 24, 2011 – 5:30 p.m.  
Marcy Town Hall

*Note: Municipality representation is comprised of one (1) community representative and one (1) designee. It is expected and recommended that both community delegates attend committee meetings.*

<b>Municipality</b>	<b>Member</b>	<b>Attended</b>
<b>Village of Clayville</b>		
Chief Elected Official		
OR Designee	Terry Dote	X
Community Representative	Mike Steiger	X
<b>Town of Deerfield</b>		
Chief Elected Official	Scott Mahardy	
Supervisor's Designee	Peggy Boshart	
Community Representative		
<b>Town of Frankfort</b>		
Chief Elected Official	Joseph Kinney	
OR Designee		
Community Representative		
<b>Village of Holland Patent</b>		
Chief Elected Official	Michael Bennison	
Mayor's Designee	David Wilcox	
Community Representative	Peter Gaige	
<b>Town of Marcy</b>		
Chief Elected Official	Brian Scala	X
Supervisor's Designee	Brendon Candella	
Community Representative	Carson Sorrell	X
<b>Town of New Hartford</b>		
Chief Elected Official	Patrick Tyksinski	
Elected Official	Richard Sherman	X
Community Representative	Scot Owens	
Alternate	Christine Krupa	
<b>Village of New Hartford</b>		
Chief Elected Official	Donald J. Ryan	X
Mayor's Designee	John Grygiel	
Community Representative	Don Bathke	X

<b>Village of New York Mills</b>		
Chief Elected Official	John Bialek	
Mayor's Designee	Joseph Urban	X
Community Representative	George Majka	
<b>Village of Oriskany</b>		
Chief Elected Official	Don Rothdiener	X
Mayor's Designee	Mick O'Connor	
Community Representative	Chris Burtch	X
<b>Town of Paris</b>		
Chief Elected Official	Felix Cardillo	
OR Designee		
Community Representative	Jim Hogel	
<b>Town of Schuyler</b>		
Chief Elected Official	Kenneth Dodge	X
Supervisor's Designee	Anthony Lucenti	
Community Representative		
<b>City of Utica</b>		
Chief Elected Official	David Roefaro	
Mayor's Designee	Deb Day	X
Mayor's Designee	Goran Smiljic	
<b>Village of Whitesboro</b>		
Chief Elected Official	Brenda Gilberti	
Mayor's Designee	Charles Tritten	X
Community Representative	Patrick O'Connor	
<b>Town of Whitestown</b>		
Chief Elected Official	Charles R. Gibbs II	
Supervisor's Designee	Sal Granato	
Community Representative	Bill Schmitt	
<b>Village of Yorkville</b>		
Chief Elected Official	Anthony C. Leone, Jr.	
OR Designee		
Community Representative	Kenneth Schaaf	X
<b>Oneida County</b>		
Community Representative	Bruce Brodsky	X
Community Representative	Harvey Yando	
County Attorney	Peter Rayhill	X

<b>Oneida County - Water Quality and Water Pollution Control</b>		
Commissioner	Steve Devan	X
<b>Project Consulting Team</b>		
Shumaker Engineering	Karl Schrantz	X
Shumaker Engineering	Jim Luz	X
Brown & Caldwell	Steve Freedman	X
Brown & Caldwell	Charles Lombardi	X
The Paige Group	Nancy Pattarini	X
The Paige Group	Catherine Manion	X
<b>Guests</b>		
League of Women Voters	Mary Anthony	X

**Municipalities Represented:**

Village of Clayville	Village of Oriskany
Town of Marcy	Town of Schuyler
Town of New Hartford	City of Utica
Village of New Hartford	Village of Whitesboro
Village of New York Mills	Village of Yorkville

**Municipalities Not Represented:**

Town of Deerfield	Town of Paris
Town of Frankfort	Town of Whitestown
Village of Holland Patent	

**I. Welcome/Introduction**

Donald Ryan, Steering Committee chair, began the meeting at 5:30 p.m.

Mr. Ryan introduced Charles Lombardi of consultants Brown and Caldwell. Mr. Lombardi serves as the CMOM planning/programs task leader and has been responsible for conducting the CMOM assessments and readiness review.

**II. CMOM Presentation – Charles Lombardi, Brown and Caldwell**

- A. Mr. Lombardi began by giving a brief overview of CMOM. Short for Capacity Management Operation Maintenance, CMOM is the means to establish an efficient and environmentally sound water collections system. This ongoing process includes evaluating practices, identifying problems, implementing an action plan and measuring performance. Some benefits of a CMOM program include:
- Identifying and quantifying inflow and infiltration (I/I) sources and removal

- Enhanced system performance and reliability
  - Improved environmental compliance
  - Establishing a process for ongoing repair and improvement
- B. A CMOM program is necessary for Oneida County as it will support compliance with the current New York State Department of Environmental Conservation (NYSDEC) consent order by finding and eliminating the sources of I/I contributing to sanitary sewer overflows. It will also help optimize operations and reliability at the Sauquoit Creek Pump Station.
- C. Sources of I/I include:
- Sump pumps (inflow)
  - Roof leaders (inflow)
  - Structurally deficient pipes and manholes (infiltration)
- D. Brown and Caldwell conducted a CMOM readiness review of 22 CMOM related business practices (in the areas of policy, maintenance, operations, technical support, administrative support and staffing) on all municipal collections systems tributary to the Sauquoit Creek Pump Station. The results will help establish an action plan for municipalities to achieve and maintain efficient wastewater collections systems.
- E. Though the final reports from the readiness review are not yet available, Mr. Lombardi shared preliminary findings.
- Overall, it was found that:
    - i. Municipalities were responsive and readily available during the assessment interviews.
    - ii. Municipalities demonstrate impressive maintenance of vehicles and related equipment.
    - iii. There are several municipal staff with a wealth of critical knowledge of their local sanitary sewer systems.
    - iv. Municipal public works staff perform many non-sewer related functions as part of their job duties (green waste pick up, mowing, equipment maintenance, ditch cleaning, snow plowing, etc.). The obvious time constraints makes focused preventative/proactive sewer system maintenance difficult.
    - v. Intermunicipal assistance is already in place.
    - vi. Several key CMOM components are already in place, including:
      - 1. A sewer use ordinance (“Oneida County Sewer Use Rules and Regulation” plus supplemental local sewer ordinances/local laws.)

2. Condition assessment programs (pipelines and manholes) are being conducted by Oneida County representatives/consulting engineers.
  3. Mapping and GIS systems are being put into place by Oneida County
  4. Computerized Maintenance Management System (CMMS) is being developed by Oneida County
  5. A district-wide Sewer Overflow Response Plan is in place.
  6. Readiness review and business practice evaluation have been conducted at the request of Oneida County.
- The following are identified areas/actions where the CMOM program could be further enhanced:
    - i. Establish consistent documentation of sanitary sewer problems and develop formalized CMOM-related standard operating procedures. Engineering consultant Karl Schrantz noted that the engineering team is working on developing consistent, formalized documentation methods that the municipalities can utilize.
    - ii. Establish staff utilization procedures.
    - iii. Achieve greater municipality access to the sewer system GIS and CMMS software programs maintained by Oneida County. Commissioner Steve Devan noted that there are technical issues preventing access and the County is currently working on a solution.
    - iv. Develop tree root and fats, oils and grease (FOGS) control programs.
  - Recommended next steps include:
    - i. Continue with current inspections and implementation of current CMOM components
    - ii. Train staff on CMOM-related standard operating procedures
    - iii. Develop preventive maintenance programs
    - iv. Establish district-wide standard operating procedures for items such as: pump station maintenance, FOG, root control, manhole inspections, sewer cleaning, etc.
    - v. Implement system-wide flow metering program

- vi. Conduct readiness reviews for the communities outside the Sauquoit Creek Pumping Station basin.

### **III. Discussions**

#### **A. Marcy Housing Development**

Town of Marcy Supervisor Brian Scala presented to the Steering Committee a letter that the Marcy Planning Board received from the NYSDEC regarding a proposed 31-lot residential subdivision. The letter stated that in order for the NYSDEC to approve the proposed sanitary sewer extension for this subdivision, the NYSDEC wants an “enforceable” mechanism put into place that will ensure that any new sewage flows that could impact (displace) Utica CSO flows be offset by inflow/infiltration reduction projects. Further, it appeared that the NYSDEC was attempting to link the Sauquoit Creek Pumping Station consent order and the Utica CSO Long Term Control Plan to any development within the District service area.

Mr. Devan acknowledged NYSDEC’s position and expressed that the County feels that the Town of Marcy needs to be treated separately from the consent order and issues related to Utica’s CSO’s.

#### **B. Project Information Bulletins**

Nancy Pattarini, public information consultant, reminded Steering Committee members to review and share the update bulletin that they will be receiving regularly. Mrs. Pattarini also encouraged members to access, print and share the update by visiting [www.ocgov.net/wpc/publicinformation](http://www.ocgov.net/wpc/publicinformation).

#### **C. Private Property I/I**

Don Bathke, Village of New Hartford community representative, inquired as to when public information regarding private I/I would be available. Mr. Bathke expressed that the Village of New Hartford is ready to move forward with this initiative. The consultant team indicated that work on a private I/I program would begin this summer in advance of actual home inspections. Mrs. Pattarini stated that the team would share previously developed I/I program materials with all municipalities and Steering Committee members for immediate use.

### **IV. Next Meeting:** Date to be determined.