



# Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program  
The Boehlert Center at Union Station  
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## **MEETING MINUTES**

**August 18, 2015**

**4:30 PM**

Village of New York Mills, Village Offices  
1 Maple Street  
New York Mills NY

### **Present**

Dave Glenn, Chair (V. of Whitesboro)  
Larry Felitto (V. of Yorkville)  
Al Ash (NYS DEC)  
Sherry Hierholzer (NYS DOT)

Al Swierczek (Engineer)  
Dave Corr (Trout Unlimited)  
Kristin Campbell (HOCCPP)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. Approval of the minutes was tabled due to a lack of quorum.

### **Dunham Manor Bank Stabilization**

Tabled due to a lack of quorum

### **Oneida County Flood Mitigation Funds**

Al Swierczek has a surveyor working with him on the design of the 4 box culverts in the Town of Paris. The Tuckers Brook survey is complete and Al is working to complete the design. There is a 10 foot drop and the culvert will need to be extended with a precast pipe block. A guardrail will be needed along with the Town of Paris getting a permeant easement for this area. Next steps will be finalizing drawings and the project going out to bid. Easements and descriptions will be necessary. He will next work on the Main Street Bridge. This location may be “easier” to design and permit.

### **Treasurer’s Report**

The treasurer’s report was tabled due to lack of quorum.

### **Other Business**

- *Washington Mills Athletic Park:* Dave Corr updated the group on the progress of the Washington Mills Athletic Park. Work should be completed tomorrow. The project was a cooperative effort completed by volunteers, donations from many agencies and expert contractor from Apalachin. The bids for the project were in the \$30,000 range but the selected contractor came in at \$20,000. Funds and expertise came from NYS Department of Transportation, US Fish and Wildlife, Town of New Hartford, Mohawk valley Trout

Unlimited and a \$2k donation from the Sauquoit Creek Basin Commission. Dave showed the group progress pictures.

- *Quorum:* The Commission has had problems with getting a quorum the past 6 months. Chairperson Glenn would like to send out a letter to members about looking at a better time or date that may result in better attendance. This is important as there is important business to be voted on at these meetings in terms of project selections, grant applications and payment of bills and receipt of funds.
- *Budget:* The 2015 budget was reviewed again. After discussion, it was agreed to keep the 2014 amounts and mail out the municipal contribution letters.

The next meeting date is **September 15, 2015** at 4:30 pm.