EXPEDITED COMMUNICATIONS FOR DISTRIBUTION  
March 9, 2018

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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March 6, 2018

Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

Dear Honorable Members:

The Director of Emergency Services has been awarded a grant contract from the FY2017 Emergency Management Performance Grant (EMPG). Funding from this grant is provided by the United States Department of Homeland Security and the Federal Emergency Management Agency (FEMA).

The total of this grant is $92,407.00. These funds will be used to reimburse Salary lines already established in the current 2018 budget. The funds will also be used to purchase a new emergency response vehicle. In order to achieve this in the budget it is necessary to do a supplemental appropriation:

I therefore request your Board approval for the following 2018 Supplemental Appropriation:

TO:

AA# A3020.251 Emergency Services – Automotive Equipment .......................... $40,000.

This supplemental appropriation will be fully supported by:

RA# A4304 Emergency Services – Federal Aid Management Asst. ................... $40,000.

Respectfully submitted,

[Signature]

Anthony J. Picente, Jr.  
Oneida County Executive

CC: County Attorney,  
Comptroller  
Budget  
Director of Emergency Services
February 21, 2018

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

Re: Resolution approving application to the State Comptroller
   Capital Project HG570 – Headworks Construction and Rehabilitation
   Capital Project HG571 – Primary Tank Replacement/High Rate Disinfection Construction
   Cuptial Project HG572 – Secondary Treatment Upgrades
   Cuptial Project HG573 – Barnes Ave Pumping Station Relocation
   CWSRF No. C6-6070-08-05

Dear County Executive Picente:

As part of the bonding requirements for sewer district improvements, any project that exceeds the average annual estimated cost threshold published by the Office of the State Comptroller must receive the approval of that office. This 2018 threshold for a typical property is $11.00 per year.

The projected typical property cost for the capital projects listed above $160.00 per year. Consequently, the Office of the State Comptroller must approve this project and the filing of the application for this approval must be authorized by the Oneida County Board of Legislators.

Attached is a resolution prepared by bond counsel approving the application to the Office of the State Comptroller. The draft application is also attached.

I respectfully request that the Board consider this legislation at their March board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,

THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL

Steven P. Devan, P.E.
Commissioner

Cc: Joseph J. Timpano, Oneida County Comptroller
   Karl E. Schrantz, O’Brien & Gere

Attachments: Proposed OSC Resolution
              Proposed OSC Application (w/o attachments)
February 16, 2018

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

On Thursday, February 15, 2018, the Oneida County Finance Department received bids on various tax delinquent properties. Attached, please find a list of the highest offers received that evening. We started this auction with over 277 properties, and collection efforts have resulted in collecting over $1,594,075.14 in delinquent taxes.

We would also like to personally thank the Sheriff’s Department for providing security to and from the Radisson Hotel Utica Centre.

We recommend full Board consideration of the attached bids for approval on March 14, 2018 and respectfully request that you forward same at your earliest opportunity.

Sincerely yours,

Anthony Carvelli
Commissioner of Finance

cc: Gerald Fiorini, Chairman, Oneida County Board of Legislators
    Peter M. Rayhill, County Attorney
    Mikale Billard, Clerk of the Board
February 20, 2018

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente:

Enclosed herein, please find correspondence from the Adirondack Central School with regard to the school district's interest in acquiring a conveyance of certain county tax foreclosed property located at 108 South Street in the town of Boonville. The parcel, identified as tax map number 33.005-2-34.2, has been requested for use by the school district, and is expected to be an important addition to the footprint of existing school property.

In order to effectuate their request, and achieve timely status, consideration at the next Board meeting dated March 14th, is requested. We recommend full Board consideration of their request for approval, and respectfully request that you forward same at your earliest opportunity.

Sincerely yours,

Anthony Carrelli
Commissioner of Finance

Enclosure

cc: Mike Billard
    Peter Rayhill
February 16, 2018

Anthony R. Carvelli  
Commissioner of Finance  
Oneida County Finance Department  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

Re: Adirondack Central School District  
Acquisition of 108 South Street, Boonville, New York 13309

Dear Mr. Carvelli:

I am writing on behalf of the Adirondack Central School District ("School District") with regard to the School District’s interest in acquiring 108 South Street, Boonville, New York 13309 (Parcel No. 33.005-2-34.2). This property is currently subject to a tax foreclosure.

The School District would like to acquire the property because it adjoins real estate that the School District currently owns. The property has road frontage and would provide additional access to the School District’s facilities.

Additionally, the School District would like to remove the unoccupied house currently located on the property. The house is in significant disrepair and presents safety concerns. Upon removing the house, the School District would fill in the basement level, if any, and create additional parking space. Ultimately, the School District’s goal in acquiring the property is to improve both the School District’s facilities and the surrounding neighborhood.
If you need me to provide any additional documents or information to assist in your consideration of the School District's request to acquire the property, please do not hesitate to contact me.

Thank you for your consideration.

Sincerely,

[Signature]

Sharon Cihocki
Business Administrator
ONEIDA COUNTY DEPARTMENT OF FINANCE

PHONE: (315) 798-5753                DATE: 02/20/18

TO:  RAYMOND ROBERT                    13309-

108 SOUTH ST                      
BOONVILLE NY

==================================================================
DELINQUENT NOTICE
DELIQUENT TAXES EXIST AGAINST THE PROPERTY LISTED BELOW. A 5% PENALTY WAS ADDED PURSUANT TO LAW AND INTEREST AT 10% PER YEAR IS ACCUMULATING AGAINST THE BALANCE DUE.

IN ORDER TO PROTECT YOUR INTEREST IN YOUR PROPERTY IT IS ESSENTIAL THAT YOU PAY THIS TOTAL. SHOULD TAX REMAIN UNPAID THIS PROPERTY WILL BE ADVERTISED AND THE COST ADDED TO THE AMOUNT DUE.

==================================================================

TOWN OF BOONVILLE      VILLAGE OF BOONVILLE
302601 33.005-2-34.2  OV  *  ASSESSMENT LAND: 4500
*  ASSESSMENT TOTAL: 30800
SCHOOL CODE: 302601  *  PROPERTY CLASS: 210

==================================================================

PROPERTY LOCATION: 108 SOUTH ST

==================================================================

TX : TAX : CERT. : TAX PLUS : INTEREST : ADV. : TOTAL

==================================================================

14 : COUNTY: 001427: 2324.53  : 232.45  : 0.00  : $2556.98
15 : COUNTY: 001643: 1977.07  : 197.71  : 0.00  : $2174.78
16 : COUNTY: 001407: 1950.84  : 195.08  : 0.00  : $2145.92
17 : COUNTY: 001469: 1788.69  : 30.82   : 0.00  : $1819.51

STUB SEARCH AND ADVERTISING FEE(S) $107.00

==================================================================

>>> TOTAL AMOUNT DUE IF PAID BY 02/28/18 = $8804.19

MAKE CHECK PAYABLE TO: COMMISSIONER OF FINANCE
MAIL TO: 800 PARK AVE.
UTICA, NY 13501

FAILURE TO RECEIVE A TAX BILL DOES NOT WAIVE OBLIGATION TO PAY TAX OR PENALTY. PLEASE RETURN THIS NOTICE WITH CHECK OR MONEY ORDER.
IF RETURN RECEIPT IS NEEDED, PLEASE INCLUDE SELF-ADDRESSED, STAMPED ENVELOPE.

> THE ORIGINAL TOWN AND COUNTY TAX FOR 2018 TOTALS ==> $1541.74 <

ATTENTION: Taxes and/or charges in transition to this office from local collector(s) are not reflected on this statement.
February 23, 2018

segments:

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Honorable Members:

During the process of preparing for the closing of the County’s accounting records for 2017, deficit balances were identified in a number of employee fringe benefit accounts that will require transfers. The transfers are covered by surplus funds in the 2017 budgets of other related fringe accounts.

Health Insurance shortages result from an evolving workforce and coverage changes that they may elect. The shortages in the retirement accounts are due to the ever increasing NYS Retirement charge and the decision to pay off the entire retirement liability in order to save on interest charges.

Due to the need to close the 2017 accounting records, I ask that these transfers be acted upon at the March 14th meeting. I therefore request your Board approval for the following 2017 fund transfers:

TO:

AA# A1165.810 - District Attorney Office, Retirement…………………………………….. $ 9,525.
AA# A1165.860 - District Attorney Office, Health Insurance …………………………….. 6,126.
AA# A1173.810 - Public Defender-Civil, Retirement ……………………………………… 5,607.
AA# A1230.810 - County Executive, Retirement ………………………………………….. 9,559.
AA# A1420.810 - Law Department, Retirement ………………………………………….. 14,518.
AA# A1430.810 - Personnel, Retirement ………………………………………………….. 5,725.
AA# A1610.810 - Central Services, Retirement ………………………………………….. 51,455.
AA# A1610.840 - Central Services, Workers Compensation ……………………………. 12,313.
AA# A1620.810 - Buildings & Grounds, Retirement ……………………………………… 31,106.
AA# A1620.840 - Buildings & Grounds, Workers Compensation ……………………… 5,084.
AA# A3113.810 - Sheriff-Special Initiatives, Retirement ………………………………… 9,496.
AA# A3120.810 - Sheriff-Law Enforcement, Retirement ………………………………… 26,092.
AA# A3120.830 - Sheriff-Law Enforcement, Social Security ……………………………. 7,388.
AA# A3121.840 - Sheriff-Special Patrol Officers, Workers Compensation ………………… 7,190.
AA# A3145.860 - Rome Safe School Program, Health Insurance ……………………… 6,936.
AA# A4010.850 - Public Health Administration, Unemployment Insurance ………… 21,919.
AA# A4310.850 - Mental Health Administration, Unemployment Insurance .......... 11,143.
AA# A5620.810 - Department of Aviation, Retirement .................................... 15,817.
AA# A6011.810 - Children & Adult Services, Retirement .............................. 80,761.
AA# A6014.810 - Employment Programs, Retirement .................................. 39,406.
AA# A6014.860 - Employment Programs, Health Insurance ........................ 6,921.
AA# A6772.810 - Office for the Aging, Retirement ................................... 41,395.
AA# A6774.810 - Office for Continuing Care, Retirement ........................ 9,349.
AA# A8020.810 - Planning, Retirement .................................................... 5,247.

"A" Fund Total: $ 458,007.

AA# D5010.850 - Highways & Bridges Administration, Unemployment Insurance... $ 7,902.

"D" Fund Total: $ 7,902.

AA# J6298.840 - TANF-Summer Youth, Workers Compensation ...................... $ 8,440.
AA# J6300.860 - Workforce Development, Health Insurance ..................... 7,467.

"J" Fund Total: $ 15,907.

AA#K8221.810 - Joint Activity/Planning, Retirement ................................ $ 8,919.

"K" Fund Total: $ 8,919.

FROM:
AA# A1165.830 - District Attorney Office, Social Security .......................... $ 15,651.
AA# A1170.860 - Public Defender-Criminal, Health Insurance ....................... 1,540.
AA# A1172.810 - Public Defender-Regional Immigration, Retirement ................ 5,607.
AA# A1230.860 - County Executive, Health Insurance ............................... 9,559.
AA# A1420.860 - Law Department, Health Insurance .................................. 14,518.
AA# A1430.860 - Personnel, Health Insurance .......................................... 5,725.
AA# A1610.860 - Central Services, Health Insurance ................................ 63,768.
AA# A1620.860 - Buildings & Grounds, Health Insurance .......................... 52,007.
AA# A3113.860 - Sheriff-Special Initiatives, Health Insurance ................. 9,496.
AA# A3140.860 - Probation Office, Health Insurance ................................ 6,936.
AA# A4010.860 - Public Health Administration, Health Insurance .............. 21,919.
AA# A4310.810 - Mental Health Administration, Retirement ...................... 11,143.
AA# A6010.810 - Social Services Administration, Retirement .................. 39,406.
AA# A6010.860 - Social Services Administration, Health Insurance ........... 80,761.
AA# A6012.860 - Temporary Assistance, Health Insurance ........................ 6,921.
AA# A6015.850 - Home Energy Assistance Program, Unemployment Insurance .... 7,517.
AA# A6772.830 - Office for the Aging, Social Security ............................. 15,724.
AA# A6774.830 - Office for Continuing Care, Social Security .................... 2,487.
AA# A6774.860 - Office for Continuing Care, Health Insurance ................. 32,533.
AA# A7310.860 - Youth Bureau, Health Insurance .................................... 5,247.

"A" Fund Total: $ 458,007.
AA# D5010.810 - Highways & Bridges Administration, Retirement ....................... $ 7,902.
       "D" Fund Total: $ 7,902.

AA# J6300.810 - Workforce Development Administration, Retirement ............... $ 7,467.
AA# J6307.860 - Second Chance Career Tech Grant, Health Insurance .............. 8,440.
       "J" Fund Total: $ 15,907.

AA# K8221.860 - Joint Activity/Planning, Health Insurance ........................... $ 8,919.
       "K" Fund Total: $ 8,919.

Respectfully submitted,

[Signature]
Anthony J. Bicente, Jr.
Oneida County Executive

AJP:gpb
CC:County Attorney
    Comptroller
    Budget Director
February 8, 2018

WAYS & MEANS

Oneida County Executive Anthony J. Picente, Jr.
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente:

Attached is an Extension Agreement with Fort. Orange Press, Inc. This is the third extension of the original 2015 Agreement for printing of ballots and related materials for use in elections across the County. Ft. Orange Press, Inc., has consistently provided excellent results for our office, and the terms of the extension provide for them to charge us 2015 rates, which represents a significant savings for the County. This contract will cost approximately one hundred and seventy-five thousand dollars ($175,000.00), during 2018.

Should you have any questions or concerns, please do not hesitate to contact either of us. If there are no objections, we would request your approval by way of endorsement and forward this Extension to the Board of Legislators for consideration at the March 14, 2018 meeting.

Thank you for your attention to this matter.

Sincerely,

Michael F. Galimo, II
Democratic Commissioner

Rose Marie Grimaldi
Republican Commissioner

Encls.
Oneida Co. Department: Board of Elections

Competing Proposal
Only Respondent
Sole Source RFP
Other (Extension) X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Fort Orange Press, Inc.
11 Sand Creek Road
Albany, New York 12205

Title of Activity or Service: Third contract extension for printing of election materials

Proposed Dates of Operation: May 18, 2018 through May 17, 2019

Client Population/Number to be served: Oneida County Voters

Summary Statements

1) Narrative Description of Proposed Services: Third extension of original agreement between the Oneida County Board of Elections and the vendor for the printing of ballots and other election materials for elections in the County.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

Total Funding Requested: ~ $175,000.00 Account #A1450.4981

Oneida County Dept. Funding Recommendation: ~$175,000.00

Proposed Funding Sources (Federal $/ State $/County $): County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comment: This is the third contract extension under the terms of the original agreement. There is no increase in rates during the extension.
Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York 13501  

RE: Appointment of Director of Central Services

Honorable Members:

In accordance with Article III, Section 307, of the Oneida County Charter, I submit to you my appointment of AnneMarie Ambrose as Director of Central Services at Grade H46, Step 8 with a salary of $94,824.00.

I request that this appointment be placed on the Agenda for consideration at your next meeting.

Thank you for the Board’s kind attention to this matter.

Very truly yours,  

[Signature]

Anthony J. Picente, Jr.  
Oneida County Executive
March 6, 2018

Honorable Gerald J. Fiorini
Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

Dear Chairman Fiorini:

Attached please find a proposed contract between The Oneida County Workers’ Compensation Plan and NCA Comp, Inc. for Third Party Administration services to the County’s Plan. The contract is for three years, with an option for two more, so it would run from 2018 through 2021 or 2023, depending upon renewals. The total cost for the first three years would be four hundred eighty-seven thousand, nine hundred sixty-seven dollars ($487,967.00). The Third Party Administrator to the Plan is essential for administering, managing and supervising all workers’ compensation claim functions, from initial filing of the claims through settlement or denial.

As you will recall, the Workers’ Compensation Committee met on December 20, 2017 to consider competing proposals for Third Party Administrators, and after careful consideration, the committee voted on a motion to accept the proposal from NCAComp, Inc. Legislator Ed Welsh made the motion to accept the proposal from NCAComp, Inc., and Legislator Barbara Calandra seconded. The vote was unanimous.

If you have no objections, I would respectfully request that you forward this contract to the full Board of Legislators for their consideration and approval. Thank you in advance for your cooperation.

Sincerely yours,

Norm Leach
Workers’ Compensation Committee Chairman
Name & Address of Vendor: NCAComp., Inc.
14 Lafayette Square, Suite 700
Buffalo, New York 14203

Title of Activity or Service: Third Party Administrator

Proposed Dates of Operation: March 15, 2018 - March 14, 2021

Client Population/Number to be Served: Oneida County Residents

Summary Statements
1) Narrative Description of Proposed Services
   The Third Party Administrator will offer administrative, management, and supervision services for all workers’ compensation claim functions in full compliance with all applicable state, laws, rules, and regulations.

2) Program/Service Objectives and Outcomes: To meet expectations of Oneida County Self Insurance Plan.

3) Program Design and Staffing
   Details may be found in the attached contract documents.

Total Funding Requested: $487,976.00
Account # 1710.195

Oneida County Dept. Funding Recommendation: $487,976.00

Proposed Funding Sources (Federal $/ State $/County $): County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: N/A
January 10, 2018

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue – 10th Floor
Utica, New York 13501

Re: Certification of Section 606 of the
   New York State Correction Law – 2017

Dear Mr. Picente:

Enclosed is a Certified Listing of 2017 costs in the amount of $3,287.37 which represents our department’s costs expended while conducting Pre-Sentence Investigations on sentenced inmates in the State Prison System.

As indicated, Section 606 of the Correction Law and Part 410 of the New York Code of Rules and Regulations (NYCRR) allows for this reimbursement when these costs are expended by public funds. We have prepared 18 Pre-Sentence Reports on state inmates.

As a Board Resolution is required I hereby request the Board’s approval of our request for reimbursement from New York State.

Very truly yours,

DAVID TOMIDY
PROBATION DIRECTOR

Enclosures: Reimbursement Expenses for PSI's
PROPOSAL TO BOARD OF LEGISLATORS

Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Honorable Members:

The attached letter from David Tomidy, Probation Director, requests your consideration and approval of his claim for reimbursement from the State of New York for costs expended for Pre-Sentence reports conducted on state inmates. As indicated, Section 606 of the Correction Law and Part 410 of the New York Code of Rules and Regulations (NYCRR) provides for reimbursement to counties when these costs are expended by public funds.

As noted in the attached documents, the Probation Department is claiming $3,287.37 for the preparation of 18 reports in this category. Please consider and approve his reimbursement claim.

Sincerely,

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

C: Public Defender
   Audit and Control
   County Attorney
STATE AID VOUCHER

1. Originating Agency: NYS DIVISION OF CORRECTIONAL SERVICES
   Orig. Agency Code: NY032013G
   Interest Eligible (Y/N): [Blank]

2. Payee ID: 300100000
   Additional Information:
   Payee Name (Limit to 30 spaces): ONEIDA COUNTY COMPTROLLER
   Payee Name (Limit to 30 spaces): [Blank]
   Zip Code: 13501
   Route: [Blank]
   Payee Amount: [Blank]
   IRS Code: [Blank]
   IRS Amount: [Blank]
   Stat Type: [Blank]
   Statistic: [Blank]
   Indicator-Dept.: [Blank]
   Indicator-Statewide: [Blank]
   Address (Limit to 30 spaces): 800 PARK AVENUE
   City (Limit to 20 spaces): UTICA
   State (Limit to 2 spaces): NY
   Zip Code: 13501

3. Date Paid: [Blank]
   Check or Voucher No.: [Blank]
   Description of Charges (if Personal Service, show name, title, period covered):
   Amount:

   Reimbursement for services rendered and expenses incurred by the Oneida County Probation Department in preparing Pre-Sentence Investigations on DOCS inmates who committed crimes while being incarcerated in DOCS facilities in Oneida County during 2017.

   PERIOD: 1/1/2017 - 12/31/2017

   Wages: $2,077.46
   Fringe Benefits: 1,114.14
   Travel: 95.77
   $3,287.37

5. Ref/Inv. No. (Limit to 20 spaces): A3140-3319 REIMBURSEMENT FROM DOCS
   Address (Limit to 30 spaces): [Blank]
   Ref/Inv.Data (MM) (DD) (YY): [Blank]

6. State Aid Program or Applicable Statute: [Blank]
   TOTAL: $3,287.37
   Less Receipts: [Blank]
   Net: $3,287.37
   State Aid Claimed: [Blank]
   State Aid: $3,287.37

7. Payee Certification:
   Signature in Ink: [Blank]
   Date: [Blank]
   Title: DEPUTY COMPTROLLER
   Name of Municipality: ONEIDA COUNTY

8. FOR STATE AGENCY USE ONLY
   Merchandise Received:
   I certify that this claim is correct and just, and payment is approved
   Date: [Blank]
   Page No.: [Blank]
   By: [Blank]
   Director of Financial Administration: [Blank]
   Date: [Blank]

   STATE COMPTROLLER'S PRE-AUDIT
   Verified: [Blank]
   Certified For Payment of State Aid Amount By: [Blank]
   State Aid: [Blank]
   State Aid Amount: [Blank]
   By: [Blank]

   Expenditure
   Cost Center Code: [Blank]
   Object: [Blank]
   Accum: [Blank]
   Amount: [Blank]
   Dept.: [Blank]
   Statewide: [Blank]
   F/P: [Blank]