

Civil Division: Oneida County Government
Jurisdictional Class: Competitive
EEO Category: Protective Service: Non-Sworn
Adopted: 09/12/07

GANG INTELLIGENCE INVESTIGATOR

DISTINGUISHING FEATURES OF THE CLASS: The incumbent in this class is an investigator employed in the Office of the Oneida County District Attorney. As such, the incumbent in this class shall be a police officer as that term is defined in the State of New York Criminal Procedure Law, section 1.20 (34) (g). The incumbent in this classification will plan, organize and conduct a wide range of investigations related to alleged or suspected offenses against the criminal laws of the State of New York and the United States of America. Work is performed under the direct supervision of the Oneida County District Attorney and of the Senior Confidential Investigator. Supervision of others is not a feature of this class. Incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Plans, organizes and conducts investigations including, but not limited to, gang members involved in: program fraud, property fraud, bribery, larceny, embezzlement, sex offenses, assaults, homicides, narcotics and marijuana trafficking, weapons possession, and violations of other State and Federal statutes that may be related to gang activity;
- Plans, organizes and conducts criminal investigations involving classified matters, delicate matters, issues, and investigative problems for which there are established criteria, in the shortest possible time-frame;
- Conducts investigations in a diligent and thorough manner in accordance with applicable laws, rules, and regulations, and with due respect for the rights and privacy of those involved;
- Educates and trains law enforcement officers in the techniques of gang investigation;
- Conducts school visits in an effort to educate children in the hazards of gang affiliation and to encourage children to avoid the gang lifestyle.

FULL PERFORMANCE KNOWLEDGE , SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Good knowledge of techniques and procedures in criminal investigations; good knowledge of laws governing arrests, rules of evidence and court procedures; good knowledge of the juvenile justice system; skill in conducting criminal investigations; ability to gather, assemble, analyze and evaluate facts and evidence, draw logical conclusions and make recommendations; good report writing and communication skills, ability to establish and maintain friendly and cooperative relations with clients, court personnel and law enforcement officers of various government agencies; keen powers of observation.
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MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in criminal justice, psychology or a closely related field **AND** two (2) years of experience in law enforcement*, criminal defense work or other criminal investigation work; **OR**
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in criminal justice, psychology or a closely related field **AND** four (4) years of experience as stated in (A) above; **OR**
- (C) Graduation from high school or possession of a high school equivalency diploma **AND** six (6) years of experience as stated in (A) above.

NOTE: Verifiable part-time experience as defined in (B) above will be pro-rated toward meeting full-time experience requirements.

SPECIAL REQUIREMENTS:

1. Incumbent must possess a Security Threat (Gang Professional) Certification issued by the Eastern Certified Gang Intelligence Association
2. The incumbent must possess a valid New York State driver's license at time of appointment and must maintain license throughout appointment.

***Law Enforcement** – defined as “the enforcement of Federal, State or local laws governing society with the right to make arrests.”

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