

Civil Division: Oneida County Government; Schools; BOCES
Jurisdictional Class: Non-Competitive
EEO Category: Technicians
Revised: 10/24/12

REGISTERED PROFESSIONAL NURSE

DISTINGUISHING FEATURES OF THE CLASS: Employees in this class perform professional nursing duties in the care of patients or students in private homes, schools, clinics or in a skilled nursing facility. Incumbents are responsible for maintaining acceptable health standards and providing continuing and/or emergency treatment for those under their care. Responsibilities also include the performance of diversified nursing duties in accordance with professional practices, special orders from physicians, and established rules and regulations. This position differs from that of the certified position of School Nurse Teacher in that there is no responsibility for either classroom instruction or guidance involved. The work is performed under the general supervision of a physician, or other administrative official, permitting the exercise of independent judgment in carrying out the details of the work. General supervision may be exercised over other non-professional and clerical employees. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Provides nursing services at health clinics and/or schools;
Performs related services in the prevention of illnesses;
May administer first aid and emergency treatment;
Processes and maintains records and prepares reports as needed;
Orders, inventories and oversees the storage of first aid and related health supplies and equipment;
Makes contacts through established procedures with appropriate agencies to assure patient or student needed service or follow-up care;
May prepare and apply dressings, and administer medication and treatments as prescribed by physicians;
May provide care to physically or mentally ill patients in private homes, schools and/or clinics;
May assist in physical, visual and auditory screening examinations;
May counsel patients on preventative healthcare methods;
May provide instructions to family members regarding patients' or students' diet, or habits;
May inspect workplace facilities and report on general safety and sanitary conditions;
May consult with others concerning employee/student non-attendance due to a variety of health factors;
May review employee/student records for health concerns.

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FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of nursing principles and techniques in their relation to surgical and medical practice; good knowledge of materials, medications, sanitation, personal hygiene and dietetics; skill in the application of nursing techniques and practices; ability to carry out successfully the therapeutic measures prescribed; ability to follow technical oral and written instructions; ability to keep records and make reports; ability to get along well with patients, physicians and other persons; ability to instruct patients in public health practices; sympathetic attitude toward the sick.

MINIMUM QUALIFICATIONS: Possession of a current valid license to practice as a Registered Professional Nurse in New York State at time of appointment. This license must be maintained throughout appointment.

SPECIAL REQUIREMENT: Possession of an appropriate level, valid Driver's License at time of appointment. This license must be maintained throughout appointment.

Title change from "Registered Professional Nurse (School)" to "Registered Professional Nurse": 10/24/12

Registered Professional Nurse (School)

Adopted: 10/17/83

Revised: 02/23/93

Registered Professional Nurse

Adopted: 03/02/82

Revised: 04/19/93, 11/07/95, 05/02/11, 10/24/12