

Jurisdiction: Oneida County & Towns
Jurisdiction Class: Non-Competitive (PT)
(Town of Floyd)
Revised: 4/4/95

SANITATION SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: This position exists in a town and the work involves supervising the efficient collection of ashes, refuse and garbage throughout the town. The Sanitation Supervisor works under the general supervision of the Town Supervisor with leeway allowed to exercise independent judgment in determining priorities and supervisory methods to accomplish assigned duties. Direct supervision is exercised over subordinate employees engaged in refuse and garbage collection activities. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Assigns personnel and equipment to collection routes and oversees their work activities;
Makes reassignments when necessary to maintain efficient operations;
Makes regular inspections to insure that collections are made promptly, properly and takes necessary measures to maintain effective service;
Investigates complaints regarding the work of sanitation workers;
Instructs employees in the care of equipment and proper work methods;
Reports violations of Health and Fire Code to Town Supervisor;
Substitutes for Motor Equipment Operators or Sanitation Workers as necessary;
Recommends special collections when necessary;
Supervises the maintenance of packer trucks and dump trucks;
Keeps records and prepares reports related to the work.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of refuse collection methods, practices and equipment, good knowledge of the geography of the town; ability to plan and supervise the work of others; ability to operate dump and packer trucks; ability to follow oral and written instructions.

MINIMUM QUALIFICATIONS: Either

- A. Graduation from high school or possession of a high school equivalency diploma AND one (1) year of experience as a Motor Equipment Operator engaged in refuse collection work; **OR**
- B. Two (2) years of experience as a Motor Equipment Operator as defined above; **OR**
- C. An equivalent combination of training and experience, as defined by the limits of (A) and (B) above.