COMMUNICATIONS FOR DISTRIBUTION
April 10, 2019

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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<th>COMMITTEE</th>
<th>PAGES</th>
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<tr>
<td>2019-146</td>
<td>Read &amp; Filed</td>
<td>4</td>
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<td>2019-147</td>
<td>Public Works, Ways &amp; Means</td>
<td>5-6</td>
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<td>Public Works, Ways &amp; Means</td>
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<td>2019-179</td>
<td>Public Works, Ways &amp; Means</td>
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<td>2019-150</td>
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<td>2019-151</td>
<td>Public Works, Ways &amp; Means</td>
<td>13-14</td>
</tr>
<tr>
<td>2019-152</td>
<td>Public Works, Ways &amp; Means</td>
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<td>2019-155</td>
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<td>2019-158</td>
<td>Health &amp; Human Services, Ways &amp; Means</td>
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<td>2019-159</td>
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<td>31-33</td>
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<tr>
<td>2019-160</td>
<td>Health &amp; Human Services, Ways &amp; Means</td>
<td>34-36</td>
</tr>
</tbody>
</table>

AVAILABLE ON WEBSITE ONLY
www.ocgov.net
March 25, 2019

Mikale Billard, Clerk
Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Mr. Billard:

The New York State Department of Agriculture & Markets has certified the parcels submitted during the district review of Oneida County Agricultural District No. 3, Towns Boonville, Forestport, Steuben and Remsen.

Please file the attached as a “Read & File” docket to read “RE: NYS certification of properties added to Oneida County District No. 3 during eight-year review.”

Respectfully,

Gerald J. Fiorini
Chairman of the Board

GJF:cd
Mikale Billard, Clerk
Oneida County Board of Legislators
County Office Building
800 Park Avenue
Utica, NY 13501

Dear Mr. Billard:

In accordance with Section 303-c of the Agriculture and Markets Law, the Oneida County Legislature submitted to me, by Resolution No. 398 from 2018, a district consolidation plan with modifications for the Oneida County Agricultural District #3.

Following review of the plan and its related documentation, I find that the plan is eligible for districting.

In accordance with the statutory procedures for certification of agricultural district review plans and in consultation with the state Advisory Council on Agriculture, I have determined that the District is consistent with state environmental plans, policies and objectives.

In consideration of my review of the plan, I hereby certify that:

A. The District is eligible for districting.
B. The District consists predominantly of viable agricultural land.
C. The plan of the District is feasible.
D. The District will serve the public interest by assisting in maintaining a viable agricultural industry within the District and the state.

The County is required to complete the next review of the Oneida County Agricultural District on or before February 28, 2027.

Signed and Sealed at the Town of Colonie,
County of Albany, NY
This 13th day of March 2019

Sincerely,

Richard A. Ball
Commissioner

cc: Brymer Humphreys, Chair, Oneida AFPB
Guy Sassaman, Oneida County Department of Planning
Susan Hoskins, IRIS
March 25, 2019

Carl Annese, Chair
Upper Mohawk Valley Memorial Auditorium Authority
400 Oriskany Street West
Utica, New York 13502

Dear Mr. Annese:

In accordance with §1942(1) of New York State Public Authorities Law, I am appointing Michael Parsons to fill one of the two positions created by the legislative amendment to §1942(1) effective July 31, 2018. Pursuant to the Statute, Mr. Parsons’ initial term expires on December thirty-first, two thousand twenty-one. I am appointing Shawn Weiman to the second of the new positions. Mr. Weiman’s initial term expires on December thirty-first two thousand twenty-two.

Very truly yours,

[Signature]
Anthony J. Picente, Jr.
Oneida County Executive

Cc: Michael Parsons
502 Court Street
Apartment 10
Utica, New York

Shawn Weiman
105 West Pine Street
Rome, New York 13440
March 21, 2019

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

Enclosed is a contract amendment to the agreement with MARCH Associates for additional professional consulting services required to reconstruct Rome Family Court Facilities at 301 W. Dominick Street, Rome.

Oneida County executed a contract with MARCH Associates to prepare plans and specifications for reconstruction of the Family Court facility at 301 W. Dominick St., Rome. The level of effort required to finalize plans and specifications, the project schedule, work phasing, and asbestos abatement monitoring efforts are all significantly greater than originally anticipated by Oneida County. These items require additional services from MARCH Associates and corresponding additional compensation. Work items and proposed compensation are as follows.

<table>
<thead>
<tr>
<th>Additional Work Item</th>
<th>Proposed Additional Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Services</td>
<td>$80,000.00</td>
</tr>
<tr>
<td>Construction Administration</td>
<td>$27,000.00</td>
</tr>
<tr>
<td>Work Phasing/Scheduling</td>
<td>$13,000.00</td>
</tr>
<tr>
<td>On-Site Project Representation</td>
<td>$42,000.00</td>
</tr>
<tr>
<td>Asbestos Abatement Project Monitoring</td>
<td>$21,000.00</td>
</tr>
<tr>
<td><strong>Total Proposed Additional Fee</strong></td>
<td><strong>$183,000.00</strong></td>
</tr>
</tbody>
</table>

On January 31, 2019 the Oneida County Board of Acquisition approved Amendment No. 1 to the aforementioned contract with MARCH Associates for the services described above for an additional lump sum fee of $183,000.00. The revised fee total would be $385,000.00.

Please consider the enclosed contract amendment for the above mentioned services. If acceptable, please forward to the Oneida County Board of Legislators for approval.

Thank you for your continued support.

Sincerely,

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner
Oneida County Department: Public Works

Competing Proposal ____ Only Respondent ____ Sole Source RFP ____ Other ____ X __

**ONEIDA COUNTY BOARD OF LEGISLATORS**

Name & Address of Vendor: MARCH Associates, Architects and Planners
258 Genesee Street
Utica, NY 13502

Title of Activity of Service: Professional Consulting Services
301 W. Dominick Street
Rome Family Court Reconstruction

Proposed Dates of Operation: Start on Execution – 12/31/2019 or end of project

Client Population/Number to be Served: N/A

Summary Statements
1) Narrative Description of Proposed Services:

Oneida County executed a contract with MARCH Associates to prepare plans and specifications for reconstruction of the Family Court facility at 301 W. Dominick St., Rome. The level of effort required to finalize plans and specifications, the project schedule, work phasing, and asbestos abatement monitoring efforts are all significantly greater than originally anticipated by Oneida County. These items require additional services from MARCH Associates and corresponding additional compensation. Work items and proposed compensation are as follows.

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<tr>
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<td><strong>$183,000.00</strong></td>
</tr>
</tbody>
</table>

The revised fee total would be $385,000.00.

2) Program/Service Objectives and Outcomes: N/A
3) Program Design and Staffing: N/A
4) Funding

<table>
<thead>
<tr>
<th>Account #:</th>
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</thead>
<tbody>
<tr>
<td>H-523</td>
<td>$385,000.00</td>
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Oneida County Dept. Funding Recommendation: $385,000.00

<table>
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<th>Proposed Funding Sources</th>
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<td></td>
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<td></td>
<td>County:</td>
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<td>$385,000.00</td>
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<tr>
<td></td>
<td>Other:</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Past Performance Data: N/A
O.C. Department Staff Comments: None
March 21, 2019

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

Enclosed is a contract amendment to the agreement with MARCH Associates for professional consulting services required to reconstruct the Oneida County Office Building 10th Floor.

Oneida County contracted with MARCH Associates to prepare plans and specifications for the latest phase of asbestos abatement and reconstruction at the Oneida County Office Building. The original request for proposal and scope of work included asbestos abatement and reconstruction of the 9th floor. Subsequent to the contract award, the scope of work was modified to include asbestos abatement and reconstruction of the 10th floor and all work on the 9th floor was eliminated.

Following completion of schematic design for the 10th floor, it was determined that several significant work items beyond the original scope of work were required including the following: significantly increased asbestos abatement due to unusual ceiling to floor height and non-typical structural details; two reconstruction phases with separate bid packages; and dedicated HVAC systems for large conference rooms and the Board of Legislators chamber. These work items forced MARCH Associates to provide a significantly higher level of service and additional staffing to prepare plans and specifications for a successful project.

On February 13, 2019, the Oneida County Board of Acquisition and Contract accepted a proposal from MARCH Associates in the amount of $138,000.00 to provide the additional design services noted above. This would increase the total fee for design services to $317,000.00. The term begins upon execution and will terminate upon completion of the project, which is anticipated to be December 31, 2019.

Please consider the enclosed contract amendment for the above mentioned services. If acceptable, please forward to the Oneida County Board of Legislators for approval. Thank you for your continued support.

Sincerely,

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by
Anthony J. Picente, Jr.
County Executive
Date 4-1-19
Oneida County Department: Public Works

Competing Proposal _____ Only Respondent _____ Sole Source RFP _____ Other X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: MARCH Associates, Architects and Planners
258 Genesee Street
Utica, NY 13502

Title of Activity of Service: Professional Consulting Services
Oneida County Office Building
10th Floor Reconstruction

Proposed Dates of Operation: Start on Execution to 12/31/2019 (or end of project)

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

This amends the contract with the vendor to include additional design services necessary to reconstruct the 10th Floor.

Following completion of schematic design for the 10th floor, it was determined that several significant work items beyond the original scope of work were required including the following: significantly increased asbestos abatement due to unusual ceiling to floor height and non-typical structural details; two reconstruction phases with separate bid packages; and dedicated HVAC systems for large conference rooms and the Board of Legislators chamber. These work items forced MARCH Associates to provide a significantly higher level of service and additional staffing to prepare plans and specifications for a successful project.

On February 13, 2019, the Oneida County Board of Acquisition and Contract accepted a proposal from MARCH Associates in the amount of $138,000.00 to provide additional design services noted above. This would increase the total fee for design services to $317,000.00.

2) Program/Service Objectives and Outcomes: N/A
3) Program Design and Staffing: N/A
4) Funding

<table>
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<tr>
<th>Account #</th>
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<td>Oneida County Dept. Funding Recommendation:</td>
<td>$317,000.00</td>
</tr>
</tbody>
</table>

Proposed Funding Sources

| Federal | $0.00 |
| State | $0.00 |
| County | $317,000.00 |
| Other | $0.00 |

Past Performance Data: N/A
O.C. Department Staff Comments: None
March 21, 2019

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

Enclosed is Amendment No. 1 to an agreement with Bonacci Architects for professional consulting services required to complete various facility improvement projects.

In 2017, Oneida County Contracted with Bonacci Architects to prepare plans and specifications for various facility improvement projects. Due to scheduling complications and additional design considerations several projects were rescheduled to begin spring 2019. This requires Bonacci Architects to provide additional construction administration services.

On January 16, 2019, the Oneida County Board of Acquisition and Contract approved Amendment No. 1 to the aforementioned agreement for the services described above. Amendment No. 1 includes additional compensation in the amount of $5,700.00. The revised total fee would be $115,800.00, and the term would be extended to December 31, 2019.

Please consider Amendment No. 1 and if acceptable, forward to the Oneida County Board of Legislators for approval.

Thank you for your continued support.

Sincerely,

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner

[Stamp with date: APR 1 - 2019]

Received and Approved for submittal to the Oneida County Board of Legislator by

[Signature]
County Executive

Date 4-1-19
Enclosed is Amendment No. 1 to a 2017 agreement with Bonacci Architects for professional consulting services required to complete various facility improvement projects. Due to scheduling complications and additional design considerations several projects were rescheduled to begin spring 2019. This requires Bonacci Architects to provide additional construction administration services. Amendment No. 1 includes additional compensation in the amount of $5,700.00. The revised total fee would be $115,800.00.

2) Program/Service Objectives and Outcomes: N/A
3) Program Design and Staffing: N/A

4) Funding

<table>
<thead>
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<th>Proposed Funding Sources</th>
<th>Federal:</th>
<th>State:</th>
<th>County:</th>
<th>Other:</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$115,800.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Past Performance Data: N/A
O.C. Department Staff Comments: None
March 25, 2019

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

The attached is a grant agreement that will fund the reconstruction of six structures in the Town of Paris.

Oneida County has been awarded a State and Municipal (SAM) Facilities program grant. A brief description follows.

<table>
<thead>
<tr>
<th>Funding Agency</th>
<th>Scope of Work</th>
<th>Grant Amount</th>
<th>County Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>DASNY</td>
<td>SAM Grant 7382 Replace Multiple Structures/Culverts</td>
<td>$365,000.00</td>
<td>$73,000.00</td>
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<tr>
<td>(State and Municipal Facilities</td>
<td>5 Structures, Holman City Road, Paris</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program)</td>
<td>1 Structure, Church Road, Paris</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Estimated Cost</td>
<td></td>
<td>$438,000.00</td>
<td></td>
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</table>

DASNY is requesting completion and submittal of the enclosed Grantee Disbursement Agreement (GDA). Please consider at your earliest convenience, and if acceptable, forward to the Oneida County Board of Legislators for approval.

Thank you for your continued support.

Sincerely,

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner
Oneida County Department: Public Works

Competing Proposal _____ Only Respondent _____ Sole Source RFP _____ Other X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Grants Administration
                        DASNY
                        515 Broadway
                        Albany, NY 12207

Title of Activity of Service: Grant
                           State and Municipal Facilities Program

Proposed Dates of Operation: Start on Execution – 12/31/2020

Client Population/Number to be Served: N/A

Summary Statements
1) Narrative Description of Proposed Services:

Oneida County has been awarded a State and Municipal (SAM) Facilities program grant to fund the reconstruction of five structures on Holman City Road and one structure on Church Road, all in the Town of Paris.

2) Program/Service Objectives and Outcomes: N/A
3) Program Design and Staffing: N/A
4) Funding
   Account #: H-298
   Total Funding Requested: $438,000.00
   Oneida County Dept. Funding Recommendation: $438,000.00

   Proposed Funding Sources
   Federal: $0.00
   State: $365,000.00
   County: $73,000.00
   Other: $0.00

Past Performance Data: N/A
O.C. Department Staff Comments: None
February 22, 2019

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

Enclosed is an agreement for Oneida County to sublease space from the Workforce Development Board of Herkimer, Madison and Oneida Counties, Inc. (Workforce Development Board).

Both organizations currently lease adjoining office space at 209 Elizabeth Street in Utica directly from the landlord. The lease held by the Workforce Development Board has expired, and the lease held by Oneida County expires August 31, 2019. All of Oneida County Workforce Development’s lease expenses are reimbursed by the Workforce Development Board. The office space of both organizations requires improvements including HVAC system upgrades, new carpet, and new paint. The Workforce Development Board has agreed to fund said improvements via an amended lease agreement with increased rates. To simplify processing lease payments the Workforce Development Board has proposed leasing all office space for both agencies and subleasing to Oneida County the office space for Oneida County Workforce Development Department for $1.00 per year.

Please consider the enclosed sublease agreement with the Workforce Development Board for office space at 209 Elizabeth Street in Utica. If acceptable, please forward to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislature by

Anthony J. Picente, Jr.
County Executive
Date 3-27-19
Enclosed is an agreement for Oneida County to sublease from the Workforce Development Board of Herkimer, Madison and Oneida Counties, Inc. (Workforce Development Board).

Both organizations currently lease adjoining office space at 209 Elizabeth Street in Utica directly from the landlord. The lease held by the Workforce Development Board has expired, and the lease held by Oneida County expires August 31, 2019. All of Oneida County Workforce Development’s lease expenses are reimbursed by the Workforce Development Board. The office space of both organizations requires improvements including HVAC system upgrades, new carpet, and new paint. The Workforce Development Board has agreed to fund said improvements via an amended lease agreement with increased rates. To simplify processing lease payments the Workforce Development Board has proposed leasing all office space for both agencies and subleasing to Oneida County the office space for Oneida County Workforce Development Department for $1.00 per year.

2) Program/Service Objectives and Outcomes: N/A
3) Program Design and Staffing: N/A

<table>
<thead>
<tr>
<th>Proposed Funding Sources</th>
<th>Account #:</th>
<th>Total Funding Requested:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal:</td>
<td>N/A</td>
<td>$5.00</td>
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<tr>
<td>State:</td>
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<td>County:</td>
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<tr>
<td>Other:</td>
<td></td>
<td>$0.00</td>
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</table>

Past Performance Data: N/A
O.C. Department Staff Comments: None
March 11, 2019

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

Re: Work Order #29, Amendment 6
   Private property I/I Reduction Program Implementation-Phase 7
   GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order #29, Amendment 6 which would cover Phase 7 of the implementation of a district-wide Private Inflow and Infiltration Reduction Program for FY2019. Implementing this program in the Sauquoit Creek Pumping Station service area is a requirement of the current NYSDEC consent order. Furthermore, the program is being implemented district-wide due to concerns over capacity at the Oneida County Water Pollution Control Plant.

Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of $102,000. Funding for this work order will come from the Department 2019 operating budget as the program will now be implemented district-wide. It should be noted that part of this year’s activities include a pilot I&I reduction project in the Town of New Hartford.

I would appreciate consideration of this work order by you and the Board of Legislators at your earliest convenience. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,

THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL

Steven P. Devan, P.E.
Commissioner

Cc: Karl E. Schrartz, P.E. – O’Brien & Gere Engineering, Inc.
    John Waters – WQ&WPC

Attachments: Six (6) copies of Work Order #29, Amendment 6
              Contract Summary Sheet

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony Picente, Jr.
County Executive

Date 3-25-19
ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY

Name & Address of Vendor: GHD Consulting Services, Inc.
1 Remington Park Dr.
Cazenovia, NY 13035

Title of Activity or Service: Work Order #29, Amendment 6
Private Property I/I Reduction
Program Implementation –Phase 7

Proposed Dates of Operation: FY2019

Client Population/Number to be Served: 110,000 people

Summary Statements
1) Narrative Description of Proposed Services: This work order covers the implementation of Phase 7 of a Private Inflow and Infiltration Reduction Program for the Oneida County Sewer District for FY2019.

2) Program/Service Objectives and Outcomes: The objective of the work order is to advance the key programmatic elements as outlined in the proposed PPII Reduction Program dated June 29, 2012 as well as those that developed out of the PPII Working Group collaboration.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: $102,000                  Account #: G8110.195

Oneida County Dept. Funding Recommendation: $102,000

Proposed Funding Sources (Federal $/ State $/County $): Funding for this work order will be provided by the Department 2019 operating budget as it is district-wide.

Cost Per Client Served: $0.93

Past Performance Data: Implementation of private I/I reduction is an arduous process.

O.C. Department Staff Comments: Implementation of this program is required by the NYSDEC consent order for the Sauquoit Creek Pumping Station service area and is being implemented for rest of the district due to capacity concerns at the Oneida County Water Pollution Control Plant.
GOVERNMENT OPERATIONS

WAYS & MEANS

April 1, 2019

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Subject: Integrated Strategic Systems Amendment

Dear Mr. Picente,

In order to reduce and eventually eliminate the storage of county documents in paper form, the Oneida County Information and Technology Department entered into a contract with Integrated Strategic Systems for onsite scanning. That contract was executed on October 12, 2018. The term of said contract began August 1, 2018 and ends on July 31, 2019.

This contract has thus far resulted in great success in scanning documents, with the contractor putting multiple teams in multiple locations to begin scanning and eliminating hard copies of files, which can then be shredded and disposed of. The efforts of the contractor have been so successful that we would like to continue to use their services for the remaining term of the contract, which would result in expenses being incurred by the County in excess of the amount that was originally allocated for this contract. Since the inception of the abovementioned contract, Integrated Strategic Systems has also begun scanning documents for the County in support of the pending Opioid Litigation, which has further added to the expense of the contract. I'm looking to increase the funding for this contract by a minimum of $150,000.00 for the remainder of the current term. This will still be paid for through the H-472 Enterprise Content Management capital project.

Due to the contractor's involvement in the Opioid Litigation scanning process, it has also now become necessary to amend the original agreement to include the County's standard Department of Social Services Addendum, along with certain terms required by New York State, which will act in concert to help to protect the confidentiality and integrity of the records being scanned. It is further necessary to amend the original agreement to provide for separate billing of the contractor's time relative to the Opioid Litigation so that the costs of the litigation may be accurately tracked and applied to the correct account.
If the attached amendment meets with your approval, please so indicate by endorsing this letter and forwarding it to the Board of Legislators for consideration at their next scheduled meeting. I am at your service to respond to any questions or concerns that you might have.

Thank you for your attention to this matter.

Respectfully submitted,

AnneMarie Ambrose
Director

Attachments
Oneida Co. Department: Information and Technology
Competing Proposal – YES
Only Respondent – NO
Sole Source RFP - N/A

Oneida County Board of Legislators

Name & Address of Vendor: Integrated Strategic Systems, Inc.
PO Box 3186
Syracuse NY 13220-3186

Title of Activity or Service: Amendment to agreement for Professional Services for Onsite Scanning

Proposed Dates of Operation: August 1, 2018 – July 31, 2019

Client Population/Number to be Served: County Records Management (Enterprise Content Management) and Opioid Litigation.

Summary Statements:
1. Narrative Description of Proposed Services: This agreement will provide records scanning services to enter documents into Laserfiche for permanent storage and for Opioid Litigation purposes.
2. Program/Service Objectives and Outcomes: Reduction in the number of paper documents stored in the Westmoreland Records Center and provision of support for the County’s pending Opioid Litigation.
3. Program Design and Staffing: ISSYS will draw on the skillsets of all company resources to provide effective support.

Total Funding Requested: $150,000 Account #: H-472 for document storage A1930.1952 for Opioid Litigation (minimum)

Oneida County Dept. Funding Recommendation: $150,000.00

Proposed Funding Sources (Federal $/State $/County $): County

Cost per Client Served: N/A

Past Performance Data: ISSYS has provided excellent support for a variety of projects in Oneida County since 2012.

O.C. Departmental Staff Comments: This contract will assist the County Clerk in the reduction of paper records storage and will increase the digitalization of records for the County.
March 11, 2019

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente:

Attached please find a renewal of the subscription agreement between the County of Oneida and SOE Software Corporation (d/b/a SCYTL). Under this agreement, SCYTL provides Oneida County’s Election Night Reporting (ENR), a Voter Education Portal (VEP), as well as other services and related software.

This renewal agreement is for a three-year term beginning June 15, 2019 and remaining in effect until June 14, 2022. The agreement includes an option to extend for up to two more one year periods. The total sum of this agreement is $34,047 for the first three years, and is partially supported by a Voter Education grant from New York State in the amount of $15,737.70.

If you agree with our request concerning this agreement, we would ask that you kindly indicate your approval by endorsing this letter and forwarding this agreement to the Board of Legislators for consideration at their next scheduled meeting. If you have any questions or would like to discuss this agreement in greater detail, please contact us at our office.

Thank you for your anticipated cooperation.

Sincerely,

Carolann N. Cardone
Democratic Commissioner

Rose Marie Grimaldi
Republican Commissioner

Attachment

Reviewed and Approved for submission to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 3-27-19
ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: SOE Software Corporation (d/b/a SCYTL)
111 N. Westshore Blvd.,
Suite 300
Tampa, FL 33607

Title of Activity or Service: Subscription Agreement for Election Night Reporting plus a Voter Education Portal

Proposed Dates of Operation: June 15, 2019 – June 14, 2022

Client Population/Number to be served: Oneida County voters

Summary Statements
1) Narrative Description of Proposed Services: SOE Software Corporation (d/b/a SCYTL), will provide Election Night Reporting and also a Voter Education Portal (website) to the Oneida County Board of Elections.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

Total Funding Requested: $34,047 for the first three years
Account #1450.4981

Oneida County Dept. Funding Recommendation: $34,047 for the first three years

Proposed Funding Sources (Federal $/ State $/County $):
NYS $: $15,737.70  County: $18,309.30

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: Total Subscription Agreement is $34,047 for 3 years at the annual cost of $11,349. Plus an option for two more years, which would bring the aggregate total over $50,000. The annual cost of the Voter Education Portal is $5,827 and the annual cost of the Election Night Reporting is $5,522. The Voter Education Portal portion of the Agreement is 95% reimbursable through a Voter Education Grant with the NYS Board of Elections.
February 26, 2019

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue, 10th Floor
Utica, New York 13501

Re: Building 101

Dear County Executive Picente:

On or about September 4, 2003, the County entered into a Primary Runway Access Agreement with Griffiss Local Development Corporation and 394 Hangar Road Corporation. A copy of that agreement is enclosed herewith. Pursuant to paragraph 9 of that agreement, the County has the option to request that 394 Hangar Road Corporation convey fee title to Building 101 to the County for the sum of $1.00.

After review of all circumstances relative to Building 101 and its location relative to Griffiss International Airport, it is my recommendation that you request that the Board of Legislators pass a resolution exercising the County’s option detailed above on condition that all assets contained in and around Building 101 as of February 1, 2019 be conveyed to and become the sole and separate property of the County.

If this request meets with your approval, please forward the same to the Board of Legislators for consideration at their next meeting. Should you have any questions or concerns, or should you require any additional information, please do not hesitate to contact me.

Sincerely,

Peter M. Rayhill

Enclosure

cc: Joseph E. Saunders, Esq.
March 12, 2019

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Attached please find a Multi-Jurisdictional Chief Elected Officials agreement which is in accordance with the Workforce Innovation and Opportunity Act (WIOA). This agreement provides for the organization and implementation of activities pursuant to the WIOA. The agreement further designates the Chief Elected Representatives from Oneida, Herkimer and Madison Counties and delineates their duties under the WIOA.

If you find the enclosed agreement acceptable, I would respectfully request that you forward the same to the Board of Legislators for consideration at their next meeting. If you have any questions or require any additional information, please do not hesitate to contact me.

Sincerely,

Maryangela Scalzo

[Signature]
Oneida Co. Department: County Attorney

Competing Proposal
Only Respondent
Sole Source RFP
Other __X__

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name & Address of Vendor: Workforce Development Board
Herkimer, Madison and Oneida Counties, Inc.
209 Elizabeth Street
Utica, New York 13501

Title of Activity or Service: Multi-Jurisdictional Chief Elected Officials Agreement

Proposed Dates of Operation: Upon Execution

Client Population/Number to be Served: Oneida, Herkimer & Madison County residents

Summary Statements

1) Narrative Description of Proposed Services: This agreement provides for the organization and implementation of activities pursuant to the Workforce Innovation and Opportunity Act (WIOA). The agreement further designates the Chief Elected Representatives from Oneida, Herkimer and Madison Counties and delineates their duties under the WIOA.

2) Program/Service Objectives and Outcomes: Implement the provisions of the Workforce Innovation and Opportunity Act.

3) Program Design and Staffing: N/A

Total Funding Requested: None

Account #

Oneida County Dept. Funding Recommendation: N/A

Proposed Funding Sources (Federal $/ State $/County $): N/A

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None
February 19, 2019

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Attached for your review and approval is a Purchase of Service Agreement between Oneida County through its Department of Social Services and the Herkimer - Oneida Counties Comprehensive Planning Program. If this Agreement meets with your approval, please forward to the Board of Legislators for consideration at their next meeting.

This renewal Agreement between Oneida County and the Herkimer - Oneida Counties Comprehensive Planning Program will provide preparation and monitoring of the Consolidated Services Plan, data collection and analysis, needs assessment, grant applications, plan preparation and monitoring and other planning services as needed.

The term of this Agreement is January 1, 2019 through December 31, 2019. The total cost of the services to be provided under this Agreement shall be $45,675.00, with a local cost of 40% or $18,270.00.

I am respectfully requesting the approval of this Agreement between Oneida County through its Department of Social Services and the Herkimer - Oneida Counties Comprehensive Planning Program.

Thank you for your consideration.

Sincerely,

Colleen Fahy-Box
Commissioner

CFB/vlc
Attachment
Oneida Co. Department of Social Services

Competing Proposal
Only Respondent
Sole Source RFP

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Herkimer-Oneida Counties Comprehensive Planning Program
Union Station
Utica, New York 13501

Title of Activity or Services: Provide technical assistance to the Department

Proposed Dates of Operations: January 1, 2019 through December 31, 2019

SUMMARY STATEMENTS
1). Narrative Description of Proposed Services

The program assists the Department in satisfying State and County planning requirements and achieving program goals and objectives. It also provides assistance to the Department in areas such as grant proposals, implementation and planning of programs, the planning and organization of community resources for the department, and preparation of various reports required by New York State based on evolving regulations and needs.

2). Program/Service Objectives and Outcomes -

To provide technical assistance and consultation to the Department in the preparation and monitoring of the Consolidated Service Plan and other areas identified by the Department.

3). Program Design and Staffing Level -

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>5%</td>
<td>Chief Planner</td>
</tr>
<tr>
<td>10%</td>
<td>Principal Planner</td>
</tr>
<tr>
<td>60%</td>
<td>Planner</td>
</tr>
<tr>
<td>20%</td>
<td>Data Processing Clerk</td>
</tr>
<tr>
<td>5%</td>
<td>Principal Account Clerk</td>
</tr>
</tbody>
</table>

Total Funding Requested: $45,675.00.

Oneida County Dept. Funding Recommendation: Account #: A6010.49535

Mandated or Non-mandated: Non-mandated
Proposed Funding Source (Federal $ /State $ / County $):

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<table>
<thead>
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<tr>
<td>Federal</td>
<td>48%</td>
<td>$21,924.00</td>
</tr>
<tr>
<td>State</td>
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<td>$5,481.00</td>
</tr>
<tr>
<td>County</td>
<td>40%</td>
<td>$18,270.00</td>
</tr>
</tbody>
</table>

Cost Per Client Served:

Past performance Served: The Department has had an Agreement with the Planning Department to provide this service since 1989. The Contract cost was $45,675.00 in 2018.

O.C. Department Staff Comments: The Department is satisfied with the provider’s service.
March 11, 2019

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators between The Neighborhood Center, Inc. and Oneida County through its Department of Social Services for the provision of day care registration, certification and training, inspection, and recruitment services.

The Department has contracted with The Neighborhood Center, Inc. since 1992 for recruitment of potential providers, the certification and training of Family Day Care homes and other childcare providers, to conduct required inspections, and to manage Day Care eligibility, determination, and registration processes.

The term for this Purchase of Services Agreement commences January 1, 2019 and terminates December 31, 2019. This $230,297.00 agreement with The Neighborhood Center, Inc. will be funded 100% through a New York State Office of Children and Family Services grant.

I am respectfully requesting that this matter be forwarded to the Board of Legislators. Thank you for your consideration.

Sincerely,

Colleen Fahy-Box
Commissioner

CFB/vlc
Attachment
Oneida Co. Department Social Services

Oneida County Board of Legislators

Competing Proposal ______
Only Respondent ______
Sole Source RFP ______
Other ______

Contract Summary

Name of Proposing Organization: Neighborhood Center
293 Genesee Street
Utica, New York 13501

Title of Activity or Services: Day Care Registration/Inspection

Proposed Dates of Operations: January 1, 2019 – December 31, 2019

Client Population/Number to be Served: Individuals in Oneida County interested in or currently providing child care in a residence.

SUMMARY STATEMENTS
1). Narrative Description of Proposed Services

The Neighborhood Center, Inc. shall provide recommendations for the registration and renewal for those individuals satisfactorily completing a FDC initial/renewal application. The Contractor shall provide technical assistance to potential and current providers regarding application and regulations, regularly scheduled orientation throughout Oneida County, and inspection/investigation on registered homes in response to a complaint or a request by provider for additional school age children, or for failure to meet training requirements. The Contractor shall complete 50% annual random inspections on existing providers, as well as respond to complaints on non-regulated child care providers. The Contractor shall meet performance standards for initial registrations, renewal registration, complaint investigations, safety assessments, inspections, on-site registration, and case and management review.

2). Program/Service Objectives and Outcomes -

This service proposes to increase the number of Registered FDC & School Age Day Care homes throughout Oneida County and to ensure through the inspection process that they meet the standards set forth in the NYS Regulations.

3). Program Design and Staffing Level -

(1) Program Coordinator
(4) Caseworkers
(1) Program Assistant
(1) Clerk

Total Funding Requested: $230,297.00
Oneida County Dept. Funding Recommendation: Account # A6055.495

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal S /State S / County S):

- Federal: 0 %
- State: 100 % $230,297.00
- County: 0 %

Cost Per Client Served: The cost of this service is reimbursed through a Memorandum of Understanding with the State of New York in the amount of $230,297.00.

Past performance Served: The Department has contracted with this provider since June 1, 1992. In 2007 the county contract instituted performance measures that must be met in order for the contractor to receive full reimbursement. The cost of the contract in 2018 was $230,297.00.

O.C. Department Staff Comments: There is no local share to support this effort.
March 11, 2019

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators.

Enclosed is a Purchase of Services Agreement with the Elmcrest Children’s Center, Inc. for Non-Secure Detention Services that provides the Department with one (1) reserved bed for Oneida County youth and the ability to utilize un-reserved beds on an as needed basis.

This facility provides a local temporary placement for Oneida County youth. Placements at non-secure detention are court ordered for youth who are already adjudicated PINS (Person in Need of Supervision) or JD (Juvenile Delinquents) awaiting further court action.

The term of this agreement is January 1, 2019 through December 31, 2019. The cost for this agreement was $215,512.68 from November 1, 2017 through October 30, 2018 and is 49% reimbursable through New York State Office of Children and Family Services, with a local cost of 51% in the amount of $109,911.47 during that time period. The Contractor is guaranteed $200,750.00 for the duration of this agreement. However, should the department utilize more than one bed on any given day it will be charged an additional $767.25 per day based on usage.

I am respectfully requesting that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Colleen Fahy-Box
Commissioner

CFB/vlc attachment
Oneida Co. Department Social Services

Competing Proposal ______  Only Respondent ________  Sole Source RFP ________

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization:  Elmcrest Children's Center, Inc.
960 Salt Springs Road
Syracuse, New York 13224

Title of Activity or Services:  Non-Secure Detention

Proposed Dates of Operations:  January 1, 2019 through December 31, 2019

Client Population/Number to be Served:  Youth placed by Family Court Remand, PINS warrant, JD warrant or placed by Peace Officer.

SUMMARY STATEMENTS
1). Narrative Description of Proposed Services-

The Contractor's Non-Secure Detention facility known as "Skeele Valley Non-Secure Detention Group Home" is located at 960 Salt Springs Road and is certified by the New York State Office of Children and Family Services. The Contractor will reserve and provide the Department with one (1) bed for youth in need of Non-Secure Detention Services to be utilized by Oneida County youth. The Department also has the ability to utilize un-reserved beds if needed.

2). Program/Service Objectives and Outcomes -

This contract provides for the local temporary placement of youth who are remanded by Family Court based on PINS or a JD petition, or those placed by a Peace Officer until a permanent placement is determined.

3). Program Design and Staffing Level –

A Non-Secure facility that provides 24 hour supervision and care.

Total Funding Requested:  $550.00 per bed/per day for reserved bed
                          $767.25 per bed/per day for un-reserved bed

*NOTE-Should the need arise for more than one bed on any given day the cost could exceed the listed expense.

Oneida County Dept. Funding Recommendation:  Account #: A6123.495
Mandated or Non-mandated: Mandated to provide Non-Secure Detention Services.

Proposed Funding Source (Federal $ / State $ / County $): Cost breakdown based on services for the period of December 1, 2016 through November 30, 2017

- State 49% $105,601.21
- County 51% $109,911.47

Cost Per Client Served: N/A

Past performance Served: The department has utilized this Contractor since 2003. The Department paid this provider $215,512.68 from November 1, 2017 through October 30, 20 for non-secure detention services.

O.C. Department Staff Comments: The Department is satisfied with the service provided by this agency.
March 26, 2019

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval.

The enclosed Agreement with the Capital District Youth Center, Inc. for Secure Detention Services provides the Department with one (1) reserved bed for Oneida County youth and the ability to utilize unreserved beds on an as-needed basis.

This facility provides a temporary placement for Oneida County youth awaiting the outcome of court proceedings. Placements at secure detention are court ordered for youth who are alleged to be juvenile delinquents which are youth who have committed acts that would be considered criminal if committed after age 16, and Juvenile Offenders, youth age 13-15 who have been charged with serious crimes and are being prosecuted in the adult criminal justice system.

The term of this agreement is October 1, 2018 through December 31, 2019. The cost for this service in 2018 was $260,586.72 and is 49% reimbursable through New York State Office of Children and Family Services, with a local cost of 51% in the amount of $132,899.24. The Department does not anticipate spending more than $375,000 annually for this service with a local cost of 51% in the amount of $191,250.00. The total cost shall not exceed $375,000 for the term of the Agreement.

If this Agreement meets with your approval, I respectfully request that this matter be forwarded to the Board of Legislators for further action.

Thank you for your consideration.

Sincerely,

Colleen Fahy-Box
Commissioner

CFB/vlc attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by
Anthony J. Picente, Jr.
County Executive
Date: 4-8-19
Oneida County Board of Legislators

Contract Summary

Name of Proposing Organization: Capital District Youth Center, Inc.
838 Albany-Shaker Road
Albany, New York 12211-1068

Title of Activity or Services: Secure Detention

Proposed Dates of Operations: October 1, 2018 through December 31, 2019

Client Population/Number to be Served: Youth placed by Family Court Remand, JD warrant, or placed by Peace Officer.

SUMMARY STATEMENTS
1). Narrative Description of Proposed Services

The Contractor's Secure Detention facility is certified by the New York State Office of Children and Family Services. The Contractor will reserve and provide the Department with 1 bed for Oneida County youth in need of Secure Detention Services. The Department also has the ability to utilize un-reserved beds if needed.

2). Program/Service Objectives and Outcomes -

This contract provides for the temporary placement of youth awaiting the outcome of their court proceedings. Placements at secure detention are court ordered for youth who are alleged to have committed acts that would be considered criminal if committed by a youth after age 16, and Juvenile Offenders, youth ages 13-15 who have been charged with serious crimes and are being prosecuted in the adult criminal justice system.

3). Program Design and Staffing Level - A secure facility that provides 24 hour supervision and care.

Total Funding Requested: $978.43* per bed/per day for occupied reserved bed
$374.69 * per bed/per day for unoccupied reserved bed

*NOTE- These rates are subject to change based on usage.

Oneida County Dept. Funding Recommendation: Account #: A6123.495
Mandated or Non-mandated: Mandated to provide Secure Detention Services.

Proposed Funding Source (Federal $ /State $ / County $): Cost breakdown for October 1, 2019 through December 31, 2019

- State 49% $183,750.00
- County 51% $191,250.00

Cost Per Client Served:

Past performance Served: The department has utilized this contractor for secure detention services.

O.C. Department Staff Comments: The Department is satisfied with the service provided by this agency.